

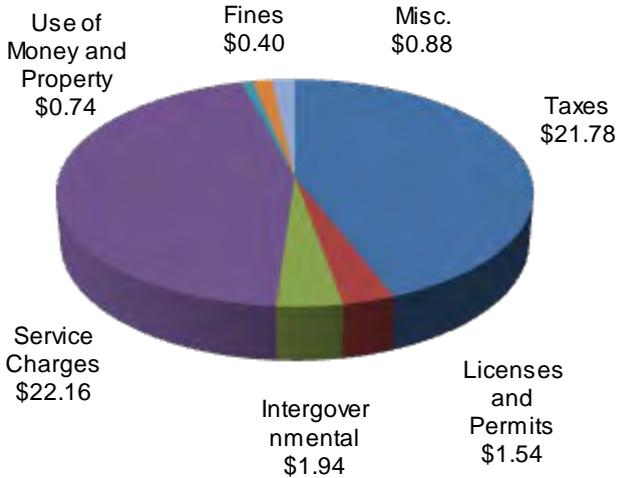


City of Belmont FY 2013 Budget

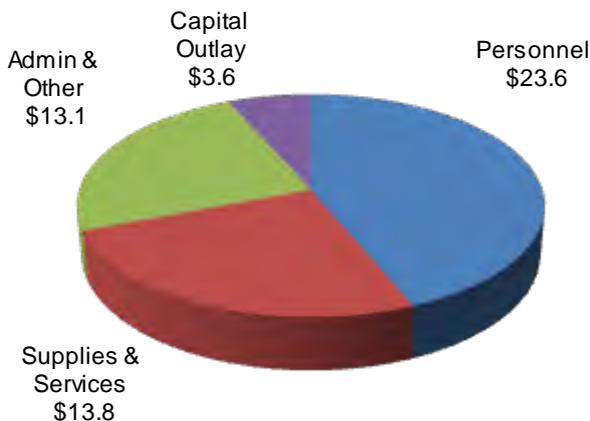
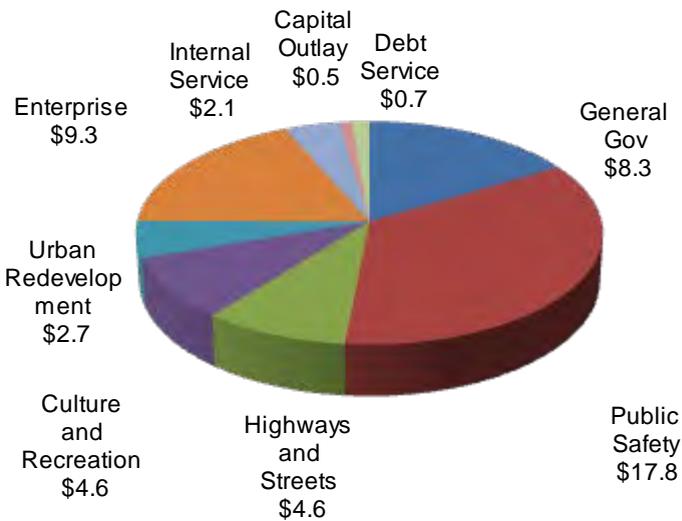


City of Belmont Budget Brief 2013

Where Does the Money Come From?



Where Does the Money Go?



Message From City Management

Honorable Mayor and Members of the Council:

I am pleased to submit the Proposed FY 2013 Budget for your review and consideration.

In a Nutshell

The combination of improving economics and the investment in strengthening the City's financial position through service reductions and cost containment has paid off. Uncertainty still remains in the local economy as it adjusts to coming out of the recession, however, the worse appears to be behind us. Regrettably, the threat of financial distress continues to loom in the future as the State of California looks to impose their budget problems on Belmont.

The proposed FY 2013 budget supports Belmont's core values of providing quality community services in a financially sustainable and balanced approach. Senior management, mid-managers, and employees throughout the organization continue to find new ways of doing business to fulfill this commitment and have helped move the City toward a stable budget. There is now a stable financial foundation on which the City and the community can thrive.

Making Progress

We have reduced our expenses, closed General Fund gaps, and aggressively built up reserves. Staff has repeatedly demonstrated their adaptability, creativity, and tenacity to manage fiscal crisis. An example of this can be seen in the astute handling of the redevelopment catastrophe, where in December the Supreme Court imposed a February 1st closure of the RDA and the Council was able to quickly adopt a series of actions that implemented a post-redevelopment plan, cut \$0.7 million in costs and reduce staffing by 3.65 FTEs from the budget. While the choices were difficult to make, these efforts minimized the impact on community services, avoided passing service fee increases onto our customers, and limited employee layoffs.

In this budget, we have strategically invested in the City Council's priority initiatives (public safety, community planning, civic engagement and sustainability measures) and built a responsible budget reserve. At the same time, we continued to provide a full compliment of services to the community while closely monitoring our progress of growth to secure our financial future.

One of the more profound achievements in this budget is the full rollout of the Belmont Fire Department under the public safety model. This approach reflects the sharing of administrative support with the Belmont Police Department and begins to retire the legacy obligations generated in the past.

Addressing the budget difficulties was not easy work, but as a result, we project financial stability through the five-year General Fund forecast period.

Shoring Up Reserves

For the second year, we have purposefully increased reserves to buffer the effects of potential impacts to our various revenue streams and unanticipated costs of doing business, e.g. CalPERS. The City Council continues to affirm the need to maintain a prudent reserve and the City has adjusted to the new minimum reserve level of \$2.5 million. Moreover, the City has maintained a target reserve of 20 percent of expenditures, which has been exceeded in this year's budget.

Message From the City Management (continued)

Last year's forecast projected that reserve would be around \$3.0 million for FY 2012 or about 20 percent of General Fund expenditures. As a result of concessions made by the City's employees, mid year corrective efforts associated with the RDA and improved economics, the FY 2012 General Fund estimate now stands at a much healthier \$4.3 million. Looking forward, FY 2013 General Fund reserves are projected to be \$4.1 million, and with continued employee concessions, the five year forecast period anticipates reserves will continue to meet the City's 20 percent reserve target.

The Road Ahead

As I have mentioned before, the City has followed a disciplined approach in managing it's fiscal affairs by identify risks early, dealing with negative conditions quickly and adjusting to new conditions. The difficult choices made by the City Council and implemented by staff in the past have built a solid budget foundation for the future. As is described in more detail elsewhere in this Budget Brief, revenues have begun to recover and cost cutting and cost containment have narrowed the gap between expenditures and revenues. Unlike past budget submittals and barring an unprecedented event, such as what occurred with the RDA dissolution, large-scale reductions are not required this year.

As a result of supporting activities outside the General Fund, the proposed FY 2013 budget uses General Fund reserves. Those reserves will be used to support important activities such as Recreation, Development Services, Supplemental Law Enforcement and Facilities Management. The City has a long history of providing General Fund support to these efforts.

In the long term, using conservative assumptions and following established policy guidelines, the City's five-year forecast which is presented at the end of this section, projects future fund balances to be above the \$2.5 million minimum reserve requirement and achieving the policy reserve target of 20% operating expenditures. By engaging labor organizations and through economizing, the City will be in a position to achieve its financial policy objectives of maintaining fund reserves while preserving existing services. In other words, the budget is balanced both in the near and long term.

Despite the City Council's considerable achievements in managing the City's finances, once again, the State of California's financial fiasco could destabilize the budget. As of the drafting of this budget message, the State's current budget deficit stands at an estimated -\$15.7 billion.

The important point here is that the State is in financial disarray. While the Governor's *May Revise* purports to close the budget deficit, it relies on the passage of a revenue measure in November and one-time shifts, loans and other non-sustainable measures. Of particular interest to the City is a proposed \$1.4 billion capture of redevelopment assets for the benefit of K-12 school districts. There are few details about this proposal, but it centers around the monetization of former redevelopment assets. City Council is likely to hear about numerous budget schemes which, if enacted, could impact our ability to deliver services or worse yet, create deficits. Should the State take an adverse action, it is unlikely we will know prior to this budget being adopted. However, one thing is certain, the fall out from the State's unprecedented grab of former redevelopment assets is not over.

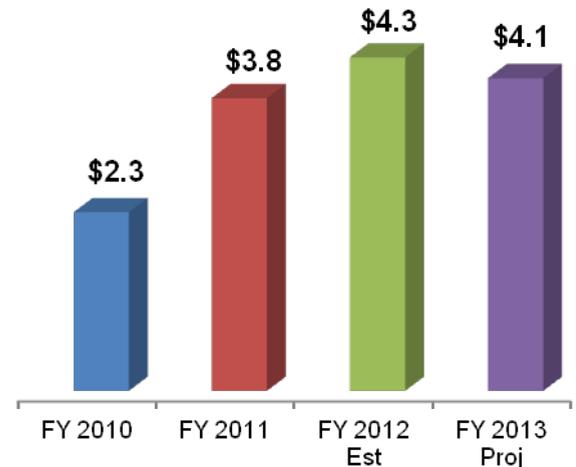
Lastly, another key provision in this budget and included in the five-year forecast is the continuance of a \$50 thousand contingency reserve for unanticipated expenses. This reserve plays a critical role in addressing limited unforeseen emergencies without destabilizing the budget.

A Few Words about CalPERS

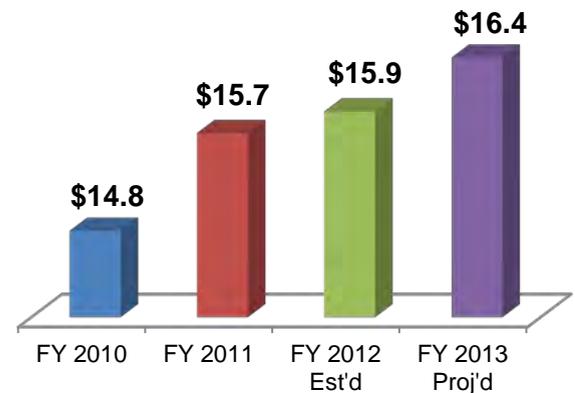
Earlier this year, CalPERS lowered their assumptions as to how much the fund would earn from 7.75% to 7.5%. This action resulted in a 2% increase in rates to Miscellaneous Plan and a 3% increase in rates to the Safety Plan. As a consequence, the City's projected rise in the employer contribution rate is expected to be 2.4% and 4.1%, respectively, to the Miscellaneous and Safety Plans over the next three years. The rate adjustment is, in part, a response to the market declines of 2008 and the lingering effects of a low interest rate environment. Market returns are cyclical and future employer rates could be affected by any improvements or erosion in CalPERS financial condition.

General Fund Results & Trends

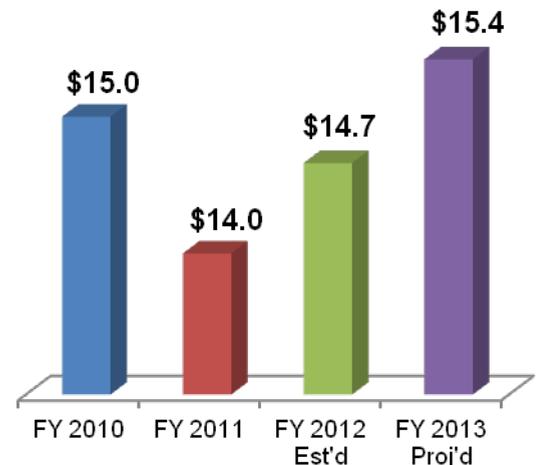
Fund Balance Trends
(in millions)



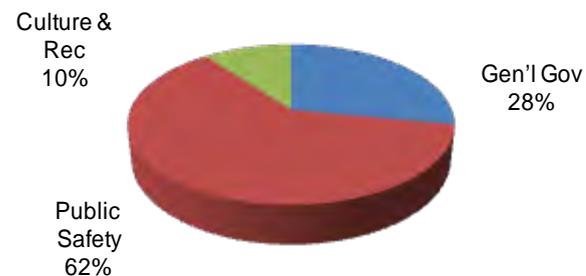
Revenue Trends
(in millions)



Expenditure Trends
(in millions & excludes transfers)



Expenditure by Function

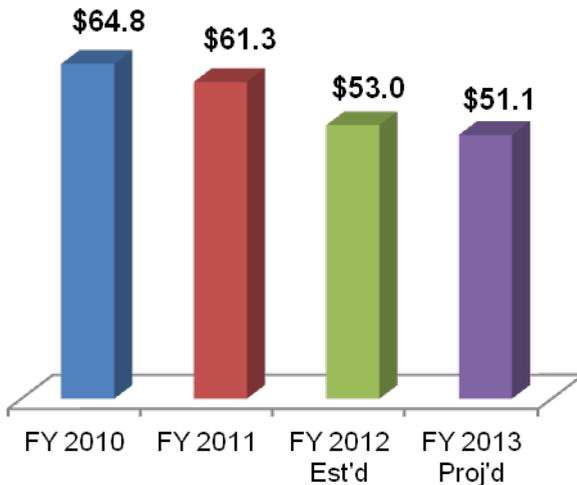


City-wide Results & Trends

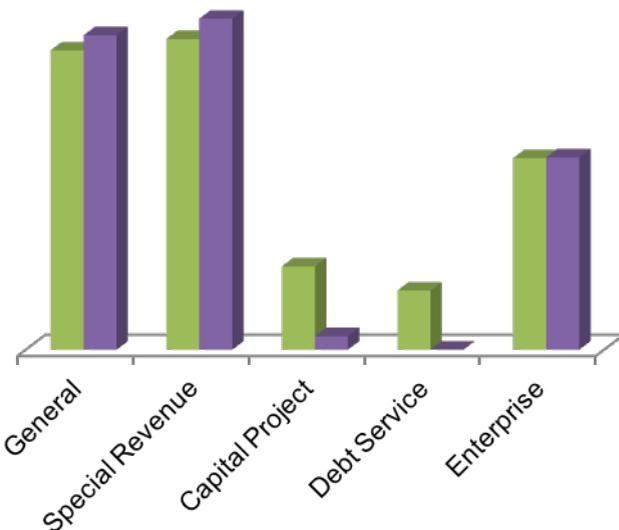
Total City Revenue Trends
(in millions)



Total City Expenditures Trends
(in millions)



Fund Expenditures
FY 12 (Est'd) vs. FY 13 (Proj'd)
(in millions)



Message From the City Management (continued)

Budgeting Our Priorities

Earlier this year the City Council met to discuss their priorities and staff incorporated these objectives into the FY 2013 budget submissions. For instance, the budget includes focused efforts on sustainability/environmental actions, General Plan update, facility management, economic development/housing, infrastructure improvements, public safety efforts, and web improvements and citizen engagement. All of these endeavors are discussed in further detail later in this Budget Brief and work in tandem with the budget serving as the roadmap forward.

Teamwork

In retrospect, FY 2012 has been a demanding year, dominated by the challenges of winding down the Belmont Redevelopment Agency and starting up a new Fire Department. The City's employees were focused on achieving the best imagined outcomes. Despite these challenges, progress has been made on updating the General Plan and implementing sustainability practices for building construction, plastic bags and polystyrene. Public safety improved as the Fire Department certified more employees for Hazardous Materials duty and the Police Department readied for improved Code Enforcement. Parks and open space was improved as capital projects for Semeria Park and Waterdog Lake were completed. Recreation programs and events grew in attendance and frequency as part of Belmont's rich palette of arts, culture and entertainment. Bridge, road and infrastructure construction and maintenance continued as we improved connections through the City.

This proposed budget allows us to move forward confident that we have the right team for the task. I would like to express my appreciation to all the staff for the hard work and collaboration shown in developing this budget and, in particular, the Finance Department for their efforts. We are fortunate to have such a dedicated team.

Conclusion

Because of prudent fiscal management on the part of City Council, the City's financial picture has improved since adoption of the last budget and has placed us in the position to effectively deal with the challenges in FY 2013.

With the assistance of the labor organizations, we will be able to achieve our financial policy objectives of maintaining prudent fund reserves while preserving existing services.

With this confidence, I turn the proposed FY 2013 budget over to you for review and approval.

Sincerely,

Greg D. Scoles
City Manager

Base Assumptions

Demographics

- Inflation: 2.9% increasing for the region
- Office Vacancy: 12.1% and improving for the City
- Unemployment: 8.0% and declining for County

Revenues

- Revenues: Continued moderate growth on reduced base with most key categories
- Property taxes: 3.47% for Belmont and 3.40% for the Belmont Fire Protection District (Long term 3 - 5%)
- Sales Tax: 3.4% for Belmont (Long term 3.4% growth)
- Interest rates: 0.5% for investments (Long term rising to 3.5% on assets)

Operations and Capital Improvements

- Personnel costs: 2.5-7.5% for entire projection
- PERS costs: 14.2% for Miscellaneous; 35.7% for Safety (Long term increase of 2% Miscellaneous; 3% Safety)
- Supplies and services costs: 4% growth with exceptions for fuels, utilities, insurance, etc.
- Capital program: \$2.9 million allocated

Budget Analysis

General Fund revenues support basic services including police, public works, parks & recreation and general government operations. The General Fund revenues have several components:

Taxes	Property Tax	\$3.5 million
	Sales Tax	\$2.8 million
	Transient Occupancy Tax	\$1.3 million
	VLF in Lieu	\$2.0 million
	Other Taxes	\$1.4 million
Licenses & Permits		\$0.9 million
Intergovernmental		\$0.3 million
Other		\$4.2 million
TOTAL		\$16.4 million

In FY 2013, General Fund expenditures total \$15.4 million, up \$0.8 million from \$14.6 million estimated in FY 2012. This budget continues the best practice of fully funding the \$0.8 million in ARC (Annual Required Contributions) costs associated with implementing GASB 45, Other Post Employment Benefits.

Total expenditures for all other funds in FY 2013 are estimated at \$51.0 million, excluding transfers. As has been the case in prior years, the City continues to make progress towards improving its infrastructure where revenue sources are available. In FY 2013, the focus will be on street improvement projects.

The table below indicates the allocation of resources to key service areas.

Fire protection services	\$7.9 million
Street maintenance and improvements	3.3 million
Sewer/storm drains operations and capitals	\$8.7 million

The City has accumulated reserves. Reserves fund capital projects and largely account for the difference between total revenues and total expenditures, once debt issues have been factored out. In addition, City Council has established a prudent reserve level to protect against service reductions or raising taxes and fees due to temporary revenue shortfalls or unpredicted events.

Another key provision in this budget is the continuance of a \$50 thousand contingency reserve for unanticipated expenses. This reserve plays a critical role in addressing limited unforeseen emergencies without destabilizing the budget.

Other Policy Issues

Special Fund Considerations

Recreation Fund

The Parks & Recreation Department continues to make positive progress toward achieving a self-sufficient Recreation Fund, and is identified as one of the top three Parks & Recreation Departments on the peninsula for cost recovery. The City Council established a policy to cap General Fund support of the Recreation Fund at \$560,000, and for the fifth consecutive year the Department has made progress toward achieving that goal. It is projected that the Department will generate revenue of over \$1.5 million in the Recreation Fund for FY 2013. The Department will continue to employ proactive strategies to enhance revenue generation and reduce expenditures using target marketing strategies, building community partnerships, implementing appropriate fee increases for facility rentals and classes, and providing programs and activities that not only meet the needs of the community, but also enhance the lives for the community.

Development Services Fund

The budget anticipates a deficit in the Development Services Fund as a result of the RDA dissolution. Contributing to the gap is the redistribution of costs previously accounted for in the General Fund pertaining to Advanced Planning functions. These costs have now been merged with Development Review. The subsidy will continue into future years, but will further decline as revenue growth and applicable fee increases are implemented to self support fund activities. Since this fund has experienced past deficits, prudence dictates close monitoring of interim operating results to ensure the fund remains financially viable.

