

CITY OF BELMONT
PLANNING COMMISSION MEETING
SUMMARY MINUTES
THURSDAY, NOVEMBER 6, 2014 - 7:00 PM

Chair Herbach called the meeting to order at 7:00 p.m. at One Twin Pines Lane, City Hall Council Chambers.

1. ROLL CALL

Commissioners Present: Herbach, Hurt, Mercer, Kim, Goldfarb, MacDonald
Commissioners Absent: Hold

Staff Present: Community Development Director de Melo, City Attorney Rennie, Management Associate Planner Gill, Recording Secretary Turning

2. AGENDA AMENDMENTS - None

3. COMMUNITY FORUM (Public Comments) - None

4. CONSENT CALENDAR

Consent Calendar items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Commission or staff request specific items to be removed for separate action.

4A. Minutes of: September 16, 2014

Ayes: MacDonald, Mercer, Hurt, Herbach

Noes: None

Abstain: Kim, Goldfarb

Absent: Hold

Vote passed by show of hands: 4/0/2/1

4B. Minutes of: October 7, 2014

Ayes: Mercer, Kim, Hurt, Herbach

Noes: None

Abstain: MacDonald, Goldfarb

Absent: Hold

Vote passed by show of hands: 4/0/2/1

4C. Minutes of: October 21, 2014

Ayes: MacDonald, Mercer Kim, Hurt, Herbach

Noes: None

Abstain: Goldfarb

Absent: Hold

Vote passed by show of hands: 5/0/1/1

Item 6E corrected to read: Commissioners Hurt and Kim will work with staff to schedule a workshop and create a focus list for discussion.

5. PUBLIC HEARINGS:

5A. Public Hearing- 1934 Hillman Avenue

To consider a Single Family Design Review to remove a protected tree in association with construction of an attached rear yard deck. (Application No. 2014-0051)

APN: 044-062-190; Zoned: R-1B Single Family Residential

CEQA Status: Categorically Exempt, Section 15301, Class 1(e)(1)

Applicant/Owner: Matt Levy

Project Planner: Rob Gill, rgill@belmont.gov; (650) 598-4204

Chair Herbach confirmed that no one on the Commission had ex-parte communications with anyone on this project.

Associate Planner Gill summarized the staff report. Planner Gill and Applicant Matt Levy responded to questions of the Commission.

There was one request from the Public to speak on this item from neighbor Patricia Eastburn.

Motion by Commissioner MacDonald seconded by Commissioner Mercer to close the Public Hearing.

Motion passed 6/0.

Discussion ensued.

MOTION: By Commissioner Hurt seconded by Commissioner Mercer to move the Resolution of the City of Belmont Approving a Single Family Design Review at 1934 Hillman Avenue (Appl. No. 2014-0051) with the added condition to replace condition #9 with the required mitigation tree planting of 3 to 1.

Ayes: Hurt, Mercer, MacDonald, Kim, Goldfarb, Herbach

Noes: None

Absent: Hold

Motion passed: 6/0/1

Chair Herbach noted this item can be appealed within 10 calendar days.

5B. Public Hearing - One Twin Pines Lane

To consider Conditional Use Permit and Design Review applications to install three new antennas and associated equipment for the facade/roof of the Belmont City Hall Building.

(Application No. 2014-0033)

APN: 045-181-230/260/280; Zoned: C-2 (General Commercial)

CEQA Status: Categorically Exempt, Section 15303, Class 3(e)

Applicant: Modus, for Sprint

Owner: City of Belmont

Project Planner: Rob Gill, rgill@belmont.gov; (650) 598-4204

Chair Herbach confirmed that no one on the Commission had ex-parte communications with anyone on this project.

Associate Planner Gill summarized the report and answered questions of the Commission. Applicant Jimmy Stillman from Sprint and David Oliver from EBI Consulting responded to questions.

There were no requests from the Public to speak on this item.

Discussion ensued.

MOTION: By Commissioner Goldfarb seconded by Commissioner MacDonald to move the Resolution of the Planning Commission of the City of Belmont Approving a Conditional Use Permit and Design Review to allow modifications to an existing Sprint Wireless Communication Facility at One Twin Pines Lane (City Hall Building) (PA2014-0033) *with the added conditions: include post installation testing; safety markings on the roof near antenna; wet seal on RF report from electrical engineer.*

Ayes: Goldfarb, MacDonald, Mercer, Kim, Hurt, Herbach

Noes: None

Absent: Hold

Motion passed: 6/0

Chair Herbach noted this item can be appealed within 10 calendar days.

6. REPORTS, STUDIES AND UPDATES:

6A. 2035 General Plan Update – Community Development Director de Melo noted the up-coming Community Workshop being held on Wednesday, November 12, at City Hall, 2nd floor and invited the public to attend and visit the website at: *belmont-2035generalplan.com* for further information.

7. City Council Meeting of Tuesday, November 11, 2014 has been cancelled

8. Meeting Adjourned at 9:15 pm.

Adjournment To: Tuesday, November 18, 2014 - 7:00 PM for a Planning Commission Meeting at Belmont City Hall.

Information on the applications to be considered at this meeting may be obtained from the City of Belmont Planning Division, One Twin Pines Lane, Suite # 110, CA, 94002, 650/595-7417. This meeting will be televised and web streamed. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact: 650-637-2999. Notification in advance of the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting.