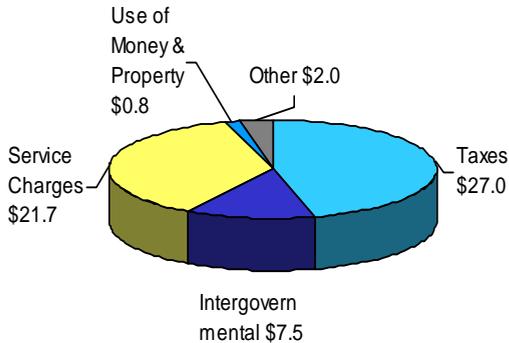


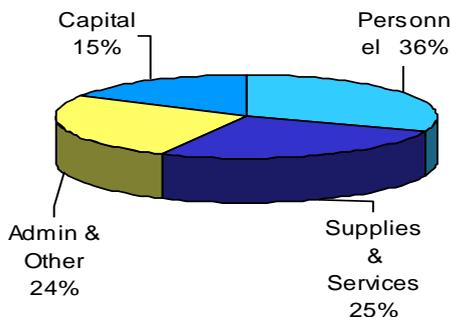
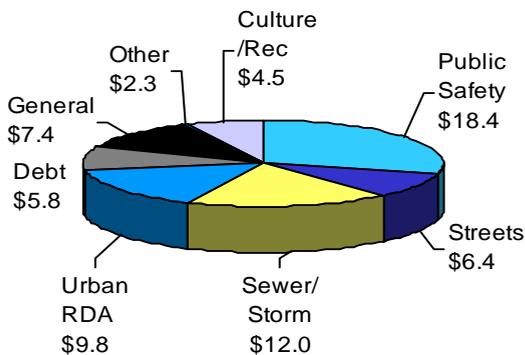
# City of Belmont Fiscal Year 2012 Budget



### Where Does the Money Come From?



### Where Does the Money Go?



# City of Belmont Budget Brief FY 2012

## Message From City Management

Honorable Mayor and Members of the Council:

I am pleased to submit the Proposed FY 2012 Budget for your review and consideration.

### In a Nutshell

The proposed FY12 budget continues to support the City of Belmont's core values through the economic downturn of recent years: minimize impact on community services and employees, and is financially sustainable and balanced. Senior management, mid-managers, and employees throughout the organization have found new ways of doing business to fulfill this commitment and have helped move the City towards a stable budget. We have built a foundation on which the City and the community can thrive in the wake of the financial recession.

The hard work invested to strengthen the City's financial position over the past several years has paid off, yet uncertainty remains as the local economy continues to respond and adjust to the recession. Yet one major obstacle continues to threaten our financial future as the State of California finds new ways to shift their budget problems to us.

### Making Progress

We have reduced our expenses, closed the FY10 and FY11 General Fund gaps, and aggressively built an additional \$.5 million into the reserves. Staff has repeatedly demonstrated their adaptability, creativity, and tenacity to weather the proverbial fiscal "perfect storm". We have implemented more than 7.5%, or \$1.5 million, in General Fund budget reduction strategies in the last year and, at the same time, minimized the impact on community services, limited passing service fee increases onto our customers, and avoided drastic employee layoffs.

Employees have adopted a culture of frugality, which has resulted in significant savings. By way of example, when the immediate impact of lower sales tax revenues became clear this past summer, I directed all departments to under spend their FY11 budgets by a minimum of about \$.3 million. Departments responded and are turning those one-time savings into ongoing savings by permanently finding less expensive ways of doing business. These savings help mitigate the unexpected revenue shortfall in the current year and acted as an additional step in addressing future budget gaps in FY12 and beyond.

In this budget, we have strategically invested in priority initiatives (public safety, economic revitalization, sustainability, and open space acquisition) and built a responsible budget reserve. At the same time, we continued to provide a full compliment of services to the community while closely monitoring our progress of growth to secure our financial future.

Addressing the budget difficulties was not easy work, but as a result, this spring we projected financial stability through the five-year General Fund forecast period.

### Shoring Up Reserves

We have purposefully increased reserves to buffer the effects of potential impacts to our revenue streams and unanticipated costs of doing business. During the year, the City Council affirmed the need to maintain a prudent reserve. The minimum reserve level was increased from \$2.0 million to \$2.5 million, while maintaining a target reserve of 20 percent of expenditures.

Last year's forecast projected that reserve would be around \$2.5 million for FY11 or about 17 percent of General Fund expenditures without further corrective effort. As a result of concessions made by the City's employees and the supplement of one time funds, the FY11 General Fund estimate now stands at a much healthier \$3.5 million. Looking forward, FY12 General Fund reserves are projected to be \$3.3 million, with continued furlough leaves, and the five year forecast period anticipates reserves will continue to keep pace with the City's 20 percent target reserve objective assuming a modest \$.17 million in additional corrective efforts are achieved.

# Message From the City Management (continued)

## The Road Ahead

As mentioned before, the difficult adjustments made by the City Council and staff have built a solid budget foundation. Fortunately, unlike past budget submittals, large-scale reductions are not required this year. As is described in more detail elsewhere in this Budget Brief, existing revenue sources impacted by the Recession have begun to recover and the gap between expenditures and revenues has narrowed.

In the near term, and as a result of supporting activities outside the General Fund, the proposed FY12 budget uses General Fund reserves. Those reserves will be used to support and subsidize important activities such as Recreation, Development Services, Supplemental Law Enforcement and Facilities Management. The City has a long history of providing funding to these efforts.

In the long term, using conservative assumptions and following established policy guidelines, the City's five-year forecast which is presented at the end of this section, projects future fund balances to be above the \$2.5 million minimum reserve requirement. We anticipate a very modest corrective action of \$.17 million, or 1% of the General Fund operating budget, needed now to achieve the policy reserve target of 20% operating expenditures. By engaging labor organizations and through economizing, the City will be in a position to achieve its financial policy objectives of maintaining fund reserves while preserving existing services.

While the local economy is showing real signs of recovery, the State of California's financial fiasco threatens to destabilize our budget.

As reported in the past, the State's unprecedented grab of redevelopment funds will have lasting affects in communities all over the state. We recently paid over \$2.8 million as part one of the State's budget schemes. Furthermore, the future of Redevelopment is unknown. In the Governor's *May Revise*, he continues to propose the elimination of Redevelopment Agencies. While this proposal has run into considerable opposition, at a minimum, major fiscal reforms are likely and staff has been developing a "Plan B" should major changes occur in this area.

As of the drafting of this budget message, the State's current budget deficit was estimated at \$10 billion.

Perhaps the most important point to take from this is that the State is in financial disarray. City Council is likely to hear and read about numerous draconian budget measures which, if enacted, could impact our ability to deliver services or worse yet, create deficits. Should the State take an adverse action, it is unlikely we will know prior to this budget being adopted.

Lastly, another key provision in this budget and included in the five-year forecast is the continuance of a \$50 thousand contingency reserve for unanticipated expenses. This reserve plays a critical role in addressing unforeseen emergencies without destabilizing the budget.

## Budgeting Our Priorities

Since the City Council met to discuss their priorities, I have been working with staff to incorporate these objectives into the FY12 budget. For instance, the budget includes focused efforts on sustainability/environmental actions, General Plan update, open space management, economic development/redevelopment, infrastructure improvements and public safety efforts. All of these endeavors are discussed in further detail later in this Budget Brief and work in tandem with the budget serving as the roadmap forward.

## A Few Words about CalPERS

As an emerging issue for the City is the recent raise in the employer contribution rate to the CalPERS Pension 3% @ 50 Safety Plan of 5.42% over the next two years. The rate adjustment is, in part, a response to the market declines of 2008. Since that time, the markets have recovered and future employer rates will be affected by the improvement in CalPERS financial condition.

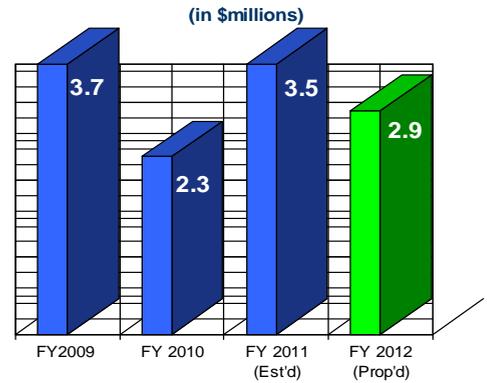
## Teamwork

FY11 has been a challenging year, but the City's employees continue to focus on achieving the best imagined outcomes. Despite the recession, progress has been made on revitalizing downtown with the acquisition of several key properties. Road and infrastructure construction and maintenance continue to inconvenience us in a positive way. Open space acreage was added to our inventory as a legacy for future generations. Recreation programs and events grew in attendance and frequency as part of Belmont's rich palette of arts, culture and entertainment.

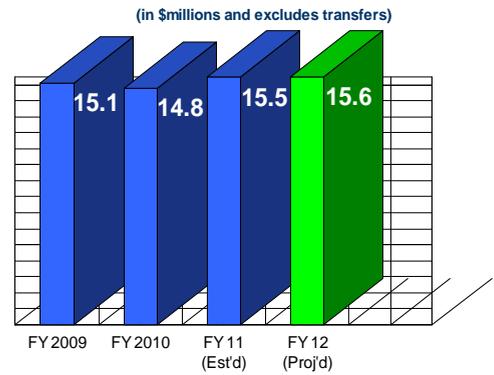
This proposed budget allows us to progress, knowing that we face an unsure future but confident that we have the right team for the task. I would like to express my appreciation to all the staff for the hard work and collaboration shown in developing this budget and, in particular, the Finance Department for their efforts. We are fortunate to have such a dedicated team.

# General Fund Results & Trends

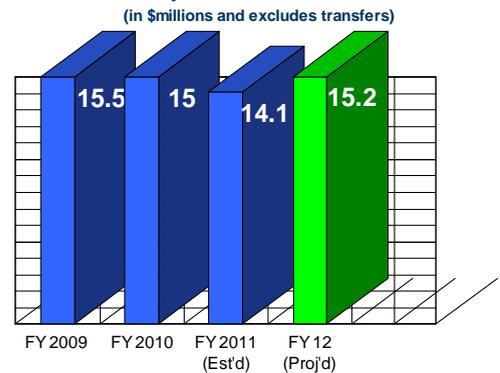
## Fund Balance Trends



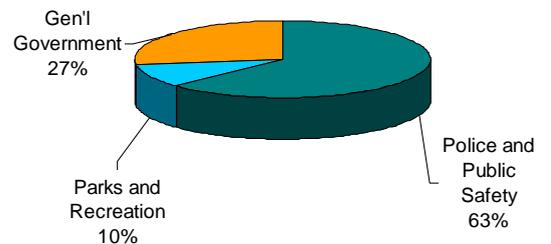
## Revenue Trends



## Expenditure Trends



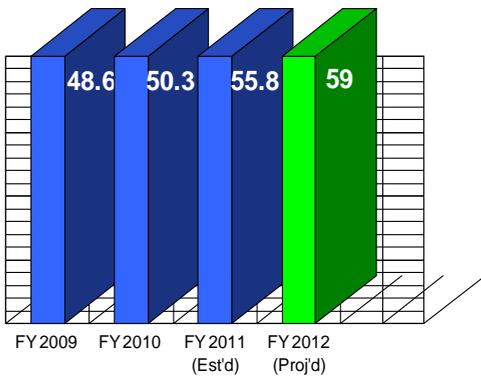
## Expenditure by Function



## City-wide Results & Trends

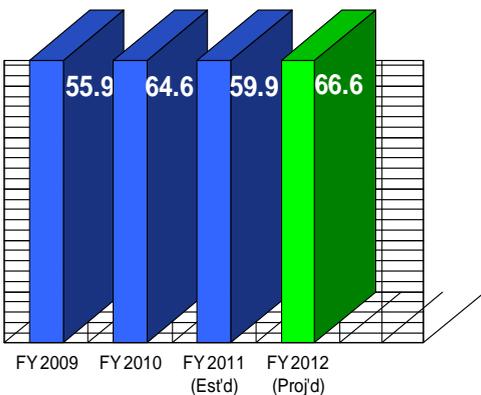
### Total City Revenue Trends

(in \$millions)



### Total City Expenditure Trends

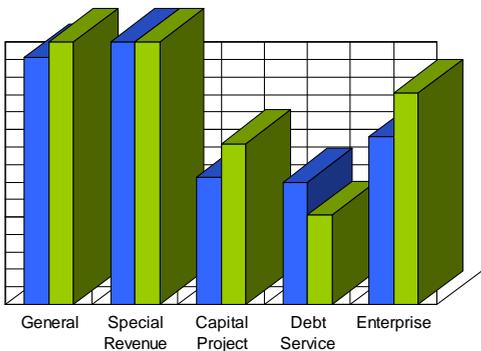
(in \$millions)



### Fund Expenditures

#### FY 11 (Est'd) vs. FY 12 (Proj'd)

(in \$millions)



## Message From the City Management (continued)

### Conclusion

Because of prudent fiscal management on the part of City Council, our financial picture has improved since adoption of the last budget and has placed us in the position to effectively deal with the challenges in FY12.

With the assistance of the labor organizations, we should be able to achieve our financial policy objectives of maintaining prudent fund reserves while preserving existing services.

With this confidence, I turn the proposed FY12 budget over to you for review and approval.

Sincerely,

Greg D. Scoles  
City Manager

## Budget Analysis

General Fund revenues support basic services including police, public works, parks & recreation and general government operations. The General Fund revenues have several components:

Taxes	Property Tax	\$2.5 million
	Sales Tax	\$2.5 million
	Transient Occupancy Tax	\$1.1 million
	VLF in Lieu	\$2.0 million
	Other Taxes	\$2.2 million
Licenses & Permits		\$0.8 million
Intergovernmental		\$0.4 million
Other		\$4.1 million
<b>TOTAL</b>		<b>\$15.6 million</b>

Total revenues for all other funds in FY 2012 are estimated at \$43.4 million, excluding transfers. Other fund revenues include \$10.9 million in service charges for sewer/storm drain operations and construction, \$6.6 million in property taxes to support fire protection services, and \$2.4 million in revenues supporting street maintenance and improvement activities.

The increase in enterprise revenue is attributable to a proposed 8.0% increase in aggregate sewer service charges.

The Belmont Fire Protection District will also benefit from an increase in property taxes.

Street maintenance activities are largely supported by Measure A sales taxes, grants and engineering services. Measure A sales taxes are expected to recover from the previous years low and the budget assumes minimal growth from this revenue source. By contrast, federal grants of \$1.8 million in FY 2012 will be received for the completion of the Ralston/101 Bike Bridge project. The balance of street funding comes from engineering charges to capital projects. This is for design work performed in-house by the City's professional engineering staff.

## Base Assumptions

### Demographics

- Inflation: 1.5% increasing for the region
- Office Vacancy: 34.5% and improving for the City.
- Unemployment: 9.0% and declining for County

### Revenues

- Revenues: Continued moderate growth on reduced base with most key categories
- Property taxes: 2.02% for Belmont and 0.88% for the Redevelopment Agency (Long term 3 - 5%)
- Sales Tax: 2.4% for Belmont  
(Long term 3 – 4.5% growth)
- Interest rates: 0.5% for investments  
(Long term rising to 3.5% on assets)

### Operations and Capital Improvements

- Personnel costs: 2.5-7.5% for entire projection
- PERS costs: 13.9% for Miscellaneous; 35.9% for Safety (Long term 15.3% Miscellaneous; 39.9% Safety)
- Supplies and services costs: 2.4% growth with exceptions for fuels, utilities, insurance, etc. (Long term up to 4.0%)
- Capital program: \$10.5 million allocated

## Budget Analysis (continued)

In FY 2012, General Fund expenditures total \$15.2 million, up \$1.1 million from \$14.1 million estimated in FY 2011. This budget continues the best practice of fully funding the \$.8 million in ARC (Annual Required Contributions) costs associated with implementing GASB 45, Other Post Employment Benefits.

Total expenditures for all other funds in FY 2012 are estimated at \$51.4 million, excluding transfers. As has been the case in prior years, the City continues to make progress towards improving its infrastructure where revenue sources are available. For instance, the budget assumes the City will issue \$8.5 million in debt this year for sewer system collection improvements. These improvements will address an aging infrastructure that is in a state of disrepair and alleviate wet weather inflow and intrusion of surface water in the treated waste water stream. The budget assumes interest rates will remain low and opportunities to save on borrowing costs will occur.

The table below indicates the allocation of resources to key service areas.

Fire protection services	\$8.5 million
Street maintenance and improvements	3.2 million
Sewer/storm drains operations and capitals	\$11.1 million
Public Improvement and Housing projects	\$3.7 million

The City has accumulated reserves. Reserves fund capital projects and largely account for the difference between total revenues and total expenditures, once debt issues have been factored out. In addition, City Council has established a prudent reserve level to protect against service reductions or raising taxes and fees due to temporary revenue shortfalls or unpredicted events.

Another key provision in this budget is the continuance of a \$50 thousand contingency reserve for unanticipated expenses. This reserve plays a critical role in addressing unforeseen emergencies without destabilizing the budget.

## Other Policy Issues

### • Special Fund Considerations

#### – Recreation Fund

•The Parks & Recreation Department continues to make positive progress toward achieving a self-sufficient Recreation Fund, and is identified as one of the top three Parks & Recreation Departments on the peninsula for cost recovery. The City Council established a policy to cap General Fund support of the Recreation Fund at \$585,000, and for the fourth consecutive year the Department has made significant progress toward achieving that goal. It is projected that the Department will produce revenue generation of over \$1.4 million in the Recreation Fund for FY12. The Department will continue to employ proactive strategies to enhance revenue generation and reduce expenditures using target marketing strategies, building community partnerships, implementing appropriate fee increases for facility rentals and classes, and providing programs and activities that not only meet the needs of the community, but also enhance the lives for the community.

#### – Development Services Fund

•Although the budget anticipates a small deficit in the Development Services Fund, the primary cause of the gap is due to the redistribution of costs previously accounted for in the General Fund pertaining to Advanced Planning functions. These costs have now been merged with Development Review. While the amount of General Fund subsidy has decreased over the past two years, a modest supplement for FY12 continues to be proposed. The subsidy will continue in future years, but will further decline as revenue growth and applicable fee increases are implemented to self support fund activities. Since this Fund has experienced past deficits, prudence dictates close monitoring of interim operating results to ensure the fund remains financially viable.

### • Staffing

•As part of the City's Corrective Action Plan, certain vacancies will be held open on a case by case basis to preserve the City's flexibility in the event that more dramatic corrective action is necessary on the FY12 Budget.

### •Rates

•The City's rate consultant has updated the 5 Year Sewer Rate Study. The rates for FY 2012 include a required revenue increase of 8.00% over the previous fiscal year revenue requirement. Future rate increases are expected to be single digit, before consideration of potential capital requirements for the treatment plant which is estimated at \$45.2 million. The 45 day notice was mailed and received by property owners at least 45 days prior to the Public Meeting to vote on the sewer charges, per Proposition 218 requirements.

•NPDES fees will again be reviewed during FY 2012 for appropriateness.

### •Debt Issues

•The sewer revenue study and 5 Year CIP are predicated upon issuing a \$8,500,000 revenue bond in FY 2012.

### •Other

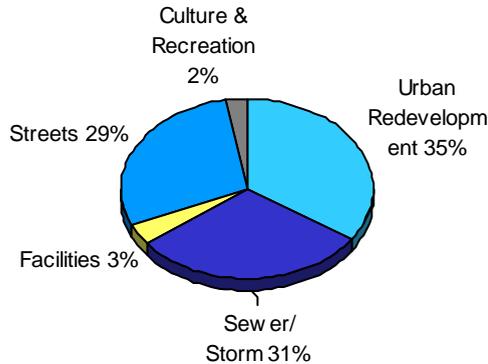
•The budget includes \$50,000 for contingencies.

# 5 Year Capital Improvement Plan and Capital Outlay Trends

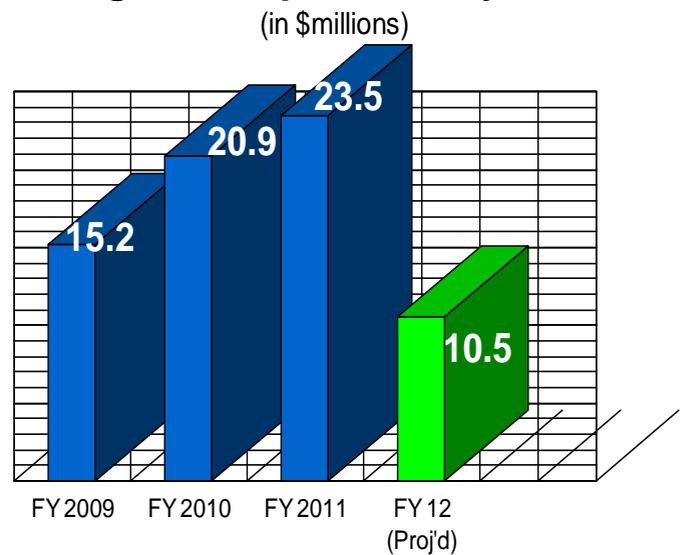
The City's 5 year CIP is estimated at \$40.3 million.

Projects proposed in FY 2012 total \$10.5 million.

## Capital Projects by Function



## Budgeted Capital Outlay Trends



The coming fiscal year will include a very high rate of capital spending, reflecting the construction of a wide variety of projects for the community. Major projects for the upcoming year are highlighted below; the details of all projects can be found beginning in Tab 3.

- \$3.6 million for Public Improvements and Affordable Housing Projects, such as Street Improvements, Economic Development Target Sites and Façade Improvements
- \$3.3 million for a variety of sewer and storm drain improvements
- \$1.8 million for Highway 101 Bike/Pedestrian Bridge
- \$0.3 million for Technology Master Plan and Comcast PEG Program

# FY 2012 Citywide Initiatives

## ***Vision Statement***

## ***Initiatives***

### ***1. Distinctive Community Character***

- **Parking in Front Yards/Circular Driveways**  
Study and propose revisions to the zoning regulations regarding parking in front yards and circular driveways (Community Development)
- **Residential Design Guidelines**  
Guidelines for new and remodeled residential projects, including hillside development issues. Hardscape & Lot Coverage Stds./ Landscape Requirements for Residential Development (Community Development)

### ***2. Natural Beauty***

- **San Juan Hills Property**  
Study and facilitate a master plan for resubdivision of City-owned San Juan Hills Area lands, trail connections, and permanent open space areas (Community Development)
- **Tree Ordinance**  
Revise tree ordinance, and consider establishing tree regulations in Zoning Ordinance (Community Development)

### ***3. Thriving Culture***

- **Athletic Field Improvements**  
Sports Complex Synthetic Turf – Capital projects described in Athletic Field Master Plan updated in 2003. Plan identifies athletic field improvements to all fields managed by the Parks & Recreation Dept (Parks & Recreation)
- **Cipriani Dog Park Improvements**  
Design and construct improvements for the Dog Park (Parks & Recreation)
- **Davey Glen Park Design and Development**  
Design & development of unimproved park site on Davey Glen Road. (Parks & Recreation)
- **Ordinance Regulating Large Family Daycare Regulations**  
Study and propose zoning regulations establishing Large Family Day Care standards for Residential Zoning Districts (Community Development)
- **Solar Energy Policy**  
Consider implementation of solar energy projects and legislation that enhances solar energy use on public facilities (Parks & Recreation)
- **Sustainability Objectives**  
Study & propose Sustainability Objectives for the Updated Conservation Element of General Plan
  - **Construction Demolition/Recycling -**  
Study & propose regulations regarding establishing a Construction Debris/Recycling Ordinance (Community Development)
  - **Creek Restoration**  
Develop program for restoration of city creeks (Public Works)
  - **Outdoor Water Use Efficiency**  
Study and propose regulations regarding Outdoor Water Conservation & On-Site Retention (Community Development)

## FY 2012 Citywide Initiatives (Continued)

- Prohibition of Distribution of Plastic and Single-Use Bags

Study & propose regulations regarding establishing a Plastic & Single-Use Paper Bag Ban Ordinance (Community Development)

### 4. Thriving Economy

- Belmont Fire Protection District Service Provision  
Provide Fire Services for the BFPD. Analyze and recommend solutions for ongoing operations and capital needs. Manage dissolution of Belmont-San Carlos Fire Department and creation of new Department (Finance)

- Facilities Condition Management Assessment  
Track assets and analyze Belmont's facilities in a comprehensive, organized, and logical manner. Factors can then be used to prioritize the use of resources (Parks & Recreation)
- General Plan Update  
An extensive, three-year project that will start with a community visioning process before undertaking a review and update of the General Plan (Community Development)
- General Plan Update: *Belmont "Villages" Zoning*  
Project will focus on Economic Development strategy target sites, Downtown and El Camino Real corridor (Community Development)
- Sewer Laterals  
Develop & adopt policy/ordinance for maintenance and/or replacement of private sewer laterals (Public Works)
- Economic Development Project  
Identify and implement targeted economic development projects within the City (Finance)

### 5. Easy Mobility

- 101 Bike Pedestrian Bridge  
Construct Bicycle/Pedestrian Bridge over 101; includes Safe Routes to Schools (Public Works)
  - High Speed Rail (HSR)  
Represent City of Belmont throughout all phases of review, planning and evaluation of economic impact of HSR project (Public Works)
  - Old County Road Street Lighting  
Develop program for review and replacement of street lighting standards (Public Works)

## Department Initiatives

### Administrative Departments

The administrative departments provide direction and support the entire organization. The **City Manager's Office** will emphasize controlled spending in light of the recession and its dampening impact on City revenues. Every effort will be made to minimize negative impacts on City services in order to continue with the same high quality of life in our community. The priority of the City Manager's office during FY2012 will be focused on creating a new Belmont Standalone Fire Department and a new in-house City Attorney, as well as focusing on several sustainability objectives of the City Council.

The **Information Services Department** continues the implementation of the 5-year Technology Plan adopted by Council and is now in Phase 3 of a 5-Phase program. This plan includes a new financial system that has been implemented, a Human Resources system, and the development of enhanced e-commerce capabilities.

The **City Clerk's Office** will be coordinating a City Council, City Treasurer, and City Clerk election in November 2011. In addition, it will continue to be a resource for the City Council, staff, and the public on a wide range of topics, including interpretation of the Municipal Code, and will continue expanding the document imaging and agenda preparation system, which allows electronic storage and retrieval of public documents available to the public via the City's website.

The **Human Resources Department** is charged with the facilitation of recruitment and selection of all city staff. The Department provides oversight on all labor and employee relations matters including labor contract negotiations; facilitation of disciplinary actions up to and including termination; and grievance management. This year, labor contract negotiations will commence with AFSCME and MMCEA. With the rollout of the Learning Management System (LMS), city employees will be able to register for training and development opportunities on-line. The Department provides oversight in collaboration with other Department Heads in performance management, training and development, and workforce/succession planning. The Department performs benefits administration, classification and compensation studies, worker's compensation administration and ensures safe working environment. The Human Resources Department is committed to provide excellent customer service to City council, management, and staff.

The **Finance Department** will complete the remainder of financial system software designed to improve financial accountability and promote virtualization of services through technology. The Department will also manage the effort to secure future fire services and the City's Economic Development efforts.

### Community Development

The **Community Development Department** continues to enhance customer service while supporting efforts at community preservation and sustainable development. Ordinances have been successfully implemented that regulate noise control, construction time limits, city-wide signage regulations, green building standards, and administrative code enforcement—all of which help to protect the high standard of living in Belmont. The Department will continue to facilitate and assist the Green Advisory Committee ("GAC") in development of ordinances that would improve construction/debris recycling requirements, implement landscape water conservation regulations, and potentially ban single-use plastic/paper bags and Styrofoam. In FY2012, the Department also expects to develop and implement Residential Design Guidelines as well as the Belmont "Village Districts" Zoning Amendments.

Work efforts will continue on development of a San Juan Hills Master Plan, and staff anticipates establishing a Working/Ad-Hoc Committee in conjunction with the Planning Commission to facilitate a comprehensive update of the City's General Plan. The Department will continue its strong role in furthering the City's Economic Development Strategy to encourage high-quality and attractive development along the El Camino Real/Ralston Avenue Corridor, and within the Firehouse Square & Shoreway Place Target Sites. These efforts will likely include land use/policy amendments, property acquisition and management, and creation/expansion of affordable housing opportunities. The Department will also focus on economic development marketing—including of the Façade Improvement Program—and attraction and retention of businesses in Belmont. Staff will initiate work to develop and implement the programs and policies outlined in the City's 2007-2014 Housing Element that encourage development of affordable and senior housing.

## Department Initiatives

### Parks & Recreation Department

The **Parks & Recreation Department** is charged with enhancing the quality of life in Belmont. The Parks Division manages 13 parks, 11 athletic fields, and over 335 acres of open space in a safe and aesthetically pleasing condition. In FY2012, the Department is continuing to develop and build capital improvements including a new park at Davey Glen, improvements to the Cipriani Dog Park, and projects at the Barrett Community Center, O'Donnell Park, and College View Park. The Department continues to work with volunteers on trail projects in the Waterdog Lake open space area. In addition to parks, the Department manages the major facilities including the Library, City Hall, Senior Center, Barrett Community Center, and the Manor Building, and plans improvements to City Hall and the Senior Center in FY2012. The Recreation Division offers quality enrichment classes to promote learning opportunities for all ages and interests, community service opportunities for teens, social opportunities and activities for seniors to maintain community connection, and a pre-school serving 75 children to foster development. The Recreation Division also facilitates use of city properties for meetings, weddings, parties, and a host of other community events; schedules local youth and adult sports leagues, which promote active and healthy lifestyles.

The Recreation Division continues to be a significant contributor to the General Fund, generating over \$7,000,000 in revenue over the past five years. The Department is committed to providing outstanding services to our community and enhancing the lives of every Belmont citizen.

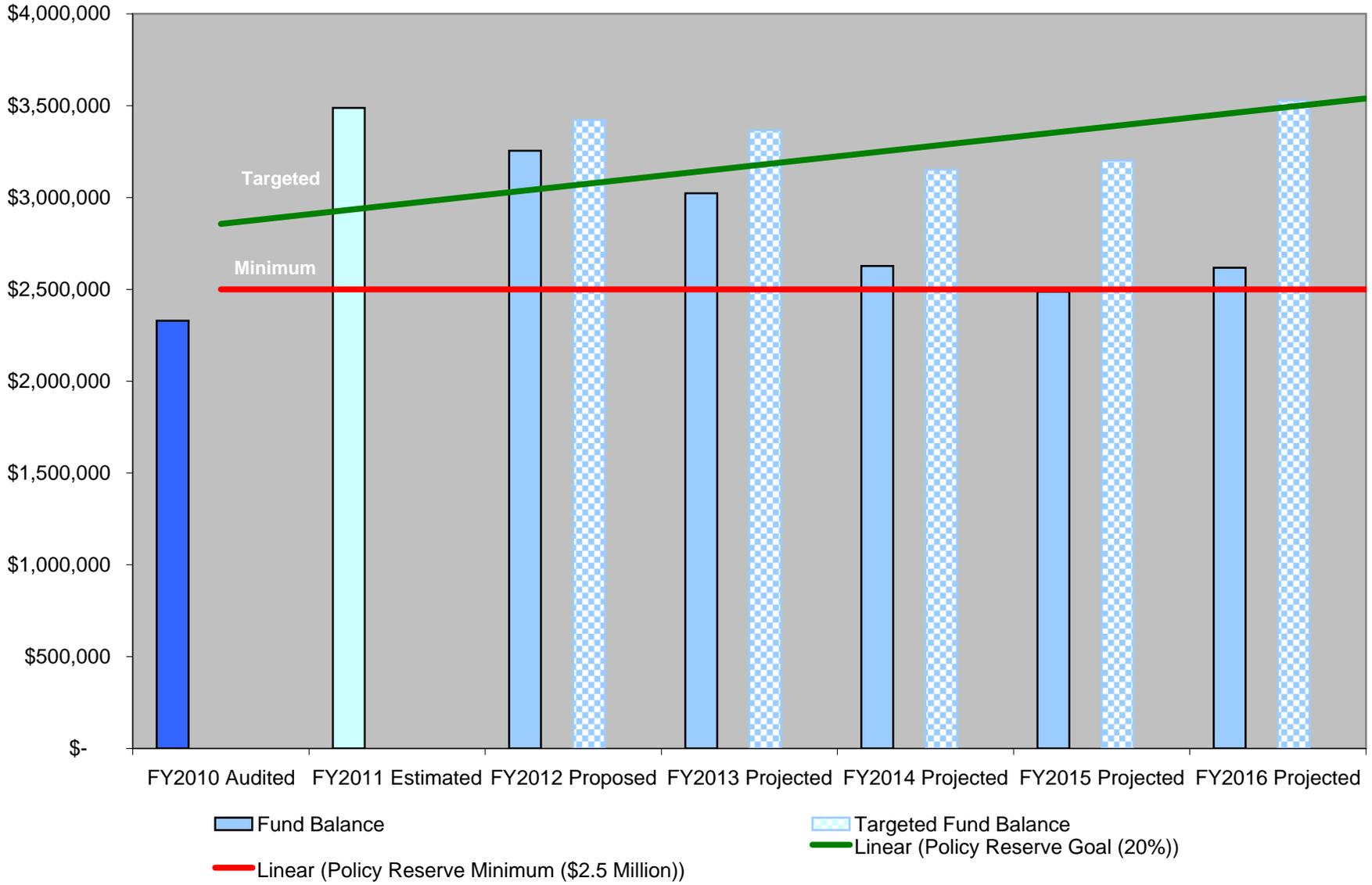
### Public Works Department

In FY12, the **Public Works Department** will refocus energy on its core function of maintaining and improving the City's sewer, storm and street infrastructure. Emphasis will be placed on finding ways to leverage limited funds to address the City's high priority infrastructure needs while meeting increasing regulatory requirements. The Department will continue to lead the implementation of the Regional Water Quality Board's new Municipal Regional Permit (MRP) requirements across the organization. Staff will continue to work with residents and businesses to address traffic calming and parking issues throughout the City.

### Police Department

The **Police Department** will focus on five key areas: 1) Continue our integral role in the long-term problem solving process. 2) Improve the safe flow of traffic by utilizing a combination of enforcement, education, and technology. 3) Remain closely connected to our youth through school programs. 4) Work with the Belmont Fire Department to coordinate public safety services. 5) Actively recruit and promote to fill personnel vacancies through succession planning.

# General Fund Balance - 7 Yr Trends & Projections



**City of Belmont  
FY 2012 Budget  
General Fund and Subsidized Funds  
Seven Year Trends & Projections  
FY2010 - FY2016**



Fund		Major	FY2010 Audited	FY2011 Estimated	FY2012 Proposed	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Number	Description	Sources & Uses							
<b>101 General Fund</b>		<b>Sources</b>							
	<i>Property tax</i>		\$ 5,371,899	\$ 5,218,875	\$ 5,318,070	\$ 5,477,612	\$ 5,641,940	\$ 5,867,618	\$ 6,160,999
	<i>Sales tax</i>		2,281,524	2,411,784	2,527,202	2,607,941	2,696,962	2,922,735	3,096,041
	<i>Transient occupancy tax</i>		891,505	1,094,574	1,120,844	1,154,469	1,200,648	1,254,677	1,311,138
	<i>Other taxes</i>		1,097,579	1,233,538	1,337,333	1,377,453	1,432,551	1,497,016	1,564,382
	<i>License &amp; permits</i>		770,405	781,570	793,294	817,093	849,777	888,016	927,977
	<i>Use of money &amp; property</i>		345,314	841,292	291,993	311,393	319,793	327,543	334,843
	<i>Intergovernmental</i>		351,371	389,937	447,599	461,027	479,468	501,044	523,591
	<i>Fines &amp; forfeitures</i>		178,601	161,328	175,232	180,489	187,709	196,155	204,982
	<i>Service charges</i>		3,400,260	3,122,664	3,308,123	3,440,448	3,578,066	3,721,188	3,870,036
	<i>Miscellaneous</i>		108,966	261,221	513,679	529,089	550,252	575,014	600,889
	<i>Non-subsidized transfers</i>		17,725	532,036	-	-	-	-	-
	<i>Subtotal</i>		14,815,149	16,048,818	15,833,369	16,357,014	16,937,166	17,751,008	18,594,878
	<b>Uses</b>								
	<i>General government</i>		4,311,364	3,780,805	4,139,038	4,225,872	4,426,877	4,550,004	4,678,090
	<i>Public safety</i>		9,077,574	8,796,350	9,465,322	9,809,172	10,326,084	10,726,736	11,142,934
	<i>Culture &amp; recreation</i>		1,620,513	1,529,915	1,540,448	1,595,716	1,658,318	1,726,362	1,797,198
	<i>Miscellaneous &amp; other</i>		39,824	22,620	17,939	-	-	-	-
	<i>Non-subsidized transfers</i>		138,028	65,314	83,027	86,348	89,802	93,394	97,130
	<i>Subtotal</i>		15,187,303	14,195,004	15,245,774	15,717,108	16,501,081	17,096,496	17,715,351
	<i>Gross Available</i>		(372,154)	1,853,814	587,595	639,906	436,085	654,511	879,527

**City of Belmont  
FY 2012 Budget  
General Fund and Subsidized Funds  
Seven Year Trends & Projections  
FY2010 - FY2016**



<u>Fund</u>		<i>Major</i>							
<u>Number</u>	<u>Description</u>	<u>Sources &amp; Uses</u>	<b>FY2010 Audited</b>	<b>FY2011 Estimated</b>	<b>FY2012 Proposed</b>	<b>FY2013 Projected</b>	<b>FY2014 Projected</b>	<b>FY2015 Projected</b>	<b>FY2016 Projected</b>
<b>205 Recreation</b>		<b>Sources</b>							
	<i>Service charges</i>		1,179,900	1,323,050	1,375,214	1,457,726	1,545,190	1,637,901	1,736,175
	<i>Intergovernmental</i>		27,298	26,023	34,560	34,560	34,560	34,560	34,560
	<i>Miscellaneous &amp; other</i>		14,994	13,700	13,700	13,700	13,700	13,700	13,700
	<i>Subtotal</i>		1,222,192	1,362,773	1,423,474	1,505,986	1,593,450	1,686,161	1,784,435
		<b>Uses</b>							
	<i>Recreation</i>		1,977,266	1,948,868	1,996,960	2,064,921	2,142,034	2,225,744	2,312,726
	<i>Subtotal</i>		1,977,266	1,948,868	1,996,960	2,064,921	2,142,034	2,225,744	2,312,726
	<i>Net difference</i>		(755,074)	(586,095)	(573,487)	(558,935)	(548,584)	(539,583)	(528,291)
	<i>Fund Balance Availability</i>		-	-	-	-	-	-	-
	<i>Support Requirement</i>		755,074	586,095	573,487	558,935	548,584	539,583	528,291
<b>210 Development Services</b>		<b>Sources</b>							
	<i>License &amp; permits</i>		563,131	623,930	572,000	600,600	630,630	662,162	695,270
	<i>Service charges</i>		620,407	888,648	834,750	876,488	920,312	966,327	1,014,644
	<i>Fines &amp; forfeitures</i>		6,405	7,891	8,000	8,240	8,570	8,955	9,358
	<i>Miscellaneous &amp; other</i>		14,949	300	500	515	536	560	585
	<i>Other financing sources</i>		-	-	-	-	-	-	-
	<i>Subtotal</i>		1,204,892	1,520,769	1,415,250	1,485,843	1,560,047	1,638,004	1,719,857
		<b>Uses</b>							
	<i>Urban redevelopment</i>		1,055,886	1,158,014	1,239,716	1,282,756	1,330,826	1,382,733	1,436,664
	<i>Highways and Streets</i>		326,058	243,955	335,222	347,700	361,547	376,371	391,804
	<i>Subtotal</i>		1,381,944	1,401,969	1,574,939	1,630,456	1,692,372	1,759,104	1,828,468
	<i>Net difference</i>		(177,052)	118,800	(159,689)	(144,613)	(132,325)	(121,100)	(108,612)
	<i>Fund Balance Availability</i>		8,909	(15,830)	-	-	-	-	-
	<i>Subsidy Requirement</i>		152,313	(102,970)	56,719	144,613	132,325	121,100	108,612

**City of Belmont  
FY 2012 Budget  
General Fund and Subsidized Funds  
Seven Year Trends & Projections  
FY2010 - FY2016**



<u>Fund</u>		<u>Major Sources &amp; Uses</u>	FY2010 Audited	FY2011 Estimated	FY2012 Proposed	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Number	Description								
<b>231</b>	<b>Street Maintenance</b>	<b>Sources</b>							
		<i>Gas tax/Intergovernmental</i>	750,619	740,624	734,531	756,567	779,264	802,642	826,721
		<i>Service charges</i>	876,185	578,601	599,866	623,861	648,815	674,768	701,758
		<i>Miscellaneous &amp; other</i>	9,232	39,761	25,631	26,913	28,258	29,671	31,155
		<i>Other financing sources</i>	99,996	-	-	339,595	418,118	444,887	473,051
		<i>Subtotal</i>	1,736,032	1,358,986	1,360,028	1,746,935	1,874,455	1,951,968	2,032,685
		<b>Uses</b>							
		<i>Highways &amp; streets</i>	1,415,964	1,425,648	1,741,916	1,803,586	1,874,455	1,951,967	2,032,685
		<i>Subtotal</i>	1,415,964	1,425,648	1,741,916	1,803,586	1,874,455	1,951,967	2,032,685
		<i>Net difference</i>	320,068	(66,662)	(381,888)	(56,651)	0	0	0
		<i>Fund Balance Availability</i>	185,133	505,201	438,539	56,651	-	-	-
		<i>Subsidy Requirement</i>	-	(438,539)	(56,651)	0	(0)	(0)	(0)
<b>574</b>	<b>Facilities Management</b>	<b>Sources</b>							
		<i>Service charges</i>	612,812	613,189	591,117	614,762	639,352	664,926	691,523
		<i>Use of money &amp; property</i>	385,689	358,541	340,937	375,031	412,534	453,787	499,166
		<i>Subtotal</i>	998,501	971,730	932,054	989,792	1,051,886	1,118,713	1,190,689
		<b>Uses</b>							
		<i>General Government</i>	588,581	529,493	591,117	610,265	634,174	661,209	689,396
		<i>Culture &amp; Recreation</i>	505,863	551,323	531,012	548,107	568,312	590,625	613,815
		<i>Subtotal</i>	1,094,444	1,080,815	1,122,129	1,158,372	1,202,486	1,251,834	1,303,211
		<i>Net difference</i>	(95,943)	(109,085)	(190,075)	(168,580)	(150,600)	(133,121)	(112,522)
		<i>Fund Balance Availability</i>	-	-	-	-	-	-	-
		<i>Subsidy Requirement</i>	95,943	109,085	190,075	168,580	150,600	133,121	112,522

**City of Belmont  
FY 2012 Budget  
General Fund and Subsidized Funds  
Seven Year Trends & Projections  
FY2010 - FY2016**



<u>Fund</u>		<i>Major Sources &amp; Uses</i>	FY2010 Audited	FY2011 Estimated	FY2012 Proposed	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Number	Description								
General Fund Balance	Net Available		(1,375,484)	1,158,634	(232,686)	(232,222)	(395,424)	(139,293)	130,103
	Beginning Fund Balance		3,704,413	2,328,929	3,487,563	3,254,877	3,022,655	2,627,231	2,487,938
	Projected Ending Fund Balance		\$ 2,328,929	\$ 3,487,563	\$ 3,254,877	\$ 3,022,655	\$ 2,627,231	\$ 2,487,938	\$ 2,618,041
	Reserve Requirement		\$ 3,009,855	\$ 2,825,938	\$ 3,032,549	\$ 3,126,152	\$ 3,282,256	\$ 3,400,620	\$ 3,523,644
	Target Correction		\$ -	\$ -	\$ 168,000	\$ 174,720	\$ 181,709	\$ 188,977	\$ 196,536
	Targeted Ending Fund Balance		\$ -	\$ -	\$ 3,422,877	\$ 3,365,375	\$ 3,151,660	\$ 3,201,344	\$ 3,527,983

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**City of Belmont**  
**FY 2012 Budget**  
**Fund Recap**  
**Fiscal Years 2011 through 2012**

Fund Number	Description	Audited Fund Balance 7/1/2010		FY2011 Estimated				Estimated Fund Balance 6/30/2011		FY2012 Proposed				Proposed Fund Balance 6/30/2012	
		Reserved or Designated	Available	Revenues	Other Sources	Expenditures	Other Uses	Reserved or Designated	Available	Proposed				Reserved or Designated	Available
										Revenues	Other Sources	Expenditures	Other Uses		
<b>GENERAL FUND</b>															
101	General Fund	\$ -	\$ 2,328,929	\$ 14,977,891	\$ 1,070,927	\$ 14,129,691	\$ 760,495	\$ -	\$ 3,487,561	\$ 15,572,890	\$ -	\$ 15,162,747	\$ 903,307	\$ -	\$ 2,994,397
<b>SPECIAL REVENUE FUNDS</b>															
205	Recreation Services	-	-	1,362,773	586,095	1,948,868	-	-	(0)	1,423,474	573,487	1,996,960	-	-	0
206	Library Maintenance & Operation	-	1,166,870	325,312	-	377,810	-	-	1,114,372	325,357	-	381,137	-	-	1,058,593
207	Athletic Field Maintenance	-	14,835	64,028	-	50,000	-	-	28,863	66,030	-	50,000	-	-	44,893
208	City Tree Fund	-	118,629	10,196	-	10,260	-	-	118,565	15,202	-	36,813	-	-	96,954
210	Development Services	-	(15,830)	1,520,769	-	1,401,969	-	-	102,970	1,415,250	56,719	1,574,938	-	-	0
212	General Plan Maintenance Fee	-	-	55,459	-	35,000	-	-	20,459	75,142	-	35,000	-	-	60,601
223	Belmont Fire Protection District	-	2,859,584	6,507,102	-	5,799,059	-	-	3,567,627	6,616,337	-	8,523,637	-	-	1,660,326
225	Police Grants and Donations	-	8,261	1,014	-	2,500	-	-	6,775	1,016	-	5,000	-	-	2,791
227	Supplemental Law Enforcement Services	-	-	100,000	63,014	163,014	-	-	(0)	100,000	80,313	180,312	-	-	0
229	Red Light Camera	-	-	192,838	-	184,467	-	-	8,371	215,431	-	183,760	-	-	40,042
231	Street Maintenance (Gas Tax)	-	505,201	1,358,986	-	1,425,648	-	-	438,539	1,360,028	-	1,741,916	-	-	56,651
234	Street Improvements (Measure A/Grants)	-	819,887	1,238,072	-	893,188	20,299	-	1,144,472	1,080,503	-	1,268,628	235,242	-	721,104
235	Traffic Mitigation	-	97,396	162	-	-	-	-	97,558	168	-	-	-	-	97,726
250	Redevelopment	-	216,955	318	399,968	617,241	-	-	0	325	693,605	693,930	-	-	(0)
251	Low and Moderate Income Housing	2,347,922	2,568,732	1,819,371	-	3,483,163	-	2,347,922	904,940	1,843,164	-	2,320,310	-	2,347,922	427,794
	Subtotal Special Revenue	2,347,922	8,360,520	14,556,400	1,049,077	16,392,188	20,299	2,347,922	7,553,510	14,537,427	1,404,124	18,992,343	235,242	2,347,922	4,267,476
<b>CAPITAL PROJECTS FUNDS</b>															
308	General Facilities	-	247,916	74,130	-	191,774	-	-	130,272	392	-	58,479	-	-	72,185
310	Unanticipated Infrastructure Repair	-	331,168	550	-	-	-	-	331,718	560	-	-	-	-	332,278
312	Comcast PEG Fund	-	328,900	558	-	20,551	-	-	308,907	574	-	130,049	-	-	179,432
334	Hwy 101 Bike/Pedestrian Bridge	-	-	6,330,000	20,299	6,350,299	-	-	-	1,775,500	235,242	2,010,742	-	-	(0)
341	Planned Park	-	682,598	293,559	-	455,736	-	-	520,421	1,141	-	278,564	-	-	242,998
343	Open Space	-	(1,404,518)	-	-	37,987	-	-	(1,442,505)	-	-	-	-	-	(1,442,505)
351	RDA Capital	-	3,675,616	23,212	-	210,651	-	-	3,488,177	23,770	-	3,041,912	-	-	470,035
360	Project Area Improvements	-	-	-	-	-	-	-	-	3,014,238	-	3,014,238	-	-	0
361	Project Area Housing	-	-	-	-	-	-	-	-	713,315	-	713,315	-	-	(0)
704	Special Assessment Districts	-	290,319	488	-	-	-	-	290,807	500	-	-	-	-	291,307
	Subtotal Capital Projects	-	4,151,999	6,722,497	20,299	7,266,998	-	-	3,627,797	5,529,990	235,242	9,247,300	-	-	145,729
<b>DEBT SERVICE FUNDS</b>															
450	Redevelopment Debt Service	-	4,439,216	6,874,231	454,699	7,027,323	399,968	-	4,340,854	6,878,243	70,451	5,107,114	693,605	-	5,488,829
451	Redevelopment Debt Service Reserve	-	2,273,051	-	-	-	454,699	-	1,818,353	-	-	-	70,451	-	1,747,902
	Subtotal Debt Service	-	6,712,267	6,874,231	454,699	7,027,323	854,667	-	6,159,207	6,878,243	70,451	5,107,114	764,056	-	7,236,731
<b>ENTERPRISE FUNDS</b>															
501	Sewer Enterprise-Operations	2,836,485	(129,319)	6,724,387	-	4,665,072	1,795,240	2,836,485	134,756	7,143,996	-	4,933,006	-	2,836,485	2,345,746
503	Sewer Enterprise-Capital	9,498,465	-	12,366	2,832,689	2,845,055	-	9,498,465	(0)	12,495	8,500,000	2,961,144	2,430,662	9,498,465	3,120,689
505	Sewer Enterprise-Treatment Plant Connect	6,395,725	1,623,583	6,884	-	297,737	-	6,395,725	1,332,730	7,008	-	168,896	-	6,395,725	1,170,842
507	Sewer Enterprise-Treatment Facility Charge	6,260,753	177,311	-	-	-	-	6,260,753	177,311	3,092,035	-	355,671	-	6,260,753	2,913,676
525	Storm Drainage Enterprise	3,613,590	2,018,365	646,678	-	1,486,284	1,178,759	3,613,590	0	718,376	2,430,662	3,149,038	-	3,613,590	(0)
530	Solid Waste Fund	-	397,370	488,131	141,310	355,126	-	-	671,685	687,047	-	517,025	-	-	841,707
	Subtotal Enterprise	28,605,018	4,087,310	7,878,446	2,973,999	9,649,274	2,973,999	28,605,018	2,316,482	11,660,957	10,930,662	12,084,780	2,430,662	28,605,018	10,392,659
<b>INTERNAL SERVICE &amp; OTHER FUNDS</b>															
406	Library CFD Bond	-	348,819	655,286	-	675,107	-	-	328,998	655,291	-	675,428	-	-	308,861
570	Workers' Compensation	-	271,868	487,425	-	463,605	-	-	295,688	520,956	-	547,364	-	-	269,280
571	Liability Insurance	-	1,000,068	369,011	-	411,946	532,036	-	425,097	167,052	-	375,083	-	-	217,065
572	Self Insured Vision	-	-	29,105	2,300	31,405	-	-	(0)	31,001	2,714	33,715	-	-	0
573	Fleet & Equipment Management	-	3,286,411	1,514,213	41,000	2,003,623	-	-	2,838,001	1,631,498	27,500	2,336,936	-	-	2,160,064
574	Facilities Management	-	-	971,730	109,086	1,080,815	-	-	0	932,054	190,074	1,122,129	-	-	(0)
708	Benefit Stabilization	-	36,949	811,451	-	811,466	-	-	36,934	903,065	-	878,591	-	-	61,408
	Subtotal Internal Service	-	4,944,115	4,838,221	152,386	5,477,967	532,036	-	3,924,719	4,840,917	220,288	5,969,246	-	-	3,016,678

**City of Belmont**

FY 2012 Budget

Fund Recap

Fiscal Years 2011 through 2012

Fund		Audited Fund Balance		FY2011				Estimated Fund Balance		FY2012				Proposed Fund Balance	
		7/1/2010		Estimated				6/30/2011		Proposed				6/30/2012	
		Reserved or Designated	Available	Revenues	Other Sources	Expenditures	Other Uses	Reserved or Designated	Available	Revenues	Other Sources	Expenditures	Other Uses	Reserved or Designated	Available
Number	Description														
	Total All Funds	\$30,952,940	\$ 30,585,140	\$ 55,847,686	\$ 5,721,386	\$ 59,943,440	\$ 5,141,496	\$ 30,952,940	\$ 27,069,276	\$ 59,020,423	\$ 12,860,767	\$66,563,531	\$ 4,333,267	\$30,952,940	\$ 28,053,669

# City of Belmont FY 2012 Budget

## Statement of Revenues, Expenditures and Changes in Fund Balances

	GENERAL FUND		SPECIAL REVENUE FUNDS		CAPITAL PROJECT FUNDS		DEBT SERVICE FUNDS		ENTERPRISE FUNDS		INTERNAL SERVICE & OTHER FUNDS		TOTAL	
	FY2011 Estimated	FY2012 Proposed	FY2011 Estimated	FY2012 Proposed	FY2011 Estimated	FY2012 Proposed	FY2011 Estimated	FY2012 Proposed	FY2011 Estimated	FY2012 Proposed	FY2011 Estimated	FY2012 Proposed	FY2011 Estimated	FY2012 Proposed
<b>REVENUES:</b>														
Taxes	\$9,958,771	\$10,303,449	\$9,006,169	\$9,128,545	\$0	\$0	\$6,874,231	\$6,878,243	\$0	\$0	\$655,070	\$655,070	\$26,494,241	\$26,965,307
Licenses and Permits	781,570	793,294	623,930	572,000	-	-	-	-	-	-	-	-	1,405,500	1,365,294
Intergovernmental	389,937	447,599	1,642,865	1,475,427	6,692,121	5,503,053	-	-	26,683	43,872	-	-	8,751,606	7,469,951
Service Charges	3,122,664	3,308,123	2,919,622	2,965,830	-	-	-	-	7,840,584	11,605,738	3,821,519	3,841,763	17,704,388	21,721,454
Fines and Forfeitures	161,328	175,232	200,729	223,431	-	-	-	-	-	-	-	-	362,057	398,663
Use of Money and Property	302,401	291,993	108,940	131,994	26,304	26,937	-	-	11,080	11,347	361,628	344,084	810,353	806,355
Miscellaneous	261,221	253,200	54,145	40,200	4,072	-	-	-	99	-	4	-	319,541	293,400
<b>Total Revenues</b>	<b>14,977,891</b>	<b>15,572,890</b>	<b>14,556,400</b>	<b>14,537,427</b>	<b>6,722,497</b>	<b>5,529,990</b>	<b>6,874,231</b>	<b>6,878,243</b>	<b>7,878,446</b>	<b>11,660,957</b>	<b>4,838,221</b>	<b>4,840,917</b>	<b>55,847,686</b>	<b>59,020,423</b>
<b>EXPENDITURES:</b>														
General Government	3,780,805	4,139,038	1,158,014	1,239,716	20,551	130,049	-	-	-	-	1,825,142	1,920,419	6,784,513	7,429,222
Public Safety	8,796,350	9,465,322	6,149,041	8,892,709	-	-	-	-	-	-	-	-	14,945,391	18,358,032
Highways and Streets	-	-	2,562,791	3,345,767	6,350,299	2,010,742	-	-	-	-	707,973	1,007,633	9,621,063	6,364,143
Culture and Recreation	1,529,915	1,540,448	2,386,938	2,464,910	-	-	-	-	-	-	551,323	531,012	4,468,176	4,536,370
Urban Redevelopment	-	-	4,135,404	3,049,241	210,651	6,769,465	-	-	-	-	-	-	4,346,055	9,818,705
Miscellaneous	22,620	17,939	-	-	-	-	-	-	-	-	-	-	22,620	17,939
Enterprise	-	-	-	-	-	-	-	-	9,649,274	11,976,938	-	-	9,649,274	11,976,938
Internal Service	-	-	-	-	-	-	-	-	-	-	1,718,422	1,834,754	1,718,422	1,834,754
Capital Outlay	-	-	-	-	685,497	337,044	-	-	-	-	-	-	685,497	337,044
Debt Service	-	-	-	-	-	-	7,027,323	5,107,114	-	-	675,107	675,428	7,702,430	5,782,542
<b>Total Expenditures</b>	<b>14,129,691</b>	<b>15,162,747</b>	<b>16,392,188</b>	<b>18,992,343</b>	<b>7,266,998</b>	<b>9,247,300</b>	<b>7,027,323</b>	<b>5,107,114</b>	<b>9,649,274</b>	<b>12,084,780</b>	<b>5,477,967</b>	<b>5,969,246</b>	<b>59,943,440</b>	<b>66,563,531</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>848,201</b>	<b>410,143</b>	<b>(1,835,788)</b>	<b>(4,454,917)</b>	<b>(544,501)</b>	<b>(3,717,310)</b>	<b>(153,092)</b>	<b>1,771,129</b>	<b>(1,770,828)</b>	<b>(423,823)</b>	<b>(639,746)</b>	<b>(1,128,329)</b>	<b>(4,095,754)</b>	<b>(7,543,107)</b>
<b>OTHER FINANCING SOURCES AND USES</b>														
Other Sources	538,891	-	-	-	-	-	-	-	-	8,500,000	41,000	27,500	579,891	8,527,500
Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating Transfers In	532,036	-	1,049,077	1,404,124	20,299	235,242	454,699	70,451	2,973,999	2,430,662	111,386	192,788	5,141,496	4,333,267
Operating Transfers Out	760,495	903,307	20,299	235,242	-	-	854,667	764,056	2,973,999	2,430,662	532,036	-	5,141,496	4,333,267
<b>Total Other Financing Sources and Uses</b>	<b>310,432</b>	<b>(903,307)</b>	<b>1,028,778</b>	<b>1,168,882</b>	<b>20,299</b>	<b>235,242</b>	<b>(399,968)</b>	<b>(693,605)</b>	<b>-</b>	<b>8,500,000</b>	<b>(379,650)</b>	<b>220,288</b>	<b>579,891</b>	<b>8,527,500</b>
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<b>1,158,632</b>	<b>(493,164)</b>	<b>(807,010)</b>	<b>(3,286,035)</b>	<b>(524,202)</b>	<b>(3,482,068)</b>	<b>(553,060)</b>	<b>1,077,524</b>	<b>(1,770,828)</b>	<b>8,076,177</b>	<b>(1,019,396)</b>	<b>(908,041)</b>	<b>(3,515,864)</b>	<b>984,393</b>
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	<b>2,328,929</b>	<b>3,487,561</b>	<b>10,708,442</b>	<b>9,901,432</b>	<b>4,151,999</b>	<b>3,627,797</b>	<b>6,712,267</b>	<b>6,159,207</b>	<b>32,692,328</b>	<b>30,921,500</b>	<b>4,944,115</b>	<b>3,924,719</b>	<b>61,538,080</b>	<b>58,022,216</b>
<b>FUND BALANCE AT END OF YEAR</b>	<b>\$3,487,561</b>	<b>\$2,994,397</b>	<b>\$9,901,432</b>	<b>\$6,615,398</b>	<b>\$3,627,797</b>	<b>\$145,729</b>	<b>\$6,159,207</b>	<b>\$7,236,731</b>	<b>\$30,921,500</b>	<b>\$38,997,677</b>	<b>\$3,924,719</b>	<b>\$3,016,678</b>	<b>\$58,022,216</b>	<b>\$59,006,609</b>

*General Fund Reserve Target*  
**\$2,500,000**

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
101		6101	Property Taxes-Secured	\$ 2,424,132	\$ 2,490,234	\$ 2,458,387	\$ 2,461,159	\$ 2,510,874
101		6102	Property Taxes-Unitary	3,970	23,499	23,255	24,400	24,893
101		6103	Property Taxes-Unsecured	177,811	195,045	264,465	171,644	175,112
101		6104	Property Taxes-Prior	(5,007)	-	-	(32)	-
101		6105	Property Taxes-Supplemental	127,145	61,610	49,615	58,424	59,604
101		6106	Property Taxes-Prior Supplemental	19,855	10,611	1,990	766	782
101		6108	Property Taxes-RDA Pass Through	74,984	47,050	-	49,023	49,454
101		6110	Property Taxes-ERAF Refund	358,043	587,622	482,562	523,461	521,000
101		6111	Property Taxes-VLF In Lieu	1,910,762	1,956,229	1,957,646	1,930,030	1,976,351
101		6121	Sales and Use Tax	2,101,371	1,714,500	2,284,348	1,780,481	1,811,060
101		6123	Sales Taxes-Public Safety	82,165	84,535	82,000	86,713	88,794
101		6124	Sales Tax In Lieu - Proposition 57 (Triple Flip)	804,955	482,488	546,400	544,590	627,348
101		6125	Transient Occupancy Taxes	1,025,045	891,505	902,722	1,094,574	1,120,844
101		6129	Property Transfer Taxes	112,866	125,214	120,166	135,424	138,160
101		6131	Utility Franchise Taxes	254,803	232,233	246,761	245,927	247,894
101		6132	Garbage Franchise Taxes	358,245	372,345	493,702	467,213	557,066
101		6133	Cable TV Franchise Taxes	366,649	367,786	369,196	384,974	394,213
			Taxes	10,197,794	9,642,507	10,283,215	9,958,771	10,303,449
101		6201	Business Licenses	736,446	770,405	762,091	781,570	793,294
			Licenses and Permits	736,446	770,405	762,091	781,570	793,294
101		6315	PD Reimbursement Grants	4,724	17,850	4,000	27,000	4,000
101		6319	Miscellaneous Federal Grants	3,600	2,447	-	1,602	-
101		6325	Motor Vehicle License Fees	83,641	77,181	105,000	98,341	98,341
101		6328	H.O.P.T.R.	23,102	23,366	28,871	23,448	23,448
101		6331	State Mandated Cost Reimbursement	4,547	15,384	7,762	10,342	107,606
101		6332	Peace Officer Training Standards	18,646	10,939	10,000	25,000	10,000
101		6399	Right of Way Maintenance	204,204	204,204	204,204	204,204	204,204
			Intergovernmental	342,464	351,371	359,837	389,937	447,599
101		6401	General Government Services	1,150	135	58,610	960	175,605
101		6422	Sales of Publications	28	20	20	65	20
101		6427	Admin. Support Reimbursement-Solid Waste Manageme	15,220	15,351	18,264	18,264	42,668
101		6428	Admin. Support Reimb. - Library Operation	15,364	15,309	23,493	23,493	16,597
101		6429	Admin Reim-Library Bond Debt Svs	2,052	2,389	1,914	1,914	2,998
101		6430	Admin. Reimb.-General Fund Dept.	1,363,788	1,390,220	1,170,799	1,170,799	1,156,253
101		6431	Admin. Support Reimbursement-Co Sponsored	126,388	138,960	140,694	140,694	101,960
101		6432	Admin. Support Reimbursement- Development Services	224,883	199,214	197,106	197,106	146,536
101		6433	Admin. Support Reimbursement-BFPD	127,180	111,089	138,435	138,435	141,304
101		6434	Admin. Support Reimbursement- BSCFD	216,533	241,996	263,996	263,996	78,154
101		6435	Admin. Support Reimbursement-Fleet & Equipment Man	268,744	278,401	135,926	135,926	207,579
101		6436	Admin. Support Reimbursement-Gas Tax	110,066	127,952	117,912	117,912	138,532
101		6437	Admin. Support Reimbursement- Measure A	19,185	22,121	77,304	77,304	35,895
101		6438	Admin. Support Reimbursement- General Facilities	-	-	3,174	3,174	13,629
101		6439	Admin. Support Reimbursement-Bike Bridge	-	-	20,299	20,299	235,242
101		6440	Admin. Support Reimbursement- Athletic Field	-	-	2,373	-	-
101		6441	Admin. Support Reimbursement-Red Light Camera	-	-	-	-	1,494

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
101		6442	Admin. Support Reimbursement-Planned Park	3,690	3,992	5,456	5,456	29,564
101		6443	Admin. Support Reimbursement-RDA Capital Projects	18,378	21,187	39,866	39,866	27,674
101		6444	Admin. Support Reimbursement-Project Area Improvements	-	-	-	-	30,030
101		6445	Admin. Support Reimbursement-Sewer Enterprise	126,650	130,094	136,132	136,132	141,806
101		6446	Admin. Support Reimbursement-Sewer Capital	32,884	37,047	12,710	12,710	39,034
101		6447	Admin. Support Reimbursement-Storm Drain Enterpris	85,288	86,844	86,033	86,033	91,284
101		6448	Admin. Support Reimbursement-Liability	3,893	4,166	2,459	2,459	5,001
101		6449	Admin. Support Reimbursement-Worker's Comp	1,028	1,200	4,079	4,079	2,364
101		6450	Admin. Support Reimbursement-Vision	3,411	3,489	1,053	1,053	2,714
101		6451	Admin. Support Reimbursement-Project Area Housing	-	-	-	-	43,315
101		6453	Admin. Support Reimbursement-Redevelopment	203,136	202,666	104,274	104,274	95,105
101		6454	Admin. Support Reimbursement-Low & Mod House	44,862	70,797	107,442	107,442	69,506
101		6455	Admin. Support Reimbursement-Redev Debt Svc	73,325	45,760	38,495	38,495	21,284
101		6457	Admin. Support Reimbursement-Facilities Mgt	88,143	89,289	94,010	94,010	66,380
101		6460	Admin. Support Reimbursement-Benefit Stabilization	23,320	24,151	3,466	3,466	29,591
101		6601	Fingerprinting Fees	12,324	10,419	9,500	4,472	4,500
101		6602	Police Report Fees	1,524	5,013	5,500	5,011	5,500
101		6603	Alarm Fees	31,567	39,985	45,000	37,000	39,000
101		6621	Police Contract Fees	10,692	12,619	10,000	18,000	14,000
101		6631	After Hours Dispatch Sewer	20,000	10,000	10,000	10,000	10,000
101		6663	Abandoned Vehicle Auth Fee	26,341	20,901	21,000	21,000	21,000
101		6666	Impound Vehicle Release	13,600	25,560	20,000	14,250	14,000
101		6690	Miscellaneous Police Services	6,790	11,924	12,000	4,848	4,848
101		6135	Litter Control Payment	-	-	59,505	54,401	-
101		6707	Proposition 218 Admin Charge	-	-	10,260	5,130	3,420
101		6708	Chargeback-Enterprise Fund Research	-	-	19,500	2,736	2,736
			Service Charges	3,321,428	3,400,260	3,228,058	3,122,664	3,308,123
101		7001	Municipal Ordinance Violations	96,085	92,403	90,000	65,232	65,232
101		7002	Vehicle Code Fines	105,069	86,199	80,000	96,096	110,000
101		7099	Miscellaneous Forfeits	10,000	-	-	-	-
			Fines and Forfeitures	211,154	178,601	170,000	161,328	175,232
101		7111	Interest Earnings-Investments	48,339	9,128	6,756	2,300	2,400
101		7113	Interest Revenue-Changes in MV	35,608	-	-	-	-
101		7124	1070 Sixth Rentals	52,899	118,697	118,901	120,278	138,121
101		7125	1070 Sixth Common Area Maint	1,409	4,531	4,531	4,727	5,692
101		7195	Sports Complex Rent-Sprint/Cellular One	65,938	93,028	88,292	86,955	89,779

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
101		7199	Other Rentals	108,451	119,930	119,930	88,141	56,000
			Use of Money/Property	312,643	345,314	338,410	302,401	291,993
101		7252	Refunds-/Reimbursements	18,801	103,910	10,000	56,671	47,100
101		7270	Contributions & Donations	184	3,000	3,000	90	2,800
101		7297	Anticipated Budget Savings	-	-	200,000	200,000	200,000
101		7299	Miscellaneous Revenue	7,551	344	2,000	4,460	3,300
			Miscellaneous	26,536	107,254	215,000	261,221	253,200
101		7501	Proceeds-Sale of Fixed Assets	-	-	-	538,891	-
			Other Financing Sources	-	-	-	538,891	-
101		7602	Trnsf Fr Co-Sponsored Rec	-	54,930	-	-	-
101		7603	Trnsf Fr Deveelopment Services	-	39,003	-	-	-
101		7604	Trnsf Fr Liability Insurance Fund	-	-	-	532,036	-
101		7607	Trnsf Fr Supplemental Law	-	17,725	-	-	-
101		7612	Transfer from Facilities Management	-	86,933	-	-	-
			Operating Transfers In	-	198,591	-	532,036	-
		<b>Total Revenues</b>	<b>General Fund</b>	<b>15,148,464</b>	<b>14,994,303</b>	<b>15,356,611</b>	<b>16,048,818</b>	<b>15,572,890</b>
101	101		City Council	627,808	640,530	625,885	595,240	632,380
101	102		Contingency	697	247	50,000	-	50,000
101	111		Executive Management	570,838	486,551	486,616	465,112	528,356
101	121		City Attorney	367,969	384,008	311,282	346,484	369,647
101	201		City Clerk Service	376,160	375,704	365,690	351,524	382,061
101	202		City Clerk - Elections	-	33,551	-	-	45,600
101	401		Human Resources Center	510,966	520,867	507,071	471,862	508,032
101	501		Financial Operations	917,779	982,511	979,073	925,561	955,037
101	502		Financial Planning & Reporting	457,425	520,597	470,205	447,269	475,987
101	503		Risk Management Services	147,296	167,069	180,699	177,755	191,939
101	903		Advanced Planning Center	216,599	212,585	-	-	-
			General Government	4,193,537	4,324,221	3,976,521	3,780,805	4,139,038
101	601		Crime Control/Order Maintenance	6,611,084	6,763,000	6,892,455	6,594,356	7,119,711
101	602		Traffic Services	863,023	862,826	850,466	784,202	868,786
101	603		Emergency Preparedness	76,522	41,178	49,835	49,835	49,835
101	604		Police Support Services	1,434,304	1,410,570	1,403,058	1,367,957	1,426,990
			Public Safety	8,984,933	9,077,574	9,195,814	8,796,350	9,465,322
101	811		Parks & Open Space	1,600,092	1,620,513	1,587,913	1,529,915	1,540,448
			Culture and Recreation	1,600,092	1,620,513	1,587,913	1,529,915	1,540,448
101	501-ND		Central Services (Non-departmental)	35,179	26,961	30,381	22,620	17,939
			Miscellaneous	35,179	26,961	30,381	22,620	17,939
101			Operating Transfers	1,021,893	1,293,112	848,642	760,495	903,307
			Operating Transfers Out	1,021,893	1,293,112	848,642	760,495	903,307
		<b>Total Expenditures</b>	<b>General Fund</b>	<b>16,463,440</b>	<b>16,342,381</b>	<b>15,639,270</b>	<b>14,890,186</b>	<b>16,066,054</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
205		6363	Nutrition Site Grant-County	23,732	27,298	21,000	26,023	34,560
			Intergovernmental	23,732	27,298	21,000	26,023	34,560
205		6910	Ralston Sports Fees	31,961	37,845	38,500	39,350	40,750
205		6913	Senior Citizen Classes	4,850	13,842	11,000	17,000	17,000
205		6921	Recreation Classes	462,701	511,822	514,600	605,000	632,400
205		6936	Adult Sports Fees	35,241	30,401	31,770	23,000	23,644
205		6941	Day Care Fees	545,502	567,289	626,964	637,400	660,120
205		6979	Community Garden Fees	1,121	1,219	1,250	1,300	1,300
205		6980	Miscellaneous Recreation Fees	15,699	17,482	14,354	-	-
			Service Charges	1,097,074	1,179,899	1,238,438	1,323,050	1,375,214
205		7111	Interest Earnings-Investments	457	-	-	-	-
			Use of Money/Property	457	-	-	-	-
205		7271	Donations To Senior Center	1,919	10	-	-	-
205		7272	Senior Fund Raising	6,391	4,481	4,000	6,000	6,000
205		7273	Recreation Fund Raising	13,651	5,476	-	-	-
205		7274	Teen Fund Raising	1,500	1,265	2,000	1,500	1,500
205		7276	Senior Transportation Donation	3,312	3,563	4,000	6,200	6,200
205		7299	Miscellaneous Revenue	-	195	-	-	-
			Miscellaneous	26,773	14,991	10,000	13,700	13,700
205		7601	Trnsf Fr General Fund	646,482	787,032	569,345	586,095	573,487
			Operating Transfers In	646,482	787,032	569,345	586,095	573,487
			<b>Total Revenues</b>	<b>1,794,518</b>	<b>2,009,220</b>	<b>1,838,783</b>	<b>1,948,868</b>	<b>1,996,961</b>
			<b>Recreation Services</b>					
205	820		Recreation Programs	1,028,059	916,190	958,910	1,005,268	1,010,605
205	821		Special Events	112,728	120,498	-	-	-
205	822		Day Care	610,374	665,329	626,964	668,525	667,028
205	823		Senior Services	-	275,244	252,909	275,075	319,326
			Culture and Recreation	1,751,161	1,977,261	1,838,784	1,948,868	1,996,960
205			Operating Transfers	40,890	54,930	-	-	-
			Operating Transfers Out	40,890	54,930	-	-	-
			<b>Total Expenditures</b>	<b>1,792,051</b>	<b>2,032,191</b>	<b>1,838,784</b>	<b>1,948,868</b>	<b>1,996,960</b>
			<b>Recreation Services</b>					
206		6156	Library Special Taxes	288,765	293,286	295,710	323,452	323,452
			Taxes	288,765	293,286	295,710	323,452	323,452
206		7111	Interest Earnings-Investments	19,370	5,131	4,725	1,860	1,905
			Use of Money/Property	19,370	5,131	4,725	1,860	1,905

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
206		7270	Contributions & Donations	-	50	-	-	-
			Miscellaneous	-	50	-	-	-
		<b>Total Revenues</b>	<b>Library Maintenance &amp; Operation</b>	<b>308,135</b>	<b>298,467</b>	<b>300,435</b>	<b>325,312</b>	<b>325,357</b>
206	801		Library Maintenance&Operation	284,198	377,538	441,176	377,810	381,137
			Culture and Recreation	284,198	377,538	441,176	377,810	381,137
		<b>Total Expenditures</b>	<b>Library Maintenance &amp; Operation</b>	<b>284,198</b>	<b>377,538</b>	<b>441,176</b>	<b>377,810</b>	<b>381,137</b>
207		6950	Player Registration Fees	52,840	55,095	64,330	64,000	66,000
			Service Charges	52,840	55,095	64,330	64,000	66,000
207		7111	Interest Earnings-Investments	102	62	61	28	30
			Use of Money/Property	102	62	61	28	30
		<b>Total Revenues</b>	<b>Athletic Field Maintenance</b>	<b>52,942</b>	<b>55,157</b>	<b>64,391</b>	<b>64,028</b>	<b>66,030</b>
207	812		Athletic Field Maintenance	45,465	47,799	52,373	50,000	50,000
			Athletic Field Maintenance	45,465	47,799	52,373	50,000	50,000
		<b>Total Expenditures</b>	<b>Athletic Field Maintenance</b>	<b>45,465</b>	<b>47,799</b>	<b>52,373</b>	<b>50,000</b>	<b>50,000</b>
208		6978	Tree Removal Fee	20,967	14,739	15,000	10,000	15,000
			Service Charges	20,967	14,739	15,000	10,000	15,000
208		7111	Interest Earnings-Investments	1,061	502	455	196	202
			Use of Money/Property	1,061	502	455	196	202
		<b>Total Revenues</b>	<b>City Tree Fund</b>	<b>72,028</b>	<b>15,241</b>	<b>15,455</b>	<b>10,196</b>	<b>15,202</b>
208	811		City Tree Fund	15,055	15,865	29,142	10,260	36,813
			City Tree Fund	15,055	15,865	29,142	10,260	36,813
		<b>Total Expenditures</b>	<b>City Tree Fund</b>	<b>15,055</b>	<b>15,865</b>	<b>29,142</b>	<b>10,260</b>	<b>36,813</b>
210		6221	Building Permits	252,299	245,645	250,000	255,000	255,000
210		6222	Delinquent Building Permit Fees	3,329	12,047	12,000	12,000	12,000
210		6223	Plumbing Permits	63,213	73,325	65,000	75,000	71,000
210		6224	Electrical Permits	37,216	45,905	46,500	76,340	48,000
210		6225	Mechanical Permits	37,526	43,995	40,000	53,592	48,000
210		6230	Hauling Permits	17,400	1,306	3,000	4,710	3,000
210		6231	Grading Permits	15,944	3,645	15,000	14,960	15,000
210		6232	Encroachment Permits	133,582	137,263	120,000	128,085	120,000
210		6252	Tree Permits	-	-	-	4,243	-
			Licenses and Permits	560,509	563,131	551,500	623,930	572,000

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
210		6422	Sales of Publications	1,427	4,227	1,500	2,300	1,500
210		6510	Zoning & Subdivision Fees	23,073	91,713	70,000	81,973	75,000
210		6511	Plan Check Fees	134,580	149,029	165,000	155,000	155,000
210		6512	Design Review Fees	68,286	64,206	60,000	132,268	100,000
210		6513	Planning Plan Check Fees	31,445	28,051	30,000	30,000	30,000
210		6515	Environmental Fees	50,104	13,662	25,000	116,000	62,000
210		6518	State Energy Req. Plan Check	28,200	21,893	30,000	25,000	25,000
210		6519	Handicap Req. Plan Check	6,897	3,647	5,000	5,000	5,000
210		6520	Geologic Hazard Review Fees	16,287	11,133	15,000	12,000	12,000
210		6522	Arborist Report Fees	15,513	27,954	25,000	20,000	20,000
210		6529	Re-Inspection Fees	636	358	200	600	500
210		6591	Microfilm Fees	8,984	8,275	10,000	11,553	11,000
210		6701	Engineering Fees	8,581	5,531	5,000	2,250	5,000
210		6702	Engineering Design Review Fees	44,357	64,298	50,000	55,078	55,000
210		6706	CIP Charge Back City Services	40,622	82,492	332,087	205,669	205,150
210		6711	Banner Permit Fees	-	-	4,000	3,733	5,600
210		6721	Development Plan Check Fees	45,381	43,346	50,000	21,194	50,000
210		6723	Public Notice Fee	-	-	9,200	5,472	14,000
210		6731	NPDES Charges	-	593	3,000	3,558	3,000
			Service Charges	524,372	620,407	889,987	888,648	834,750
210		7010	Code Enforcement Fine	7,357	6,405	6,000	7,891	8,000
			Fines and Forfeitures	7,357	6,405	6,000	7,891	8,000
210		7111	Interest Earnings-Investments	-	83	-	-	-
			Use of Money/Property	-	83	-	-	-
210		7252	Refunds-/Reimbursements	1,280	-	-	-	-
210		7299	Miscellaneous Revenue	3,606	14,866	5,000	300	500
			Miscellaneous	4,886	14,866	5,000	300	500
210		7601	Trnsf Fr General Fund	191,317	191,316	37,304	-	56,719
			Transfer from Fleet & Equipment					
210		7611	Management	295,000	-	-	-	-
			Operating Transfers In	486,317	191,316	37,304	-	56,719
		<b>Total Revenues</b>	<b>Development Services</b>	<b>1,583,441</b>	<b>1,396,208</b>	<b>1,489,791</b>	<b>1,520,769</b>	<b>1,471,969</b>
210	904		Permit Center	857,146	741,110	685,916	685,189	720,981
210	905		Development Review	382,976	314,776	453,487	472,825	518,735
			General Government	1,240,122	1,055,886	1,139,403	1,158,014	1,239,716
210	780		PW Engineering	343,312	326,058	350,388	243,955	335,222
			Highways and Streets	343,312	326,058	350,388	243,955	335,222
		<b>Total Expenditures</b>	<b>Development Services</b>	<b>1,583,434</b>	<b>1,420,947</b>	<b>1,489,791</b>	<b>1,401,969</b>	<b>1,574,938</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
212		6530	General Plan Maint. Fee	61,609	43,907	75,000	55,323	75,000
			Service Charges	61,609	43,907	75,000	55,323	75,000
212		7111	Interest Earnings-Investments	1,044	380	366	136	142
			Use of Money/Property	1,044	380	366	136	142
		<b>Total Revenues</b>	<b>General Plan Maintenance Fee</b>	<b>62,654</b>	<b>44,287</b>	<b>75,366</b>	<b>55,459</b>	<b>75,142</b>
212	906		General Plan Maintenance	41,990	56,912	75,000	35,000	35,000
			General Plan Maintenance	41,990	56,912	75,000	35,000	35,000
		<b>Total Expenditures</b>	<b>General Plan Maintenance Fee</b>	<b>41,990</b>	<b>56,912</b>	<b>75,000</b>	<b>35,000</b>	<b>35,000</b>
223		6101	Property Taxes-Secured	5,610,000	5,761,568	5,829,655	5,847,020	5,942,911
223		6102	Property Taxes-Unitary	45,863	56,775	56,359	55,860	56,776
223		6103	Property Taxes-Unsecured	401,414	431,879	458,457	381,669	387,928
223		6104	Property Taxes-Prior	14,844	(2,923)	-	(69)	-
223		6105	Property Taxes-Supplemental	124,807	86,831	64,173	80,820	85,993
223		6106	Property Taxes-Prior Supplemental	83,979	14,183	2,801	1,663	1,690
223		6108	Property Taxes-RDA Pass Through	127,262	81,381	-	85,237	85,987
			Taxes	6,408,168	6,429,694	6,411,445	6,452,200	6,561,285
223		6328	H.O.P.T.R.	50,126	50,727	50,136	51,152	51,152
			Intergovernmental	50,126	50,727	50,136	51,152	51,152
223		7111	Interest Earnings-Investments	29,930	6,124	8,541	3,750	3,900
223		7113	Interest Revenue-Changes in MV	34	3	-	-	-
			Use of Money/Property	29,964	6,127	8,541	3,750	3,900
		<b>Total Revenues</b>	<b>Belmont Fire Protection District</b>	<b>6,488,259</b>	<b>6,486,548</b>	<b>6,470,122</b>	<b>6,507,102</b>	<b>6,616,337</b>
223	115		Belmont Fire Protection District	5,608,793	5,715,078	5,703,238	5,799,059	8,523,637
			Public Safety	5,608,793	5,715,078	5,703,238	5,799,059	8,523,637
		<b>Total Expenditures</b>	<b>Belmont Fire Protection District</b>	<b>5,608,793</b>	<b>5,715,078</b>	<b>5,703,238</b>	<b>5,799,059</b>	<b>8,523,637</b>
225		7111	Interest Earnings-Investments	129	36	33	14	16
			Use of Money/Property	129	36	33	14	16
225		7270	Contributions & Donations	-	-	-	1,000	1,000
			Miscellaneous	-	-	-	1,000	1,000
		<b>Total Revenues</b>	<b>Police Grants and Donations</b>	<b>129</b>	<b>36</b>	<b>33</b>	<b>1,014</b>	<b>1,016</b>
225	601		Police Grants & Donations	-	-	-	2,500	5,000
			Public Safety	-	-	-	2,500	5,000
		<b>Total Expenditures</b>	<b>Police Grants and Donations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,500</b>	<b>5,000</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
227		6333	Supplemental Law Enforcement Svcs	94,184	101,038	100,000	100,000	100,000
			Intergovernmental	94,184	101,038	100,000	100,000	100,000
227		7111	Interest Earnings-Investments	-	200	85	-	-
			Use of Money/Property	-	200	85	-	-
227		7601	Trnsf Fr General Fund	41,562	70,500	63,730	63,014	80,313
			Operating Transfers In	41,562	70,500	63,730	63,014	80,313
			<b>Supplemental Law Enforcement Services</b>					
			<b>Total Revenues</b>	<b>135,746</b>	<b>171,738</b>	<b>163,815</b>	<b>163,014</b>	<b>180,313</b>
227	601		Supplemental Law Enforcement	135,746	154,014	163,816	163,014	180,312
			Public Safety	135,746	154,014	163,816	163,014	180,312
227			Operating Transfers	-	17,725	-	-	-
			Operating Transfers Out	-	17,725	-	-	-
			<b>Supplemental Law Enforcement Services</b>					
			<b>Total Expenditures</b>	<b>135,746</b>	<b>171,739</b>	<b>163,816</b>	<b>163,014</b>	<b>180,312</b>
229		6690	Miscellaneous Police Services	118	44	-	-	-
			Service Charges	118	44	-	-	-
229		7002	Vehicle Code Fines	-	-	176,970	192,838	215,431
			Fines and Forfeitures	-	4,180	176,970	192,838	215,431
229		7111	Interest Earnings-Investments	76	-	-	-	-
			Use of Money/Property	76	-	-	-	-
229		7270	Contributions & Donations	8,936	1,346	1,500	-	-
			Miscellaneous	8,936	1,346	1,500	-	-
229		7601	Trnsf Fr General Fund	34,903	64,126	-	-	-
			Operating Transfers In	34,903	64,126	-	-	-
			<b>Red Light Camera</b>					
			<b>Total Revenues</b>	<b>44,033</b>	<b>69,695</b>	<b>178,470</b>	<b>192,838</b>	<b>215,431</b>
229	601		Public Safety	61,968	69,695	178,470	184,467	183,760
			Public Safety	61,968	69,695	178,470	184,467	183,760
			<b>Red Light Camera</b>					
			<b>Total Expenditures</b>	<b>61,968</b>	<b>69,695</b>	<b>178,470</b>	<b>184,467</b>	<b>183,760</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
231		6321	State Gas Tax-Section 2105	140,031	143,254	138,421	142,593	139,758
231		6322	State Gas Tax-Section 2106	105,301	106,953	105,241	105,424	103,328
231		6323	State Gas Tax-Section 2107	186,374	190,928	184,401	189,762	185,988
231		6324	State Gas Tax- Section 2107.5	6,000	6,000	6,000	6,000	6,000
231		6365	County Gas Tax Rebate-Redev	298,336	303,484	306,519	296,845	299,457
			Intergovernmental	736,042	750,619	740,582	740,624	734,531
231		6705	Public Works Service Charges	18,329	48,001	-	68,000	68,000
231		6706	CIP Charge Back City Services	255,190	716,234	547,000	385,000	390,000
231		6710	Vehicle Impact Fee	110,000	110,000	129,381	123,001	139,266
231		6715	State Highway Maintenance Fees	3,250	1,950	2,600	2,600	2,600
			Service Charges	386,769	876,185	678,981	578,601	599,866
231		7111	Interest Earnings-Investments	2,137	785	827	616	631
			Use of Money/Property	2,137	785	827	616	631
231		7251	Property Damage Reimbursement	23,002	8,447	10,000	39,145	25,000
231		7299	Miscellaneous Revenue	159	-	-	-	-
			Miscellaneous	23,161	8,447	10,000	39,145	25,000
231		7608	Trnsf Fr Street Improvement (Measure A/Grants)	26,364	99,996	-	-	-
			Operating Transfers In	26,364	99,996	-	-	-
		<b>Total Revenues</b>	<b>Street Maintenance (Gas Tax)</b>	<b>1,174,473</b>	<b>1,736,032</b>	<b>1,430,390</b>	<b>1,358,986</b>	<b>1,360,028</b>
231	701		Street Project Management	251,185	269,691	242,520	222,198	389,751
231	750		Street Maintenance Center	774,146	755,203	792,533	706,451	860,583
231	751		Traffic Operations	417,089	340,820	462,686	430,330	491,583
231	752		Transportation Programs	60,338	50,245	89,278	66,668	-
			Highways and Streets	1,503,163	1,415,959	1,587,016	1,425,648	1,741,916
		<b>Total Expenditures</b>	<b>Street Maintenance (Gas Tax)</b>	<b>1,754,348</b>	<b>1,415,959</b>	<b>1,587,016</b>	<b>1,425,648</b>	<b>1,741,916</b>
234		6122	Sales Taxes-Measure A Transportation	460,811	451,741	469,498	511,960	524,247
			Taxes	460,811	451,741	469,498	511,960	524,247
234		6319	Miscellaneous Federal Grants	20,889	528,061	133,973	53,084	133,973
234		6345	State Bond Revenue	-	-	384,994	384,994	-
234		6359	Misc. State Grants	343,978	14,422	-	-	-
234		6362	County Grants	22,749	22,371	75,481	21,695	127,510
234		6380	Contributions from Other Local Agencies	220,998	238,025	259,694	265,293	293,701
			Intergovernmental	608,615	802,879	854,142	725,066	555,184
234		7111	Interest Earnings-Investments	7,923	1,979	320	1,046	1,072
			Use of Money/Property	7,923	1,979	320	1,046	1,072
		<b>Total Revenues</b>	<b>Street Improvements (Measure A/Grants)</b>	<b>1,077,349</b>	<b>1,256,599</b>	<b>1,323,959</b>	<b>1,238,072</b>	<b>1,080,503</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
234	730		Street Improvements (Measure A/Grants)	863,095	1,106,486	1,400,037	893,188	1,268,628
			Highways and Streets	863,095	1,106,486	1,400,037	893,188	1,268,628
234			Operating Transfers	26,364	99,996	20,299	20,299	235,242
			Operating Transfer Out	26,364	99,996	20,299	20,299	235,242
			<b>Street Improvements (Measure A/Grants)</b>	<b>889,459</b>	<b>1,206,482</b>	<b>1,420,336</b>	<b>913,487</b>	<b>1,503,870</b>
235		7111	Interest Earnings-Investments	1,524	420	388	162	168
			Use of Money/Property	1,524	420	388	162	168
			<b>Total Revenues Traffic Mitigation</b>	<b>1,524</b>	<b>420</b>	<b>388</b>	<b>162</b>	<b>168</b>
250		7111	Interest Earnings-Investments	1,169	560	935	318	325
250		7199	Other Rentals	801	-	-	-	-
			Use of Money/Property	1,970	560	935	318	325
250		7693	Trnsf Fr Redev Debt Service	560,261	735,432	459,317	399,968	693,605
			Operating Transfers In	560,261	735,432	459,317	399,968	693,605
			<b>Total Revenues Redevelopment</b>	<b>562,231</b>	<b>735,992</b>	<b>460,252</b>	<b>400,286</b>	<b>693,930</b>
250	113		Redevelopment Administration	586,704	519,038	676,051	617,241	693,930
			Urban Redevelopment	586,704	519,038	676,051	617,241	693,930
			<b>Total Expenditures Redevelopment</b>	<b>586,704</b>	<b>519,038</b>	<b>676,051</b>	<b>617,241</b>	<b>693,930</b>
251		6101	Property Taxes-Secured	1,678,962	1,730,960	1,743,942	1,653,914	1,668,468
251		6102	Property Taxes-Unitary	13,974	15,619	13,812	13,669	13,790
251		6103	Property Taxes-Unsecured	57,803	41,021	41,329	36,977	37,303
251		6105	Property Taxes-Supplemental	47,409	14,596	-	10,063	-
251		6106	Property Taxes-Prior Supplemental	7,270	-	-	3,934	-
			<b>Taxes</b>	<b>1,805,418</b>	<b>1,802,195</b>	<b>1,799,083</b>	<b>1,718,557</b>	<b>1,719,561</b>
251		7111	Interest Earnings-Investments	83,311	14,784	11,799	3,122	3,195
251		7113	Interest Revenue-Changes in MV	37	5	-	-	-
251		7199	Other Rentals	1,448	61,683	80,000	97,692	120,408
			Use of Money/Property	84,796	76,472	91,799	100,814	123,603
251		7503	Proceeds of Bond Issues	-	-	16,650,000	-	-
			Other Financing Sources	-	-	16,650,000	-	-
			<b>Total Revenues Low and Moderate Income Housing</b>	<b>1,890,214</b>	<b>1,878,667</b>	<b>18,540,882</b>	<b>1,819,371</b>	<b>1,843,164</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
251	901		Low & Moderate Income Housing - Capital	2,162,262	2,153,231	4,946,153	2,036,131	737,618
251	902		Housing	1,409,421	1,432,226	3,709,704	1,447,032	1,582,692
			Urban Redevelopment	3,571,682	3,585,457	8,655,857	3,483,163	2,320,310
			<b>Total Expenditures Low and Moderate Income Housing</b>	<b>3,571,682</b>	<b>3,585,457</b>	<b>8,655,857</b>	<b>3,483,163</b>	<b>2,320,310</b>
308		6362	County Grants	-	-	-	73,748	-
			Use of Money/Property	-	-	-	73,748	-
308		7111	Interest Earnings-Investments	4,789	1,174	1,108	382	392
308		7127	Manor Building Rental	2,372	-	-	-	-
			Use of Money/Property	7,161	1,174	1,108	382	392
			<b>Total Revenues General Facilities</b>	<b>7,161</b>	<b>1,174</b>	<b>1,108</b>	<b>74,130</b>	<b>392</b>
308	802		General Facilities Improvement	49,453	29,918	260,974	191,774	58,479
			Capital Outlay	49,453	29,918	260,974	191,774	58,479
			<b>Total Expenditures General Facilities</b>	<b>49,453</b>	<b>29,918</b>	<b>260,974</b>	<b>191,774</b>	<b>58,479</b>
310		7111	Interest Earnings-Investments	5,180	1,426	1,319	550	560
			Use of Money/Property	5,180	1,426	1,319	550	560
			<b>Total Revenues Unanticipated Infrastructure Repair</b>	<b>5,180</b>	<b>1,426</b>	<b>1,319</b>	<b>550</b>	<b>560</b>
312		7111	Interest Earnings-Investments	5,254	1,422	1,309	558	574
			Use of Money/Property	5,254	1,422	1,309	558	574
			<b>Total Revenues Comcast PEG Fund</b>	<b>5,254</b>	<b>1,422</b>	<b>1,309</b>	<b>558</b>	<b>574</b>
312	303		Comcast PEG Capital	5,926	1,533	154,000	20,551	130,049
			General Government	5,926	1,533	154,000	20,551	130,049
			<b>Total Expenditures Comcast PEG Fund</b>	<b>5,926</b>	<b>1,533</b>	<b>154,000</b>	<b>20,551</b>	<b>130,049</b>
334		6319	Miscellaneous Federal Grants	-	340,000	7,525,216	5,800,000	1,308,804
334		6359	Misc. State Grants	-	653,091	336,000	125,000	225,000
334		6362	County Grants	-	72,500	50,000	-	50,000
334		6370	Advance/Reimb SMC Transp Auth	-	183,721	476,696	405,000	191,696
			Intergovernmental	-	1,249,312	8,387,912	6,330,000	1,775,500
334			Trnsf Fr Street Improvement (Measure 7608 A/Grants)	-	-	20,299	20,299	235,242
			Other Financing Sources	-	1,249,312	8,387,912	6,330,000	1,775,500
			<b>Total Revenues Hwy 101 Bike/Pedestrian Bridge</b>	<b>-</b>	<b>1,301,863</b>	<b>8,408,211</b>	<b>6,350,299</b>	<b>2,010,742</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
334	703		Hwy 101 Bike/Pedestrian Bridge	-	1,301,863	8,408,211	6,350,299	2,010,742
			Capital Outlay	-	1,301,863	8,408,211	6,350,299	2,010,742
		<b>Total Expenditures</b>	<b>Hwy 101 Bike/Pedestrian Bridge</b>	<b>-</b>	<b>1,301,863</b>	<b>8,408,211</b>	<b>6,350,299</b>	<b>2,010,742</b>
341		6347	State Park Bond Funding	-	-	-	288,373	-
			Intergovernmental	-	-	-	288,373	-
341		6995	Park Impact Fees	-	42,500	-	-	-
			Service Charges	-	42,500	-	-	-
341		7111	Interest Earnings-Investments	12,009	3,092	2,907	1,114	1,141
			Use of Money/Property	12,009	3,092	2,907	1,114	1,141
341		7270	Contributions & Donations	3,000	-	-	4,072	-
			Miscellaneous	3,000	-	-	4,072	-
		<b>Total Revenues</b>	<b>Planned Park</b>	<b>15,009</b>	<b>45,592</b>	<b>2,907</b>	<b>293,559</b>	<b>1,141</b>
341	810		Park Improvement Projects	52,383	89,492	690,456	455,736	278,564
			Capital Outlay	52,383	89,492	690,456	455,736	278,564
		<b>Total Expenditures</b>	<b>Planned Park</b>	<b>52,383</b>	<b>89,492</b>	<b>690,456</b>	<b>455,736</b>	<b>278,564</b>
343		7111	Interest Earnings-Investments	40	4	-	-	-
			Use of Money/Property	40	4	-	-	-
		<b>Total Revenues</b>	<b>Open Space</b>	<b>40</b>	<b>4</b>	<b>-</b>	<b>-</b>	<b>-</b>
343	810		Park Improvement Projects	-	1,406,998	-	37,987	-
			Capital Outlay	-	1,406,998	-	37,987	-
		<b>Total Expenditures</b>	<b>Open Space</b>	<b>-</b>	<b>1,406,998</b>	<b>-</b>	<b>37,987</b>	<b>-</b>
351		6359	Misc. State Grants	-	6,129	-	-	-
			Intergovernmental	-	6,129	-	-	-
351		6706	CIP Charge Back City Services	600	-	-	-	-
			Service Charges	600	-	-	-	-
351		7111	Interest Earnings-Investments	136,027	34,787	30,900	23,212	23,770
351		7113	Interest Revenue-Changes in MV	10,223	(2,039)	-	-	-
			Use of Money/Property	146,250	32,748	30,900	23,212	23,770
351		7252	Refunds-/Reimbursements	-	515	-	-	-
			Miscellaneous	-	515	-	-	-

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
351		7693	Trnsf Fr Redev Debt Service	-	-	7,084,262	-	-
			Operating Transfers In	-	-	7,084,262	-	-
		<b>Total Revenues</b>	<b>RDA Capital</b>	<b>146,850</b>	<b>39,392</b>	<b>7,115,162</b>	<b>23,212</b>	<b>23,770</b>
351	112		RDA Capital Projects	670,954	493,550	4,286,866	210,651	3,041,912
			Urban Redevelopment	670,954	493,550	4,286,866	210,651	3,041,912
		<b>Total Expenditures</b>	<b>RDA Capital</b>	<b>670,954</b>	<b>546,101</b>	<b>4,286,866</b>	<b>210,651</b>	<b>3,041,912</b>
360		6316	Project Area Reimbursements	-	-	-	-	3,014,238
			Intergovernmental	-	-	-	-	3,014,238
		<b>Total Revenues</b>	<b>Project Area Improvements</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,014,238</b>
360	112-City		Project Area Improvements	-	-	-	-	3,014,238
			Urban Redevelopment	-	-	-	-	3,014,238
		<b>Total Expenditures</b>	<b>Project Area Improvements</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,014,238</b>
361		6316	Project Area Reimbursements	-	-	-	-	713,315
			Intergovernmental	-	-	-	-	713,315
		<b>Total Revenues</b>	<b>Project Area Housing</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>713,315</b>
361	901-City		Project Area Housing Projects	-	-	-	-	713,315
			Urban Redevelopment	-	-	-	-	713,315
		<b>Total Expenditures</b>	<b>Project Area Housing</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>713,315</b>
406		6156	Library Special Taxes	642,735	652,798	658,195	655,070	655,070
			Taxes	642,735	652,798	658,195	655,070	655,070
406		7111	Interest Earnings-Investments	3,011	788	800	216	221
406		7112	Other Interest Earnings	134	-	-	-	-
			Use of Money/Property	3,145	788	800	216	221
		<b>Total Revenues</b>	<b>Library CFD Bond</b>	<b>645,880</b>	<b>653,586</b>	<b>658,994</b>	<b>655,286</b>	<b>655,291</b>
406	502		Library Bond Debt Services	660,005	675,298	668,440	675,107	675,428
			Debt Service	660,005	675,298	668,440	675,107	675,428
		<b>Total Expenditures</b>	<b>Library CFD Bond</b>	<b>660,005</b>	<b>1,350,596</b>	<b>668,440</b>	<b>675,107</b>	<b>675,428</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
450		6101	Property Taxes-Secured	6,715,848	6,923,839	6,975,768	6,615,657	6,673,874
450		6102	Property Taxes-Unitary	55,894	62,475	33,221	54,678	55,159
450		6103	Property Taxes-Unsecured	231,213	164,085	165,316	147,908	149,210
450		6105	Property Taxes-Supplemental	189,637	58,383	-	40,251	-
450		6106	Property Taxes-Prior Supplemental	29,080	-	-	15,737	-
			Taxes	7,221,672	7,208,782	7,174,304	6,874,231	6,878,243
450		7111	Interest Earnings-Investments	13,648	5,434	-	-	-
450		7112	Other Interest Earnings	262	1	-	-	-
			Use of Money/Property	13,909	5,435	-	-	-
450		7503	Proceeds of Bond Issues	-	-	16,245,136	-	-
			Other Financing Sources	-	-	16,245,136	-	-
450		7693	Trnsf Fr Redev Debt Service	628,725	12,756	338,927	454,699	70,451
			Operating Transfers In	628,725	12,756	338,927	454,699	70,451
		<b>Total Revenues</b>	<b>Redevelopment Debt Service</b>	<b>7,864,307</b>	<b>7,226,973</b>	<b>23,758,367</b>	<b>7,328,930</b>	<b>6,948,694</b>
450	502		Redevelopment Bonds	6,552,043	5,455,375	13,567,479	7,027,323	5,107,114
			Debt Service	6,552,043	5,455,375	13,567,479	7,027,323	5,107,114
450			Operating Transfers	560,261	735,432	7,543,579	399,968	693,605
			Operating Transfers Out	560,261	735,432	7,543,579	399,968	693,605
		<b>Total Expenditures</b>	<b>Redevelopment Debt Service</b>	<b>7,112,304</b>	<b>11,729,722</b>	<b>21,111,058</b>	<b>7,427,291</b>	<b>5,800,719</b>
451		7111	Interest Earnings-Investments	17,245	251	-	-	-
451		7112	Other Interest Earnings	10,958	-	-	-	-
			Use of Money/Property	28,203	251	-	-	-
		<b>Total Revenues</b>	<b>Redevelopment Debt Service Reserve</b>	<b>28,203</b>	<b>251</b>	<b>-</b>	<b>-</b>	<b>-</b>
451			Operating Transfers	628,725	12,756	338,927	454,699	70,451
			Operating Transfers Out	628,725	12,756	338,927	454,699	70,451
		<b>Total Expenditures</b>	<b>Redevelopment Debt Service Reserve</b>	<b>628,725</b>	<b>12,756</b>	<b>338,927</b>	<b>454,699</b>	<b>70,451</b>
501		6705	Public Works Service Charges	28,722	1,466	-	45,000	40,000
501		6706	CIP Charge Back City Services	202,494	112,898	300,000	300,000	294,000
501		6805	Sewer Use Fees Current	5,839,796	6,155,002	6,242,824	6,379,387	6,809,996
			Service Charges	6,071,012	6,269,365	6,542,824	6,724,387	7,143,996
		<b>Total Revenues</b>	<b>Sewer Enterprise-Operations</b>	<b>6,071,012</b>	<b>6,269,365</b>	<b>6,542,824</b>	<b>6,724,387</b>	<b>7,143,996</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
501	701		Planning and Project Management	419,987	415,378	424,340	391,573	452,442
501	710		Sanitary Sewer Operations	4,038,661	3,965,496	4,265,356	4,273,499	4,480,564
			Enterprises	4,458,649	4,380,874	4,689,696	4,665,072	4,933,006
501			Operating Transfers	641,033	2,750,964	-	1,795,240	-
			Operating Transfers Out	641,033	2,750,964	-	1,795,240	-
			<b>Total Expenditures Sewer Enterprise-Operations</b>	<b>5,099,682</b>	<b>7,131,838</b>	<b>4,689,696</b>	<b>6,460,312</b>	<b>4,933,006</b>
503		6820	Sewer Connection Fees	7,972	1,750	7,000	7,000	7,000
			Service Charges	7,972	1,750	7,000	7,000	7,000
503		7501	Proceeds-Sale of Fixed Assets	3,508	-	-	-	-
503		7505	Proceeds of Notes	-	-	8,500,000	-	8,500,000
			Other Financing Sources	3,508	-	8,500,000	-	8,500,000
503		7111	Interest Earnings-Investments	133,932	11,317	9,329	5,366	5,495
503		7112	Other Interest Earnings	5,194	1,387	-	-	-
503		7113	Interest Revenue-Changes in MV	11,641	-	-	-	-
			Use of Money/Property	150,766	12,704	9,329	5,366	5,495
503		7671	Trnsf Fr Sewer Enterprise Fund	-	2,109,936	-	1,653,930	-
503		7673	Trnsf Fr Sewer Treatment Plant	-	300,000	925,090	-	-
503		7674	Trnsf Fr Storm Drain	-	-	-	1,178,759	-
			Operating Transfers In	-	2,409,936	925,090	2,832,689	-
			<b>Total Revenues Sewer Enterprise-Capital</b>	<b>162,246</b>	<b>2,424,390</b>	<b>9,441,419</b>	<b>2,845,055</b>	<b>8,512,495</b>
503	730		Sewer Capital Construction	1,949,753	1,493,931	3,061,055	2,845,055	2,961,144
			Enterprises	1,949,753	1,493,931	3,061,055	2,845,055	2,961,144
503			Operating Transfers	1,378,752	1,378,752	394,004	-	2,430,662
			Operating Transfers Out	1,378,752	1,378,752	394,004	-	2,430,662
			<b>Total Expenditures Sewer Enterprise-Capital</b>	<b>3,328,505</b>	<b>2,872,683</b>	<b>3,455,059</b>	<b>2,845,055</b>	<b>5,391,806</b>
505		6820	Sewer Connection Fees	17,903	-	1,800	1,700	1,700
			Service Charges	17,903	-	1,800	1,700	1,700
505		7111	Interest Earnings-Investments	42,568	13,889	15,929	5,184	5,308
			Use of Money/Property	42,568	13,889	15,929	5,184	5,308
505		7672	Trnsf Fr Sewer Capital Fund	243,252	243,252	-	-	-
			Operating Transfers In	243,252	243,252	-	-	-
			<b>Total Revenues Sewer Enterprise-Treatment Plant Connections</b>	<b>303,723</b>	<b>257,141</b>	<b>17,729</b>	<b>6,884</b>	<b>7,008</b>

**City of Belmont**  
**FY 2012 Budget**  
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**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
505	730		Sewer Treatment Plant Expansion	456,511	293,620	297,737	297,737	168,896
			Enterprises	456,511	293,620	297,737	297,737	168,896
505			Operating Transfers	-	300,000	925,090	-	-
			Operating Transfers Out	-	300,000	925,090	-	-
			<b>Sewer Enterprise-Treatment Plant Connections</b>					
			<b>Total Expenditures</b>	<b>913,023</b>	<b>887,239</b>	<b>1,222,827</b>	<b>297,737</b>	<b>168,896</b>
507		6821	Sewer Treatment Facility Charge	-	-	-	-	3,092,035
			<b>Sewer Enterprise-Treatment Facility Charge</b>					
			<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,092,035</b>
507	730		Sewer Treatment Plant Expansion	-	-	58,485	-	355,671
			Enterprises	-	-	58,485	-	355,671
			<b>Sewer Enterprise-Treatment Facility Charge</b>					
			<b>Total Expenditures</b>	<b>-</b>	<b>177,316</b>	<b>58,485</b>	<b>-</b>	<b>355,671</b>
525		6362	County Grants	11,824	11,534	250,000	10,841	21,936
			Intergovernmental	11,824	11,534	250,000	10,841	21,936
525		6705	Public Works Service Charges	-	11,392	-	30,000	80,000
525		6706	CIP Charge Back City Services	50,949	40,534	205,000	170,000	180,000
525		6731	NPDES Charges	418,245	406,342	415,250	408,588	408,588
525		6763	NPDES Litter Impact Payment	-	-	29,753	27,200	27,852
			Service Charges	469,194	458,268	650,003	635,788	696,440
525		7252	Refunds-/Reimbursements	-	200	-	49	-
			Miscellaneous	-	200	-	49	-
525		7671	Trnsf Fr Sewer Enterprise Fund	641,033	641,028	-	-	-
525		7672	Trnsf Fr Sewer Capital Fund	1,135,500	1,135,500	394,004	-	2,430,662
			Operating Transfers In	1,776,533	1,776,528	394,004	-	2,430,662
			<b>Storm Drainage Enterprise</b>					
			<b>Total Revenues</b>	<b>2,257,552</b>	<b>2,246,531</b>	<b>1,294,007</b>	<b>646,678</b>	<b>3,149,038</b>
525	701		Storm Drain Project Management	249,935	255,329	276,954	260,674	279,333
525	720		Operations and NPDES	877,031	865,130	961,909	865,572	1,022,039
525	730		Storm Drain Projects	275,292	1,012,573	1,935,538	360,038	1,847,666
			Enterprises	1,402,259	2,133,032	3,174,401	1,486,284	3,149,038
			<b>Storm Drainage Enterprise</b>					
			<b>Total Expenditures</b>	<b>1,402,259</b>	<b>3,145,604</b>	<b>3,174,401</b>	<b>2,665,043</b>	<b>3,149,038</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
530		6359	Misc. State Grants	6,794	-	5,000	5,000	-
530		6362	County Grants	10,925	10,836	10,841	10,842	21,936
			Intergovernmental	17,719	10,836	15,841	15,842	21,936
530		6135	Litter Control Payment	-	-	-	-	111,413
530		6760	Street Sweeping	373,815	373,815	365,423	350,111	334,240
530		6761	Solid Waste Rate Stabilization	-	-	29,753	27,200	27,853
530		6762	AB 939/Admin	-	-	104,134	94,398	191,061
			Service Charges	373,815	373,815	499,310	471,709	664,567
530		7111	Interest Earnings-Investments	8,224	1,944	1,659	530	544
			Use of Money/Property	8,224	1,944	1,659	530	544
530		7252	Refunds-/Reimbursements	10,000	750	-	-	-
530		7299	Miscellaneous Revenue	750	-	-	50	-
			Miscellaneous	10,750	750	-	50	-
530		7671	Trnsf Fr Sewer Enterprise Fund	-	-	-	141,310	-
			Operating Transfers In	-	-	-	141,310	-
		<b>Total Revenues</b>	<b>Solid Waste Fund</b>	<b>410,508</b>	<b>387,345</b>	<b>516,810</b>	<b>629,441</b>	<b>687,047</b>
530	770		Solid Waste Management	462,281	602,514	379,552	355,126	409,182
			Enterprises	462,281	602,514	379,552	355,126	409,182
530	813		Litter Control	-	-	-	-	107,843
			Enterprises	-	-	-	-	107,843
		<b>Total Expenditures</b>	<b>Solid Waste Fund</b>	<b>462,281</b>	<b>602,514</b>	<b>379,552</b>	<b>355,126</b>	<b>517,025</b>
570		6465	Worker's Comp Premiums	259,075	490,063	507,319	486,491	520,000
			Service Charges	259,075	490,063	507,319	486,491	520,000
570		7111	Interest Earnings-Investments	11,127	2,384	2,305	934	956
			Use of Money/Property	11,127	2,384	2,305	934	956
		<b>Total Revenues</b>	<b>Workers' Compensation</b>	<b>270,202</b>	<b>501,572</b>	<b>509,624</b>	<b>487,425</b>	<b>520,956</b>
570	503		Workers' Compensation	706,402	456,745	429,950	463,605	547,364
			Internal Service	706,402	456,745	429,950	463,605	547,364
		<b>Total Expenditures</b>	<b>Workers' Compensation</b>	<b>1,412,805</b>	<b>922,004</b>	<b>429,950</b>	<b>463,605</b>	<b>547,364</b>
571		6466	Liability Premiums	473,551	473,550	367,085	367,085	165,082
			Service Charges	473,551	473,550	367,085	367,085	165,082
571		7111	Interest Earnings-Investments	15,801	4,657	4,346	1,922	1,970
			Use of Money/Property	15,801	4,657	4,346	1,922	1,970

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**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
571		7252	Refunds-/Reimbursements	-	5,250	-	4	-
			Miscellaneous	-	5,250	-	4	-
		<b>Total Revenues</b>	<b>Liability Insurance</b>	<b>489,352</b>	<b>483,457</b>	<b>371,431</b>	<b>369,011</b>	<b>167,052</b>
571	503		Liability Insurance	332,898	400,960	514,544	411,946	375,083
			Internal Service	332,898	400,960	514,544	411,946	375,083
		<b>Total Expenditures</b>	<b>Liability Insurance</b>	<b>665,796</b>	<b>801,920</b>	<b>514,544</b>	<b>943,982</b>	<b>375,083</b>
572		6461	BPOA Vision Plan Premium	8,911	8,455	8,459	8,303	8,531
572		6462	AFSCME Vision Plan Premiums	13,830	9,784	10,093	9,463	10,234
572		6463	Management Vision Plan Premium	11,343	11,497	11,517	11,324	12,236
			Service Charges	34,084	29,737	30,069	29,090	31,001
572		7111	Interest Earnings-Investments	309	87	70	15	-
			Use of Money/Property	309	87	70	15	-
572		7601	Trnsf Fr General Fund	3,101	3,402	-	2,300	2,714
			Operating Transfers In	3,101	3,402	-	2,300	2,714
		<b>Total Revenues</b>	<b>Self Insured Vision</b>	<b>37,495</b>	<b>33,226</b>	<b>30,139</b>	<b>31,405</b>	<b>33,715</b>
572	503		Self Insured Vision	37,495	33,226	31,453	31,405	33,715
			Internal Service	37,495	33,226	31,453	31,405	33,715
		<b>Total Expenditures</b>	<b>Self Insured Vision</b>	<b>37,495</b>	<b>66,452</b>	<b>31,453</b>	<b>31,405</b>	<b>33,715</b>
573		6411	Computer Usage Fee	985,309	1,006,115	896,791	896,791	962,804
573		6750	Vehicle Usage Fee	1,024,576	1,014,220	606,327	606,327	609,819
573		6751	Vehicle Maintenance Services	9,737	11,716	12,500	11,095	58,875
			Service Charges	2,019,621	2,032,051	1,515,618	1,514,213	1,631,498
573		7111	Interest Earnings-Investments	42,032	9,514	9,272	-	-
			Use of Money/Property	42,032	9,514	9,272	-	-
573		7251	Property Damage Reimbursement	3,807	-	-	-	-
573		7252	Refunds-/Reimbursements	-	8,227	-	-	-
			Miscellaneous	3,807	8,227	-	-	-
573		7501	Proceeds-Sale of Fixed Assets	2,327	22,701	4,500	41,000	27,500
			Other Financing Sources	2,327	22,701	4,500	41,000	27,500
573		7602	Trnsf Fr Co-Sponsored Rec	40,890	-	-	-	-
			Operating Transfers In	40,890	-	-	-	-
		<b>Total Revenues</b>	<b>Fleet &amp; Equipment Management</b>	<b>2,108,677</b>	<b>2,072,493</b>	<b>1,529,390</b>	<b>1,555,213</b>	<b>1,658,998</b>

**City of Belmont**  
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**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
573	301		Information Services	851,656	913,285	1,147,960	1,079,134	1,062,347
573	302		Technology Plan	973,800	398,337	196,516	216,516	266,955
			<b>General Government</b>	<b>1,825,456</b>	<b>1,311,622</b>	<b>1,344,476</b>	<b>1,295,649</b>	<b>1,329,302</b>
573	740		Fleet Management Center	1,156,029	1,049,395	1,088,134	707,973	1,007,633
			<b>Highways and Streets</b>	<b>1,156,029</b>	<b>1,049,395</b>	<b>1,088,134</b>	<b>707,973</b>	<b>1,007,633</b>
			<b>Total Expenditures Fleet &amp; Equipment Management</b>	<b>3,276,485</b>	<b>2,361,017</b>	<b>2,432,610</b>	<b>2,003,623</b>	<b>2,336,936</b>
574		6412	Building Maintenance Fee	618,518	612,812	613,189	613,189	591,117
			Service Charges	618,518	612,812	613,189	613,189	591,117
574		7111	Interest Earnings-Investments	740	107	145	-	-
574		7127	Manor Building Rental	19,183	26,019	31,324	28,382	28,668
574		7150	Plcnic Area Rental	10,088	16,388	12,650	13,500	14,850
574		7151	Lodge & Cottage Rentals	62,608	58,965	61,800	58,000	61,800
574		7152	Creekside Rental	4,675	7,088	7,713	7,241	7,381
574		7154	Senior Center Rental	104,688	86,679	76,250	105,000	81,820
574		7155	Barrett Center Rental	102,344	125,223	113,768	113,768	113,768
574		7156	Day Care Rental-Barrett	21,420	21,420	-	-	-
574		7158	Belmont Sports Complex Rental	27,812	43,800	32,650	32,650	32,650
			Use of Money/Property	353,558	385,688	336,300	358,541	340,937
574		7601	Trnsf Fr General Fund	104,528	176,736	178,263	109,086	190,074
			Operating Transfers In	104,528	176,736	178,263	109,086	190,074
			<b>Total Revenues Facilities Management</b>	<b>1,076,604</b>	<b>1,175,235</b>	<b>1,127,752</b>	<b>1,080,816</b>	<b>1,122,128</b>
574	801		Building Services	581,288	588,576	604,443	529,493	591,117
			General Government	581,288	588,576	604,443	529,493	591,117
574	803		Recreational Facilities	495,319	505,863	523,308	551,323	531,012
			Culture and Recreation	495,319	505,863	523,308	551,323	531,012
			<b>Total Expenditures Facilities Management</b>	<b>1,076,607</b>	<b>1,181,372</b>	<b>1,127,751</b>	<b>1,080,815</b>	<b>1,122,129</b>
575		6467	Other Post Employment Benefits(OPEB)Premiums	827,341	815,452	856,766	811,451	903,065
			Service Charges	827,341	815,452	856,766	811,451	903,065
575		7111	Interest Earnings-Investments	772	179	-	-	-
			Use of Money/Property	772	179	-	-	-
575		7252	Refunds-/Reimbursements	52,006	-	-	-	-
			Miscellaneous	52,006	-	-	-	-
			<b>Total Revenues Benefit Stabilization</b>	<b>880,119</b>	<b>815,631</b>	<b>856,766</b>	<b>811,451</b>	<b>903,065</b>