Rates

The City's rate consultant has updated the Sewer Rate Study. The rates for FY 2013 include a required revenue increase of 9.00% over the previous fiscal year revenue requirement. Future rate increases are expected to be single digit, before consideration of potential capital requirements for the treatment plant which is estimated at \$45.2 million. The required notice was mailed to property owners at least 45 days prior to the Public Meeting to vote on the sewer charges, per Proposition 218 requirements.

NPDES (stormwater) fees will again be reviewed during FY 2013 for adequacy.

Staffing

The City's staffing plan is down 4.75 FTEs as compared to the prior year primarily as a result of the RDA dissolution. The City's practice is to budget vacancies as if filled on July 1st, however, vacancies are held open on a case by case basis to preserve the City's flexibility in controlling costs and identifying opportunities for reorganization.

Debt Issues

No debt issues are anticipated in FY 2013.

Other

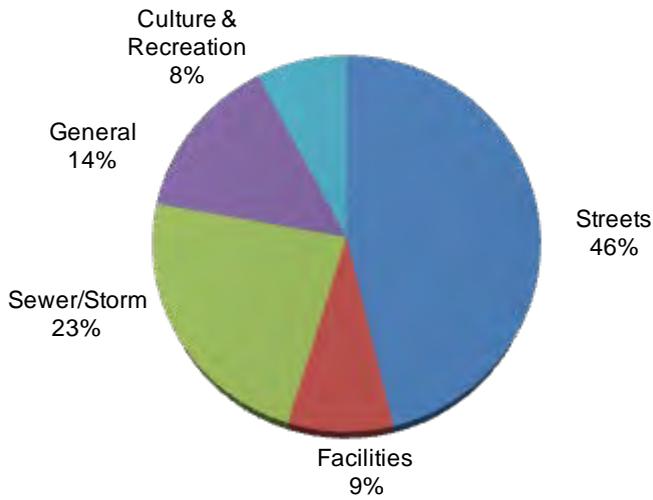
The budget includes \$50,000 for contingencies.

5 Year Capital Improvement Plan and Capital Outlay Trends

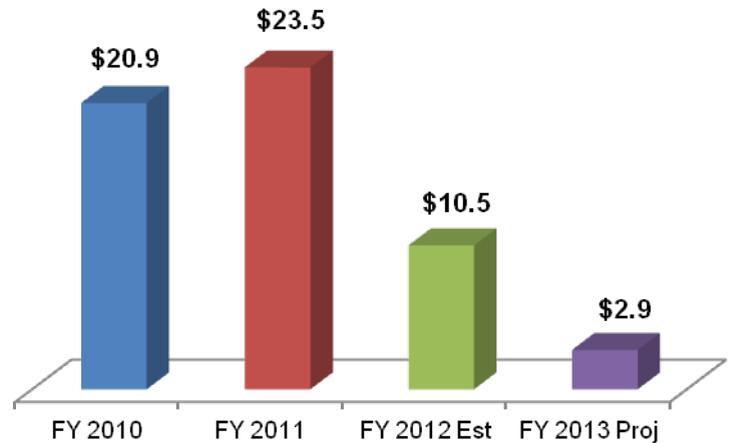
The City's 5 year CIP is estimated at \$14.8 million.

Projects proposed in FY 2013 total \$2.9 million.

Capital Projects by Function



Budgeted Capital Outlay Trends (in millions)



The coming fiscal year will include a very high rate of capital spending, reflecting the construction of a wide variety of projects for the community. Major projects for the upcoming year are highlighted below; the details of all projects can be found beginning in Tab 3.

- \$0.44 million for Pavement Preventative Maintenance.
- \$0.27 million for Technology Master Plan.
- \$0.24 million for Annual Sewer Rehabilitation Program.
- \$1.95 million for various other projects.

FY 2013 Citywide Initiatives

Vision

Priorities

Distinctive Community Character

- City-Wide Street Lighting
- Solar Energy Policy
- Sustainability Objectives
- Construction / Demolition Recycling
- Develop City's Climate Action Plan (CAP)

Natural Beauty

- Re-Subdivision/Master Plan/Sale of City-Owned San Juan Hills Property

Thriving Culture

- Athletic Field Improvements
- Cipriani Dog Park Improvements
- Davey Glen Park Design and Development
- Ordinance Regulating Large Family Daycare Regulations
- Creek Restoration
- Outdoor Water Use Efficiency
- Prohibition of Distribution of Plastic and Single-Use Bags
- Ordinance Banning Polystyrene Food Ware
- Strategy for Future of Barrett Community Center Property

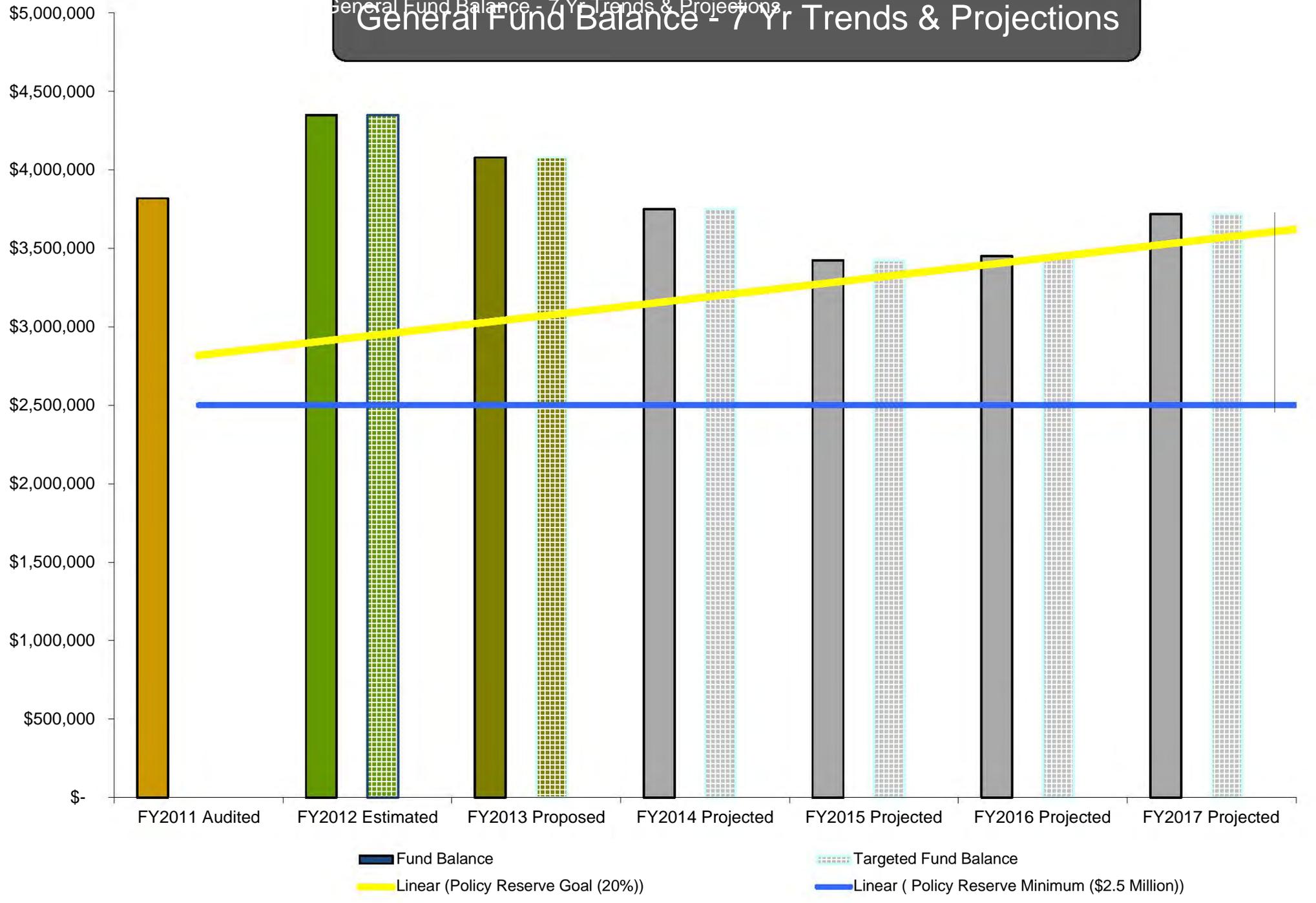
Thriving Economy

- Facilities Condition Management Assessment
- 2035 General Plan Update
- General Plan Update: Belmont "Villages" Zoning
- Sewer Laterals
- Targeted Economic Development Project
- Housing Program Assessment and Deployment
- Update City's Web Presence / Public Information

Easy Mobility

- Caltrain Modernization
- Old County Road Street Lighting
- Safe Routes to School
- Ralston Corridor Study and Improvements

General Fund Balance - 7 Yr Trends & Projections



City of Belmont
FY 2013 Budget
General Fund and Subsidized Funds
Seven Year Trends & Projections
FY2011 - FY2017



Fund		Major	FY2011 Audited	FY2012 Estimated	FY2013 Proposed	FY2014 Projected	FY2015 Projected	FY2016 Projected	FY2017 Projected
Number	Description	Sources & Uses							
101 General Fund		Sources							
	Property tax	\$	5,331,293	\$ 5,312,211	\$ 5,492,283	\$ 5,657,051	\$ 5,883,334	\$ 6,177,500	\$ 6,486,375
	Sales tax		2,596,652	2,721,501	2,841,301	2,937,905	3,037,794	3,141,079	3,247,876
	Transient occupancy tax		1,114,837	1,310,010	1,348,000	1,388,440	1,443,978	1,508,957	1,576,860
	Other taxes		1,216,235	1,318,004	1,393,010	1,448,730	1,513,923	1,582,050	1,653,242
	License & permits		792,501	846,600	871,151	905,997	946,767	989,371	1,033,893
	Use of money & property		841,467	279,470	286,343	294,743	302,493	309,793	317,093
	Intergovernmental		407,898	279,913	263,040	270,931	279,059	287,431	296,054
	Fines & forfeitures		173,081	182,210	183,810	189,324	195,004	200,854	206,880
	Service charges		3,124,702	3,520,048	3,454,903	3,593,099	3,736,823	3,886,296	4,041,748
	Miscellaneous & Correction		75,554	156,475	252,000	259,560	267,347	275,367	283,628
	Non-subsidized transfers		460,053	-	-	-	-	-	-
	Subtotal		16,134,273	15,926,442	16,385,841	16,945,782	17,606,521	18,358,698	19,143,648
	Uses								
	General government		3,716,082	3,922,696	4,307,787	4,510,368	4,633,887	4,762,297	4,895,792
	Public safety		8,782,616	9,195,793	9,486,306	9,840,198	10,199,828	10,572,601	10,958,998
	Culture & recreation		1,491,254	1,525,939	1,610,980	1,674,676	1,743,498	1,815,148	1,889,742
	Miscellaneous & other		22,572	17,080	-	-	-	-	-
	Non-subsidized transfers		66,205	71,884	74,223	77,192	80,280	83,491	86,830
	Subtotal		14,078,729	14,733,392	15,479,296	16,102,434	16,657,492	17,233,536	17,831,362
	Gross Available		2,055,544	1,193,050	906,545	843,348	949,030	1,125,162	1,312,286
205 Recreation		Sources							
	Service charges		1,394,954	1,450,330	1,462,693	1,550,455	1,643,482	1,742,091	1,846,616
	Intergovernmental		29,925	40,000	44,625	44,625	44,625	44,625	44,625
	Miscellaneous & other		14,539	11,500	13,000	13,700	13,700	13,700	13,700
	Subtotal		1,439,418	1,501,830	1,520,318	1,608,780	1,701,807	1,800,416	1,904,941
	Uses								
	Recreation		1,935,337	2,033,681	1,972,554	2,048,347	2,130,552	2,216,056	2,304,992
	Subtotal		1,935,337	2,033,681	1,972,554	2,048,347	2,130,552	2,216,056	2,304,992
	Net difference		(495,919)	(531,851)	(452,236)	(439,567)	(428,745)	(415,641)	(400,051)
	Fund Balance Availability		-						
	Subsidy Requirement		495,919	531,851	452,236	439,567	428,745	415,641	400,051

City of Belmont
FY 2013 Budget
General Fund and Subsidized Funds
Seven Year Trends & Projections
FY2011 - FY2017



Fund		Major	FY2011 Audited	FY2012 Estimated	FY2013 Proposed	FY2014 Projected	FY2015 Projected	FY2016 Projected	FY2017 Projected
Number	Description	Sources & Uses							
210	Development Services	Sources							
	License & permits		617,467	683,000	669,325	702,791	737,931	774,827	813,569
	Service charges		949,651	938,356	788,178	827,587	868,966	912,415	958,035
	Fines & forfeitures		8,356	1,666	-	-	-	-	-
	Miscellaneous & other		3,860	1,031	-	-	-	-	-
	Other financing sources		-	-	-	-	-	-	-
	Subtotal		1,579,334	1,624,053	1,457,503	1,530,378	1,606,897	1,687,242	1,771,604
	Uses								
	Urban redevelopment		1,182,144	1,374,519	1,647,596	1,721,010	1,799,307	1,881,167	1,966,750
	Highways and Streets		237,498	281,313	296,438	309,729	323,829	338,571	353,985
	Subtotal		1,419,642	1,655,832	1,944,034	2,030,739	2,123,136	2,219,738	2,320,735
	Net difference		159,692	(31,779)	(486,531)	(500,360)	(516,239)	(532,496)	(549,131)
	Fund Balance Availability		122,242	122,242	90,463	-	-	-	-
	Subsidy Requirement		-	-	396,068	500,360	516,239	532,496	549,131
231	Street Maintenance	Sources							
	Gas tax		749,881	711,608	723,721	745,433	767,796	790,829	814,554
	Service charges		878,107	409,810	423,373	440,308	457,920	476,237	495,287
	Miscellaneous & other		36,759	20,211	18,211	19,122	20,078	21,082	22,136
	Other financing sources		-	-	484,973	383,963	406,796	430,765	455,921
	Subtotal		1,664,747	1,141,629	1,650,278	1,588,825	1,652,589	1,718,913	1,787,897
	Uses								
	Highways & streets		1,438,546	1,529,366	1,993,943	1,588,825	1,652,589	1,718,913	1,787,898
	Subtotal		1,438,546	1,529,366	1,993,943	1,588,825	1,652,589	1,718,913	1,787,898
	Net difference		226,201	(387,737)	(343,665)	0	0	0	(0)
	Fund Balance Availability		505,201	731,402	343,665	-	-	-	-
	Subsidy Requirement		-	-	-	(0)	(0)	(0)	0
574	Facilities Management	Sources							
	Service charges		613,189	789,539	804,362	884,798	973,278	1,070,606	1,177,666
	Use of money & property		388,096	377,343	318,317	327,867	337,703	347,834	358,269
	Subtotal		1,001,285	1,166,882	1,122,679	1,212,665	1,310,981	1,418,439	1,535,935
	Uses								
	General Government		553,008	710,155	804,617	836,189	871,513	908,330	946,701
	Culture & Recreation		518,788	527,679	587,014	609,225	633,843	659,455	686,102
	Non-subsidized transfers		-	60,000	60,000	-	135,000	-	-
	Subtotal		1,071,796	1,297,834	1,451,631	1,445,414	1,640,355	1,567,784	1,632,804
	Net difference		(70,511)	(130,952)	(328,952)	(232,749)	(329,375)	(149,345)	(96,869)
	Fund Balance Availability		-	-	-	-	-	-	-
	Subsidy Requirement		70,511	130,952	328,952	232,749	329,375	149,345	96,869

City of Belmont
FY 2013 Budget
General Fund and Subsidized Funds
Seven Year Trends & Projections
FY2011 - FY2017



Fund		Major	FY2011 Audited	FY2012 Estimated	FY2013 Proposed	FY2014 Projected	FY2015 Projected	FY2016 Projected	FY2017 Projected
Number	Description	Sources & Uses							
General Fund Balance	Net Available		1,489,114	530,247	(270,711)	(329,329)	(325,330)	27,681	266,235
	Beginning Fund Balance		2,328,929	3,818,043	4,348,290	4,077,579	3,748,250	3,422,921	3,450,602
	Projected Ending Fund Balance		\$ 3,818,043	\$ 4,348,290	\$ 4,077,579	\$ 3,748,250	\$ 3,422,921	\$ 3,450,602	\$ 3,716,837
	Reserve Requirement		\$ 2,802,505	\$ 2,932,302	\$ 3,081,015	\$ 3,205,048	\$ 3,315,442	\$ 3,430,009	\$ 3,548,906
	Target Correction		\$ -						
	Targeted Ending Fund Balance		\$ -	\$ 4,348,290	\$ 4,077,579	\$ 3,748,250	\$ 3,422,921	\$ 3,450,602	\$ 3,716,837

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City of Belmont

FY 2013 Budget

Fund Recap

Fiscal Years 2012 through 2013

Fund Number	Description	Audited Fund Balance 7/1/2011		FY2012 Estimated				Estimated Fund Balance 6/30/2012		FY2013 Proposed				Proposed Fund Balance 6/30/2013	
		Reserved or Designated	Available	Revenues	Other Sources	Expenditures	Other Uses	Reserved or Designated	Available	Proposed				Reserved or Designated	Available
										Revenues	Other Sources	Expenditures	Other Uses		
GENERAL FUND															
101	General Fund	\$ -	\$ 3,818,044	\$ 15,926,442	-	\$ 14,661,507	\$ 734,687	-	\$ 4,348,292	\$ 16,385,841	-	\$ 15,405,073	\$ 1,251,480	-	\$ 4,077,581
SPECIAL REVENUE FUNDS															
205	Recreation Services	-	-	1,501,830	\$ 531,851	2,033,681	-	-	0	1,520,318	\$ 452,235	1,972,554	-	-	(0)
206	Library Maintenance & Operation	-	1,098,521	295,282	-	363,122	-	-	1,030,681	295,357	-	368,210	-	-	957,828
207	Athletic Field Maintenance	-	57,724	70,072	-	40,000	-	-	87,796	70,072	-	50,000	-	-	107,868
208	City Tree Fund	-	111,065	12,208	-	8,909	-	-	114,364	3,108	-	10,000	-	-	107,472
210	Development Services	-	122,242	1,624,053	-	1,655,833	-	-	90,462	1,457,503	396,069	1,944,034	-	-	0
212	General Plan Maintenance Fee	-	87,871	50,071	-	97,000	-	-	40,942	50,071	-	50,000	-	-	41,013
223	Belmont Fire Protection District	-	3,632,792	7,041,802	-	7,111,072	-	-	3,563,522	7,355,973	-	7,943,964	-	-	2,975,530
225	Police Grants and Donations	-	7,159	357	-	1,500	-	-	6,016	357	-	5,000	-	-	1,373
227	Supplemental Law Enforcement Services	-	-	100,000	71,884	171,884	-	-	(0)	100,000	71,816	171,816	-	-	(0)
229	Red Light Camera	-	22,690	220,000	-	197,209	-	-	45,481	220,000	-	208,005	-	-	57,476
231	Street Maintenance (Gas Tax)	-	731,402	1,141,629	-	1,529,366	-	-	343,665	1,165,305	484,973	1,993,943	-	-	0
234	Street Improvements (Measure A/Grants)	-	1,394,238	1,112,970	-	672,227	956,011	-	878,970	1,318,816	-	1,343,928	484,973	-	368,885
235	Traffic Mitigation	-	97,642	89	-	-	-	-	97,731	89	-	50,000	-	-	47,820
250	Redevelopment	-	2,331	3	404,603	412,186	(5,249)	-	(0)	-	-	-	-	-	(0)
251	Low and Moderate Income Housing	1,269,781	825,135	107,045	-	831,861	1,370,101	-	(0)	-	-	-	-	-	(0)
275	Affordable Housing Successor Agency	-	-	120,408	4,585,109	90,796	-	4,585,109	29,612	115,608	-	104,411	-	-	40,809
	Subtotal Special Revenue	1,269,781	8,190,811	13,397,820	5,593,447	15,216,645	2,320,863	4,585,109	6,329,242	13,672,577	1,405,093	16,215,865	484,973	4,585,109	4,706,074
CAPITAL PROJECTS FUNDS															
308	General Facilities	-	127,613	109	60,000	13,153	-	-	174,569	25,109	60,000	250,577	-	-	9,101
310	Unanticipated Infrastructure Repair	-	332,002	305	-	-	-	-	332,307	305	-	-	-	-	332,612
312	Comcast PEG Fund	-	381,297	344	-	130,049	-	-	251,592	344	-	106,000	-	-	145,936
334	Hwy 101 Bike/Pedestrian Bridge	-	(105,353)	1,189,298	956,011	2,039,956	-	-	(0)	-	-	-	-	-	(0)
341	Planned Park	-	648,746	525	-	126,570	-	-	522,701	525	-	226,492	-	-	296,734
343	Open Space	-	(1,447,204)	-	-	19,704	-	-	(1,466,908)	-	-	19,704	-	-	(1,486,612)
351	RDA Capital	-	2,599,960	12,298	-	859,112	1,753,146	-	-	-	-	-	-	-	-
360	Project Area Improvements	298,748	-	843,125	-	843,125	298,748	-	0	-	-	-	-	-	0
361	Project Area Housing	3,016,580	-	45,174	-	45,174	3,016,580	-	0	-	-	-	-	-	0
704	Special Assessment Districts	-	291,059	271	-	-	-	-	291,330	271	-	50,000	-	-	241,601
	Subtotal Capital Projects	3,315,328	2,828,120	2,091,449	1,016,011	4,076,843	5,068,474	-	105,592	26,554	60,000	652,773	-	-	(460,627)
DEBT SERVICE FUNDS															
450	Redevelopment Debt Service	-	3,968,171	4,681,674	41,096	2,894,066	5,796,876	-	-	-	-	-	-	-	-
451	Redevelopment Debt Service Reserve	-	1,805,074	13,323	-	-	1,818,397	-	(0)	-	-	-	-	-	(0)
	Subtotal Debt Service	-	5,773,245	4,694,997	41,096	2,894,066	7,615,273	-	(0)	-	-	-	-	-	(0)
ENTERPRISE FUNDS															
501	Sewer Enterprise-Operations	2,538,384	5,782,025	6,405,324	-	4,799,180	1,011,469	9,423,463	(508,378)	6,931,030	-	4,916,014	1,210,225	9,423,463	296,413
503	Sewer Enterprise-Capital	(4,274,605)	1,035,842	44,213	-	1,531,819	-	(4,341,815)	(384,552)	18,213	-	1,577,604	-	(4,341,815)	(1,943,943)
505	Sewer Enterprise-Treatment Plant Connections	7,488,383	(3,638,792)	7,341	-	168,880	-	3,849,592	(161,539)	7,341	-	159,752	-	3,849,592	(313,950)
507	Sewer Enterprise-Treatment Facility Charge	(2,992,920)	2,303,612	3,109,126	-	381,491	-	(689,309)	2,727,635	3,110,416	-	575,291	-	(689,309)	5,262,760
525	Storm Drainage Enterprise	3,789,429	100,552	672,087	1,011,469	1,959,947	-	3,613,590	(0)	608,000	1,210,225	1,642,386	-	3,789,429	(0)
530	Solid Waste Fund	-	672,140	732,797	-	539,111	-	-	865,825	804,532	-	553,168	-	-	1,117,190
	Subtotal Enterprise	6,548,672	6,255,379	10,970,888	1,011,469	9,380,428	1,011,469	11,855,520	2,538,991	11,479,532	1,210,225	9,424,215	1,210,225	12,031,359	4,418,469
INTERNAL SERVICE & OTHER FUNDS															
406	Library CFD Bond	-	348,563	655,226	-	673,817	-	-	329,971	655,506	-	680,162	-	-	305,315
570	Workers' Compensation	-	589,125	636,322	-	915,429	-	-	310,018	765,920	-	857,055	-	-	218,883
571	Liability Insurance	-	482,046	194,349	-	310,209	-	-	366,186	300,197	-	349,681	-	-	316,702
572	Self Insured Vision	-	4,565	28,928	-	32,653	-	-	840	29,156	2,407	32,404	-	-	(0)
573	Fleet & Equipment Management	-	2,874,649	1,576,719	20,250	2,159,853	-	-	2,311,765	1,628,083	10,500	2,440,966	-	-	1,509,382
574	Facilities Management	-	-	1,166,882	130,952	1,237,834	60,000	-	0	1,122,679	328,953	1,391,632	60,000	-	0
575	Benefit Stabilization	-	36,799	847,424	-	868,905	-	-	15,318	887,160	-	901,599	-	-	879
576	BFPD Benefit Stabilization	-	-	145,000	-	145,000	-	-	-	201,079	-	201,079	-	-	-
775	RDA Retirement Obligation	-	-	250,000	9,017,791	388,045	2,915,175	5,964,571	(0)	2,501,128	-	2,516,399	-	5,949,299	0
	Subtotal Internal Service	-	4,335,747	5,500,851	9,168,993	6,731,746	2,975,175	5,964,571	3,334,099	8,090,908	341,860	9,370,977	60,000	5,949,299	2,351,162
	Total All Funds	\$ 11,133,781	\$ 31,201,347	\$ 52,582,446	\$ 16,831,016	\$ 52,961,234	\$ 19,725,941	\$ 22,405,200	\$ 16,656,215	\$ 49,655,412	\$ 3,017,178	\$ 51,068,903	\$ 3,006,678	\$ 22,565,767	\$ 15,092,658

City of Belmont

FY 2013 Budget

Statement of Revenues, Expenditures and Changes in Fund Balances

	GENERAL FUND		SPECIAL REVENUE FUNDS		CAPITAL PROJECT FUNDS		DEBT SERVICE FUNDS		ENTERPRISE FUNDS		INTERNAL SERVICE & OTHER FUNDS		TOTAL	
	FY2012 Estimated	FY2013 Proposed	FY2012 Estimated	FY2013 Proposed	FY2012 Estimated	FY2013 Proposed	FY2012 Estimated	FY2013 Proposed	FY2012 Estimated	FY2013 Proposed	FY2012 Estimated	FY2013 Proposed	FY2012 Estimated	FY2013 Proposed
REVENUES:														
Taxes	\$10,661,726	\$11,074,594	\$7,342,680	\$7,553,756	-	-	\$4,681,674	-	-	-	\$905,071	\$3,156,479	\$23,591,151	\$21,784,829
Licenses and Permits	846,600	871,151	683,000	669,325	-	-	-	-	-	-	-	-	1,529,600	1,540,476
Intergovernmental	279,913	263,040	1,508,148	1,637,762	\$2,065,395	\$25,000	-	-	\$17,962	\$18,265	-	-	3,871,419	1,944,067
Service Charges	3,520,048	3,454,903	2,970,967	2,838,786	-	-	-	-	10,941,217	11,449,559	4,216,738	4,614,694	21,648,970	22,357,942
Fines and Forfeitures	182,210	183,810	221,666	220,000	-	-	-	-	-	-	-	-	403,876	403,810
Use of Money and Property	279,470	286,343	203,774	121,362	10,828	1,554	13,323	-	11,708	11,708	378,761	319,735	897,865	740,702
Miscellaneous	156,475	252,000	467,584	631,586	15,226	-	-	-	-	-	281	-	639,566	883,586
Total Revenues	15,926,442	16,385,841	13,397,820	13,672,577	2,091,449	26,554	4,694,997	-	10,970,888	11,479,532	5,500,851	8,090,908	52,582,446	49,655,412
EXPENDITURES:														
General Government	3,922,696	4,307,787	1,374,519	1,647,596	130,049	106,000	-	-	-	-	1,917,035	2,245,940	7,344,299	8,307,323
Public Safety	9,195,793	9,486,306	7,481,665	8,328,785	-	-	-	-	-	-	145,000	201,079	16,822,458	18,016,170
Highways and Streets	-	-	2,482,906	3,684,309	2,039,956	50,000	-	-	-	-	952,973	999,643	5,475,835	4,733,953
Culture and Recreation	1,525,939	1,610,980	2,445,712	2,400,764	19,704	19,704	-	-	-	-	527,679	587,014	4,519,034	4,618,462
Urban Redevelopment	-	-	1,431,843	154,411	1,747,411	-	-	-	-	-	388,045	2,516,399	3,567,298	2,670,810
Miscellaneous	17,080	-	-	-	-	-	-	-	-	-	-	-	17,080	-
Enterprise	-	-	-	-	-	-	-	-	9,380,428	9,424,215	-	-	9,380,428	9,424,215
Internal Service	-	-	-	-	-	-	-	-	-	-	2,127,196	2,140,739	2,127,196	2,140,739
Capital Outlay	-	-	-	-	139,723	477,069	-	-	-	-	-	-	139,723	477,069
Debt Service	-	-	-	-	-	-	2,894,066	-	-	-	673,817	680,162	3,567,883	680,162
Total Expenditures	14,661,507	15,405,073	15,216,645	16,215,865	4,076,843	652,773	2,894,066	-	9,380,428	9,424,215	6,731,746	9,370,977	52,961,234	51,068,903
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	1,264,935	980,768	(1,818,825)	(2,543,288)	(1,985,394)	(626,219)	1,800,932	-	1,590,460	2,055,317	(1,230,895)	(1,280,068)	(378,788)	(1,413,491)
OTHER FINANCING SOURCES AND USES														
Other Sources	-	-	-	-	-	-	-	-	-	-	20,250	10,500	20,250	10,500
Other Uses	-	-	-	-	-	-	-	-	-	-	2,915,175	-	2,915,175	-
Operating Transfers In	-	-	5,593,447	1,405,093	1,016,011	60,000	41,096	-	1,011,469	1,210,225	9,148,743	331,360	16,810,766	3,006,678
Operating Transfers Out	734,687	1,251,480	2,320,863	484,973	5,068,474	-	7,615,273	-	1,011,469	1,210,225	60,000	60,000	16,810,766	3,006,678
Total Other Financing Sources and Uses	(734,687)	(1,251,480)	3,272,584	920,120	(4,052,463)	60,000	(7,574,177)	-	-	-	6,193,818	281,860	(2,894,925)	10,500
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	530,248	(270,712)	1,453,759	(1,623,168)	(6,037,857)	(566,219)	(5,773,245)	-	1,590,460	2,055,317	4,962,923	(998,208)	(3,273,713)	(1,402,991)
FUND BALANCE AT BEGINNING OF YEAR	3,818,044	4,348,292	9,460,592	10,914,351	6,143,448	105,592	5,773,245	(0)	12,804,051	14,394,511	4,335,747	9,298,670	42,335,128	39,061,415
FUND BALANCE AT END OF YEAR	\$4,348,292	\$4,077,581	\$10,914,351	\$9,291,183	\$105,592	(\$460,627)	(\$0)	(\$0)	\$14,394,511	\$16,449,828	\$9,298,670	\$8,300,461	\$39,061,415	\$37,658,425

General Fund Reserve Target
\$2,500,000

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
101		6101	Property Taxes-Secured	\$ 2,490,234	\$ 2,514,397	\$ 2,510,874	\$ 2,505,469	\$ 2,592,409
101		6102	Property Taxes-Unitary	23,499	23,376	24,893	23,783	24,608
101		6103	Property Taxes-Unsecured	195,045	171,644	175,112	214,590	220,036
101		6104	Property Taxes-Prior	-	(32)	-	7,065	-
101		6105	Property Taxes-Supplemental	61,610	64,886	59,604	66,820	69,139
101		6106	Property Taxes-Prior Supplemental	10,611	7,316	782	-	8,964
101		6108	Property Taxes-RDA Pass Through	47,050	96,215	49,454	-	-
101		6110	Property Taxes-ERAF Refund	587,622	523,461	521,000	533,640	548,241
101		6111	Property Taxes-VLF In Lieu	1,956,229	1,930,030	1,976,351	1,960,844	2,028,886
101		6121	Sales and Use Tax	1,714,500	1,964,385	1,811,060	1,926,896	2,023,819
101		6123	Sales Taxes-Public Safety	84,535	87,676	88,794	96,184	98,108
101		6124	Sales Tax In Lieu - Proposition 57 (Triple Flip)	482,488	544,591	627,348	698,421	719,374
101		6125	Transient Occupancy Taxes	891,505	1,114,837	1,120,844	1,310,010	1,348,000
101		6129	Property Transfer Taxes	125,214	126,985	138,160	138,835	143,652
101		6131	Utility Franchise Taxes	232,233	246,032	247,894	243,589	248,997
101		6132	Garbage Franchise Taxes	372,345	462,057	557,066	557,740	614,964
101		6133	Cable TV Franchise Taxes	367,786	381,161	394,213	377,840	385,397
			Taxes	9,642,507	10,259,018	10,303,449	10,661,726	11,074,594
101		6201	Business Licenses	770,405	792,501	793,294	846,600	871,151
			Licenses and Permits	770,405	792,501	793,294	846,600	871,151
101		6315	PD Reimbursement Grants	17,850	29,880	4,000	5,702	4,000
101		6319	Miscellaneous Federal Grants	2,447	1,602	-	-	-
101		6325	Motor Vehicle License Fees	77,181	120,667	98,341	13,114	-
101		6328	H.O.P.T.R.	23,366	23,448	23,448	28,835	29,836
101		6331	State Mandated Cost Reimbursement	15,384	10,342	107,606	4,773	-
101		6332	Peace Officer Training Standards	10,939	17,756	10,000	23,285	25,000
101		6399	Right of Way Maintenance	204,204	204,204	204,204	204,204	204,204
			Intergovernmental	351,371	407,898	447,599	279,913	263,040
101		6401	General Government Services	135	1,940	175,605	180,700	58,485
101		6422	Sales of Publications	20	44	20	65	40
101		6423	Admin. Support Reimbursement- Net Six	-	-	-	-	12,000
101		6425	Public Safety Admin. Reimb-BFPD	-	-	-	98,864	156,918
101		6426	Admin. Support Reimbursement- Housing Successor	-	-	-	-	1,415
101		6427	Admin. Support Reimbursement-Solid Waste Manageme	15,351	18,264	42,668	42,340	45,993
101		6428	Admin. Support Reimb. - Library Operation	15,309	23,493	16,597	15,584	16,274
101		6429	Admin Reim-Library Bond Debt Svs	2,389	1,914	2,998	2,952	3,948
101		6430	Admin. Reimb.-General Fund Dept.	1,390,220	1,170,799	1,156,253	1,117,742	1,268,950
101		6431	Admin. Support Reimbursement-Co Sponsored	138,960	140,694	101,960	98,289	93,852
101		6432	Admin. Support Reimbursement- Development Services	199,214	197,106	146,536	141,814	151,640
101		6433	Admin. Support Reimbursement-BFPD	111,089	270,433	141,304	355,913	652,521
101		6434	Admin. Support Reimbursement- BSCFD	241,996	131,998	78,154	131,033	40,200
101		6435	Admin. Support Reimbursement-Fleet & Equipment Man	278,401	135,926	207,579	197,186	200,579
101		6436	Admin. Support Reimbursement-Gas Tax	127,952	117,912	138,532	135,393	130,043

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
101		6437	Admin. Support Reimbursement-Measure A	22,121	77,304	35,895	29,494	15,095
101		6438	Admin. Support Reimbursement-General Facilities	-	3,174	13,629	9,253	1,677
101		6439	Admin. Support Reimbursement-Bike Bridge	-	20,299	235,242	229,882	-
101		6441	Admin. Support Reimbursement-Red Light Camera	-	-	1,494	6,359	15,655
101		6442	Admin. Support Reimbursement-Planned Park	3,992	5,456	29,564	21,869	2,492
101		6443	Admin. Support Reimbursement-RDA Capital Projects	21,187	39,866	27,674	16,143	-
101		6444	Admin. Support Reimbursement-Project Area Improvements	-	-	30,030	17,517	-
101		6445	Admin. Support Reimbursement-Sewer Enterprise	130,094	136,132	141,806	143,978	154,474
101		6446	Admin. Support Reimbursement-Sewer Capital	37,047	12,710	39,034	29,492	10,151
101		6447	Admin. Support Reimbursement-Storm Drain Enterpris	86,844	86,033	91,284	107,388	112,287
101		6448	Admin. Support Reimbursement-Liability	4,166	2,459	5,001	4,722	4,571
101		6449	Admin. Support Reimbursement-Worker's Comp	1,200	4,079	2,364	2,358	4,752
101		6450	Admin. Support Reimbursement-Vision	3,489	1,053	2,714	2,936	2,459
101		6451	Admin. Support Reimbursement-Project Area Housing	-	-	43,315	25,267	-
101		6452	Admin. Support Reimbursement-BFPD OPEB	-	-	-	-	1,079
101		6453	Admin. Support Reimbursement-Redevelopment	202,666	104,274	95,105	55,478	-
101		6454	Admin. Support Reimbursement-Low & Mod House	70,797	107,442	69,506	40,545	-
101		6455	Admin. Support Reimbursement-Redev Debt Svc	45,760	38,495	21,284	12,415	-
101		6457	Admin. Support Reimbursement-Facilities Mgt	89,289	94,010	66,380	77,348	132,233
101		6460	Admin. Support Reimbursement-Benefit Stabilization	24,151	3,466	29,591	29,905	28,599
101		6601	Fingerprinting Fees	10,419	4,640	4,500	3,625	3,625
101		6602	Police Report Fees	5,013	4,571	5,500	3,175	3,175
101		6603	Alarm Fees	39,985	42,082	39,000	42,000	42,000
101		6621	Police Contract Fees	12,619	8,399	14,000	5,552	5,552
101		6631	After Hours Dispatch Sewer	10,000	10,000	10,000	10,000	10,000
101		6663	Abandoned Vehicle Auth Fee	20,901	21,439	21,000	23,204	23,204
101		6666	Impound Vehicle Release	25,560	13,850	14,000	7,750	7,750
101		6690	Miscellaneous Police Services	11,924	14,789	4,848	41,215	41,215
101		6135	Litter Control Payment	-	53,370	-	-	-
101		6707	Proposition 218 Admin Charge	-	3,420	3,420	3,300	-
101		6708	Chargeback-Enterprise Fund Research	-	1,368	2,736	-	-
			Service Charges	3,400,260	3,124,702	3,308,123	3,520,048	3,454,903
101		7001	Municipal Ordinance Violations	92,403	85,011	65,232	83,800	83,800
101		7002	Vehicle Code Fines	86,199	88,070	110,000	98,410	98,410
101		7010	Code Enforcement Fine	-	-	-	-	1,600
			Fines and Forfeitures	178,601	173,081	175,232	182,210	183,810

