

**SPECIAL MEETING OF
DIRECTORS OF BELMONT FIRE PROTECTION DISTRICT
Tuesday, February 22, 2011
CITY COUNCIL CHAMBERS, ONE TWIN PINES LANE**

CALL TO ORDER 7:42 P.M.

ROLL CALL

Directors Present: Warden, Lieberman, Wozniak, Feierbach, Braunstein

Directors Absent: None

Staff Present: District Manager Scoles, Fire Chief Fry, Interim City Attorney Kane, Community Development de Melo, Police Chief Mattei, Human Resources Director Dino, Finance Director Fil, City Treasurer Violet, District Secretary Cook

PUBLIC/DIRECTORS COMMENTS

Bill Barrons, Belmont resident, provided cost comparisons from other cities for providing fire services, and noted savings that could be realized through a regional fire service model. He noted that people value prompt fire response, well-equipped trucks and a trained crew when they call 9-1-1. He recommended that Belmont consider a regional fire department.

Brian Randall, San Carlos resident, noted that the City of San Carlos failed in its attempt to partner with Cal Fire. He is opposed to the dissolution of the Belmont-San Carlos Fire Department.

AGENDA AMENDMENTS

District President Feierbach requested removal of Consent Agenda 4-B (Report Regarding Vehicle Asset Distribution) for separate consideration.

ITEM APPROVED ON CONSENT CALENDAR

Approval of Minutes of Special Meeting of November 9, 2010 and Regular Meeting of January 25, 2011

ACTION: On a motion by Director Wozniak, seconded by Director Warden, the Consent Agenda was unanimously approved by a show of hands.

ITEM REMOVED FROM CONSENT CALENDAR FOR SEPARATE CONSIDERATION

Report Regarding Vehicle Asset Distribution and the Assignment, Purchase, and Financing of a FEMA Grant Funded Ladder Truck, Including: A. Resolution 2011-1 Authorizing the Assignment of the Grant B. Resolution 2011-2 Authorizing the Execution and Delivery of a Lease with an Option to Purchase and Directing Certain Actions in Connection Therewith C. Resolution Authorizing a Reimbursement Agreement with the Belmont-San Carlos Fire Department

District President Feierbach expressed concern that no letter had been received from Homeland Security approving the changes in the truck grant.

District Manager Scoles stated that the Board's action on this item could include a provision that no action be taken until written authority had been received from Homeland Security.

Fire Chief Fry stated that Homeland Security prefers that funding be in place for the truck prior to dissolving the department. He clarified that this transaction can be handled electronically.

ACTION: On a motion by Director Lieberman, seconded by Director Braunstein, and unanimously approved by a show of hands to approve the following resolutions:

- A. **Resolution 2011-1 Authorizing the Assignment of the Grant**
- B. **Resolution 2011-2 Authorizing the Execution and Delivery of a Lease with an Option to Purchase and Directing Certain Actions in Connection Therewith**
- C. **Resolution 2011-3 Authorizing a Reimbursement Agreement with the Belmont-San Carlos Fire Department; and**

Interim City Attorney Kane noted that the staff report for this item contained a fourth resolution which was not called out in the agenda title. District Secretary Cook clarified that the action just taken approved the three resolutions specified on the agenda, and she recommended separate action on the fourth resolution.

ACTION: On a motion by Director Warden, seconded by Director Lieberman, Resolution 2011-4 Approving the Vehicle Asset Distribution of the Belmont-San Carlos Fire Department was unanimously approved by a show of hands.

ADDITIONAL BUSINESS

Update Regarding Provision for Future Fire Services for the Belmont Fire Protection District Stand-Alone Fire Department and Project Timeline

District Manager Scoles noted that a number of tasks will need to be accomplished prior to the dissolution date in October of 2011. He stated that the fire team continues to work on developing procedures, ordinances, and other transitional details.

Director Warden expressed concerns regarding the short timeline for accomplishing everything prior to the dissolution date. District Manager Scoles stated that the milestone chart is just a guide, that some tasks can be started sooner, and the proposed dates are constantly changing. He noted that there will be a need to begin to staff the new department prior to the dissolution date.

In response to Director questions, District Manager Scoles stated that office space in City Hall has been identified for the new department.

Director Wozniak expressed a desire for financial data related to how much has been spent on consultants and staff time regarding this issue to date.

ADJOURNMENT at this time, being 8:00 P.M.

Terri Cook
District Secretary

Meeting audio-recorded and videotaped
Audio Recording 780