**City of Belmont**  
**FY 2012 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses Estimate**  
**By Fund and Function**

Fund	Division	Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY2012
				Actual	Actual	Budget	Estimated	Proposed
575	503		Benefit Stabilization Division	860,768	893,576	863,466	811,466	878,591
			Internal Service	860,768	893,576	863,466	811,466	878,591
		<b>Total Expenditures</b>	<b>Benefit Stabilization</b>	<b>860,768</b>	<b>1,787,152</b>	<b>863,466</b>	<b>811,466</b>	<b>878,591</b>
704		7111	Interest Earnings-Investments	4,607	1,268	1,173	488	500
			Use of Money/Property	4,607	1,268	1,173	488	500
		<b>Total Revenues</b>	<b>Special Assessment Districts</b>	<b>4,607</b>	<b>1,268</b>	<b>1,173</b>	<b>488</b>	<b>500</b>
<b>TOTAL REVENUES AND OTHER SOURCES</b>				<b>\$ 53,186,118</b>	<b>\$ 57,087,947</b>	<b>\$ 109,895,585</b>	<b>\$ 61,569,072</b>	<b>\$ 71,881,190</b>
<b>TOTAL EXPENDITURES AND OTHER USES</b>				<b>\$ 60,549,788</b>	<b>\$ 71,383,170</b>	<b>\$ 92,249,047</b>	<b>\$ 65,084,936</b>	<b>\$ 70,896,798</b>

**City of Belmont**  
**FY 2012 Budget**  
**Expenditure Summary by Account**

Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY 2012
		Actual	Actual	Proposed	Estimated	Proposed
8101	Regular Salaries	\$ 10,215,662	\$ 10,245,800	\$ 10,861,542	\$ 10,190,292	\$ 11,476,268
8102	Permanent Part time	146,508	201,590	179,450	175,829	217,763
8103	Temporary Part time	545,653	529,383	474,921	445,844	422,969
8106	Fire Department Personnel	-	-	-	-	5,877,753
8111	Overtime-Scheduled	351,594	341,678	375,178	351,270	371,019
8112	Standby Pay	63,336	56,519	65,000	62,500	65,000
8113	Holiday Pay	33,727	6,499	11,922	40,702	20,386
8114	Acting Pay	7,401	9,361	6,585	16,978	3,350
8119	Separation Pay	23,742	48,890	146,281	59,896	22,000
8211	PERS Retirement	1,973,632	1,968,507	2,051,486	2,004,328	2,409,865
8221	FICA Social Security	25,449	24,576	29,445	23,855	26,224
8231	Health Insurance	418,120	16,624	17,888	17,045	16,608
8232	Medicare Social Security	161,660	159,085	177,198	163,156	200,388
8233	Life & Disability Insurance	162,621	89,883	128,860	87,223	94,324
8235	State Unemployment Insurance	3,106	-	-	14,813	-
8241	Dental Insurance	144,261	152,757	171,149	155,308	165,185
8242	Vision Insurance	35,503	29,990	30,455	28,922	30,768
8251	Uniform Allowance	33,035	33,200	35,000	35,325	36,800
8253	Auto Allowance	18,600	24,400	54,100	47,927	30,600
8259	Deferred Compensation	424,976	655,789	668,152	652,727	677,351
8271	Section 125 - Health Insurance	996,560	1,421,477	1,546,711	1,479,038	1,763,981
8281	Other Post Employment Benefits	834,556	815,452	853,686	811,451	903,738
8282	Compensated Absences	17,424	1,056	-	-	-
8285	Worker's Compensation	261,201	490,063	504,226	484,661	553,342
8304	Project Area Improvements	-	-	-	-	3,727,553
8305	After Hours PD Dispatch	20,000	10,000	10,000	10,000	10,000
8307	Vehicle Usage Charge	1,031,958	1,014,220	606,327	605,052	609,819
8308	Computer Usage Charge	998,614	1,006,115	896,290	891,557	962,804
8309	Building Maintenance Charge	658,902	612,812	613,189	611,958	591,117
8310	Administrative Support Charge	3,372,096	3,103,820	2,683,168	2,668,755	2,935,340
8311	Property Tax Admin Fee	131,607	238,120	181,141	195,202	200,407
8312	Booking Fee	23,529	27,496	32,250	20,000	32,250
8313	RDA Pass Through to County	2,456,731	3,971,426	2,038,403	1,995,098	2,012,654
8322	Legal-Additional	205,765	244,479	199,400	330,700	150,000
8323	Legal-Redevelopment	26,561	13,173	24,000	28,000	27,500
8331	Engineering/Architectural	27,087	79,661	-	-	-
8341	Other Professional/Planning	154,229	98,805	105,550	84,550	89,550
8349	Graffiti Abatement	3,591	822	-	1,050	1,000
8351	Other Professional/Technical	1,591,452	1,768,246	1,934,789	1,751,219	2,149,241
8352	Other Prof/Technical-Applicant	45,310	23,367	20,000	60,000	50,000
8353	Pre-Employment Services	14,087	31,394	25,000	16,500	24,000
8354	Bond Issuance Costs	9,168	20,877	1,529,229	-	240,000
8355	Economic Develop/Marketing	45,954	266	-	150	5,000
8357	Planning Comm Meeting Pay	3,530	2,450	2,400	3,000	3,000
8358	Tree Trimming Costs	51,661	51,577	52,000	47,000	52,000
8359	Computer Software Licenses	128,355	127,789	153,691	146,015	152,526
8366	CEQA Applicants	25,483	7,091	7,500	7,500	7,500
8368	City Project Management	198,117	419,400	547,000	-	-
8411	Water	187,081	143,560	154,500	155,205	175,270
8417	Other Waste Water Treatment Fees	97,232	91,790	115,400	117,500	126,900
8418	S.B.S.A. Sewer Treatment	2,394,973	2,394,244	2,121,429	2,121,429	2,351,289
8419	Depreciation	1,095,616	1,293,084	900,000	900,000	900,000
8420	HOA Dues	-	-	9,216	9,096	9,096
8423	Custodial Services	150,945	155,111	151,200	140,200	142,200
8424	Turf/Lawn Care Services	36,167	38,584	40,500	37,500	36,500
8425	Litter Control	-	-	-	25,000	-
8430	Repair & Maintenance Service	390,094	444,395	432,742	403,042	438,111
8441	Land/Building Rentals	100,680	101,920	82,092	77,800	78,890
8442	Equipment Rentals	104,226	30,588	47,018	49,300	52,900
8499	Contra-Expenditure	238,147	-	-	-	-
8501	Belmont - San Carlos Fire Dept Fees	5,471,939	5,561,096	5,486,190	5,523,852	2,215,565
8519	OPEB ARC Contribution	828,085	1,710,000	855,000	808,000	834,000
8520	Insurance	1,314,901	1,535,677	734,956	619,513	685,082
8522	Liability Insurance Charges	473,551	473,550	367,085	362,726	165,082
8530	Communications	61,910	66,179	51,700	36,900	56,300
8531	Postage/Delivery Services	37,382	25,697	30,240	27,398	32,214
8532	Telephone	200,165	178,593	173,935	170,361	182,207
8540	Advertising	11,540	11,160	13,986	13,468	16,836
8550	Printing & Binding	43,302	32,180	44,079	35,425	38,225
8580	Travel & Training	94,371	59,014	119,172	99,173	122,772
8581	City Wide Training	15,022	13,046	18,700	4,000	8,000
8584	Net Revenue District & SB 211 Statutory Payments	2,253,197	(83,539)	1,745,978	3,044,672	1,609,833
8588	ERAF Payments	477,238	3,685,860	477,238	477,238	-
8589	Housing Project Subsidy Fee	146,520	146,520	146,520	146,520	146,520
8590	Payments in Lieu of Tax	204,204	204,204	204,204	204,204	204,204
8591	Memberships & Dues	195,176	120,560	131,065	112,847	116,100
8593	Claims-AFSCME Vision	13,830	19,569	11,000	9,463	10,234
8594	Claims-BPOA Vision	8,911	16,910	8,900	8,311	8,531
8595	Claims-Mgmt Vision	7,885	16,041	7,100	7,999	8,455

**City of Belmont**  
**FY 2012 Budget**  
**Expenditure Summary by Account**

Account Number	Description	FY2009	FY2010	FY2011	FY2011	FY 2012
		Actual	Actual	Proposed	Estimated	Proposed
8596	Claims-Unrep Vision	3,458	6,954	3,400	4,579	3,781
8597	Claims-Liability	2,717	77,551	75,000	175,000	150,000
8598	Claims-Worker's Comp	711,855	1,485	50,000	19,500	25,000
8599	Miscellaneous	127,694	66,964	113,491	47,495	107,225
8610	General Supplies	248,404	198,520	208,312	183,028	216,255
8612	Small Tools	64,426	41,817	59,912	47,495	55,395
8613	Safety Equipment	48,868	47,956	76,275	39,781	74,775
8632	Natural Gas & Electricity	362,498	410,850	405,300	379,875	404,050
8638	Oil	5,889	3,045	4,600	2,500	3,500
8639	Fuel	104,279	96,058	101,825	96,687	105,075
8641	Repair & Maintenance Supplies	158,887	157,163	176,000	181,750	187,125
8642	Street Repair/Maint Supplies	84,784	75,422	104,000	107,500	107,500
8651	Plant Material	3,266	2,102	3,000	500	-
8652	Irrigation Supplies	4,501	4,598	5,000	5,000	5,000
8653	Plumbing Supplies	119	53	350	100	350
8654	Electrical Supplies	1,940	2,595	6,500	5,000	5,000
8655	Custodial Supplies	13,073	15,153	16,700	15,700	16,000
8660	Senior Meals Program	26,222	29,632	21,000	27,500	34,000
8680	Books/Manuals/Subscriptions	5,989	4,036	7,013	5,710	15,510
8950	High Speed Rail	-	836	-	100	1,000
9010	Land	3,700	1,606,998	-	37,987	-
9020	Building	2,166,428	1,882,666	818,000	972,878	-
9030	Improvements Other Than Building	2,390,713	4,607,653	21,900,265	10,886,969	10,227,791
9040	Machinery & Equipment	944,281	394,518	465,167	373,631	376,866
9041	Vehicles	267,525	184,292	422,150	83,000	255,000
9301	Principal-BFPD Vehicles	-	-	-	-	114,588
9306	Principal-Library Bond	180,000	380,000	200,000	200,000	210,000
9314	Principal-1996 Low & Moderate Housing	165,000	180,000	1,685,000	190,000	205,000
9315	Principal-1999A Redevelopment	540,000	1,140,000	600,000	600,000	625,000
9316	Principal-1999B Redevelopment	195,000	410,000	7,396,310	215,000	225,000
9317	Principal-01Sewer Improvement Bond	315,191	-	170,000	170,000	180,000
9318	Principal-Sewer Bond 06	303,840	-	155,000	155,000	165,000
9326	Principal-Loans/Advances	32,960	-	-	-	-
9351	Interest-BFPD Vehicles	-	-	-	-	33,322
9356	Interest-Library Bond	455,350	890,825	435,176	435,176	424,413
9364	Interest-1996 Low & Moderate Housing	149,616	136,592	122,625	122,625	107,714
9365	Interest-1999-A Redevelopment	633,370	1,214,825	579,075	579,475	549,450
9366	Interest-1999-B Redevelopment	427,718	836,830	408,438	408,438	397,653
9367	Interest-01 Sewer Improvement Bond	-	307,990	303,670	303,670	296,014
9368	Interest-Sewer Bond 06	-	297,856	294,256	294,256	287,856
9371	Interest-2009 Sewer Treatment Bond	-	-	-	-	176,066
9376	Interest-Loans/Advances	30,904	165,607	-	-	-
9601	Transfer to General Fund	-	198,591	-	532,036	-
9602	Transfer to Co Sponsored Fund	646,482	787,032	569,345	586,095	573,487
9603	Transfer to Supplmnt Law Enfcmnt	41,562	70,500	63,730	63,014	80,313
9605	Transfer to Police Special Projects	34,903	52,550	-	-	-
9606	Transfer to Street Maintenance (Gas Tax)	26,364	99,996	-	-	-
9611	Transfer to Development Services	486,317	191,316	37,304	-	56,719
9619	Transfer to Police Special Pro	-	64,126	-	-	-
9639	Transfer to Solid Waste	-	-	-	141,310	-
9640	Transfer to RDA Capital Projects	-	-	7,084,262	399,968	693,605
9672	Transfer to Sewer Capital	-	2,409,936	925,090	2,832,689	-
9673	Transfer to Storm Drainage	1,776,533	1,776,528	394,004	-	2,430,662
9674	Transfer to SBSA Expansion	243,252	243,252	-	-	-
9680	Transfer to Self Insured Vision	3,101	3,402	-	2,300	2,714
9683	Transfer to Facilities Management	104,528	176,736	178,263	109,086	190,074
9684	Transfer to Fleet Management	40,890	-	-	-	-
9685	Transfer to Hwy 101 Bike/Pedestrian Bridge	-	-	20,299	20,299	235,242
9691	Transfer to Redevelopment Agency	560,261	748,188	459,317	-	-
9693	Transfer to Redevelopment Debt Service	-	-	338,927	454,699	70,451
9694	Transfer to Redevelopment Debt Svc Rsv	628,725	-	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>\$ 60,549,788</b>	<b>\$ 71,383,170</b>	<b>\$ 92,195,057</b>	<b>\$ 65,084,936</b>	<b>\$ 70,896,798</b>

<b>Fund 101, General Fund</b>	<b>Department:</b>	<b>City Manager</b>
<b>Division 101, City Council</b>	<b>Division:</b>	<b>City Council</b>

**MISSION**

Maintain responsibility, debate openly on particular matters, hear public expression thereon, and to inform the public of what the City Council is doing through:

- Being servants of the people, not free agents, in administering the affairs of government

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 25,100	\$ 26,970	\$ 27,000	\$ 26,438	\$ 27,000
8103	Temporary Part time	\$ 3,865	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 3,981	\$ 4,334	\$ 4,621	\$ 3,791	\$ 4,851
8231	Health Insurance	\$ 2,293	\$ 64	\$ -	\$ -	\$ -
8232	Medicare Social Security	\$ 1,386	\$ 1,319	\$ 1,614	\$ 1,577	\$ 1,703
8233	Life & Disability Insurance	\$ 824	\$ 601	\$ 766	\$ 476	\$ 465
8241	Dental Insurance	\$ 4,536	\$ 4,908	\$ 4,884	\$ 4,884	\$ 5,117
8242	Vision Insurance	\$ 1,127	\$ 1,149	\$ 1,140	\$ 1,140	\$ 1,140
8259	Deferred Compensation	\$ 14,207	\$ 28,231	\$ 29,045	\$ 29,200	\$ 31,533
8271	Section 125 - Health Insurance	\$ 48,990	\$ 53,052	\$ 55,281	\$ 55,300	\$ 58,894
8281	Other Post Employment Benefits	\$ 2,213	\$ 1,988	\$ 2,071	\$ 1,625	\$ 2,071
8285	Worker's Compensation	\$ 315	\$ 627	\$ 724	\$ 568	\$ 724
<b>Personnel Total</b>		<b>\$ 108,837</b>	<b>\$ 123,253</b>	<b>\$ 127,145</b>	<b>\$ 125,000</b>	<b>\$ 133,497</b>
<b>Supplies &amp; Services</b>						
8341	Other Professional/Planning	\$ -	\$ -	\$ 80,550	\$ 80,550	\$ 80,550
8351	Other Professional/Technical	\$ 20,131	\$ 23,053	\$ 5,000	\$ 2,500	\$ 5,000
8531	Postage/Delivery Services	\$ 58	\$ 178	\$ 200	\$ 200	\$ 200
8532	Telephone	\$ 958	\$ 963	\$ 1,000	\$ 1,000	\$ 1,000
8550	Printing & Binding	\$ 81	\$ 386	\$ 750	\$ 250	\$ 750
8580	Travel & Training	\$ 1,415	\$ 535	\$ 7,500	\$ 1,000	\$ 7,500
8591	Memberships & Dues	\$ 67,508	\$ 59,986	\$ 68,100	\$ 54,100	\$ 54,100
8599	Miscellaneous	\$ 9,251	\$ 4,951	\$ 7,500	\$ 2,500	\$ 5,000
8610	General Supplies	\$ -	\$ 58	\$ -	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		<b>\$ 99,402</b>	<b>\$ 90,111</b>	<b>\$ 170,600</b>	<b>\$ 142,100</b>	<b>\$ 154,100</b>
<b>Administrative &amp; Other</b>						
8309	Building Maintenance Charge	\$ 36,097	\$ 35,887	\$ 35,046	\$ 35,046	\$ 36,345
8310	Administrative Support Charge	\$ 383,472	\$ 391,279	\$ 293,094	\$ 293,094	\$ 308,438
<b>Administrative &amp; Other Total</b>		<b>\$ 419,569</b>	<b>\$ 427,166</b>	<b>\$ 328,140</b>	<b>\$ 328,140</b>	<b>\$ 344,783</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 627,808</b>	<b>\$ 640,530</b>	<b>\$ 625,885</b>	<b>\$ 595,240</b>	<b>\$ 632,380</b>
<b>Total FTEs</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Notes

Account	Account Description	Proposed FY2012
8341	Other Professional/Planning	Advanced Planning Services rendered by the Community Development Department.
8351	Other Professional/Technical	\$1,200 Commission Dinner "do it yourself" style \$3,800 Special Projects \$5,000 TOTAL
8580	Travel & Training	5 Council Members - Travel and Training budget \$1,500 each per FY
8591	Memberships & Dues	Various estimated Council memberships: \$9,000 - League of CA Cities \$100 - League Peninsula Div. \$4,000 - ABAG \$1,500 - SFO Roundtable \$9,000 - CCAG \$3,000 - SAMCAT \$18,000 - PCTV \$9,500 - HEART membership
8599	Miscellaneous	Food for City Council meetings and miscellaneous Council expenses

<b>Fund 101, General Fund</b>	<b>Department:</b>	<b>City Manager</b>
<b>Division 102, Contingency</b>	<b>Division:</b>	<b>Contingency</b>

**MISSION**

A recurring appropriation for contingencies. The use of these funds is covered by a policy included as part of this budget. This account requires Council authority to spend.

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8599	Miscellaneous	\$ 697	\$ 247	\$ 50,000	\$ -	\$ 50,000
<b>Supplies &amp; Services Total</b>		\$ 697	\$ 247	\$ 50,000	\$ -	\$ 50,000
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 697	\$ 247	\$ 50,000	\$ -	\$ 50,000
<b>Total FTEs</b>		-	-	-	-	-

Division 102, Contingency  
Fund 101 General Fund

Contingency  
Department: City Manager

## Notes

Account	Account Description	Proposed FY2012
8599	Miscellaneous	The City Council has established a recurring appropriation for contingencies. The use of these funds is covered by a policy included as part of this budget. Historically, the contingency appropriation was \$100,000 and reduced to \$50,000 because of Budget Correction Plans. This account requires Council authority to spend.

<b>Fund 101, General Fund</b>	<b>Department:</b>	<b>City Manager</b>
<b>Division 111, Executive Management</b>	<b>Division:</b>	<b>Executive Management</b>

**MISSION**

Ensure effective and efficient delivery of city services and guide municipal operations in accordance with City Council policies through:

- Providing strategic leadership, visioning and planning
- Managing and supporting overall organizational performance
- Maintaining the financial stability of the organization
- Ensuring policy direction is implemented as intended
- Promoting effective customer service

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 250,978	\$ 167,984	\$ 225,684	\$ 206,360	\$ 259,485
8103	Temporary Part time	\$ 40,214	\$ 30,318	\$ -	\$ -	\$ -
8114	Acting Pay	\$ -	\$ 3,256	\$ -	\$ 1,070	\$ -
8119	Separation Pay	\$ -	\$ 33,971	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 33,091	\$ 22,185	\$ 29,596	\$ 27,062	\$ 36,242
8221	FICA Social Security	\$ 2,495	\$ 1,698	\$ -	\$ -	\$ -
8231	Health Insurance	\$ -	\$ 10	\$ -	\$ 115	\$ 154
8232	Medicare Social Security	\$ 4,532	\$ 3,535	\$ 3,555	\$ 3,716	\$ 4,559
8233	Life & Disability Insurance	\$ 2,273	\$ 1,262	\$ 2,642	\$ 1,326	\$ 1,474
8241	Dental Insurance	\$ 842	\$ 973	\$ 2,115	\$ 2,004	\$ 2,449
8242	Vision Insurance	\$ 410	\$ 383	\$ 380	\$ 365	\$ 410
8253	Auto Allowance	\$ 4,800	\$ 3,200	\$ 26,000	\$ 24,000	\$ 4,800
8259	Deferred Compensation	\$ 11,102	\$ 17,131	\$ 19,485	\$ 36,257	\$ 40,739
8271	Section 125 - Health Insurance	\$ -	\$ 290	\$ -	\$ 10,091	\$ 14,173
8281	Other Post Employment Benefits	\$ 23,354	\$ 15,065	\$ 17,310	\$ 15,603	\$ 19,902
8285	Worker's Compensation	\$ 1,318	\$ 1,921	\$ 5,215	\$ 1,459	\$ 1,868
<b>Personnel Total</b>		<b>\$ 375,410</b>	<b>\$ 303,164</b>	<b>\$ 331,983</b>	<b>\$ 329,428</b>	<b>\$ 386,255</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 32,677	\$ 20,420	\$ 13,000	\$ 5,000	\$ 13,000
8442	Equipment Rentals	\$ 957	\$ 885	\$ -	\$ -	\$ -
8530	Communications	\$ 12,162	\$ 7,658	\$ 8,500	\$ 1,000	\$ 8,500
8531	Postage/Delivery Services	\$ 306	\$ 178	\$ 350	\$ 350	\$ 350
8532	Telephone	\$ 7,131	\$ 6,505	\$ 7,000	\$ 7,000	\$ 7,000
8550	Printing & Binding	\$ 376	\$ 1,199	\$ 1,200	\$ 1,000	\$ 1,000
8580	Travel & Training	\$ 730	\$ 1,115	\$ 1,800	\$ 2,500	\$ 3,750
8591	Memberships & Dues	\$ 2,250	\$ 3,870	\$ 2,500	\$ 2,000	\$ 2,500
8599	Miscellaneous	\$ 1,942	\$ 1,620	\$ 4,000	\$ 2,000	\$ 3,000
8610	General Supplies	\$ 1,938	\$ 2,709	\$ 3,500	\$ 2,500	\$ 3,000
8612	Small Tools	\$ 132	\$ 595	\$ 700	\$ 500	\$ 500
8680	Books/Manuals/Subscriptions	\$ 345	\$ 336	\$ 500	\$ 250	\$ 450
<b>Supplies &amp; Services Total</b>		<b>\$ 60,946</b>	<b>\$ 47,091</b>	<b>\$ 43,050</b>	<b>\$ 24,100</b>	<b>\$ 43,050</b>
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 34,283	\$ 29,656	\$ 23,507	\$ 23,507	\$ 17,041
8309	Building Maintenance Charge	\$ 19,040	\$ 19,026	\$ 17,052	\$ 17,052	\$ 15,810
8310	Administrative Support Charge	\$ 81,159	\$ 87,615	\$ 71,024	\$ 71,024	\$ 66,200
<b>Administrative &amp; Other Total</b>		<b>\$ 134,482</b>	<b>\$ 136,296</b>	<b>\$ 111,584</b>	<b>\$ 111,584</b>	<b>\$ 99,051</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 570,838</b>	<b>\$ 486,551</b>	<b>\$ 486,616</b>	<b>\$ 465,112</b>	<b>\$ 528,356</b>
<b>Total FTEs</b>		<b>2.70</b>	<b>2.70</b>	<b>1.80</b>	<b>1.80</b>	<b>1.80</b>

**Notes**

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	\$5,500 - Workshops \$7,500 - Special Projects
8591	Memberships & Dues	City Manager Memberships including: - ICMA membership \$1,500 - SMCCMA membership \$250 - Misc Memberships and fees \$250

Fund 101, General Fund

Department:

City Manager

Division 121, City Attorney

Division:

City Attorney

## MISSION

Provide legal counsel and services to the City Council, its Commissions and the City departments

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 111,600	\$ 116,400	\$ 116,400	\$ 67,900	\$ 187,368
8211	PERS Retirement	\$ 14,716	\$ 15,188	\$ 15,265	\$ 8,904	\$ 26,170
8232	Medicare Social Security	\$ 1,614	\$ 1,688	\$ 1,688	\$ 985	\$ 3,003
8233	Life & Disability Insurance	\$ -	\$ -	\$ 1,330	\$ -	\$ 372
8241	Dental Insurance	\$ -	\$ -	\$ -	\$ -	\$ 575
8242	Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ 228
8253	Auto Allowance	\$ -	\$ -	\$ -	\$ -	\$ 3,000
8259	Deferred Compensation	\$ -	\$ -	\$ -	\$ -	\$ 1,680
8271	Section 125 - Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 18,085
8281	Other Post Employment Benefits	\$ 9,057	\$ 8,897	\$ 8,928	\$ 5,208	\$ 14,371
8285	Worker's Compensation	\$ 605	\$ 1,160	\$ 1,164	\$ 679	\$ 1,349
<b>Personnel Total</b>		<b>\$ 137,591</b>	<b>\$ 143,333</b>	<b>\$ 144,774</b>	<b>\$ 83,676</b>	<b>\$ 256,201</b>
<b>Supplies &amp; Services</b>						
8322	Legal-Additional	\$ 185,816	\$ 196,785	\$ 134,400	\$ 230,700	\$ 50,000
8351	Other Professional/Technical	\$ -	\$ -	\$ -	\$ -	\$ 5,000
8531	Postage/Delivery Services	\$ -	\$ -	\$ -	\$ -	\$ 500
8532	Telephone	\$ -	\$ -	\$ -	\$ -	\$ 5,000
8540	Advertising	\$ -	\$ -	\$ -	\$ -	\$ 2,000
8550	Printing & Binding	\$ -	\$ -	\$ -	\$ -	\$ 1,000
8580	Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 2,500
8591	Memberships & Dues	\$ -	\$ -	\$ -	\$ -	\$ 1,500
8599	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ 1,000
8610	General Supplies	\$ -	\$ -	\$ -	\$ -	\$ 2,000
8612	Small Tools	\$ -	\$ -	\$ -	\$ -	\$ 500
8680	Books/Manuals/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ 10,000
<b>Supplies &amp; Services Total</b>		<b>\$ 185,816</b>	<b>\$ 196,785</b>	<b>\$ 134,400</b>	<b>\$ 230,700</b>	<b>\$ 81,000</b>
<b>Administrative &amp; Other</b>						
8309	Building Maintenance Charge	\$ -	\$ -	\$ -	\$ -	\$ 1,682
8310	Administrative Support Charge	\$ 44,562	\$ 43,891	\$ 32,108	\$ 32,108	\$ 30,764
<b>Administrative &amp; Other Total</b>		<b>\$ 44,562</b>	<b>\$ 43,891</b>	<b>\$ 32,108</b>	<b>\$ 32,108</b>	<b>\$ 32,446</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 367,969</b>	<b>\$ 384,008</b>	<b>\$ 311,282</b>	<b>\$ 346,484</b>	<b>\$ 369,647</b>
<b>Total FTEs</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

Division 121, City Attorney  
Fund 101 General Fund

City Attorney  
Department: City Manager

## Notes

<b>Account</b>	<b>Account Description</b>	<b>Proposed FY2012</b>
8322	Legal-Additional	Outside legal counsel, legal fees and services to the City Council, its Commissions and the City departments for special projects, litigation.
8531	Postage/Delivery Services	Postage for City Attorney correspondence.
8532	Telephone	Office telephone and 1 cell phone
8591	Memberships & Dues	State Bar of California, International Municipal Lawyers Association, San Mateo County Bar Association, and miscellaneous memberships.

**MISSION**

Ensure compliance with state and local laws and policies related to official City records and elections in an accurate, timely and courteous manner through:

- Preparing agendas, minutes, and notices, as well as coordinating other aspects of Council meetings according to the law
- Maintaining official City records and facilitate the destruction of City-wide records according to the law
- Responding to Council, citizen and staff requests for information, records and documents
- Maintaining state-required records for Council, Commissions and designated employees
- Preparing for and coordinating municipal elections

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 140,629	\$ 129,111	\$ 155,384	\$ 148,982	\$ 157,039
8103	Temporary Part time	\$ 702	\$ 12,121	\$ -	\$ -	\$ -
8119	Separation Pay	\$ 3,065	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 18,540	\$ 16,501	\$ 20,377	\$ 19,537	\$ 21,934
8221	FICA Social Security	\$ 44	\$ 752	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 4,297	\$ 173	\$ 173	\$ 173	\$ 173
8232	Medicare Social Security	\$ 2,323	\$ 2,194	\$ 2,759	\$ 2,574	\$ 2,816
8233	Life & Disability Insurance	\$ 1,570	\$ 645	\$ 1,916	\$ 1,127	\$ 1,171
8241	Dental Insurance	\$ 853	\$ 1,364	\$ 2,158	\$ 2,158	\$ 2,262
8242	Vision Insurance	\$ 395	\$ 349	\$ 433	\$ 433	\$ 433
8259	Deferred Compensation	\$ 8,298	\$ 13,007	\$ 14,781	\$ 14,502	\$ 14,396
8271	Section 125 - Health Insurance	\$ 14,044	\$ 12,453	\$ 20,102	\$ 20,447	\$ 22,805
8281	Other Post Employment Benefits	\$ 9,927	\$ 10,630	\$ 11,918	\$ 11,427	\$ 12,045
8285	Worker's Compensation	\$ 301	\$ 699	\$ 799	\$ 762	\$ 823
<b>Personnel Total</b>		<b>\$ 202,989</b>	<b>\$ 199,999</b>	<b>\$ 230,800</b>	<b>\$ 222,123</b>	<b>\$ 235,897</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 629	\$ 961	\$ 1,500	\$ 960	\$ 1,000
8359	Computer Software Licenses	\$ 14,348	\$ 14,348	\$ 10,399	\$ 8,199	\$ 8,199
8442	Equipment Rentals	\$ 2,508	\$ 2,675	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 1,035	\$ 905	\$ 700	\$ 800	\$ 800
8540	Advertising	\$ 2,164	\$ 487	\$ 2,000	\$ 1,250	\$ 1,250
8580	Travel & Training	\$ 2,614	\$ 1,202	\$ 2,000	\$ 1,500	\$ 1,500
8591	Memberships & Dues	\$ 535	\$ 489	\$ 600	\$ 600	\$ 600
8599	Miscellaneous	\$ 1,112	\$ 440	\$ 1,000	\$ 300	\$ 1,000
8610	General Supplies	\$ 3,289	\$ 5,889	\$ 1,500	\$ 750	\$ 1,000
8612	Small Tools	\$ 94	\$ -	\$ 100	\$ -	\$ -
8680	Books/Manuals/Subscriptions	\$ 208	\$ 21	\$ 100	\$ 51	\$ 100
<b>Supplies &amp; Services Total</b>		<b>\$ 28,535</b>	<b>\$ 27,417</b>	<b>\$ 19,899</b>	<b>\$ 14,410</b>	<b>\$ 15,449</b>
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 29,036	\$ 33,800	\$ 36,673	\$ 36,673	\$ 49,139
8309	Building Maintenance Charge	\$ 11,202	\$ 10,997	\$ 10,896	\$ 10,896	\$ 11,295
8310	Administrative Support Charge	\$ 104,399	\$ 103,492	\$ 67,422	\$ 67,422	\$ 70,281
<b>Administrative &amp; Other Total</b>		<b>\$ 144,637</b>	<b>\$ 148,289</b>	<b>\$ 114,992</b>	<b>\$ 114,992</b>	<b>\$ 130,715</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 376,160</b>	<b>\$ 375,704</b>	<b>\$ 365,690</b>	<b>\$ 351,524</b>	<b>\$ 382,061</b>
<b>Total FTEs</b>		<b>1.90</b>	<b>1.90</b>	<b>1.90</b>	<b>1.90</b>	<b>1.90</b>

### Notes

<b>Account</b>	<b>Account Description</b>	<b>Proposed FY2012</b>
8359	Computer Software Licenses	Annual Software Maintenance Agreement for Questys.
8540	Advertising	Mandated advertising including Public Hearing Notices for the Budget, Sign Ordinance and Other Non-Zoning Ordinance Hearings.
8580	Travel & Training	New Law Seminar for certification hours.

<b>Fund 101, General Fund</b>	<b>Department:</b>	<b>City Clerk</b>
<b>Division 202, City Clerk - Elections</b>	<b>Division:</b>	<b>City Clerk - Elections</b>

**MISSION**

Supports Municipal Elections held in even years.

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ -	\$ 33,013	\$ -	\$ -	\$ 45,000
8540	Advertising	\$ -	\$ 538	\$ -	\$ -	\$ 600
<b>Supplies &amp; Services Total</b>		\$ -	\$ 33,551	\$ -	\$ -	\$ 45,600
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ -	\$ 33,551	\$ -	\$ -	\$ 45,600
<b>Total FTEs</b>		-	-	-	-	-

Division 202, City Clerk - Elections  
Fund 101 General Fund

City Clerk - Elections  
Department: City Clerk

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Nov 2011 General Election - Approximately \$2.25/voter + 30% (initiative) Estimate based on Elections Office

<b>Fund 101, General Fund</b>	<b>Department:</b>	<b>Human Resources</b>
<b>Division 401, Human Resources Center</b>	<b>Division:</b>	<b>Human Resources Center</b>

**MISSION**

The Human Resources Department is committed to recruiting, developing and retaining a high performing workforce through:

- Promoting a productive, safe and healthy work environment for employees, their families, City departments and the public in order to maximize

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 206,755	\$ 239,243	\$ 248,400	\$ 241,247	\$ 245,792
8103	Temporary Part time	\$ 16,867	\$ 12,003	\$ -	\$ 446	\$ -
8211	PERS Retirement	\$ 28,641	\$ 31,217	\$ 32,575	\$ 31,637	\$ 34,330
8221	FICA Social Security	\$ 1,059	\$ 744	\$ -	\$ 28	\$ -
8231	Health Insurance	\$ 5,115	\$ 96	\$ -	\$ -	\$ -
8232	Medicare Social Security	\$ 3,759	\$ 4,044	\$ 4,137	\$ 4,027	\$ 4,135
8233	Life & Disability Insurance	\$ 3,063	\$ 2,237	\$ 3,017	\$ 1,510	\$ 1,528
8235	State Unemployment Insurance	\$ 1,620	\$ -	\$ -	\$ -	\$ -
8241	Dental Insurance	\$ 1,343	\$ 2,083	\$ 2,213	\$ 2,213	\$ 2,319
8242	Vision Insurance	\$ 437	\$ 456	\$ 456	\$ 456	\$ 456
8253	Auto Allowance	\$ 1,750	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
8259	Deferred Compensation	\$ 3,583	\$ 9,318	\$ 15,640	\$ 16,640	\$ 20,512
8271	Section 125 - Health Insurance	\$ 21,693	\$ 28,071	\$ 21,270	\$ 20,340	\$ 18,839
8281	Other Post Employment Benefits	\$ 17,718	\$ 19,197	\$ 19,052	\$ 18,470	\$ 18,852
8285	Worker's Compensation	\$ 892	\$ 1,794	\$ 1,788	\$ 1,726	\$ 1,770
<b>Personnel Total</b>		<b>\$ 314,295</b>	<b>\$ 353,503</b>	<b>\$ 351,550</b>	<b>\$ 341,741</b>	<b>\$ 351,532</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 98,287	\$ 40,608	\$ 41,500	\$ 40,000	\$ 48,000
8353	Pre-Employment Services	\$ 13,487	\$ 28,069	\$ 11,500	\$ 3,000	\$ 9,000
8442	Equipment Rentals	\$ 441	\$ 913	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 295	\$ 147	\$ 1,000	\$ 300	\$ 500
8532	Telephone	\$ 3,313	\$ 2,891	\$ 3,000	\$ 3,000	\$ 3,000
8540	Advertising	\$ 760	\$ 1,931	\$ 3,000	\$ 3,000	\$ 3,000
8550	Printing & Binding	\$ 192	\$ 262	\$ 1,000	\$ 1,000	\$ 1,000
8580	Travel & Training	\$ 3,009	\$ 3,402	\$ 3,000	\$ 3,000	\$ 3,500
8581	City Wide Training	\$ 15,022	\$ 13,046	\$ 18,700	\$ 4,000	\$ 8,000
8591	Memberships & Dues	\$ 405	\$ 835	\$ 700	\$ 700	\$ 800
8599	Miscellaneous	\$ 4,240	\$ 5,983	\$ 7,500	\$ 7,500	\$ 5,500
8610	General Supplies	\$ 2,112	\$ 1,719	\$ 2,000	\$ 2,000	\$ 1,600
8612	Small Tools	\$ 562	\$ 95	\$ 500	\$ 500	\$ 500
8680	Books/Manuals/Subscriptions	\$ -	\$ 327	\$ 300	\$ 300	\$ 300
<b>Supplies &amp; Services Total</b>		<b>\$ 142,125</b>	<b>\$ 100,227</b>	<b>\$ 93,700</b>	<b>\$ 68,300</b>	<b>\$ 84,700</b>
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 16,529	\$ 28,205	\$ 13,357	\$ 13,357	\$ 17,767
8309	Building Maintenance Charge	\$ 7,161	\$ 6,971	\$ 6,973	\$ 6,973	\$ 7,226
8310	Administrative Support Charge	\$ 30,856	\$ 31,961	\$ 41,491	\$ 41,491	\$ 46,806
<b>Administrative &amp; Other Total</b>		<b>\$ 54,546</b>	<b>\$ 67,137</b>	<b>\$ 61,821</b>	<b>\$ 61,821</b>	<b>\$ 71,800</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 510,966</b>	<b>\$ 520,867</b>	<b>\$ 507,071</b>	<b>\$ 471,862</b>	<b>\$ 508,032</b>
<b>Total FTEs</b>		<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Notes**

Account	Account Description	Proposed FY2012	
8351	Other Professional/Technical	\$ 18,000	Labor Relations Consulting
		\$ 8,500	Employee Assistance & Substance Abuse Prevention Programs
		\$ 8,500	Employee Relations Service
		\$ 4,500	PERS Health Monthly Admin Fee
		\$ 3,000	Medical Services
		\$ 1,950	CalOpps Annual Fee
		\$ 1,950	Preferred Alliance (DOT Testing)
		\$ 1,600	Section 125 Administration Fee
8353	Pre-Employment Services	\$4,000	Recruitment Expenses/Testing Services
		\$3,000	Pre-Employment Physicals
		\$1,000	Fingerprinting/Livescan
		\$1,000	Background Investigations
8540	Advertising	Recruitment advertising for city-wide positions.	
8581	City Wide Training	Basic Supervisory Academy, Mandated Training (OSHA, Harassment Certification/Licensure, Educational Reimbursements	
8591	Memberships & Dues	\$300.00	CalPELRA
		\$400.00	IPMA
		\$100.00	Dues
8599	Miscellaneous	Employee Recognition Program (Service Awards, All Hands Meeting, Annual Recognition Event)	

Fund 101, General Fund

Department:

Finance

Division 501, Financial Operations

Division:

Financial Operations

## MISSION

Ensure that sufficient working capital is available to support the delivery of City services through:

- Prudent management and investment of the City's financial resources
- Identification and analysis of revenue streams
- Billing, collecting and monitoring cash receipts
- Cost-effective purchase of quality goods and services
- Timely and accurate payment for goods and services

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 303,828	\$ 401,994	\$ 416,563	\$ 402,031	\$ 439,377
8103	Temporary Part time	\$ 55,112	\$ 14,746	\$ -	\$ -	\$ 25,186
8111	Overtime-Scheduled	\$ 20	\$ -	\$ -	\$ 936	\$ -
8114	Acting Pay	\$ 527	\$ -	\$ -	\$ -	\$ -
8119	Separation Pay	\$ 3,494	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 43,134	\$ 52,945	\$ 54,628	\$ 53,627	\$ 61,368
8221	FICA Social Security	\$ 1,897	\$ 914	\$ -	\$ -	\$ 1,562
8231	Health Insurance	\$ 12,349	\$ 744	\$ 739	\$ 739	\$ 739
8232	Medicare Social Security	\$ 5,918	\$ 6,710	\$ 7,486	\$ 6,882	\$ 8,281
8233	Life & Disability Insurance	\$ 5,850	\$ 4,241	\$ 4,992	\$ 4,200	\$ 4,285
8241	Dental Insurance	\$ 3,905	\$ 5,104	\$ 5,531	\$ 5,531	\$ 5,795
8242	Vision Insurance	\$ 1,248	\$ 1,378	\$ 1,335	\$ 1,335	\$ 1,335
8253	Auto Allowance	\$ 1,000	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
8259	Deferred Compensation	\$ 27,518	\$ 42,885	\$ 42,943	\$ 42,069	\$ 39,755
8271	Section 125 - Health Insurance	\$ 20,198	\$ 54,545	\$ 56,780	\$ 57,849	\$ 66,802
8281	Other Post Employment Benefits	\$ 27,788	\$ 31,601	\$ 31,950	\$ 30,725	\$ 33,700
8285	Worker's Compensation	\$ 1,482	\$ 3,235	\$ 2,999	\$ 2,874	\$ 3,345
<b>Personnel Total</b>		<b>\$ 515,267</b>	<b>\$ 622,242</b>	<b>\$ 627,146</b>	<b>\$ 609,998</b>	<b>\$ 692,729</b>
<b>Supplies &amp; Services</b>						
8311	Property Tax Admin Fee	\$ 21,078	\$ 40,149	\$ 51,145	\$ 42,172	\$ 43,015
8351	Other Professional/Technical	\$ 144,307	\$ 53,659	\$ 52,801	\$ 40,000	\$ 40,000
8430	Repair & Maintenance Service	\$ 2,870	\$ 2,618	\$ 3,500	\$ 2,750	\$ 2,600
8442	Equipment Rentals	\$ 3,193	\$ 3,173	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 7,430	\$ 5,342	\$ 5,600	\$ 5,300	\$ 5,300
8532	Telephone	\$ 7,910	\$ 6,218	\$ 6,400	\$ 5,850	\$ 6,000
8550	Printing & Binding	\$ 873	\$ 377	\$ 3,150	\$ -	\$ -
8580	Travel & Training	\$ 2,148	\$ 4,019	\$ 11,500	\$ 3,000	\$ 8,500
8591	Memberships & Dues	\$ 5,205	\$ 3,535	\$ 3,940	\$ 3,250	\$ 3,250
8599	Miscellaneous	\$ 1,476	\$ 154	\$ 500	\$ 350	\$ 200
8610	General Supplies	\$ 8,087	\$ 11,602	\$ 8,320	\$ 8,320	\$ 8,320
8680	Books/Manuals/Subscriptions	\$ 752	\$ 666	\$ 850	\$ 350	\$ 350
<b>Supplies &amp; Services Total</b>		<b>\$ 205,329</b>	<b>\$ 131,511</b>	<b>\$ 147,706</b>	<b>\$ 111,342</b>	<b>\$ 117,535</b>
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 105,337	\$ 120,027	\$ 104,307	\$ 104,307	\$ 64,100
8309	Building Maintenance Charge	\$ 21,248	\$ 21,910	\$ 21,859	\$ 21,859	\$ 22,654
8310	Administrative Support Charge	\$ 70,598	\$ 73,965	\$ 78,055	\$ 78,055	\$ 58,019
<b>Administrative &amp; Other Total</b>		<b>\$ 197,182</b>	<b>\$ 215,902</b>	<b>\$ 204,221</b>	<b>\$ 204,221</b>	<b>\$ 144,772</b>
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ -	\$ 12,856	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 12,856</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 917,779</b>	<b>\$ 982,511</b>	<b>\$ 979,073</b>	<b>\$ 925,561</b>	<b>\$ 955,037</b>
<b>Total FTEs</b>		<b>6.10</b>	<b>6.10</b>	<b>5.60</b>	<b>5.60</b>	<b>5.60</b>

**Notes**

Account	Account Description	Proposed FY2012
8103	Temporary Part time	Part-time cashier, duties include preparation of city-wide deposits.
8311	Property Tax Admin Fee	Includes State Ordinance allowing County to charge administration fees related to VLF Swap & Triple Flip. (This is being disputed and may result in a decrease in this budget line item). Limited to 2% growth.
8351	Other Professional/Technical	Includes: TM1 Maintenance and Support \$2,000 Audits of sales & property taxes and business licences \$30,000 State Mandated Claims \$5,000 Offsite storage \$1,500
8580	Travel & Training	Continuing Professional Education: Licensure Requirements
8591	Memberships & Dues	Includes Memberships to: CSMFO (3) \$330 GFOA (3) 525 CMTA (1) 155 AICPA (3) 615 Calif Society of CPA's (3) 1,200 CMBTA (1) 50 CPA License 200  Includes Subscriptions to: GASB update GAER Review

<b>Fund 101, General Fund</b>	<b>Department:</b>	<b>Finance</b>
<b>Division 501 ND, Central Services (Non-departmental)</b>	<b>Division:</b>	<b>Central Services (Non-departmental)</b>

**MISSION**

Supports City-Wide departments.

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8430	Repair & Maintenance Service	\$ 12,119	\$ 12,206	\$ 12,800	\$ 4,050	\$ 2,000
8531	Postage/Delivery Services	\$ 519	\$ 524	\$ 800	\$ 524	\$ 524
8532	Telephone	\$ 6,760	\$ 6,544	\$ 6,400	\$ 6,915	\$ 6,915
8550	Printing & Binding	\$ 2,060	\$ -	\$ -	\$ -	\$ -
8610	General Supplies	\$ 10,595	\$ 7,687	\$ 8,250	\$ 9,000	\$ 8,500
<b>Supplies &amp; Services Total</b>		\$ 32,053	\$ 26,961	\$ 28,250	\$ 20,489	\$ 17,939
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 3,126	\$ -	\$ 2,131	\$ 2,131	\$ -
<b>Administrative &amp; Other Total</b>		\$ 3,126	\$ -	\$ 2,131	\$ 2,131	\$ -
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 35,179	\$ 26,961	\$ 30,381	\$ 22,620	\$ 17,939
<b>Total FTEs</b>		-	-	-	-	-

Division 501 ND, Central Services (Non-departmental)  
Fund 101 General Fund

Central Services (Non-departmental)  
Department: Finance

### Notes

Account	Account Description	Proposed FY2012
8430	Repair & Maintenance Service	Postage Machine Maint.
8610	General Supplies	City-wide supplies: Copier paper & toner, central kitchen supplies and water.

<b>Fund 101, General Fund</b>	<b>Department:</b>	<b>Finance</b>
<b>Division 502, Financial Planning &amp; Reporting</b>	<b>Division:</b>	<b>Financial Planning &amp; Reporting</b>

### MISSION

Enable informed decision-making by applying Generally Accepted Accounting Procedures, analyzing alternatives, reporting results and projecting information in a manner that facilitates fiscal stewardship and the attainment of a strong financial position through:

- Safeguarding assets by maintaining a system of internal controls
- Preparing reports responsive to the needs of management and external users
- Support strategic finance planning by facilitating the preparation of an annual budget and other financial documents

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 209,910	\$ 219,319	\$ 229,472	\$ 208,469	\$ 237,474
8103	Temporary Part time	\$ 14,906	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 27,554	\$ 29,070	\$ 30,093	\$ 29,000	\$ 33,168
8221	FICA Social Security	\$ 924	\$ -	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 5,362	\$ 218	\$ 211	\$ 211	\$ 211
8232	Medicare Social Security	\$ 3,564	\$ 3,474	\$ 3,807	\$ 3,600	\$ 3,954
8233	Life & Disability Insurance	\$ 3,539	\$ 1,956	\$ 2,644	\$ 1,944	\$ 2,012
8241	Dental Insurance	\$ 1,620	\$ 1,750	\$ 1,951	\$ 1,951	\$ 2,045
8242	Vision Insurance	\$ 449	\$ 433	\$ 410	\$ 410	\$ 410
8253	Auto Allowance	\$ 500	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
8259	Deferred Compensation	\$ 12,634	\$ 18,573	\$ 21,555	\$ 20,991	\$ 18,745
8271	Section 125 - Health Insurance	\$ 7,855	\$ 14,857	\$ 11,495	\$ 12,122	\$ 16,502
8281	Other Post Employment Benefits	\$ 16,738	\$ 16,655	\$ 17,601	\$ 16,745	\$ 18,214
8285	Worker's Compensation	\$ 786	\$ 1,798	\$ 1,652	\$ 1,562	\$ 1,710
<b>Personnel Total</b>		<b>\$ 306,341</b>	<b>\$ 309,303</b>	<b>\$ 322,092</b>	<b>\$ 298,205</b>	<b>\$ 335,644</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 55,212	\$ 119,363	\$ 93,500	\$ 98,000	\$ 106,020
8532	Telephone	\$ 2,037	\$ 1,505	\$ 1,600	\$ 1,450	\$ 1,500
8550	Printing & Binding	\$ 874	\$ 2,289	\$ 2,500	\$ 1,500	\$ 1,500
8580	Travel & Training	\$ 5,812	\$ 2,835	\$ 2,000	\$ -	\$ -
8599	Miscellaneous	\$ 401	\$ 80	\$ 400	\$ -	\$ -
8610	General Supplies	\$ -	\$ 903	\$ 2,000	\$ 2,000	\$ -
<b>Supplies &amp; Services Total</b>		<b>\$ 64,335</b>	<b>\$ 126,974</b>	<b>\$ 102,000</b>	<b>\$ 102,950</b>	<b>\$ 109,020</b>
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 33,861	\$ 32,829	\$ 29,264	\$ 29,264	\$ 16,151
8309	Building Maintenance Charge	\$ 7,499	\$ 7,042	\$ 7,026	\$ 7,026	\$ 7,282
8310	Administrative Support Charge	\$ 45,388	\$ 44,448	\$ 9,823	\$ 9,823	\$ 7,890
<b>Administrative &amp; Other Total</b>		<b>\$ 86,748</b>	<b>\$ 84,319</b>	<b>\$ 46,113</b>	<b>\$ 46,113</b>	<b>\$ 31,322</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 457,425</b>	<b>\$ 520,597</b>	<b>\$ 470,205</b>	<b>\$ 447,269</b>	<b>\$ 475,987</b>
<b>Total FTEs</b>		<b>1.80</b>	<b>1.80</b>	<b>1.80</b>	<b>1.80</b>	<b>1.80</b>

Division 502, Financial Planning & Reporting  
Fund 101 General Fund

Financial Planning & Reporting  
Department: Finance

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Audit and reporting requirements.
8550	Printing & Binding	Estimated CAFR costs

Fund 101, General Fund

Department:

Finance

Division 503, Risk Management Services

Division:

Risk Management Services

## MISSION

Minimize the City's financial loss from liability, exposure and property damage through:

- The establishment and implementation of a loss prevention program
- The transfer of risk by the purchase of insurance coverage, the use of risk pools, or contractual agreements
- The management and administration of claims arising from the self-insured, risk retention program

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 57,777	\$ 68,362	\$ 70,496	\$ 68,659	\$ 72,547
8211	PERS Retirement	\$ 7,545	\$ 9,307	\$ 9,245	\$ 9,031	\$ 10,133
8231	Health Insurance	\$ -	\$ 30	\$ 10	\$ 10	\$ 10
8232	Medicare Social Security	\$ 965	\$ 1,173	\$ 1,182	\$ 1,163	\$ 1,223
8233	Life & Disability Insurance	\$ 727	\$ 587	\$ 824	\$ 497	\$ 516
8241	Dental Insurance	\$ 559	\$ 807	\$ 966	\$ 966	\$ 1,012
8242	Vision Insurance	\$ 123	\$ 163	\$ 137	\$ 137	\$ 137
8253	Auto Allowance	\$ 250	\$ 600	\$ 600	\$ 600	\$ 600
8259	Deferred Compensation	\$ 5,111	\$ 5,398	\$ 8,310	\$ 7,815	\$ 4,775
8271	Section 125 - Health Insurance	\$ 2,313	\$ 7,025	\$ 2,742	\$ 3,258	\$ 7,009
8281	Other Post Employment Benefits	\$ 4,506	\$ 5,382	\$ 5,407	\$ 5,210	\$ 5,564
8285	Worker's Compensation	\$ 219	\$ 783	\$ 508	\$ 486	\$ 522
<b>Personnel Total</b>		<b>\$ 80,095</b>	<b>\$ 99,618</b>	<b>\$ 100,426</b>	<b>\$ 97,832</b>	<b>\$ 104,047</b>
<b>Supplies &amp; Services</b>						
8580	Travel & Training	\$ 1,079	\$ -	\$ 1,850	\$ 1,500	\$ 1,850
8591	Memberships & Dues	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
8610	General Supplies	\$ -	\$ 18	\$ -	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		<b>\$ 1,179</b>	<b>\$ 118</b>	<b>\$ 1,950</b>	<b>\$ 1,600</b>	<b>\$ 1,950</b>
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 11,935	\$ 11,548	\$ 10,414	\$ 10,414	\$ 6,339
8309	Building Maintenance Charge	\$ 2,500	\$ 2,347	\$ 2,342	\$ 2,342	\$ 2,427
8310	Administrative Support Charge	\$ 51,587	\$ 53,437	\$ 65,567	\$ 65,567	\$ 77,176
<b>Administrative &amp; Other Total</b>		<b>\$ 66,022</b>	<b>\$ 67,332</b>	<b>\$ 78,323</b>	<b>\$ 78,323</b>	<b>\$ 85,942</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 147,296</b>	<b>\$ 167,069</b>	<b>\$ 180,699</b>	<b>\$ 177,755</b>	<b>\$ 191,939</b>
<b>Total FTEs</b>		<b>0.60</b>	<b>0.60</b>	<b>0.60</b>	<b>0.60</b>	<b>0.60</b>

**Notes**

Account	Account Description	Proposed FY2012
8580	Travel & Training	PARMA Conference registration \$475 Travel expense \$1,375 Total \$1,850 Professional education related to risk management functions.

Fund 101, General Fund

Department:

Police

Division 601, Crime Control/Order Maintenance

Division:

Crime Control/Order Maintenance

## MISSION

Reduce crime and maintain order in the community  
through:

- The impartial enforcement of laws
- The prevention and deterrence of crime
- The apprehension and prosecution of offenders
- Responding to emergency and non-emergency calls in a timely manner
- Managing a safe flow of traffic

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 3,012,422	\$ 3,088,892	\$ 3,113,982	\$ 3,032,855	\$ 3,242,727
8111	Overtime-Scheduled	\$ 265,747	\$ 245,063	\$ 257,796	\$ 243,385	\$ 258,000
8113	Holiday Pay	\$ 24,971	\$ 2,656	\$ 7,827	\$ 30,765	\$ 15,646
8114	Acting Pay	\$ 6,377	\$ -	\$ 3,298	\$ -	\$ -
8119	Separation Pay	\$ 135	\$ -	\$ 146,281	\$ 28,000	\$ 22,000
8211	PERS Retirement	\$ 912,609	\$ 906,183	\$ 932,246	\$ 929,709	\$ 1,100,575
8231	Health Insurance	\$ 132,445	\$ 4,412	\$ 4,704	\$ 4,620	\$ 4,320
8232	Medicare Social Security	\$ 37,532	\$ 37,847	\$ 43,399	\$ 38,868	\$ 47,497
8233	Life & Disability Insurance	\$ 30,038	\$ 18,602	\$ 35,792	\$ 17,602	\$ 17,271
8241	Dental Insurance	\$ 44,269	\$ 48,959	\$ 53,161	\$ 50,093	\$ 49,997
8242	Vision Insurance	\$ 6,791	\$ 6,476	\$ 6,384	\$ 6,398	\$ 6,384
8251	Uniform Allowance	\$ 23,020	\$ 22,630	\$ 22,500	\$ 22,875	\$ 24,300
8253	Auto Allowance	\$ 1,800	\$ 900	\$ 3,600	\$ 3,600	\$ 3,600
8259	Deferred Compensation	\$ 79,846	\$ 125,393	\$ 91,919	\$ 92,162	\$ 95,978
8271	Section 125 - Health Insurance	\$ 207,677	\$ 360,665	\$ 383,272	\$ 385,001	\$ 413,201
8281	Other Post Employment Benefits	\$ 230,630	\$ 231,576	\$ 239,696	\$ 229,082	\$ 249,917
8285	Worker's Compensation	\$ 106,514	\$ 205,073	\$ 207,688	\$ 203,522	\$ 223,460
<b>Personnel Total</b>		<b>\$ 5,122,823</b>	<b>\$ 5,305,327</b>	<b>\$ 5,553,547</b>	<b>\$ 5,318,537</b>	<b>\$ 5,774,873</b>
<b>Supplies &amp; Services</b>						
8312	Booking Fee	\$ 23,529	\$ 27,496	\$ 32,250	\$ 20,000	\$ 32,250
8351	Other Professional/Technical	\$ 290,571	\$ 290,076	\$ 263,500	\$ 263,500	\$ 263,500
8353	Pre-Employment Services	\$ 600	\$ 3,325	\$ 13,500	\$ 13,500	\$ 15,000
8430	Repair & Maintenance Service	\$ 379	\$ 486	\$ 1,300	\$ 1,300	\$ 1,300
8441	Land/Building Rentals	\$ -	\$ -	\$ 367	\$ -	\$ -
8442	Equipment Rentals	\$ 2,841	\$ 5,839	\$ -	\$ -	\$ -
8522	Liability Insurance Charges	\$ 33,443	\$ 33,443	\$ 10,998	\$ 10,998	\$ 13,944
8532	Telephone	\$ 51,615	\$ 50,285	\$ 46,500	\$ 50,432	\$ 50,432
8550	Printing & Binding	\$ 2,178	\$ 964	\$ 1,154	\$ 1,000	\$ 1,000
8580	Travel & Training	\$ 51,673	\$ 30,593	\$ 70,672	\$ 70,672	\$ 70,672
8591	Memberships & Dues	\$ 1,733	\$ 1,801	\$ 1,900	\$ 1,900	\$ 1,900
8599	Miscellaneous	\$ 3,068	\$ 2,834	\$ 3,300	\$ 1,500	\$ 3,000
8610	General Supplies	\$ 32,134	\$ 12,534	\$ 20,050	\$ 10,000	\$ 20,050
8612	Small Tools	\$ 7,989	\$ 10,220	\$ 8,900	\$ 3,000	\$ 8,900
8613	Safety Equipment	\$ 37,933	\$ 30,554	\$ 51,500	\$ 15,000	\$ 50,000
8639	Fuel	\$ 40,990	\$ 40,127	\$ 44,500	\$ 44,500	\$ 44,500
8680	Books/Manuals/Subscriptions	\$ 2,369	\$ 1,410	\$ 1,400	\$ 1,400	\$ 1,400
<b>Supplies &amp; Services Total</b>		<b>\$ 583,043</b>	<b>\$ 541,986</b>	<b>\$ 571,791</b>	<b>\$ 508,702</b>	<b>\$ 577,848</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 235,528	\$ 231,459	\$ 142,019	\$ 142,019	\$ 133,496
8308	Computer Usage Charge	\$ 238,230	\$ 245,421	\$ 204,876	\$ 204,876	\$ 232,706
8309	Building Maintenance Charge	\$ 130,182	\$ 129,570	\$ 124,762	\$ 124,762	\$ 129,307
8310	Administrative Support Charge	\$ 301,277	\$ 309,238	\$ 295,460	\$ 295,460	\$ 271,482
<b>Administrative &amp; Other Total</b>		<b>\$ 905,217</b>	<b>\$ 915,688</b>	<b>\$ 767,117</b>	<b>\$ 767,117</b>	<b>\$ 766,990</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>				
<b>Total Expenditures</b>		<b>\$ 6,611,084</b>	<b>\$ 6,763,000</b>	<b>\$ 6,892,455</b>	<b>\$ 6,594,356</b>	<b>\$ 7,119,711</b>
<b>Total FTEs</b>		<b>31.70</b>	<b>30.70</b>	<b>29.00</b>	<b>28.00</b>	<b>28.00</b>

**Notes**

Account	Account Description	Proposed FY2012
8312	Booking Fee	San Mateo County Jail booking fees First Chance Sobering Center
8351	Other Professional/Technical	SM County Animal Control SM County Crime Lab + fee for use Lexipol Daily Training Bulletins Lexipol Policy Manual update (annual) Professional legal advisor Prisoner transportation K-9 training/maintenance/exams/meds SM County Narcotics Task Force Outside lab fees, forensic testing Transcription fees (Investigations) Youth, Family & Enrichment Services (YFES) Range fees CORA EPR Services SM Medical Ctr, Child Forensic InterviewSpec <del>Peninsula Conflict Resolution Center</del>
8353	Pre-Employment Services	Fees for conducting backgrounds, polygraphs, and Psychs on candidates (Includes complete and partial backgrounds)
8532	Telephone	Sprint communication services Long distance services All lines for computers, teleminder, phones, voicemails & e-mails
8580	Travel & Training	POST and Non-POST, which includes: Admin: FBI Executive Seminar Investigations: Elder Abuse Conf, Sex Assault Invest, Robbery/Invest, SRO Conf Patrol/Traffic: OTS Seminar, OTS Monthly Training Chaplains/Volunteers: Train the Trainer Courses POSTMandated: Perishable Skills, New Supervisors, New Administrators, CPR/First Aid, Code 3 Driving. POST Reimbursement is unknown at this time.
8610	General Supplies	Office supplies used by Administration, Patrol, Investigations & Training personnel
8613	Safety Equipment	Safety equipment used by Administration, Patrol, Investigations & Training personnel; includes service & training ammunition, Taser cartridges, Less Lethal Drag Stabilized Ammo, flares, magazines, rifle mounts, tactical bags, firearms, batons, rain gear, duty leather, vests, OC spray, badges, carry-slings, firearms parts, gun carry cases, leg restraints, range supplies, etc.
8639	Fuel	Fuel used by Administration, Patrol, Investigations & Training personnel for vehicles

<b>Fund 101, General Fund</b>	<b>Department:</b>	<b>Police</b>
<b>Division 602, Traffic Services</b>	<b>Division:</b>	<b>Traffic Services</b>

**MISSION**

Facilitate a safe and orderly flow of traffic to minimize accidents and injuries through:

- Enforcing state vehicle code and City parking regulations
- Coordinating with other City departments for traffic calming and accident reduction
- Coordinating with other City departments for traffic calming and accident reduction
- Marking and towing abandoned vehicles
- Soliciting and responding to traffic enforcement concerns

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 372,682	\$ 346,727	\$ 360,252	\$ 328,072	\$ 335,391
8103	Temporary Part time	\$ 9,109	\$ 5,066	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 35,430	\$ 43,997	\$ 42,725	\$ 40,740	\$ 42,745
8113	Holiday Pay	\$ 2,285	\$ 2,273	\$ 2,470	\$ 3,764	\$ 3,075
8211	PERS Retirement	\$ 85,571	\$ 81,940	\$ 84,933	\$ 80,722	\$ 90,940
8221	FICA Social Security	\$ 565	\$ 314	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 13,620	\$ 768	\$ 768	\$ 624	\$ 768
8232	Medicare Social Security	\$ 6,713	\$ 6,419	\$ 7,091	\$ 5,976	\$ 6,828
8233	Life & Disability Insurance	\$ 3,921	\$ 2,160	\$ 4,299	\$ 1,942	\$ 2,255
8241	Dental Insurance	\$ 6,048	\$ 5,893	\$ 6,365	\$ 4,226	\$ 4,447
8242	Vision Insurance	\$ 1,140	\$ 1,140	\$ 1,140	\$ 969	\$ 1,140
8251	Uniform Allowance	\$ 3,838	\$ 4,100	\$ 4,200	\$ 4,200	\$ 4,200
8259	Deferred Compensation	\$ 16,935	\$ 28,444	\$ 31,446	\$ 30,064	\$ 36,489
8271	Section 125 - Health Insurance	\$ 34,525	\$ 50,316	\$ 52,112	\$ 41,083	\$ 53,169
8281	Other Post Employment Benefits	\$ 29,161	\$ 27,024	\$ 27,821	\$ 22,974	\$ 25,960
8285	Worker's Compensation	\$ 14,999	\$ 25,509	\$ 26,082	\$ 21,686	\$ 24,282
<b>Personnel Total</b>		<b>\$ 638,539</b>	<b>\$ 632,089</b>	<b>\$ 651,704</b>	<b>\$ 587,043</b>	<b>\$ 631,690</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 33,006	\$ 37,156	\$ 28,252	\$ 29,406	\$ 29,406
8430	Repair & Maintenance Service	\$ 224	\$ 224	\$ 1,000	\$ 500	\$ 1,000
8522	Liability Insurance Charges	\$ 1,124	\$ 1,124	\$ 340	\$ 340	\$ 1,433
8550	Printing & Binding	\$ 2,411	\$ -	\$ 2,400	\$ 600	\$ 1,500
8610	General Supplies	\$ 512	\$ 263	\$ 900	\$ 500	\$ 500
8612	Small Tools	\$ 1,528	\$ 313	\$ 557	\$ 500	\$ 500
8613	Safety Equipment	\$ 2,243	\$ 1,733	\$ 2,250	\$ 2,250	\$ 2,250
8639	Fuel	\$ 7,053	\$ 7,030	\$ 6,925	\$ 6,925	\$ 6,925
<b>Supplies &amp; Services Total</b>		<b>\$ 48,101</b>	<b>\$ 47,842</b>	<b>\$ 42,624</b>	<b>\$ 41,021</b>	<b>\$ 43,514</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 71,566	\$ 77,678	\$ 52,416	\$ 52,416	\$ 73,015
8308	Computer Usage Charge	\$ 46,718	\$ 46,148	\$ 42,823	\$ 42,823	\$ 51,669
8309	Building Maintenance Charge	\$ 21,202	\$ 20,437	\$ 21,511	\$ 21,511	\$ 22,294
8310	Administrative Support Charge	\$ 38,896	\$ 38,631	\$ 39,388	\$ 39,388	\$ 46,604
<b>Administrative &amp; Other Total</b>		<b>\$ 178,383</b>	<b>\$ 182,894</b>	<b>\$ 156,138</b>	<b>\$ 156,138</b>	<b>\$ 193,583</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 863,023</b>	<b>\$ 862,826</b>	<b>\$ 850,466</b>	<b>\$ 784,202</b>	<b>\$ 868,786</b>
<b>Total FTEs</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

Division 602, Traffic Services  
Fund 101 General Fund

Traffic Services  
Department: Police

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Fees charged by vendor Turbo Data for processing of parking citations and City-wide Administrative citations. Annual maintenance contract Duncan Solutions (AutoCite)

<b>Fund 101, General Fund</b>	<b>Department:</b>	<b>Police</b>
<b>Division 603, Emergency Preparedness</b>	<b>Division:</b>	<b>Emergency Preparedness</b>

**MISSION**

Minimize loss of life and property due to man-made and natural disasters through:

- Training City staff and school district staff, and training with County agencies
- Coordinating response of City staff and with state and federal agencies
- Coordinating recovery activities at a City level
- Providing mutual aid support to other agencies

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 16,834	\$ -	\$ 6,500	\$ 6,500	\$ 6,500
8532	Telephone	\$ 6,159	\$ 6,136	\$ 6,135	\$ 6,135	\$ 6,135
8591	Memberships & Dues	\$ 33,757	\$ 34,475	\$ 34,700	\$ 34,700	\$ 34,700
8599	Miscellaneous	\$ 936	\$ 264	\$ 500	\$ 500	\$ 500
8610	General Supplies	\$ 2,199	\$ 103	\$ 1,000	\$ 1,000	\$ 1,000
8612	Small Tools	\$ 1,852	\$ 201	\$ 1,000	\$ 1,000	\$ 1,000
<b>Supplies &amp; Services Total</b>		\$ 61,737	\$ 41,178	\$ 49,835	\$ 49,835	\$ 49,835
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay</b>						
9040	Machinery & Equipment	\$ 14,785	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		\$ 14,785	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 76,522	\$ 41,178	\$ 49,835	\$ 49,835	\$ 49,835
<b>Total FTEs</b>		-	-	-	-	-

**Notes**

Account	Account Description	Proposed FY2012
8591	Memberships & Dues	City of Belmont's share for SM County Sheriff's Office OES district administrator.
8599	Miscellaneous	Miscellaneous equipment in the EOC. (Upgrades to existing equipment)
8610	General Supplies	To purchase supplies for the EOC. Supplies requested during annual audit and exercises.
8612	Small Tools	Pandemic masks, gloves, equipment and food (etc) for disaster preparedness.

**MISSION**

Support the delivery of effective core police services through:

- Timely dispatch of calls for service
- Securely storing and organizing property and evidence
- Enhancing professional standards and controlling liability through the effective delivery of training services
- Maintaining public confidence by adhering to professional management and standards
- Safeguarding, maintaining and reporting police records in compliance with the law

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 710,001	\$ 683,752	\$ 692,078	\$ 673,824	\$ 717,623
8103	Temporary Part time	\$ 8,649	\$ 5,533	\$ 15,480	\$ 4,610	\$ 15,460
8111	Overtime-Scheduled	\$ 33,841	\$ 35,048	\$ 42,147	\$ 38,534	\$ 36,513
8113	Holiday Pay	\$ 3,442	\$ 1,569	\$ 1,624	\$ 6,172	\$ 1,665
8114	Acting Pay	\$ 486	\$ 3,171	\$ 3,286	\$ 2,876	\$ -
8119	Separation Pay	\$ -	\$ -	\$ -	\$ 24,928	\$ -
8211	PERS Retirement	\$ 117,574	\$ 116,441	\$ 116,875	\$ 118,125	\$ 134,287
8221	FICA Social Security	\$ 447	\$ 91	\$ 959	\$ 182	\$ 959
8231	Health Insurance	\$ 37,192	\$ 1,307	\$ 1,344	\$ 1,284	\$ 1,152
8232	Medicare Social Security	\$ 9,741	\$ 8,847	\$ 10,348	\$ 9,653	\$ 10,734
8233	Life & Disability Insurance	\$ 8,120	\$ 5,006	\$ 8,104	\$ 4,476	\$ 4,658
8241	Dental Insurance	\$ 13,926	\$ 13,920	\$ 13,647	\$ 12,262	\$ 15,040
8242	Vision Insurance	\$ 2,052	\$ 1,930	\$ 1,824	\$ 1,753	\$ 1,824
8251	Uniform Allowance	\$ 5,781	\$ 8,200	\$ 6,500	\$ 6,450	\$ 6,500
8259	Deferred Compensation	\$ 17,125	\$ 45,728	\$ 40,514	\$ 36,319	\$ 34,645
8271	Section 125 - Health Insurance	\$ 72,462	\$ 96,216	\$ 99,176	\$ 97,274	\$ 115,099
8281	Other Post Employment Benefits	\$ 53,720	\$ 51,496	\$ 53,459	\$ 50,417	\$ 55,169
8285	Worker's Compensation	\$ 7,356	\$ 14,339	\$ 14,565	\$ 14,183	\$ 16,167
<b>Personnel Total</b>		<b>\$ 1,101,917</b>	<b>\$ 1,090,592</b>	<b>\$ 1,121,910</b>	<b>\$ 1,103,323</b>	<b>\$ 1,167,494</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 36,362	\$ 26,247	\$ 24,702	\$ 17,500	\$ 21,000
8430	Repair & Maintenance Service	\$ 31,901	\$ 38,410	\$ 40,731	\$ 35,000	\$ 35,000
8442	Equipment Rentals	\$ 6,027	\$ 9,192	\$ -	\$ -	\$ -
8530	Communications	\$ 40,340	\$ 50,363	\$ 35,000	\$ 33,000	\$ 35,000
8531	Postage/Delivery Services	\$ 2,304	\$ 2,378	\$ 3,090	\$ 3,090	\$ 3,090
8550	Printing & Binding	\$ 3,124	\$ 1,710	\$ 2,000	\$ 2,000	\$ 2,000
8591	Memberships & Dues	\$ 518	\$ 127	\$ 515	\$ 300	\$ 350
8599	Miscellaneous	\$ 2,542	\$ 1,790	\$ 2,366	\$ 1,500	\$ 1,500
8610	General Supplies	\$ 11,564	\$ -	\$ -	\$ -	\$ -
8612	Small Tools	\$ 659	\$ 1,088	\$ 2,500	\$ 2,000	\$ 2,000
8680	Books/Manuals/Subscriptions	\$ 80	\$ 75	\$ -	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		<b>\$ 135,422</b>	<b>\$ 131,380</b>	<b>\$ 110,904</b>	<b>\$ 94,390</b>	<b>\$ 99,940</b>
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 76,576	\$ 76,047	\$ 69,978	\$ 69,978	\$ 60,505
8309	Building Maintenance Charge	\$ 38,164	\$ 36,786	\$ 34,417	\$ 34,417	\$ 35,671
8310	Administrative Support Charge	\$ 76,266	\$ 75,765	\$ 65,849	\$ 65,849	\$ 63,380
<b>Administrative &amp; Other Total</b>		<b>\$ 191,006</b>	<b>\$ 188,598</b>	<b>\$ 170,244</b>	<b>\$ 170,244</b>	<b>\$ 159,556</b>
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ 5,960	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 5,960</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 1,434,304</b>	<b>\$ 1,410,570</b>	<b>\$ 1,403,058</b>	<b>\$ 1,367,957</b>	<b>\$ 1,426,990</b>
<b>Total FTEs</b>		<b>9.00</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

**Notes**

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	SM County Information Svcs Microwave & Message Switch DOJ fingerprint fees
8430	Repair & Maintenance Service	VoicePrint maintenance agreement VeriPik maintenance agreement Sunridge Systems "RIMS" Support Service Agreement (24h/365d service commitment) Identix
8530	Communications	TEA maintenance for Communication Ctr & Base Station SM County Public Safety Pager Pass Through Sprint Cell Phones and MDC Aircards Radio repairs <u>911 Dispatch Center Equipment</u>
8612	Small Tools	Equipment/replacement necessary to Support Services in day to day operations of Records and Communications.

Fund 101, General Fund

Department:

Parks &amp; Recreation

Division 811, Parks &amp; Open Space

Division:

Parks &amp; Open Space

## MISSION

Enhance the physical well-being and aesthetics of the community with hazard free, usable and attractively maintained parks and open space through:

- The maintenance, replacement and repair of 31 acres of developed park grounds
- The maintenance, replacement and repair of 11.3 acres of City athletic fields and 16.1 acres of School District athletic fields
- The maintenance, replacement and repair of 302 acres of open space and trail system
- The maintenance, replacement and repair of landscaping in the form of trees, shrubs, and groundcover of 3 acres of development right-of-way, 13

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 585,909	\$ 613,086	\$ 625,845	\$ 589,027	\$ 586,109
8103	Temporary Part time	\$ 12,758	\$ 12,529	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 78,361	\$ 80,047	\$ 82,073	\$ 77,490	\$ 81,862
8221	FICA Social Security	\$ 792	\$ 1,109	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 21,548	\$ 766	\$ 835	\$ 818	\$ 785
8232	Medicare Social Security	\$ 9,876	\$ 10,132	\$ 11,119	\$ 9,819	\$ 10,490
8233	Life & Disability Insurance	\$ 13,118	\$ 7,319	\$ 7,594	\$ 6,798	\$ 6,339
8241	Dental Insurance	\$ 9,603	\$ 10,357	\$ 11,060	\$ 9,978	\$ 9,116
8242	Vision Insurance	\$ 3,016	\$ 2,240	\$ 2,179	\$ 2,102	\$ 2,008
8253	Auto Allowance	\$ 1,063	\$ 1,200	\$ 1,350	\$ 1,097	\$ 1,350
8259	Deferred Compensation	\$ 32,778	\$ 38,943	\$ 36,012	\$ 34,428	\$ 30,865
8271	Section 125 - Health Insurance	\$ 75,845	\$ 107,786	\$ 117,924	\$ 113,690	\$ 120,440
8281	Other Post Employment Benefits	\$ 47,043	\$ 47,120	\$ 48,002	\$ 44,261	\$ 44,955
8285	Worker's Compensation	\$ 18,713	\$ 36,064	\$ 37,765	\$ 34,655	\$ 35,479
<b>Personnel Total</b>		<b>\$ 910,423</b>	<b>\$ 968,697</b>	<b>\$ 981,758</b>	<b>\$ 924,160</b>	<b>\$ 929,799</b>
<b>Supplies &amp; Services</b>						
8358	Tree Trimming Costs	\$ 51,661	\$ 51,577	\$ 52,000	\$ 47,000	\$ 52,000
8411	Water	\$ 159,285	\$ 119,327	\$ 123,500	\$ 123,500	\$ 140,000
8424	Turf/Lawn Care Services	\$ 32,950	\$ 36,248	\$ 40,500	\$ 37,500	\$ 36,500
8425	Litter Control	\$ -	\$ -	\$ -	\$ 25,000	\$ -
8430	Repair & Maintenance Service	\$ 45,336	\$ 40,398	\$ 46,000	\$ 41,000	\$ 33,500
8442	Equipment Rentals	\$ 348	\$ -	\$ -	\$ -	\$ -
8522	Liability Insurance Charges	\$ 13,072	\$ 13,071	\$ 3,335	\$ 3,335	\$ 6,222
8532	Telephone	\$ 9,840	\$ 7,920	\$ 8,300	\$ 8,300	\$ 8,300
8580	Travel & Training	\$ 3,266	\$ 1,363	\$ 3,600	\$ 2,000	\$ 3,600
8591	Memberships & Dues	\$ 600	\$ 1,090	\$ 1,000	\$ 500	\$ 1,000
8599	Miscellaneous	\$ 4,736	\$ 3,233	\$ 4,700	\$ 4,700	\$ 4,700
8610	General Supplies	\$ 26,405	\$ 34,557	\$ 33,000	\$ 31,000	\$ 31,000
8612	Small Tools	\$ 2,483	\$ 2,447	\$ 3,100	\$ 3,100	\$ 3,100
8613	Safety Equipment	\$ 1,971	\$ 2,425	\$ 2,500	\$ 2,500	\$ 2,500
8632	Natural Gas & Electricity	\$ 13,107	\$ 17,608	\$ 18,000	\$ 18,000	\$ 18,000
8639	Fuel	\$ 14,476	\$ 13,615	\$ 15,000	\$ 11,000	\$ 15,000
8641	Repair & Maintenance Supplies	\$ 5,099	\$ 5,392	\$ 7,000	\$ 2,000	\$ 7,000
8642	Street Repair/Maint Supplies	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500
8651	Plant Material	\$ 3,266	\$ 2,102	\$ 3,000	\$ 500	\$ -
8652	Irrigation Supplies	\$ 4,501	\$ 4,598	\$ 5,000	\$ 5,000	\$ 5,000
8680	Books/Manuals/Subscriptions	\$ 30	\$ 68	\$ 300	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		<b>\$ 392,433</b>	<b>\$ 357,040</b>	<b>\$ 369,835</b>	<b>\$ 369,435</b>	<b>\$ 370,922</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 129,033	\$ 126,804	\$ 79,191	\$ 79,191	\$ 70,070
8308	Computer Usage Charge	\$ 49,305	\$ 51,422	\$ 38,977	\$ 38,977	\$ 41,379
8309	Building Maintenance Charge	\$ 30,581	\$ 28,610	\$ 27,695	\$ 27,695	\$ 26,301
8310	Administrative Support Charge	\$ 88,317	\$ 87,940	\$ 90,458	\$ 90,458	\$ 101,978
<b>Administrative &amp; Other Total</b>		<b>\$ 297,236</b>	<b>\$ 294,776</b>	<b>\$ 236,320</b>	<b>\$ 236,320</b>	<b>\$ 239,727</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Fund 101, General Fund</b>	<b>Department:</b>	<b>Parks &amp; Recreation</b>
<b>Division 811, Parks &amp; Open Space</b>	<b>Division:</b>	<b>Parks &amp; Open Space</b>

**MISSION**

Enhance the physical well-being and aesthetics of the community with hazard free, usable and attractively maintained parks and open space through:

- \* The maintenance, replacement and repair of 31 acres of developed park grounds
- \* The maintenance, replacement and repair of 11.3 acres of City athletic fields and 16.1 acres of School District athletic fields
- \* The maintenance, replacement and repair of 302 acres of open space and trail system
- \* The maintenance, replacement and repair of landscaping in the form of trees, shrubs, and groundcover of 3 acres of development right-of-way, 13

<b>Account</b>	<b>Account Description</b>	<b>Actual FY2009</b>	<b>Actual FY2010</b>	<b>Budget FY2011</b>	<b>Estimated FY2011</b>	<b>Proposed FY2012</b>
<b>Total Expenditures</b>		\$ 1,600,092	\$ 1,620,513	\$ 1,587,913	\$ 1,529,915	\$ 1,540,448
<b>Total FTEs</b>		9.10	8.65	8.65	7.97	7.97

**Notes**

<b>Account</b>	<b>Account Description</b>	<b>Proposed FY2012</b>
8358	Tree Trimming Costs	Tree maintenance of city owned trees in parks, street landscaping and R-O-W. Includes emergency tree work.  Establish Tree City USA.
8411	Water	Water for city parks, landscaping and athletic field irrigation.
8424	Turf/Lawn Care Services	Turf maintenance contract for city athletic fields (not including the Sports Complex). Contract includes mowing and trash collection. Also, gopher control by contractor.
8430	Repair & Maintenance Service	Various repairs to city parks, athletic fields, and medians maintenance. Includes irrigation, fencing, pest control, lighting repairs and brush control.
8580	Travel & Training	Includes mandated training for spraying.
8591	Memberships & Dues	Maintaining mandatory State of California pesticide applicator's licensing and education.
8610	General Supplies	Park and athletic field general supplies.
8632	Natural Gas & Electricity	Electricity for city irrigation controllers and field lighting.
8639	Fuel	Fuel for vehicles.

Fund 205, Recreation Services

Department:

Parks &amp; Recreation

Division 820, Recreation Programs

Division:

Recreation Programs

## MISSION

Enhance the lives for the community by promoting life-long learning, health and wellness activity with quality classes, special events and services for all through:

- Partnering and providing quality classes, special events and services for youths, teens and adults
- Providing marketing and promotional information

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 214,765	\$ 190,346	\$ 194,036	\$ 194,805	\$ 205,512
8102	Permanent Part time	\$ 46,395	\$ 14,749	\$ 24,767	\$ 16,245	\$ -
8103	Temporary Part time	\$ 152,730	\$ 104,165	\$ 124,153	\$ 105,264	\$ 116,983
8211	PERS Retirement	\$ 38,814	\$ 30,509	\$ 25,446	\$ 28,007	\$ 29,276
8221	FICA Social Security	\$ 7,457	\$ 5,414	\$ 7,697	\$ 6,170	\$ 7,253
8231	Health Insurance	\$ 10,859	\$ 471	\$ 442	\$ 441	\$ 442
8232	Medicare Social Security	\$ 5,424	\$ 4,675	\$ 3,163	\$ 4,757	\$ 4,916
8233	Life & Disability Insurance	\$ 6,089	\$ 2,367	\$ 2,422	\$ 2,622	\$ 2,339
8235	State Unemployment Insurance	\$ 109	\$ -	\$ -	\$ -	\$ -
8241	Dental Insurance	\$ 3,607	\$ 2,331	\$ 2,596	\$ 2,597	\$ 2,146
8242	Vision Insurance	\$ 1,147	\$ 704	\$ 796	\$ 797	\$ 539
8253	Auto Allowance	\$ 63	\$ 150	\$ -	\$ -	\$ -
8259	Deferred Compensation	\$ 14,041	\$ 19,247	\$ 22,447	\$ 22,446	\$ 23,676
8271	Section 125 - Health Insurance	\$ 26,409	\$ 23,720	\$ 27,502	\$ 27,600	\$ 20,647
8281	Other Post Employment Benefits	\$ 32,313	\$ 24,643	\$ 16,782	\$ 23,705	\$ 15,763
8285	Worker's Compensation	\$ 6,087	\$ 6,999	\$ 4,386	\$ 7,582	\$ 7,488
<b>Personnel Total</b>		<b>\$ 566,308</b>	<b>\$ 430,489</b>	<b>\$ 456,635</b>	<b>\$ 443,035</b>	<b>\$ 436,979</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 224,943	\$ 309,385	\$ 310,000	\$ 375,000	\$ 411,060
8441	Land/Building Rentals	\$ 23,260	\$ 24,500	\$ 25,725	\$ 21,800	\$ 22,890
8442	Equipment Rentals	\$ 468	\$ 499	\$ -	\$ -	\$ -
8522	Liability Insurance Charges	\$ 1,447	\$ 1,447	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 11,702	\$ 11,231	\$ 12,000	\$ 12,000	\$ 12,000
8532	Telephone	\$ 10,105	\$ 8,833	\$ 5,500	\$ 5,500	\$ 5,500
8540	Advertising	\$ 1,848	\$ 2,153	\$ 4,000	\$ 4,000	\$ 4,000
8550	Printing & Binding	\$ 24,694	\$ 19,977	\$ 22,000	\$ 22,000	\$ 22,000
8580	Travel & Training	\$ 2,177	\$ 2,641	\$ 1,000	\$ 1,000	\$ 1,500
8591	Memberships & Dues	\$ 1,553	\$ 2,248	\$ 1,800	\$ 1,800	\$ 1,800
8599	Miscellaneous	\$ 184	\$ 344	\$ 300	\$ 300	\$ 300
8610	General Supplies	\$ 36,364	\$ 20,900	\$ 23,867	\$ 23,000	\$ 23,000
8639	Fuel	\$ 1,911	\$ 442	\$ 750	\$ 500	\$ 750
8660	Senior Meals Program	\$ 26,222	\$ -	\$ -	\$ -	\$ -
8680	Books/Manuals/Subscriptions	\$ 75	\$ 67	\$ 100	\$ 100	\$ 100
<b>Supplies &amp; Services Total</b>		<b>\$ 366,952</b>	<b>\$ 404,665</b>	<b>\$ 407,042</b>	<b>\$ 467,000</b>	<b>\$ 504,900</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 11,495	\$ 3,936	\$ -	\$ -	\$ 4,701
8308	Computer Usage Charge	\$ 12,191	\$ 11,932	\$ 16,631	\$ 16,631	\$ 11,888
8309	Building Maintenance Charge	\$ 10,258	\$ 7,663	\$ 9,765	\$ 9,765	\$ 7,595
8310	Administrative Support Charge	\$ 60,855	\$ 57,504	\$ 68,837	\$ 68,837	\$ 44,544
<b>Administrative &amp; Other Total</b>		<b>\$ 94,799</b>	<b>\$ 81,036</b>	<b>\$ 95,233</b>	<b>\$ 95,233</b>	<b>\$ 68,727</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 1,028,058</b>	<b>\$ 916,190</b>	<b>\$ 958,910</b>	<b>\$ 1,005,268</b>	<b>\$ 1,010,605</b>
<b>Total FTEs</b>		<b>3.80</b>	<b>2.63</b>	<b>3.05</b>	<b>2.30</b>	<b>2.30</b>

**Notes**

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Community Based Programs - Contract Class Instructors, Adult Sports Officiating, Teen Services, BRS School District, Entertainment, Education Programs. Also includes Special Events previously included in a separate budget.
8441	Land/Building Rentals	Carlmont High School pool rental.
8531	Postage/Delivery Services	Three Recreation Activity Guides and departmental mailing of marketing materials.
8532	Telephone	Department telephone expense.
8540	Advertising	Marketing of programs and special events.
8550	Printing & Binding	Printing for three Recreation Activity Guides and other marketing materials.
8580	Travel & Training	CPRS conference for legislative updates and training and mileage reimbursement
8610	General Supplies	Supplies for various camps, aquatics, sports, and office.
8660	Senior Meals Program	Moves to Senior Services budget (823)

<b>Fund 205, Recreation Services</b>	<b>Department:</b>	<b>Parks &amp; Recreation</b>
<b>Division 822, Day Care</b>	<b>Division:</b>	<b>Day Care</b>

**MISSION**

Provide a developmentally-appropriate and affordable pre-school program which encourages growth and creativity in a safe and nurturing environment through:

- Fostering cognitive, physical, social and emotional development
- Hiring and retaining quality staff
- Providing enrichment opportunities, field trips and special events
- Providing nutritional snacks
- Encouraging parent participation and education

<b>Account</b>	<b>Account Description</b>	<b>Actual FY2009</b>	<b>Actual FY2010</b>	<b>Budget FY2011</b>	<b>Estimated FY2011</b>	<b>Proposed FY2012</b>
<b>Personnel</b>						
8101	Regular Salaries	\$ 185,430	\$ 199,925	\$ 196,326	\$ 193,179	\$ 209,890
8102	Permanent Part time	\$ 74,372	\$ 96,054	\$ 96,206	\$ 102,059	\$ 100,288
8103	Temporary Part time	\$ 69,226	\$ 67,495	\$ 65,279	\$ 71,685	\$ 72,442
8211	PERS Retirement	\$ 36,067	\$ 38,313	\$ 25,746	\$ 39,092	\$ 43,491
8221	FICA Social Security	\$ 3,441	\$ 4,185	\$ 4,047	\$ 4,097	\$ 4,491
8231	Health Insurance	\$ 7,794	\$ 588	\$ 588	\$ 585	\$ 586
8232	Medicare Social Security	\$ 5,697	\$ 5,992	\$ 4,175	\$ 6,438	\$ 7,378
8233	Life & Disability Insurance	\$ 7,116	\$ 3,572	\$ 2,667	\$ 3,852	\$ 3,918
8241	Dental Insurance	\$ 4,184	\$ 5,318	\$ 6,084	\$ 5,405	\$ 5,662
8242	Vision Insurance	\$ 2,028	\$ 1,567	\$ 1,524	\$ 1,524	\$ 1,524
8259	Deferred Compensation	\$ 21,029	\$ 33,693	\$ 34,943	\$ 34,869	\$ 36,700
8271	Section 125 - Health Insurance	\$ 41,199	\$ 52,276	\$ 56,638	\$ 56,879	\$ 61,276
8281	Other Post Employment Benefits	\$ 25,862	\$ 26,836	\$ 22,437	\$ 27,431	\$ 23,791
8285	Worker's Compensation	\$ 5,535	\$ 10,882	\$ 9,141	\$ 11,151	\$ 11,986
<b>Personnel Total</b>		<b>\$ 488,978</b>	<b>\$ 546,691</b>	<b>\$ 525,778</b>	<b>\$ 563,648</b>	<b>\$ 583,423</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 5,881	\$ 7,254	\$ 1,750	\$ 6,190	\$ 6,000
8441	Land/Building Rentals	\$ 21,420	\$ 21,420	\$ -	\$ -	\$ -
8532	Telephone	\$ 2,081	\$ 1,763	\$ 2,000	\$ 1,500	\$ 2,000
8540	Advertising	\$ 1,986	\$ 1,403	\$ 1,986	\$ 1,700	\$ 1,986
8580	Travel & Training	\$ 1,081	\$ 1,014	\$ 800	\$ 800	\$ 1,000
8591	Memberships & Dues	\$ 500	\$ 550	\$ 510	\$ 550	\$ 550
8599	Miscellaneous	\$ 400	\$ 263	\$ 400	\$ 400	\$ 400
8610	General Supplies	\$ 8,562	\$ 8,238	\$ 8,125	\$ 8,125	\$ 8,125
8612	Small Tools	\$ 544	\$ 413	\$ 545	\$ 545	\$ 545
8680	Books/Manuals/Subscriptions	\$ -	\$ 155	\$ 163	\$ 160	\$ 160
<b>Supplies &amp; Services Total</b>		<b>\$ 42,456</b>	<b>\$ 42,473</b>	<b>\$ 16,279</b>	<b>\$ 19,970</b>	<b>\$ 20,766</b>
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 16,974	\$ 4,773	\$ 5,725	\$ 5,725	\$ 5,427
8309	Building Maintenance Charge	\$ 14,282	\$ 16,663	\$ 16,969	\$ 16,969	\$ 17,501
8310	Administrative Support Charge	\$ 47,683	\$ 54,730	\$ 62,213	\$ 62,213	\$ 39,912
<b>Administrative &amp; Other Total</b>		<b>\$ 78,940</b>	<b>\$ 76,165</b>	<b>\$ 84,907</b>	<b>\$ 84,907</b>	<b>\$ 62,839</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 610,374</b>	<b>\$ 665,329</b>	<b>\$ 626,964</b>	<b>\$ 668,525</b>	<b>\$ 667,028</b>
<b>Total FTEs</b>		<b>4.25</b>	<b>5.30</b>	<b>5.30</b>	<b>5.30</b>	<b>5.30</b>

Division 822, Day Care  
Fund 205 Recreation Services

Day Care  
Department: Parks & Recreation

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Personnel Agency for substitute teachers; Entertainment.
8580	Travel & Training	Various training required for State licensing and program development.
8610	General Supplies	Miscellaneous supplies for the program.

Fund 205, Recreation Services

Department:

Parks &amp; Recreation

Division 823, Senior Services

Division:

Senior Services

## MISSION

Enhance the lives for seniors by providing a place to gather and maintain community connections through clubs, social and volunteer opportunities, life-long learning, nutritional lunches, health and wellness programs and services, activities and events through:

- \* Partnering and providing educational classes, seminars and workshops
- \* Partnering and providing local transportation to/from the Senior Center
- \* Partnering and providing social opportunities, special events and day trips
- \* Partnering and providing information and referral services

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ -	\$ 18,573	\$ 18,152	\$ 18,623	\$ 9,998
8102	Permanent Part time	\$ -	\$ 48,944	\$ 54,383	\$ 53,499	\$ 117,475
8103	Temporary Part time	\$ -	\$ 88,167	\$ 85,420	\$ 75,618	\$ 20,475
8211	PERS Retirement	\$ -	\$ 11,247	\$ 2,380	\$ 13,197	\$ 17,941
8221	FICA Social Security	\$ -	\$ 3,195	\$ 5,296	\$ 3,525	\$ 1,269
8231	Health Insurance	\$ -	\$ 48	\$ 48	\$ 48	\$ 29
8232	Medicare Social Security	\$ -	\$ 1,209	\$ 266	\$ 1,346	\$ 1,302
8233	Life & Disability Insurance	\$ -	\$ 388	\$ 310	\$ 884	\$ 1,700
8241	Dental Insurance	\$ -	\$ 1,554	\$ 1,787	\$ 1,787	\$ 2,453
8242	Vision Insurance	\$ -	\$ 255	\$ 272	\$ 272	\$ 493
8259	Deferred Compensation	\$ -	\$ 11,946	\$ 13,553	\$ 10,875	\$ 4,236
8271	Section 125 - Health Insurance	\$ -	\$ 2,011	\$ 2,044	\$ 4,739	\$ 30,016
8281	Other Post Employment Benefits	\$ -	\$ 10,241	\$ 5,563	\$ 11,258	\$ 9,777
8285	Worker's Compensation	\$ -	\$ 4,785	\$ 1,938	\$ 4,511	\$ 4,445
<b>Personnel Total</b>		\$ -	\$ 202,563	\$ 191,412	\$ 200,178	\$ 221,611
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ -	\$ 9,252	\$ 8,000	\$ 14,600	\$ 16,000
8532	Telephone	\$ -	\$ 464	\$ 500	\$ 400	\$ 500
8540	Advertising	\$ -	\$ 554	\$ 500	\$ 500	\$ 500
8580	Travel & Training	\$ -	\$ 203	\$ -	\$ -	\$ -
8610	General Supplies	\$ -	\$ 8,875	\$ 8,000	\$ 8,000	\$ 8,000
8612	Small Tools	\$ -	\$ 126	\$ 500	\$ 500	\$ 500
8639	Fuel	\$ -	\$ 1,358	\$ 1,000	\$ 1,400	\$ 1,500
8660	Senior Meals Program	\$ -	\$ 29,632	\$ 21,000	\$ 27,500	\$ 34,000
<b>Supplies &amp; Services Total</b>		\$ -	\$ 50,464	\$ 39,500	\$ 52,900	\$ 61,000
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ -	\$ 7,348	\$ 4,958	\$ 4,958	\$ 4,387
8308	Computer Usage Charge	\$ -	\$ 6,343	\$ 4,659	\$ 4,659	\$ 9,045
8309	Building Maintenance Charge	\$ -	\$ 2,523	\$ 2,736	\$ 2,736	\$ 5,779
8310	Administrative Support Charge	\$ -	\$ 6,003	\$ 9,644	\$ 9,644	\$ 17,505
<b>Administrative &amp; Other Total</b>		\$ -	\$ 22,217	\$ 21,997	\$ 21,997	\$ 36,716
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ -	\$ 275,244	\$ 252,909	\$ 275,075	\$ 319,326
<b>Total FTEs</b>		-	0.80	0.85	1.75	1.75

**Notes**

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Entertainment, Service Providers, Instructors
8532	Telephone	Cell phone, Van Driver
8540	Advertising	Marketing and promotion of various senior events, classes and activities.
8639	Fuel	Senior Van
8660	Senior Meals Program	Senior Lunch Program through San Mateo County. \$4.00 donation over 60 years \$8.50 donation if under 60 years Average 35 lunches daily @ \$8.50 per lunch. \$4.25 if over 60 years paid by San Mateo County. Balance requested in donation.

Fund 206, Library Maintenance &amp; Operation

Department:

Parks &amp; Recreation

Division 801-Library, Library Maintenance&amp;Operation

Division:

Library Maintenance&amp;Operation

## MISSION

Support the enhanced learning opportunities for the community by providing and maintaining a safe and well maintained Library facility through:

- The maintenance and repair of the various structural and mechanical systems that make up our buildings including to roofs, fire safety equipment,
- The facilitation and supervision of regular and routine custodial service
- The efficient and effective management of natural gas and electricity
- Coordinating a facility maintenance program for the facility

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 71,495	\$ 115,160	\$ 121,246	\$ 106,064	\$ 125,046
8103	Temporary Part time	\$ -	\$ -	\$ 3,900	\$ 3,291	\$ 10,660
8119	Separation Pay	\$ -	\$ -	\$ -	\$ 2,337	\$ -
8211	PERS Retirement	\$ 9,334	\$ 15,878	\$ 15,900	\$ 14,150	\$ 17,465
8221	FICA Social Security	\$ -	\$ -	\$ 242	\$ 189	\$ 661
8231	Health Insurance	\$ 2,869	\$ 196	\$ 230	\$ 182	\$ 173
8232	Medicare Social Security	\$ 891	\$ 1,477	\$ 1,583	\$ 1,563	\$ 2,195
8233	Life & Disability Insurance	\$ 1,349	\$ 1,292	\$ 1,463	\$ 1,115	\$ 1,242
8241	Dental Insurance	\$ 1,010	\$ 1,834	\$ 1,946	\$ 1,562	\$ 1,912
8242	Vision Insurance	\$ 299	\$ 377	\$ 381	\$ 333	\$ 381
8253	Auto Allowance	\$ 188	\$ 450	\$ 450	\$ 366	\$ 450
8259	Deferred Compensation	\$ 3,815	\$ 7,204	\$ 7,905	\$ 7,938	\$ 8,816
8271	Section 125 - Health Insurance	\$ 5,915	\$ 17,853	\$ 19,820	\$ 16,565	\$ 20,837
8281	Other Post Employment Benefits	\$ 5,475	\$ 8,961	\$ 9,300	\$ 8,219	\$ 9,591
8285	Worker's Compensation	\$ 1,725	\$ 5,079	\$ 5,335	\$ 4,386	\$ 5,791
<b>Personnel Total</b>		<b>\$ 104,364</b>	<b>\$ 175,761</b>	<b>\$ 189,701</b>	<b>\$ 168,257</b>	<b>\$ 205,220</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ -	\$ 7,720	\$ 5,000	\$ -	\$ 5,000
8411	Water	\$ 6,548	\$ 5,853	\$ 8,800	\$ 8,800	\$ 10,120
8417	Other Waste Water Treatment Fees	\$ 346	\$ 346	\$ 2,600	\$ 2,028	\$ 2,100
8423	Custodial Services	\$ 26,670	\$ 26,699	\$ 30,000	\$ 26,000	\$ 28,000
8430	Repair & Maintenance Service	\$ 27,166	\$ 36,503	\$ 40,000	\$ 35,000	\$ 35,000
8532	Telephone	\$ 2,486	\$ 2,638	\$ 2,750	\$ 3,000	\$ 3,500
8610	General Supplies	\$ 2,809	\$ 211	\$ 5,000	\$ 2,500	\$ 5,000
8632	Natural Gas & Electricity	\$ 52,305	\$ 70,888	\$ 55,600	\$ 55,600	\$ 60,000
8641	Repair & Maintenance Supplies	\$ 1,324	\$ 487	\$ 1,500	\$ 1,500	\$ 1,500
8653	Plumbing Supplies	\$ -	\$ -	\$ 100	\$ -	\$ 100
8654	Electrical Supplies	\$ 1,319	\$ 796	\$ 3,000	\$ 3,000	\$ 3,000
8655	Custodial Supplies	\$ 4,953	\$ 5,494	\$ 5,700	\$ 5,700	\$ 6,000
<b>Supplies &amp; Services Total</b>		<b>\$ 125,926</b>	<b>\$ 157,635</b>	<b>\$ 160,050</b>	<b>\$ 143,128</b>	<b>\$ 159,320</b>
<b>Administrative &amp; Other</b>						
8309	Building Maintenance Charge	\$ 31,405	\$ 28,832	\$ 42,932	\$ 42,932	\$ -
8310	Administrative Support Charge	\$ 15,364	\$ 15,309	\$ 23,493	\$ 23,493	\$ 16,597
<b>Administrative &amp; Other Total</b>		<b>\$ 46,769</b>	<b>\$ 44,142</b>	<b>\$ 66,425</b>	<b>\$ 66,425</b>	<b>\$ 16,597</b>
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ 7,138	\$ -	\$ 25,000	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 7,138</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 284,198</b>	<b>\$ 377,538</b>	<b>\$ 441,176</b>	<b>\$ 377,810</b>	<b>\$ 381,137</b>
<b>Total FTEs</b>		<b>1.00</b>	<b>1.45</b>	<b>1.55</b>	<b>1.55</b>	<b>1.55</b>

Division 801-Library, Library Maintenance&Operation  
Fund 206 Library Maintenance & Operation

Library Maintenance&Operation  
Department: Parks & Recreation

### Notes

Account	Account Description	Proposed FY2012
8423	Custodial Services	Contract Custodial Service.
8430	Repair & Maintenance Service	Various contract service which include HVAC maintenance, plumbing, electrical and pest control.
8632	Natural Gas & Electricity	Gas and electric costs generated within the library facilities which includes interior and exterior perimeter lighting and also heating and cooling costs.

Fund 207, Athletic Field Maintenance

Department:

Parks &amp; Recreation

Division 812, Athletic Field Maintenance

Division:

Athletic Field Maintenance

## MISSION

Support the ongoing maintenance of the City's athletic fields

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 25,448	\$ 28,298	\$ 30,000	\$ 30,000	\$ 30,000
8610	General Supplies	\$ 20,017	\$ 19,501	\$ 20,000	\$ 20,000	\$ 20,000
<b>Supplies &amp; Services Total</b>		\$ 45,465	\$ 47,799	\$ 50,000	\$ 50,000	\$ 50,000
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ -	\$ -	\$ 2,373	\$ -	\$ -
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ 2,373	\$ -	\$ -
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 45,465	\$ 47,799	\$ 52,373	\$ 50,000	\$ 50,000
<b>Total FTEs</b>						
<b>Total FTEs</b>		-	-	-	-	-

Division 812, Athletic Field Maintenance  
Fund 207 Athletic Field Maintenance

Athletic Field Maintenance  
Department: Parks & Recreation

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Professional services contracts for athletic field maintenance (turf renovation, irrigation, etc.)
8610	General Supplies	Athletic field maintenance supplies and equipment (fertilizers, seed, temporary fencing, etc.)

Fund 208, City Tree Fund

Department:

Parks &amp; Recreation

Division 811-City Tree, City Tree Fund

Division:

City Tree Fund

## MISSION

Remove certain trees required for the development of property

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8103	Temporary Part time	\$ 814	\$ 5,356	\$ 3,900	\$ 3,276	\$ 10,660
8221	FICA Social Security	\$ 50	\$ -	\$ 242	\$ 189	\$ 661
8232	Medicare Social Security	\$ 12	\$ -	\$ -	\$ 48	\$ 155
8281	Other Post Employment Benefits	\$ 50	\$ -	\$ -	\$ 252	\$ -
8285	Worker's Compensation	\$ -	\$ 60	\$ -	\$ 104	\$ 338
<b>Personnel Total</b>		<b>\$ 927</b>	<b>\$ 5,416</b>	<b>\$ 4,142</b>	<b>\$ 3,869</b>	<b>\$ 11,813</b>
<b>Supplies &amp; Services</b>						
8610	General Supplies	\$ 14,128	\$ 10,449	\$ 10,000	\$ 6,392	\$ 10,000
<b>Supplies &amp; Services Total</b>		<b>\$ 14,128</b>	<b>\$ 10,449</b>	<b>\$ 10,000</b>	<b>\$ 6,392</b>	<b>\$ 10,000</b>
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>
<b>Total Expenditures</b>		<b>\$ 15,055</b>	<b>\$ 15,865</b>	<b>\$ 29,142</b>	<b>\$ 10,260</b>	<b>\$ 36,813</b>
<b>Total FTEs</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Division 811-City Tree, City Tree Fund  
Fund 208 City Tree Fund

City Tree Fund  
Department: Parks & Recreation

### Notes

Account	Account Description	Proposed FY2012
8610	General Supplies	This will be a street tree planting project starting in Sterling Downs and Homeview neighborhoods.

Fund 210, Development Services

Department:

Community Development

Division 904, Permit Center

Division:

Permit Center

## MISSION

Provide assistance in the processing of Building, Planning, and Public Works applications, and disseminate information regarding development and land use to those that live, work and do business in Belmont through:

- Accessible and easy to use public information
- Consistent, accurate and timely responses to inquiries
- Pre-application meetings and consultations
- Coordinated staff availability at designated times

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 375,446	\$ 315,956	\$ 306,685	\$ 307,308	\$ 331,509
8103	Temporary Part time	\$ 7,031	\$ -	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 50	\$ -	\$ -	\$ -	\$ -
8119	Separation Pay	\$ 1,722	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 49,485	\$ 41,229	\$ 40,219	\$ 40,317	\$ 46,302
8221	FICA Social Security	\$ 436	\$ -	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 12,854	\$ 636	\$ 689	\$ 689	\$ 689
8232	Medicare Social Security	\$ 6,230	\$ 4,930	\$ 5,376	\$ 4,898	\$ 5,800
8233	Life & Disability Insurance	\$ 8,193	\$ 3,511	\$ 3,693	\$ 3,345	\$ 3,380
8241	Dental Insurance	\$ 3,523	\$ 3,251	\$ 3,389	\$ 3,144	\$ 3,302
8242	Vision Insurance	\$ 1,451	\$ 959	\$ 883	\$ 882	\$ 883
8253	Auto Allowance	\$ 25	\$ 60	\$ 60	\$ 50	\$ 60
8259	Deferred Compensation	\$ 24,142	\$ 23,266	\$ 23,181	\$ 22,824	\$ 22,962
8271	Section 125 - Health Insurance	\$ 26,919	\$ 39,680	\$ 40,910	\$ 41,493	\$ 45,509
8281	Other Post Employment Benefits	\$ 28,481	\$ 23,743	\$ 23,523	\$ 22,967	\$ 25,427
8285	Worker's Compensation	\$ 5,157	\$ 7,672	\$ 7,658	\$ 7,356	\$ 8,193
<b>Personnel Total</b>		<b>\$ 551,144</b>	<b>\$ 464,892</b>	<b>\$ 456,265</b>	<b>\$ 455,272</b>	<b>\$ 494,014</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 14,667	\$ 8,500	\$ 2,000	\$ 2,000	\$ 5,000
8359	Computer Software Licenses	\$ 21,675	\$ 22,675	\$ 23,675	\$ 23,675	\$ 25,575
8522	Liability Insurance Charges	\$ 6,903	\$ 6,903	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 913	\$ 734	\$ 1,000	\$ 900	\$ 1,000
8532	Telephone	\$ 7,462	\$ 6,968	\$ 7,500	\$ 7,500	\$ 7,500
8540	Advertising	\$ -	\$ -	\$ 500	\$ 518	\$ 1,000
8550	Printing & Binding	\$ 3,261	\$ 4,420	\$ 4,150	\$ 4,000	\$ 4,150
8580	Travel & Training	\$ 2,464	\$ 963	\$ 1,850	\$ 1,850	\$ 2,150
8591	Memberships & Dues	\$ 607	\$ 517	\$ 600	\$ 600	\$ 600
8599	Miscellaneous	\$ 944	\$ 382	\$ 500	\$ 500	\$ 500
8610	General Supplies	\$ 1,139	\$ 635	\$ 1,000	\$ 1,000	\$ 1,000
8612	Small Tools	\$ 108	\$ -	\$ 200	\$ 200	\$ 200
8639	Fuel	\$ 1,846	\$ 2,265	\$ 2,000	\$ 2,000	\$ 2,000
8641	Repair & Maintenance Supplies	\$ 139	\$ 295	\$ 250	\$ 250	\$ 250
8680	Books/Manuals/Subscriptions	\$ 301	\$ 222	\$ 1,500	\$ 1,999	\$ 1,500
<b>Supplies &amp; Services Total</b>		<b>\$ 62,430</b>	<b>\$ 55,480</b>	<b>\$ 46,725</b>	<b>\$ 46,992</b>	<b>\$ 52,425</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 31,404	\$ 30,861	\$ 16,292	\$ 16,292	\$ 14,415
8308	Computer Usage Charge	\$ 30,729	\$ 33,053	\$ 19,643	\$ 19,643	\$ 68,511
8309	Building Maintenance Charge	\$ 45,953	\$ 40,679	\$ 38,067	\$ 38,067	\$ 33,227
8310	Administrative Support Charge	\$ 135,486	\$ 116,145	\$ 108,924	\$ 108,924	\$ 58,388
<b>Administrative &amp; Other Total</b>		<b>\$ 243,573</b>	<b>\$ 220,738</b>	<b>\$ 182,926</b>	<b>\$ 182,926</b>	<b>\$ 174,541</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 857,146</b>	<b>\$ 741,110</b>	<b>\$ 685,916</b>	<b>\$ 685,189</b>	<b>\$ 720,981</b>
<b>Total FTEs</b>		<b>6.25</b>	<b>5.32</b>	<b>4.59</b>	<b>3.59</b>	<b>3.59</b>

**Notes**

Account	Account Description	Proposed FY2012																		
8351	Other Professional/Technical	This account represents outside consultants used for plan checking, CASp specialist consultation, and other miscellaneous consulting needs.																		
8359	Computer Software Licenses	<p>This budget item is for software licenses for CRW, Tele-Works, &amp; Garmin.</p> <table> <tr> <td>CRW</td> <td>\$12,250.00</td> </tr> <tr> <td>Tele-Works</td> <td>11,925.00</td> </tr> <tr> <td>CRW-API</td> <td>500.00</td> </tr> <tr> <td>Garmin</td> <td>400.00</td> </tr> <tr> <td>Contingency</td> <td>500.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$25,575.00</b></td> </tr> </table>	CRW	\$12,250.00	Tele-Works	11,925.00	CRW-API	500.00	Garmin	400.00	Contingency	500.00	<b>Total</b>	<b>\$25,575.00</b>						
CRW	\$12,250.00																			
Tele-Works	11,925.00																			
CRW-API	500.00																			
Garmin	400.00																			
Contingency	500.00																			
<b>Total</b>	<b>\$25,575.00</b>																			
8550	Printing & Binding	This expense is used for the cost of copying plans onto microfiche.																		
8580	Travel & Training	<p>Effective 7/2010 there will be a state mandated requirement for accessibility certification (CASp). Initially consultants can meet the requirement but in 2013 plan checkers and building inspectors will require certification. The following is the costs for associated fees and training.</p> <table> <tr> <td>Application fee</td> <td>\$500</td> </tr> <tr> <td>Examination fee</td> <td>800</td> </tr> <tr> <td>Certification fee</td> <td>300</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$1,600</b></td> </tr> </table> <p>Required continuing education \$550. (1/2 day seminar series \$250 and 2 full day seminars \$300)</p>	Application fee	\$500	Examination fee	800	Certification fee	300	<b>Total</b>	<b>\$1,600</b>										
Application fee	\$500																			
Examination fee	800																			
Certification fee	300																			
<b>Total</b>	<b>\$1,600</b>																			
8591	Memberships & Dues	<table> <tr> <td>ICC</td> <td>\$100.00</td> </tr> <tr> <td>Peninsula Chapter</td> <td>30.00</td> </tr> <tr> <td>CALBO</td> <td>215.00</td> </tr> <tr> <td>CALBIG</td> <td>25.00</td> </tr> <tr> <td>IAEI</td> <td>102.00</td> </tr> <tr> <td>CACEO</td> <td>75.00</td> </tr> <tr> <td><b>Sub-total</b></td> <td><b>\$547.00</b></td> </tr> <tr> <td>Contingency</td> <td>53.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$600.00</b></td> </tr> </table>	ICC	\$100.00	Peninsula Chapter	30.00	CALBO	215.00	CALBIG	25.00	IAEI	102.00	CACEO	75.00	<b>Sub-total</b>	<b>\$547.00</b>	Contingency	53.00	<b>Total</b>	<b>\$600.00</b>
ICC	\$100.00																			
Peninsula Chapter	30.00																			
CALBO	215.00																			
CALBIG	25.00																			
IAEI	102.00																			
CACEO	75.00																			
<b>Sub-total</b>	<b>\$547.00</b>																			
Contingency	53.00																			
<b>Total</b>	<b>\$600.00</b>																			
8639	Fuel	35% increase in fuel as per Senior Mechanic.																		

Fund 210, Development Services

Department:

Community Development

Division 905, Development Review

Division:

Development Review

## MISSION

Regulate land use in order to meet community values and environmental standards through:

- Conducting interdepartmental reviews and policy/code analysis on land use and development applications
- Encouraging public participation through outreach and hearings
- Preparing reports and recommendations including conditions of approval
- Preparing records of decision and related notices to implement policy actions

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 143,708	\$ 130,518	\$ 206,191	\$ 191,382	\$ 212,460
8103	Temporary Part time	\$ 2,399	\$ 4,103	\$ -	\$ 2,254	\$ -
8111	Overtime-Scheduled	\$ 159	\$ 230	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 19,458	\$ 17,067	\$ 27,040	\$ 25,461	\$ 29,674
8221	FICA Social Security	\$ 149	\$ 254	\$ -	\$ 140	\$ -
8231	Health Insurance	\$ 4,909	\$ 224	\$ 386	\$ 371	\$ 386
8232	Medicare Social Security	\$ 2,402	\$ 2,064	\$ 3,520	\$ 2,976	\$ 3,647
8233	Life & Disability Insurance	\$ 2,534	\$ 1,158	\$ 2,420	\$ 1,704	\$ 1,774
8241	Dental Insurance	\$ 1,501	\$ 1,413	\$ 2,383	\$ 2,457	\$ 2,722
8242	Vision Insurance	\$ 410	\$ 315	\$ 463	\$ 444	\$ 463
8253	Auto Allowance	\$ 813	\$ 750	\$ 1,290	\$ 1,049	\$ 1,290
8259	Deferred Compensation	\$ 5,493	\$ 5,868	\$ 7,020	\$ 6,737	\$ 6,696
8271	Section 125 - Health Insurance	\$ 19,700	\$ 18,088	\$ 29,555	\$ 28,419	\$ 32,331
8281	Other Post Employment Benefits	\$ 10,757	\$ 10,197	\$ 15,815	\$ 14,724	\$ 16,296
8285	Worker's Compensation	\$ 2,440	\$ 3,416	\$ 5,618	\$ 5,073	\$ 5,677
<b>Personnel Total</b>		<b>\$ 216,831</b>	<b>\$ 195,664</b>	<b>\$ 301,701</b>	<b>\$ 283,190</b>	<b>\$ 313,416</b>
<b>Supplies &amp; Services</b>						
8341	Other Professional/Planning	\$ 3,500	\$ 2,200	\$ 5,000	\$ 4,000	\$ 4,000
8352	Other Prof/Technical-Applicant	\$ 45,310	\$ 23,367	\$ 20,000	\$ 60,000	\$ 50,000
8357	Planning Comm Meeting Pay	\$ 3,530	\$ 2,450	\$ 2,400	\$ 3,000	\$ 3,000
8366	CEQA Applicants	\$ 25,483	\$ 7,091	\$ 7,500	\$ 7,500	\$ 7,500
8430	Repair & Maintenance Service	\$ 139	\$ 228	\$ 500	\$ 500	\$ 500
8522	Liability Insurance Charges	\$ 1,275	\$ 1,275	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 1,560	\$ 1,429	\$ 1,750	\$ 1,000	\$ 2,000
8532	Telephone	\$ 1,072	\$ 981	\$ 3,100	\$ 1,500	\$ 1,500
8540	Advertising	\$ 738	\$ 2,390	\$ 1,500	\$ 2,000	\$ 2,000
8550	Printing & Binding	\$ 985	\$ 82	\$ 1,100	\$ 1,100	\$ 1,100
8580	Travel & Training	\$ 16	\$ 233	\$ -	\$ -	\$ -
8591	Memberships & Dues	\$ 407	\$ -	\$ 500	\$ 500	\$ 500
8599	Miscellaneous	\$ 80	\$ 94	\$ 500	\$ 500	\$ 500
8610	General Supplies	\$ 506	\$ 1,095	\$ 1,500	\$ 1,500	\$ 1,500
8680	Books/Manuals/Subscriptions	\$ -	\$ -	\$ 250	\$ 250	\$ 250
8950	High Speed Rail	\$ -	\$ 836	\$ -	\$ 100	\$ 1,000
<b>Supplies &amp; Services Total</b>		<b>\$ 84,601</b>	<b>\$ 43,751</b>	<b>\$ 45,600</b>	<b>\$ 83,450</b>	<b>\$ 75,350</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 4,379	\$ 4,304	\$ 1,771	\$ 1,771	\$ 1,567
8308	Computer Usage Charge	\$ 8,604	\$ 10,624	\$ 8,602	\$ 8,602	\$ 36,153
8309	Building Maintenance Charge	\$ 12,867	\$ 11,058	\$ 16,670	\$ 16,670	\$ 18,604
8310	Administrative Support Charge	\$ 55,693	\$ 49,375	\$ 79,143	\$ 79,143	\$ 73,646
<b>Administrative &amp; Other Total</b>		<b>\$ 81,544</b>	<b>\$ 75,361</b>	<b>\$ 106,186</b>	<b>\$ 106,186</b>	<b>\$ 129,969</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 382,976</b>	<b>\$ 314,776</b>	<b>\$ 453,487</b>	<b>\$ 472,825</b>	<b>\$ 518,735</b>
<b>Total FTEs</b>		<b>1.75</b>	<b>1.35</b>	<b>2.01</b>	<b>2.01</b>	<b>2.01</b>

**Notes**

<b>Account</b>	<b>Account Description</b>	<b>Proposed FY2012</b>
8341	Other Professional/Planning	Contract Planner Services - Fee Supported & Reimbursable
8352	Other Prof/Technical-Applicant	Contract Arborist & Geotechnical Services - Fee Supported & Reimbursable
8366	CEQA Applicants	Contract Environmental Review - Fee Supported & Reimbursable
8540	Advertising	Publicity for Public Meetings - General Plan Update. This amount is reduced from past FY.

