

**CITY OF BELMONT**  
**PLANNING COMMISSION**  
**SUMMARY MINUTES**

**TUESDAY, NOVEMBER 19, 2013 7:00 PM**

Chair Parsons called the meeting to order at 7:00 p.m. at One Twin Pines Lane, City Hall Council Chambers.

**1. ROLL CALL**

Commissioners Present: Parsons, Herbach, Mercer, d'Souza, Goldfarb, Hold, Kim  
Commissioners Absent: None

Staff Present: Community Development Director de Melo, City Attorney Rennie, Recording Secretary Turning

**2. AGENDA AMENDMENTS – None**

**3. COMMUNITY FORUM (Public Comments) – None**

**4. CONSENT CALENDAR - None**

Consent Calendar items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Commission, staff or public request specific items to be removed for separate action.

**4A. Minutes of October 15, 2013**

**MOTION: By Commissioner Goldfarb seconded by Vice Chair Herbach to approve the Minutes of 10/15/13 as corrected.**

**Ayes: Goldfarb, Herbach, Mercer, d'Souza,**

**Noes: None**

**Abstain: Hold, Parsons, Kim**

**Motion passed: 4/0/3**

**4B. Minutes of November 7, 2013**

**MOTION: By Commissioner Goldfarb seconded by Commissioner Mercer to approve the Minutes of 11/7/13 as corrected.**

**Ayes: Goldfarb, Mercer, Hold, d'Souza, Parsons**

**Noes: None**

**Abstain: Herbach, Kim**

**Motion passed: 5/0/2**

**5. PUBLIC HEARINGS:**

**5A. PUBLIC HEARING – 1320 Talbyrn Drive**

**(Applicant requests this item be continued to a date uncertain)**

To consider a Parcel Map and associated Grading Plan, Tree Removal Permit to subdivide the existing 1.34-acre property into four new lots. The project would also include Vacation of a 2,478 sq. ft. portion of public right-of-way adjacent to the project site. (Appl. No. 2006-0071)

APN: 045-201-190; Zoned: R-1A (Single Family Residential)

CEQA Status: Mitigated Negative Declaration

APPLICANT: Steve Lesley

OWNER: Anthony Matiasic

PROJECT PLANNER: Damon DiDonato, (650) 637-2908

**Motion by Chair Parsons seconded by Commissioner Hold to continue this item at 1320 Talbryn Drive to a date uncertain.**

**Motion passed by show of hands 7/0.**

**5B. PUBLIC HEARING – Public Right-of-Way adjacent to 1999 Notre Dame Avenue** (Continued from October 1, 2013 Planning Commission Meeting)

To consider a Conditional Use Permit and Design Review to modify an existing wireless telecommunications monopole facility located in the public right-of-way adjacent to 1999 Notre Dame Avenue. The requested modifications include removal and replacement of ancillary pole mounted equipment. (Appl. No. 2013-0026)

APN: Not Applicable (Public Right-Of-Way)

CEQA Status: Categorical Exemption per Section 15303

APPLICANT: The CBR Group on behalf of AT&T

OWNER: City of Belmont

PROJECT PLANNER: Carlos de Melo, (650) 595-7440

**Chair Parsons confirmed that no one on the Commission had any ex parte communication with anyone involved with this project.**

**Community Development Director de Melo summarized the Staff Report answering questions of the Commission.**

**Mark Peters and Shiyama Clunie from AT&T provided background information on the project and responded to questions from the Commission as well.**

**Chair Parsons opened the Public Hearing. Four (4) members of the Public spoke on the project.**

**MOTION: by Commissioner d'Souza, seconded by Vice Chair Herbach, to close the Public Hearing.**

**Motion Passed 7/0 by show of hands.**

**Discussion ensued.**

**City Attorney Rennie provided recommendations to the Commission regarding their options as to making a motion on this item.**

**MOTION: By Vice Chair Herbach, seconded by Commissioner d'Souza to deny the Conditional Use Permit and Design Review Application. The Commission will identify specific facts to support a denial, and a resolution would be returned to the Commission for final action.**

**Ayes: Herbach, d'Souza, Mercer, Hold**

**Noes: Goldfarb, Parsons, Kim**

**Motion passed: 4/3**

**6. REPORTS, STUDIES AND UPDATES:**

**6A. Caltrain Modernization Program/High Speed Rail – no report**

**6B. Ralston/US-101 Landscape Project – no report**

**7. City Council Meeting of Tuesday, November 26, 2013 – 7:30 PM**

**Liaison: Vice Chair Herbach**

**Alternate Liaison: Commissioner Goldfarb**

**Meeting Adjourned: 8:59 pm.**

**8. ADJOURNMENT:**

**Adjournment To: Tuesday, December 3, 2013 - 7:00 PM for a Planning Commission Meeting at Belmont City Hall.**

Information on the applications to be considered at this meeting may be obtained from the City of Belmont Planning Division, One Twin Pines Lane, Suite # 110, CA, 94002, 650/595-7417. This meeting will be televised and webstreamed. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact: 650-637-2999. Notification in advance of the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting.