

**CITY OF BELMONT
MEMORANDUM**



TO: Planning Commission

FROM: Carlos de Melo, Community Development Director

SUBJECT: December 18, 2012 Planning Commission Meeting – Agenda Item 6C
Proposed Chase Bank – 1900 Ralston Avenue

SUMMARY

The applicant (Chase Bank) requests a Conditional Use Permit to allow an office use to replace a retail use (California Super Video) for the subject property. Design Review is also requested for partial demolition and remodeling of the existing commercial building. The Planning Commission previously conducted a public hearing regarding these entitlements at their October 16, 2012 meeting. Following staff and applicant presentations, public testimony, and Commission discussion at this meeting, the Commission continued the item to a future meeting.

Staff communicated with Chase Bank representatives during the week of December 10-14, and they indicated that they would not be completely prepared to review/discuss the project at tonight's meeting. Thus, they have requested a continuance to the January 15, 2013 Commission meeting.