July | 11, 2014 City of Belmont

# City Manager's Weekly Update

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**T:** 650-595-7408 **E:** cmanager@belmont.gov

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## Upcoming Meetings

| | | |
|---|---|---|
| July | 22nd | Council Meeting |
| Aug | 4th | Special Planning Commission Meeting |
| Aug. | 5th | National Night Out |
| Aug | 6th | Parks and Recreation Commission Meeting |

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# *Executive Summary*

## Haz-Mat Team Receives State "Type 2" Resource Designation

We are excited to announce that the San Mateo County Hazardous Materials Response Team, based out of the Belmont Fire Department has been designated as a "Type 2" Haz-Mat Resource in the State of California. The process for this designation involves mandated training, staffing and equipment standards that are validated through an inspection of operational capability by staff at the California Office of Emergency Services (OES) Fire/Rescue Division. The inspection took place on July 3rd, 2014 at Station 14 and we are only the 4th team out of 83 in the state that has passed the resource typing process on the first attempt. The benefit of the Hazmat Team Typing Inspection Program is that it provides the Fire and Rescue Mutual Aid System in California with the location of known resources that could be used in a hazardous materials incident. We want to thank Firefighter John Tarantino and his leadership and hard work along with all those that helped to make this happen.

## 2014-15 State Mandate Reimbursements

The signed 2014-15 State Budget includes $100 million to begin repayment to cities, counties and special districts for state-mandated costs owed. The state owes a total of $900 million for pre-2004 state mandate reimbursements owed to local governments. The budget includes a provision that, if state revenues exceed forecasts, up to an additional $800 million may be paid. The Department of Finance will have the administrative authority to make this determination in the 2015 May Revise.

The Director of Finance issued a memorandum to the State Controller delineating the specific payment amounts that are to be paid to each county, city and special district. These amounts were determined based on a proportionate share of the state mandated costs owed to each agency. Only agencies that filed and were approved for state mandated costs through the Commission on State Mandates process will receive payments. Belmont is due to receive $43,718.

## New Finance Department Employee

We are pleased to welcome Kelly Lahr who joined our Finance Department team on July 9th. Kelly will be serving as an Accounting Technician II, handling accounts payable and other Finance functions. Kelly comes to us with over ten years of municipal accounting experience at the City of Campbell and the City of San Francisco Police Department.

## *Department Weekly Highlights*

### New Dance Floor for HeartBeat Dance Academy

A new, large dance floor was created this week for our ever expanding dance program, HeartBeat Dance Academy. This new dance space, located in the Barret Multi-use room, is rated excellent for most types of dance and shoes and is portable, which allows us to continue to use this space for various purposes.

Our HeartBeat classes have been growing in size and abilities, so we needed a larger space to accomodate the needs. With over 500 kids a week using the dance rooms, we now have the ability to schedule 3 classes simultaneously each day. We are very excited to have this expansion happening currently, with an eye to the future growth as well.

### Barrett Community Center Improvements

This past week, City staff continued to make modest improvements to the Barrett Comumunity Center. Staff assembled three picnic tables and placed them adjacent to the playground area. The tables were immediately put to use by park visitors, summer camp, class and program attendees. The Footsteps After-School p rogram will also benefit from the new amenitie s at the site.

**Sewer Division**

- Inspected and cleaned 11 sewer pump stations
- The service truck (205) responded to 12 service calls
- Daily cleaning of the flushable wipes trap at Ralston Ranch Pump Station
- Jetted (cleaned) 9,565 feet of sewer main
- The Closed Circuit TV (CCTV) van videoed 2,601 feet of sewer main
- Inspected 9 sewer laterals with the CCTV van
- Updated El Camino pump station with new stainless steel components
- The CCTV van assisted Public Works Engineering staff in researching a sewer main and locating sewer laterals on Ralston Avenue
- Worked on new storage area for sewer supplies/tools and equipment in the corporation yard

**Storm Division**

- Swept 102 curb miles and collected 10.18 tons of debris
- Inspected and cleaned 2 storm pump stations
- Twice weekly inspection of Water Dog Lake Trail including the V-ditch, the spillway, the dock, and emptied 8 trash cans
- Trash assessment grading by EOA, Inc., the environmental and public health engineering client services for trash load reduction in the Municipal Regional Permit
- Vacuumed the oil separators at the corporation yard; removed 9 yards of material
- Cleaned the debris collection troughs in the wash rack and drying rack

**Traffic Operations**

- Weekly visual inspections for preventative maintenance of intersections
- Visual inspection of lighted crosswalks
- Banners –2 up, 1 down
- Replaced 7signs
- Installed 8 signs
- Fabricated 22 signs

- Performed sign machine maintenance
- Picked up 42 barricades from weekend street closures
- Installed street light pole, lantern and re-wired street light at 1910 Ralston Avenue
- Called PG&E for re-connect
- Cleared 3 street light requests
- Ordered lamps for street lights
- Continue wooden street light pole assessment
- Installed crosswalk sign and new Villa street sign on street light pole at 1910 Ralston

**Streets Division**

- Marked out 28 locations for Underground Service Alerts
- Saw cut and dig-out in preparation for paving on Barclay and Sequoia
- Paved 17 tons of asphalt on Barclay and Sequoia
- Assisted Traffic Operations with installation of wooden street light pole

## Rusted Hardware in Wet Wells Get the Boot

During a recent in-depth inspection of our sanitary sewer lift stations the hardware located internal to the wet wells have shown significant degradation of the original steel hardware due to corrosive environment of these facilities. Public Works field staff have identified the specific hardware requiring replacement and created a replacement plan giving priority to the most urgently needed/severely degraded hardware. It was determined that hardware replacement with stainless steel would ensure many years of reliable service. Materials have been ordered and the first station to be retrofitted, located at the Belmont Sports Complex, has been retrofitted with stainless steel hardware. Staff will be retrofitting the El Camino sewer pump station next.

Old Rusted Bracket / New Stainless Steel Bracket

Old hardware

Newly Installed Hardware

## Wooden Street Light Poles Undergoing Condition Assessment

Public works personnel are currently conducting a condition assessment of the city's wooden street light poles. Many of these poles have been in the ground for more than 30 years and while they've served us well, they are beginning to show their age. We have now inspected 36 of 118 poles that the city owns. Thus far, we have found two poles in need of immediate attention and have interrupted our assessment schedule in order to replace the identified poles. We anticipate that we will complete our assessment by July 24.

# Save The Date!

Every year, on the third Saturday in September, people join together at sites all over California to take part in the State's largest volunteer event, California Coastal Cleanup Day. The event is part of the *International Coastal Cleanup*, organized by the Ocean Conservancy. Belmont's waterways have been included in this event for many years, and we are proud to participate once again. Join your family, friends, school groups, neighbors, scout troops and organizational clubs to partake in cleaning up California waterways. *Let's make trash EXTINCT*!

**Saturday, September 20th from 9-noon**

**lit•ter•bug** (ˈlɪt ərˌbʌg) *n. A person who litters public places with trash.*

You may not always see them, but these bugletts leave their waste in the most conspicuous of places, usually on roadsides. Over the past few months, these litterbugs have deposited materials along Ralston Avenue, creating a sightly mess.

The Public Works Storm Maintenance Staff conducts ongoing cleanup efforts collecting the trash build up along Ralston Avenue, all in an effort to keep trash out of the storm drains. Plastic bags, fast food wrappers, bottles (plastic/glass), paper and cardboard are the most items removed. These onland cleanups are part of the City's enhanced trash load reduction efforts required by the State for litter reduction.