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
101		7111	Interest Earnings-Investments	9,128	5,677	2,400	-	-
101		7113	Interest Revenue-Changes in MV	-	(5,813)	-	-	-
101		7124	1070 Sixth Rentals	118,697	120,461	138,121	127,821	131,612
101		7125	1070 Sixth Common Area Maint	4,531	4,729	5,692	5,706	5,876
101		7195	Sports Complex Rent-Cell Towers	93,028	89,382	89,779	89,943	92,855
101		7199	Other Rentals	119,930	88,141	56,000	56,000	56,000
			Use of Money/Property	345,314	302,576	291,993	279,470	286,343
101		7252	Refunds-/Reimbursements	103,910	62,979	47,100	156,475	52,000
101		7270	Contributions & Donations	3,000	1,590	2,800	-	-
101		7297	Anticipated Budget Savings	-	-	200,000	-	200,000
101		7299	Miscellaneous Revenue	344	10,985	3,300	-	-
			Miscellaneous	107,254	75,554	253,200	156,475	252,000
101		7501	Proceeds-Sale of Fixed Assets	-	538,891	-	-	-
			Other Financing Sources	-	538,891	-	-	-
101		7602	Trnsf Fr Co-Sponsored Rec	54,930	-	-	-	-
101		7603	Trnsf Fr Deveelopment Services	39,003	-	-	-	-
101		7604	Trnsf Fr Liability Insurance Fund	-	460,053	-	-	-
101		7607	Trnsf Fr Supplemental Law Enforcement	17,725	-	-	-	-
101		7612	Transfer from Facilities Management	86,933	-	-	-	-
			Operating Transfers In	198,591	460,053	-	-	-
		Total Revenues	General Fund	14,994,303	16,134,273	15,572,890	15,926,442	16,385,841
101	101		City Council	585,495	579,915	632,380	582,904	552,768
101	102		Contingency	247	-	50,000	-	50,000
101	111		Executive Management	486,551	456,119	528,356	520,807	584,318
101	121		City Attorney's	384,008	348,963	369,647	364,668	505,984
101	201		City Clerk Service	375,704	355,065	382,061	385,006	429,868
101	202		City Clerk - Elections	33,551	-	45,600	28,108	-
101	401		Human Resources Center	520,867	453,499	508,032	500,342	542,348
101	501		Financial Operations	982,511	922,285	955,037	919,002	986,518
101	502		Financial Planning & Reporting	520,597	422,278	475,987	430,945	462,862
101	503		Risk Management Services	167,069	177,959	191,939	190,914	193,120
101	903		Advanced Planning Center	212,585	-	-	-	-
			General Government	4,269,186	3,716,082	4,139,038	3,922,696	4,307,787
101	600		Law Enforcement Administration	-	-	-	-	1,556,199
101	601		Crime Control	6,763,000	6,564,937	7,119,711	6,941,783	5,676,238
101	602		Traffic & Community Safety	862,826	801,333	868,786	820,649	1,104,970
101	603		Emergency Preparedness	41,178	44,105	49,835	49,835	-
101	604		Police Support Services	1,410,570	1,372,242	1,426,990	1,383,526	1,148,899
			Public Safety	9,077,574	8,782,616	9,465,323	9,195,793	9,486,306
101	811		Parks & Open Space	1,620,513	1,491,254	1,540,448	1,525,939	1,610,980
			Culture and Recreation	1,620,513	1,491,254	1,540,448	1,525,939	1,610,980
101	501		Central Services (Non-departmental)	26,961	22,572	17,939	17,080	-
			Miscellaneous	26,961	22,572	17,939	17,080	-

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
101			Operating Transfers	1,293,112	632,635	903,307	734,687	1,251,480
			Operating Transfers Out	1,293,112	632,635	903,307	734,687	1,251,480
			Total Expenditures	16,287,346	14,645,159	16,066,054	15,396,194	16,656,553
			General Fund					
205		6363	Nutrition Site Grant-County	27,298	29,925	34,560	40,000	44,625
			Intergovernmental	27,298	29,925	34,560	40,000	44,625
205		6910	Ralston Sports Fees	37,845	44,833	40,750	52,800	49,025
205		6913	Senior Citizen Classes	13,842	22,744	17,000	23,000	24,000
205		6921	Recreation Classes	511,822	653,722	632,400	700,230	700,000
205		6936	Adult Sports Fees	30,401	24,503	23,644	15,000	-
205		6941	Day Care Fees	567,289	647,551	660,120	658,000	688,368
205		6979	Community Garden Fees	1,219	1,429	1,300	1,300	1,300
205		6980	Miscellaneous Recreation Fees	17,482	172	-	-	-
			Service Charges	1,179,899	1,394,954	1,375,214	1,450,330	1,462,693
205		7111	Interest Earnings-Investments	-	102	-	-	-
			Use of Money/Property	-	102	-	-	-
205		7271	Donations To Senior Center	10	-	-	-	-
205		7272	Senior Fund Raising	4,481	6,033	6,000	6,000	7,500
205		7273	Recreation Fund Raising	5,476	-	-	-	-
205		7274	Teen Fund Raising	1,265	1,266	1,500	1,500	1,500
205		7276	Senior Transportation Donation	3,563	7,108	6,200	4,000	4,000
205		7299	Miscellaneous Revenue	195	30	-	-	-
			Miscellaneous	14,991	14,437	13,700	11,500	13,000
205		7601	Trnsf Fr General Fund	787,032	495,919	573,487	531,851	452,235
			Operating Transfers In	787,032	495,919	573,487	531,851	452,235
			Total Revenues	2,009,220	1,935,337	1,996,961	2,033,681	1,972,553
			Recreation Services					
205	820		Recreation Programs	916,190	982,076	1,010,605	1,040,741	1,042,892
205	821		Special Events	120,498	-	-	-	-
205	822		Day Care	665,329	668,549	667,028	678,441	610,346
205	823		Senior Services	275,244	284,711	319,326	314,499	319,315
			Culture and Recreation	1,977,261	1,935,336	1,996,960	2,033,681	1,972,554
205			Operating Transfers	54,930	-	-	-	-
			Operating Transfers Out	54,930	-	-	-	-
			Total Expenditures	2,032,191	1,935,336	1,996,960	2,033,681	1,972,554
			Recreation Services					
206		6156	Library Special Taxes	293,286	302,789	323,452	294,307	294,382
			Taxes	293,286	302,789	323,452	294,307	294,382

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
206		7111	Interest Earnings-Investments	5,131	2,769	1,905	975	975
			Use of Money/Property	5,131	2,769	1,905	975	975
206		7270	Contributions & Donations	50	-	-	-	-
			Miscellaneous	50	-	-	-	-
		Total Revenues	Library Maintenance & Operation	298,467	305,558	325,357	295,282	295,357
206	801		Library Maintenance & Operation	377,538	373,908	381,137	363,122	368,210
			Culture and Recreation	377,538	373,908	381,137	363,122	368,210
		Total Expenditures	Library Maintenance & Operation	377,538	373,908	381,137	363,122	368,210
207		6950	Player Registration Fees	55,095	73,341	66,000	70,000	70,000
			Service Charges	55,095	73,341	66,000	70,000	70,000
207		7111	Interest Earnings-Investments	62	103	30	72	72
			Use of Money/Property	62	103	30	72	72
		Total Revenues	Athletic Field Maintenance	55,157	73,444	66,030	70,072	70,072
207	812		Athletic Field Maintenance	47,799	30,555	50,000	40,000	50,000
			Athletic Field Maintenance	47,799	30,555	50,000	40,000	50,000
		Total Expenditures	Athletic Field Maintenance	47,799	30,555	50,000	40,000	50,000
208		6978	Tree Removal Fee	14,739	5,618	15,000	12,100	3,000
			Service Charges	14,739	5,618	15,000	12,100	3,000
208		7111	Interest Earnings-Investments	502	292	202	108	108
			Use of Money/Property	502	292	202	108	108
		Total Revenues	City Tree Fund	15,241	5,910	15,202	12,208	3,108
208	811		City Tree Fund	15,865	13,472	36,813	8,909	10,000
			City Tree Fund	15,865	13,472	36,813	8,909	10,000
		Total Expenditures	City Tree Fund	31,731	13,472	36,813	8,909	10,000

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
210		6221	Building Permits	245,645	263,940	255,000	300,000	307,500
210		6222	Delinquent Building Permit Fees	12,047	9,417	12,000	10,000	10,250
210		6223	Plumbing Permits	73,325	83,369	71,000	75,000	76,875
210		6224	Electrical Permits	45,905	53,813	48,000	60,000	61,500
210		6225	Mechanical Permits	43,995	54,637	48,000	50,000	51,250
210		6230	Hauling Permits	1,306	3,727	3,000	18,000	3,075
210		6231	Grading Permits	3,645	12,209	15,000	30,000	15,375
210		6232	Encroachment Permits	137,263	132,112	120,000	140,000	143,500
210		6252	Tree Permits	-	4,243	-	-	-
			Licenses and Permits	563,131	617,467	572,000	683,000	669,325
210		6422	Sales of Publications	4,227	2,282	1,500	895	750
210		6510	Zoning & Subdivision Fees	91,713	63,361	75,000	105,000	92,250
210		6511	Plan Check Fees	149,029	172,921	155,000	170,000	174,250
210		6512	Design Review Fees	64,206	120,985	100,000	110,000	107,625
210		6513	Planning Plan Check Fees	28,051	31,444	30,000	30,000	30,750
210		6515	Environmental Fees	13,662	112,088	62,000	130,000	71,750
210		6518	State Energy Req. Plan Check	21,893	27,499	25,000	35,000	30,750
210		6519	Accessibility Plan Check	3,647	5,330	5,000	7,000	6,150
210		6520	Geologic Hazard Review Fees	11,133	10,673	12,000	27,450	15,375
210		6522	Arborist Report Fees	27,954	18,108	20,000	20,000	20,500
210		6529	Re-Inspection Fees	358	-	500	197	500
210		6612	Fire Prevention Permit Fees	-	-	-	7,000	10,250
210		6613	Fire Prevention Plan Check Fees	-	-	-	25,000	30,750
210		6614	Fire Prevention Inspection Fees	-	-	-	900	1,435
210		6591	Microfilm Fees	8,275	11,723	11,000	11,000	11,275
210		6701	Engineering Fees	5,531	1,965	5,000	3,000	4,100
210		6702	Engineering Design Review Fees	64,298	74,598	55,000	108,749	111,468
210		6706	CIP Charge Back City Services	82,492	202,840	205,150	95,580	-
210		6711	Banner Permit Fees	-	3,800	5,600	5,000	5,125
210		6721	Development Plan Check Fees	43,346	29,332	50,000	35,000	51,250
210		6723	Public Notice Fee	-	285	14,000	8,500	8,713
210		6731	NPDES Charges	593	2,965	3,000	3,085	3,162
			Service Charges	620,407	892,197	834,750	938,356	788,178
210		7010	Code Enforcement Fine	6,405	8,356	8,000	1,666	-
			Fines and Forfeitures	6,405	8,356	8,000	1,666	-
210		7111	Interest Earnings-Investments	83	51	-	-	-
			Use of Money/Property	83	51	-	-	-
210		7252	Refunds-/Reimbursements	-	1,273	-	-	-
210		7299	Miscellaneous Revenue	14,866	1,800	500	1,031	-
			Miscellaneous	14,866	3,073	500	1,031	-

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
210		7601	Trnsf Fr General Fund	191,316	-	56,719	-	396,069
			Operating Transfers In	191,316	-	56,719	-	396,069
		Total Revenues	Development Services	1,396,208	1,521,144	1,471,969	1,624,053	1,853,572
210	904		Permit Center	741,110	683,908	720,981	740,059	783,893
210	905		Development Review	314,776	461,667	518,735	634,460	863,703
			General Government	1,055,886	1,145,574	1,239,716	1,374,519	1,647,596
210	780		PW Engineering	326,058	237,500	335,222	281,313	296,438
			Highways and Streets	326,058	237,500	335,222	281,313	296,438
		Total Expenditures	Development Services	1,420,947	1,383,074	1,574,938	1,655,833	1,944,034
212		6530	General Plan Maint. Fee	43,907	57,452	75,000	50,000	50,000
			Service Charges	43,907	57,452	75,000	50,000	50,000
212		7111	Interest Earnings-Investments	380	236	142	71	71
			Use of Money/Property	380	236	142	71	71
		Total Revenues	General Plan Maintenance Fee	44,287	58,188	75,142	50,071	50,071
212	906		General Plan Maintenance	56,912	36,567	35,000	97,000	50,000
			General Plan Maintenance	56,912	36,567	35,000	97,000	50,000
		Total Expenditures	General Plan Maintenance Fee	56,912	36,567	35,000	97,000	50,000
223		6101	Property Taxes-Secured	5,761,568	5,832,274	5,942,911	5,951,353	6,153,699
223		6102	Property Taxes-Unitary	56,775	56,386	56,776	57,424	58,583
223		6103	Property Taxes-Unsecured	431,879	381,669	387,928	373,406	380,875
223		6104	Property Taxes-Prior	(2,923)	(69)	-	15,413	-
223		6105	Property Taxes-Supplemental	86,831	89,466	85,993	94,509	96,399
223		6106	Property Taxes-Prior Supplemental	14,183	14,749	1,690	14,466	15,013
223		6108	Property Taxes-RDA Pass Through	81,381	167,060	85,987	-	-
			Taxes	6,429,694	6,541,535	6,561,285	6,506,571	6,704,569
223		6319	Miscellaneous Federal Grants	-	655,500	-	-	-
223		6328	H.O.P.T.R.	50,727	51,153	51,152	50,348	52,060
223		6356	Advanced Life Support JPA	-	-	-	36,064	54,385
			Intergovernmental	50,727	706,653	51,152	86,412	106,445
223		6614	Fire Prevention Inspection Fees	-	-	-	40,371	41,542
			Service Charges	-	-	-	40,371	41,542
223		7111	Interest Earnings-Investments	6,124	6,541	3,900	3,181	3,181
223		7113	Interest Revenue-Changes in MV	3	(1)	-	-	-
			Use of Money/Property	6,127	6,540	3,900	3,181	3,181

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
223		7253	HazMat Reimbursements	-	-	-	405,267	500,236
			Miscellaneous	-	-	-	405,267	500,236
223		7505	Proceeds of Notes	-	532,938	-	-	-
			Other Financing Sources	-	532,938	-	-	-
		Total Revenues	Belmont Fire Protection District	6,486,548	7,787,666	6,616,337	7,041,802	7,355,973
223	115		Suppression & Rescue	5,715,078	7,014,457	8,523,637	6,743,494	5,487,255
223	116		Hazardous Materials	-	-	-	268,713	503,024
223	117		Fire Administration	-	-	-	98,864	962,463
223	118		BSCFD Legacy Costs	-	-	-	-	991,222
			Public Safety	5,715,078	7,014,457	8,523,637	7,111,072	7,943,964
		Total Expenditures	Belmont Fire Protection District	5,715,078	7,014,457	8,523,637	7,111,072	7,943,964
225		7111	Interest Earnings-Investments	36	19	16	7	7
			Use of Money/Property	36	19	16	7	7
225		7270	Contributions & Donations	-	1,145	1,000	350	350
			Miscellaneous	-	1,145	1,000	350	350
		Total Revenues	Police Grants and Donations	36	1,164	1,016	357	357
225	601		Police Grants & Donations	-	2,265	5,000	1,500	5,000
			Public Safety	-	2,265	5,000	1,500	5,000
		Total Expenditures	Police Grants and Donations	-	2,265	5,000	1,500	5,000
227		6333	Supplemental Law Enforcement Svcs	101,038	98,228	100,000	100,000	100,000
			Intergovernmental	101,038	98,228	100,000	100,000	100,000
227		7111	Interest Earnings-Investments	200	-	-	-	-
			Use of Money/Property	200	-	-	-	-
227		7601	Trnsf Fr General Fund	70,500	66,205	80,313	71,884	71,816
			Operating Transfers In	70,500	66,205	80,313	71,884	71,816
		Total Revenues	Supplemental Law Enforcement Services	171,738	164,433	180,313	171,884	171,816
227	601		Supplemental Law Enforcement	154,014	164,431	180,312	171,884	171,816
			Public Safety	154,014	164,431	180,312	171,884	171,816
227			Operating Transfers	17,725	-	-	-	-
			Operating Transfers Out	17,725	-	-	-	-

City of Belmont
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Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
			Supplemental Law Enforcement Services					
		Total Expenditures		171,739	164,431	180,312	171,884	171,816
229		6690	Miscellaneous Police Services	44	-	-	-	-
			Service Charges	44	-	-	-	-
229		7002	Vehicle Code Fines	-	216,404	215,431	220,000	220,000
			Fines and Forfeitures	4,180	216,404	215,431	220,000	220,000
229		7270	Contributions & Donations	1,346	320	-	-	-
			Miscellaneous	1,346	320	-	-	-
229		7601	Trnsf Fr General Fund	64,126	-	-	-	-
			Operating Transfers In	64,126	-	-	-	-
		Total Revenues	Red Light Camera	69,695	216,724	215,431	220,000	220,000
229	601		Public Safety	69,695	194,035	183,760	197,209	208,005
			Public Safety	69,695	194,035	183,760	197,209	208,005
		Total Expenditures	Red Light Camera	69,695	194,035	183,760	197,209	208,005
231		6321	State Gas Tax-Section 2105	143,254	162,730	139,758	129,501	128,121
231		6322	State Gas Tax-Section 2106	106,953	95,634	103,328	91,442	90,493
231		6323	State Gas Tax-Section 2107	190,928	191,766	185,988	183,724	183,871
231		6324	State Gas Tax- Section 2107.5	6,000	2,906	6,000	6,000	6,000
231		6365	County Gas Tax Rebate	303,484	296,845	299,457	300,941	315,236
			Intergovernmental	750,619	749,882	734,531	711,608	723,721
231		6705	Public Works Service Charges	48,001	82,981	68,000	68,000	35,000
231		6706	CIP Charge Back City Services	716,234	643,314	390,000	200,000	232,280
231		6710	Vehicle Impact Fee	110,000	149,212	139,266	139,210	153,493
231		6715	State Highway Maintenance Fees	1,950	2,600	2,600	2,600	2,600
			Service Charges	876,185	878,107	599,866	409,810	423,373
231		7111	Interest Earnings-Investments	785	1,140	631	211	211
			Use of Money/Property	785	1,140	631	211	211
231		7251	Property Damage Reimbursement	8,447	35,572	25,000	20,000	18,000
231		7252	Refunds-/Reimbursements	-	39	-	-	-
231		7299	Miscellaneous Revenue	-	8	-	-	-
			Miscellaneous	8,447	35,620	25,000	20,000	18,000
231		7608	Trnsf Fr Street Improvement (Measure A/Grants)	99,996	-	-	-	484,973
			Operating Transfers In	99,996	-	-	-	484,973
		Total Revenues	Street Maintenance (Gas Tax)	1,736,032	1,664,748	1,360,028	1,141,629	1,650,278

City of Belmont
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Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
231	701		Street Project Management	269,691	283,891	389,751	365,258	628,117
231	750		Street Maintenance Center	755,203	675,813	860,583	744,414	859,567
231	751		Traffic Operations	340,820	413,032	491,583	419,695	506,259
231	752		Transportation Programs	50,245	65,810	-	-	-
			Highways and Streets	1,415,959	1,438,545	1,741,916	1,529,366	1,993,943
			Total Expenditures Street Maintenance (Gas Tax)	1,415,959	1,438,545	1,741,916	1,529,366	1,993,943
234		6122	Sales Taxes-Measure A Transportation	451,741	494,922	524,247	541,802	554,805
			Taxes	451,741	494,922	524,247	541,802	554,805
234		6319	Miscellaneous Federal Grants	528,061	44,970	133,973	131,286	-
234		6345	State Bond Revenue	-	384,994	-	-	-
234		6359	Misc. State Grants	14,422	-	-	-	215,833
234		6362	County Grants	22,371	72,396	127,510	159,320	159,414
234		6380	Contributions from Other Local Agencies	238,025	222,203	293,701	279,522	287,724
			Intergovernmental	802,879	724,563	555,184	570,128	662,971
234		7111	Interest Earnings-Investments	1,979	2,361	1,072	1,040	1,040
			Use of Money/Property	1,979	2,361	1,072	1,040	1,040
234		7252	Refunds-/Reimbursements	-	-	-	-	100,000
234		7299	Miscellaneous Revenue	-	1,000	-	-	-
			Miscellaneous	-	1,000	-	-	100,000
			Total Revenues Street Improvements (Measure A/Grants)	1,256,599	1,222,846	1,080,503	1,112,970	1,318,816
234	730		Street Improvements (Measure A/Grants)	1,106,486	628,197	1,268,628	672,227	1,343,928
			Highways and Streets	1,106,486	628,197	1,268,628	672,227	1,343,928
234			Operating Transfers	99,996	20,299	235,242	956,011	484,973
			Operating Transfer Out	99,996	20,299	235,242	956,011	484,973
			Total Expenditures Street Improvements (Measure A/Grants)	1,206,482	648,496	1,503,870	1,628,238	1,828,901
235		7111	Interest Earnings-Investments	420	246	168	89	89
			Use of Money/Property	420	246	168	89	89
			Total Revenues Traffic Mitigation	420	246	168	89	89
235	766		Traffic Mitigation	-	-	-	-	50,000
			Highways and Streets	-	-	-	-	50,000

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Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
		Total Expenditures	Traffic Mitigation	-	-	-	-	50,000
250		7111	Interest Earnings-Investments	560	320	325	3	-
			Use of Money/Property	560	320	325	3	-
250		7693	Trnsf Fr Redev Debt Service	735,432	413,982	693,605	404,603	-
			Operating Transfers In	735,432	413,982	693,605	404,603	-
		Total Revenues	Redevelopment	735,992	414,302	693,930	404,606	-
250	113		Redevelopment Administration	519,038	628,929	693,930	412,186	-
			Urban Redevelopment	519,038	628,929	693,930	412,186	-
250			Operating Transfers	-	-	-	(5,249)	-
			Operating Transfers Out	-	-	-	(5,249)	-
		Total Expenditures	Redevelopment	519,038	628,929	693,930	406,937	-
251		6101	Property Taxes-Secured	1,730,960	1,653,914	1,668,468	-	-
251		6102	Property Taxes-Unitary	15,619	15,498	13,790	-	-
251		6103	Property Taxes-Unsecured	41,021	36,977	37,303	-	-
251		6105	Property Taxes-Supplemental	14,596	10,063	-	-	-
251		6106	Property Taxes-Prior Supplemental	-	3,934	-	-	-
			Taxes	1,802,195	1,720,387	1,719,561	-	-
251		7111	Interest Earnings-Investments	14,784	4,868	3,195	216	-
251		7112	Other Interest Earnings	-	649	-	-	-
251		7199	Other Rentals	61,683	94,409	120,408	77,393	-
			Use of Money/Property	76,472	99,922	123,603	77,609	-
251		7501	Proceeds-Sale of Fixed Assets	-	140	-	-	-
			Other Financing Sources	-	140	-	-	-
251		7252	Refunds-/Reimbursements	-	815	-	29,436	-
251		7299	Miscellaneous Revenue	-	2,805	-	-	-
			Miscellaneous	-	3,620	-	29,436	-
		Total Revenues	Low and Moderate Income Housing	1,878,667	1,824,068	1,843,164	107,045	-

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By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
251	901		Low & Moderate Income Housing - Capital	2,153,231	2,115,602	737,618	59,351	-
251	902		Housing	1,432,226	1,450,204	1,582,692	772,510	-
			Urban Redevelopment	3,585,457	3,565,806	2,320,310	831,861	-
251			Operating Transfers	-	-	-	1,370,101	-
			Operating Transfers Out	-	-	-	1,370,101	-
			Total Expenditures Low and Moderate Income Housing	3,585,457	4,645,806	2,320,310	2,201,962	-
275		7199	Other Rentals	-	-	-	120,408	115,608
			Use of Money/Property	-	-	-	120,408	115,608
275		7676	Trnsf to Housing Successor from RDA	-	-	-	4,585,109	-
			Operating Transfers In	-	-	-	4,585,109	-
			Total Revenues Affordable Housing Successor Agency	-	-	-	4,705,517	115,608
275	902		Affordable Housing Successor Agency	-	-	-	90,796	104,411
			Urban Redevelopment	-	-	-	90,796	104,411
			Total Expenditures Affordable Housing Successor Agency	-	-	-	90,796	104,411
308		6362	County Grants	-	73,748	-	-	25,000
			Use of Money/Property	-	73,748	-	-	25,000
308		7111	Interest Earnings-Investments	1,174	413	392	109	109
			Use of Money/Property	1,174	413	392	109	109
308		7612	Transfer from Facilities Management	-	-	-	60,000	60,000
			Other Financing Sources	-	-	-	60,000	60,000
			Total Revenues General Facilities	1,174	74,161	392	60,109	85,109
308	802		General Facilities Improvement	29,918	194,466	58,479	13,153	250,577
			Capital Outlay	29,918	194,466	58,479	13,153	250,577
			Total Expenditures General Facilities	29,918	194,466	58,479	13,153	250,577
310		7111	Interest Earnings-Investments	1,426	834	560	305	305
			Use of Money/Property	1,426	834	560	305	305
			Total Revenues Unanticipated Infrastructure Repair	1,426	834	560	305	305

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Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
312		6133	Cable TV Franchise Taxes	-	73,329	-	-	-
			Taxes	-	73,329	-	-	-
312		7111	Interest Earnings-Investments	1,422	929	574	344	344
			Use of Money/Property	1,422	929	574	344	344
		Total Revenues	Comcast PEG Fund	1,422	74,258	574	344	344
312	303		Comcast PEG Capital	1,533	21,861	130,049	130,049	106,000
			General Government	1,533	21,861	130,049	130,049	106,000
		Total Expenditures	Comcast PEG Fund	1,533	21,861	130,049	130,049	106,000
334		6319	Miscellaneous Federal Grants	340,000	(340,000)	1,308,804	-	-
334		6359	Misc. State Grants	653,091	5,012,065	225,000	937,459	-
334		6362	County Grants	72,500	-	50,000	239,650	-
334		6370	Advance/Reimb SMC Transp Auth	183,721	173,325	191,696	-	-
			Intergovernmental	1,249,312	4,845,390	1,775,500	1,177,109	-
334		6706	CIP Charge Back City Services	-	400,000	-	-	-
			Service Charges	-	400,000	-	-	-
334		7252	Refunds-/Reimbursements	-	-	-	12,189	-
334		7299	Miscellaneous Revenue	-	2,054	-	-	-
			Miscellaneous	-	2,054	-	12,189	-
334			Trnsf Fr Street Improvement (Measure 7608 A/Grants)	-	20,299	235,242	956,011	-
			Other Financing Sources	52,550	20,299	235,242	956,011	-
		Total Revenues	Hwy 101 Bike/Pedestrian Bridge	1,301,863	5,267,743	2,010,742	2,145,309	-
334	703		Hwy 101 Bike/Pedestrian Bridge	1,301,863	5,373,096	2,010,742	2,039,956	-
			Capital Outlay	1,301,863	5,373,096	2,010,742	2,039,956	-
		Total Expenditures	Hwy 101 Bike/Pedestrian Bridge	1,301,863	5,373,096	2,010,742	2,039,956	-
341		6347	State Park Bond Funding	-	288,373	-	-	-
			Intergovernmental	-	288,373	-	-	-
341		6995	Park Impact Fees	42,500	-	-	-	-
			Service Charges	42,500	-	-	-	-
341		7111	Interest Earnings-Investments	3,092	1,661	1,141	525	525
			Use of Money/Property	3,092	1,661	1,141	525	525

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By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
341		7270	Contributions & Donations	-	13,616	-	-	-
			Miscellaneous	-	13,616	-	-	-
			Total Revenues	45,592	303,650	1,141	525	525
			Planned Park					
341	810		Park Improvement Projects	89,492	337,502	278,564	126,570	226,492
			Capital Outlay	89,492	337,502	278,564	126,570	226,492
			Total Expenditures	89,492	337,502	278,564	126,570	226,492
			Planned Park					
343		7111	Interest Earnings-Investments	4	-	-	-	-
			Use of Money/Property	4	-	-	-	-
			Total Revenues	4	-	-	-	-
			Open Space					
343	810		Open Space	1,406,998	42,686	-	19,704	19,704
			Capital Outlay	1,406,998	42,686	-	19,704	19,704
			Total Expenditures	1,406,998	42,686	-	19,704	19,704
			Open Space					
351		6359	Misc. State Grants	6,129	-	-	-	-
			Intergovernmental	6,129	-	-	-	-
351		7111	Interest Earnings-Investments	34,787	22,874	23,770	9,261	-
351		7113	Interest Revenue-Changes in MV	(2,039)	(1,542)	-	-	-
			Use of Money/Property	32,748	21,332	23,770	9,261	-
351		7252	Refunds-/Reimbursements	515	-	-	3,037	-
			Miscellaneous	515	-	-	3,037	-
351		7501	Proceeds-Sale of Fixed Assets	-	20	-	-	-
			Other Financing Sources	-	20	-	-	-
			Total Revenues	39,392	21,352	23,770	12,298	-
			RDA Capital					
351	112		RDA Capital Projects	493,550	798,260	3,041,912	859,112	-
			Urban Redevelopment	493,550	798,260	3,041,912	859,112	-
351	501		Operating Transfers	52,550	298,748	-	1,753,146	-
			Operating Transfer Out	52,550	298,748	-	1,753,146	-
			Total Expenditures	546,101	1,097,008	3,041,912	2,612,258	-
			RDA Capital					
360		6316	Project Area Reimbursements	-	626,387	3,014,238	843,112	-
			Intergovernmental	-	626,387	3,014,238	843,112	-

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Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
360		7111	Interest Earnings-Investments	-	-	-	13	-
			Use of Money/Property	-	-	-	13	-
360		7639	Tmsf Fr RDA Capital Project	-	298,748	-	-	-
			Operating Transfers In	-	298,748	-	-	-
		Total Revenues	Project Area Improvements	-	925,135	3,014,238	843,125	-
360	112		Project Area Improvements	-	626,387	3,014,238	843,125	-
			Urban Redevelopment	-	626,387	3,014,238	843,125	-
360			Operating Transfers	-	-	-	298,748	-
			Operating Transfers Out	-	-	-	298,748	-
		Total Expenditures	Project Area Improvements	-	626,387	3,014,238	1,141,873	-
361		6316	Project Area Reimbursements	-	1,011,001	713,315	45,174	-
			Intergovernmental	-	1,011,001	713,315	45,174	-
361		7640	Trnsf from Special Assessment District	-	1,080,000	-	-	-
361		7670	Trnsf Fr LMI	-	1,936,580	-	-	-
			Operating Transfers In	-	3,016,580	-	-	-
		Total Revenues	Project Area Housing	-	4,027,581	713,315	45,174	-
361	901		Project Area Housing Projects	-	1,011,001	713,315	45,174	-
			Urban Redevelopment	-	1,011,001	713,315	45,174	-
361			Operating Transfers	-	-	-	3,016,580	-
			Operating Transfers Out	-	-	-	3,016,580	-
		Total Expenditures	Project Area Housing	-	1,011,001	713,315	3,061,754	-
406		6156	Library Special Taxes	652,798	673,950	655,070	655,071	655,351
			Taxes	652,798	673,950	655,070	655,071	655,351
406		7111	Interest Earnings-Investments	788	446	221	155	155
			Use of Money/Property	788	446	221	155	155
		Total Revenues	Library CFD Bond	653,586	674,396	655,291	655,226	655,506
406	502		Library Bond Debt Services	675,298	674,653	675,428	673,817	680,162
			Debt Service	675,298	674,653	675,428	673,817	680,162
		Total Expenditures	Library CFD Bond	1,350,596	674,653	675,428	673,817	680,162

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Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
450		6101	Property Taxes-Secured	6,923,839	6,615,657	6,673,874	4,269,042	-
450		6102	Property Taxes-Unitary	62,475	61,994	55,159	39,886	-
450		6103	Property Taxes-Unsecured	164,085	147,908	149,210	372,746	-
450		6105	Property Taxes-Supplemental	58,383	40,251	-	-	-
450		6106	Property Taxes-Prior Supplemental	-	15,737	-	-	-
			Taxes	7,208,782	6,881,547	6,878,243	4,681,674	-
450		7111	Interest Earnings-Investments	5,434	-	-	-	-
450		7112	Other Interest Earnings	1	-	-	-	-
			Use of Money/Property	5,435	-	-	-	-
450		7693	Trnsf Fr Redev Debt Service	12,756	460,452	70,451	41,096	-
			Operating Transfers In	12,756	460,452	70,451	41,096	-
			Total Revenues Redevelopment Debt Service	7,226,973	7,341,999	6,948,694	4,722,771	-
450	502		Redevelopment Bonds	5,455,375	7,399,061	5,107,114	2,894,066	-
			Debt Service	5,455,375	7,399,061	5,107,114	2,894,066	-
450			Operating Transfers	735,432	413,982	693,605	5,796,876	-
			Operating Transfers Out	735,432	413,982	693,605	5,796,876	-
			Total Expenditures Redevelopment Debt Service	11,729,722	7,813,043	5,800,719	8,690,941	-
451		7111	Interest Earnings-Investments	251	-	-	-	-
451		7112	Other Interest Earnings	-	13,494	-	-	-
451		7113	Interest Revenue-Changes in MV	-	(21,020)	-	13,323	-
			Use of Money/Property	251	(7,525)	-	13,323	-
			Total Revenues Redevelopment Debt Service Reserve	251	(7,525)	-	13,323	-
451			Operating Transfers	12,756	-	70,451	1,818,397	-
			Operating Transfers Out	12,756	-	70,451	1,818,397	-
			Total Expenditures Redevelopment Debt Service Reserve	12,756	-	70,451	1,818,397	-
501		6705	Public Works Service Charges	1,466	50,788	40,000	40,000	40,000
501		6706	CIP Charge Back City Services	112,898	149,204	294,000	200,000	140,000
501		6805	Sewer Use Fees Current	6,155,002	6,379,407	6,809,996	6,165,324	6,751,030
			Service Charges	6,269,365	6,579,399	7,143,996	6,405,324	6,931,030
			Total Revenues Sewer Enterprise-Operations	6,269,365	6,588,751	7,143,996	6,405,324	6,931,030

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Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
501	701		Planning and Project Management	415,378	407,178	452,442	438,025	281,368
501	710		Sanitary Sewer Operations	3,965,496	4,147,049	4,480,564	4,361,155	4,634,646
			Enterprises	4,380,874	4,554,227	4,933,006	4,799,180	4,916,014
501			Operating Transfers	2,750,964	-	-	1,011,469	1,210,225
			Operating Transfers Out	2,750,964	-	-	1,011,469	1,210,225
			Total Expenditures Sewer Enterprise-Operations	7,131,838	4,554,227	4,933,006	5,810,649	6,126,239
503		6820	Sewer Connection Fees	1,750	21,471	7,000	40,000	14,000
			Service Charges	1,750	21,471	7,000	40,000	14,000
503		7299	Miscellaneous Revenue	-	498	-	-	-
			Miscellaneous	-	498	-	-	-
503		7505	Proceeds of Notes	-	-	8,500,000	-	-
			Other Financing Sources	-	-	8,500,000	-	-
503		7111	Interest Earnings-Investments	11,317	5,370	5,495	4,213	4,213
503		7112	Other Interest Earnings	1,387	6,588	-	-	-
503		7113	Interest Revenue-Changes in MV	-	(11,642)	-	-	-
			Use of Money/Property	12,704	316	5,495	4,213	4,213
503		7671	Trnsf Fr Sewer Enterprise Fund	2,109,936	-	-	-	-
503		7673	Trnsf Fr Sewer Treatment Plant	300,000	925,090	-	-	-
503		7674	Trnsf Fr Storm Drain	-	1,178,759	-	-	-
			Operating Transfers In	2,409,936	2,103,849	-	-	-
			Total Revenues Sewer Enterprise-Capital	2,424,390	2,126,134	8,512,495	44,213	18,213
503	730		Sewer Capital Construction	1,808,931	1,680,625	2,961,144	1,531,819	1,577,604
			Enterprises	1,808,931	1,680,625	2,961,144	1,531,819	1,577,604
503			Operating Transfers	1,378,752	-	2,430,662	-	-
			Operating Transfers Out	1,378,752	-	2,430,662	-	-
			Total Expenditures Sewer Enterprise-Capital	3,187,683	1,680,625	5,391,806	1,531,819	1,577,604
505		6820	Sewer Connection Fees	-	-	1,700	1,700	1,700
			Service Charges	-	-	1,700	1,700	1,700
505		7111	Interest Earnings-Investments	13,889	9,473	5,308	5,641	5,641
			Use of Money/Property	13,889	9,473	5,308	5,641	5,641

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By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
505		7672	Trnsf Fr Sewer Capital Fund	243,252	-	-	-	-
			Operating Transfers In	243,252	-	-	-	-
			Sewer Enterprise-Treatment Plant Connections	257,141	9,473	7,008	7,341	7,341
		Total Revenues						
505	730		Sewer Treatment Plant Expansion	293,620	297,737	168,896	168,880	159,752
			Enterprises	293,620	297,737	168,896	168,880	159,752
505			Operating Transfers	300,000	925,090	-	-	-
			Operating Transfers Out	300,000	925,090	-	-	-
			Sewer Enterprise-Treatment Plant Connections	887,239	1,222,827	168,896	168,880	159,752
		Total Expenditures						
507		6821	Sewer Treatment Facility Charge	-	-	3,092,035	3,107,927	3,109,217
			Service Charges	-	-	3,092,035	3,107,927	3,109,217
507		7111	Interest Earnings-Investments	-	1,527	-	1,199	1,199
507		7112	Other Interest Earnings	-	3,807	-	-	-
507		7113	Interest Revenue-Changes in MV	-	(5,482)	-	-	-
			Use of Money/Property	-	(148)	-	1,199	1,199
			Sewer Enterprise-Treatment Facility Charge	-	(148)	3,092,035	3,109,126	3,110,416
		Total Revenues						
507	730		Sewer Treatment Plant Expansion	-	511,844	355,671	381,491	575,291
			Enterprises	-	511,844	355,671	381,491	575,291
			Sewer Enterprise-Treatment Facility Charge	177,316	511,844	355,671	381,491	575,291
		Total Expenditures						
525		6362	County Grants	11,534	10,701	21,936	-	-
			Intergovernmental	11,534	10,701	21,936	-	-
525		6705	Public Works Service Charges	11,392	-	80,000	40,000	50,000
525		6706	CIP Charge Back City Services	40,534	161,931	180,000	150,000	70,000
525		6731	NPDES Charges	406,342	408,848	408,588	426,403	426,403
525		6763	NPDES Litter Impact Payment	-	26,685	27,852	55,684	61,597
			Service Charges	458,268	597,463	696,440	672,087	608,000
525		7252	Refunds-/Reimbursements	200	49	-	-	-
			Miscellaneous	200	49	-	-	-
525		7671	Trnsf Fr Sewer Enterprise Fund	641,028	-	-	1,011,469	1,210,225
525		7672	Trnsf Fr Sewer Capital Fund	1,135,500	-	2,430,662	-	-
			Operating Transfers In	1,776,528	-	2,430,662	1,011,469	1,210,225
		Total Revenues	Storm Drainage Enterprise	2,246,531	608,214	3,149,038	1,683,556	1,818,225

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
525	701		Storm Drain Project Management	255,329	272,432	279,333	265,500	190,689
525	720		Operations and NPDES	865,130	778,322	1,022,039	944,934	979,654
525	730		Storm Drain Projects	1,012,573	407,144	1,847,666	749,513	472,043
			Enterprises	2,133,032	1,457,898	3,149,038	1,959,947	1,642,386
525			Operating Transfers	-	1,178,759	-	-	-
			Operating Transfers Out	-	1,178,759	-	-	-
			Total Expenditures Storm Drainage Enterprise	3,145,604	2,636,657	3,149,038	1,959,947	1,642,386
530		6359	Misc. State Grants	-	5,000	-	7,121	7,300
530		6362	County Grants	10,836	21,695	21,936	10,841	10,965
			Intergovernmental	10,836	26,695	21,936	17,962	18,265
530		6135	Litter Control Payment	-	-	111,413	111,368	122,794
530		6760	Street Sweeping	373,815	347,016	334,240	334,104	368,383
530		6761	Solid Waste Rate Stabilization	-	26,685	27,853	55,684	61,397
530		6762	AB 939/Admin	-	93,397	191,061	195,074	215,089
530		6764	HHW Fee	-	8,975	-	17,949	17,949
			Service Charges	373,815	476,073	664,567	714,179	785,612
530		7111	Interest Earnings-Investments	1,944	1,053	544	655	655
			Use of Money/Property	1,944	1,053	544	655	655
530		7252	Refunds-/Reimbursements	750	-	-	-	-
530		7299	Miscellaneous Revenue	-	43	-	-	-
			Miscellaneous	750	43	-	-	-
			Total Revenues Solid Waste Fund	387,345	503,863	687,047	732,797	804,532
530	770		Solid Waste Management	602,514	334,987	409,182	428,926	443,863
530	813		Litter Control	-	-	107,843	110,185	109,305
			Enterprises	602,514	334,987	517,025	539,111	553,168
			Total Expenditures Solid Waste Fund	602,514	334,987	517,025	539,111	553,168
570		6465	Worker's Comp Premiums	490,063	484,596	520,000	636,047	765,645
			Service Charges	490,063	484,596	520,000	636,047	765,645
570		7111	Interest Earnings-Investments	2,384	1,530	956	275	275
			Use of Money/Property	2,384	1,530	956	275	275
			Total Revenues Workers' Compensation	501,572	486,363	520,956	636,322	765,920

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
570	503		Workers' Compensation	456,745	169,106	547,364	915,429	857,055
			Internal Service	456,745	169,106	547,364	915,429	857,055
			Total Expenditures	922,004	169,106	547,364	915,429	857,055
571		6466	Liability Premiums	473,550	367,085	165,082	193,833	299,681
			Service Charges	473,550	367,085	165,082	193,833	299,681
571		7111	Interest Earnings-Investments	4,657	2,310	1,970	516	516
			Use of Money/Property	4,657	2,310	1,970	516	516
571		7252	Refunds-/Reimbursements	5,250	4	-	-	-
			Miscellaneous	5,250	4	-	-	-
			Total Revenues	483,457	369,399	167,052	194,349	300,197
571	503		Liability Insurance	400,960	427,368	375,083	310,209	349,681
			Internal Service	400,960	427,368	375,083	310,209	349,681
571			Operating Transfers	-	460,053	-	-	-
			Operating Transfers Out	-	460,053	-	-	-
			Total Expenditures	801,920	887,421	375,083	310,209	349,681
572		6461	BPOA Vision Plan Premium	8,455	8,341	8,531	8,037	8,265
572		6462	AFSCME Vision Plan Premiums	9,784	9,335	10,234	9,206	9,206
572		6463	Management Vision Plan Premium	11,497	11,343	12,236	11,685	11,685
			Service Charges	29,737	29,019	31,001	28,928	29,156
572		7111	Interest Earnings-Investments	87	50	-	-	-
			Use of Money/Property	87	50	-	-	-
572		7601	Trnsf Fr General Fund	3,402	-	2,714	-	2,407
			Operating Transfers In	3,402	-	2,714	-	2,407
			Total Revenues	33,226	29,069	33,715	28,928	31,563
572	503		Self Insured Vision	33,226	24,504	33,715	32,653	32,404
			Internal Service	33,226	24,504	33,715	32,653	32,404
			Total Expenditures	66,452	24,504	33,715	32,653	32,404
573		6411	Computer Usage Fee	1,006,115	896,291	962,804	962,804	994,071
573		6750	Vehicle Usage Fee	1,014,220	606,327	609,819	588,773	558,651
573		6751	Vehicle Maintenance Services	11,716	9,069	58,875	24,500	75,000
			Service Charges	2,032,051	1,511,688	1,631,498	1,576,077	1,627,722

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
573		7111	Interest Earnings-Investments	9,514	2,087	-	361	361
			Use of Money/Property	9,514	2,087	-	361	361
573		7252	Refunds-/Reimbursements	8,227	200	-	281	-
			Miscellaneous	8,227	200	-	281	-
573		7501	Proceeds-Sale of Fixed Assets	22,701	42,984	27,500	20,250	10,500
			Other Financing Sources	22,701	42,984	27,500	20,250	10,500
		Total Revenues	Fleet & Equipment Management	2,072,493	1,556,959	1,658,998	1,596,969	1,638,583
573	301		Information Services	913,285	1,072,982	1,062,347	1,033,636	1,131,824
573	302		Technology Plan	398,337	283,316	266,955	173,244	309,498
			General Government	1,311,622	1,356,299	1,329,302	1,206,880	1,441,322
573	740		Fleet Management Center	1,049,395	737,257	1,007,633	952,973	999,643
			Highways and Streets	1,049,395	737,257	1,007,633	952,973	999,643
		Total Expenditures	Fleet & Equipment Management	2,361,017	2,093,555	2,336,936	2,159,853	2,440,966
574		6412	Building Maintenance Fee	612,812	613,189	591,117	789,539	804,362
			Service Charges	612,812	613,189	591,117	789,539	804,362
574		7111	Interest Earnings-Investments	107	101	-	-	-
574		7127	Manor Building Rental	26,019	28,382	28,668	28,945	25,000
574		7150	Plcnic Area Rental	16,388	19,243	14,850	19,000	17,600
574		7151	Lodge & Cottage Rentals	58,965	63,903	61,800	62,000	61,800
574		7152	Creekside Rental	7,088	7,241	7,381	7,398	7,742
574		7154	Senior Center Rental	86,679	119,300	81,820	115,000	95,000
574		7155	Barrett Center Rental	125,223	111,398	113,768	105,000	77,000
574		7156	Day Care Rental-Barrett	21,420	-	-	-	-
574		7158	Belmont Sports Complex Rental	43,800	38,468	32,650	40,000	34,175
			Use of Money/Property	385,688	388,036	340,937	377,343	318,317
574		7601	Trnsf Fr General Fund	176,736	70,511	190,074	130,952	328,953
			Operating Transfers In	176,736	70,511	190,074	130,952	328,953
		Total Revenues	Facilities Management	1,175,235	1,071,795	1,122,128	1,297,834	1,451,632
574	801		Building Services	588,576	553,009	591,117	710,155	804,617
			General Government	588,576	553,009	591,117	710,155	804,617
574	803		Recreational Facilities	505,863	518,789	531,012	527,679	587,014
			Culture and Recreation	505,863	518,789	531,012	527,679	587,014

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
574			Operating Transfers	86,933	-	-	60,000	60,000
			Operating Transfers Out	86,933	-	-	60,000	60,000
		Total Expenditures	Facilities Management	1,181,372	1,071,798	1,122,129	1,297,834	1,451,632
575		6467	Other Post Employment Benefits(OPEB)Premiums	815,452	811,139	903,065	847,313	887,049
			Service Charges	815,452	811,139	903,065	847,313	887,049
575		7111	Interest Earnings-Investments	179	178	-	111	111
			Use of Money/Property	179	178	-	111	111
		Total Revenues	Benefit Stabilization	815,631	811,317	903,065	847,424	887,160
575	503		Benefit Stabilization Division	893,576	811,467	878,591	868,905	901,599
			Internal Service	893,576	811,467	878,591	868,905	901,599
		Total Expenditures	Benefit Stabilization	1,787,152	811,467	878,591	868,905	901,599
576		6467	Other Post Employment Benefits(OPEB)Premiums	-	-	-	145,000	201,079
			Service Charges	-	-	-	145,000	201,079
		Total Revenues	BFPD Benefit Stabilization	-	-	-	145,000	201,079
576	119		BFPD Benefit Stabilization	-	-	-	145,000	201,079
			Internal Service	-	-	-	145,000	201,079
		Total Expenditures	BFPD Benefit Stabilization	-	-	-	145,000	201,079
704		7111	Interest Earnings-Investments	1,268	740	500	271	271
			Use of Money/Property	1,268	740	500	271	271
		Total Revenues	Special Assessment Districts	1,268	740	500	271	271
704	765		Special Assessment Districts	-	-	-	-	50,000
			Highways and Streets	-	-	-	-	50,000
		Total Expenditures	Special Assessment Districts	-	-	-	-	50,000
775		6107	Property Taxes-Admin Cost Allowance	-	-	-	250,000	250,000
775		6109	Property Taxes-RDA Trust Fund	-	-	-	-	2,251,128
			Taxes	-	-	-	250,000	2,501,128
775		7675	Trnsf to Successor Agency from RDA	-	-	-	9,017,791	-
			Operating Transfers In	-	-	-	9,017,791	-
		Total Revenues	RDA Retirement Obligation	-	-	-	9,267,791	2,501,128
775	113		Successor Agency Administration	-	-	-	3,303,220	2,516,399
			Urban Redevelopment	-	-	-	3,303,220	2,516,399

City of Belmont
FY 2013 Budget
Revenues and Other Sources & Expenditures and Other Uses Estimate
By Fund and Function

Fund	Division	Account Number	Description	FY2010	FY2011	FY2012	FY2012	FY2013
				Actual	Actual	Budget	Estimated	Proposed
		Total Expenditures	RDA Retirement Obligation	-	-	-	3,303,220	2,516,399
TOTAL REVENUES AND OTHER SOURCES				\$ 57,087,947	\$ 66,195,565	\$ 71,881,190	\$ 69,413,463	\$ 52,672,590
TOTAL EXPENDITURES AND OTHER USES				\$ 71,658,999	\$ 66,345,756	\$ 70,896,798	\$ 72,687,175	\$ 54,075,581

City of Belmont
FY 2013 Budget
Department Summary
By Division and Expenditure Classification

Department/Division			Expenditure Classification	FY2010	FY2011	FY2012	FY2012	FY2013
Department	Number	Description		Actual	Actual	Budget	Estimated	Proposed
DEPARTMENTS								
City Attorney		Personnel Total		\$ 143,333	\$ 83,676	\$ 256,201	\$ 188,609	\$ 309,687
		Supplies & Services Total		196,785	233,179	81,000	143,400	121,500
		Administrative & Other Total		43,891	32,108	32,446	32,659	74,797
		City Attorney		384,008	348,963	369,647	364,668	505,984
City Clerk		Personnel Total		199,999	224,604	235,897	234,684	249,386
		Supplies & Services Total		60,968	15,469	61,049	43,204	29,099
		Administrative & Other Total		148,289	114,992	130,715	135,226	151,383
		City Clerk		409,256	355,065	427,661	413,113	429,868
City Manager		Personnel Total		426,416	454,737	519,752	527,839	575,673
		Supplies & Services Total		82,414	141,573	247,150	143,636	147,225
		Administrative & Other Total		563,463	439,723	443,834	432,236	464,188
		City Manager		1,072,293	1,036,034	1,210,735	1,103,711	1,187,086
Community Development		Personnel Total		1,375,548	1,575,240	1,816,349	1,532,327	1,119,438
		Supplies & Services Total		958,956	857,523	883,606	616,102	536,793
		Administrative & Other Total		1,036,170	2,569,018	4,704,258	4,863,050	2,662,175
		Capital Outlay Total		2,552,755	2,810,743	3,654,208	845,514	-
		Community Development		5,923,428	7,812,524	11,058,421	7,856,993	4,318,406
Finance		Personnel Total		1,031,164	998,282	1,132,420	1,064,555	1,130,546
		Supplies & Services Total		11,173,189	7,232,630	5,368,272	3,436,309	2,376,053
		Administrative & Other Total		12,224,496	7,829,907	7,090,772	19,562,923	3,963,480
		Capital Outlay Total		12,856	-	-	-	-
		Finance		24,441,705	16,060,819	13,591,464	24,063,787	7,470,079
Fire		Personnel Total		-	-	5,877,753	3,512,213	4,777,882
		Supplies & Services Total		5,615,222	5,681,071	2,345,767	2,946,723	2,025,346
		Administrative & Other Total		99,856	148,948	300,117	671,830	1,291,815
		Capital Outlay Total		-	1,184,438	-	125,306	50,000
		Fire		5,715,078	7,014,457	8,523,637	7,256,072	8,145,043
Human Resources (Personnel)		Personnel Total		353,503	342,130	351,532	363,370	362,635
		Supplies & Services Total		100,227	49,547	84,700	63,546	99,700
		Administrative & Other Total		67,137	61,821	71,800	73,425	80,013
		Human Resources (Personnel)		520,867	453,499	508,032	500,342	542,348
Information Services		Personnel Total		571,320	595,438	631,013	635,116	639,748
		Supplies & Services Total		299,984	378,377	324,227	292,827	216,133
		Administrative & Other Total		129,181	97,363	130,245	128,620	136,524
		Capital Outlay Total		312,669	306,983	373,866	280,366	554,917
		Information Services		1,313,154	1,378,160	1,459,351	1,336,929	1,547,322
Parks & Recreation		Personnel Total		2,835,234	2,701,968	2,957,232	2,950,394	2,920,600
		Supplies & Services Total		1,666,792	1,579,987	1,717,094	1,822,877	1,974,028
		Administrative & Other Total		678,604	639,687	578,197	581,421	556,121
		Capital Outlay Total		1,495,059	569,335	319,850	124,405	558,704
		Parks & Recreation		6,675,689	5,490,976	5,572,373	5,479,097	6,009,453
Police		Personnel Total		7,206,337	7,230,119	7,775,780	7,579,243	7,704,476
		Supplies & Services Total		774,616	799,435	917,736	888,716	957,881
		Administrative & Other Total		1,320,330	1,113,792	1,140,878	1,098,427	1,208,770
		Police		9,301,283	9,143,347	9,834,395	9,566,386	9,871,127

City of Belmont
FY 2013 Budget
Department Summary
By Division and Expenditure Classification

Department/Division			Expenditure Classification	FY2010	FY2011	FY2012	FY2012	FY2013
Department	Number	Description		Actual	Actual	Budget	Estimated	Proposed
Public Works			Personnel Total	3,185,142	3,248,581	3,831,752	3,478,865	3,820,636
			Supplies & Services Total	5,891,081	5,277,660	5,463,883	5,112,426	5,293,482
			Administrative & Other Total	2,523,230	2,568,689	2,533,712	2,533,979	2,497,412
			Capital Outlay Total	4,302,787	6,156,983	6,511,733	3,620,807	2,437,333
			Public Works	15,902,239	17,251,913	18,341,080	14,746,078	14,048,863
All			Personnel Total	17,327,995	17,454,774	25,385,682	22,067,214	23,610,709
			Supplies & Services Total	26,820,232	22,246,453	17,494,485	15,509,766	13,777,239
			Administrative & Other Total	18,834,646	15,616,048	17,156,974	30,113,797	13,086,678
			Capital Outlay Total	8,676,126	11,028,482	10,859,657	4,996,398	3,600,954
			All	\$ 71,658,999	\$ 66,345,756	\$ 70,896,798	\$ 72,687,175	\$ 54,075,581

