

CITY OF BELMONT
PLANNING COMMISSION
SUMMARY MINUTES

TUESDAY, OCTOBER 15, 2013 7:00 PM

Chair Herbach called the meeting to order at 7:00 p.m. at One Twin Pines Lane, City Hall Council Chambers.

1. ROLL CALL

Commissioners Present: Herbach, Mercer, d'Souza, Goldfarb
Commissioners Absent: Parsons, Hold

Staff Present: Community Development Director de Melo, City Attorney Rennie, Recording Secretary Turning, Management Analyst Rose

2. AGENDA AMENDMENTS – None

3. COMMUNITY FORUM (Public Comments) – None

4. CONSENT CALENDAR - None

Consent Calendar items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Commission, staff or public request specific items to be removed for separate action.

Chair Herbach confirmed that no one on the Commission had any ex parte communication with anyone involved with any project on this agenda.

5. OLD BUSINESS:

5A. 1300 Sunnyslope Avenue – Review of Final Landscape Plan

Community Development Director de Melo summarized the Staff Report answering questions of the Commission.

MOTION: By Commissioner Goldfarb, Seconded by Commissioner Mercer to move the Resolution of the Planning Commission of the City of Belmont Approving a Final Landscape Plan for the Construction of a New 3,150 Square Foot Single Family Residence located at 1300 Sunnyslope Avenue (Appl. No. 2013-0029)

Ayes: Goldfarb, Mercer, d'Souza

Noes: None

Abstain: Herbach

Absent: Parsons, Hold

Motion passed: 3/0/1/2

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5B. 2520–22 DeKoven Avenue – Review of Final Landscape and Irrigation Plan

Community Development Director de Melo summarized the Staff Report answering questions of the Commission.

MOTION: By: Commissioner Goldfarb, Seconded by Commissioner d’Souza to move the Resolution of the Planning Commission of the City of Belmont Approving a Final Landscape & Irrigation Plan at 2520-22 DeKoven Avenue (Appl. No 2012-0021)

Ayes: Goldfarb, d’Souza, Mercer, Herbach

Noes: None

Absent: Parsons, Hold

Motion passed: 4/0/2

6. PUBLIC HEARINGS:

6A. To consider a Conditional Use Permit and Design Review to replace two existing Sprint antennas and ground equipment, and to install additional wireless facility components at the Mid-Peninsula Water Tank Site at Hallmark Drive. (Appl. No. 2012-0042)

APN: 043-330-200; Zoned: A – Agriculture and Open Space

CEQA Status: Categorically Exempt, Section 15303, Class 3(e)

APPLICANT: Misako Hill for Sprint/Nextel

OWNER: Mid-Peninsula Water District

PROJECT PLANNER: Rob Gill, (650) 598-4204

Community Development Director de Melo summarized the staff report answering questions of the Commission.

Applicant Misako Hill provided further clarification on the project as it relates to technology upgrades and coverage sites.

Chair Herbach noted there were no speaker requests for this item.

Discussion ensued.

MOTION: by Chair Herbach, seconded by Commissioner Mercer, to open and close the Public Hearing.

Motion Passed 4/0 by show of hands.

MOTION: By Chair Herbach, Seconded by Commissioner Mercer to move the Resolution of the Planning Commission of the City of Belmont Approving a Conditional Use Permit and Design Review to Allow Modifications to an existing Communication Facility at the Hallmark Water Tank

Site (PA-2012-0042) with the added condition of approval that the drawings be stamped by the appropriate engineering discipline.

Ayes: Herbach, Mercer, Goldfarb, d'Souza

Noes: None

Absent: Parsons, Hold

Motion passed: 4/0/2

Chair Herbach stated that this item may be appealed to the City Council within 10 calendar days.

7. NEW BUSINESS:

7A. Grand Boulevard Initiative Economic & Housing Assessment (ECHO) Phase II – Belmont Case Study Presentation.

Community Development Director de Melo provided an overview of the project.

Dena Belzer, President of Strategic Economics gave a presentation on the Case Study outlining the purpose, findings, recent progress and future directions. Michelle Tung and Eric Halloway answered questions of the Commission as well.

8. REPORTS, STUDIES AND UPDATES:

8A. Caltrain Modernization Program/High Speed Rail – CDD de Melo will forward the Cal Train station signalization work schedule to Commission and Council.

8B. Ralston/US-101 Landscape Project – No Report

9. City Council Meeting of Tuesday, October 22, 2013 – 7:30 PM

Liaison: Commissioner d' Souza

Alternate Liaison: Chair Parsons

10. ADJOURNMENT:

Meeting Adjourned at 9:30 pm.

Due to the Election, please note date change -

Adjournment To: Thursday, November 7, 2013 - 7:00 PM for a Planning Commission Meeting at Belmont City Hall.

Information on the applications to be considered at this meeting may be obtained from the City of Belmont Planning Division, One Twin Pines Lane, Suite # 110, CA, 94002, 650/595-7417. This meeting will be televised and webstreamed. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact: 650-637-2999. Notification in advance of the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting.