



STANDARD PERMIT CONDITIONS

Issuance of a permit shall not be construed to be a permit for, or an approval of, any violation of Federal or State laws, outside Agency regulations, City ordinances, conditions of approval, construction codes, or Standard Specifications and Details.

Permit shall expire if a major inspection does not occur within 180 days of permit issuance or within 180 days of a previously passed major inspection.

Inspection contingent upon the following:

- Payment of fees currently outstanding
- 24 hour minimum advanced notification
- Certification from engineering/consulting/testing agency
- Clearance from City departments and outside agencies
- Permit and approved plans shall be made available at jobsite

Contact the following (if necessary):

- Caltrans Encroachment Permit Office (if work within State right-of-way): (510) 622-0724
- Additional City departments and outside agency conditions, fees, or permits may apply

Conform to the following:

- Hours of work - weekdays 8 am to 5 pm, Saturdays 10 am to 5 pm, no Sunday work permitted
- Federal and State safety regulations (including trench safety) and Work Area Traffic Control Handbook
- City Standard Specifications and Standard Details
- All contractors shall obtain a City of Belmont business license prior to performing any work within the City

Provide the following:

- Traffic control
 - Street closures prohibited. Access to private and emergency vehicles shall be maintained at all times.
 - A safe and accessible pedestrian path shall be maintained through the work zone.
 - If work requires existing pedestrian path to be closed, the Contractor shall provide a safe and accessible alternative path with appropriate advance signage.
 - Minimum width traffic lane – 10 feet
 - Reversible lane control with flagmen
 - 48 hour minimum advanced notification required for posting “No Parking” signs, notifying Police, Fire, and Public Works, and affected residences and businesses
 - No work, traffic control, or traffic detours shall occur on Ralston Avenue or Alameda de las Pulgas before 9 am or after 3 pm Monday through Friday
- Erosion control – in place and operational during the rainy season (November 15 to April 15).
- Ambient noise control and dust control
- Drainage/debris control – appropriate construction and post construction Best Management Practices (BMPs) are required to control storm water quality impacts (www.flowstobay.org)

Subsurface installations:

- Underground Service Alert (USA) shall be contacted 48 hours prior to start of work: USANorth811.org or call 811
- Trenching – use of “cutback” asphalt cement / temporary non skid steel traffic plates
- Trenches/Excavation that are five (5) feet or more in depth requires a separate shoring permit from CA/OSHA.
- Bore and jack beneath collectors and arterials and sidewalk/curb/gutter or saw cut and replace
- Abandoned facilities shall be terminated by an approved method

Miscellaneous information:

- On-street material storage will not be allowed and debris boxes require a Temporary Encroachment Permit
- Driveway/sidewalk access shall be maintained at all times
- Damaged public or private property shall be repaired by permit applicant
- Using water from private property connections, without approval by the property owner, shall not be permitted.
- Contact Mid Peninsula Water District at (650) 591-8941 to obtain a construction water meter for fire hydrant use.
- Fiber optic communication lines are present in the City right of way. It is the responsibility of the contractor to protect the integrity of those communication lines during construction. The contractor will be liable for all damages to the communication lines.

Phone numbers for permit related questions

Permit Center/Building Department: (650) 595-7422

Planning/Zoning Department: (650) 598-4204

Public Works Department: (650) 595-7425

Automated Inspection Line: (650) 637-2914

Please visit the “Permit Center” page at www.belmont.gov for additional information