

**CITY OF BELMONT**  
**PLANNING COMMISSION**

**SUMMARY MINUTES**

**TUESDAY, OCTOBER 2, 2012, 7:00 PM**

Chair Mercer called the meeting to order at 7:00 p.m. at One Twin Pines Lane, City Hall Council Chambers.

**1. ROLL CALL**

Commissioners Present: Mercer, Parsons, Reed, Horton, Frautschi, Herbach, d'Souza  
Commissioners Absent: None

Staff Present: Community Development Director de Melo (CDD), Senior Planner DiDonato (SP), City Attorney Rennie (CA), Recording Secretary Turning (RS),

**2. AGENDA AMENDMENTS - None**

**3. COMMUNITY FORUM (Public Comments) – None**

**4. CONSENT CALENDAR - None**

**4A. Planning Commission Minutes of June 19, 2012**

Motion by Commissioner Reed second by Vice Chair Parsons to continue the June 19, 2012 Minutes to the October 16, 2012 Planning Commission Meeting.

Ayes: Reed, Parsons, Horton, Frautschi, Herbach, d'Souza, Mercer

Noes: None

Motion Passed: 7/0

**5A. PUBLIC HEARING – 550 Island Parkway**

To consider Design Review and a Conditional Use Permit to amend a Detailed Development Plan to allow replacement of three cellular antennas at the Belmont Sports Complex.

(Appl. No. 2011-0063); APN: 044-173-180; ZONING: PD (Planned Development)

CEQA Status: Categorical Exemption per Section 15301

APPLICANT: Misako Hill for Sprint

OWNER: City of Belmont

PROJECT PLANNER: Damon DiDonato, (650) 637-2908

Chair Mercer confirmed that no one on the Commission had any ex-parte communications with anyone involved with the project.

SP

DiDonato summarized the Staff Report answering questions from the Commission.

Applicant, Misako Hill addressed the Commission and was available for questions. She responded in the affirmative when asked if Sprint would agree to plant two trees on the property.

**Motion by Vice Chair Parsons seconded by Commissioner Frautschi to close the Public Hearing. Motion passed by show of hands 7/0.**

Brief discussion ensued. Clarification was provided to the Commission from Staff regarding the pending return of a final EMF report.

**Motion by: Commissioner Frautschi second by Vice Chair Parsons to adopt the Resolution of the City of Belmont Approving a Conditional Use Permit and Amend a Detailed Development Plan and Design Review to allow a Sprint Wireless Communication Facility at 550 Island Parkway (PA 2011 – 0063) with the added Condition to plant two additional trees to screen equipment, with the location to be designated by the Director of Parks and Recreation.**

**Ayes: Frautschi, Parsons, Reed, Horton, Herbach, d'Souza, Mercer**

**Noes: None**

**Motion Passed 7/0**

**5B. PUBLIC HEARING – Monte Cresta Drive Hillside Road Improvement Plan, Initial Study and Draft Mitigated Negative Declaration Project Description.**

*(Continued from the August 21, 2012 Planning Commission Meeting)*

Community Development Director de Melo noted the applicant decided to suspend the application and seek an alternative access to his lot. The applicant had requested this item be continued to a date uncertain.

**Motion by Vice Chair Parsons seconded by Commissioner Reed to Continue this item to a date uncertain.**

**Ayes: Parsons, Reed, d'Souza, Herbach, Horton, Frautschi, Mercer**

**Noes: None**

**Passed: 7/0**

**6. REPORTS, STUDIES AND UPDATES:**

**6A. North Road Right-of-Way**  
No report.

- 6B. Caltrain Modernization Program/High Speed Rail  
CDD noted that the Caltrain Policy Makers (Stakeholder City Elected Officials) Meeting to be held on October 10, 2012 was postponed, a new date will be forthcoming.
- 6C. Ralston/US-101 Landscape Project  
CDD noted the Belmont City Manager along with the Belmont Director of Parks and Recreation will be working with Redwood City to take on this project.

CDD noted the Tree Board Meeting will be held tomorrow night, October 3, 2012 from 6:00 – 7:00 pm.

Commissioner Frautschi noted the RDA Dissolution Oversight Board will meet on Thursday, October 4, 2012 at 12:30 pm.

CDD provided the Commission with an overview of currently scheduled items for the upcoming City Council Agenda.

**7. CITY COUNCIL MEETING OF TUESDAY, OCTOBER 9, 2012 – 7:30 PM**

Liaison: Commissioner Reed  
Alternate Liaison: Chair Mercer

**8. ADJOURNMENT:**

**To: Tuesday, October 16, 2012 - 7:00 PM for a Planning Commission Meeting at Belmont City Hall.**

The meeting was adjourned at 7:35 pm. to a Regular Planning Commission Meeting on Tuesday, October 16, 2012 at 7:00 p.m. in Belmont City Hall.

---

Carlos de Melo  
Planning Commission Secretary

*Planning Commission Meetings are **Audio Recorded and Video Taped.**  
CD's of Planning Commission Meetings are available in the  
Community Development Department  
Please call (650) 595-7417 to schedule an appointment.*

I:/Planning Com/Min 10022012