City of Belmont
FY 2013 Budget
Expenditure Summary by Account

Account Number	Description	FY2010	FY2011	FY 2012	FY 2012	FY 2013
		Actual	Actual	Budget	Estimated	Proposed
8101	Regular Salaries	\$ 10,245,800	\$ 10,162,448	\$ 11,476,268	\$ 12,415,013	\$ 13,531,133
8102	Permanent Part time	201,590	170,928	217,763	183,277	185,961
8103	Temporary Part time	534,739	439,460	422,969	449,649	486,619
8106	Fire Department Personnel	-	-	5,877,753	-	-
8107	Haz Mat Assignment Pay	-	-	-	94,565	139,240
8111	Overtime-Scheduled	341,678	365,675	371,019	693,731	649,866
8112	Standby Pay/Unscheduled OT	56,519	60,640	65,000	298,957	241,624
8113	Holiday Pay	6,499	40,702	20,386	38,354	37,943
8114	Acting Pay	9,361	18,501	3,350	1,662	-
8119	Separation Pay	48,890	87,570	22,000	319,392	-
8211	PERS Retirement	1,968,507	2,014,262	2,409,865	2,645,711	2,796,931
8221	FICA Social Security	24,576	24,197	26,224	38,858	34,510
8231	Health Insurance	16,624	17,040	16,608	20,086	22,080
8232	Medicare Social Security	159,085	163,555	200,388	209,689	252,366
8233	Life & Disability Insurance	89,883	87,809	94,324	92,128	93,275
8235	State Unemployment Insurance	-	9,540	-	549	-
8241	Dental Insurance	152,757	155,724	165,185	183,131	191,218
8242	Vision Insurance	29,990	29,016	30,768	29,144	29,570
8251	Uniform Allowance	33,200	38,200	36,800	36,600	32,400
8253	Auto Allowance	24,400	48,600	30,600	34,500	33,000
8259	Deferred Compensation	655,789	654,003	677,351	438,017	127,542
8271	Section 125 - Health Insurance	1,421,477	1,540,738	1,763,981	2,202,288	2,871,659
8281	Other Post Employment Benefits	815,452	811,116	903,738	990,674	1,088,126
8282	Compensated Absences	1,056	30,456	-	-	-
8285	Worker's Compensation	490,123	484,596	553,342	651,241	765,645
8303	Public Safety Administration Charge	-	-	-	98,864	156,918
8304	Project Area Improvements	-	1,637,388	3,727,553	888,143	-
8305	After Hours PD Dispatch	10,000	10,000	10,000	10,000	10,000
8307	Vehicle Usage Charge	1,014,220	606,327	609,819	588,538	558,651
8308	Computer Usage Charge	1,006,115	896,291	962,804	942,047	994,073
8309	Building Maintenance Charge	612,812	613,190	591,117	786,105	804,362
8310	Administrative Support Charge	3,103,820	2,680,795	2,935,340	3,064,376	3,263,603
8311	Property Tax Admin Fee	238,120	195,687	200,407	140,222	132,394
8312	Booking Fee	27,496	23,954	32,250	26,981	28,131
8313	RDA Pass Through to County	3,971,426	2,149,367	2,012,654	1,063,914	-
8322	Legal-Additional	244,479	345,796	150,000	146,509	143,500
8323	Legal-Redevelopment	13,173	40,341	27,500	16,645	-
8331	Engineering/Architectural	79,661	-	-	-	-
8341	Other Professional/Planning	98,805	78,420	89,550	60,651	4,000
8349	Graffiti Abatement	822	805	1,000	423	-
8351	Other Professional/Technical	1,768,246	1,524,590	2,149,241	2,257,272	2,315,757
8352	Other Prof/Technical-Applicant	23,367	59,934	50,000	65,992	65,000
8353	Pre-Employment Services	31,394	5,800	24,000	13,861	26,500
8354	Bond Issuance Costs	20,877	20,888	240,000	-	-
8355	Economic Develop/Marketing	266	760	5,000	-	-
8356	EOC-Disaster Preparedness	-	-	-	-	9,000
8357	Planning Comm Meeting Pay	2,450	2,075	3,000	3,000	4,200
8358	Tree Trimming Costs	51,577	44,353	52,000	40,000	52,000
8359	Computer Software Licenses	127,789	146,793	152,526	149,776	153,345
8360	Physical Fitness Program	-	-	-	20,000	32,500
8366	CEQA Applicants	7,091	10,875	7,500	24,634	25,000
8368	City Project Management	419,400	441,412	-	-	-
8411	Water	143,560	148,063	175,270	180,335	186,300
8417	Other Waste Water Treatment Fees	91,790	116,898	126,900	112,420	123,552
8418	S.B.S.A. Sewer Treatment	2,394,244	2,121,428	2,351,289	2,351,289	2,565,872
8419	Depreciation	1,293,084	1,155,515	900,000	900,000	670,000
8420	HOA Dues	-	-	9,096	14,402	9,096
8423	Custodial Services	155,111	140,465	142,200	146,000	147,200
8424	Turf/Lawn Care Services	38,584	34,450	36,500	36,500	36,500
8425	Litter Control	-	13,684	-	-	-
8430	Repair & Maintenance Service	444,395	390,048	438,111	532,554	544,707
8439	Vehicle Maintenance Service	-	-	-	35,000	125,000
8441	Land/Building Rentals	101,920	77,800	78,890	77,800	78,020
8442	Equipment Rentals	30,588	38,435	52,900	22,000	23,500
8501	Belmont - San Carlos Fire Dept Fees	5,561,096	5,523,852	2,215,565	2,215,565	986,036
8519	OPEB ARC Contribution	1,710,000	808,000	834,000	979,000	1,061,000
8520	Insurance	1,535,677	623,361	685,082	880,615	1,044,913
8522	Liability Insurance Charges	473,550	367,085	165,082	165,082	299,681
8530	Communications	66,179	33,161	56,300	93,800	80,600
8531	Postage/Delivery Services	25,697	18,816	32,214	27,774	30,674
8532	Telephone	178,593	166,469	182,207	191,979	208,670
8535	Fire Prevention Consulting	-	-	-	19,625	28,980
8540	Advertising	11,160	12,552	16,836	11,540	16,250
8550	Printing & Binding	32,180	27,907	38,225	38,559	39,256
8580	Travel & Training	59,014	55,644	122,772	158,611	181,170
8581	City Wide Training	13,046	2,723	8,000	6,000	15,500
8584	Net Revenue District & SB 211 Statutory Payments	(83,539)	3,261,809	1,609,833	4,391	-
8585	Contributions to Street Projects	-	-	-	-	100,000
8588	ERAF Payments	3,685,860	477,682	-	-	-
8589	Housing Project Subsidy Fee	146,520	144,078	146,520	146,520	146,520
8590	Payments in Lieu of Tax	204,204	204,204	204,204	204,204	204,204
8591	Memberships & Dues	65,525	99,320	116,100	112,144	79,662
8593	Claims-AFSCME Vision	19,569	3,767	10,234	9,995	9,995

City of Belmont
FY 2013 Budget
Expenditure Summary by Account

Account Number	Description	FY2010	FY2011	FY 2012	FY 2012	FY 2013
		Actual	Actual	Budget	Estimated	Proposed
8594	Claims-BPOA Vision	16,910	8,341	8,531	8,037	8,265
8595	Claims-Mgmt Vision	16,041	8,018	8,455	7,904	7,904
8596	Claims-Unrep Vision	6,954	3,325	3,781	3,781	3,781
8597	Claims-Liability	77,551	208,772	150,000	75,000	50,000
8598	Claims-Worker's Comp	1,485	(278,999)	25,000	243,443	50,000
8599	Miscellaneous	66,964	47,041	107,225	62,811	118,290
8610	General Supplies	208,969	194,379	216,255	250,452	245,512
8612	Small Tools	41,817	41,646	55,395	54,745	61,645
8613	Safety Equipment	47,956	38,066	74,775	95,275	93,975
8614	Turnouts/Wildland Safety	-	-	-	-	22,000
8615	Clean/Maint Turnouts	-	-	-	-	5,500
8632	Natural Gas & Electricity	410,850	400,757	404,050	455,373	462,850
8638	Oil	3,045	2,060	3,500	3,500	3,500
8639	Fuel	96,058	108,395	105,075	141,208	163,238
8641	Repair & Maintenance Supplies	157,163	164,661	187,125	194,750	208,178
8642	Street Repair/Maint Supplies	75,422	71,081	104,000	90,000	94,000
8648	Haz Mat-Reimbursed	-	-	-	20,000	40,000
8651	Plant Material	2,102	1,088	3,500	3,500	3,500
8652	Irrigation Supplies	4,598	4,792	5,000	6,000	6,000
8653	Plumbing Supplies	53	66	350	350	350
8654	Electrical Supplies	2,595	3,915	5,000	7,200	7,200
8655	Custodial Supplies	15,153	17,533	16,000	19,200	20,200
8660	Senior Meals Program	29,632	27,371	34,000	39,000	40,000
8680	Books/Manuals/Subscriptions	4,036	4,967	15,510	14,155	16,667
8950	High Speed Rail/Caltrain Modernization	836	115	1,000	500	500
9010	Land	1,606,998	42,686	-	19,704	19,704
9020	Building	1,882,666	1,017,041	-	6,936	-
9030	Improvements Other Than Building	4,607,653	8,408,383	10,227,791	4,352,086	2,613,333
9040	Machinery & Equipment	394,518	372,983	376,866	282,366	607,917
9041	Vehicles	184,292	1,187,390	255,000	335,306	360,000
9301	Principal-BFPD Vehicles	-	-	114,588	137,547	93,699
9306	Principal-Library Bond	380,000	200,000	210,000	210,000	225,000
9314	Principal-1996 Low & Moderate Housing	180,000	190,000	205,000	205,000	220,000
9315	Principal-1999A Redevelopment	1,140,000	600,000	625,000	625,000	655,000
9316	Principal-1999B Redevelopment	410,000	215,000	225,000	225,000	235,000
9317	Principal-01 Sewer Improvement Bond	165,000	170,000	180,000	180,000	185,000
9318	Principal-Sewer Bond 06	150,000	155,000	165,000	165,000	170,000
9321	Principal-2009 Sewer Treatment Bond	-	-	-	-	155,000
9351	Interest-BFPD Vehicles	-	-	33,322	34,673	37,102
9356	Interest-Library Bond	890,825	435,175	424,413	422,847	412,994
9364	Interest-1996 Low & Moderate Housing	136,592	122,625	107,714	107,679	91,450
9365	Interest-1999-A Redevelopment	1,214,825	579,475	549,450	549,450	517,123
9366	Interest-1999-B Redevelopment	836,830	408,438	397,653	397,653	386,035
9367	Interest-01 Sewer Improvement Bond	307,990	303,670	296,014	296,014	288,029
9368	Interest-Sewer Bond 06	297,856	294,256	287,856	287,856	281,156
9371	Interest-2009 Sewer Treatment Bond	-	498,853	176,066	176,066	349,806
9376	Interest-Loans/Advances	165,607	-	-	-	-
9601	Transfer to General Fund	198,591	460,053	-	-	-
9602	Transfer to Recreation Services	787,032	495,919	573,487	531,851	452,235
9603	Transfer to Supplmnt Law Enfcmnt	70,500	66,205	80,313	71,884	71,816
9605	Transfer to Police Special Projects	52,550	-	-	-	-
9606	Transfer to Street Maintenance (Gas Tax)	99,996	-	-	-	484,973
9611	Transfer to Development Services	191,316	-	56,719	-	396,069
9619	Transfer to Police Education Services	64,126	-	-	-	-
9631	Transfer to General Facilities	-	-	-	60,000	60,000
9639	Transfer to Solid Waste	-	298,748	-	-	-
9640	Transfer to RDA Capital Projects	-	1,080,000	693,605	404,603	-
9672	Transfer to Sewer Capital	2,409,936	2,103,849	-	-	-
9673	Transfer to Storm Drainage	1,776,528	-	2,430,662	1,011,469	1,210,225
9674	Transfer to SBSA Expansion	243,252	-	-	-	-
9675	Transfer to Successor Agency	-	-	-	9,017,791	-
9676	Transfer to Housing Successor Agency	-	-	-	4,585,109	-
9680	Transfer to Self Insured Vision	3,402	-	2,714	-	2,407
9683	Transfer to Facilities Management	176,736	70,511	190,074	130,952	328,953
9685	Transfer to Hwy 101 Bike/Pedestrian Bridge	-	20,299	235,242	956,011	-
9691	Transfer to Redevelopment Agency	748,188	413,982	-	-	-
9693	Transfer to Redevelopment Debt Service	-	-	70,451	41,096	-
9772	Equity Transfer to County	-	-	-	2,915,175	-
TOTAL EXPENDITURES		\$ 71,658,999	\$ 66,345,756	\$ 70,896,798	\$ 72,687,175	\$ 54,075,581

Fund 101, General Fund

Department:

City Manager

Division 101, City Council

Division:

City Council

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 26,970	\$ 26,438	\$ 27,000	\$ 25,800	\$ 23,400
8211	PERS Retirement	\$ 4,334	\$ 3,830	\$ 4,851	\$ 4,205	\$ 4,267
8231	Health Insurance	\$ 64	\$ -	\$ -	\$ 128	\$ 192
8232	Medicare Social Security	\$ 1,319	\$ 1,598	\$ 1,703	\$ 1,471	\$ 1,766
8233	Life & Disability Insurance	\$ 601	\$ 474	\$ 465	\$ 465	\$ 465
8241	Dental Insurance	\$ 4,908	\$ 4,884	\$ 5,117	\$ 5,117	\$ 5,117
8242	Vision Insurance	\$ 1,149	\$ 1,140	\$ 1,140	\$ 1,140	\$ 1,140
8259	Deferred Compensation	\$ 28,231	\$ 29,784	\$ 31,533	\$ 26,815	\$ -
8271	Section 125 - Health Insurance	\$ 53,052	\$ 56,867	\$ 58,894	\$ 65,052	\$ 98,369
8281	Other Post Employment Benefits	\$ 1,998	\$ 1,667	\$ 2,071	\$ 1,904	\$ 1,830
8285	Worker's Compensation	\$ 627	\$ 583	\$ 724	\$ 627	\$ 627
Personnel Total		\$ 123,253	\$ 127,266	\$ 133,497	\$ 132,724	\$ 137,173
Supplies & Services						
8341	Other Professional/Planning	\$ -	\$ 75,519	\$ 80,550	\$ 57,626	\$ -
8351	Other Professional/Technical	\$ 23,053	\$ 1,987	\$ 5,000	\$ 2,500	\$ -
8531	Postage/Delivery Services	\$ 178	\$ -	\$ 200	\$ 75	\$ 75
8532	Telephone	\$ 963	\$ 968	\$ 1,000	\$ 950	\$ 1,000
8550	Printing & Binding	\$ 386	\$ 194	\$ 750	\$ -	\$ -
8580	Travel & Training	\$ 535	\$ 391	\$ 7,500	\$ 1,000	\$ 7,500
8591	Memberships & Dues	\$ 4,951	\$ 43,090	\$ 54,100	\$ 54,100	\$ 54,100
8599	Miscellaneous	\$ 4,951	\$ 2,359	\$ 5,000	\$ 3,360	\$ 6,500
8610	General Supplies	\$ 58	\$ -	\$ -	\$ -	\$ -
Supplies & Services Total		\$ 35,076	\$ 124,508	\$ 154,100	\$ 119,611	\$ 69,175
Administrative & Other						
8309	Building Maintenance Charge	\$ 35,887	\$ 35,046	\$ 36,345	\$ 43,358	\$ 41,500
8310	Administrative Support Charge	\$ 391,279	\$ 293,094	\$ 308,438	\$ 287,210	\$ 304,920
Administrative & Other Total		\$ 427,166	\$ 328,140	\$ 344,783	\$ 330,569	\$ 346,420
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 585,495	\$ 579,915	\$ 632,380	\$ 582,904	\$ 552,768
Total FTEs		5.00	5.00	5.00	5.00	5.00

Notes

Account	Account Description	Proposed FY2013
8341	Other Professional/Planning	These Advanced Planning Services rendered by the Community Development Department will be funded with General Fund support.
8351	Other Professional/Technical	Special Projects have been moved to the City Manager's budget.
8580	Travel & Training	5 Council Members - Travel and Training budget \$1,500 each per FY
8591	Memberships & Dues	Various estimated Council memberships: \$9,000 - League of CA Cities \$100 - League Peninsula Div. \$4,000 - ABAG \$1,500 - SFO Roundtable \$9,000 - CCAG \$3,000 - SAMCAT \$18,000 - PCTV \$9,500 - HEART membership
8599	Miscellaneous	Food for City Council meetings and miscellaneous Council expenses. Also includes the Commission Dinner for \$2,500.

Fund 101, General Fund

Department:

City Manager

Division 102, Contingency

Division:

Contingency

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8599	Miscellaneous	\$ 247	\$ -	\$ 50,000	\$ -	\$ 50,000
Supplies & Services Total		\$ 247	\$ -	\$ 50,000	\$ -	\$ 50,000
Administrative & Other						
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 247	\$ -	\$ 50,000	\$ -	\$ 50,000
Total FTEs		-	-	-	-	-

Fund 101 General Fund
Division 102, Contingency

Department: City Manager
Contingency

Notes

Account	Account Description	Proposed FY2013
8599	Miscellaneous	The City Council has established a recurring appropriation for contingencies. The use of these funds is covered by a policy included as part of this budget. This account requires Council authority to spend.

Fund 101, General Fund

Department:

City Manager

Division 111, Executive Management

Division:

Executive Management

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 167,984	\$ 206,360	\$ 259,485	\$ 268,498	\$ 299,470
8103	Temporary Part time	\$ 30,318	\$ -	\$ -	\$ 223	\$ -
8114	Acting Pay	\$ 3,256	\$ 1,070	\$ -	\$ -	\$ -
8119	Separation Pay	\$ 33,971	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 22,185	\$ 27,062	\$ 36,242	\$ 37,501	\$ 42,635
8221	FICA Social Security	\$ 1,698	\$ -	\$ -	\$ 14	\$ -
8231	Health Insurance	\$ 10	\$ 115	\$ 154	\$ 163	\$ 182
8232	Medicare Social Security	\$ 3,535	\$ 3,844	\$ 4,559	\$ 4,525	\$ 5,170
8233	Life & Disability Insurance	\$ 1,262	\$ 1,332	\$ 1,474	\$ 1,506	\$ 1,571
8241	Dental Insurance	\$ 973	\$ 2,004	\$ 2,449	\$ 2,536	\$ 2,711
8242	Vision Insurance	\$ 363	\$ 365	\$ 410	\$ 422	\$ 445
8253	Auto Allowance	\$ 3,200	\$ 24,000	\$ 4,800	\$ 5,100	\$ 5,700
8259	Deferred Compensation	\$ 17,131	\$ 34,051	\$ 40,739	\$ 27,551	\$ 16,785
8271	Section 125 - Health Insurance	\$ 290	\$ 10,222	\$ 14,173	\$ 24,961	\$ 38,257
8281	Other Post Employment Benefits	\$ 15,065	\$ 15,585	\$ 19,902	\$ 20,263	\$ 23,419
8285	Worker's Compensation	\$ 1,921	\$ 1,459	\$ 1,868	\$ 1,851	\$ 2,156
Personnel Total		\$ 303,164	\$ 327,470	\$ 386,255	\$ 395,115	\$ 438,500
Supplies & Services						
8351	Other Professional/Technical	\$ 20,420	\$ 3,502	\$ 13,000	\$ 10,000	\$ 10,000
8442	Equipment Rentals	\$ 885	\$ -	\$ -	\$ -	\$ -
8530	Communications	\$ 7,658	\$ 173	\$ 8,500	\$ -	\$ -
8531	Postage/Delivery Services	\$ 178	\$ 72	\$ 350	\$ 100	\$ 350
8532	Telephone	\$ 6,505	\$ 5,898	\$ 7,000	\$ 6,000	\$ 7,000
8550	Printing & Binding	\$ 1,199	\$ 573	\$ 1,000	\$ -	\$ -
8580	Travel & Training	\$ 1,115	\$ 2,412	\$ 3,750	\$ 2,000	\$ 3,750
8591	Memberships & Dues	\$ 3,870	\$ 1,983	\$ 2,500	\$ 2,500	\$ 2,500
8599	Miscellaneous	\$ 1,620	\$ 644	\$ 3,000	\$ 850	\$ 1,000
8610	General Supplies	\$ 2,709	\$ 1,695	\$ 3,000	\$ 2,325	\$ 3,000
8612	Small Tools	\$ 595	\$ (10)	\$ 500	\$ -	\$ -
8680	Books/Manuals/Subscriptions	\$ 336	\$ 124	\$ 450	\$ 250	\$ 450
Supplies & Services Total		\$ 47,091	\$ 17,065	\$ 43,050	\$ 24,025	\$ 28,050
Administrative & Other						
8308	Computer Usage Charge	\$ 29,656	\$ 23,508	\$ 17,041	\$ 17,041	\$ 16,955
8309	Building Maintenance Charge	\$ 19,026	\$ 17,052	\$ 15,810	\$ 18,955	\$ 17,812
8310	Administrative Support Charge	\$ 87,615	\$ 71,024	\$ 66,200	\$ 65,672	\$ 83,001
Administrative & Other Total		\$ 136,296	\$ 111,584	\$ 99,051	\$ 101,667	\$ 117,768
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 486,551	\$ 456,119	\$ 528,356	\$ 520,807	\$ 584,318
Total FTEs		2.70	1.80	1.80	1.80	1.95

Fund 101 General Fund
Division 111, Executive Management

Department: City Manager
Executive Management

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Workshops, Special Projects, Organizational Development Planning, and Technology Review.
8591	Memberships & Dues	City Manager Memberships including: - ICMA membership \$1,500 - SMCCMA membership \$250 - Misc Memberships and fees \$250

Fund 101, General Fund

Department:

City Attorney

Division 121, City Attorney's

Division:

City Attorney's

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 116,400	\$ 67,900	\$ 187,368	\$ 130,704	\$ 180,975
8103	Temporary Part time	\$ -	\$ -	\$ -	\$ -	\$ 47,500
8211	PERS Retirement	\$ 15,188	\$ 8,904	\$ 26,170	\$ 18,255	\$ 25,765
8221	FICA Social Security	\$ -	\$ -	\$ -	\$ -	\$ 2,945
8231	Health Insurance	\$ -	\$ -	\$ -	\$ 125	\$ 182
8232	Medicare Social Security	\$ 1,688	\$ 985	\$ 3,003	\$ 2,000	\$ 3,687
8233	Life & Disability Insurance	\$ -	\$ -	\$ 372	\$ 423	\$ 618
8241	Dental Insurance	\$ -	\$ -	\$ 575	\$ 1,134	\$ 1,657
8242	Vision Insurance	\$ -	\$ -	\$ 228	\$ 148	\$ 217
8253	Auto Allowance	\$ -	\$ -	\$ 3,000	\$ 3,520	\$ 4,560
8259	Deferred Compensation	\$ -	\$ -	\$ 1,680	\$ 5,270	\$ 7,239
8271	Section 125 - Health Insurance	\$ -	\$ -	\$ 18,085	\$ 12,039	\$ 18,544
8281	Other Post Employment Benefits	\$ 8,897	\$ 5,208	\$ 14,371	\$ 14,048	\$ 14,152
8285	Worker's Compensation	\$ 1,160	\$ 679	\$ 1,349	\$ 941	\$ 1,645
Personnel Total		\$ 143,333	\$ 83,676	\$ 256,201	\$ 188,609	\$ 309,687
Supplies & Services						
8322	Legal-Additional	\$ 196,785	\$ 233,179	\$ 50,000	\$ 125,000	\$ 100,000
8351	Other Professional/Technical	\$ -	\$ -	\$ 5,000	\$ -	\$ -
8531	Postage/Delivery Services	\$ -	\$ -	\$ 500	\$ 500	\$ 500
8532	Telephone	\$ -	\$ -	\$ 5,000	\$ 500	\$ 500
8540	Advertising	\$ -	\$ -	\$ 2,000	\$ -	\$ -
8550	Printing & Binding	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
8580	Travel & Training	\$ -	\$ -	\$ 2,500	\$ 1,900	\$ 2,500
8591	Memberships & Dues	\$ -	\$ -	\$ 1,500	\$ 1,000	\$ 1,500
8599	Miscellaneous	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
8610	General Supplies	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
8612	Small Tools	\$ -	\$ -	\$ 500	\$ 500	\$ 500
8680	Books/Manuals/Subscriptions	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 12,000
Supplies & Services Total		\$ 196,785	\$ 233,179	\$ 81,000	\$ 143,400	\$ 121,500
Administrative & Other						
8308	Computer Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 2,372
8309	Building Maintenance Charge	\$ -	\$ -	\$ 1,682	\$ 2,058	\$ 3,701
8310	Administrative Support Charge	\$ 43,891	\$ 32,108	\$ 30,764	\$ 30,601	\$ 68,724
Administrative & Other Total		\$ 43,891	\$ 32,108	\$ 32,446	\$ 32,659	\$ 74,797
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 384,008	\$ 348,963	\$ 369,647	\$ 364,668	\$ 505,984
Total FTEs		1.00	1.00	1.00	1.00	0.95

Fund 101 General Fund
Division 121, City Attorney's

Department: City Attorney
City Attorney's

Notes

Account	Account Description	Proposed FY2013
8322	Legal-Additional	Outside legal counsel for specialized legal services including special projects and additional general legal services capacity.
8591	Memberships & Dues	Includes State Bar of California.