Fund 210, Development Services

Department:

Public Works

Division 780, PW Engineering

Division:

PW Engineering

## MISSION

Ensure private developments are in compliance with Federal, state and local regulations through:

- Review and issue permits in compliance with building codes and city ordinance
- Review and approve subdivision in compliance with subdivision map act
- Process easements and right-of-way vacations and dedications in compliance with state law

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 152,496	\$ 143,255	\$ 161,982	\$ 99,291	\$ 165,444
8103	Temporary Part time	\$ -	\$ 6,406	\$ 16,371	\$ 12,963	\$ -
8111	Overtime-Scheduled	\$ 409	\$ 244	\$ -	\$ 225	\$ -
8114	Acting Pay	\$ -	\$ 212	\$ -	\$ 1,003	\$ -
8119	Separation Pay	\$ -	\$ 491	\$ -	\$ 199	\$ -
8211	PERS Retirement	\$ 20,217	\$ 18,692	\$ 21,242	\$ 13,178	\$ 23,108
8221	FICA Social Security	\$ -	\$ 397	\$ 1,015	\$ 1,015	\$ -
8231	Health Insurance	\$ 5,247	\$ 174	\$ 253	\$ 113	\$ 134
8232	Medicare Social Security	\$ 2,452	\$ 2,410	\$ 2,847	\$ 1,916	\$ 2,927
8233	Life & Disability Insurance	\$ 3,135	\$ 1,453	\$ 1,914	\$ 1,047	\$ 1,678
8241	Dental Insurance	\$ 1,262	\$ 1,285	\$ 2,278	\$ 860	\$ 1,326
8242	Vision Insurance	\$ 535	\$ 415	\$ 487	\$ 246	\$ 466
8253	Auto Allowance	\$ 175	\$ 450	\$ 300	\$ 113	\$ 300
8259	Deferred Compensation	\$ 4,382	\$ 7,608	\$ 7,465	\$ 4,577	\$ 5,479
8271	Section 125 - Health Insurance	\$ 18,562	\$ 21,164	\$ 26,875	\$ 14,397	\$ 30,920
8281	Other Post Employment Benefits	\$ 11,306	\$ 10,192	\$ 12,424	\$ 9,050	\$ 12,690
8285	Worker's Compensation	\$ 2,469	\$ 4,582	\$ 4,963	\$ 3,774	\$ 5,169
<b>Personnel Total</b>		<b>\$ 222,647</b>	<b>\$ 219,430</b>	<b>\$ 260,396</b>	<b>\$ 163,963</b>	<b>\$ 249,641</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 68,768	\$ 55,065	\$ 50,000	\$ 40,000	\$ 50,000
8550	Printing & Binding	\$ -	\$ -	\$ 100	\$ -	\$ -
8639	Fuel	\$ 286	\$ 164	\$ 300	\$ 400	\$ 400
<b>Supplies &amp; Services Total</b>		<b>\$ 69,054</b>	<b>\$ 55,229</b>	<b>\$ 50,400</b>	<b>\$ 40,400</b>	<b>\$ 50,400</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 2,131
8308	Computer Usage Charge	\$ 6,709	\$ 6,253	\$ 3,736	\$ 3,736	\$ 6,443
8309	Building Maintenance Charge	\$ 11,198	\$ 11,451	\$ 7,886	\$ 7,886	\$ 12,106
8310	Administrative Support Charge	\$ 33,703	\$ 33,694	\$ 27,969	\$ 27,969	\$ 14,503
<b>Administrative &amp; Other Total</b>		<b>\$ 51,611</b>	<b>\$ 51,399</b>	<b>\$ 39,592</b>	<b>\$ 39,592</b>	<b>\$ 35,182</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 343,312</b>	<b>\$ 326,056</b>	<b>\$ 350,388</b>	<b>\$ 243,955</b>	<b>\$ 335,222</b>
<b>Total FTEs</b>		<b>1.95</b>	<b>1.95</b>	<b>1.95</b>	<b>1.90</b>	<b>1.90</b>

Division 780, PW Engineering  
Fund 210 Development Services

PW Engineering  
Department: Public Works

**Notes**

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Specialty consultants for permit reviews.

<b>Fund 212, General Plan Maintenance Fee</b>	<b>Department:</b>	<b>Community Development</b>
<b>Division 906, General Plan Maintenance</b>	<b>Division:</b>	<b>General Plan Maintenance</b>

**MISSION**

The City's General Plan, including preparation.

<b>Account</b>	<b>Account Description</b>	<b>Actual FY2009</b>	<b>Actual FY2010</b>	<b>Budget FY2011</b>	<b>Estimated FY2011</b>	<b>Proposed FY2012</b>
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8341	Other Professional/Planning	\$ 41,990	\$ -	\$ -	\$ -	\$ -
8351	Other Professional/Technical	\$ -	\$ 56,912	\$ 75,000	\$ 35,000	\$ 35,000
<b>Supplies &amp; Services Total</b>		\$ 41,990	\$ 56,912	\$ 75,000	\$ 35,000	\$ 35,000
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 41,990	\$ 56,912	\$ 75,000	\$ 35,000	\$ 35,000
<b>Total FTEs</b>		-	-	-	-	-

**Division 906, General Plan Maintenance  
Fund 212 General Plan Maintenance Fee**

**General Plan Maintenance  
Department: Community Development**

**Notes**

<b>Account</b>	<b>Account Description</b>	<b>Proposed FY2012</b>
8351	Other Professional/Technical	General Plan services rendered by the Community Development Department.

Fund 223, Belmont Fire Protection District

Department:

City Manager

Division 115, Belmont Fire Protection District

Division:

Belmont Fire Protection District

## MISSION

To provide fire protection services to the City of Belmont and the unincorporated Harbor Industrial Area through:

- Operate a joint fire service program with the City of San Carlos
- Funds collected are used to pay the City's contribution to Belmont-San Carlos Fire Department for fire services

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8106	Fire Department Personnel	\$ -	\$ -	\$ -	\$ -	\$ 5,877,753
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ 5,877,753
<b>Supplies &amp; Services</b>						
8311	Property Tax Admin Fee	\$ 11,248	\$ 49,206	\$ 43,100	\$ 51,259	\$ 55,202
8322	Legal-Additional	\$ -	\$ 3,807	\$ 25,000	\$ 75,000	\$ 75,000
8351	Other Professional/Technical	\$ -	\$ 1,113	\$ -	\$ -	\$ -
8501	Belmont - San Carlos Fire Dept Fees	\$ 5,471,939	\$ 5,561,096	\$ 5,486,190	\$ 5,523,852	\$ 2,215,565
<b>Supplies &amp; Services Total</b>		\$ 5,483,187	\$ 5,615,222	\$ 5,554,290	\$ 5,650,111	\$ 2,345,767
<b>Administrative &amp; Other</b>						
8309	Building Maintenance Charge	\$ 10,829	\$ 10,766	\$ 10,514	\$ 10,514	\$ 10,903
8310	Administrative Support Charge	\$ 83,873	\$ 89,090	\$ 138,435	\$ 138,435	\$ 141,304
9301	Principal-BFPD Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 114,588
9351	Interest-BFPD Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 33,322
9376	Interest-Loans/Advances	\$ 30,904	\$ -	\$ -	\$ -	\$ -
<b>Administrative &amp; Other Total</b>		\$ 125,606	\$ 99,856	\$ 148,948	\$ 148,948	\$ 300,117
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 5,608,793	\$ 5,715,078	\$ 5,703,238	\$ 5,799,059	\$ 8,523,637
<b>Total FTEs</b>		-	-	-	-	-

**Notes**

<b>Account</b>	<b>Account Description</b>	<b>Proposed FY2012</b>
8106	Fire Department Personnel	Current projected costs for standalone fire department personnel, including Legacy Costs, based on the January estimates.
8311	Property Tax Admin Fee	Per San Mateo County Controller's Office.
8501	Belmont - San Carlos Fire Dept Fees	Fees set pursuant to Belmont-San Carlos Fire Department JPA.
9301	Principal-BFPD Vehicles	Includes principal lease payments on the 2010 Seagrave Aerial Ladder Truck and 2008 Seagrave Pumper.
9351	Interest-BFPD Vehicles	Includes interest lease payments on the 2010 Seagrave Aerial Ladder Truck and 2008 Seagrave Pumper.

<b>Fund 225, Police Grants and Donations</b>	<b>Department:</b>	<b>Police</b>
<b>Division 601-Police Grants &amp; Donations, Police Grants &amp; Donations</b>	<b>Division:</b>	<b>Police Grants &amp; Donations</b>

**MISSION**

To account for grants and donations received by the Police Department to further their activities

<b>Account</b>	<b>Account Description</b>	<b>Actual FY2009</b>	<b>Actual FY2010</b>	<b>Budget FY2011</b>	<b>Estimated FY2011</b>	<b>Proposed FY2012</b>
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8610	General Supplies	\$ -	\$ -	\$ -	\$ 2,500	\$ 5,000
<b>Supplies &amp; Services Total</b>		\$ -	\$ -	\$ -	\$ 2,500	\$ 5,000
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ -	\$ -	\$ -	\$ 2,500	\$ 5,000
<b>Total FTEs</b>		-	-	-	-	-

Fund 227, Supplemental Law Enforcement Services

Department:

Police

Division 601-SLESF, Supplemental Law Enforcement

Division:

Supplemental Law Enforcement

## MISSION

To account for the Citizens Option for Public Safety (COPS) program  
through:

- Money for this fund comes from the State of California and can be used for front line law enforcement programs

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 65,278	\$ 74,495	\$ 82,207	\$ 79,275	\$ 88,470
8111	Overtime-Scheduled	\$ 297	\$ 4,382	\$ 5,691	\$ 8,525	\$ 6,125
8113	Holiday Pay	\$ 3,029	\$ -	\$ -	\$ -	\$ -
8119	Separation Pay	\$ 2,644	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 13,226	\$ 22,392	\$ 25,389	\$ 24,775	\$ 31,047
8231	Health Insurance	\$ 2,836	\$ 176	\$ 192	\$ 192	\$ 192
8232	Medicare Social Security	\$ 1,146	\$ 1,242	\$ 1,516	\$ 1,441	\$ 1,631
8233	Life & Disability Insurance	\$ 690	\$ 427	\$ 967	\$ 464	\$ 491
8241	Dental Insurance	\$ 767	\$ 739	\$ 849	\$ 849	\$ 889
8242	Vision Insurance	\$ 230	\$ 209	\$ 228	\$ 228	\$ 228
8251	Uniform Allowance	\$ 142	\$ -	\$ 900	\$ 900	\$ 900
8259	Deferred Compensation	\$ 4,925	\$ 2,496	\$ 10,379	\$ 10,400	\$ 11,129
8271	Section 125 - Health Insurance	\$ 4,064	\$ 8,622	\$ 6,295	\$ 6,308	\$ 6,764
8281	Other Post Employment Benefits	\$ 5,339	\$ 5,714	\$ 6,305	\$ 6,049	\$ 6,786
8285	Worker's Compensation	\$ 2,368	\$ 4,968	\$ 2,606	\$ 3,317	\$ 6,405
<b>Personnel Total</b>		<b>\$ 106,981</b>	<b>\$ 125,863</b>	<b>\$ 143,524</b>	<b>\$ 142,723</b>	<b>\$ 161,057</b>
<b>Supplies &amp; Services</b>						
<b>Supplies &amp; Services Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 16,640	\$ 16,044	\$ 15,990	\$ 15,990	\$ 7,563
8309	Building Maintenance Charge	\$ 4,240	\$ 4,087	\$ 4,302	\$ 4,302	\$ 4,459
8310	Administrative Support Charge	\$ 7,884	\$ 8,020	\$ -	\$ -	\$ 7,234
<b>Administrative &amp; Other Total</b>		<b>\$ 28,765</b>	<b>\$ 28,151</b>	<b>\$ 20,292</b>	<b>\$ 20,292</b>	<b>\$ 19,256</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 135,746</b>	<b>\$ 154,014</b>	<b>\$ 163,816</b>	<b>\$ 163,014</b>	<b>\$ 180,312</b>
<b>Total FTEs</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

Fund 229, Red Light Camera

Department:

Police

Division 601-Red Light, Red Light

Division:

Red Light

## MISSION

Provide the community with a safe environment with special projects  
through:

- Red light photo enforcement

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 30,953	\$ 32,008	\$ -	\$ -	\$ -
8103	Temporary Part time	\$ -	\$ -	\$ 35,395	\$ 35,395	\$ 35,395
8211	PERS Retirement	\$ 9,754	\$ 9,702	\$ -	\$ -	\$ -
8221	FICA Social Security	\$ -	\$ -	\$ 2,195	\$ 2,401	\$ 2,194
8231	Health Insurance	\$ 1,691	\$ 58	\$ -	\$ -	\$ -
8232	Medicare Social Security	\$ 461	\$ 480	\$ -	\$ 513	\$ 513
8233	Life & Disability Insurance	\$ 256	\$ 172	\$ -	\$ -	\$ -
8241	Dental Insurance	\$ 228	\$ 241	\$ -	\$ -	\$ -
8242	Vision Insurance	\$ 68	\$ 68	\$ -	\$ -	\$ -
8251	Uniform Allowance	\$ 255	\$ 270	\$ -	\$ -	\$ -
8259	Deferred Compensation	\$ 308	\$ -	\$ -	\$ -	\$ -
8271	Section 125 - Health Insurance	\$ 2,582	\$ 4,814	\$ -	\$ -	\$ -
8281	Other Post Employment Benefits	\$ 2,357	\$ 2,394	\$ -	\$ 2,715	\$ -
8285	Worker's Compensation	\$ 1,183	\$ 2,260	\$ -	\$ 2,563	\$ 2,563
<b>Personnel Total</b>		\$ 50,097	\$ 52,467	\$ 37,590	\$ 43,587	\$ 40,666
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ -	\$ 11,740	\$ 140,880	\$ 140,880	\$ 141,600
8610	General Supplies	\$ 6,792	\$ 489	\$ -	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		\$ 6,792	\$ 12,229	\$ 140,880	\$ 140,880	\$ 141,600
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 2,239	\$ 2,242	\$ -	\$ -	\$ -
8309	Building Maintenance Charge	\$ 1,272	\$ 1,226	\$ -	\$ -	\$ -
8310	Administrative Support Charge	\$ 1,568	\$ 1,530	\$ -	\$ -	\$ 1,494
<b>Administrative &amp; Other Total</b>		\$ 5,079	\$ 4,999	\$ -	\$ -	\$ 1,494
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 61,968	\$ 69,695	\$ 178,470	\$ 184,467	\$ 183,760
<b>Total FTEs</b>		0.30	0.30	-	-	-

Division 601-Red Light, Red Light  
Fund 229 Red Light Camera

Red Light  
Department: Police

### Notes

<b>Account</b>	<b>Account Description</b>	<b>Proposed FY2012</b>
8103	Temporary Part time	Part-time Police Officer to administer the red light camera system.
8351	Other Professional/Technical	Contract for red light camera system-Redflex. Also includes electricity of system operation.

Fund 231, Street Maintenance (Gas Tax)

Department:

Public Works

Division 701-Streets, Street Project Management

Division:

Street Project Management

## MISSION

Manage the City's transportation infrastructure in a cost effective way to ensure the mobility and safety of the community through:

- Evaluating existing infrastructure conditions
- Developing strategies to determine cost effective and integrated approaches to implement capital projects
- Designing capital improvement projects
- Managing the construction of capital improvement projects
- Analyzing the effectiveness of newly constructed infrastructure

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 113,111	\$ 107,188	\$ 109,305	\$ 133,026	\$ 168,512
8103	Temporary Part time	\$ 708	\$ 16,798	\$ 2,519	\$ 1,994	\$ -
8114	Acting Pay	\$ 1	\$ 424	\$ -	\$ 2,005	\$ -
8119	Separation Pay	\$ -	\$ 491	\$ -	\$ 199	\$ -
8211	PERS Retirement	\$ 14,836	\$ 20,083	\$ 14,334	\$ 11,838	\$ 23,536
8221	FICA Social Security	\$ 44	\$ -	\$ 156	\$ 116	\$ -
8231	Health Insurance	\$ 4,561	\$ 160	\$ 179	\$ 106	\$ 173
8232	Medicare Social Security	\$ 1,760	\$ 2,389	\$ 1,881	\$ 1,398	\$ 2,893
8233	Life & Disability Insurance	\$ 2,159	\$ 970	\$ 1,283	\$ 530	\$ 1,526
8241	Dental Insurance	\$ 1,014	\$ 1,237	\$ 1,197	\$ 469	\$ 1,036
8242	Vision Insurance	\$ 310	\$ 312	\$ 270	\$ 139	\$ 378
8253	Auto Allowance	\$ 200	\$ 750	\$ 300	\$ 150	\$ 600
8259	Deferred Compensation	\$ 4,098	\$ 7,176	\$ 6,096	\$ 2,388	\$ 6,120
8271	Section 125 - Health Insurance	\$ 7,874	\$ 12,582	\$ 14,356	\$ 8,702	\$ 24,865
8281	Other Post Employment Benefits	\$ 7,486	\$ 8,462	\$ 8,384	\$ 6,980	\$ 12,925
8285	Worker's Compensation	\$ 1,816	\$ 4,475	\$ 3,214	\$ 2,584	\$ 5,100
<b>Personnel Total</b>		<b>\$ 159,978</b>	<b>\$ 183,496</b>	<b>\$ 163,473</b>	<b>\$ 172,628</b>	<b>\$ 247,663</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 520	\$ -	\$ -	\$ -	\$ 30,000
8359	Computer Software Licenses	\$ 612	\$ 199	\$ 1,000	\$ 1,500	\$ 1,000
8430	Repair & Maintenance Service	\$ 123	\$ 295	\$ 150	\$ 31	\$ -
8442	Equipment Rentals	\$ 1,598	\$ 1,468	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 5,183	\$ 2,417	\$ 3,200	\$ 2,079	\$ 5,000
8532	Telephone	\$ 9,197	\$ 8,935	\$ 9,000	\$ 5,404	\$ 9,000
8550	Printing & Binding	\$ 495	\$ 234	\$ 200	\$ -	\$ -
8580	Travel & Training	\$ 2,507	\$ 387	\$ 300	\$ 151	\$ 1,300
8591	Memberships & Dues	\$ 377	\$ 760	\$ 1,700	\$ 697	\$ 1,500
8599	Miscellaneous	\$ 102	\$ 1,513	\$ 2,000	\$ 45	\$ 1,700
8610	General Supplies	\$ 3,346	\$ 2,651	\$ 3,000	\$ 731	\$ 5,000
8612	Small Tools	\$ -	\$ -	\$ -	\$ -	\$ 500
8639	Fuel	\$ 513	\$ 304	\$ 350	\$ 237	\$ 500
8641	Repair & Maintenance Supplies	\$ -	\$ -	\$ -	\$ -	\$ 250
8680	Books/Manuals/Subscriptions	\$ 681	\$ 146	\$ 250	\$ 100	\$ -
<b>Supplies &amp; Services Total</b>		<b>\$ 25,252</b>	<b>\$ 19,307</b>	<b>\$ 21,150</b>	<b>\$ 10,975</b>	<b>\$ 55,750</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 7,370	\$ 7,243	\$ 3,825	\$ 2,550	\$ 2,006
8308	Computer Usage Charge	\$ 13,305	\$ 12,417	\$ 14,199	\$ 9,466	\$ 18,954
8309	Building Maintenance Charge	\$ 4,286	\$ 4,016	\$ 3,754	\$ 2,502	\$ 5,555
8310	Administrative Support Charge	\$ 40,993	\$ 43,213	\$ 36,119	\$ 24,079	\$ 59,823
<b>Administrative &amp; Other Total</b>		<b>\$ 65,955</b>	<b>\$ 66,889</b>	<b>\$ 57,896</b>	<b>\$ 38,597</b>	<b>\$ 86,338</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 251,185</b>	<b>\$ 269,691</b>	<b>\$ 242,520</b>	<b>\$ 222,198</b>	<b>\$ 389,751</b>
<b>Total FTEs</b>		<b>1.20</b>	<b>1.20</b>	<b>1.20</b>	<b>1.60</b>	<b>1.60</b>

**Notes**

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Traffic Engineering Consultant
8359	Computer Software Licenses	QuickNet software for Traffic Signal and Safety.
8531	Postage/Delivery Services	Parking and Traffic Safety notification mailings.
8580	Travel & Training	Federal Aid CIP training.
8591	Memberships & Dues	<ol style="list-style-type: none"> <li>1. Calif. Board of Professional Engineers for Assist. Civil Engineer (\$275).</li> <li>2. Civil Engineering Licenses for New Director and New City Engineer (\$300).</li> <li>3. Two memberships to the American Society of Civil Engineers (\$500).</li> <li>4. Institute of Transportation Engineering (ITE) membership (\$130)</li> </ol>

Fund 231, Street Maintenance (Gas Tax)

Department:

Public Works

Division 750, Street Maintenance Center

Division:

Street Maintenance Center

## MISSION

Protect and extend the life of the roadway infrastructure and promote safe and efficient transportation through:

- Maintaining and repairing streets, curbs and gutters
- Periodically reviewing and evaluating the pavement condition
- Maintaining and repairing streetlights

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 184,423	\$ 210,875	\$ 239,275	\$ 197,217	\$ 258,500
8103	Temporary Part time	\$ 18,058	\$ -	\$ 5,070	\$ 5,070	\$ 6,760
8111	Overtime-Scheduled	\$ 1,918	\$ 2,507	\$ 3,000	\$ 1,500	\$ 2,000
8119	Separation Pay	\$ 4,083	\$ 245	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 24,313	\$ 27,722	\$ 31,379	\$ 26,213	\$ 36,105
8221	FICA Social Security	\$ -	\$ -	\$ 314	\$ 245	\$ 419
8231	Health Insurance	\$ 15,526	\$ 537	\$ 682	\$ 561	\$ 480
8232	Medicare Social Security	\$ 2,155	\$ 2,389	\$ 3,383	\$ 1,350	\$ 3,517
8233	Life & Disability Insurance	\$ 4,049	\$ 2,489	\$ 2,882	\$ 2,475	\$ 2,985
8241	Dental Insurance	\$ 2,483	\$ 2,718	\$ 4,251	\$ 3,872	\$ 3,928
8242	Vision Insurance	\$ 738	\$ 728	\$ 885	\$ 725	\$ 885
8253	Auto Allowance	\$ 675	\$ 75	\$ 150	\$ -	\$ 150
8259	Deferred Compensation	\$ 3,776	\$ 9,121	\$ 9,358	\$ 7,313	\$ 7,386
8271	Section 125 - Health Insurance	\$ 22,338	\$ 42,776	\$ 53,425	\$ 44,478	\$ 59,953
8281	Other Post Employment Benefits	\$ 14,248	\$ 15,586	\$ 19,130	\$ 15,101	\$ 19,827
8285	Worker's Compensation	\$ 6,838	\$ 15,829	\$ 18,779	\$ 15,662	\$ 20,525
<b>Personnel Total</b>		<b>\$ 305,624</b>	<b>\$ 333,597</b>	<b>\$ 391,962</b>	<b>\$ 321,779</b>	<b>\$ 423,419</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 80	\$ -	\$ 18,586	\$ 15,200	\$ 18,850
8411	Water	\$ -	\$ 639	\$ 500	\$ 1,000	\$ 1,000
8430	Repair & Maintenance Service	\$ 4,065	\$ 1,266	\$ 2,000	\$ 2,000	\$ 1,500
8442	Equipment Rentals	\$ 65,610	\$ 980	\$ 1,295	\$ 300	\$ 1,000
8522	Liability Insurance Charges	\$ 46,752	\$ 46,752	\$ 3,414	\$ 2,276	\$ 37,432
8530	Communications	\$ -	\$ 83	\$ 400	\$ -	\$ -
8532	Telephone	\$ 1,459	\$ 1,315	\$ 1,400	\$ 1,150	\$ 1,400
8580	Travel & Training	\$ 745	\$ 134	\$ 1,000	\$ 1,000	\$ 1,000
8591	Memberships & Dues	\$ 592	\$ 266	\$ 300	\$ 300	\$ 300
8599	Miscellaneous	\$ 422	\$ 245	\$ 600	\$ 350	\$ 300
8610	General Supplies	\$ 5,742	\$ 3,015	\$ 5,650	\$ 5,400	\$ 5,660
8612	Small Tools	\$ 4,840	\$ 3,774	\$ 2,500	\$ 2,500	\$ 2,500
8613	Safety Equipment	\$ 414	\$ 2,370	\$ 3,000	\$ 3,000	\$ 3,000
8632	Natural Gas & Electricity	\$ 92,079	\$ 102,131	\$ 97,650	\$ 88,100	\$ 95,000
8639	Fuel	\$ 8,319	\$ 6,982	\$ 8,000	\$ 7,800	\$ 8,600
8641	Repair & Maintenance Supplies	\$ 19	\$ -	\$ -	\$ -	\$ -
8642	Street Repair/Maint Supplies	\$ 84,784	\$ 75,422	\$ 104,000	\$ 104,000	\$ 104,000
<b>Supplies &amp; Services Total</b>		<b>\$ 315,923</b>	<b>\$ 245,375</b>	<b>\$ 250,295</b>	<b>\$ 234,376</b>	<b>\$ 281,542</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 89,042	\$ 87,503	\$ 58,366	\$ 58,366	\$ 54,464
8308	Computer Usage Charge	\$ 26,322	\$ 30,981	\$ 36,285	\$ 36,285	\$ 40,699
8309	Building Maintenance Charge	\$ 7,144	\$ 13,386	\$ 12,114	\$ 12,134	\$ 12,326
8310	Administrative Support Charge	\$ 30,092	\$ 44,361	\$ 43,511	\$ 43,511	\$ 48,133
<b>Administrative &amp; Other Total</b>		<b>\$ 152,600</b>	<b>\$ 176,231</b>	<b>\$ 150,276</b>	<b>\$ 150,296</b>	<b>\$ 155,622</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 774,146</b>	<b>\$ 755,203</b>	<b>\$ 792,533</b>	<b>\$ 706,451</b>	<b>\$ 860,583</b>
<b>Total FTEs</b>		<b>4.00</b>	<b>4.00</b>	<b>3.55</b>	<b>3.55</b>	<b>3.55</b>

Division 750, Street Maintenance Center  
Fund 231 Street Maintenance (Gas Tax)

Street Maintenance Center  
Department: Public Works

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	\$13,846 for Annual C/CAG Congestion Management Program fee.
8430	Repair & Maintenance Service	Maintain capacity for emergency knockdowns.
8632	Natural Gas & Electricity	Electricity for street lights.
8642	Street Repair/Maint Supplies	Asphalt for permanent repairs on streets damages from potholes and severe alligator cracking. Concrete for curb and gutter repairs. Guardrail supplies and street light supplies.

Fund 231, Street Maintenance (Gas Tax)

Department:

Public Works

Division 751, Traffic Operations

Division:

Traffic Operations

## MISSION

Provide essential traffic control devices to ensure safe and reliable mobility to meet the community's needs through:

- Maintaining and repairing street striping and signage
- Maintaining and repairing traffic signals
- Installing, modifying and maintaining traffic calming devices
- Identifying and marking the location of City-owned underground utilities for construction

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 145,425	\$ 136,939	\$ 181,515	\$ 141,591	\$ 196,803
8111	Overtime-Scheduled	\$ 160	\$ -	\$ 1,600	\$ 1,600	\$ 1,600
8119	Separation Pay	\$ -	\$ 929	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 19,223	\$ 17,868	\$ 23,804	\$ 18,569	\$ 27,488
8231	Health Insurance	\$ 7,610	\$ 344	\$ 490	\$ 384	\$ 384
8232	Medicare Social Security	\$ 2,326	\$ 2,143	\$ 3,472	\$ 2,286	\$ 3,580
8233	Life & Disability Insurance	\$ 3,230	\$ 1,638	\$ 2,174	\$ 1,680	\$ 2,287
8241	Dental Insurance	\$ 2,193	\$ 2,135	\$ 2,906	\$ 1,991	\$ 2,401
8242	Vision Insurance	\$ 697	\$ 478	\$ 631	\$ 491	\$ 631
8253	Auto Allowance	\$ 75	\$ 75	\$ 150	\$ -	\$ 150
8259	Deferred Compensation	\$ 1,398	\$ 3,436	\$ 5,280	\$ 4,209	\$ 4,302
8271	Section 125 - Health Insurance	\$ 23,525	\$ 28,678	\$ 39,947	\$ 31,418	\$ 44,190
8281	Other Post Employment Benefits	\$ 11,521	\$ 10,211	\$ 14,776	\$ 10,356	\$ 15,095
8285	Worker's Compensation	\$ 6,172	\$ 10,991	\$ 14,670	\$ 10,886	\$ 15,631
<b>Personnel Total</b>		<b>\$ 223,556</b>	<b>\$ 215,864</b>	<b>\$ 291,415</b>	<b>\$ 225,459</b>	<b>\$ 314,542</b>
<b>Supplies &amp; Services</b>						
8430	Repair & Maintenance Service	\$ 78,921	\$ 35,564	\$ 78,650	\$ 90,000	\$ 80,000
8532	Telephone	\$ 1,669	\$ 1,129	\$ 1,200	\$ 1,200	\$ 1,200
8580	Travel & Training	\$ 7	\$ -	\$ 500	\$ 500	\$ 500
8591	Memberships & Dues	\$ 133	\$ 194	\$ 250	\$ 250	\$ 250
8610	General Supplies	\$ 4,443	\$ 1,059	\$ 2,050	\$ 2,050	\$ 2,050
8612	Small Tools	\$ 874	\$ 614	\$ 1,500	\$ 1,500	\$ 1,500
8639	Fuel	\$ 3,510	\$ 3,711	\$ 4,000	\$ 3,500	\$ 4,000
8641	Repair & Maintenance Supplies	\$ 13,990	\$ 16,790	\$ 22,250	\$ 45,000	\$ 30,000
<b>Supplies &amp; Services Total</b>		<b>\$ 103,346</b>	<b>\$ 59,060</b>	<b>\$ 110,400</b>	<b>\$ 144,000</b>	<b>\$ 119,500</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 16,824	\$ 16,533	\$ 9,739	\$ 9,739	\$ 9,464
8308	Computer Usage Charge	\$ 7,226	\$ 6,734	\$ 7,328	\$ 7,328	\$ 8,647
8309	Building Maintenance Charge	\$ 7,501	\$ 7,027	\$ 8,701	\$ 8,701	\$ 8,854
8310	Administrative Support Charge	\$ 34,425	\$ 35,602	\$ 35,102	\$ 35,102	\$ 30,576
<b>Administrative &amp; Other Total</b>		<b>\$ 65,975</b>	<b>\$ 65,896</b>	<b>\$ 60,871</b>	<b>\$ 60,871</b>	<b>\$ 57,540</b>
<b>Capital Outlay</b>						
9040	Machinery & Equipment	\$ 24,212	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 24,212</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 417,089</b>	<b>\$ 340,820</b>	<b>\$ 462,686</b>	<b>\$ 430,330</b>	<b>\$ 491,583</b>
<b>Total FTEs</b>		<b>2.10</b>	<b>2.10</b>	<b>2.55</b>	<b>2.55</b>	<b>2.55</b>

**Notes**

<b>Account</b>	<b>Account Description</b>	<b>Proposed FY2012</b>
8430	Repair & Maintenance Service	Traffic signal maintenance and repairs from San Mateo County, State of California and City of San Mateo. Thermoplastic roadway striping used to replace existing worn (painted) striping. Extends the life of roadway striping from one year (paint) to 6-8 years.
8641	Repair & Maintenance Supplies	Materials for new street sign retro-reflectability requirement, per State of California.

<b>Fund 234, Street Improvements (Measure A/Grants)</b>	<b>Department:</b>	<b>Public Works</b>
<b>Division 730-Street Capital, Street Improvements (Measure A/Grants)</b>	<b>Division:</b>	<b>et Improvements (Measure A/Grants)</b>

**MISSION**

Manage the City's transportation infrastructure in a cost effective way to ensure the mobility and safety of the community through:

- Managing the construction of capital improvement projects
- Designing capital improvement projects
- Managing the construction of capital improvement projects

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8103	Temporary Part time	\$ 11,475	\$ 780	\$ -	\$ -	\$ -
8221	FICA Social Security	\$ 1,004	\$ 48	\$ -	\$ -	\$ -
8232	Medicare Social Security	\$ 235	\$ 11	\$ -	\$ -	\$ -
8281	Other Post Employment Benefits	\$ 391	\$ 60	\$ -	\$ -	\$ -
8285	Worker's Compensation	\$ -	\$ 25	\$ -	\$ -	\$ -
<b>Personnel Total</b>		<b>\$ 13,105</b>	<b>\$ 924</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Supplies &amp; Services</b>						
8331	Engineering/Architectural	\$ -	\$ 22,251	\$ -	\$ -	\$ -
8351	Other Professional/Technical	\$ -	\$ 65,884	\$ -	\$ -	\$ -
8368	City Project Management	\$ 165,295	\$ 285,156	\$ 285,000	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		<b>\$ 165,295</b>	<b>\$ 373,291</b>	<b>\$ 285,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 19,185	\$ 22,121	\$ 77,304	\$ 77,304	\$ 35,895
<b>Administrative &amp; Other Total</b>		<b>\$ 19,185</b>	<b>\$ 22,121</b>	<b>\$ 77,304</b>	<b>\$ 77,304</b>	<b>\$ 35,895</b>
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ 665,510	\$ 710,150	\$ 1,037,733	\$ 815,884	\$ 1,232,733
<b>Capital Outlay Total</b>		<b>\$ 665,510</b>	<b>\$ 710,150</b>	<b>\$ 1,037,733</b>	<b>\$ 815,884</b>	<b>\$ 1,232,733</b>
<b>Total Expenditures</b>		<b>\$ 863,095</b>	<b>\$ 1,106,486</b>	<b>\$ 1,400,037</b>	<b>\$ 893,188</b>	<b>\$ 1,268,628</b>
<b>Total FTEs</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Fund 250, Redevelopment</b>	<b>Department: Community Development</b>
<b>Division 113, Redevelopment Administration</b>	<b>Division: Redevelopment Administration</b>

**MISSION**

To encourage and provide support for physical redevelopment of blighted properties within the Redevelopment Area through:

- Provision of programs that encourage private redevelopment of the Project Area through new commercial/residential construction or rehabilitation
- Acquisition of property to assemble adequate sized parcels for development in accordance with the Community Development Plan
- Preparing and Implementing Village District Zoning Regulations to encourage redevelopment of property within the downtown business corridor
- Support for the Economic Development Target Site Strategy, including both existing and future identified target sites

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 161,702	\$ 164,365	\$ 298,754	\$ 273,608	\$ 311,943
8111	Overtime-Scheduled	\$ 39	\$ 191	\$ 12,426	\$ 6,657	\$ 12,736
8114	Acting Pay	\$ -	\$ 814	\$ -	\$ -	\$ -
8119	Separation Pay	\$ -	\$ 8,493	\$ -	\$ 519	\$ -
8211	PERS Retirement	\$ 20,963	\$ 21,482	\$ 58,677	\$ 55,073	\$ 67,319
8231	Health Insurance	\$ 4,615	\$ 235	\$ 259	\$ 258	\$ 278
8232	Medicare Social Security	\$ 2,474	\$ 2,534	\$ 5,012	\$ 4,559	\$ 5,505
8233	Life & Disability Insurance	\$ 2,008	\$ 1,272	\$ 3,488	\$ 1,785	\$ 1,912
8241	Dental Insurance	\$ 1,165	\$ 1,507	\$ 3,593	\$ 3,342	\$ 3,823
8242	Vision Insurance	\$ 367	\$ 351	\$ 607	\$ 572	\$ 614
8251	Uniform Allowance	\$ -	\$ -	\$ 900	\$ 900	\$ 900
8253	Auto Allowance	\$ 1,450	\$ 1,550	\$ 7,400	\$ 6,132	\$ 2,100
8259	Deferred Compensation	\$ 4,580	\$ 5,386	\$ 22,874	\$ 23,694	\$ 28,279
8271	Section 125 - Health Insurance	\$ 8,116	\$ 18,556	\$ 20,574	\$ 21,101	\$ 26,726
8281	Other Post Employment Benefits	\$ 11,974	\$ 12,395	\$ 22,914	\$ 20,519	\$ 23,926
8285	Worker's Compensation	\$ 1,903	\$ 3,889	\$ 13,073	\$ 11,097	\$ 12,516
<b>Personnel Total</b>		<b>\$ 221,354</b>	<b>\$ 243,021</b>	<b>\$ 470,552</b>	<b>\$ 429,816</b>	<b>\$ 498,578</b>
<b>Supplies &amp; Services</b>						
8323	Legal-Redevelopment	\$ 510	\$ 13,173	\$ 15,000	\$ 28,000	\$ 25,000
8341	Other Professional/Planning	\$ 28,458	\$ 19,149	\$ -	\$ -	\$ -
8349	Graffiti Abatement	\$ 3,591	\$ 822	\$ -	\$ 1,050	\$ 1,000
8351	Other Professional/Technical	\$ 39,814	\$ 2,051	\$ 35,000	\$ 3,000	\$ 10,000
8355	Economic Develop/Marketing	\$ 45,954	\$ 266	\$ -	\$ 150	\$ 5,000
8430	Repair & Maintenance Service	\$ -	\$ -	\$ 2,000	\$ 2,400	\$ 2,400
8531	Postage/Delivery Services	\$ 650	\$ 215	\$ 300	\$ 800	\$ 750
8532	Telephone	\$ 2,737	\$ 2,509	\$ 2,625	\$ 2,650	\$ 2,750
8550	Printing & Binding	\$ -	\$ -	\$ 500	\$ -	\$ -
8580	Travel & Training	\$ 35	\$ 5	\$ -	\$ -	\$ 1,000
8591	Memberships & Dues	\$ 4,220	\$ 4,648	\$ 6,500	\$ 5,300	\$ 5,000
8599	Miscellaneous	\$ 2,539	\$ 1,274	\$ 1,750	\$ 2,250	\$ 2,500
8610	General Supplies	\$ 3	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		<b>\$ 128,511</b>	<b>\$ 44,112</b>	<b>\$ 63,675</b>	<b>\$ 45,600</b>	<b>\$ 55,400</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 3,739	\$ 3,674	\$ 2,479	\$ 2,479	\$ 2,194
8308	Computer Usage Charge	\$ 16,392	\$ 12,445	\$ 17,340	\$ 17,340	\$ 23,700
8309	Building Maintenance Charge	\$ 13,573	\$ 13,120	\$ 17,732	\$ 17,732	\$ 18,953
8310	Administrative Support Charge	\$ 203,136	\$ 202,666	\$ 104,274	\$ 104,274	\$ 95,105
<b>Administrative &amp; Other Total</b>		<b>\$ 236,839</b>	<b>\$ 231,905</b>	<b>\$ 141,825</b>	<b>\$ 141,825</b>	<b>\$ 139,952</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 586,704</b>	<b>\$ 519,038</b>	<b>\$ 676,051</b>	<b>\$ 617,241</b>	<b>\$ 693,930</b>
<b>Total FTEs</b>		<b>1.55</b>	<b>1.65</b>	<b>2.65</b>	<b>2.65</b>	<b>2.65</b>

### Notes

Account	Account Description	Proposed FY2012
8323	Legal-Redevelopment	For RDA Legal Consultation services: - Property Acquisition - Commercial Tenant/Lease Review - Target Site/UDA Consultation
8349	Graffiti Abatement	On-going Graffiti Abatement Program - reimbursement on case-by-case basis through Bemont PD
8351	Other Professional/Technical	Economic Development Consulting - \$5k Planning/Design Services (graphics) - \$5k
8355	Economic Develop/Marketing	Marketing Economic Development Target Sites
8430	Repair & Maintenance Service	Non-housing repair and maintenance, including train station elevator.
8580	Travel & Training	Annual CRA conference
8591	Memberships & Dues	CRA membership

<b>Fund 251, Low and Moderate Income Housing</b>	<b>Department:</b>	<b>Community Development</b>
<b>Division 901-RDA, Low &amp; Moderate Income Housing - Capital</b>	<b>Division:</b>	<b>Low &amp; Moderate Income Housing - Capital</b>

**MISSION**

To provide improvements and upgrades to Belmont's Low and Moderate Income through:

- Increased Home Ownership via Homebuyer Assistance Loans for income-eligible first-time homebuyers
- Zero-interest loans for physical improvements to both single and multi-family residential buildings
- Significant upgrades to Belmont's group housing facilities
- Provision of new Low and Moderate Income RDA-owned rental units

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8323	Legal-Redevelopment	\$ 26,051	\$ -	\$ -	\$ -	\$ -
8351	Other Professional/Technical	\$ 7,601	\$ 1,539	\$ -	\$ -	\$ -
8430	Repair & Maintenance Service	\$ 384	\$ 9,913	\$ -	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		\$ 34,037	\$ 11,452	\$ -	\$ -	\$ -
<b>Administrative &amp; Other</b>						
8304	Project Area Improvements	\$ -	\$ -	\$ -	\$ -	\$ 713,315
8310	Administrative Support Charge	\$ 13,581	\$ 15,418	\$ 63,253	\$ 63,253	\$ 24,303
<b>Administrative &amp; Other Total</b>		\$ 13,581	\$ 15,418	\$ 63,253	\$ 63,253	\$ 737,618
<b>Capital Outlay</b>						
9010	Land	\$ -	\$ 200,000	\$ -	\$ -	\$ -
9020	Building	\$ 2,114,386	\$ 1,880,358	\$ 818,000	\$ 972,878	\$ -
9030	Improvements Other Than Building	\$ 258	\$ 46,003	\$ 4,064,900	\$ 1,000,000	\$ -
<b>Capital Outlay Total</b>		\$ 2,114,644	\$ 2,126,362	\$ 4,882,900	\$ 1,972,878	\$ -
<b>Total Expenditures</b>		\$ 2,162,262	\$ 2,153,231	\$ 4,946,153	\$ 2,036,131	\$ 737,618
<b>Total FTEs</b>		-	-	-	-	-

Division 901-RDA, Low & Moderate Income Housing - Capital  
Fund 251 Low and Moderate Income Housing

Low & Moderate Income Housing - Capital  
Department: Community Development

### Notes

Account	Account Description	Proposed FY2012
8304	Project Area Improvements	Low and Moderate Income Housing projects authorized by the LMI Housing Reimbursement Agreement.

## MISSION

Preserve and expand residential opportunities consistent with State law, regional growth, special needs, and community character through:

- Preparing and implementing a State-certified Housing Element
- Maintain a high quality inventory of single- and multi-family residences for all income groups
- Promote home-ownership opportunities
- Supporting expanding the supply of affordable housing units
- Supporting the development of affordable housing with City-owned property

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 114,140	\$ 190,012	\$ 330,169	\$ 271,794	\$ 342,201
8102	Permanent Part time	\$ 17,554	\$ 27,313	\$ -	\$ -	\$ -
8103	Temporary Part time	\$ -	\$ 7,101	\$ 5,850	\$ 4,910	\$ 7,800
8111	Overtime-Scheduled	\$ 40	\$ 191	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 17,236	\$ 28,318	\$ 43,298	\$ 37,161	\$ 47,795
8221	FICA Social Security	\$ -	\$ 440	\$ 363	\$ 284	\$ 484
8231	Health Insurance	\$ 8,769	\$ 499	\$ 653	\$ 638	\$ 653
8232	Medicare Social Security	\$ 2,067	\$ 3,434	\$ 5,684	\$ 4,568	\$ 5,930
8233	Life & Disability Insurance	\$ 2,542	\$ 2,036	\$ 3,865	\$ 2,828	\$ 2,947
8241	Dental Insurance	\$ 1,194	\$ 1,812	\$ 2,651	\$ 2,544	\$ 2,802
8242	Vision Insurance	\$ 448	\$ 600	\$ 785	\$ 768	\$ 785
8253	Auto Allowance	\$ 413	\$ 990	\$ 1,200	\$ 975	\$ 1,200
8259	Deferred Compensation	\$ 2,005	\$ 17,024	\$ 19,509	\$ 18,629	\$ 18,996
8271	Section 125 - Health Insurance	\$ 9,543	\$ 25,404	\$ 42,301	\$ 35,364	\$ 39,987
8281	Other Post Employment Benefits	\$ 11,729	\$ 16,870	\$ 25,324	\$ 21,536	\$ 26,247
8285	Worker's Compensation	\$ 1,440	\$ 7,680	\$ 9,032	\$ 9,878	\$ 12,513
<b>Personnel Total</b>		<b>\$ 189,118</b>	<b>\$ 329,723</b>	<b>\$ 490,683</b>	<b>\$ 411,877</b>	<b>\$ 510,341</b>
<b>Supplies &amp; Services</b>						
8311	Property Tax Admin Fee	\$ 10,019	\$ 10,866	\$ 10,880	\$ 11,434	\$ 11,434
8313	RDA Pass Through to County	\$ 567,782	\$ 401,102	\$ 407,681	\$ 399,020	\$ 402,531
8323	Legal-Redevelopment	\$ -	\$ -	\$ 9,000	\$ -	\$ 2,500
8341	Other Professional/Planning	\$ 69,660	\$ 71,129	\$ 20,000	\$ -	\$ 5,000
8351	Other Professional/Technical	\$ 27,136	\$ 37,674	\$ 42,000	\$ 42,000	\$ 56,500
8354	Bond Issuance Costs	\$ -	\$ -	\$ 644,450	\$ -	\$ -
8411	Water	\$ 482	\$ 363	\$ 1,200	\$ 2,050	\$ 2,500
8420	HOA Dues	\$ -	\$ -	\$ 9,216	\$ 9,096	\$ 9,096
8430	Repair & Maintenance Service	\$ 16,507	\$ 17,545	\$ 20,000	\$ 15,400	\$ 14,000
8532	Telephone	\$ 946	\$ 866	\$ 1,000	\$ 1,250	\$ 1,250
8550	Printing & Binding	\$ -	\$ -	\$ 1,000	\$ 450	\$ 500
8580	Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 1,000
8589	Housing Project Subsidy Fee	\$ 146,520	\$ 146,520	\$ 146,520	\$ 146,520	\$ 146,520
8599	Miscellaneous	\$ 6,915	\$ 4,489	\$ 5,000	\$ 2,750	\$ 3,000
8610	General Supplies	\$ 1,316	\$ 1,290	\$ 1,500	\$ 1,110	\$ 1,200
8632	Natural Gas & Electricity	\$ 339	\$ 2,048	\$ 7,000	\$ 8,500	\$ 8,400
<b>Supplies &amp; Services Total</b>		<b>\$ 847,622</b>	<b>\$ 693,691</b>	<b>\$ 1,326,447</b>	<b>\$ 637,580</b>	<b>\$ 665,431</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 1,068	\$ 1,050	\$ 708	\$ 708	\$ 627
8308	Computer Usage Charge	\$ 12,757	\$ 18,161	\$ 19,286	\$ 19,286	\$ 26,117
8309	Building Maintenance Charge	\$ 12,958	\$ 17,629	\$ 20,767	\$ 20,767	\$ 22,260
8310	Administrative Support Charge	\$ 31,281	\$ 55,379	\$ 44,189	\$ 44,189	\$ 45,202
9314	Principal-1996 Low & Moderate Housing	\$ 165,000	\$ 180,000	\$ 1,685,000	\$ 190,000	\$ 205,000
9364	Interest-1996 Low & Moderate Housing	\$ 149,618	\$ 136,592	\$ 122,625	\$ 122,625	\$ 107,714
<b>Administrative &amp; Other Total</b>		<b>\$ 372,681</b>	<b>\$ 408,811</b>	<b>\$ 1,892,575</b>	<b>\$ 397,575</b>	<b>\$ 406,920</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>				
<b>Total Expenditures</b>		<b>\$ 1,409,421</b>	<b>\$ 1,432,226</b>	<b>\$ 3,709,704</b>	<b>\$ 1,447,032</b>	<b>\$ 1,582,692</b>
<b>Total FTEs</b>		<b>1.40</b>	<b>2.93</b>	<b>3.40</b>	<b>3.40</b>	<b>3.40</b>

**Notes**

Account	Account Description	Proposed FY2012
8101	Regular Salaries	In the past two years the City has been acquiring housing units at various locations. These include condominiums and mixed use occupancies. In addition, the City owns three single unit dwellings that are rented to either individuals or groups. The Building Division has performed pre-sale inspections and acted as project managers for the various repairs and improvements needed for the recently acquired units, and supervised maintenance at the three single unit dwellings. These functions are outside of the normal regulatory duties of the Building Division, but aligned with their expertise. A Police Officer is temporarily included until 2012 through the restructuring of beats, RDA can renew the program is determined to be beneficial.
8311	Property Tax Admin Fee	20% of County administrative expense is allocated to Low & Moderate Income Housing
8313	RDA Pass Through to County	20% of Total County Pass-through is accounted in the Low & Moderate Income Fund and the remainder is in 841-4637. Estimated increase based on San Mateo County's Assessed Value.
8323	Legal-Redevelopment	Legal support needed to assist RDA Board in addressing LMI priorities, including updating/creating new housing programs per the 2007-2014 Housing Element, and reviewing lease agreements.
8341	Other Professional/Planning	For Consultant Services/Planning for General Plan Update Project
8342	Planning-Applicants	For Contract Planning/Housing Services - Fee Supported
8351	Other Professional/Technical	Contracts with housing service providers: HIP Housing - \$15k, Shelter Network - \$10k CALL Primrose Center - \$2k  \$5,000 for Annual C/CAG Countywide Housing Element Update and participation in potential Countywide Housing Nexus Study.  \$24,500 for PSA with Whitley Property Management for residential property management.
8354	Bond Issuance Costs	Costs associated with refinancing existing bonds and reissuing new bonds for Housing.
8411	Water	Water service for existing, recently acquired, and newly operating LMI properties.
8430	Repair & Maintenance Service	503 Crestview - \$2k misc. 730 El Camino - \$4,500 misc. and elevator maintenance 875 O'Neill and various LMI properties on El Camino - \$3,600 for gardening service/site upkeep. Other LMI properties - \$3,400 misc. Contingency - \$500
8550	Printing & Binding	Printed materials for Housing Assistance Programs.
8580	Travel & Training	Affordable housing training; LMI Housing Conference
8589	Housing Project Subsidy Fee	Low Income Housing Subsidy - Belmont Vista.

**Notes**

Account	Account Description	Proposed FY2012
8632	Natural Gas & Electricity	Account includes existing properties, recent acquisitions, and newly operating buildings using an average of the past year's usage amounts where possible.  PG&E 30 Oxford - \$2,000 300 Davey Glen #3507 - \$650 400 Davey Glen #4606 Davey Glen - \$650 870 ECR - \$150* 1000 O'Neill #1, #2, and main building - \$4,250**  Comcast 870 ECR- \$690*  *July through Sept. 2011 only. **Units occupied beginning April 2011.

<b>Fund 308, General Facilities</b>	<b>Department:</b>	<b>Parks &amp; Recreation</b>
<b>Division 802, General Facilities Improvement</b>	<b>Division:</b>	<b>General Facilities Improvement</b>

**MISSION**

Provide minor improvements to the City's facilities

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8430	Repair & Maintenance Service	\$ -	\$ 18,000	\$ -	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		\$ -	\$ 18,000	\$ -	\$ -	\$ -
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ -	\$ -	\$ 3,174	\$ 3,174	\$ 13,629
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ 3,174	\$ 3,174	\$ 13,629
<b>Capital Outlay</b>						
9020	Building	\$ 49,453	\$ 1,893	\$ -	\$ -	\$ -
9030	Improvements Other Than Building	\$ -	\$ 10,024	\$ 257,800	\$ 188,600	\$ 44,850
<b>Capital Outlay Total</b>		\$ 49,453	\$ 11,918	\$ 257,800	\$ 188,600	\$ 44,850
<b>Total Expenditures</b>		\$ 49,453	\$ 29,918	\$ 260,974	\$ 191,774	\$ 58,479
<b>Total FTEs</b>		-	-	-	-	-

<b>Fund 312, Comcast PEG Fund</b>	<b>Department:</b>	<b>Information Services</b>
<b>Division 303, Comcast PEG Capital</b>	<b>Division:</b>	<b>Comcast PEG Capital</b>

**MISSION**

To provide the ability for City Hall to broadcast events to Pen TV, our Public Education Government Channel

<b>Account</b>	<b>Account Description</b>	<b>Actual FY2009</b>	<b>Actual FY2010</b>	<b>Budget FY2011</b>	<b>Estimated FY2011</b>	<b>Proposed FY2012</b>
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ -	\$ -	\$ 28,000	\$ 12,000	\$ 12,600
<b>Supplies &amp; Services Total</b>		\$ -	\$ -	\$ 28,000	\$ 12,000	\$ 12,600
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay</b>						
9040	Machinery & Equipment	\$ 5,926	\$ 1,533	\$ 126,000	\$ 8,551	\$ 117,449
<b>Capital Outlay Total</b>		\$ 5,926	\$ 1,533	\$ 126,000	\$ 8,551	\$ 117,449
<b>Total Expenditures</b>		\$ 5,926	\$ 1,533	\$ 154,000	\$ 20,551	\$ 130,049
<b>Total FTEs</b>		-	-	-	-	-

Division 303, Comcast PEG Capital  
Fund 312 Comcast PEG Fund

Comcast PEG Capital  
Department: Information Services

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Video of City Council Meetings
9040	Machinery & Equipment	In-House Comcast INET equipment, Pen TV equipment, additional Council Chambers TV equipment for the AV center.

<b>Fund 334, Hwy 101 Bike/Pedestrian Bridge</b>	<b>Department:</b>	<b>Public Works</b>
<b>Division 703, Hwy 101 Bike/Pedestrian Bridge</b>	<b>Division:</b>	<b>Hwy 101 Bike/Pedestrian Bridge</b>

**MISSION**

To account for the Highway 101 Bike/Pedestrian Bridge project

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8331	Engineering/Architectural	\$ -	\$ 912	\$ -	\$ -	\$ -
8368	City Project Management	\$ -	\$ -	\$ 262,000	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		\$ -	\$ 912	\$ 262,000	\$ -	\$ -
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ -	\$ -	\$ 20,299	\$ 20,299	\$ 235,242
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ 20,299	\$ 20,299	\$ 235,242
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ -	\$ 1,300,951	\$ 8,125,912	\$ 6,330,000	\$ 1,775,500
<b>Capital Outlay Total</b>		\$ -	\$ 1,300,951	\$ 8,125,912	\$ 6,330,000	\$ 1,775,500
<b>Total Expenditures</b>		\$ -	\$ 1,301,863	\$ 8,408,211	\$ 6,350,299	\$ 2,010,742
<b>Total FTEs</b>		-	-	-	-	-

Fund 341, Planned Park

Department:

Parks &amp; Recreation

Division 810, Park Improvement Projects

Division:

Park Improvement Projects

## MISSION

Capitol outlay projects to provide recreational opportunities to the community through:

- Newly construct, improve or rehabilitate city parks and playgrounds
- Acquisition of lands to further provide recreational opportunities
- Improvements or rehabilitation to recreational facilities
- Improvements to the city's Open Space areas

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8331	Engineering/Architectural	\$ -	\$ 3,535	\$ -	\$ -	\$ -
8351	Other Professional/Technical	\$ 12,715	\$ 14,712	\$ -	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		\$ 12,715	\$ 18,247	\$ -	\$ -	\$ -
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 3,690	\$ 3,992	\$ 5,456	\$ 5,456	\$ 29,564
<b>Administrative &amp; Other Total</b>		\$ 3,690	\$ 3,992	\$ 5,456	\$ 5,456	\$ 29,564
<b>Capital Outlay</b>						
9010	Land	\$ 3,700	\$ -	\$ -	\$ -	\$ -
9030	Improvements Other Than Building	\$ 32,278	\$ 67,253	\$ 685,000	\$ 450,280	\$ 249,000
<b>Capital Outlay Total</b>		\$ 35,978	\$ 67,253	\$ 685,000	\$ 450,280	\$ 249,000
<b>Total Expenditures</b>		\$ 52,383	\$ 89,492	\$ 690,456	\$ 455,736	\$ 278,564
<b>Total FTEs</b>		-	-	-	-	-

Fund 351, RDA Capital

Department:

Community Development

Division 112-RDA, RDA Capital Projects

Division:

RDA Capital Projects

## MISSION

To provide infrastructure and public facility improvements that would create safe vehicular and pedestrian access and circulation, adequate utilities, safe and through:

- Funding of public right-of-way upgrades such as street rehabilitation, undergrounding of utility lines, and new streetscape amenities
- Upgrades and improvements to public facilities that are deteriorated or obsolete
- Provision of new public transit and bicycle/pedestrian infrastructure
- Support for the Economic Development Target Site Strategy

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ -	\$ -	\$ 25,000	\$ -	\$ -
8430	Repair & Maintenance Service	\$ -	\$ 45,970	\$ -	\$ -	\$ -
Supplies & Services Total		\$ -	\$ 45,970	\$ 25,000	\$ -	\$ -
<b>Administrative &amp; Other</b>						
8304	Project Area Improvements	\$ -	\$ -	\$ -	\$ -	\$ 3,014,238
8310	Administrative Support Charge	\$ 18,378	\$ 21,187	\$ 39,866	\$ 39,866	\$ 27,674
Administrative & Other Total		\$ 18,378	\$ 21,187	\$ 39,866	\$ 39,866	\$ 3,041,912
<b>Capital Outlay</b>						
9020	Building	\$ -	\$ 414	\$ -	\$ -	\$ -
9030	Improvements Other Than Building	\$ 652,576	\$ 425,979	\$ 4,222,000	\$ 170,785	\$ -
Capital Outlay Total		\$ 652,576	\$ 426,393	\$ 4,222,000	\$ 170,785	\$ -
Total Expenditures		\$ 670,954	\$ 493,550	\$ 4,286,866	\$ 210,651	\$ 3,041,912
Total FTEs		-	-	-	-	-

Division 112-RDA, RDA Capital Projects  
Fund 351 RDA Capital

RDA Capital Projects  
Department: Community Development

### Notes

Account	Account Description	Proposed FY2012
8304	Project Area Improvements	Funding for projects as authorized by the Capital Improvements Reimbursement Agreement.

<b>Fund 360, Project Area Improvements</b>	<b>Department:</b>	<b>Community Development</b>
<b>Division 112-City, Project Area Improvements</b>	<b>Division:</b>	<b>Project Area Improvements</b>

**MISSION**

To account for public improvements in the project area in accordance with the Public Improvements Reimbursement Agreement between the City and the Redevelopment Agency

<b>Account</b>	<b>Account Description</b>	<b>Actual FY2009</b>	<b>Actual FY2010</b>	<b>Budget FY2011</b>	<b>Estimated FY2011</b>	<b>Proposed FY2012</b>
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
<b>Supplies &amp; Services Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ -	\$ -	\$ -	\$ -	\$ 30,030
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ -	\$ -	\$ 30,030
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ -	\$ -	\$ -	\$ -	\$ 2,984,208
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ 2,984,208
<b>Total Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ 3,014,238
<b>Total FTEs</b>		-	-	-	-	-

<b>Fund 361, Project Area Housing</b>	<b>Department:</b>	<b>Community Development</b>
<b>Division 901-City, Project Area Housing Projects</b>	<b>Division:</b>	<b>Project Area Housing Projects</b>

**MISSION**

To account for housing public improvements in accordance with the Affordable Housing Reimbursement Agreement between the City and the Redevelopment Agency

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
<b>Supplies &amp; Services Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ -	\$ -	\$ -	\$ -	\$ 43,315
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ -	\$ -	\$ 43,315
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ -	\$ -	\$ -	\$ -	\$ 670,000
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ 670,000
<b>Total Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ 713,315
<b>Total FTEs</b>		-	-	-	-	-

<b>Fund 406, Library CFD Bond</b>	<b>Department:</b>	<b>Finance</b>
<b>Division 502 Library Bonds, Library Bond Debt Services</b>	<b>Division:</b>	<b>Library Bond Debt Services</b>

**MISSION**

To account for the Library special taxes legally restricted for the payment of principal and interest on long-term indebtedness generated by the Library Mello-Roos bonds sold in 2004

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8311	Property Tax Admin Fee	\$ -	\$ 10,047	\$ -	\$ 10,017	\$ 10,017
8351	Other Professional/Technical	\$ 22,603	\$ 27,449	\$ 31,350	\$ 28,000	\$ 28,000
<b>Supplies &amp; Services Total</b>		\$ 22,603	\$ 37,496	\$ 31,350	\$ 38,017	\$ 38,017
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 2,052	\$ 2,389	\$ 1,914	\$ 1,914	\$ 2,998
9306	Principal-Library Bond	\$ 180,000	\$ 190,000	\$ 200,000	\$ 200,000	\$ 210,000
9356	Interest-Library Bond	\$ 455,350	\$ 445,413	\$ 435,176	\$ 435,176	\$ 424,413
<b>Administrative &amp; Other Total</b>		\$ 637,402	\$ 637,801	\$ 637,090	\$ 637,090	\$ 637,411
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 660,005	\$ 675,298	\$ 668,440	\$ 675,107	\$ 675,428
<b>Total FTEs</b>		-	-	-	-	-

Division 502 Library Bonds, Library Bond Debt Services  
Fund 406 Library CFD Bond

Library Bond Debt Services  
Department: Finance

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	NBS - Library Debt Service Admin Fee & Continuing Disclosure Reporting.

Fund 450, Redevelopment Debt Service

Department:

Finance

Division 502 RDA Bonds, Redevelopment Bonds

Division:

Redevelopment Bonds

## MISSION

To account for property tax increment and the payments of principal and interest on the on the long term indebtedness generated by the Redevelopment Agency bonds, sold in 1999A and 1999B through:

- The City will maintain a Redevelopment Agency Debt Service Reserve Fund, which can only be used for bond payments

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8311	Property Tax Admin Fee	\$ 40,076	\$ 42,666	\$ 43,519	\$ 47,728	\$ 48,147
8313	RDA Pass Through to County	\$ 1,888,950	\$ 1,785,162	\$ 1,630,723	\$ 1,596,078	\$ 1,610,123
8351	Other Professional/Technical	\$ 10,909	\$ 8,245	\$ 5,600	\$ 6,700	\$ 7,000
8354	Bond Issuance Costs	\$ -	\$ -	\$ 628,779	\$ -	\$ -
8584	Net Revenue District & SB 211 Statute	\$ 2,253,197	\$ (83,539)	\$ 1,745,978	\$ 3,044,672	\$ 1,609,833
8588	ERAF Payments	\$ 477,238	\$ 1,842,930	\$ 477,238	\$ 477,238	\$ -
8599	Miscellaneous	\$ 12,261	\$ 13,324	\$ 13,325	\$ 13,500	\$ 13,625
<b>Supplies &amp; Services Total</b>		\$ 4,682,631	\$ 3,608,788	\$ 4,545,162	\$ 5,185,916	\$ 3,288,728
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 73,325	\$ 45,760	\$ 38,495	\$ 38,495	\$ 21,284
9315	Principal-1999A Redevelopment	\$ 540,000	\$ 570,000	\$ 600,000	\$ 600,000	\$ 625,000
9316	Principal-1999B Redevelopment	\$ 195,000	\$ 205,000	\$ 7,396,310	\$ 215,000	\$ 225,000
9365	Interest-1999-A Redevelopment	\$ 633,370	\$ 607,413	\$ 579,075	\$ 579,475	\$ 549,450
9366	Interest-1999-B Redevelopment	\$ 427,718	\$ 418,415	\$ 408,438	\$ 408,438	\$ 397,653
<b>Administrative &amp; Other Total</b>		\$ 1,869,413	\$ 1,846,588	\$ 9,022,317	\$ 1,841,407	\$ 1,818,386
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 6,552,043	\$ 5,455,375	\$ 13,567,479	\$ 7,027,323	\$ 5,107,114
<b>Total FTEs</b>		-	-	-	-	-

### Notes

Account	Account Description	Proposed FY2012
8313	RDA Pass Through to County	Amount is based on actual amount and increased by assessed valuation provided by San Mateo County.
8584	Net Revenue District & SB 211 Statutory Payments	These are pass through payments to the school districts. Amount represents 32% of net revenue.
8599	Miscellaneous	Fees for Mosquito Abatement

Fund 501, Sewer Enterprise-Operations

Department:

Public Works

Division 701-Sewer, Planning and Project Management

Division:

Planning and Project Management

## MISSION

Manage the City's sewer infrastructure in a cost effective way to ensure the health and safety of the community through:

- Evaluating existing infrastructure conditions
- Developing strategies to determine cost effective and integrated approaches to implement capital projects
- Designing capital improvement projects
- Managing the construction of capital improvement projects
- Analyzing the effectiveness of newly constructed infrastructure

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 209,509	\$ 207,411	\$ 218,195	\$ 198,416	\$ 228,790
8103	Temporary Part time	\$ 12,012	\$ 11,400	\$ 3,778	\$ 3,778	\$ -
8111	Overtime-Scheduled	\$ 821	\$ 490	\$ -	\$ 319	\$ -
8114	Acting Pay	\$ 2	\$ 424	\$ -	\$ 3,008	\$ -
8119	Separation Pay	\$ -	\$ 491	\$ -	\$ 299	\$ -
8211	PERS Retirement	\$ 27,902	\$ 25,557	\$ 28,614	\$ 26,249	\$ 31,955
8221	FICA Social Security	\$ 715	\$ 547	\$ 234	\$ 234	\$ -
8231	Health Insurance	\$ 4,224	\$ 136	\$ 208	\$ 312	\$ 173
8232	Medicare Social Security	\$ 3,675	\$ 3,344	\$ 3,789	\$ 3,369	\$ 3,977
8233	Life & Disability Insurance	\$ 4,428	\$ 1,997	\$ 2,558	\$ 1,770	\$ 2,306
8241	Dental Insurance	\$ 1,847	\$ 1,586	\$ 1,984	\$ 1,263	\$ 1,467
8242	Vision Insurance	\$ 702	\$ 525	\$ 574	\$ 449	\$ 563
8253	Auto Allowance	\$ 200	\$ 750	\$ 300	\$ 225	\$ 300
8259	Deferred Compensation	\$ 7,292	\$ 12,161	\$ 10,961	\$ 7,343	\$ 9,166
8271	Section 125 - Health Insurance	\$ 26,415	\$ 27,235	\$ 32,147	\$ 26,435	\$ 36,300
8281	Other Post Employment Benefits	\$ 15,818	\$ 13,866	\$ 16,736	\$ 15,338	\$ 17,548
8285	Worker's Compensation	\$ 4,180	\$ 7,072	\$ 7,683	\$ 7,064	\$ 8,157
<b>Personnel Total</b>		<b>\$ 319,742</b>	<b>\$ 314,992</b>	<b>\$ 327,758</b>	<b>\$ 295,867</b>	<b>\$ 340,703</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 990	\$ 345	\$ -	\$ -	\$ -
8359	Computer Software Licenses	\$ 612	\$ 800	\$ 3,500	\$ 1,774	\$ 3,500
8442	Equipment Rentals	\$ 1,481	\$ 1,468	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 17	\$ 12	\$ 50	\$ 50	\$ 50
8532	Telephone	\$ 7,144	\$ 6,479	\$ 6,500	\$ 6,500	\$ 6,500
8550	Printing & Binding	\$ 147	\$ 46	\$ 500	\$ 400	\$ 500
8580	Travel & Training	\$ 53	\$ 37	\$ -	\$ 1,000	\$ 1,200
8591	Memberships & Dues	\$ 1,839	\$ 2,361	\$ 3,000	\$ 3,000	\$ 3,000
8599	Miscellaneous	\$ 126	\$ 964	\$ 850	\$ 800	\$ 850
8610	General Supplies	\$ 612	\$ 1,414	\$ 900	\$ 900	\$ 900
8680	Books/Manuals/Subscriptions	\$ 110	\$ -	\$ 300	\$ 300	\$ 300
<b>Supplies &amp; Services Total</b>		<b>\$ 13,129</b>	<b>\$ 13,928</b>	<b>\$ 15,600</b>	<b>\$ 14,724</b>	<b>\$ 16,800</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 7,263	\$ 7,138	\$ 3,400	\$ 3,400	\$ 3,196
8308	Computer Usage Charge	\$ 20,665	\$ 19,282	\$ 21,060	\$ 21,060	\$ 26,006
8309	Building Maintenance Charge	\$ 8,751	\$ 8,199	\$ 7,848	\$ 7,848	\$ 8,159
8310	Administrative Support Charge	\$ 50,436	\$ 51,840	\$ 48,674	\$ 48,674	\$ 57,578
<b>Administrative &amp; Other Total</b>		<b>\$ 87,116</b>	<b>\$ 86,458</b>	<b>\$ 80,982</b>	<b>\$ 80,982</b>	<b>\$ 94,940</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 419,987</b>	<b>\$ 415,378</b>	<b>\$ 424,340</b>	<b>\$ 391,573</b>	<b>\$ 452,442</b>
<b>Total FTEs</b>		<b>2.45</b>	<b>2.45</b>	<b>2.45</b>	<b>2.35</b>	<b>2.35</b>

Division 701-Sewer, Planning and Project Management  
Fund 501 Sewer Enterprise-Operations

Planning and Project Management  
Department: Public Works

### Notes

Account	Account Description	Proposed FY2012
8359	Computer Software Licenses	Rising cost for computer software license, i.e., AutoCAD plus two additional licenses for calendar year.
8591	Memberships & Dues	BACWA and CASA annual memberships.

## MISSION

Provide a safe and reliable sewage collection system to ensure the health and safety of the community through:

- Maintaining the City's sewer lines and pump station
- Repairing the City's sewer lines and pump station
- Inspecting the City's sewer lines and pump stations
- Identifying and marking the location of sewer lines for construction
- Participating in the South Bayside Sewer Authority

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 438,102	\$ 423,870	\$ 480,714	\$ 454,664	\$ 516,719
8103	Temporary Part time	\$ -	\$ 2,015	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 6,398	\$ 3,713	\$ 6,906	\$ 3,000	\$ 4,500
8112	Standby Pay	\$ 63,336	\$ 56,519	\$ 65,000	\$ 62,500	\$ 65,000
8114	Acting Pay	\$ 2	\$ -	\$ -	\$ -	\$ -
8119	Separation Pay	\$ 1,021	\$ 1,099	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 60,970	\$ 55,902	\$ 63,041	\$ 59,715	\$ 72,170
8221	FICA Social Security	\$ -	\$ 125	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 22,024	\$ 1,019	\$ 1,171	\$ 1,236	\$ 1,085
8232	Medicare Social Security	\$ 7,662	\$ 7,346	\$ 9,128	\$ 8,246	\$ 10,242
8233	Life & Disability Insurance	\$ 10,205	\$ 5,238	\$ 5,768	\$ 5,607	\$ 5,780
8241	Dental Insurance	\$ 7,064	\$ 7,250	\$ 7,821	\$ 8,273	\$ 7,527
8242	Vision Insurance	\$ 2,450	\$ 1,728	\$ 1,734	\$ 1,826	\$ 1,745
8253	Auto Allowance	\$ 150	\$ 150	\$ 300	\$ -	\$ 300
8259	Deferred Compensation	\$ 15,653	\$ 19,586	\$ 23,117	\$ 22,664	\$ 23,175
8271	Section 125 - Health Insurance	\$ 71,244	\$ 87,876	\$ 98,944	\$ 104,799	\$ 108,450
8281	Other Post Employment Benefits	\$ 36,630	\$ 32,170	\$ 39,180	\$ 34,130	\$ 44,818
8285	Worker's Compensation	\$ 21,758	\$ 33,748	\$ 37,991	\$ 35,501	\$ 40,368
<b>Personnel Total</b>		<b>\$ 775,859</b>	<b>\$ 739,355</b>	<b>\$ 840,815</b>	<b>\$ 802,158</b>	<b>\$ 901,679</b>
<b>Supplies &amp; Services</b>						
8305	After Hours PD Dispatch	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
8311	Property Tax Admin Fee	\$ 38,826	\$ 21,436	\$ 21,361	\$ 21,456	\$ 21,456
8351	Other Professional/Technical	\$ 219,874	\$ 88,089	\$ 283,000	\$ 283,000	\$ 283,000
8359	Computer Software Licenses	\$ -	\$ 2,160	\$ 2,500	\$ 500	\$ 500
8411	Water	\$ 4,652	\$ 5,365	\$ 5,000	\$ 5,000	\$ 5,500
8417	Other Waste Water Treatment Fees	\$ 49,371	\$ 54,622	\$ 55,000	\$ 60,000	\$ 67,000
8418	S.B.S.A. Sewer Treatment	\$ 1,757,081	\$ 1,810,808	\$ 1,823,692	\$ 1,823,692	\$ 2,183,152
8419	Depreciation	\$ 257,726	\$ 245,355	\$ 260,000	\$ 260,000	\$ 260,000
8430	Repair & Maintenance Service	\$ 3,156	\$ 22,944	\$ 15,500	\$ 15,500	\$ 15,500
8441	Land/Building Rentals	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000
8442	Equipment Rentals	\$ 16,441	\$ 1,708	\$ -	\$ -	\$ -
8522	Liability Insurance Charges	\$ 244,638	\$ 244,638	\$ 339,335	\$ 339,335	\$ 103,713
8530	Communications	\$ 9,276	\$ 8,076	\$ 6,000	\$ 2,000	\$ 11,000
8532	Telephone	\$ 7,220	\$ 6,959	\$ 7,000	\$ 7,000	\$ 7,000
8580	Travel & Training	\$ 2,470	\$ 2,537	\$ 2,500	\$ 1,600	\$ 2,500
8590	Payments in Lieu of Tax	\$ 204,204	\$ 204,204	\$ 204,204	\$ 204,204	\$ 204,204
8591	Memberships & Dues	\$ 1,321	\$ 1,885	\$ 1,300	\$ 1,250	\$ 1,300
8599	Miscellaneous	\$ 2,354	\$ 1,944	\$ 2,500	\$ 800	\$ 1,500
8610	General Supplies	\$ 13,450	\$ 9,692	\$ 7,500	\$ 7,500	\$ 7,500
8612	Small Tools	\$ 29,926	\$ 13,063	\$ 12,000	\$ 12,000	\$ 12,000
8613	Safety Equipment	\$ 2,083	\$ 7,864	\$ 12,000	\$ 12,000	\$ 12,000
8632	Natural Gas & Electricity	\$ 29,892	\$ 35,918	\$ 38,000	\$ 39,700	\$ 43,750
8639	Fuel	\$ 12,590	\$ 13,456	\$ 13,000	\$ 13,150	\$ 14,500
8641	Repair & Maintenance Supplies	\$ 29,715	\$ 31,449	\$ 40,000	\$ 40,000	\$ 40,000
<b>Supplies &amp; Services Total</b>		<b>\$ 3,012,265</b>	<b>\$ 2,900,172</b>	<b>\$ 3,217,392</b>	<b>\$ 3,215,687</b>	<b>\$ 3,363,075</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 118,159	\$ 116,118	\$ 64,104	\$ 64,104	\$ 72,420
8308	Computer Usage Charge	\$ 31,518	\$ 29,388	\$ 32,043	\$ 32,043	\$ 35,031
8309	Building Maintenance Charge	\$ 24,647	\$ 23,090	\$ 23,545	\$ 23,545	\$ 24,131
8310	Administrative Support Charge	\$ 76,214	\$ 78,254	\$ 87,458	\$ 87,458	\$ 84,228
<b>Administrative &amp; Other Total</b>		<b>\$ 250,537</b>	<b>\$ 246,850</b>	<b>\$ 207,149</b>	<b>\$ 207,149</b>	<b>\$ 215,810</b>
<b>Capital Outlay</b>						
9040	Machinery & Equipment	\$ -	\$ 79,119	\$ -	\$ 48,505	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 79,119</b>	<b>\$ -</b>	<b>\$ 48,505</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 4,038,661</b>	<b>\$ 3,965,496</b>	<b>\$ 4,265,356</b>	<b>\$ 4,273,499</b>	<b>\$ 4,480,564</b>
<b>Total FTEs</b>		<b>6.90</b>	<b>6.90</b>	<b>6.90</b>	<b>6.95</b>	<b>6.95</b>

**Notes**

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	1. Professional services for pump station telemetry, emergency sewer repairs, repairs to sewer pump station. 2. Estimated Sewer Rate Setting Fee 3. Root foaming - \$60,000.
8418	S.B.S.A. Sewer Treatment	Per estimate from SBSA.
8430	Repair & Maintenance Service	Professional services for pump repairs.
8530	Communications	Mission Communications 3-year contract for sewer pump stations.
8532	Telephone	Renew and upgrade cell phones and calling plans.
8612	Small Tools	Sewer rods, cutters, cleaning nozels and other hand tools.
8613	Safety Equipment	Miscellaneous safety equipment and confined space equipment.
8632	Natural Gas & Electricity	Natural gas and electricity for sewer pump stations. Pump stations and pumps run off electricity.
8639	Fuel	Gasoline and Diesel
8641	Repair & Maintenance Supplies	Piping, banding, asphalt and backfill materials for emergency and non-emergency sanitary sewer repairs and maintenance work.

Fund 503, Sewer Enterprise-Capital

Department:

Public Works

Division 730 - Sewer Capital, Sewer Capital Construction

Division:

Sewer Capital Construction

## MISSION

Provide physical improvements to the City's sewer system

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8331	Engineering/Architectural	\$ -	\$ 46,273	\$ -	\$ -	\$ -
8351	Other Professional/Technical	\$ 9,229	\$ 4,983	\$ 4,000	\$ 4,000	\$ 4,000
8354	Bond Issuance Costs	\$ 9,168	\$ 9,168	\$ 256,000	\$ -	\$ 240,000
8368	City Project Management	\$ -	\$ 109,481	\$ -	\$ -	\$ -
8419	Depreciation	\$ 350,323	\$ 392,421	\$ 260,000	\$ 260,000	\$ 260,000
<b>Supplies &amp; Services Total</b>		\$ 368,720	\$ 562,326	\$ 520,000	\$ 264,000	\$ 504,000
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 30,872	\$ 35,145	\$ 12,709	\$ 12,709	\$ 38,274
9317	Principal-01Sewer Improvement Bond	\$ 315,191	\$ -	\$ 170,000	\$ 170,000	\$ 180,000
9318	Principal-Sewer Bond 06	\$ 303,840	\$ -	\$ 155,000	\$ 155,000	\$ 165,000
9367	Interest-01 Sewer Improvement Bond	\$ -	\$ 307,990	\$ 303,670	\$ 303,670	\$ 296,014
9368	Interest-Sewer Bond 06	\$ -	\$ 297,856	\$ 294,256	\$ 294,256	\$ 287,856
<b>Administrative &amp; Other Total</b>		\$ 649,903	\$ 640,992	\$ 935,635	\$ 935,635	\$ 967,144
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ 925,543	\$ 290,612	\$ 1,605,420	\$ 1,645,420	\$ 1,490,000
<b>Capital Outlay Total</b>		\$ 925,543	\$ 290,612	\$ 1,605,420	\$ 1,645,420	\$ 1,490,000
<b>Total Expenditures</b>		\$ 1,944,166	\$ 1,493,931	\$ 3,061,055	\$ 2,845,055	\$ 2,961,144
<b>Total FTEs</b>		-	-	-	-	-

**Division 730 - Sewer Capital, Sewer Capital Construction**  
**Fund 503 Sewer Enterprise-Capital**

**Sewer Capital Construction**  
**Department: Public Works**

**Notes**

<b>Account</b>	<b>Account Description</b>	<b>Proposed FY2012</b>
8354	Bond Issuance Costs	Assumes issuance of a \$8.5 M bond for improvements - Phase 3.

<b>Fund 505, Sewer Enterprise-Treatment Plant Connections</b>	<b>Department:</b>	<b>Public Works</b>
<b>Division 730- SBSA Capital, Sewer Treatment Plant Expansion</b>	<b>Division:</b>	<b>Sewer Treatment Plant Expansion</b>

**MISSION**

Provide maintenance and operating activities at the SBSA plant

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8418	S.B.S.A. Sewer Treatment	\$ 318,946	\$ 291,718	\$ 297,737	\$ 297,737	\$ 168,137
8499	Contra-Expenditure	\$ 119,074	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		\$ 438,020	\$ 291,718	\$ 297,737	\$ 297,737	\$ 168,137
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 2,012	\$ 1,902	\$ 0	\$ 0	\$ 760
9326	Principal-Loans/Advances	\$ 16,480	\$ -	\$ -	\$ -	\$ -
<b>Administrative &amp; Other Total</b>		\$ 18,492	\$ 1,902	\$ 0	\$ 0	\$ 760
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 456,511	\$ 293,620	\$ 297,737	\$ 297,737	\$ 168,896
<b>Total FTEs</b>		-	-	-	-	-

Division 730 -SBSA Capital, Sewer Treatment Plant Expansion  
Fund 505 Sewer Enterprise-Treatment Plant Connections

Sewer Treatment Plant Expansion  
Department: Public Works

### Notes

Account	Account Description	Proposed FY2012
8418	S.B.S.A. Sewer Treatment	SBSA Budget - capital expense for sewer treatment

<b>Fund 507, Sewer Enterprise-Treatment Facility Charge</b>	<b>Department:</b>	<b>Public Works</b>
<b>Division 730- SBSA Capital, Sewer Treatment Plant Expansion</b>	<b>Division:</b>	<b>Sewer Treatment Plant Expansion</b>

**MISSION**

Provide funding for the SBSA Capital Improvement Program.

<b>Account</b>	<b>Account Description</b>	<b>Actual FY2009</b>	<b>Actual FY2010</b>	<b>Budget FY2011</b>	<b>Estimated FY2011</b>	<b>Proposed FY2012</b>
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ -	\$ -	\$ 58,485	\$ -	\$ 179,605
<b>Supplies &amp; Services Total</b>		\$ -	\$ -	\$ 58,485	\$ -	\$ 179,605
<b>Administrative &amp; Other</b>						
9371	Interest-2009 Sewer Treatment Bond	\$ -	\$ -	\$ -	\$ -	\$ 176,066
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ -	\$ -	\$ 176,066
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ -	\$ -	\$ 58,485	\$ -	\$ 355,671
<b>Total FTEs</b>		-	-	-	-	-

Division 730 -SBSA Capital, Sewer Treatment Plant Expansion  
Fund 507 Sewer Enterprise-Treatment Facility Charge

Sewer Treatment Plant Expansion  
Department: Public Works

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	City's Administrative Expense.

Fund 525, Storm Drainage Enterprise

Department:

Public Works

Division 701-Storm Drain, Storm Drain Project Management

Division:

Storm Drain Project Management

## MISSION

Manage the City's storm drain infrastructure in a cost effective way to ensure the health and safety of the community through:

- Evaluating existing infrastructure conditions
- Developing strategies to determine cost effective and integrated approaches to implement capital projects
- Designing capital improvement projects
- Managing the construction of capital improvement projects
- Analyzing the effectiveness of newly constructed infrastructure

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 146,052	\$ 142,083	\$ 151,893	\$ 144,152	\$ 161,066
8103	Temporary Part time	\$ -	\$ 9,563	\$ 2,519	\$ 2,519	\$ -
8114	Acting Pay	\$ 1	\$ 212	\$ -	\$ 1,003	\$ -
8119	Separation Pay	\$ -	\$ 491	\$ -	\$ 199	\$ -
8211	PERS Retirement	\$ 19,183	\$ 17,725	\$ 19,919	\$ 19,061	\$ 22,496
8221	FICA Social Security	\$ -	\$ -	\$ 156	\$ 174	\$ -
8231	Health Insurance	\$ 5,630	\$ 160	\$ 205	\$ 171	\$ 182
8232	Medicare Social Security	\$ 2,235	\$ 2,093	\$ 2,587	\$ 2,274	\$ 2,755
8233	Life & Disability Insurance	\$ 2,945	\$ 1,379	\$ 1,764	\$ 1,220	\$ 1,549
8241	Dental Insurance	\$ 1,427	\$ 1,417	\$ 1,752	\$ 1,250	\$ 1,447
8242	Vision Insurance	\$ 405	\$ 319	\$ 352	\$ 272	\$ 359
8253	Auto Allowance	\$ 175	\$ 450	\$ 300	\$ 113	\$ 300
8259	Deferred Compensation	\$ 3,973	\$ 6,740	\$ 6,477	\$ 3,921	\$ 4,239
8271	Section 125 - Health Insurance	\$ 11,820	\$ 17,134	\$ 20,011	\$ 16,475	\$ 24,710
8281	Other Post Employment Benefits	\$ 10,754	\$ 9,487	\$ 11,650	\$ 11,298	\$ 12,354
8285	Worker's Compensation	\$ 2,691	\$ 4,847	\$ 5,335	\$ 5,141	\$ 5,830
<b>Personnel Total</b>		<b>\$ 207,291</b>	<b>\$ 214,101</b>	<b>\$ 224,919</b>	<b>\$ 209,239</b>	<b>\$ 237,287</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 1,474	\$ -	\$ -	\$ -	\$ 10,000
8550	Printing & Binding	\$ 47	\$ 139	\$ 150	\$ -	\$ -
8580	Travel & Training	\$ -	\$ 299	\$ 1,250	\$ 1,200	\$ 1,200
8591	Memberships & Dues	\$ -	\$ 125	\$ 350	\$ 300	\$ 300
8599	Miscellaneous	\$ -	\$ 1,373	\$ 300	\$ 100	\$ 200
8610	General Supplies	\$ 175	\$ 494	\$ 300	\$ 300	\$ 400
8680	Books/Manuals/Subscriptions	\$ -	\$ -	\$ 300	\$ 150	\$ 200
<b>Supplies &amp; Services Total</b>		<b>\$ 1,695</b>	<b>\$ 2,431</b>	<b>\$ 2,650</b>	<b>\$ 2,050</b>	<b>\$ 12,300</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 2,695
8308	Computer Usage Charge	\$ 24,057	\$ 22,456	\$ 24,252	\$ 24,252	\$ 5,086
8309	Building Maintenance Charge	\$ 5,358	\$ 5,020	\$ 4,777	\$ 4,777	\$ 5,208
8310	Administrative Support Charge	\$ 11,534	\$ 11,322	\$ 20,356	\$ 20,356	\$ 16,756
<b>Administrative &amp; Other Total</b>		<b>\$ 40,949</b>	<b>\$ 38,798</b>	<b>\$ 49,385</b>	<b>\$ 49,385</b>	<b>\$ 29,746</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 249,935</b>	<b>\$ 255,329</b>	<b>\$ 276,954</b>	<b>\$ 260,674</b>	<b>\$ 279,333</b>
<b>Total FTEs</b>		<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>

Division 701-Storm Drain, Storm Drain Project Management  
Fund 525 Storm Drainage Enterprise

Storm Drain Project Management  
Department: Public Works

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Additional County Health Inspections based on MRP requirements.
8580	Travel & Training	National Association of Service Sewers Company (NASSCO) (\$1000) and Muncipal Regional Permit (MRP) staff training (\$200).

Fund 525, Storm Drainage Enterprise

Department:

Public Works

Division 720, Operations and NPDES

Division:

Operations and NPDES

## MISSION

Protect the environment from flooding and erosion with a safe and reliable storm drain collection system and reduce pollution and run-off in compliance with state and federal regulations through:

- Maintaining, inspecting and repairing catch basins, pump stations and storm drain lines
- Identifying and marking location of storm drain lines for construction
- Providing education and participating in community and regional prevention programs
- Inspecting commercial properties for pollution control regulatory compliance
- Investigating illicit discharges and spills

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 309,173	\$ 304,363	\$ 326,546	\$ 291,029	\$ 365,335
8103	Temporary Part time	\$ 11,979	\$ 8,289	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 4,068	\$ 2,532	\$ 4,000	\$ 2,500	\$ 3,000
8114	Acting Pay	\$ 2	\$ 424	\$ -	\$ 3,008	\$ -
8119	Separation Pay	\$ -	\$ 719	\$ -	\$ 100	\$ -
8211	PERS Retirement	\$ 41,638	\$ 41,333	\$ 42,823	\$ 38,408	\$ 51,026
8221	FICA Social Security	\$ 44	\$ 125	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 16,632	\$ 570	\$ 698	\$ 629	\$ 672
8232	Medicare Social Security	\$ 5,028	\$ 4,868	\$ 5,909	\$ 4,529	\$ 6,363
8233	Life & Disability Insurance	\$ 6,614	\$ 3,255	\$ 3,874	\$ 3,321	\$ 3,899
8241	Dental Insurance	\$ 4,281	\$ 4,787	\$ 5,270	\$ 4,514	\$ 5,069
8242	Vision Insurance	\$ 1,222	\$ 966	\$ 1,019	\$ 909	\$ 1,057
8253	Auto Allowance	\$ 200	\$ 750	\$ 300	\$ 225	\$ 300
8259	Deferred Compensation	\$ 7,462	\$ 11,211	\$ 11,372	\$ 9,117	\$ 11,302
8271	Section 125 - Health Insurance	\$ 31,314	\$ 53,532	\$ 62,245	\$ 57,570	\$ 70,683
8281	Other Post Employment Benefits	\$ 23,394	\$ 21,492	\$ 26,091	\$ 21,735	\$ 28,021
8285	Worker's Compensation	\$ 11,063	\$ 20,581	\$ 22,299	\$ 20,072	\$ 24,266
<b>Personnel Total</b>		<b>\$ 478,301</b>	<b>\$ 479,778</b>	<b>\$ 512,448</b>	<b>\$ 457,662</b>	<b>\$ 570,994</b>
<b>Supplies &amp; Services</b>						
8311	Property Tax Admin Fee	\$ 10,360	\$ 11,236	\$ 11,136	\$ 11,136	\$ 11,136
8351	Other Professional/Technical	\$ 32,815	\$ 18,993	\$ 125,000	\$ 95,000	\$ 125,000
8359	Computer Software Licenses	\$ 612	\$ 2,160	\$ 2,250	\$ -	\$ 250
8411	Water	\$ 126	\$ 124	\$ 250	\$ 105	\$ 150
8419	Depreciation	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000
8430	Repair & Maintenance Service	\$ 1,311	\$ 1,952	\$ 1,500	\$ -	\$ 1,500
8442	Equipment Rentals	\$ 717	\$ 1,789	\$ 5,292	\$ 4,000	\$ 4,500
8522	Liability Insurance Charges	\$ 124,898	\$ 124,898	\$ 9,663	\$ 6,442	\$ 2,339
8530	Communications	\$ 131	\$ -	\$ 1,800	\$ 900	\$ 1,800
8532	Telephone	\$ 3,437	\$ 3,576	\$ 3,500	\$ 3,100	\$ 3,500
8550	Printing & Binding	\$ -	\$ 93	\$ 125	\$ 125	\$ 125
8580	Travel & Training	\$ 454	\$ 767	\$ 1,500	\$ 650	\$ 1,500
8599	Miscellaneous	\$ 1,932	\$ 764	\$ 450	\$ 600	\$ 450
8610	General Supplies	\$ 7,380	\$ 13,105	\$ 15,000	\$ 15,000	\$ 15,000
8612	Small Tools	\$ 2,117	\$ 1,156	\$ 3,500	\$ 3,000	\$ 3,500
8613	Safety Equipment	\$ 4,223	\$ 3,011	\$ 4,800	\$ 4,806	\$ 4,800
8632	Natural Gas & Electricity	\$ 1,004	\$ 1,217	\$ 1,300	\$ 1,475	\$ 1,650
8639	Fuel	\$ 10,315	\$ 4,992	\$ 4,500	\$ 3,675	\$ 4,500
8641	Repair & Maintenance Supplies	\$ 19,669	\$ 22,141	\$ 27,000	\$ 27,000	\$ 27,000
<b>Supplies &amp; Services Total</b>		<b>\$ 221,501</b>	<b>\$ 211,974</b>	<b>\$ 293,566</b>	<b>\$ 252,014</b>	<b>\$ 283,700</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 75,059	\$ 73,762	\$ 48,627	\$ 48,627	\$ 52,615
8308	Computer Usage Charge	\$ 33,348	\$ 31,114	\$ 37,299	\$ 37,299	\$ 42,440
8309	Building Maintenance Charge	\$ 15,002	\$ 14,055	\$ 14,332	\$ 14,332	\$ 14,930
8310	Administrative Support Charge	\$ 53,821	\$ 54,446	\$ 55,639	\$ 55,639	\$ 57,361
<b>Administrative &amp; Other Total</b>		<b>\$ 177,230</b>	<b>\$ 173,378</b>	<b>\$ 155,896</b>	<b>\$ 155,896</b>	<b>\$ 167,346</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 877,031</b>	<b>\$ 865,130</b>	<b>\$ 961,909</b>	<b>\$ 865,572</b>	<b>\$ 1,022,039</b>
<b>Total FTEs</b>		<b>4.20</b>	<b>4.20</b>	<b>4.20</b>	<b>4.30</b>	<b>4.30</b>

**Notes**

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Preparation for annual NPDES assessments for taxroll. Emergency storm drain system repair services. State NPDES and Water Dog Lake permits. Annual Belmont Creek Dredging (\$25,000).
8442	Equipment Rentals	Rental equipment for storm clean ups and miscellaneous equipment rentals.
8580	Travel & Training	Required trenching and shoring training for Services Staff.
8632	Natural Gas & Electricity	Electricity for storm pump stations, natural gas for back-up generators.
8641	Repair & Maintenance Supplies	Storm drain pipes, asphalt, base rock, and backfill materials used on storm drain repairs.

<b>Fund 525, Storm Drainage Enterprise</b>	<b>Department:</b>	<b>Public Works</b>
<b>Division 730-Storm Capital, Storm Drain Projects</b>	<b>Division:</b>	<b>Storm Drain Projects</b>

**MISSION**

Construct or repair City's storm infrastructure to ensure the health and safety of the community through:

- Construct capital improvement projects in the most cost effective approach
- Inspect capital improvement projects to ensure quality of work

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8331	Engineering/Architectural	\$ 21,500	\$ 3,345	\$ -	\$ -	\$ -
8368	City Project Management	\$ 32,822	\$ 12,381	\$ -	\$ -	\$ -
8419	Depreciation	\$ 77,286	\$ 108,287	\$ 75,000	\$ 75,000	\$ 75,000
8599	Miscellaneous	\$ 54,870	\$ 18	\$ -	\$ -	\$ -
<b>Supplies &amp; Services Total</b>		\$ 186,478	\$ 124,031	\$ 75,000	\$ 75,000	\$ 75,000
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 19,934	\$ 21,075	\$ 10,038	\$ 10,038	\$ 17,166
<b>Administrative &amp; Other Total</b>		\$ 19,934	\$ 21,075	\$ 10,038	\$ 10,038	\$ 17,166
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ 68,880	\$ 867,467	\$ 1,850,500	\$ 275,000	\$ 1,755,500
<b>Capital Outlay Total</b>		\$ 68,880	\$ 867,467	\$ 1,850,500	\$ 275,000	\$ 1,755,500
<b>Total Expenditures</b>		\$ 275,292	\$ 1,012,573	\$ 1,935,538	\$ 360,038	\$ 1,847,666
<b>Total FTEs</b>		-	-	-	-	-

Fund 530, Solid Waste Fund

Department:

Public Works

Division 770, Solid Waste Management

Division:

Solid Waste Management

## MISSION

Safeguard the environment for the health, protection and benefit of the community, to comply with all applicable sewer, storm drain and solid waste laws and through:

- Routine street sweeping
- Single stream recycling
- Implementation and partnering of tenure
- Franchise agreement with Recology
- Increasing awareness and participation in environmental protection efforts

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 103,813	\$ 97,992	\$ 120,910	\$ 96,848	\$ 136,199
8103	Temporary Part time	\$ -	\$ 10,748	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 930	\$ 2,196	\$ 3,192	\$ 2,800	\$ 2,800
8114	Acting Pay	\$ 1	\$ 424	\$ -	\$ 3,008	\$ 3,350
8119	Separation Pay	\$ 7,576	\$ 491	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 13,447	\$ 13,965	\$ 15,856	\$ 12,843	\$ 19,023
8221	FICA Social Security	\$ -	\$ 83	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 2,755	\$ 192	\$ 314	\$ 251	\$ 269
8232	Medicare Social Security	\$ 1,160	\$ 1,690	\$ 2,302	\$ 1,533	\$ 2,532
8233	Life & Disability Insurance	\$ 1,971	\$ 891	\$ 1,454	\$ 1,100	\$ 1,448
8235	State Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
8241	Dental Insurance	\$ 1,054	\$ 1,501	\$ 2,318	\$ 1,770	\$ 2,195
8242	Vision Insurance	\$ 336	\$ 284	\$ 404	\$ 324	\$ 422
8253	Auto Allowance	\$ 200	\$ 750	\$ 300	\$ 225	\$ 300
8259	Deferred Compensation	\$ 6,126	\$ 5,403	\$ 4,125	\$ 3,741	\$ 3,181
8271	Section 125 - Health Insurance	\$ 7,767	\$ 14,368	\$ 24,836	\$ 19,424	\$ 29,062
8281	Other Post Employment Benefits	\$ 6,291	\$ 5,980	\$ 9,711	\$ 7,299	\$ 10,703
8285	Worker's Compensation	\$ 3,557	\$ 6,121	\$ 6,794	\$ 5,718	\$ 7,542
<b>Personnel Total</b>		<b>\$ 156,985</b>	<b>\$ 163,080</b>	<b>\$ 192,515</b>	<b>\$ 166,090</b>	<b>\$ 219,025</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 49,335	\$ 193,925	\$ 30,000	\$ 30,000	\$ 30,000
8411	Water	\$ 1,520	\$ 997	\$ 1,500	\$ 1,000	\$ 1,250
8610	General Supplies	\$ 592	\$ 263	\$ 1,000	\$ 1,250	\$ 1,250
8632	Natural Gas & Electricity	\$ 14,582	\$ 9,746	\$ 10,000	\$ 12,250	\$ 14,000
<b>Supplies &amp; Services Total</b>		<b>\$ 66,029</b>	<b>\$ 204,931</b>	<b>\$ 42,500</b>	<b>\$ 44,500</b>	<b>\$ 46,500</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 202,950	\$ 199,443	\$ 106,249	\$ 106,249	\$ 94,011
8308	Computer Usage Charge	\$ 15,025	\$ 14,020	\$ 14,223	\$ 14,223	\$ 5,764
8309	Building Maintenance Charge	\$ 6,072	\$ 5,689	\$ 5,801	\$ 5,801	\$ 5,902
8310	Administrative Support Charge	\$ 15,220	\$ 15,351	\$ 18,264	\$ 18,264	\$ 37,979
<b>Administrative &amp; Other Total</b>		<b>\$ 239,267</b>	<b>\$ 234,503</b>	<b>\$ 144,536</b>	<b>\$ 144,536</b>	<b>\$ 143,657</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 462,281</b>	<b>\$ 602,514</b>	<b>\$ 379,552</b>	<b>\$ 355,126</b>	<b>\$ 409,182</b>
<b>Total FTEs</b>		<b>2.70</b>	<b>1.70</b>	<b>1.70</b>	<b>1.70</b>	<b>1.70</b>

Division 770, Solid Waste Management  
Fund 530 Solid Waste Fund

Solid Waste Management  
Department: Public Works

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Consultant fees for 1st annual review of the Solid Waste Franchise Agreement.
8632	Natural Gas & Electricity	Natural gas for CNG sweeper.

<b>Fund 530, Solid Waste Fund</b>	<b>Department:</b>	<b>Parks &amp; Recreation</b>
<b>Division 813, Litter Control</b>	<b>Division:</b>	<b>Litter Control</b>

**MISSION**

To maintain litter control at city facilities, parks and athletic fields

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ 46,310
8211	PERS Retirement	\$ -	\$ -	\$ -	\$ -	\$ 6,468
8231	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 50
8232	Medicare Social Security	\$ -	\$ -	\$ -	\$ -	\$ 850
8233	Life & Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 536
8241	Dental Insurance	\$ -	\$ -	\$ -	\$ -	\$ 771
8242	Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ 165
8259	Deferred Compensation	\$ -	\$ -	\$ -	\$ -	\$ 2,510
8271	Section 125 - Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 9,821
8281	Other Post Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ 3,552
8285	Worker's Compensation	\$ -	\$ -	\$ -	\$ -	\$ 3,157
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ 74,190
<b>Supplies &amp; Services</b>						
8430	Repair & Maintenance Service	\$ -	\$ -	\$ -	\$ -	\$ 15,000
8610	General Supplies	\$ -	\$ -	\$ -	\$ -	\$ 10,000
<b>Supplies &amp; Services Total</b>		\$ -	\$ -	\$ -	\$ -	\$ 25,000
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 1,817
8309	Building Maintenance Charge	\$ -	\$ -	\$ -	\$ -	\$ 2,148
8310	Administrative Support Charge	\$ -	\$ -	\$ -	\$ -	\$ 4,689
<b>Administrative &amp; Other Total</b>		\$ -	\$ -	\$ -	\$ -	\$ 8,652
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ 107,843
<b>Total FTEs</b>		-	-	-	0.65	0.65

Division 813, Litter Control  
Fund 530 Solid Waste Fund

Litter Control  
Department: Parks & Recreation

### Notes

Account	Account Description	Proposed FY2012
8430	Repair & Maintenance Service	Various contract services for garbage control at city facilities, parks and athletic fields.
8610	General Supplies	Purchase garbage recepticals, enclosures, fencing at various parks and city facilities.

Fund 570, Workers' Compensation

Department:

Finance

Division 503 Workers Comp, Workers' Compensation

Division:

Workers' Compensation

## MISSION

To provide Worker's Compensation fund services to our employees  
through:

- The cost associated with worker's compensation is based on rates established by the carrier and allocated to all operating divisions and service centers

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 727	\$ -	\$ 8,000	\$ -	\$ -
8520	Insurance	\$ 348,720	\$ 459,060	\$ 367,871	\$ 440,026	\$ 520,000
8598	Claims-Worker's Comp	\$ 355,928	\$ (3,515)	\$ 50,000	\$ 19,500	\$ 25,000
<b>Supplies &amp; Services Total</b>		\$ 705,375	\$ 455,545	\$ 425,871	\$ 459,526	\$ 545,000
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 1,028	\$ 1,200	\$ 4,079	\$ 4,079	\$ 2,364
<b>Administrative &amp; Other Total</b>		\$ 1,028	\$ 1,200	\$ 4,079	\$ 4,079	\$ 2,364
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 706,402	\$ 456,745	\$ 429,950	\$ 463,605	\$ 547,364
<b>Total FTEs</b>		-	-	-	-	-

Division 503 Workers Comp, Workers' Compensation  
Fund 570 Workers' Compensation

Workers' Compensation  
Department: Finance

**Notes**

Account	Account Description	Proposed FY2012
8520	Insurance	Estimate provided by Alliant Insurance.

Fund 571, Liability Insurance

Department:

Finance

Division 503 Liability, Liability Insurance

Division:

Liability Insurance

## MISSION

To provide Liability Insurance, as the City is responsible for the first \$150,000 of liability insurance claims filed through:

- The cost of the liability program is allocated to all operation divisions and service centers based on claim losses in prior years

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8322	Legal-Additional	\$ 9,975	\$ 21,944	\$ 40,000	\$ 25,000	\$ 25,000
8351	Other Professional/Technical	\$ 8,941	\$ 27,297	\$ 30,000	\$ 30,000	\$ 30,000
8520	Insurance	\$ 308,731	\$ 308,778	\$ 367,085	\$ 179,487	\$ 165,082
8597	Claims-Liability	\$ 1,359	\$ 38,775	\$ 75,000	\$ 175,000	\$ 150,000
<b>Supplies &amp; Services Total</b>		\$ 329,005	\$ 396,795	\$ 512,085	\$ 409,487	\$ 370,082
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 3,893	\$ 4,166	\$ 2,459	\$ 2,459	\$ 5,001
<b>Administrative &amp; Other Total</b>		\$ 3,893	\$ 4,166	\$ 2,459	\$ 2,459	\$ 5,001
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 332,898	\$ 400,960	\$ 514,544	\$ 411,946	\$ 375,083
<b>Total FTEs</b>		-	-	-	-	-

**Notes**

Account	Account Description	Proposed FY2012
8322	Legal-Additional	Estimated legal expense.
8351	Other Professional/Technical	George Hills claims administrator fees.
8520	Insurance	Estimate from Alliant Excess Liability Property Pollution & Remediation Auto Physical Damage Crime Underground Storage Tank Public Official Bonds
8597	Claims-Liability	Estimated based on activity and future claims.

Fund 572, Self Insured Vision

Department:

Finance

Division 503 Vision, Self Insured Vision

Division:

Self Insured Vision

## MISSION

Provide the City's vision reimbursement plan for its employees

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8593	Claims-AFSCME Vision	\$ 13,830	\$ 9,784	\$ 11,000	\$ 9,463	\$ 10,234
8594	Claims-BPOA Vision	\$ 8,911	\$ 8,455	\$ 8,900	\$ 8,311	\$ 8,531
8595	Claims-Mgmt Vision	\$ 7,885	\$ 8,020	\$ 7,100	\$ 7,999	\$ 8,455
8596	Claims-Unrep Vision	\$ 3,458	\$ 3,477	\$ 3,400	\$ 4,579	\$ 3,781
<b>Supplies &amp; Services Total</b>		\$ 34,084	\$ 29,737	\$ 30,400	\$ 30,352	\$ 31,001
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 3,411	\$ 3,489	\$ 1,053	\$ 1,053	\$ 2,714
<b>Administrative &amp; Other Total</b>		\$ 3,411	\$ 3,489	\$ 1,053	\$ 1,053	\$ 2,714
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ 37,495	\$ 33,226	\$ 31,453	\$ 31,405	\$ 33,715
<b>Total FTEs</b>		-	-	-	-	-

<b>Fund 573, Fleet &amp; Equipment Management</b>	<b>Department:</b>	<b>Information Services</b>
<b>Division 301, Information Services</b>	<b>Division:</b>	<b>Information Services</b>

**MISSION**

Increase the efficiency of the organization with cost effective information technology services in order to support services to the community through:

- Research, analyze and make recommendations on future technology needs
- Coordinate installation and training of new systems
- Support and maintain hardware and software systems
- Support employee proficiency and effectiveness with technology systems

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 364,448	\$ 397,275	\$ 418,152	\$ 405,131	\$ 435,196
8211	PERS Retirement	\$ 47,825	\$ 51,837	\$ 54,836	\$ 54,702	\$ 60,784
8231	Health Insurance	\$ 11,045	\$ 576	\$ 576	\$ 576	\$ 576
8232	Medicare Social Security	\$ 5,840	\$ 6,148	\$ 7,123	\$ 6,594	\$ 7,441
8233	Life & Disability Insurance	\$ 5,717	\$ 3,545	\$ 4,912	\$ 3,645	\$ 3,742
8241	Dental Insurance	\$ 3,753	\$ 4,402	\$ 4,681	\$ 4,682	\$ 4,905
8242	Vision Insurance	\$ 872	\$ 912	\$ 912	\$ 912	\$ 912
8253	Auto Allowance	\$ 1,250	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
8259	Deferred Compensation	\$ 14,466	\$ 28,224	\$ 27,446	\$ 26,330	\$ 24,256
8271	Section 125 - Health Insurance	\$ 27,659	\$ 42,330	\$ 45,619	\$ 46,875	\$ 53,689
8281	Other Post Employment Benefits	\$ 12,143	\$ 30,251	\$ 32,072	\$ 31,472	\$ 33,380
8285	Worker's Compensation	\$ 1,404	\$ 2,820	\$ 3,011	\$ 2,919	\$ 3,133
<b>Personnel Total</b>		<b>\$ 496,423</b>	<b>\$ 571,320</b>	<b>\$ 602,340</b>	<b>\$ 586,837</b>	<b>\$ 631,013</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 13,276	\$ 12,534	\$ 13,583	\$ 13,583	\$ 13,800
8359	Computer Software Licenses	\$ 89,885	\$ 85,447	\$ 110,367	\$ 110,367	\$ 113,502
8419	Depreciation	\$ 28,841	\$ 21,257	\$ 20,000	\$ 20,000	\$ 20,000
8430	Repair & Maintenance Service	\$ 15,824	\$ 6,650	\$ 13,500	\$ 4,000	\$ 5,700
8442	Equipment Rentals	\$ -	\$ -	\$ 40,431	\$ 45,000	\$ 47,400
8531	Postage/Delivery Services	\$ 94	\$ 3	\$ 100	\$ -	\$ 100
8532	Telephone	\$ 23,754	\$ 22,853	\$ 21,725	\$ 21,725	\$ 21,725
8550	Printing & Binding	\$ 96	\$ -	\$ 100	\$ -	\$ 100
8580	Travel & Training	\$ 1,593	\$ 3,172	\$ 1,700	\$ 1,700	\$ 1,700
8591	Memberships & Dues	\$ 425	\$ 425	\$ 200	\$ -	\$ 200
8599	Miscellaneous	\$ 936	\$ 600	\$ 1,000	\$ 500	\$ 3,000
8610	General Supplies	\$ 672	\$ 584	\$ 3,000	\$ 1,500	\$ 3,000
8612	Small Tools	\$ 6,969	\$ -	\$ 11,000	\$ 7,000	\$ 8,000
8641	Repair & Maintenance Supplies	\$ 1,007	\$ 841	\$ 3,000	\$ 500	\$ 3,000
8680	Books/Manuals/Subscriptions	\$ 358	\$ 319	\$ 400	\$ -	\$ 400
<b>Supplies &amp; Services Total</b>		<b>\$ 183,728</b>	<b>\$ 154,684</b>	<b>\$ 240,106</b>	<b>\$ 225,875</b>	<b>\$ 241,627</b>
<b>Administrative &amp; Other</b>						
8309	Building Maintenance Charge	\$ 18,249	\$ 19,500	\$ 19,374	\$ 19,374	\$ 20,081
8310	Administrative Support Charge	\$ 96,119	\$ 103,484	\$ 71,473	\$ 71,473	\$ 106,709
<b>Administrative &amp; Other Total</b>		<b>\$ 114,368</b>	<b>\$ 122,984</b>	<b>\$ 90,847</b>	<b>\$ 90,847</b>	<b>\$ 126,790</b>
<b>Capital Outlay</b>						
9040	Machinery & Equipment	\$ 57,138	\$ 64,297	\$ 214,667	\$ 175,575	\$ 62,917
<b>Capital Outlay Total</b>		<b>\$ 57,138</b>	<b>\$ 64,297</b>	<b>\$ 214,667</b>	<b>\$ 175,575</b>	<b>\$ 62,917</b>
<b>Total Expenditures</b>		<b>\$ 851,656</b>	<b>\$ 913,285</b>	<b>\$ 1,147,960</b>	<b>\$ 1,079,134</b>	<b>\$ 1,062,347</b>
<b>Total FTEs</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**Notes**

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	\$3,900 - Offsite backup tape storage \$8,400 - e21 Website \$1,500 - Help Desk
8359	Computer Software Licenses	\$4,570 McAfee Virus- 2 yr license + 1 yr support \$3,000 1 yr ArcInfo Maintenance \$2,200 ArcView 9.2 Maintenance \$3,000 ArcGIS Maintenance \$23,953 4th year of 5 yr MS EA Agreement \$2,400 SMRN Spam Filter Service \$24,571.42 Microsoft Business Ready Enhancement \$42,222.30 Hansen Business Ready Enhancement \$970 Greenshades financial software maintenance \$715 Mekorma financial software maintenance \$5,900 Scribe financial software maintenance
8430	Repair & Maintenance Service	On-call support-TEA/Creative (network assistance) Action (Internet/Router Assistance) Creative Interconnect (phone system) Printer Maintenance
8442	Equipment Rentals	MFP maintenance and supplies (\$3,950/mo)
8532	Telephone	\$11,725 - Telephone monthly charge \$9,000 - ISP - Fractional T-1 access \$1,000 - Cabling/Misc Phone
8580	Travel & Training	\$1700 - Statutory-based SQL Training
8612	Small Tools	\$5,400 - 90 BU DLT tapes \$2,600 - UPS
9040	Machinery & Equipment	\$4,000 - Hubs/routers \$36,000 - Out of replacement fund (30 pc's/30 monitors) \$6,217- PD Radio replacement \$2,000 -GIS Snapserver replacement \$1,200 - Scanners \$8,500 - Sonet Fiber Equip (RCN Project) \$5,000 -RCNconsultant

<b>Fund 573, Fleet &amp; Equipment Management</b>	<b>Department:</b>	<b>Information Services</b>
<b>Division 302, Technology Plan</b>	<b>Division:</b>	<b>Technology Plan</b>

**MISSION**

The Information Services Department continues the implementation of the 5-year Technology Plan adopted by Council. This plan includes a new Financial and Human Resources system as well as the development of enhanced e-commerce capabilities.