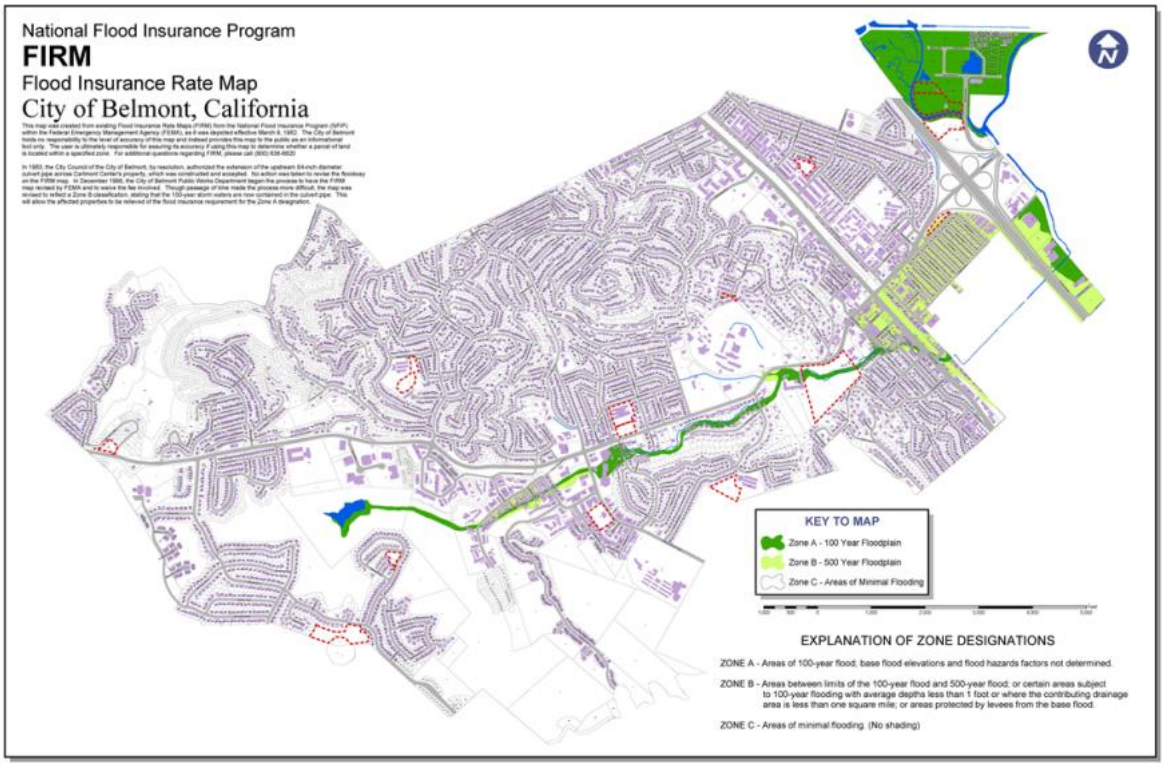
## Mid-Peninsula Water District Offers Up to 100.00 To Replace Your Old Toilet

California is facing one of the most severe droughts on record, so when it comes to conserving water, every little bit helps. This is a great time to reduce your water consumption and potentially save money on your water bill with the High Efficiency Toilet Rebate Program offered through Mid-Peninsula Water District. To learn more, contact them directly at 650-591-8941.

## FEMA proposes Revisions to the City's Flood Insurance Rate Map (FIRM)

Federal Emergency Management Administration (FEMA) has recently notified the City about proposed revisions to the Flood Insurance Rate Map (FIRM). These proposed flood hazard determinations, if finalized, will become the basis for the floodplain management measures that the City must adopt or show evidence of having in effect to qualify or remain qualified for participation in the National Flood Insurance Program (NFIP). However, before any new or modified flood hazard information is effective for floodplain management purposes, FEMA is required to provide community officials and citizens an opportunity to appeal the proposed flood hazard information. During this appeal period, FEMA can only consider appeals of the proposed flood hazard determinations that are supported by scientific or technical data. FEMA also will consider comments and inquiries regarding data other than the proposed flood hazard determinations (e.g., incorrect street names, typographical errors, omissions), and will incorporate any appropriate changes to the revised FIRM panels before they become effective. The appeal period begins July 9, 2014 with the publication of a notice in the newspapers. FEMA has also published a separate notice of the flood hazard determinations on the "Flood Hazard Determinations on the Web" portion of the FEMA website (www.fema.gov/plan/prevent/fhm/bfe). The appeal period is 90 days and the end date is October 6, 2014. After reviewing the map revisions, staff finds that the changes will not have any major impact to the residents in the City. The proposed changes include:

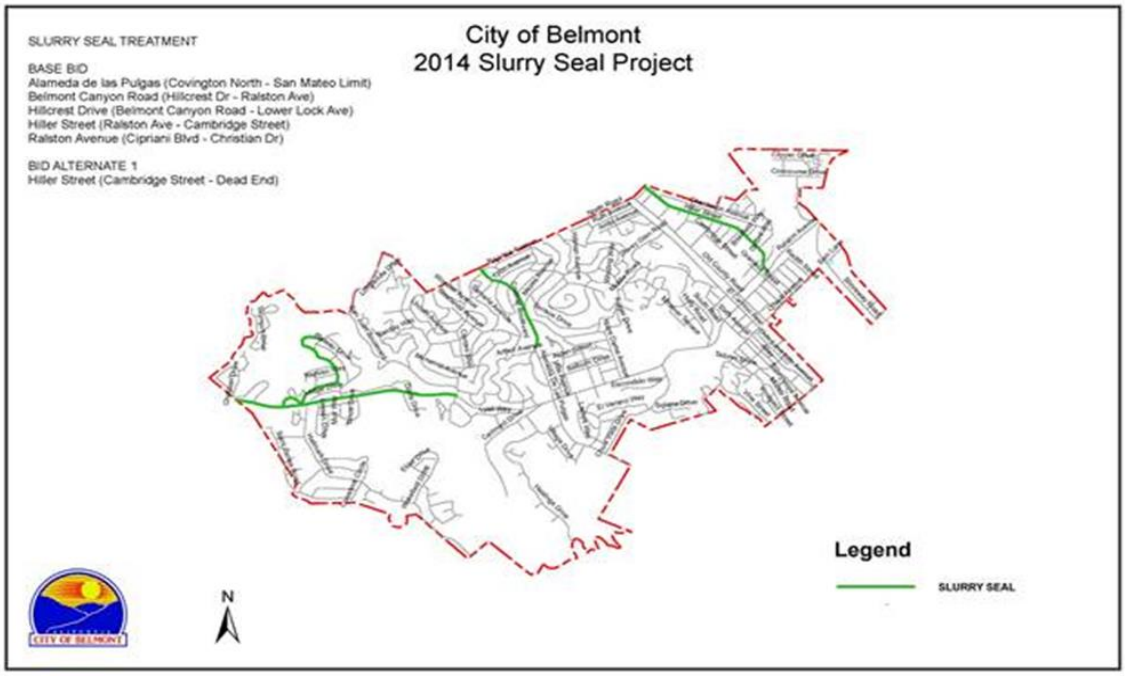
1. Revise flood zone around Water Dog Lake. However, the flood zone changes are within the open space area and will not affect any private properties.
2. Remove the Levees at Sem Lane and 1399 Shoreway Road that are shown on the current FIRM panel. These levees have been mistakenly shown on the map, which do not exist.



## Belmont Public Works - 2014 Summer Pavement Maintenance Slurry Seal Projects

American Asphalt Repair and Resurfacing Company, Inc. is scheduled to begin construction in late July. Work will include dig-out repairs, pavement crack sealing, and slurry sealing on various streets throughout the City. In order to reduce the traffic impacts during peak times, lane closures on Ralston Avenue and Alameda de las Pulgas will be limited to between the hours of 9:00am and 3:00pm. At this time, no work is anticipated to occur on weekends. Lane closures should be expected. Access for emergency vehicles will be maintained at all times.

For any questions, please contact Public Works at 595-7425.



***OTHER AGENCY REPORTS***

MEET YOUR NEIGHBORS!
at Carlmont Shopping Center
5:30 to 8:30 pm
National Night Out
August 5, 2014
sponsored by:
CARLMONT MERCHANTS
ASSOCIATION & BELMONT CHAMBER
Free!
Food & Refreshments
Fingerprinting for Children
Giveaways
Family Activities
Demonstrations
Belmont Fire Truck
Safety Equipment

# LEADERSHIP

## REDWOOD CITY ◆ BELMONT ◆ MENLO PARK ◆ SAN CARLOS

*26 Years of Leadership*

Developing, Inspiring, & Connecting the Future Leaders of our Communities

Since 1989, the Leadership Redwood City/Belmont/Menlo Park/San Carlos Program has been successfully educating participants on issues of vital concern to their city. This year, we are looking for 45 new participants interested in gaining a broad understanding of their community while learning how to make a difference.

- Participants will learn about timely and relevant community topics.
- Participants will acquire valuable information and access to resources to aid them in their work and civic engagement.
- Participants will have the opportunity to create a positive presence and identify themselves and their business or organization as partners in the community.

Tuition is $1,300.00

To apply, go to www.redwoodcitychamber.com

Want to learn more? Email: Carolina@redwoodcitychamber.com

"Learning by Doing"
Economics & Business Day

**"This course helped me see again: The power of community; the complex rich fabric of our lives; the quality and energy of leadership through engagement. Thank you!"**
**-Program Participant, 2012-2013**

**"Leadership has educated and inspired me to find a volunteer/leadership position where I can make a difference."**
**-Program Participant, 2013-2014**

Class of 2014
Tour of Shoreway Environmental Center

**Redwood City-San Mateo County Chamber of Commerce**

1450 Veterans Boulevard, Ste 125
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PH: 650-364-1722
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# *Twin Pines Community Center*

## Twin Pines Senior & Community Center Calendar ~ July 2014 ~

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|---|---|---|
| **Center Open Monday - Friday 8:30am - 4pm**<br>***Activities are subject to change. Please call 595-7444 to confirm.*** | **1**<br>9:30 Walking Group<br>9:30 Gentle Tai Chi<br>10:00 English Conversation<br>11:30 Lunch Program<br>12:00 Drop-In Canasta<br>12:15 Classic Movie<br>12:30 Crafts Group | **2**<br>9:30 Video Aerobics<br>9:30 Bread Program<br>10:00 Spanish Class<br>10:30 Zumba Gold<br>11:30 German Class<br>11:30 Lunch Program<br>12:15 New Movie<br>12:30 Drop-In Pinochle/Hearts<br>7:00 DANCE NIGHT | **3**<br>**9:00 Garden Club**<br>**9:30 Go 4 Life Fitness Video**<br>9:30 Walking Group<br>9:30 Drop-In Canasta<br>11:00 Arthritis Exercise<br>**11:30 Red, White & Blue Lunch**<br>12:15 Wii Bowling<br>12:30 Drop-In Bridge<br>**1:00 Drop-In Art Group**<br>2:00 History Group | **4**<br>**Center closed for Independence Day**<br> |
| **7**<br>9:30 Bread Program<br>9:30 Video Aerobics<br>9:30 Italian Chat<br>10:00 Spanish Chat<br>**11:30 Senior Club BBQ**<br>1:00 Arthritis Exercise<br>2:00 French Chat<br>2:00 Chair Dancing | **8**<br>9:30 Walking Group<br>9:30 Gentle Tai Chi<br>10:00 English Conversation<br>11:30 Lunch Program<br>**12:00 Drop-In Pedro**<br>12:00 Drop-In Canasta<br>12:15 Foreign Film<br>12:30 Crafts Group | **9**<br>9:30 Video Aerobics<br>9:30 Bread Program<br>10:00 Spanish Class<br>10:30 Zumba Gold<br>11:30 German Class<br>11:30 Lunch Program<br>12:15 New Movie<br>12:30 Drop-In Pinochle/Hearts | **10**<br>**9:30 Go 4 Life Fitness Video**<br>9:30 Walking Group<br>9:30 Drop-In Canasta<br>11:00 Arthritis Exercise<br>**11:30 Birthday Lunch**<br>12:15 Wii Bowling<br>12:30 Drop-In Bridge<br>**1:00 Drop-In Art Group**<br>2:00 History Group | **20**<br>9:30 Video Chair Yoga<br>1:30 Mah Jong<br>1:30 Ping Pong!<br>2:00 Mandarin Conversation |
