



**PARKS AND RECREATION COMMISSION  
Minutes of Regular Meeting of April 3, 2024  
City Council Chambers, One Twin Pines Lane, Belmont, CA**

**CALL TO ORDER: 7:00 PM**

**ROLL CALL**

Commissioners Present: Emken, Fox, Lyford, Whitmore, Hill

Commissioners Absent: Lee, Michaels

Youth Commissioner Present: Harrison, Wang

**PLEDGE OF ALLEGIANCE**

Led by Commissioner Lyford.

**COMMUNITY FORUM**

No public comments were received.

**COMMISSIONER ANNOUNCEMENTS/AGENDA AMENDMENTS**

Commissioner Lyford announced that agenda items 6C, Selection of Commission Chairperson and Vice-Chairperson, and 6D, Liaison, Park, and Committee Assignments, would be moved to a later meeting. He welcomed new Commissioners Hill and Whitmore and new youth Commissioners Wang and Harrison.

**CONSENT CALENDAR**

**February 7, 2024 Draft Minutes**

**ACTION:** On a motion by Commissioner Fox, seconded by Commissioner Emken, the Consent Calendar was unanimously approved by roll call vote (5-0).

**ITEMS OF BUSINESS**

**Youth and Teen Programs Annual Update**

The Belmont Youth Advisory Committee (YAC) and Volunteers, Outreach, Involvement, Community Events, and Services (VOICES) participants showcased the events and projects they worked on over the past year and everything they have planned for the coming year.

Commissioners were appreciative of all that the groups had accomplished.

Recreation Specialist Jerry Nguyen, Recreation Coordinators Patrick Schmitz and Danielle Giuliacci, and Recreation Supervisor Michael Moran summarized youth and teen programs and events from the past year and highlighted the upcoming Teen Wellness Retreat, new mobile

recreation and gardening programs, and the introduction of membership cards for “The Hideout” afterschool program.

Commissioners inquired how people could donate to summer camp scholarships and expressed their appreciation for all that the Youth and Teens Division does.

**Twin Pines Park Detention Basin and Creek Bank Restoration Update**

Public Works Director Peter Brown, Associate Civil Engineer Elizabeth Wada, and Craftwater Engineering Project Manager Merrill Taylor shared the background of the project, progress to-date, and anticipated impact on future programming.

Commissioners were generally supportive of the project but concerned about the impact on recreational programs and events.

**OTHER BUSINESS / UPDATES**

**Department Reports**

Director Shearer presented past updates including the Superstar and Sweetheart Dances, trees cleared in Waterdog Open Space, the YAC Hygiene Product Drive, the Martin Luther King, Jr. Poetry and Essay Contest Award Ceremony, Belmont Walks, a behind the scenes media day senior field trip, the Senior Showcase returning to Belmont, and Summer 2024 registration opening.

Future items included Belmont Walks (every Sunday), Wedding Fair in the Park (April 13<sup>th</sup>), Belmont Youth DEI presentation (April 18<sup>th</sup>), Parents Night Out (April 19<sup>th</sup>), Bike Safety Day (April 20<sup>th</sup>), the Community Center Conversation Open House (May 8<sup>th</sup>), and The Hideout Open House (May 8<sup>th</sup>).

**Commissioner Questions and Comments**

Director Shearer responded to general Commissioner inquiries.

**ADJOURNMENT: 9:27 PM**

**Submitted by  
AnnMarie Garcia, Administrative Assistant**