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
<b>Personnel Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies &amp; Services</b>						
8419	Depreciation	\$ 125,701	\$ 145,300	\$ 70,000	\$ 70,000	\$ 70,000
<b>Supplies &amp; Services Total</b>		\$ 125,701	\$ 145,300	\$ 70,000	\$ 70,000	\$ 70,000
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 5,878	\$ 6,197	\$ 6,516	\$ 6,516	\$ 3,455
<b>Administrative &amp; Other Total</b>		\$ 5,878	\$ 6,197	\$ 6,516	\$ 6,516	\$ 3,455
<b>Capital Outlay</b>						
9040	Machinery & Equipment	\$ 842,221	\$ 246,839	\$ 120,000	\$ 140,000	\$ 193,500
<b>Capital Outlay Total</b>		\$ 842,221	\$ 246,839	\$ 120,000	\$ 140,000	\$ 193,500
<b>Total Expenditures</b>		\$ 973,800	\$ 398,337	\$ 196,516	\$ 216,516	\$ 266,955
<b>Total FTEs</b>		-	-	-	-	-

Division 302, Technology Plan  
Fund 573 Fleet & Equipment Management

Technology Plan  
Department: Information Services

### Notes

Account	Account Description	Proposed FY2012
9040	Machinery & Equipment	Anticipated software Implementation and Installation, including e-Commerce (Phase 3)  Web Streaming and equipment

Fund 573, Fleet &amp; Equipment Management

Department:

Public Works

Division 740, Fleet Management Center

Division:

Fleet Management Center

## MISSION

Provide safe, reliable, functional and cost effective vehicles and equipment that enable City staff to serve the community through:

- Developing specifications and managing the purchase and disposal of vehicles and equipment
- Providing preventative maintenance
- Performing necessary repairs and modifications
- Complying with local, state and federal regulations
- Administering a fuel management system

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 182,657	\$ 174,745	\$ 203,302	\$ 186,572	\$ 206,728
8103	Temporary Part time	\$ -	\$ 2,687	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 1,237	\$ 739	\$ 1,238	\$ 750	\$ 1,000
8114	Acting Pay	\$ 2	\$ -	\$ -	\$ -	\$ -
8119	Separation Pay	\$ -	\$ 491	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 25,456	\$ 23,747	\$ 26,661	\$ 24,467	\$ 28,874
8221	FICA Social Security	\$ -	\$ 167	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 8,462	\$ 317	\$ 326	\$ 308	\$ 288
8232	Medicare Social Security	\$ 3,112	\$ 2,899	\$ 3,662	\$ 3,090	\$ 3,728
8233	Life & Disability Insurance	\$ 4,181	\$ 2,409	\$ 2,424	\$ 2,085	\$ 2,048
8235	State Unemployment Insurance	\$ 1,377	\$ -	\$ -	\$ -	\$ -
8241	Dental Insurance	\$ 3,304	\$ 3,659	\$ 3,871	\$ 3,705	\$ 3,881
8242	Vision Insurance	\$ 897	\$ 721	\$ 679	\$ 657	\$ 655
8253	Auto Allowance	\$ 150	\$ 150	\$ 300	\$ -	\$ 300
8259	Deferred Compensation	\$ 13,355	\$ 21,651	\$ 21,969	\$ 21,510	\$ 21,407
8271	Section 125 - Health Insurance	\$ 12,765	\$ 25,284	\$ 26,027	\$ 24,743	\$ 28,001
8281	Other Post Employment Benefits	\$ 22,664	\$ 14,017	\$ 15,593	\$ 13,920	\$ 15,856
8285	Worker's Compensation	\$ 6,595	\$ 11,720	\$ 13,471	\$ 12,453	\$ 14,032
<b>Personnel Total</b>		<b>\$ 286,212</b>	<b>\$ 285,404</b>	<b>\$ 319,525</b>	<b>\$ 294,258</b>	<b>\$ 326,800</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 4,612	\$ 5,714	\$ 4,000	\$ 6,500	\$ 7,500
8419	Depreciation	\$ 255,739	\$ 272,177	\$ 140,000	\$ 140,000	\$ 140,000
8430	Repair & Maintenance Service	\$ 39,433	\$ 27,101	\$ 45,000	\$ 45,000	\$ 83,000
8531	Postage/Delivery Services	\$ 75	\$ 4	\$ 100	\$ 5	\$ 50
8532	Telephone	\$ 4,407	\$ 4,437	\$ 5,000	\$ 4,000	\$ 4,500
8550	Printing & Binding	\$ 833	\$ -	\$ -	\$ -	\$ -
8580	Travel & Training	\$ 2,188	\$ 422	\$ 1,000	\$ 700	\$ 1,000
8599	Miscellaneous	\$ 2,522	\$ 3,581	\$ 1,000	\$ 2,000	\$ 2,000
8610	General Supplies	\$ 5,747	\$ 7,474	\$ 6,200	\$ 3,000	\$ 3,500
8612	Small Tools	\$ 577	\$ 2,299	\$ 3,650	\$ 2,500	\$ 2,500
8638	Oil	\$ 5,889	\$ 3,045	\$ 4,600	\$ 2,500	\$ 3,500
8639	Fuel	\$ 1,958	\$ 1,611	\$ 1,500	\$ 1,600	\$ 1,900
8641	Repair & Maintenance Supplies	\$ 71,117	\$ 62,890	\$ 55,000	\$ 47,000	\$ 58,125
<b>Supplies &amp; Services Total</b>		<b>\$ 395,097</b>	<b>\$ 390,556</b>	<b>\$ 267,050</b>	<b>\$ 254,805</b>	<b>\$ 307,575</b>
<b>Administrative &amp; Other</b>						
8308	Computer Usage Charge	\$ 9,290	\$ 8,658	\$ 7,759	\$ 7,759	\$ 8,816
8309	Building Maintenance Charge	\$ 9,644	\$ 9,035	\$ 9,213	\$ 9,213	\$ 9,027
8310	Administrative Support Charge	\$ 166,747	\$ 168,720	\$ 57,937	\$ 57,937	\$ 97,414
<b>Administrative &amp; Other Total</b>		<b>\$ 185,682</b>	<b>\$ 186,414</b>	<b>\$ 74,910</b>	<b>\$ 74,910</b>	<b>\$ 115,258</b>
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ 21,200	\$ -	\$ -	\$ -	\$ -
9040	Machinery & Equipment	\$ -	\$ 2,730	\$ 4,500	\$ 1,000	\$ 3,000
9041	Vehicles	\$ 267,525	\$ 184,292	\$ 422,150	\$ 83,000	\$ 255,000
<b>Capital Outlay Total</b>		<b>\$ 288,725</b>	<b>\$ 187,022</b>	<b>\$ 426,650</b>	<b>\$ 84,000</b>	<b>\$ 258,000</b>
<b>Total Expenditures</b>		<b>\$ 1,155,717</b>	<b>\$ 1,049,395</b>	<b>\$ 1,088,134</b>	<b>\$ 707,973</b>	<b>\$ 1,007,633</b>
<b>Total FTEs</b>		<b>2.70</b>	<b>2.70</b>	<b>2.70</b>	<b>2.60</b>	<b>2.60</b>

**Notes**

<b>Account</b>	<b>Account Description</b>	<b>Proposed FY2012</b>
8351	Other Professional/Technical	Permit fees for generator and County fees for Air Quality.
8419	Depreciation	Reduce depreciation funding by 50%.
8430	Repair & Maintenance Service	Vehicle repairs done by outside services, including Fire engines/trucks (\$43,000).
8641	Repair & Maintenance Supplies	Maintenance and repair parts and supplies for vehicles and equipment, including Fire engines/trucks (\$10,125)
9041	Vehicles	Replacement Vehicles 2012 Budget 101 – Police Vehicle = \$50,000 151 – Police Vehicle = \$50,000 203 – PW Truck = \$45,000 303 – Parks Truck = \$37,500 304 – Parks Truck = \$37,500  New Equipment Parks Ditch Witch = \$35,000

<b>Fund 574, Facilities Management</b>	<b>Department:</b>	<b>Parks &amp; Recreation</b>
<b>Division 801, Building Services</b>	<b>Division:</b>	<b>Building Services</b>

**MISSION**

Support the effective conduct of City business and programs and provide public gathering places in safe and well-maintained buildings through:

- The maintenance and repair of the various structural and mechanical systems that make up our buildings, including, but not limited to, elevators, generators, roofs fire safety equipment and HVAC systems
- The facilitation and supervision of regular and routine custodial services
- The timely provision of meeting space and setups
- The efficient and effective management of natural gas and electricity
- The management of leases of City owned buildings

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 107,398	\$ 105,900	\$ 111,368	\$ 82,844	\$ 120,404
8103	Temporary Part time	\$ 10,424	\$ 8,452	\$ 12,090	\$ 10,152	\$ 16,120
8119	Separation Pay	\$ -	\$ -	\$ -	\$ 3,116	\$ -
8211	PERS Retirement	\$ 14,046	\$ 13,010	\$ 14,605	\$ 10,814	\$ 16,817
8221	FICA Social Security	\$ 647	\$ 524	\$ 750	\$ 585	\$ 999
8231	Health Insurance	\$ 5,862	\$ 184	\$ 221	\$ 128	\$ 106
8232	Medicare Social Security	\$ 981	\$ 883	\$ 1,073	\$ 1,269	\$ 2,242
8233	Life & Disability Insurance	\$ 2,100	\$ 1,079	\$ 1,339	\$ 768	\$ 1,122
8241	Dental Insurance	\$ 1,686	\$ 1,678	\$ 1,976	\$ 1,358	\$ 2,038
8242	Vision Insurance	\$ 459	\$ 320	\$ 350	\$ 261	\$ 356
8253	Auto Allowance	\$ 250	\$ 600	\$ 600	\$ 488	\$ 600
8259	Deferred Compensation	\$ 3,751	\$ 4,664	\$ 4,985	\$ 5,103	\$ 6,943
8271	Section 125 - Health Insurance	\$ 9,585	\$ 17,840	\$ 19,937	\$ 13,827	\$ 20,511
8281	Other Post Employment Benefits	\$ 12,324	\$ 7,993	\$ 8,542	\$ 6,942	\$ 9,235
8285	Worker's Compensation	\$ 3,270	\$ 5,567	\$ 5,651	\$ 3,870	\$ 5,910
<b>Personnel Total</b>		<b>\$ 174,519</b>	<b>\$ 169,749</b>	<b>\$ 183,485</b>	<b>\$ 141,523</b>	<b>\$ 203,404</b>
<b>Supplies &amp; Services</b>						
8411	Water	\$ 7,898	\$ 4,992	\$ 6,750	\$ 6,750	\$ 7,750
8417	Other Waste Water Treatment Fees	\$ 47,515	\$ 36,822	\$ 57,800	\$ 55,472	\$ 57,800
8423	Custodial Services	\$ 55,004	\$ 62,433	\$ 54,000	\$ 47,000	\$ 47,000
8424	Turf/Lawn Care Services	\$ 3,217	\$ 2,336	\$ -	\$ -	\$ -
8430	Repair & Maintenance Service	\$ 76,836	\$ 88,742	\$ 74,000	\$ 74,000	\$ 74,000
8532	Telephone	\$ 3,606	\$ 3,738	\$ 3,400	\$ 3,400	\$ 3,700
8599	Miscellaneous	\$ 446	\$ 521	\$ 500	\$ 500	\$ 500
8610	General Supplies	\$ 72	\$ -	\$ 700	\$ 700	\$ 700
8612	Small Tools	\$ 62	\$ -	\$ 410	\$ 400	\$ 400
8613	Safety Equipment	\$ -	\$ -	\$ 225	\$ 225	\$ 225
8632	Natural Gas & Electricity	\$ 123,809	\$ 130,229	\$ 134,500	\$ 115,000	\$ 120,000
8641	Repair & Maintenance Supplies	\$ 5,850	\$ 6,956	\$ 7,500	\$ 6,000	\$ 7,500
8653	Plumbing Supplies	\$ 119	\$ 53	\$ 250	\$ 100	\$ 250
8654	Electrical Supplies	\$ 621	\$ 1,799	\$ 3,500	\$ 2,000	\$ 2,000
8655	Custodial Supplies	\$ 7,095	\$ 8,193	\$ 7,800	\$ 6,800	\$ 6,800
<b>Supplies &amp; Services Total</b>		<b>\$ 332,149</b>	<b>\$ 346,813</b>	<b>\$ 351,335</b>	<b>\$ 318,347</b>	<b>\$ 328,625</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 18,372	\$ 18,055	\$ 12,183	\$ 12,183	\$ 10,780
8308	Computer Usage Charge	\$ 12,271	\$ 11,961	\$ 10,803	\$ 10,803	\$ 13,566
8310	Administrative Support Charge	\$ 41,386	\$ 41,998	\$ 46,637	\$ 46,637	\$ 34,742
<b>Administrative &amp; Other Total</b>		<b>\$ 72,030</b>	<b>\$ 72,014</b>	<b>\$ 69,623</b>	<b>\$ 69,623</b>	<b>\$ 59,088</b>
<b>Capital Outlay</b>						
9020	Building	\$ 2,590	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 2,590</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 581,288</b>	<b>\$ 588,576</b>	<b>\$ 604,443</b>	<b>\$ 529,493</b>	<b>\$ 591,117</b>
<b>Total FTEs</b>		<b>1.35</b>	<b>1.30</b>	<b>1.40</b>	<b>1.44</b>	<b>1.44</b>

**Notes**

Account	Account Description	Proposed FY2012
8411	Water	Water costs for City Administrative Office Buildings
8423	Custodial Services	Custodial maintenance of city buildings - city administrative offices, leased space. Reduction in custodial service to city buildings.
8430	Repair & Maintenance Service	Various contract services for city facilities, including HVAC maintenance, plumbing, electrical repairs, painting, roof repairs and elevator maintenance, emergency generator (EOC and portable unit).
8632	Natural Gas & Electricity	Gas and electric to certain city facilities (City Hall, Park Office, Manor Building and Corporation Yard).

Fund 574, Facilities Management

Department:

Parks &amp; Recreation

Division 803, Recreational Facilities

Division:

Recreational Facilities

## MISSION

Provide quality, affordable, accessible and well-maintained facilities and athletic fields for a variety of recreational opportunities and public and private uses through:

- Scheduling facilities for City meetings, programs and events
- Promoting and scheduling facilities for private and non-profit uses
- Providing safe, clean and properly prepared facilities

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8101	Regular Salaries	\$ 99,339	\$ 99,384	\$ 108,805	\$ 111,255	\$ 125,300
8102	Permanent Part time	\$ 2,015	\$ 4,031	\$ 4,093	\$ 4,026	\$ -
8103	Temporary Part time	\$ 82,040	\$ 79,261	\$ 93,217	\$ 102,618	\$ 85,028
8211	PERS Retirement	\$ 17,244	\$ 17,058	\$ 14,269	\$ 20,000	\$ 23,848
8221	FICA Social Security	\$ 3,150	\$ 3,185	\$ 5,779	\$ 4,283	\$ 5,272
8231	Health Insurance	\$ 4,075	\$ 255	\$ 278	\$ 276	\$ 298
8232	Medicare Social Security	\$ 2,554	\$ 2,421	\$ 1,646	\$ 3,035	\$ 3,147
8233	Life & Disability Insurance	\$ 2,316	\$ 1,140	\$ 1,323	\$ 1,283	\$ 1,366
8241	Dental Insurance	\$ 981	\$ 1,031	\$ 1,259	\$ 1,244	\$ 1,313
8242	Vision Insurance	\$ 364	\$ 329	\$ 351	\$ 348	\$ 358
8253	Auto Allowance	\$ 63	\$ 150	\$ 150	\$ 122	\$ 150
8259	Deferred Compensation	\$ 9,356	\$ 14,885	\$ 15,564	\$ 15,333	\$ 16,281
8271	Section 125 - Health Insurance	\$ 5,396	\$ 9,633	\$ 11,554	\$ 11,651	\$ 13,715
8281	Other Post Employment Benefits	\$ 11,339	\$ 13,697	\$ 8,659	\$ 15,339	\$ 9,611
8285	Worker's Compensation	\$ 3,121	\$ 5,869	\$ 2,247	\$ 6,902	\$ 5,108
<b>Personnel Total</b>		<b>\$ 243,354</b>	<b>\$ 252,327</b>	<b>\$ 269,196</b>	<b>\$ 297,711</b>	<b>\$ 290,793</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ 14,750	\$ 12,598	\$ 5,300	\$ 5,200	\$ 5,300
8411	Water	\$ 6,571	\$ 5,899	\$ 7,000	\$ 7,000	\$ 7,000
8423	Custodial Services	\$ 69,271	\$ 65,979	\$ 67,200	\$ 67,200	\$ 67,200
8430	Repair & Maintenance Service	\$ 33,276	\$ 37,379	\$ 34,611	\$ 34,611	\$ 34,611
8532	Telephone	\$ 4,560	\$ 4,318	\$ 3,900	\$ 3,500	\$ 3,900
8540	Advertising	\$ 203	\$ 453	\$ 500	\$ 500	\$ 500
8580	Travel & Training	\$ 1,004	\$ 823	\$ 850	\$ 850	\$ 850
8599	Miscellaneous	\$ 727	\$ 266	\$ 500	\$ 500	\$ 500
8610	General Supplies	\$ 1,446	\$ 2,595	\$ 1,500	\$ 1,500	\$ 1,500
8612	Small Tools	\$ 3,311	\$ 5,413	\$ 6,250	\$ 6,250	\$ 6,250
8632	Natural Gas & Electricity	\$ 35,380	\$ 41,064	\$ 43,250	\$ 43,250	\$ 43,250
8641	Repair & Maintenance Supplies	\$ 10,959	\$ 10,123	\$ 12,500	\$ 12,500	\$ 12,500
8655	Custodial Supplies	\$ 1,024	\$ 1,466	\$ 3,200	\$ 3,200	\$ 3,200
<b>Supplies &amp; Services Total</b>		<b>\$ 182,483</b>	<b>\$ 188,375</b>	<b>\$ 186,561</b>	<b>\$ 186,061</b>	<b>\$ 186,561</b>
<b>Administrative &amp; Other</b>						
8307	Vehicle Usage Charge	\$ 801	\$ 787	\$ -	\$ -	\$ 1,567
8308	Computer Usage Charge	\$ 5,973	\$ 3,648	\$ 4,389	\$ 4,389	\$ 4,334
8309	Building Maintenance Charge	\$ 5,026	\$ 4,545	\$ 4,788	\$ 4,788	\$ 5,118
8310	Administrative Support Charge	\$ 46,757	\$ 47,290	\$ 47,373	\$ 47,373	\$ 31,639
<b>Administrative &amp; Other Total</b>		<b>\$ 58,556</b>	<b>\$ 56,270</b>	<b>\$ 56,551</b>	<b>\$ 56,551</b>	<b>\$ 42,658</b>
<b>Capital Outlay</b>						
9030	Improvements Other Than Building	\$ 10,926	\$ 8,891	\$ 11,000	\$ 11,000	\$ 11,000
<b>Capital Outlay Total</b>		<b>\$ 10,926</b>	<b>\$ 8,891</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>
<b>Total Expenditures</b>		<b>\$ 495,319</b>	<b>\$ 505,863</b>	<b>\$ 523,308</b>	<b>\$ 551,323</b>	<b>\$ 531,012</b>
<b>Total FTEs</b>		<b>1.50</b>	<b>1.40</b>	<b>1.50</b>	<b>1.55</b>	<b>1.55</b>

Division 803, Recreational Facilities  
Fund 574 Facilities Management

Recreational Facilities  
Department: Parks & Recreation

### Notes

Account	Account Description	Proposed FY2012
8351	Other Professional/Technical	Contractual vendors.
8423	Custodial Services	Custodial services for Recreation facilities.
8430	Repair & Maintenance Service	Various maintenance services for the Recreation facilities.
8632	Natural Gas & Electricity	Gas and electricity for the recreation facilities.
8641	Repair & Maintenance Supplies	Various repair and maintenance supplies for recreation facilities.
9030	Improvements Other Than Building	Replace carpeting to address safety issues in Belmont Community Learning Center.

Fund 575, Benefit Stabilization

Department:

Finance

Division 503 Benefit Stabilization, Benefit Stabilization Division

Division:

Benefit Stabilization Division

## MISSION

To account for certain employee benefits which have been accrued, i.e., earned by the employee and are payable to the employee at a future date through:

- The fund activity includes, but is not limited to, amortizing compensated absences, post employment benefits and other benefits due to employees upon
- Account for benefits related to retirees
- Charge the departments an amount sufficient to fund the program expressed as a percentage of base payrolls

Account	Account Description	Actual FY2009	Actual FY2010	Budget FY2011	Estimated FY2011	Proposed FY2012
<b>Personnel</b>						
8281	Other Post Employment Benefits	\$ 9,362	\$ -	\$ -	\$ -	\$ -
<b>Personnel Total</b>		<b>\$ 9,362</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Supplies &amp; Services</b>						
8351	Other Professional/Technical	\$ -	\$ 14,425	\$ 5,000	\$ -	\$ 15,000
8519	OPEB ARC Contribution	\$ 828,085	\$ 855,000	\$ 855,000	\$ 808,000	\$ 834,000
<b>Supplies &amp; Services Total</b>		<b>\$ 828,085</b>	<b>\$ 869,425</b>	<b>\$ 860,000</b>	<b>\$ 808,000</b>	<b>\$ 849,000</b>
<b>Administrative &amp; Other</b>						
8310	Administrative Support Charge	\$ 23,320	\$ 24,151	\$ 3,466	\$ 3,466	\$ 29,591
<b>Administrative &amp; Other Total</b>		<b>\$ 23,320</b>	<b>\$ 24,151</b>	<b>\$ 3,466</b>	<b>\$ 3,466</b>	<b>\$ 29,591</b>
<b>Capital Outlay</b>						
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 860,768</b>	<b>\$ 893,576</b>	<b>\$ 863,466</b>	<b>\$ 811,466</b>	<b>\$ 878,591</b>
<b>Total FTEs</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Division 503 Benefit Stabilization, Benefit Stabilization Division  
Fund 575 Benefit Stabilization

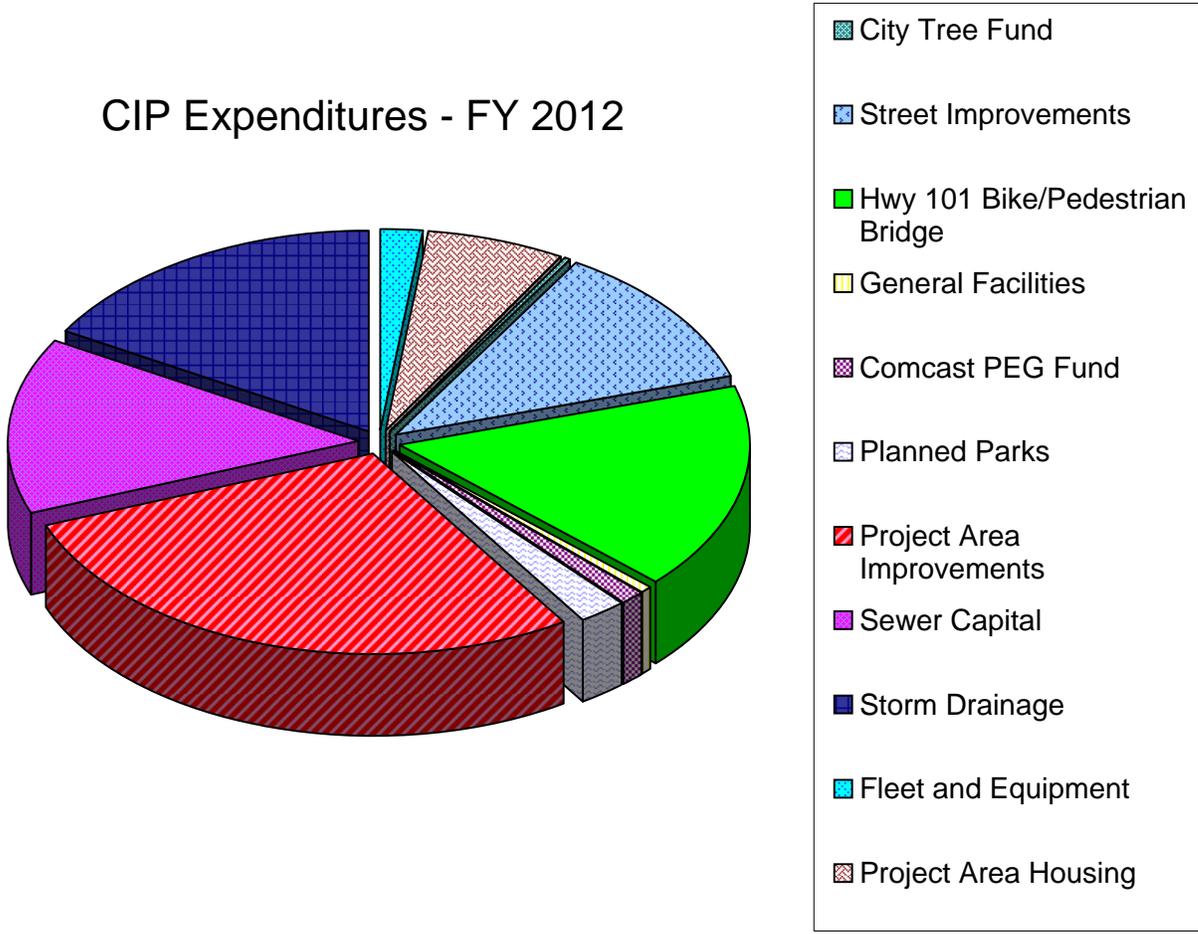
Benefit Stabilization Division  
Department: Finance

### Notes

Account	Account Description	Proposed FY2012
8519	OPEB ARC Contribution	Annual Required Contribution (ARC) provided by Bartel Associates.

# City of Belmont FY 2012 Budget Capital Improvement Program

CIP Expenditures - FY 2012



	Building	Improvements	Other	Total
City Tree Fund	\$ -	\$ 15,000		15,000
Street Improvements		1,232,733		1,232,733
Hwy 101 Bike/Pedestrian Bridge		1,775,500		1,775,500
General Facilities		44,850		44,850
Comcast PEG Fund			\$ 117,449	117,449
Planned Parks		249,000		249,000
Project Area Improvements		2,984,208		2,984,208
Sewer Capital		1,490,000		1,490,000
Storm Drainage		1,755,500		1,755,500
Fleet and Equipment			193,500	193,500
Project Area Housing	\$ 420,000	250,000		670,000
<b>Total Expenditures</b>	<b>\$ 420,000</b>	<b>\$ 9,796,791</b>	<b>\$ 310,949</b>	<b>\$ 10,527,740</b>

**City of Belmont**  
**FY 2012 Budget**  
**Capital Improvement Program**  
**Project Listing**

Fund & Division		Project		FY2012	FY2013	FY2014	FY2015	FY2016
Number	Description	Number	Description	Proposed	Planned	Planned	Planned	Planned
				Total	Total	Total	Total	Total
208	City Tree Fund							
811		8054	Street Tree Planting Program	15,000	0	0	0	0
				15,000	0	0	0	0
234	Street Improvements (Measure A/Grants)	3003	Congestion Management Plan	78,000	78,000	78,000	78,000	0
730		3025	LED Street Light Replacements	139,733	0	0	0	0
		3026	Accessibility Ramp/Pathway Improvements	120,000	110,000	110,000	110,000	110,000
		3084	Retaining Wall Repair & Inspection	125,000	50,000	50,000	50,000	50,000
		3100	Pavement Preventative Maintenance	570,000	300,000	300,000	300,000	300,000
		3112	Pavement Rehabilitation	100,000	200,000	200,000	200,000	200,000
		3206	Traffic Priority Items	65,000	65,000	65,000	65,000	65,000
		3207	Traffic Intersection Improvements	35,000	135,000	135,000	135,000	135,000
				1,232,733	938,000	938,000	938,000	860,000
308	General Facilities	8057	Twin Pines Senior & Community Center Roof Replacement	0	0	75,000	0	0
802		8063	Painting Exterior & Interior-Twin Pines & Senior Center	44,850	0	0	0	0
				44,850	0	75,000	0	0
312	Comcast PEG Fund	2062	Comcast PEG Program	117,449	0	0	0	0
303				117,449	0	0	0	0
334	Hwy 101 Bike/Pedestrian Bridge	3091	Hwy 101 Bike/Pedestrian Bridge	1,775,500	0	0	0	0
703				1,775,500	0	0	0	0
341	Planned Park	8004	Cipriani Dog Park	95,000	0	0	0	0
810		8033	Open Space Trail Improvements	44,000	0	0	0	0
		8048	Davey Glen Park	35,000	450,000	0	0	0
		8052	Park and Open Space Master Plan Update	0	0	200,000	0	0
		8056	Installation of Synthetic Turf at Sports Complex	75,000	2,300,000	0	0	0
				249,000	2,750,000	200,000	0	0
360	Project Area Improvements	2055	City Hall/Police Facility	0	75,000	0	0	0
112-City		8062	Community Facility Improvements	0	0	35,000	0	0
		8065	City Hall Roof Repair	135,000	0	0	0	0
		9010	Street Maint And Rehab	33,000	0	0	0	0
		9035	Old County Rd Overlay	200,000	25,000	0	0	0
		9059	Hwy 101 Bike/Pedestrian Bridge-RDA	150,000	0	0	0	0
		9527	Facade Improvements	200,000	200,000	200,000	0	0
		9534	RDA Street Improvements	820,000	200,000	200,000	200,000	200,000
		9539	Wood Streetlight Replacement Project	128,000	0	0	0	0
		9540	RDA Street Public Improvemtns	0	2,656,500	1,600,000	450,000	200,000
		9541	RDA Sewer Infrastructure Improvements	378,000	1,020,000	80,000	320,000	0
		9542	RDA Storm Drain Infrastructure Imprvemtns	690,208	405,000	900,500	574,000	0
		9551	Economic Development Target Sites	250,000	1,250,000	1,500,000	2,000,000	1,200,000
				2,984,208	5,831,500	4,515,500	3,544,000	1,600,000
361	Project Area Housing	9505	Single Family Rehab & Repair	30,000	0	0	0	0
901-City		9506	Home Buyer Assistance Program	290,000	0	0	0	0
		9517	Multi-Family Housing Rehab	100,000	0	0	0	0
		9551	Economic Development Target Sites	250,000	1,275,000	0	0	0
				670,000	1,275,000	0	0	0
503	Sewer Enterprise-Capital	7003	Sewer Rehabilitation-Annual Program	510,000	500,000	500,000	500,000	0
730-Sewer Capital		7036	Pump Sta. Rehabilitation	50,000	160,000	50,000	160,000	0
		7057	Basins 7 & 8 Sewer Rehabilitation	700,000	0	0	0	0
		7073	Basin Rehabilitation Projects	0	700,000	700,000	700,000	0
		7078	Force Main Evaluation & Rehab Projects	190,000	0	0	0	0
		7081	Sewer System Smoke Testing	40,000	30,000	20,000	10,000	0
		7082	Sewer System Flow Monitoring	0	60,000	0	0	0
				1,490,000	1,450,000	1,270,000	1,370,000	0
525	Storm Drainage Enterprise	6001	Storm Drainage Rehabilitation Program	75,500	75,500	75,500	75,500	0
730		6010	Water Dog Lake Siltation Removal	0	60,000	60,000	1,000,000	10,000
		6045	Storm Drain CIP Project	1,470,000	250,000	250,000	250,000	0
		6053	Municipal Regional Permit (MRP) Storm Water P	50,000	50,000	0	0	0
		6054	Carlmont Storm Headwall Project	160,000	0	0	0	0
				1,755,500	435,500	385,500	1,325,500	10,000
573	Fleet & Equipment Management	2142	Technology Master Plan	193,500	0	0	0	0
302				193,500	0	0	0	0
			<b>TOTAL EXPENDITURES</b>	<b>\$ 10,527,740</b>	<b>\$ 12,680,000</b>	<b>\$ 7,384,000</b>	<b>\$ 7,177,500</b>	<b>\$ 2,470,000</b>

Division 811-City Tree, City Tree Fund  
 Fund 208, City Tree Fund

Division:  
 Department:  
 Project:

City Tree Fund  
 Parks & Recreation  
 8054 -- Street Tree Planting Program

**Project Narrative:**

This project includes revitalization of neighborhoods throughout Belmont through a street tree planting program. Adjacent homeowners would sign agreements to water the trees and the City would be responsible for general maintenance of the trees. The project would help reduce heating and cooling costs, reduce air pollution, and buffer houses from traffic noise.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8610	General Supplies	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>



Division 730-Street Capital, Street Improvements (Measure A/Grants) Division: Street Improvements (Measure A/Grants)  
Fund 234, Street Improvements (Measure A/Grants) Department: Public Works  
Project: 3025 – LED Street Light Replacements

**Project Narrative:**

This project includes installation of energy efficient street lighting utilizing grant funding. City Services Crews are anticipated to take the lead in identifying a fixture that meets the energy efficiency grant requirements, and implementing the program with PG&E.

Approximately 200 City owned street lights with more efficient LED lights. Project is funded through the American Recovery and Reinvestment Act (ARRA). Location of street lights to be replaced will be determined prior to project and City Council approval. This project will produce an emergency savings cost of \$14,000 on annual electricity.

Anticipated PG&E rebate at \$26,900.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 5,760	\$ -	\$ -	\$ -	\$ -	\$ 5,760
6319	6319	Miscellaneous Federal Grants	\$ -	\$ 133,973	\$ -	\$ -	\$ -	\$ -	\$ 133,973
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 139,733</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 139,733</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 139,733	\$ -	\$ -	\$ -	\$ -	\$ 139,733
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 139,733</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 139,733</b>

Division 730-Street Capital, Street Improvements (Measure A/Grants) Division: Street Improvements (Measure A/Grants)  
Fund 234, Street Improvements (Measure A/Grants) Department: Public Works  
Project: 3026 – Accessibility Ramp/Pathway Improvements

**Project Narrative:**

This project provides for the construction of assessible ramps and pathways, if grant funds become available. State law requires homeowners maintain the sidewalk on their frontage. City Services Crews also have a proposed project to install assessible ramps on an ongoing basis.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 40,000	\$ 120,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 600,000
6362	6362	County Grants	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
<b>Funding Sources</b>			<b>\$ 80,000</b>	<b>\$ 120,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 640,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8368	City Project Management	\$ 35,000	\$ 50,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 225,000
9030	9030	Improvements Other Than Building	\$ 45,000	\$ 70,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 415,000
<b>TOTAL EXPENDITURES</b>			<b>\$ 80,000</b>	<b>\$ 120,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 640,000</b>

Division 730-Street Capital, Street Improvements (Measure A/Grants)	Division:	Street Improvements (Measure A/Grants)
Fund 234, Street Improvements (Measure A/Grants)	Department:	Public Works
	Project:	3084 -- Retaining Wall Repair & Inspection

**Project Narrative:**

This project will consist of inspection and repair of retaining walls and related slope stabilization projects that are recommended by the City's geotechnical engineering consultant. The City owns the retaining wall in the right-of-way along Ralston Avenue from Alameda de las Pulgas to the western City limits and on Belmont Canyon Road, Naughton Avenue, and Lyall Way.

The City plans to update an existing evaluation to determine status of settlement areas identified in the "Roads 2000" report and other locations identified by staff or the consultant since the previous report was prepared in 2000, and evaluate and conduct monitoring if needed. This is a Master Plan approach to City street maintenance and repair to identify and prioritize necessary improvements on an ongoing and programmatic basis. This project includes \$329,994 in Prop 1B 2009-10 appropriations.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 125,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 325,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 325,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ 100,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 200,000
9030	8388	City Project Management	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 325,000</b>

Division 730-Street Capital, Street Improvements (Measure A/Grants) Division:  
Fund 234, Street Improvements (Measure A/Grants) Department:  
Project:

Street Improvements (Measure A/Grants)  
Public Works  
3100 -- Pavement Preventative Maintenance

**Project Narrative:**

The City's Pavement Management Program is intended to improve the overall condition of the City's street network by maximizing the cost effectiveness of available funds. A primary component of the program is preventative maintenance as these treatments (crack and surface seals, slurry seal, and thin overlays) extend the life of good pavement at a much lower cost than rehabilitation or reconstruction treatments.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 300,000	\$ 570,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 2,070,000
<b>Funding Sources</b>			<b>\$ 300,000</b>	<b>\$ 570,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 2,070,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8351	Other Professional/Technical	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
9030	8368	City Project Management	\$ 120,000	\$ 150,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,270,000
9030	9030	Improvements Other Than Building	\$ 180,000	\$ 400,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 780,000
<b>TOTAL EXPENDITURES</b>			<b>\$ 300,000</b>	<b>\$ 570,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 2,070,000</b>

Division 730-Street Capital, Street Improvements (Measure A/Grants)      Division: Street Improvements (Measure A/Grants)  
Fund 234, Street Improvements (Measure A/Grants)      Department: Public Works  
Project: 3112 -- Pavement Rehabilitation

**Project Narrative:**

The City's Pavement Management Program is intended to improve the overall condition of the City's street network by maximizing the cost effectiveness of available funds. A primary component of the program is preventative maintenance as these treatments (crack and surface seals, slurry seal, and thin overlays) extend the life of good pavement at a much lower cost than rehabilitation or reconstruction treatments.

This project will fund the rehabilitation and reconstruction portion of the Pavement Management Program. A fall 2010 survey indicated that approximately 50% of the City's streets have a Pavement Condition Index of 69 or lower and requires some form of rehabilitation or reconstruction.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 200,000	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
<b>Funding Sources</b>			<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,100,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ 200,000	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
<b>TOTAL EXPENDITURES</b>			<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,100,000</b>



Division 730-Street Capital, Street Improvements (Measure A/Grants) Division: Street Improvements (Measure A/Grants)  
Fund 234, Street Improvements (Measure A/Grants) Department: Public Works  
Project: 3207 -- Traffic Intersection Improvements

**Project Narrative:**

This project provides for the upgrade, repair and optimization of the City's signalized intersections. A number of the City's traffic signal infrastructure has reached its useful life and is in need of repair. This project will look at each traffic intersection as a whole to ensure compatibility of the entire system.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 35,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 575,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 575,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 575,000</b>

Division 802, General Facilities Improvement  
 Fund 308, General Facilities

Division:  
 Department:  
 Project:

General Facilities Improvement  
 Parks & Recreation  
 8057 -- Twin Pines Senior & Community Center Roof Replacement

**Project Narrative:**

This project includes replacing the roof at the Twin Pines Senior and Community Center. The current roof is over 23 years old and has reached its expected life expectancy. The Parks and Recreation Department has made numerous repairs for leaks in the winter of 2011 and previous years.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
6362	6362	County Grants	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000
<b>Funding Sources</b>			\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000
<b>TOTAL EXPENDITURES</b>			\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000

Division 802, General Facilities Improvement  
 Fund 308, General Facilities

Division:  
 Department:  
 Project:

General Facilities Improvement  
 Parks & Recreation  
 8063 -- Painting Exterior & Interior-Twin Pines & Senior Center

**Project Narrative:**

This project will consist of painting the exterior and interior of the Twin Pines Senior & Community Center. The facility is heavily used to provide Senior Services, community rental opportunities, events and meetings. The facility generates about \$80,000 a year from rental revenue and painting may allow for increased rental revenue.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
6362	6362	County Grants	\$ -	\$ 44,850	\$ -	\$ -	\$ -	\$ -	\$ 44,850
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 44,850</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44,850</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 44,850	\$ -	\$ -	\$ -	\$ -	\$ 44,850
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 44,850</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44,850</b>

<b>Division 303, Comcast PEG Capital</b>	<b>Division:</b>	<b>Comcast PEG Capital</b>
<b>Fund 312, Comcast PEG Fund</b>	<b>Department:</b>	<b>Information Services</b>
	<b>Project:</b>	<b>2062 – Comcast PEG Program</b>

**Project Narrative:**

All monies were provided by Comcast per the negotiated and adopted franchise grant agreement.

Additional Council Chambers TV Broadcast equipment for the AV Center.

PerTV equipment replacement (Belmont's portion) based on 8 contributing cities.

In-House Comcast INET equipment – Equipment to be purchased for the capability to communicate with the 7 other participating cities.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 8,551	\$ 117,449	\$ -	\$ -	\$ -	\$ -	\$ 126,000
<b>Funding Sources</b>			<b>\$ 8,551</b>	<b>\$ 117,449</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 126,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9040	9040	Machinery & Equipment	\$ 8,551	\$ 117,449	\$ -	\$ -	\$ -	\$ -	\$ 126,000
<b>TOTAL EXPENDITURES</b>			<b>\$ 8,551</b>	<b>\$ 117,449</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 126,000</b>

Division 703, Hwy 101 Bike/Pedestrian Bridge  
 Fund 334, Hwy 101 Bike/Pedestrian Bridge

Division:  
 Department:  
 Project:

Hwy 101 Bike/Pedestrian Bridge  
 Public Works  
 3091 -- Hwy 101 Bike/Pedestrian Bridge

**Project Narrative:**

The Draft San Mateo County Comprehensive Bicycle Route Plan lists Belmont's planned bicycle bridge over US 101 as a high priority in the County. The US 101 bridge will be located at the Belmont Sports Complex, where there are existing bicycle/pedestrian paths. Bicycle and pedestrian paths will be developed connecting Downtown Belmont, the Caltrain Station, Nesbit Elementary School, the Sports Complex, the Redwood Shores office park and the Bay Trail.

Federal SAFETEA-LU funding provides \$2.66million towards the project. The City also obtained \$4.45 million of ARRA stimulus funds in last fiscal year. The remaining funds for the project will be funded through other State grants and Measure A money.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
6301	6301	Federal Grants	\$ 5,800,000	\$ 1,308,804	\$ -	\$ -	\$ -	\$ -	\$ 7,108,804
6359	6359	Misc. State Grants	\$ 125,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
6362	6362	County Grants	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
6370	6370	Advance/Reimb SMC Transp Auth	\$ 405,000	\$ 191,696	\$ -	\$ -	\$ -	\$ -	\$ 596,696
<b>Funding Sources</b>			<b>\$ 6,330,000</b>	<b>\$ 1,775,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,105,500</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ 1,000,000	\$ 489,655	\$ -	\$ -	\$ -	\$ -	\$ 1,489,655
9030	8368	City Project Management	\$ 230,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 380,000
9030	9030	Improvements Other Than Building	\$ 5,100,000	\$ 1,135,845	\$ -	\$ -	\$ -	\$ -	\$ 6,235,845
<b>TOTAL EXPENDITURES</b>			<b>\$ 6,330,000</b>	<b>\$ 1,775,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,105,500</b>

Division 810, Park Improvement Projects  
Fund 341, Planned Park

Division:  
Department:  
Project:

Park Improvement Projects  
Parks & Recreation  
8004 -- Cipriani Dog Park

**Project Narrative:**

This project includes improvements to the existing Cipriani Dog Park including regrading and improving the decomposed granite surface, improving the drainage, replacing the fencing, and adding a shade structure and site furnishings. The project has been approved by City Council.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 5,080	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ 100,080
<b>Funding Sources</b>			<b>\$ 5,080</b>	<b>\$ 95,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,080</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ 1,700	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 6,700
9030	9030	Improvements Other Than Building	\$ 3,380	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 93,380
<b>TOTAL EXPENDITURES</b>			<b>\$ 5,080</b>	<b>\$ 95,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,080</b>

Division 810, Park Improvement Projects  
Fund 341, Planned Park

Division:  
Department:  
Project:

Park Improvement Projects  
Parks & Recreation  
8033 – Open Space Trail Improvements

**Project Narrative:**

The maintenance and improvement of trails in the Water Dog Lake Open Space including materials and labor for bridges, retaining walls, erosion control and new trail segments.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000
<b>Funding Sources</b>			\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
9030	9030	Improvements Other Than Building	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
<b>TOTAL EXPENDITURES</b>			\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000

Division 810, Park Improvement Projects  
Fund 341, Planned Park

Division:  
Department:  
Project:

Park Improvement Projects  
Parks & Recreation  
8048 -- Davey Glen Park

**Project Narrative:**

The project includes the design and construction of a new neighborhood park on Davey Glen Road. The one acre site was dedicated for a park as part of the Ross Woods Development. Planning and design continues in FY2012 and construction is scheduled for FY2013.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 25,000	\$ 35,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 510,000
<b>Funding Sources</b>			<b>\$ 25,000</b>	<b>\$ 35,000</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 510,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ 450,000
<b>TOTAL EXPENDITURES</b>			<b>\$ 25,000</b>	<b>\$ 35,000</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 510,000</b>



Division 810, Park Improvement Projects  
Fund 341, Planned Park

Division:  
Department:  
Project:

Park Improvement Projects  
Parks & Recreation  
8056 -- Installation of Synthetic Turf at Sports Complex

**Project Narrative:**

This project consists of the installation of synthetic turf at the Belmont Sports Complex. The Department received Council approval to begin planning and design in FY2011. In FY2012 planning and design will continue with construction in subsequent years. There is no identified funding source for this project.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
6347	6347	State Park Bond Funding	\$ -	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -	\$ 1,800,000
7270	7270	Contributions & Donations	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 2,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,375,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ 2,300,000	\$ -	\$ -	\$ -	\$ 2,300,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 2,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,375,000</b>

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 2055 -- City Hall/Police Facility

**Project Narrative:**

This project involves the painting of the exterior surfaces of City Hall to protect the structure from water and sun damage. The work will include the preparation and painting of the wood siding and stucco on exterior surfaces of the original portion of the building and painting on the the recently constructed portion including the lobby and Council Chambers.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8430	Repair & Maintenance Service	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 8062 – Community Facility Improvements

**Project Narrative:**

Belmont Conference Center Roof Replacement at the Sports Complex. The roof has reached its 20 year life cycle, has had several repairs and is in need of replacement. The project would have composite shingles installed on the roof to allow for longerlife expectancy - 40 years. This facility is home to many community groups and generates revenue for the City through rentals.

Alexander Park Restroom Replacement Project – This restroom facility is in disrepair and needs to be replaced. The current restroom has one unisex stall in poor condition that does not adequately serve the growing demand for use at this recreational facility. The existing restroom would be replaced with a new prefabricated unit that would include fixtures for both men and women.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000
<b>Funding Sources</b>			\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8430	Repair & Maintenance Service	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000
<b>TOTAL EXPENDITURES</b>			\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 8065 -- City Hall Roof Repair

**Project Narrative:**

The project includes replacing the roof on City Hall. The roof is over 27 years old and past its life expectancy. The current roof is in need of repair and has begun to fall and bubble. The Parks and Recreation Department patch repaired leaks in the winter of 2011.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8430	Repair & Maintenance Service	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 9010 -- Street Maint And Rehab

**Project Narrative:**

The project will be for the construction of small projects that are primarily planned to include sidewalk installation/replacement. It is planned that the small projects will be performed by City Services Crews. Generally, property owners are responsible for the maintenance and repair of sidewalks in front of their property. But, within the Redevelopment Area, the City performs that function. This project is proposed to provide funding for future sidewalk replacement within the designated areas, as specified by the RDA. The project will not fund routine maintenance.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ 33,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 33,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ 33,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 33,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,000</b>

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 9035 – Old County Rd Overlay

**Project Narrative:**

Installation of new street lights in conjunction with the undergrounding of overhead utility lines along Old County Road within the Redevelopment Area.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 200,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 225,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 225,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 200,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 225,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 225,000</b>

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 9059 -- Hwy 101 Bike/Pedestrian Bridge-RDA

**Project Narrative:**

The Draft San Mateo County Comprehensive Bicycle Route Plan lists Belmont's planned bicycle bridge over US 101 as a high priority in the County. The US 101 bridge will be located at the Belmont Sports Complex, where there are existing bicycle/pedestrian paths. Bicycle and pedestrian paths will be developed connecting Downtown Belmont, the Caltrain Station, Nesbit Elementary School, the Sports Complex, the Redwood Shores office park and the Bay Trail.

Federal SAFETEA-LU funding provides \$2.66million towards the project. The City also obtained \$4.45 million of ARRA stimulus funds in last fiscal year. The remaining funds for the project will be funded through other State grants and Measure A money.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>Funding Sources</b>			\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>TOTAL EXPENDITURES</b>			\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 9527 -- Facade Improvements

**Project Narrative:**

Provide grants and loans to commercial and other non-residential owners and tenants for improvements to building facades with the Redevelopment Area.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 600,000
<b>Funding Sources</b>			\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 600,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 600,000
<b>TOTAL EXPENDITURES</b>			\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 600,000

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 9534 – RDA Street Improvements

**Project Narrative:**

This project will improve gateways and streets within the Belmont Redevelopment Area. Projects include entry signs at El Camino Real (North End) and Ralston at Old County Road. Other improvements include the reconstruction of O'Neill and Sixth Avenues in the vicinity of the relocated Emmett House.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 820,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,620,000
<b>Funding Sources</b>			\$ -	\$ 820,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,620,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8368	City Project Management	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
9030	9030	Improvements Other Than Building	\$ -	\$ 770,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,570,000
<b>TOTAL EXPENDITURES</b>			\$ -	\$ 820,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,620,000

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 9539 -- Wood Streetlight Replacement Project

**Project Narrative:**

This project will replace the wood streetlights within the Redevelopment Area. Existing streetlights have deteriorated and need replacement. The existing streetlights were not treated with waterproofing material when originally installed and have developed dry rot. They were also installed without a concrete foundation and are not stable.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 128,000	\$ -	\$ -	\$ -	\$ -	\$ 128,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 128,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 128,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 128,000	\$ -	\$ -	\$ -	\$ -	\$ 128,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 128,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 128,000</b>

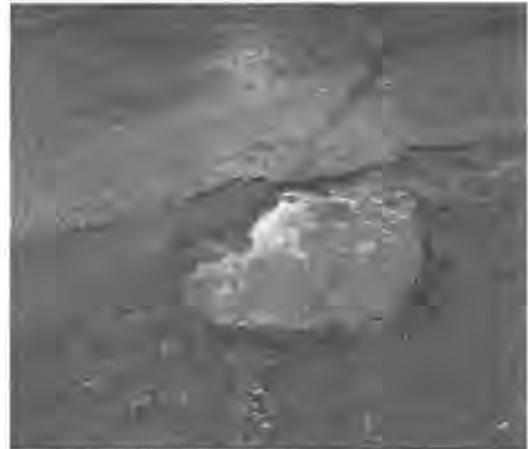
Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 9540 – RDA Street Public Improvements

**Project Narrative:**

This project will provide for street improvements within the Redevelopment Area in accordance Public Improvements Reimbursement Agreements. Planned projects include: South Road Traffic Signal Feasibility Study, Reconstruction of Masonic Way, Sunnyslope Avenue, Shoreway Road and O'Neill Avenue, Traffic Signal Replacement and Resurfacing of various streets within the Redevelopment Area.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ -	\$ 2,656,500	\$ 1,600,000	\$ 450,000	\$ 200,000	\$ 4,906,500
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,656,500</b>	<b>\$ 1,600,000</b>	<b>\$ 450,000</b>	<b>\$ 200,000</b>	<b>\$ 4,906,500</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ 2,656,500	\$ 1,600,000	\$ 450,000	\$ 200,000	\$ 4,906,500
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,656,500</b>	<b>\$ 1,600,000</b>	<b>\$ 450,000</b>	<b>\$ 200,000</b>	<b>\$ 4,906,500</b>

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 9541 -- RDA Sewer Infrastructure Improvements

**Project Narrative:**

This project will provide for street improvements within the Redevelopment Area in accordance Public Improvements Reimbursement Agreements. Planned projects include sewer pipe rehabilitation at various locations, Island Parkway and Hiller Pump Station evaluation and rehabilitation, smoke testing and the evaluation and rehabilitation of the North Road, Hiller and Island Parkway force mains.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 378,000	\$ 1,020,000	\$ 80,000	\$ 320,000	\$ -	\$ 1,798,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 378,000</b>	<b>\$ 1,020,000</b>	<b>\$ 80,000</b>	<b>\$ 320,000</b>	<b>\$ -</b>	<b>\$ 1,798,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 378,000	\$ 1,020,000	\$ 80,000	\$ 320,000	\$ -	\$ 1,798,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 378,000</b>	<b>\$ 1,020,000</b>	<b>\$ 80,000</b>	<b>\$ 320,000</b>	<b>\$ -</b>	<b>\$ 1,798,000</b>

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 9542 -- RDA Storm Drain Infrastructure Improvements

**Project Narrative:**

This project will provide for street improvements within the Redevelopment Area in accordance Public Improvements Reimbursement Agreements. Planned projects include flood prevention projects along the Belmont Creek and east of El Camino storm systems and the replacement of undersized storm pipes within the Redevelopment Area.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 690,208	\$ 405,000	\$ 900,500	\$ 574,000	\$ -	\$ 2,569,708
<b>Funding Sources</b>			\$ -	\$ 690,208	\$ 405,000	\$ 900,500	\$ 574,000	\$ -	\$ 2,569,708

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 690,208	\$ 405,000	\$ 900,500	\$ 574,000	\$ -	\$ 2,569,708
<b>TOTAL EXPENDITURES</b>			\$ -	\$ 690,208	\$ 405,000	\$ 900,500	\$ 574,000	\$ -	\$ 2,569,708

Division 112-City, Project Area Improvements  
 Fund 360, Project Area Improvements

Division:  
 Department:  
 Project:

Project Area Improvements  
 Community Development  
 9551 -- Economic Development Target Sites

**Project Narrative:**

This project includes funding for Economic Development Target Sites as authorized in the Public Improvements Reimbursement Agreement adopted by the City Council and RDA. The Target Sites include Shoreway Place, Firehouse Square, Emmett's Plaza, and Belmont Station, along with recently acquired properties near the intersection of Hill Street and El Camino Real.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 250,000	\$ 1,250,000	\$ 1,500,000	\$ 2,000,000	\$ 1,200,000	\$ 6,200,000
Funding Sources			\$ -	\$ 250,000	\$ 1,250,000	\$ 1,500,000	\$ 2,000,000	\$ 1,200,000	\$ 6,200,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 250,000	\$ 1,250,000	\$ 1,500,000	\$ 2,000,000	\$ 1,200,000	\$ 6,200,000
TOTAL EXPENDITURES			\$ -	\$ 250,000	\$ 1,250,000	\$ 1,500,000	\$ 2,000,000	\$ 1,200,000	\$ 6,200,000

Division 901-City, Project Area Housing Projects  
 Fund 361, Project Area Housing

Division:  
 Department:  
 Project:

Project Area Housing Projects  
 Community Development  
 9505 -- Single Family Rehab & Repair

**Project Narrative:**

Single Family Residential Rehabilitation & Repair Program for LMI Households

Belmont's Housing Element includes policies to preserve and enhance affordable housing stock. Redevelopment law allows for the use of LMI funds for this purpose. In the past, the LMI fund has been successfully used to assist the City in meeting low-moderate housing production need targets. This allows the Agency to expand housing programs to preserve aging single family housing stock within the RDA area. Low & Moderate Income households will be targeted.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9020	9020	Building	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>

Division 901-City, Project Area Housing Projects  
 Fund 361, Project Area Housing

Division:  
 Department:  
 Project:

Project Area Housing Projects  
 Community Development  
 9506 – Home Buyer Assistance Program

**Project Narrative:**

First Time Home Buyers Assistance Program - This funding is a continuation of the Agency-authorized down payment assistance program for LMI homebuyers within the RDA boundary. The City is positioned to move forward with significant revisions to the program for FY2012 and has dedicated funds for legal services related to these modifications.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 290,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 290,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9020	9020	Building	\$ -	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 290,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 290,000</b>

Division 901-City, Project Area Housing Projects  
 Fund 361, Project Area Housing

Division:  
 Department:  
 Project:

Project Area Housing Projects  
 Community Development  
 9517 -- Multi-Family Housing Rehab

**Project Narrative:**

Multi-Family Housing Rehabilitation: This is the continuation of a program for rehabilitation of health and safety deficiencies in apartments, and upgrading of exterior finishes. Improved marketing efforts and program revisions will be undertaken this year to promote the program.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
8020	8020	Building	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

Division 901-City, Project Area Housing Projects  
Fund 361, Project Area Housing

Division:  
Department:  
Project:

Project Area Housing Projects  
Community Development  
9551 -- Economic Development Target Sites

**Project Narrative:**

This project consists of expenditures for the Economic Development Target Sites, as authorized by the Affordable Housing Reimbursement Agreement. The Target Sites include:

Emmett's Plaza : a central business district near Ralston Avenue and El Camino Real.

Firehouse Square : a mixed-use project with ground floor retail along El Camino Real, residential opportunities on upper floors, lower density housing along Fifth Avenue, and public open space.

Belmont Station : located east of the trainstation, the proposed concept for this area would significantly upgrade the underutilized Masonic/Ralston Corridor, which is a major entry point into the community.

Hill Street/El Camino : a cluster of City-owned commercial property along El Camino Real envisioned for redevelopment with a mixture of retail and LMI residential units.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 250,000	\$ 1,275,000	\$ -	\$ -	\$ -	\$ 1,525,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,275,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,525,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 250,000	\$ 1,275,000	\$ -	\$ -	\$ -	\$ 1,525,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,275,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,525,000</b>

Division 730 - Sewer Capital, Sewer Capital Construction Division:  
Fund 503, Sewer Enterprise-Capital Department:  
Project:

Sewer Capital Construction  
Public Works  
7003 – Sewer Rehabilitation-Annual Program

**Project Narrative:**

This project funds 501-3-701 City staff for planning and project management involved with the sewer program. The program may be used to replace and/or repair sudden sewer failures resulting in collapse or offset through earth movement. As part of this program City staff will develop a sewer lateral ordinance. An additional use for these funds is to budget for other defined CIP sewer projects that are found to have an insufficient budget for contract award and/or change orders. This program will also include FOG activities that must be implemented as part of SSMP.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ 2,500,000
<b>Funding Sources</b>			<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ 240,000
9030	8351	Other Professional/Technical	\$ 20,000	\$ 60,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ 140,000
9030	8368	City Project Management	\$ 120,000	\$ 130,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ 1,150,000
9030	9030	Improvements Other Than Building	\$ 360,000	\$ 320,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 980,000
<b>TOTAL EXPENDITURES</b>			<b>\$ 500,000</b>	<b>\$ 510,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 2,510,000</b>

Division 730 - Sewer Capital, Sewer Capital Construction Division:  
Fund 503, Sewer Enterprise-Capital Department:  
Project:

Sewer Capital Construction  
Public Works  
7036 – Pump Sta. Rehabilitation

**Project Narrative:**

The City has eleven sanitary sewer pump stations throughout the City. The five largest and oldest stations (North Road, Hiller, San Juan, Hastings and Haskins) have been upgraded. Next stations to undergo evaluation are Island Park and Motel pump stations. It is anticipated rehabilitation will be required in the year 2012 and beyond.

The Sewer Rehabilitation Master Plan completed in 2007 indicated priorities of the pump station rehabilitation projects in the following order:

1. IslandPark Pump Station #1 needs evaluation and improvements. The pump station evaluation is scheduled to start in 2011 with construction following in 2012-2013.
2. Ralston Ranch Pump Station Station needs evaluation and improvements. The pump station evaluation is scheduled to start in 2011 with construction following in 2012-2013.
3. El Camino and Motel Stations will require evaluation and improvements after 2013-2014.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 50,000	\$ 160,000	\$ 50,000	\$ 160,000	\$ -	\$ 420,000
<b>Funding Sources</b>			\$ -	\$ 50,000	\$ 160,000	\$ 50,000	\$ 160,000	\$ -	\$ 420,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 48,000
9030	8351	Other Professional/Technical	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
9030	8368	City Project Management	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
9030	8531	Postage/Delivery Services	\$ -	\$ -	\$ 200	\$ 100	\$ 200	\$ -	\$ 500
9030	8550	Printing & Binding	\$ -	\$ -	\$ 3,000	\$ 100	\$ 3,000	\$ -	\$ 6,100
9030	8599	Miscellaneous	\$ -	\$ -	\$ 16,800	\$ 1,800	\$ 16,800	\$ -	\$ 35,400
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ 140,000	\$ -	\$ 140,000	\$ -	\$ 280,000
<b>TOTAL EXPENDITURES</b>			\$ -	\$ 50,000	\$ 160,000	\$ 50,000	\$ 160,000	\$ -	\$ 420,000

Division 730 - Sewer Capital, Sewer Capital Construction Division:  
Fund 503, Sewer Enterprise-Capital Department:  
Project:

Sewer Capital Construction  
Public Works  
7057 -- Basins 7 & 8 Sewer Rehabilitation

**Project Narrative:**

Basins 7 & 8 of the Belmont sewer system covers portions of Chula Vista, Country Club, Cipriani and Central Neighborhoods. Basins 7 & 8 were inspected in 1993-94. A new inspection was done in FY05-06. This budget item provides funding to perform therehabilitation determined by that program.

Sanitary sewer rehabilitation is an ongoing program that requires continuous inspection, upgrading and rehabilitation of the sewer system. Rehabilitation methods may include replacement, pipe bursting, pipelining and spot repairs. These projects will be developed based on the inspection video tapes and logs.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 800,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Funding Sources			\$ 800,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
9030	8368	City Project Management	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
9030	8531	Postage/Delivery Services	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200
9030	8550	Printing & Binding	\$ 1,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300
9030	8599	Miscellaneous	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
9030	9030	Improvements Other Than Building	\$ 788,500	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 1,388,500
TOTAL EXPENDITURES			\$ 800,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

Division 730 - Sewer Capital, Sewer Capital Construction Division:  
Fund 503, Sewer Enterprise-Capital Department:  
Project:

Sewer Capital Construction  
Public Works  
7073 - Basin Rehabilitation Projects

**Project Narrative:**

Sanitary sewer rehabilitation is an ongoing program that requires continuous inspection and upgrading of the sewer system. Cost-effective sewer rehabilitation typically includes combination of the following types of construction projects:

1. Sewer lining with either thin PVC plastic or polymer impregnated fiber is effective where the existing pipe is still holding its shape but has numerous cracks, open joints and considerable root intrusion.
2. Sewer pipebursting, which consists of drawing a ram through an insertion pit into the existing sewer to break and radically push out the clay pipe while simultaneously pulling a new HDPE pipe into place. It is less expensive and less disruptive to the road surface than continuous open trench installation.
3. Sewer spot repair to patch localized breaks or offsets in pipe sections that are otherwise in good condition. These repairs can either be made by excavating the pipe and replacing a short segment or by inserting a short section of fibrous liner impregnated with resin.
4. Manhole lining or coating with a cement or polymer material.
5. Lateral service lining or pipebursting replacement.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ -	\$ 2,100,000
Funding Sources			\$ -	\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ -	\$ 2,100,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 10,000
9030	8368	City Project Management	\$ -	\$ -	\$ 11,500	\$ -	\$ -	\$ -	\$ 11,500
9030	8531	Postage/Delivery Services	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -	\$ 400
9030	8550	Printing & Binding	\$ -	\$ -	\$ -	\$ 1,300	\$ 1,300	\$ -	\$ 2,600
9030	8599	Miscellaneous	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 10,000
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ -	\$ 688,500	\$ 688,500	\$ -	\$ 1,377,000
9031	9031	Utility Relocation	\$ -	\$ -	\$ 688,500	\$ -	\$ -	\$ -	\$ 688,500
TOTAL EXPENDITURES			\$ -	\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ -	\$ 2,100,000

Division 730 - Sewer Capital, Sewer Capital Construction Division:  
Fund 503, Sewer Enterprise-Capital Department:  
Project:

Sewer Capital Construction  
Public Works  
7078 -- Force Main Evaluation & Rehab Projects

**Project Narrative:**

The force main pipes are used to transmit sewer flows from the pump station to the gravity line. The City has 11 sewer pump stations and each pump station has a force main line.