| **14**<br>9:30 Bread Program<br>9:30 Video Aerobics<br>**10:00 Ukulele Sing Along**<br>9:30 Italian Chat<br>10:00 Spanish Chat<br>1:00 Arthritis Exercise<br>2:00 French Chat<br>2:00 Chair Dancing | **15**<br>**9:00 Blood Pressure**<br>9:30 Walking Group<br>9:30 Gentle Tai Chi<br>**10:00 Senior Club Meeting**<br>10:00 English Conversation<br>11:30 Lunch Program<br>12:00 Drop-In Canasta<br>12:15 Classic Movie<br>12:30 Crafts Group | **16**<br>8:45 Strength Training<br>**9:00 Diabetes Screening**<br>9:30 Video Aerobics<br>9:30 Bread Program<br>10:00 Spanish Class<br>10:30 Zumba Gold<br>11:30 German Class<br>11:30 Lunch Program<br>12:15 New Movie<br>12:30 Drop-In Pinochle/Hearts | **17**<br>**9:30 Go 4 Life Fitness Video**<br>9:30 Walking Group<br>9:30 Drop-In Canasta<br>11:00 Arthritis Exercise<br>11:30 Lunch Program<br>12:15 Wii Bowling<br>12:30 Drop-In Bridge<br>**1:00 Drop-In Art Group**<br>2:00 History Group | **18**<br>9:30 Video Chair Yoga<br>1:00 BINGO<br>2:00 Mandarin Conversation |
| **21**<br>9:30 Bread Program<br>9:30 Video Aerobics<br>9:30 Italian Chat<br>10:00 Spanish Chat<br>1:00 Arthritis Exercise<br>2:00 French Chat<br>2:00 Chair Dancing | **22**<br>9:30 Walking Group<br>9:30 Gentle Tai Chi<br>10:00 English Conversation<br>11:30 Lunch Program<br>12:00 Drop-In Canasta<br>12:15 Foreign Film<br>12:30 Crafts Group | **23**<br>8:45 Strength Training<br>9:30 Video Aerobics<br>9:30 Bread Program<br>10:00 Spanish Class<br>10:30 Zumba Gold<br>11:30 German Class<br>11:30 Lunch Program<br>12:15 New Movie<br>12:30 Drop-In Pinochle/Hearts | **24**<br>**9:30 Go 4 Life Fitness Video**<br>9:30 Walking Group<br>9:30 Drop-In Canasta<br>11:00 Arthritis Exercise<br>11:30 Lunch Program<br>12:15 Wii Bowling<br>12:30 Drop-In Bridge<br>**1:00 Drop-In Art Group**<br>2:00 History Group | **25**<br>9:30 Video Chair Yoga<br>1:00 Raspberry Pi<br>1:30 Mah Jong<br>1:30 Ping Pong!<br>2:00 Futurists<br>2:00 Mandarin Conversation<br>3:00 Writer's Workshop |
| **28**<br>9:30 Bread Program<br>9:30 Video Aerobics<br>**10:00 Stamp Collectors**<br>**10:00 Opinion Exchange w/ Jim Dunbar**<br>10:00 Italian Chat<br>10:00 Spanish Chat<br>1:00 Arthritis Exercise<br>2:00 French Chat<br>2:00 Chair Dancing | **29**<br>9:30 Walking Group<br>9:30 Gentle Tai Chi<br>10:00 English Conversation<br>11:30 Lunch Program<br>12:00 Drop-In Canasta<br>12:15 Classic Movie<br>12:30 Crafts Group | **30**<br>8:45 Strength Training<br>9:30 Video Aerobics<br>9:30 Bread Program<br>10:00 Spanish Class<br>10:30 Zumba Gold<br>11:30 German Class<br>11:30 Lunch Program<br>12:15 New Movie<br>12:30 Drop-In Pinochle/Hearts | **31**<br>**9:30 Go 4 Life Fitness Video**<br>9:30 Walking Group<br>9:30 Drop-In Canasta<br>11:00 Arthritis Exercise<br>11:30 Lunch Program<br>12:15 Wii Bowling<br>12:30 Drop-In Bridge<br>**1:00 Drop-In Art Group**<br>2:00 History Group | ***Some activities are drop-in, some require registration.*** |

## *Belmont Public Library Calendar of Events*

# JULY 2014 At the Belmont Library

http://www.facebook.com/smclbelmont

KEY
Red: Children's/Family
Green: Teen
Black: Adult
Blue: All Ages

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|---|---|---|---|
| | | 1<br>10:30a Musical Storytime<br>11:00a Imagination Playground (Every Tuesday at 11:00a)<br>2:00p Summer Enrichment: Art<br>7:00p Lawyers in the Library | 2 10:30a Microsoft Office 2013<br>2:00p Summer Enrichment: Art<br>6:30p Needles & Hooks Club<br>7:00p 1st Wed Book Grp: *The Paris Wife* by Paula McLain<br>7:00p Pajama Storytime | 3<br>10:30a Toddler Storytime<br>3:30p Imagination Playground | 4<br>LIBRARY CLOSED | 5 |
| 6 | 7<br>10:30a Baby Storytime<br>2:00p Summer Enrichment: Music<br>3:30p Lego Club | 8<br>10:30a Musical Storytime<br>2:00p Summer Enrichment: Music | 9<br>10:30a Computer Coach<br>2:00p Summer Enrichment: Music<br>6:30p Needles & Hooks Club<br>7:00p Rock Steady Juggling | 10 10:30a Toddler Storytime<br>2:00p Mystery Book Group: *The Blue Religion* edited by Michael Connelly<br>3:30p Imagination Playground<br>7:00p Didgeridoo Down Under | 11 10:30a Preschool ST<br>11:15a Russian ST<br>7:00p 1st Friday Flicks: The LEGO Movie | 12<br>10:30a Ukulele Storytime<br>11:00a Block Party |
| 13 | 14<br>10:30a Baby Storytime<br>2:00p Summer Enrichment: Flight<br>3:30p Lego Club | 15 10:30a Musical Storytime<br>2:00p Summer Enrichment: Flight<br>7:00p Paws for Tales<br>7:00p Healthy Cooking with Laura Stec: Appy Hour | 16<br>10:30a Microsoft Word 2013<br>2:00p Summer Enrichment: Flight<br>6:30p Needles & Hooks Club<br>7:00p Pajama Storytime | 17<br>10:30a Toddler Storytime<br>11:00a Block Party<br>3:30p Imagination Playground | 18 10:30a Preschool ST<br>11:00a Block Party<br>11:15a Russian ST | 19<br>2:00p Magical Ventriloquist Tony Borders |
| 20<br>3:00p 7th Wave Acoustic Summer Concert | 21 10:30a Baby Storytime<br>12:00p Senior Health Talk: Memory Care<br>2:00p Summer Enrichment: Animals<br>2:00p Summer Enrichment: Jam Making<br>3:30p Lego Club<br>7:00p Pub Style Trivia Night | 22<br>10:30a Musical Storytime<br>2:00p Summer Enrichment: Animals<br>2:00p Summer Enrichment: Jam Making<br>7:00p Healthy Cooking with Laura Stec: Easy Seasoning | 23 10:30a Computer Coach<br>2:00p Summer Enrichment: Animals<br>2:00p Summer Enrichment: Jam Making<br>6:30p Needles & Hooks Club<br>7:00p Pajama Storytime<br>7:00p An Evening with Author Scott Cheshire: *High as the Horses Bridles* | 24<br>10:30a Toddler Storytime<br>3:30p Words for Worms Teen Bk Club: *If I Stay* by Gayle Forman<br>3:30p Imagination Playground | 25<br>10:30a Preschool Storytime<br>11:15a Russian Storytime<br>7:00p Reel Destination Film: Claire's Knee | 26<br>10:30a Ukulele Storytime<br>11:00a Imagination Playground<br>2:00p Surfing Magician |
| 27<br>3:00p Gorgeous: Museum Slide Talk | 28<br>10:30a Baby Storytime<br>12:30p International Book Grp<br>2:00p Summer Enrichment: Cooking<br>3:30p Lego Club | 29 10:30a Musical Storytime<br>2:00p Summer Enrichment: Cooking<br>7:00p Healthy Cooking with Laura Stec: Manage Your Microbes | 30 10:30a Facebook<br>2:00p Summer Enrichment: Cooking<br>6:30p Needles & Hooks Club<br>7:00p Pajama Storytime | 31<br>10:30a Toddler Storytime<br>2:00p Summer Enrichment: Beginner Chess<br>3:30p Imagination Playground | Belmont Library | |