In 2005, the conditions of the ductile iron force main at San Juan Pump Station was evaluated to determine condition and degree of corrosion.

The Sanitary Sewer Rehabilitation Master Plan includes estimated force main replacement cost as \$2,500,000 spread over a 25-year period. Additionally, near and long-term budgets included a \$10,000 allowance for force main spot repairs. Force main evaluations are budgeted at \$50,000 for force mains greater than 2,000 feet in length and \$25,000 for shorter force mains, for a total of approximately \$300,000 to evaluate all of the City's force mains once. The long-term budget allows for force main evaluation twice during the 25-year planning period.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 40,000	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ 230,000
<b>Funding Sources</b>			<b>\$ 40,000</b>	<b>\$ 190,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 230,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
9030	8368	City Project Management	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
9030	9030	Improvements Other Than Building	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>TOTAL EXPENDITURES</b>			<b>\$ 40,000</b>	<b>\$ 190,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 230,000</b>



Division 730 - Sewer Capital, Sewer Capital Construction Division:  
Fund 503, Sewer Enterprise-Capital Department:  
Project:

Sewer Capital Construction  
Public Works  
7082 – Sewer System Flow Monitoring

**Project Narrative:**

In 2006, as part of Master Plan, City staff conducted a flow monitoring program to do a capacity study analysis. The results of the flow monitoring showed significant inflow and infiltration during peak wet weather conditions. City staff will conduct a smoke testing project which will provide locations of illegal cross-connections of stormwater to sewer system. After the smoke testing projects are done, City staff will conduct another flow monitoring to obtain the data to determine how effectively smoke testing reduced inflow and impacted peak wet weather flows. Flow monitoring will produce data necessary to update the wet weather peaking factors used in the sewer hydraulic model. An analysis would determine the changes in wet weather peaking factors.

In the future City staff may be trained to install and monitor flow monitoring devices to minimize cost of this work performed by the outside contractors.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>

Division 730-Storm Capital, Storm Drain Projects  
Fund 525, Storm Drainage Enterprise

Division:  
Department:  
Project:

Storm Drain Projects  
Public Works  
6001 -- Storm Drainage Rehabilitation Program

**Project Narrative:**

This program is intended to fund improvements to the City's storm drainage infrastructure that are not identified during the fiscal year and to reduce intrusion and infiltration to the storm drainage infrastructure. During the winter season, it often becomes apparent that drainage systems previously in adequate condition have failed and require repair or replacement. Drainage improvement projects typically include:

1. Repair or replacement of corroded corrugated metal pipes (CMPs).
2. Realignment or replacement of reinforced concrete pipes (RCPs).
3. Repair of existing catch basins.
4. Repair of existing gutter or to control surface runoff.
5. Repair of existing sub-drains to remove surface and shallow flows.
6. Consultant design and management services related to these projects.

City Services Crews will also utilize this fund to pay for their services on small capital projects, in an estimated amount of \$30,000. Funds are transferred from this account to the Account 501-701 to reimburse for allocated staff construction labor.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 75,000	\$ 75,500	\$ 75,500	\$ 75,500	\$ 75,500	\$ -	\$ 377,000
<b>Funding Sources</b>			<b>\$ 75,000</b>	<b>\$ 75,500</b>	<b>\$ 75,500</b>	<b>\$ 75,500</b>	<b>\$ 75,500</b>	<b>\$ -</b>	<b>\$ 377,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ 50,000	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ -	\$ 112,000
9030	8368	City Project Management	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 145,000
9030	9030	Improvements Other Than Building	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 120,000
<b>TOTAL EXPENDITURES</b>			<b>\$ 75,000</b>	<b>\$ 75,500</b>	<b>\$ 75,500</b>	<b>\$ 75,500</b>	<b>\$ 75,500</b>	<b>\$ -</b>	<b>\$ 377,000</b>

Division 730-Storm Capital, Storm Drain Projects  
Fund 525, Storm Drainage Enterprise

Division:  
Department:  
Project:

Storm Drain Projects  
Public Works  
6010 – Water Dog Lake Siltation Removal

**Project Narrative:**

The dam and reservoir at Water Dog Lake is our central storm water detention facility, necessary for flood control. Based on a comprehensive flooding study, the dam was raised in 1968 to provide needed storage volume. The reservoir has silted in since then. This project includes testing sediments; updating hydrological study to verify urgency; required environmental studies; permits from Dam Safety, Fish & Game, Regional Water Quality Control Board, etc.; dredging; disposing of material; and inspection construction, perform analysis to comply with Water Resources Department's requirements for safety of dam. Public meetings will be held to inform the public about the process of the project. The City had performed a study on the seismic stability of the dam as required by the Water Resource Department in 2005. Staff will begin with a preliminary study to determine the options to perform the dredging.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 1,000,000	\$ 10,000	\$ 1,130,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 1,000,000</b>	<b>\$ 10,000</b>	<b>\$ 1,130,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 120,000
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 10,000	\$ 1,010,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 1,000,000</b>	<b>\$ 10,000</b>	<b>\$ 1,130,000</b>

Division 730-Storm Capital, Storm Drain Projects  
Fund 525, Storm Drainage Enterprise

Division:  
Department:  
Project:

Storm Drain Projects  
Public Works  
6045 -- Storm Drain CIP Project

**Project Narrative:**

Storm drain rehabilitation is an ongoing program that requires continuous inspection, upgrading and rehabilitation of the stormwater system. In 2008, the City finished a Storm Drain Master Plan that addresses areas of deficiencies in the City's stormwater system. Project priorities were established as follows:

Priority 1 - Private Property Flooding improvements, Undersized CMP improvements, and Aging CMP improvements.

Priority 2 - Improvements correct existing under-sized lines where the excess flow is not readily conveyed within the street.

Priority 3 - Improvements correcting existing undersized lines where there is adequate flow capacity within the street to convey the excess runoff.

Addressing these deficiencies will fix I&I problems for the sewer lines. The Master Plan has identified \$5.8M for Priority 1 projects. The location for replacement and relining will be prioritized depending on the existing condition and the risk of failure.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 200,000	\$ 1,470,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ 2,420,000
<b>Funding Sources</b>			<b>\$ 200,000</b>	<b>\$ 1,470,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 2,420,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ 100,000	\$ 170,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ 510,000
9030	8368	City Project Management	\$ 100,000	\$ 100,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ -	\$ 710,000
9030	9030	Improvements Other Than Building	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
<b>TOTAL EXPENDITURES</b>			<b>\$ 200,000</b>	<b>\$ 1,470,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 2,420,000</b>

Division 730-Storm Capital, Storm Drain Projects  
 Fund 525, Storm Drainage Enterprise

Division:  
 Department:  
 Project:

Storm Drain Projects  
 Public Works  
 6053 -- Municipal Regional Permit (MRP) Storm Water Program

**Project Narrative:**

Municipal Regional Permit Storm Water Program was created by the State to mandate public agencies to monitor the quality of the waterways. This project will track all costs associated with the implementation of MRP provisions C.8 Monitoring, C.10 Diversion Studies. The subject of a test claim with the Commission on State Mandates.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 100,000
<b>Funding Sources</b>			\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 100,000

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
9030	8368	City Project Management	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>TOTAL EXPENDITURES</b>			\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 100,000

<b>Division 730-Storm Capital, Storm Drain Projects</b>	<b>Division:</b>	<b>Storm Drain Projects</b>
<b>Fund 525, Storm Drainage Enterprise</b>	<b>Department:</b>	<b>Public Works</b>
	<b>Project:</b>	<b>6054 -- Carlmont Storm Headwall Project</b>

**Project Narrative:**

A swale at the back of the apartment complex at 2540 Carlmont Drive has been a constant maintenance problem for the City. The steep side slopes along the swale are eroding. The eroded materials have repeatedly plugged a storm drain inlet downstream during heavy storms and caused flooding at the apartment parking lot. The project will include the repair of the eroded side slopes with rip rap or shotcrete, and to construct a new concrete spillway/headwall.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000
<b>Funding Sources</b>			<b>\$ -</b>	<b>\$ 160,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 160,000</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
9030	9030	Improvements Other Than Building	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
<b>TOTAL EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 160,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 160,000</b>

Division 302, Technology Plan  
 Fund 573, Fleet & Equipment Management

Division:  
 Department:  
 Project:

Technology Plan  
 Information Services  
 2142 -- Technology Master Plan

**Project Narrative:**

The City Council adopted a 5-year technology master plan (TMP) in 1999 and updated it in 2004. The TMP supports the City's mission to commit to utilizing technologies, which support quality, responsive, and pro-active customer service and facilitate the goals of the City Council.

The city is now in Phase III of a 5-Phase Project.

This project will include e-Commerce and a new financial system to interact with all departments and City-owned software.



**FUNDING SOURCES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 140,000	\$ 193,500	\$ -	\$ -	\$ -	\$ -	\$ 333,500
<b>Funding Sources</b>			<b>\$ 140,000</b>	<b>\$ 193,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 333,500</b>

**EXPENDITURES**

Account		Description	Estimated FY2011	Proposed FY2012	Planned FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Total
Acct	SubAcct								
9040	9040	Machinery & Equipment	\$ 140,000	\$ 193,500	\$ -	\$ -	\$ -	\$ -	\$ 333,500
<b>TOTAL EXPENDITURES</b>			<b>\$ 140,000</b>	<b>\$ 193,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 333,500</b>

# City of Belmont

## FY 2012 Budget

### Permanent Staffing Plan by Department

DEPARTMENT	FY2008	FY2009	FY2010	FY2011	FY2012
<b>City Attorney</b>					
City Attorney	1	1	1	1	1
<b>City Attorney Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>City Clerk</b>					
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
<b>City Clerk Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>City Council</b>					
City Council	5	5	5	5	5
<b>City Council Total</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>City Manager</b>					
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	0	0
Executive Assistant to City Manager	1	1	1	1	1
<b>City Manager Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>
<b>City Treasurer</b>					
City Treasurer	1	1	1	1	1
<b>City Treasurer Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Community Development</b>					
Planning & Comm. Dev. Director	1	1	1	1	1
Principal Planner	1	1	1	1	1
Associate Planner	1	1	1	1	1
Assistant Planner/Permit Technician <sup>(2)</sup>	1	1	1	1	1
Housing Specialist	1	1	1	1	1
Building Official	1	1	1	1	1
Building Inspector/Plans Examiner <sup>(1)</sup>	1	1	1	1	1
Building Inspector/Permit Technician	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Office Assistant II	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1
Economic & Redevelopment Manager <sup>(1)</sup>	1	1	1	1	1
<b>Community Development Total</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

# City of Belmont

## FY 2012 Budget

### Permanent Staffing Plan by Department

DEPARTMENT	FY2008	FY2009	FY2010	FY2011	FY2012
<b>Human Resources</b>					
Human Resources Director	1	1	1	1	1
Human Resources Management Analyst/Technician <sup>(2)</sup>	1	1	1	1	1
<b>Personnel Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Finance</b>					
Finance Director	1	1	1	1	1
Assistant Finance Director/Controller	1	0	0	0	0
Deputy Finance Director	0	2	2	2	2
Senior Accountant/Accountant/Junior Accountant <sup>(2)</sup>	1	1	1	1	1
Accounting Technician III	1	0	0	0	0
Accounting Technician I/II/II	2	2	2	2	2
Accounting Technician I	0	1	1	0	0
Management Analyst <sup>(2)</sup>	1	1	1	1	1
<b>Finance Total</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>7</b>
<b>Information Services</b>					
Information Services Director	1	1	1	1	1
Technology Specialist II	0	1	1	1	1
Technology Specialist I	1	1	1	1	1
GIS Technician/GIS Coordinator <sup>(2)</sup>	1	1	1	1	1
<b>Information Services Total</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Parks and Recreation</b>					
Parks and Recreation Director	1	1	1	1	1
Recreation Manager <sup>(2)</sup>	1	1	1	1	1
Recreation Supervisor	2.65	2.65	2.65	2.65	2.8
Recreation Program Coordinator	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Parks Manager <sup>(2)</sup>	1	1	1	1	1
Senior Parks Maintenance Worker	2	2	2	2	2
Parks Maintenance Worker I/II	7	7	7	7	7
Office Assistant II	1	1	1	1	1
Head Teacher <sup>(4)</sup>	2	2	2	2	2
Teacher/Part-Time Recreation Personnel <sup>(4)</sup>	3	3	3	3	3.05
<b>Parks and Recreation Total</b>	<b>22.65</b>	<b>22.65</b>	<b>22.65</b>	<b>22.65</b>	<b>22.85</b>

# City of Belmont

## FY 2012 Budget

### Permanent Staffing Plan by Department

DEPARTMENT	FY2008	FY2009	FY2010	FY2011	FY2012
<b>Police</b>					
Police Chief	1	1	1	1	1
Captain	1	1	1	1	1
Police Lieutenant	2	2	2	2	2
Sergeant	5	5	5	5	5
Police Officer <sup>(3)</sup>	24	24	24	23	22
Administrative Assistant	1	1	1	1	1
Police Training Coordinator/Management Analyst II-Training	1	1	1	1	1
Dispatcher	6	6	6	5	5
Police Office Specialist I/II	2	2	2	2	2
Community Service Officer	3	3	3	3	3
<b>Police Total</b>	<b>46</b>	<b>46</b>	<b>46</b>	<b>44</b>	<b>43</b>
<b>Public Works</b>					
Public Works Director	1	1	1	1	1
Assistant Public Works Director/City Engineer <sup>(2)</sup>	1	1	1	1	1
Senior Civil Engineer	1	1	1	1	1
Assistant Civil Engineer	1	1	1	1	1
Associate Civil Engineer	1	1	1	1	1
Engineering Technician	1	1	1	1	1
Public Works Services Manager	1	1	1	1	1
Construction Inspector	1	1	1	1	1
Equipment Operator	4	4	4	4	4
Electrician Specialist	1	1	1	1	1
Senior Maintenance Worker	3	3	3	3	3
Street Sweeper <sup>(2)</sup>	1	1	1	1	1
Maintenance Worker I/II	5	5	5	5	5
Administrative Assistant	1	1	1	1	1
Office Assistant I/II	2	2	2	2	2
Senior Mechanic	1	1	1	1	1
Mechanic	1	1	1	1	1
Maintenance Worker I/II - Slurry Seal Program	0	2	2	2	2
<b>Public Works Total</b>	<b>27</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>
<b>Staff Total</b>	<b>131.65</b>	<b>135.65</b>	<b>135.65</b>	<b>131.65</b>	<b>130.85</b>

(1) Position authorized, but not funded.

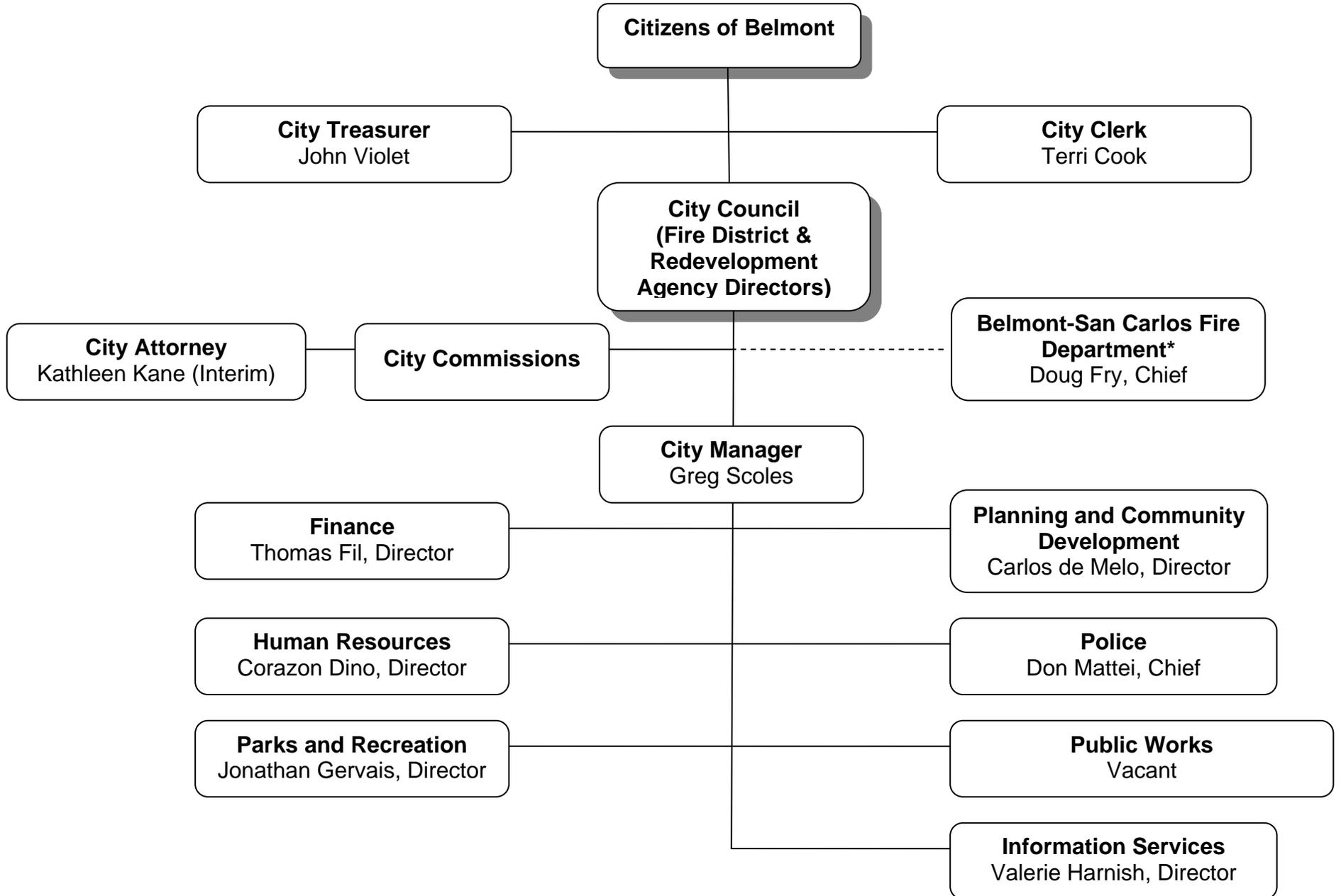
(2) Position reclassification

(3) Police officer overhire with receipt of written notice of separation, retirement, and/or resignation. Authorized, but not funded.

(4) Reflects actual head count.

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# City of Belmont



\* Appointed by Belmont and San Carlos



## Organizational Values

We believe local government exists because of our Citizen-customer and seek to understand and meet their needs within the resources available to us.

We are dedicated to the highest standards of honesty, integrity and ethics in all that we do.

We believe that employees are our most important resource and the cornerstone of the City's success.

We are dedicated to providing our employees with the tools, training and incentives necessary to accomplish our mission.

We are dedicated to an open government process which encourages citizen involvement in all aspects of municipal activities.

We are dedicated to the fair and respectful treatment of all people, and we recognize and value the strengths derived from our diversity.

We are dedicated to responsible fiscal management, the development of a sound local economy and long-term fiscal stability.

We are dedicated to providing quality services and continuously improving our service delivery through relevant, reliable, and consistent processes.

We believe that teamwork, partnership and interagency cooperation synergizes work and improves the quality and consistency of outcomes by strengthening and refining ideas, objectives and work products.



# Vision Statement

## **DISTINCTIVE COMMUNITY CHARACTER**

- Belmont prides itself on being unique
- Its small-town ambience sets it apart as a tranquil, safe, and desirable place to live.
- We get involved in town matters because we care about living here.
- We connect with each other in all kinds of gathering places.
- Our strong sense of community and enjoyment of the town's assets and activities deepen as we become better informed and connected.

## **NATURAL BEAUTY**

- We choose to make our home among these beautiful hills, trees, parks, views, and open spaces.
- Our natural surroundings inspire us to play, create, and contemplate.
- Our actions today preserve and enhance Belmont's beauty to make it even lovelier for our grandchildren.
- Our wooded residential areas are diverse, peaceful and well maintained.

## **THRIVING CULTURE**

- Belmont is a wonderfully safe and supportive place to raise a family.
- We facilitate lifelong learning in our academic, artistic, athletic, and social dimensions
- Our schools and library are the pride of the community.
- Our university is intrinsic to Belmont's social, artistic and economic life.
- Our playgrounds and athletic fields are of high quality and in high gear.
- The arts thrive in this creative, appreciative town – the arts hub of the Peninsula.
- Our history makes Belmont what it is, and we preserve that heritage for our children.

## **THRIVING ECONOMY**

- A charming, vibrant town center is the heart of our civic and economic life.
- Our economy prospers with a mix of attractive, successful businesses that fit with our community character.
- We look first into our town shops and restaurants for what we need.
- Education, arts and the economy flourish in concert.

## **EASY MOBILITY**

- We put a priority on getting out of, into, and through town efficiently.
- Bicyclists, walkers, and other nondrivers get where they're going easily and safely.
- We require safe residential streets and smooth-flowing thoroughfares.



# City of Belmont

## FY 2012 Budget Profile

- Date of Incorporation: Belmont was incorporated as a General Law City in 1926.
- Form of Government: Council/Manager
- Authorized Employees as of July 1, 2011: 130.85 permanent, full-time equivalents
- Area in square miles: 4.61 square miles
- Miles of streets and alleys: 71 miles
- Number of street lights: approximately 1,430
- Miles of storm drains: 29.5 miles
- Police protection:
  - Commissioned personnel: 31
  - Noncommissioned personnel (full-time): 12
- Parks and Recreation:
  - Number of developed parks: 14 (approx. 31 acres)
  - Number of athletic fields: 10 (approx. 27 acres)
  - Open Space: 335 acres
  - Community buildings:
    - Barrett Community Center
    - Twin Pines Lodge
    - Twin Pines Cottage
    - Twin Pines Senior and Community Center
- Fire Protection: Provided by Belmont-San Carlos Fire Department through the Belmont Fire Protection District which serves the Cities of Belmont & San Carlos.
  - Number of fire personnel: 43
  - Number of fire stations (Belmont): 2
- Sanitary Sewer Services: Provided by the South Bayside System Authority which serves Belmont, San Carlos, Redwood City, and Menlo Park.
  - Miles of sewers (Belmont): 90 miles
  - Number of service users (Belmont): 8,245
  - Average daily treatment in gallons (Belmont): 1.7 million
  - Maximum daily treatment capacity in gallons (total) – 11.8 million (wet weather flow)
- Water services - Provided by the Mid-Peninsula Water District

**BELMONT FIRE PROTECTION DISTRICT**  
**Gann Appropriation Limit**

<b>Years/Factors</b>	<b>Amount</b>	<b>% Change</b>	<b>Years/Factors</b>	<b>Amount</b>	<b>% Change</b>
<b>FY 1995/96</b>			<b>FY 2004/05</b>		
POPULATION CHANGE		1.31%	POPULATION CHANGE		0.44%
CPI/PERSONAL INCOME		4.72%	CPI/PERSONAL INCOME		3.28%
COMBINED PERCENTAGE	\$240,618	6.09%	COMBINED PERCENTAGE	\$230,358	3.73%
GANN LIMIT-95/96	\$4,191,351		GANN LIMIT-04/05	\$6,406,170	
<b>FY 1996/97</b>			<b>FY 2005/06</b>		
POPULATION CHANGE		0.90%	POPULATION CHANGE		0.62%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		5.26%
COMBINED PERCENTAGE	\$235,152	5.61%	COMBINED PERCENTAGE	\$378,605	5.91%
GANN LIMIT-96/97	\$4,426,503		GANN LIMIT-05/06	\$6,784,775	
<b>FY 1997/98</b>			<b>FY 2006/07</b>		
POPULATION CHANGE		1.05%	POPULATION CHANGE		1.12%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		3.96%
COMBINED PERCENTAGE	\$255,426	5.77%	COMBINED PERCENTAGE	\$347,380	5.12%
GANN LIMIT-97/98	\$4,681,929		GANN LIMIT-06/07	\$7,132,155	
<b>FY 1998/99</b>			<b>FY 2007/08</b>		
POPULATION CHANGE		2.23%	POPULATION CHANGE		0.67%
CPI/PERSONAL INCOME		4.15%	CPI/PERSONAL INCOME		4.42%
COMBINED PERCENTAGE	\$302,921	6.47%	COMBINED PERCENTAGE	\$365,166	5.12%
GANN LIMIT-98/99	\$4,984,850		GANN LIMIT-07/08	\$7,497,322	
<b>FY 1999/00</b>			<b>FY 2008/09</b>		
POPULATION CHANGE		0.45%	POPULATION CHANGE		1.27%
CPI/PERSONAL INCOME		4.53%	CPI/PERSONAL INCOME		4.29%
COMBINED PERCENTAGE	\$249,242	5.00%	COMBINED PERCENTAGE	\$420,600	5.61%
GANN LIMIT-99/00	\$5,234,092		GANN LIMIT-08/09	\$7,917,921	
<b>FY 2000/01</b>			<b>FY 2009/10</b>		
POPULATION CHANGE		0.78%	POPULATION CHANGE		1.21%
CPI/PERSONAL INCOME		4.91%	CPI/PERSONAL INCOME		0.62%
COMBINED PERCENTAGE	\$299,913	5.73%	COMBINED PERCENTAGE	\$145,690	1.84%
GANN LIMIT-00/01	\$5,534,006		GANN LIMIT-09/10	\$8,063,611	
<b>FY 2001/02</b>			<b>FY 2010/11</b>		
POPULATION CHANGE		0.88%	POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		7.82%	CPI/PERSONAL INCOME		-2.54%
COMBINED PERCENTAGE	\$485,332	8.77%	COMBINED PERCENTAGE	(\$112,891)	-1.40%
GANN LIMIT-01/02	\$6,019,338		GANN LIMIT-10/11	\$7,950,720	
<b>FY 2002/03</b>			<b>FY 2011/12</b>		
POPULATION CHANGE		0.65%	POPULATION CHANGE		0.84%
CPI/PERSONAL INCOME		-1.27%	CPI/PERSONAL INCOME		2.51%
COMBINED PERCENTAGE	(\$37,922)	-0.63%	COMBINED PERCENTAGE	\$267,939	3.37%
GANN LIMIT-02/03	\$5,981,416		GANN LIMIT-11/12	\$8,218,660	
<b>FY 2003/04</b>					
POPULATION CHANGE		0.92%			
CPI/PERSONAL INCOME		2.31%			
COMBINED PERCENTAGE	\$194,396	3.25%			
GANN LIMIT-03/04	\$6,175,812				

**CITY OF BELMONT**  
**Gann Appropriation Limit**

<b>Years/Factors</b>	<b>Amount</b>	<b>% Change</b>	<b>Years/Factors</b>	<b>Amount</b>	<b>% Change</b>
<b>FY 1995/96</b>			<b>FY 2004/05</b>		
POPULATION CHANGE		1.31%	POPULATION CHANGE		0.44%
CPI/PERSONAL INCOME		4.72%	CPI/PERSONAL INCOME		3.28%
COMBINED PERCENTAGE	\$377,399	6.09%	COMBINED PERCENTAGE	\$361,329	3.73%
GANN LIMIT-95/96	\$6,574,419		GANN LIMIT-04/05	\$10,048,438	
<b>FY 1996/97</b>			<b>FY 2005/06</b>		
POPULATION CHANGE		0.90%	POPULATION CHANGE		0.62%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		5.26%
COMBINED PERCENTAGE	\$368,825	5.61%	COMBINED PERCENTAGE	\$593,863	5.91%
GANN LIMIT-96/97	\$6,943,244		GANN LIMIT-05/06	\$10,642,301	
<b>FY 1997/98</b>			<b>FY 2006/07</b>		
POPULATION CHANGE		1.05%	POPULATION CHANGE		1.12%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		3.96%
COMBINED PERCENTAGE	\$400,625	5.77%	COMBINED PERCENTAGE	\$544,886	5.12%
GANN LIMIT-97/98	\$7,343,869		GANN LIMIT-06/07	\$11,187,187	
<b>FY 1998/99</b>			<b>FY 2007/08</b>		
POPULATION CHANGE		2.23%	POPULATION CHANGE		0.67%
CPI/PERSONAL INCOME		4.15%	CPI/PERSONAL INCOME		4.42%
COMBINED PERCENTAGE	\$475,148	6.47%	COMBINED PERCENTAGE	\$572,784	5.12%
GANN LIMIT-98/99	\$7,819,017		GANN LIMIT-07/08	\$11,759,971	
<b>FY 1999/00</b>			<b>FY 2008/09</b>		
POPULATION CHANGE		0.45%	POPULATION CHANGE		1.27%
CPI/PERSONAL INCOME		4.53%	CPI/PERSONAL INCOME		4.29%
COMBINED PERCENTAGE	\$390,951	5.00%	COMBINED PERCENTAGE	\$659,734	5.61%
GANN LIMIT-99/00	\$8,209,968		GANN LIMIT-08/09	\$12,419,705	
<b>FY 2000/01</b>			<b>FY 2009/10</b>		
POPULATION CHANGE		0.78%	POPULATION CHANGE		1.21%
CPI/PERSONAL INCOME		4.91%	CPI/PERSONAL INCOME		0.62%
COMBINED PERCENTAGE	\$470,431	5.73%	COMBINED PERCENTAGE	\$228,523	1.84%
GANN LIMIT-00/01	\$8,680,399		GANN LIMIT-09/10	\$12,648,228	
<b>FY 2001/02</b>			<b>FY 2010/11</b>		
POPULATION CHANGE		0.88%	POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		7.82%	CPI/PERSONAL INCOME		-2.54%
COMBINED PERCENTAGE	\$761,271	8.77%	COMBINED PERCENTAGE	(\$177,075)	-1.40%
GANN LIMIT-01/02	\$9,441,670		GANN LIMIT-10/11	\$12,471,152	
<b>FY 2002/03</b>			<b>FY 2011/12</b>		
POPULATION CHANGE		0.65%	POPULATION CHANGE		0.84%
CPI/PERSONAL INCOME		-1.27%	CPI/PERSONAL INCOME		2.51%
COMBINED PERCENTAGE	(\$59,483)	-0.63%	COMBINED PERCENTAGE	\$420,278	3.37%
GANN LIMIT-02/03	\$9,382,188		GANN LIMIT-11/12	\$12,891,430	
<b>FY 2003/04</b>					
POPULATION CHANGE		0.92%			
CPI/PERSONAL INCOME		2.31%			
COMBINED PERCENTAGE	\$304,921	3.25%			
GANN LIMIT-03/04	\$9,687,109				

**CITY OF BELMONT**  
**FY 2012 Budget**  
**Computation of Legal Debt Margin**  
**06/30/2012 Estimated**

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Assessed Valuation		\$ 4,649,739,536
Bonded Debt Limit - (15% of Assessed Valuation)		\$ 697,460,930
Amount of Debt Subject to Limit:		
Bonded Debt- General Obligation	\$ -	
Less: Net Assets Available in Debt Service Fund	-	-
Legal Debt Margin		\$ 697,460,930

Source: San Mateo County Assessment Roll Tracker - 5/12/11 Secured Roll Estimate

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## APPENDIX

### **What is the Basis for the City of Belmont Budget?**

The City of Belmont prepares its budget using the modified accrual basis of accounting whereby revenues are recognized when they become measurable and available. Likewise, expenditures are recognized when an event or transaction is expected to draw upon current spendable resources.

The budget document itself is based upon the principle of cost centers (i.e., funds, departments, and service areas). The City of Belmont prepares its budget based upon discrete service centers or divisions, which represent the many cost centers through which services are delivered. This allows the City Council to determine with accuracy what the true cost of delivering a service is and what impacts either increasing or decreasing appropriations will have on a particular service. This method is consistent with generally accepted accounting principles.

Departmental management responsibility is identified for each service center and division. Each service center and division has within it elements of the major policy initiatives determined by the City Council, where appropriate. In addition, performance standards and measures are stated. This allows management and the City Council to evaluate how expenditures are achieving stated objectives and performance expectations.

### **What are the Budgetary Policies of the City of Belmont?**

The City of Belmont operates under a set of budget policies, which guide the development of the budget. These policies are presented below.

Where possible, General Fund revenues, operating expenditures and transfers should balance on a "current" basis.

The City Council has established a policy on the balance of unreserved fund balance of the General Fund. This policy establishes reserves at a target 20% of operating expenditures with a \$2,500,000 minimum. In addition, the City Council has established a \$50,000 Contingency appropriation that may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval.

Supplemental appropriations during the fiscal year require an appropriations adjustment resolution passed by the City Council.

There are several different types of appropriations:

In the case where there is a transfer of approved appropriations from one service center or division to another, the appropriation transfer is an expenditure transfer only and the overall size of the budget is not increased and no additional transfer is required from a fund balance.

In the case where there is an increase in the size of the budget because of the appropriation increase, the resolution requires an offsetting change in fund balance unless the added cost is accompanied by an unanticipated increase in revenue to either the General Fund or a restricted fund. If such an offset occurs, then there is no change to the fund balance but the increase in revenue and the source of that revenue is to be shown in the appropriations adjustment resolution.

Where the increased appropriation is to be funded from fund balance and no offsetting revenue is identified, the resolution must show a decrease in fund balance from that expected when the budget was adopted.

Where the increased appropriation is to be funded from the General Fund, an appropriation from the \$50,000 contingency shall occur first, as this has already been accounted for in the City's overall expenditure plan for the year. In the event that the total contingency is expended, the City Council will have to decide, on a case by case basis, to authorize a further expenditure from the City's General Fund unreserved fund balance.

The department heads approve interior appropriations adjustments within the service center or division. Interior appropriations adjustments between service areas and departments requires the approval of the City Manager. Exterior appropriations adjustments between funds require approval of the City Council.

Within legal limits, the City shall allow transfers consistent with implementing the programs and activities outlined in the budget. However, the City shall discourage the use of transfers when:

- Amounts are excessive and seriously alter priorities in the budget
- Made to obscure chronic deficits resulting in a delay of corrective action
- Shift the burden of taxation from one group to another
- Made from the General Fund to business type funds, whereby the transfer constitutes a subsidy from the general taxpayers to customers of the enterprise

Wherever possible, fees, charges and other revenues should cover the full cost of those services and activities for which they were intended. The City Council determines the application of this policy on a case by case basis. Staff assumes the policy is to be used in establishing the budget, except where the City Council has previously determined otherwise.

To shelter itself from exposure from a decrease in any one revenue source, the City shall seek diversification and stability in its revenue mix. This policy shall be considered annually as part of the budget preparation process and development of the Master Fee Schedule.

The City shall aggressively seek State and Federal financial support unless conditions attached to that assistance are contrary to the City's interest. Prior to applying for and accepting intergovernmental aid, the City will examine the matching requirements so that a source and availability of these funds may be determined before a grant application is

made. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits.

The City shall develop a five year Capital Improvement Program (CIP). The CIP shall provide for the systematic repair and/or replacement of existing capital assets. The CIP shall directly relate to the long range plans and policies of the City. Operating funds to maintain capital improvements and additional staff needs will be estimated and identified prior to making the decision to undertake a specific capital improvement.

The CIP shall be updated annually. This plan will include "unfunded" projects that carry out the strategic and general plans of the City, but it will also include a capital spending plan that identifies the projects that can be completed with the known funding sources.

The City will maintain reserves sufficient to ensure that resources are available annually for the replacement of vehicles and equipment, including technology. Replacement of these assets will be funded through fees charged to users in sufficient amount to correspond to the City's future needs.

### **What are Funds?**

Perhaps the biggest surprise encountered by someone examining the financial statements or the budget of a government agency for the first time is the presence of numerous "funds". Whereas even the largest commercial enterprise generally will report only a single amount for each item in its financial statements (e.g., "cash," "sales"), governments, both large and small, will typically report a number of separate amounts in "funds."

Each of these funds is considered to function as a separate fiscal and accounting entity. Funds normally are used by governments to segregate resources related to specific activities (e.g., general operations, capital projects). For most governments, the principal operating fund is known as the "General Fund."

### **What Different Kinds of Funds do Governments Use?**

Governments may use any number of individual funds in their financial reporting and budgeting (although they are encouraged to use the least number of funds practical in their specific circumstances). Regardless of the number of individual funds used, generally accepted accounting principles (GAAP) require all of these individual funds to be aggregated into no more than seven specified "fund types" on the combined balance sheet.

Four of these fund types are known as the "Governmental Funds." They are the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. These funds are typically used to account for most of a government's operations and capital expenditures. Two other funds types are known as the "Proprietary Funds" because they function in a manner similar to private enterprise. These funds are the Enterprise (Service) Funds and the Internal Service Funds. The last of the seven fund types that may be found on a combined balance sheet or in a budget document is the Trust and Agency Fund.

## **General Fund**

The **General Fund** is used to account for the financial resources and expenditures associated with most City operations where revenue is not required to be recorded in a separate fund. As the name implies, revenues collected in this fund are not restricted as to which division or purpose they may be expended. The sources of revenue for the General Fund are primarily from taxes intergovernmental (other governmental sources), service charges and the use of money and property held by the City of Belmont.

## **Special Revenue Funds**

Special revenue funds are used for a number of activities. They include:

The **Recreation Services Fund** is used for Parks and Recreation. Currently the direct cost of providing these programs is paid for by the fees collected for the activities. The City has historically subsidized these programs from the General Fund.

The **Library Maintenance and Operation Fund** is used for on-going maintenance of the Belmont Library Community Facilities District, including the Library and adjacent Belameda Park. The cost of providing these services is funded by special taxes.

The **Development Services Fund** is used to account for the Permit Center and Development Regulation Programs. This fund makes it possible for Staff to track and determine if development fees are covering the direct and indirect cost of providing these services. State law allows for full recovery of these costs.

The **Belmont Fire Protection District** operates under the umbrella of the City of Belmont. The purpose of this fund is to provide fire protection services to the City of Belmont and the unincorporated Harbor Industrial Area. Through October 12, 2011, the City of Belmont and the City of San Carlos operate a joint fire service program and the funds collected by the Belmont Fire Protection District are used to pay the City of Belmont's contribution to Belmont-San Carlos Fire Department for fire services. Subsequent to October 12, this Fund will account for a standalone Fire Department.

**Gas Tax Fund** is required by the State of California to restrict the use of these tax dollars to street improvements and maintenance. The money from this fund is used to pay for street maintenance activities. These funds are expended on a first-in, first-out basis, consistent with recommendations by the State Controller's Office.

**Street Improvements (Measure A/Grants) Fund** is restricted for street improvements. The primary source of funds comes from sales taxes and is spent on transportation related capital projects and programs.

**Supplemental Law Enforcement Services** is a fund used to account for the Citizens Option for Public Safety (COPS) program. Money for this fund comes from the State of California and can be used for front line law enforcement programs. The amount of money received is based on population.

**Redevelopment Administration Fund** is used to pay for operating and administering the Redevelopment Agency. The expenditure of funds is regulated by the Los Costanos Community Development Plan and California Redevelopment Law.

**Low and Moderate Income Housing Fund** is used to account for the 20% housing set aside in the Redevelopment Agency which can only be used to provide additional low and moderate income housing units.

**Traffic Mitigation Fund** is used to account for fees paid by developers to offset the cost of traffic mitigation efforts required as a result of the development.

**Police Grants and Donations Fund** is used to account for grants and donations for the Police Department's activities.

**Red Light Camera Fund** is used to account for the City's red light camera program.

**Athletic Field Maintenance Fund** is used to account for the ongoing maintenance of the City's athletic fields.

**City Tree Fund** is used to account for the removal of trees required for the development of property.

### **Capital Project Funds**

The **General Facilities Fund** is used to account for minor improvements to the City's facilities. Fees collected in this fund are used to offset both the direct and indirect cost of implementing these projects.

**RDA Capital Projects Fund** was established to account for \$7.75 million in bond proceeds from the Series 1999B issue. Funds may only be expended on projects in the Los Costanos Project Area.

**Unanticipated Infrastructure Repair Fund** was established to fund unanticipated repairs to the City's infrastructure including streets, retaining walls, bridges, culverts, waterways, buildings, etc. In FY2007, the funds were used for the East Laurel Creek Project and an estimated \$0.2 million should be reimbursed by FEMA. This money will be used to pay for future significant and unexpected infrastructure repairs.

**Planned Park Fund** is for the acquisition and improvement of parks, playgrounds, and recreation facilities.

**Special Assessment District** is for maintenance and improvement costs within City's Special Assessment District boundaries. Resources represent funds remaining after the retirement of Special Assessment Debt.

The **Open Space Fund** has been established to develop plans and purchase open space properties, such as those in the San Juan Canyon.

**Comcast PEG Fund** has been established to account for the purchase and installation of hardware within City Hall to broadcast events to Pen TV, our Public Education Government Channel.

**Highway 101 Bike/Pedestrian Bridge Fund** has been established to account for this project.

**Project Area Improvements Fund** has been established to account for public improvements in the project area in accordance with the Public Improvements Reimbursement Agreement between the City and the Redevelopment Agency.

**Project Area Housing Fund** has been established to account for housing public improvements in accordance with the Affordable Housing Reimbursement Agreement between the City and the Redevelopment Agency.

### **Debt Service Funds**

The debt services funds are used to account for financial resources to be used for the payment of principal and interest on long-term debt.

The **Library CFD Bond Fund** accounts for the Library special taxes legally restricted for the payment of principal and interest on long-term indebtedness generated by the Library Mello-Roos bonds sold in 2004.

The **Redevelopment Debt Service Funds** are used to account for property tax increment and the payments of principal and interest on the long term indebtedness generated by the Redevelopment Agency bonds sold in 1999A and 1999B. These bond transactions require that the City to also maintain a Redevelopment Agency Debt Service Reserve Fund which can only be used for bond payments.

**Redevelopment Debt Services Reserve** is the portion of the Redevelopment Debt Services fund balance legally restricted for the payment of principal and interest on long term Redevelopment Agency liabilities.

### **Enterprise Funds**

The **Sewer Enterprise Fund** is used for financing the City's operating costs associated with the operation of the South Bayside System Authority (SBSA). SBSA is a joint powers authority that manages wastewater treatment.

The **Sewer Capital Fund** is used for the physical improvements to the City's sewer system.

The **SBSA Treatment Plant Connection Fund** is used to account for maintenance and operating activities at the SBSA plant. Revenue for the improvements comes from fees paid by users connected to the sanitary system.

The **Storm Drainage Enterprise Fund** is used to account for operations to the City's storm drainage system. Funding comes from customers connected to the City's sewer system, due to extensive infiltration to the City's sewer system, and NPDES charges.

The **SBSA Treatment Facility Charge Fund** is used to account for capital improvements made to the SBSA plant. Revenue for the improvements comes from the Sewer Treatment Facility Charge paid by users connected to the sanitary system.

The **Solid Waste Fund** is used to account for operating costs associated with Street Sweeping and landfill rate structure analysis.

### **Internal Service Funds**

Internal service funds include the City's **Worker's Compensation Fund** and **Liability Insurance Fund**. The City is responsible for the first \$125,000 in workers' compensation claims filed, and \$250,000 in liability insurance claims filed. The cost associated with workers' compensation is based on rates established by the carrier and allocated to the operating divisions and service centers. The cost of the liability program is allocated to all operating divisions and service centers based on claim losses in prior years.

**Self Insured Dental and Vision Fund** is for the City's dental and vision reimbursement plan for its employees.

The **Fleet and Equipment Maintenance Fund** is used to collectively manage the purchase of vehicles and computer hardware. Departments "lease" vehicles and computer equipment from the fund. Over time, this fund will accumulate monies to replace worn out equipment.

The **Facilities Management Fund** accounts for maintenance to the City's main facilities, including City Hall, Police, Parks and Recreation, etc. Departments pay for maintenance on a square footage basis. Over time, this fund will accumulate monies to replace furniture, equipment and furnishings.

The **Benefit Stabilization Fund** is established to account for certain employee benefits which have been accrued, i.e., earned, by the employee and are payable to the employee at a future date. The fund activity includes, but is not limited to, amortizing compensated absences (vacation, sick leave, general leave, etc.), post employment benefits (PERS rate smoothing) and other benefits due to employees upon separation from City service. The Fund also accounts for benefits related to retirees. The cost of these programs are paid by charging departments an amount sufficient to fund the program expressed as a percentage of base payrolls.

### **What is the Difference Between "Designated Unreserved Fund Balance" and "Reserved Fund Balance"?**

Sometimes governments segregate or " earmark " financial resources for specified purposes. Such " earmarking " is reflected in financial statements by means of

"designations." For example, a government may "designate" resources to help meet obligations expected to arise in connection with claims and judgments. Only the chief executive officer(s) or the legislative body of the government may create a designation. It is very important to distinguish between "reserves" (i.e., "reserved fund balance") and "designations." The former are an indication that financial resources are not available for appropriation, whereas the latter only indicate that management would prefer to use available financial resources for a specified purpose. Accordingly, although earmarked, designations remain an integral part of a government's spendable or appropriable resources (i.e., "unreserved fund balance").

### **Is "Unreserved Fund Balance" a Good Measure of Economic Health?**

"Unreserved" or "available" fund balance provides a measure of the financial resources available for future spending or appropriation. While an absence of spendable resources may well be an indication of actual or potential economic problems, the presence of such resources is no guarantee of sound economic health. For example, just as an individual can increase his or her checkbook balance by taking out a loan, so too can a governmental fund increase its spendable resources (i.e., "unreserved fund balance") by issuing long-term debt. In neither case would the economic position of the individual or government be improved because the debt must be repaid. Accordingly, a significant level of "unreserved fund balance" should not be taken alone as evidence of sound economic health.

### **How High a Level of "Unreserved" or "Available" Fund Balance Should be Maintained in the General Fund?**

There is little argument that a deficit "unreserved" or "available" fund balance is normally to be avoided. Indeed, such deficits are illegal in a number of jurisdictions. The "right amount" of unreserved fund balance, however, is a question open to debate, particularly in the General Fund. Bond raters and others often use "rules of thumb" to measure the adequacy of unreserved fund balance in the General Fund. For example, 5 percent of annual operating expenditures is a commonly used amount. Others argue that unreserved fund balance should equal no less than one month's operating expenditures (i.e., 8.3%). Care must be taken, however, to avoid applying such rules of thumb mechanically. A variety of factors must be taken into account when evaluating the adequacy of fund balance in the General Fund. One important consideration is the reliability of a governmental agency's revenue sources. Whereas some governmental revenues are traditionally quite stable, others often can vary significantly depending on conditions in the economy (e.g. sales tax and interest income). Governments depending upon less reliable revenue sources may need to maintain significantly higher levels of unreserved fund balance than those relying upon more stable sources of revenue.

Another important factor is the timing of cash inflows and outflows. Governments whose cash flows are less predictable or uneven because of the timing of revenue collections may need relatively higher levels of unreserved fund balance to maintain liquidity than those with highly predictable continuous cash inflows and outflows.

A third important consideration involves resources available in other funds. Some governments, for example, establish separate "budget stabilization funds" to meet unexpected contingencies. When such additional resources are available in other funds, a lesser amount of unreserved fund balance may be appropriate in the General Fund.

A final important consideration involves the resources which may be required of the government to pay for new programs or large capital projects.

In short, the specific financial history, prospects and circumstances of each individual government must be carefully weighed when evaluating the adequacy of "unreserved fund balance." In the City of Belmont's case, the City Council has established a policy on the balance of unreserved fund balance of the General Fund. The General Fund unreserved fund balance should be maintained at a target of 20% of operating expenditures with \$2,500,000 minimum. In addition, the City Council has established a \$50,000 Contingency appropriation which may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval.

### **Why Does the City Prepare a Budget?**

Any government entity prepares a budget for more than one reason. The first is that it has a legal obligation to do so. But of equal importance for the City of Belmont, is that the budget sets forth the basic spending policy of the City Council. The budget indicates what services and service levels the City Council has determined are to be delivered, what capital improvements to public facilities are to be made, what objectives the organization is expected to accomplish, and what performance standards and measures are to be used to judge both the quality and the quantity of services delivered.

Each year the City Council adopts a budget for the upcoming fiscal year. The City of Belmont's fiscal year begins on July 1st. This budget, therefore, will remain in effect through June 30th.

There are two major sections of the budget. The revenue side describes the sources and amounts of revenue from other governments, use of money, property, and service charges the City of Belmont expects to receive over the period.

The expenditure or appropriations side describes how much money will be spent from either current revenues or from existing fund balances from the City of Belmont's various funds, both general and restricted, to accomplish the delivery of services and the investment in infrastructure.

While in many ways the City of Belmont's budget may be similar to a household budget, there are some major differences. On the revenue side of the budget, the City of Belmont's income can fluctuate from year to year as money comes in from various sources. Some sources of revenue are forwarded to the City of Belmont from either the State or the County (e.g., grants).

The City of Belmont does have more control over the expenditure side of the budget, but even here, the City of Belmont is faced with a series of statutory requirements (mandates), which dictate that certain services must be offered and funded.

In addition, the City of Belmont does not, in most cases, have the ability to stop providing services simply because it does not have the income. Police protection and fire suppression are the most clear cut examples. Even if revenue decreases substantially, the City of Belmont must still provide an acceptable minimum level of police protection and fire suppression.

A final important thing to remember about the budget document is that it is a plan for service. The projected revenues and the expenditures are estimates. Many things can happen in a year to change either revenue expectations or expenditure needs. The City of Belmont tries to budget as accurately as possible. Should things change there is a process to amend the budget document. Supplemental appropriation resolutions are presented to the City Council during the budget cycle to add appropriations or transfer appropriations from one fund to another. Sometimes these changes will be accompanied by an offsetting additional source of revenue, neutralizing the possible impact on the expected ending fund balance of the relevant fund. Other times these changes will require that fund balances be used, reducing the amount of the fund balance from what was projected at the beginning of the year.

### **How Does the City Prepare its Budget?**

The City of Belmont prepares a budget through a traditional budget process. The City Manager, working in conjunction with the Finance Director, prepares a rough draft of the budget for review by the City Council and Finance Commission. The Finance Commission reviews the draft and provides input to the City Council. Once this has been done, the draft budget is reviewed, considered and adopted by the City Council at a public hearing usually held in June.

### **Major Revenue Sources**

**General Property Taxes** This revenue source is derived from the 1% Property Tax paid by homeowners and businesses to the County Tax Collector and is based on assessments made on land and structures in the City. Growth in property taxes is realized from the 2% annual increase allowed by Proposition 13, as well as increased valuation which occurs when property is sold and reassessed.

**Sales Tax** This revenue source is the familiar tax that retailers add on to the price of most goods sold in Belmont. The City receives one **percent** of the 9.25 cent/dollar sales tax.

**Business License Tax** This revenue source is a type of excise tax imposed on businesses for the privilege of conducting business within the City. Cities may levy this tax for both revenue-raising purposes and regulatory purposes that are levied to cover the costs of regulation. This tax is indexed to the San Francisco Bay Area Consumer Price Index and is adjusted annually.

**Transient Occupancy Tax** This revenue source is a general tax imposed on occupants for privilege of occupying rooms in hotel, motel, inn and other lodging facilities when the stay is 30 days or less.

**Documentary Transfer Tax** This revenue source is derived from the \$1.10 per \$1,000 of value on the legal transfer of property under State Law. Half of the Documentary Transfer Tax is levied by the County of San Mateo and half is levied by the City of Belmont. The amount of revenue received each year is dependent on the volume of real estate transactions for newly constructed and previously owned property.

**Franchise Fees** This revenue source is derived from taxes paid by utilities which have a franchise to operate on City streets and rights-of-ways. These businesses and their tax rates are: **BFI Sanitation (10%), AT&T Cable (5%), PG&E (1%)**. Revenue estimates are based on historical trends with consideration given to announced rate increases and increases in construction over the prior year.

**Development Permits** These revenue sources are derived from building permit fees, plan check fees, planning permit fees, grading plan fees, encroachment fees and engineering fees. As such these revenues are dependent upon the level of building activity occurring in the community and are subject to periodic rate adjustments by the City Council.

**Motor Vehicle License Fees** This revenue source is a license fee equivalent to 2 percent of the market value of motor vehicles and is imposed annually by the state “in lieu” of local property taxes. Estimates are provided by the State of California annually.

**Interest Earnings Investments** This revenue source is derived from investment earnings on the City's cash accounts, investments and loans receivable.

**Refunds and Reimbursements** This revenue source is derived from cost reimbursements and miscellaneous other income. Estimates include negotiated insurance settlements, negotiated cost sharing agreements and miscellaneous other revenues.

**Gasoline Taxes** This revenue source is derived from Sections 2105, 2106, 2107, and 2107.5 of the Street and Highways Code. Generally, the revenues are allocated on a per capita basis. Allocation estimates have been provided by the State of California. The City expends Gas Tax proceeds on a first-in, first-out basis in the Street Maintenance Fund, consistent with recommendations from the State Controller's Office.

**Recreation Service Fees** This revenue source is derived from classes taken from recreation classes from the Park and Recreation Department.

**Facility Rentals** This revenue source is rental of various City buildings including; City Hall suites, Lodge, Cottage, Senior Center, Barrett Community Center, Sports complex and other City facilities.

**In-Lieu Taxes** This revenue source is a payment in lieu of taxes for enterprises. The City of Belmont receives an in-lieu franchise tax from the sewer enterprise.

**Grants** This revenue source is a contribution of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility. For instance, the **COPSMORE 96** grants are Federal grants administered through the Department of Justice for communication upgrades.

**General Obligation Bonds** This revenue source is a bond issued through the City. It is a tax levied on real and personal property, located within Belmont, at any rate necessary to collect enough money each year to pay for principal and interest due.

**Disaster Assistance** This revenue source is reimbursement from the State and Federal Government on expenditures as a result of locally declared emergencies.

**Administrative Reimbursement Fees** Internal charges to divisions in support of providing administrative services, including City Manager, City Clerk, Finance, Treasurer, Risk Management and Human Resources.

**National Pollution Discharge Elimination Systems (NPDES) Charges** This revenue source is collected from customers to pay for the cost of the storm drainage system.

**Sewer Service Fees** This revenue source is collected from customers to pay for the cost of sewer system operations and capital improvements.

### **Major Departmental Responsibilities**

**City Manager's Office** provides comprehensive direction to all City departments, as well as, coordination and administration of city activities, finances and personnel to attain effective and efficient municipal services.

**City Clerk's Office** provides information to the City Council, staff and citizens, assists with elections, and keeps official records of City Council actions and City business.

**City Attorney's Office** provides legal counsel and services to the City Council, its Commissions and the City departments.

**City Treasurer's Office** provides oversight of the receipt, investment, and disbursement of City Funds consistent with state law and the City of Belmont's investment policy.

**Finance Department** provides fiscal services to other city departments, boards, commissions, and Belmont-San Carlos Fire Department. Its roles is to enhance the City's decision making process by giving sound fiscal information and direction, to administer the City's risk management program, to maintain licensing, payroll, and accounts payable systems, and to provide programs and assistance which help define city services and fiscal requirements.

**Human Resources Department** provides personnel support services to the City of Belmont and Belmont-San Carlos Fire Department. Its functions include recruitment, professional development, labor law compliance, compensation management, and employee development.

**Public Works Department** provides inspection and engineering services to public rights-of-way and private development projects; maintains the present system of City streets, sidewalks, storm drains and traffic control devices; and ensures the safe and dependable performance of the sanitary sewer system and pump stations.

**Planning and Community Development Department** develops, administers and enforces ordinances, building codes and standards relating to the community's present and future development and construction; and provides resources to accomplish the Redevelopment Agency's goals as outlined in the Agency Plan, the downtown Specific Plan and the Housing element of the General Plan.

**Police Department** provides a sense of security for the community through its patrol services; furnishes information and support to citizens with respect to police service and crime prevention; recovers and returns property to its rightful owner; conducts both criminal and non-criminal investigations; and protects the public in the event of disaster or unusual incident.

**Parks and Recreation Department** improves and maintains the quality of life in Belmont through the provision of educational, athletic and cultural activities in the City's parks and open spaces.

**Belmont-San Carlos Fire Department** is a joint enterprise with the City of San Carlos. Belmont-San Carlos Fire Department provides fire protection services to the residents and business of the Belmont, San Carlos and the unincorporated area of the Harbor Industrial Area.

## **Glossary of Terms**

**Administrative And Other** - A budget category which accounts for all administrative support, vehicle usage, equipment usage, debt service, and other uses required to support the division.

**Allocation** - The division of tax proceeds among local agencies.

**Appropriation** - Money budgeted for a given program. Appropriations are the means by which legal authority is given to expend public money. The appropriation is the maximum level of expenditure authorized.

**Budget** - A plan of financial and program operation which lists appropriations and the means of financing them for a given time period. Belmont adopts a one-year plan.

**California Government Code** - State Legislation providing the legal framework for Municipal operations.

**Capital Asset** - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

**Capital Improvements** - Physical improvements which typically cost over \$5,000 and have a useful life of a year or more and involve the construction or reconstruction of a physical asset. Examples are street improvement projects, park improvement projects, infrastructure improvements and facility construction.

**Capital Outlay** - A budget category that accounts for land, land improvements, buildings, furniture, equipment and rolling stock. Also known as Capital Assets, expenditures exceed \$5,000 and have a useful life of one year or more.

**City Municipal Code** - City Legislation providing the legal framework for the operations of the City.

**Department** - An organizational unit comprised of divisions and managed by a single director.

**Division** - The detailed activity designed to provide a service to the public which is the budgeted level for expenditures.

**Encumbrance** - Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

**Enterprise Fund** - A fund type that can be used to account for operations that are financed and operated in a manner similar to private enterprise where costs of providing a service is recovered through user charges.

**Expenditure** - Appropriated funds which have been spent.

**Fiscal Year** - A twelve-month period of time used for budgeting, accounting or tax collection purposes. California municipalities operate on a July 1 to June 30 fiscal basis.

**Fund** - An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

**General Accepted Accounting Principles (GAAP)** - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**Grant** - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

**In-Lieu Tax** - Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property, not subject to property tax.

**Internal Service Charges** - The charges to user departments for internal services provided by another government agency, such as data processing, or insurance funded from a central pool.

**Personnel** - A budget category which accounts for all salary and personnel related benefits required to support the planned level of program or activity.

**Proposition 4** - Article XIII B of the California Constitution which limits appropriations to the level of proceeds of taxes.

**Proposition 13** - Article XIII A of the California Constitution which imposes a 1% limit on property taxes, restricts assessments and places limitations on the levy of new taxes.

**Revenue** - Amounts received for taxes, licenses, permits and fees, intergovernmental sources, service charges, interest and use of property and other income.

**Service Area** – A consolidation of affiliated service centers developed to carry out a core program outcome, without consideration of existing boundaries, management or staffing. Service Areas include an overall mission, council priorities, core measures, quality-effectiveness, budget/cost ratios and customer satisfaction.

**Service Center** – Specific programming to targeted services to meet program outcomes. Service Centers include operational level purpose and quality—effectiveness measures. It is also a budget level for expenditures and accounts for all supplies, goods and services required to support the program.

**Supplies and Services** - A budget category, which accounts for all supplies, goods and services required to support the division.

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