Fund 101, General Fund

Department:

City Clerk

Division 201, City Clerk Service

Division:

City Clerk Service

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 129,111	\$ 150,342	\$ 157,039	\$ 155,407	\$ 163,914
8103	Temporary Part time	\$ 12,121	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 16,501	\$ 19,716	\$ 21,934	\$ 21,706	\$ 23,336
8221	FICA Social Security	\$ 752	\$ -	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 173	\$ 173	\$ 173	\$ 176	\$ 182
8232	Medicare Social Security	\$ 2,194	\$ 2,597	\$ 2,816	\$ 2,694	\$ 3,002
8233	Life & Disability Insurance	\$ 645	\$ 1,140	\$ 1,171	\$ 1,178	\$ 1,190
8241	Dental Insurance	\$ 1,364	\$ 2,158	\$ 2,262	\$ 2,271	\$ 2,290
8242	Vision Insurance	\$ 349	\$ 433	\$ 433	\$ 437	\$ 445
8259	Deferred Compensation	\$ 13,007	\$ 14,397	\$ 14,396	\$ 8,627	\$ 3,096
8271	Section 125 - Health Insurance	\$ 12,453	\$ 21,367	\$ 22,805	\$ 29,514	\$ 38,257
8281	Other Post Employment Benefits	\$ 10,630	\$ 11,510	\$ 12,045	\$ 11,875	\$ 12,818
8285	Worker's Compensation	\$ 699	\$ 770	\$ 823	\$ 798	\$ 856
Personnel Total		\$ 199,999	\$ 224,604	\$ 235,897	\$ 234,684	\$ 249,386
Supplies & Services						
8351	Other Professional/Technical	\$ 961	\$ 1,410	\$ 1,000	\$ 1,000	\$ 13,750
8359	Computer Software Licenses	\$ 14,348	\$ 8,199	\$ 8,199	\$ 8,199	\$ 9,199
8442	Equipment Rentals	\$ 2,675	\$ -	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 905	\$ 773	\$ 800	\$ 600	\$ 800
8540	Advertising	\$ 487	\$ 1,371	\$ 1,250	\$ 1,250	\$ 1,250
8580	Travel & Training	\$ 1,202	\$ 1,704	\$ 1,500	\$ 1,500	\$ 1,500
8591	Memberships & Dues	\$ 489	\$ 496	\$ 600	\$ 467	\$ 500
8599	Miscellaneous	\$ 440	\$ 273	\$ 1,000	\$ 1,000	\$ 1,000
8610	General Supplies	\$ 5,889	\$ 1,192	\$ 1,000	\$ 1,000	\$ 1,000
8680	Books/Manuals/Subscriptions	\$ 21	\$ 51	\$ 100	\$ 80	\$ 100
Supplies & Services Total		\$ 27,417	\$ 15,469	\$ 15,449	\$ 15,096	\$ 29,099
Administrative & Other						
8308	Computer Usage Charge	\$ 33,800	\$ 36,673	\$ 49,139	\$ 49,139	\$ 59,929
8309	Building Maintenance Charge	\$ 10,997	\$ 10,896	\$ 11,295	\$ 13,573	\$ 12,465
8310	Administrative Support Charge	\$ 103,492	\$ 67,422	\$ 70,281	\$ 72,513	\$ 78,989
Administrative & Other Total		\$ 148,289	\$ 114,992	\$ 130,715	\$ 135,226	\$ 151,383
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 375,704	\$ 355,065	\$ 382,061	\$ 385,006	\$ 429,868
Total FTEs		1.90	1.90	1.90	1.90	1.95

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Ongoing cost for Muni Code codification (\$1,500) plus new project for consulting services for revision of records retention schedule (\$12,250). Current schedule from 1999 is out of date and does not address a wide range of new laws regulating records retention, including new FPPC filing, ethics training, building plans, NPDES, and police records, nor does it address retention of electronic documents and data has been inconsistently applied by the various City departments.

Fund 101, General Fund

Department:

Human Resources

Division 401, Human Resources Center

Division:

Human Resources Center

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 239,243	\$ 240,880	\$ 245,792	\$ 246,544	\$ 250,827
8103	Temporary Part time	\$ 12,003	\$ 446	\$ -	\$ 10,010	\$ -
8211	PERS Retirement	\$ 31,217	\$ 31,589	\$ 34,330	\$ 34,435	\$ 35,710
8221	FICA Social Security	\$ 744	\$ 28	\$ -	\$ 621	\$ -
8231	Health Insurance	\$ 96	\$ -	\$ -	\$ -	\$ -
8232	Medicare Social Security	\$ 4,044	\$ 4,027	\$ 4,135	\$ 4,265	\$ 4,291
8233	Life & Disability Insurance	\$ 2,237	\$ 1,514	\$ 1,528	\$ 1,528	\$ 1,528
8241	Dental Insurance	\$ 2,083	\$ 2,213	\$ 2,319	\$ 2,479	\$ 2,798
8242	Vision Insurance	\$ 456	\$ 456	\$ 456	\$ 456	\$ 456
8253	Auto Allowance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
8259	Deferred Compensation	\$ 9,318	\$ 17,824	\$ 20,512	\$ 11,686	\$ 3,180
8271	Section 125 - Health Insurance	\$ 28,071	\$ 19,981	\$ 18,839	\$ 28,069	\$ 39,425
8281	Other Post Employment Benefits	\$ 19,197	\$ 18,453	\$ 18,852	\$ 18,465	\$ 19,615
8285	Worker's Compensation	\$ 1,794	\$ 1,719	\$ 1,770	\$ 1,813	\$ 1,806
Personnel Total		\$ 353,503	\$ 342,130	\$ 351,532	\$ 363,370	\$ 362,635
Supplies & Services						
8351	Other Professional/Technical	\$ 40,608	\$ 28,239	\$ 48,000	\$ 36,000	\$ 47,000
8353	Pre-Employment Services	\$ 28,069	\$ 2,700	\$ 9,000	\$ 6,000	\$ 6,000
8442	Equipment Rentals	\$ 913	\$ -	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 147	\$ 189	\$ 500	\$ 500	\$ 500
8532	Telephone	\$ 2,891	\$ 3,005	\$ 3,000	\$ 2,000	\$ 2,000
8540	Advertising	\$ 1,931	\$ 3,106	\$ 3,000	\$ 2,000	\$ 5,000
8550	Printing & Binding	\$ 262	\$ 859	\$ 1,000	\$ 500	\$ 500
8580	Travel & Training	\$ 3,402	\$ 2,441	\$ 3,500	\$ 3,500	\$ 15,500
8581	City Wide Training	\$ 13,046	\$ 2,723	\$ 8,000	\$ 6,000	\$ 15,500
8591	Memberships & Dues	\$ 835	\$ 490	\$ 800	\$ 800	\$ 800
8599	Miscellaneous	\$ 5,983	\$ 4,448	\$ 5,500	\$ 4,846	\$ 5,500
8610	General Supplies	\$ 1,719	\$ 832	\$ 1,600	\$ 1,100	\$ 1,100
8612	Small Tools	\$ 95	\$ 514	\$ 500	\$ 100	\$ 100
8680	Books/Manuals/Subscriptions	\$ 327	\$ -	\$ 300	\$ 200	\$ 200
Supplies & Services Total		\$ 100,227	\$ 49,547	\$ 84,700	\$ 63,546	\$ 99,700
Administrative & Other						
8308	Computer Usage Charge	\$ 28,205	\$ 13,357	\$ 17,767	\$ 17,767	\$ 22,227
8309	Building Maintenance Charge	\$ 6,971	\$ 6,973	\$ 7,226	\$ 8,725	\$ 7,709
8310	Administrative Support Charge	\$ 31,961	\$ 41,491	\$ 46,806	\$ 46,933	\$ 50,077
Administrative & Other Total		\$ 67,137	\$ 61,821	\$ 71,800	\$ 73,425	\$ 80,013
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 520,867	\$ 453,499	\$ 508,032	\$ 500,342	\$ 542,348
Total FTEs		2.00	2.00	2.00	2.00	2.00

Notes

Account	Account Description	Proposed FY2013	
8351	Other Professional/Technical	\$ 11,800	Labor Relations Consulting
		\$ 2,500	Employee Assistance & Substance Abuse Prevention Programs
		\$ 8,500	Employee Relations Service
		\$ 5,000	PERS Health Monthly Admin Fee
		\$ 3,000	Medical Services
		\$ 1,950	CalOpps Annual Fee
		\$ 2,100	Preferred Alliance (DOT Testing)
		\$ 1,800	Section 125 Administration Fee
		\$ 10,000	Organizational Consultant
8353	Pre-Employment Services	\$3,000	Recruitment Expenses/Testing Services
		\$1,000	Pre-Employment Physicals
		\$1,000	Fingerprinting/Livescan
		\$1,000	Background Investigations
8540	Advertising	Recruitment advertising for city-wide positions.	
8581	City Wide Training	\$4,500	OSHA Mandated Safety Training
		\$3,500	Education Reimbursements
		\$3,000	County Learning Management System Membership Fee
		\$2,500	Harassment Prevention Training
		\$2,000	Supervisory Training
8591	Memberships & Dues	\$300.00	CalPELRA
		\$400.00	IPMA
		\$100.00	Dues
8599	Miscellaneous	Employee Recognition Program (Service Awards, All Hands Meeting, Annual Recognition Event)	

Fund 101, General Fund

Department:

Finance

Division 501, Financial Operations

Division:

Financial Operations

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 401,994	\$ 400,893	\$ 439,377	\$ 410,504	\$ 436,118
8103	Temporary Part time	\$ 14,746	\$ -	\$ 25,186	\$ 24,569	\$ 25,186
8111	Overtime-Scheduled	\$ -	\$ 936	\$ -	\$ -	\$ -
8119	Separation Pay	\$ -	\$ -	\$ -	\$ 2,317	\$ -
8211	PERS Retirement	\$ 52,945	\$ 53,912	\$ 61,368	\$ 58,216	\$ 62,090
8221	FICA Social Security	\$ 914	\$ -	\$ 1,562	\$ 1,523	\$ 1,562
8231	Health Insurance	\$ 744	\$ 739	\$ 739	\$ 730	\$ 730
8232	Medicare Social Security	\$ 6,710	\$ 6,963	\$ 8,281	\$ 7,440	\$ 8,492
8233	Life & Disability Insurance	\$ 4,241	\$ 4,236	\$ 4,285	\$ 4,252	\$ 4,334
8241	Dental Insurance	\$ 5,104	\$ 5,531	\$ 5,795	\$ 5,766	\$ 5,766
8242	Vision Insurance	\$ 1,378	\$ 1,335	\$ 1,335	\$ 1,323	\$ 1,323
8253	Auto Allowance	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
8259	Deferred Compensation	\$ 42,885	\$ 41,776	\$ 39,755	\$ 28,140	\$ 5,907
8271	Section 125 - Health Insurance	\$ 54,545	\$ 60,510	\$ 66,802	\$ 79,141	\$ 108,674
8281	Other Post Employment Benefits	\$ 31,601	\$ 30,874	\$ 33,700	\$ 31,964	\$ 34,104
8285	Worker's Compensation	\$ 3,235	\$ 2,880	\$ 3,345	\$ 3,493	\$ 6,099
Personnel Total		\$ 622,242	\$ 611,784	\$ 692,729	\$ 660,577	\$ 701,584
Supplies & Services						
8311	Property Tax Admin Fee	\$ 40,149	\$ 42,171	\$ 43,015	\$ 39,718	\$ 40,512
8351	Other Professional/Technical	\$ 53,859	\$ 35,547	\$ 40,000	\$ 40,000	\$ 40,000
8430	Repair & Maintenance Service	\$ 2,618	\$ 1,755	\$ 2,600	\$ 2,100	\$ 3,600
8442	Equipment Rentals	\$ 3,173	\$ -	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 5,342	\$ 5,546	\$ 5,300	\$ 5,300	\$ 5,824
8532	Telephone	\$ 6,218	\$ 5,796	\$ 6,000	\$ 5,100	\$ 11,660
8550	Printing & Binding	\$ 377	\$ -	\$ -	\$ -	\$ -
8580	Travel & Training	\$ 4,019	\$ 2,919	\$ 8,500	\$ 7,000	\$ 6,000
8591	Memberships & Dues	\$ 3,535	\$ 3,223	\$ 3,250	\$ 2,228	\$ 2,794
8599	Miscellaneous	\$ 154	\$ 487	\$ 200	\$ 454	\$ 500
8610	General Supplies	\$ 11,802	\$ 8,411	\$ 8,320	\$ 8,000	\$ 16,500
8680	Books/Manuals/Subscriptions	\$ 666	\$ 427	\$ 350	\$ 275	\$ 275
Supplies & Services Total		\$ 131,511	\$ 106,280	\$ 117,535	\$ 110,175	\$ 127,665
Administrative & Other						
8308	Computer Usage Charge	\$ 120,027	\$ 104,307	\$ 64,100	\$ 64,100	\$ 53,177
8309	Building Maintenance Charge	\$ 21,910	\$ 21,859	\$ 22,654	\$ 27,318	\$ 24,133
8310	Administrative Support Charge	\$ 73,965	\$ 78,055	\$ 58,019	\$ 56,833	\$ 79,959
Administrative & Other Total		\$ 215,902	\$ 204,221	\$ 144,772	\$ 148,250	\$ 157,269
Capital Outlay						
9030	Improvements Other Than Building	\$ 12,856	\$ -	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 12,856	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 982,511	\$ 922,285	\$ 955,037	\$ 919,002	\$ 986,518
Total FTEs		6.10	5.60	5.60	5.60	5.55

Notes

Account	Account Description	Proposed FY2013
8311	Property Tax Admin Fee	Includes State Ordinance allowing County to charge administration fees related to VLF Swap & Triple Flip. (This is being disputed and may result in a decrease in this budget line item). Limited to 2% growth.
8351	Other Professional/Technical	Includes: Audits of sales, TOT, property taxes, and business licenses \$35,000 State Mandated Claims \$3,000 Offsite storage \$1,500
8430	Repair & Maintenance Service	Includes postage machine maintenance formerly budgeted in the Non-Departmental division.
8531	Postage/Delivery Services	Includes postage meter costs previously budgeted in the Non-Departmental division.
8532	Telephone	Includes telephone charges previously budgeted in the Non-Departmental division.
8580	Travel & Training	Continuing Professional Education: Licensure Requirements.
8591	Memberships & Dues	Includes Memberships to: CSMFO (2) \$227 GFOA (2) 386 CMTA (1) 160 AICPA (2) 443 Calif Society of CPA's (2) 822 CMBTA (1) 50 CPA License 206 Includes Subscriptions to: GASB update GAFFRReview
8610	General Supplies	Includes city-wide supplies-copier paper and central kitchen supplies previously budgeted in the Non-Departmental division.

Fund 101, General Fund

Department:

Finance

Division 502, Financial Planning & Reporting

Division:

Financial Planning & Reporting

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 219,319	\$ 197,736	\$ 237,474	\$ 204,089	\$ 220,321
8119	Separation Pay	\$ -	\$ -	\$ -	\$ 5,405	\$ -
8211	PERS Retirement	\$ 29,070	\$ 29,026	\$ 33,168	\$ 30,146	\$ 31,367
8231	Health Insurance	\$ 218	\$ 211	\$ 211	\$ 189	\$ 221
8232	Medicare Social Security	\$ 3,474	\$ 3,589	\$ 3,954	\$ 3,584	\$ 3,816
8233	Life & Disability Insurance	\$ 1,956	\$ 1,964	\$ 2,012	\$ 1,818	\$ 1,843
8241	Dental Insurance	\$ 1,750	\$ 1,951	\$ 2,045	\$ 1,978	\$ 2,073
8242	Vision Insurance	\$ 433	\$ 410	\$ 410	\$ 384	\$ 422
8253	Auto Allowance	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
8259	Deferred Compensation	\$ 18,573	\$ 20,733	\$ 18,745	\$ 12,225	\$ 2,895
8271	Section 125 - Health Insurance	\$ 14,857	\$ 13,059	\$ 16,502	\$ 21,172	\$ 36,247
8281	Other Post Employment Benefits	\$ 16,655	\$ 16,832	\$ 18,214	\$ 16,173	\$ 17,229
8285	Worker's Compensation	\$ 1,798	\$ 1,573	\$ 1,710	\$ 2,332	\$ 2,512
Personnel Total		\$ 309,303	\$ 288,285	\$ 335,644	\$ 300,694	\$ 320,146
Supplies & Services						
8351	Other Professional/Technical	\$ 119,363	\$ 82,941	\$ 106,020	\$ 95,000	\$ 105,000
8532	Telephone	\$ 1,505	\$ 1,386	\$ 1,500	\$ 1,200	\$ 1,200
8550	Printing & Binding	\$ 2,289	\$ 1,407	\$ 1,500	\$ 1,612	\$ 1,660
8580	Travel & Training	\$ 2,835	\$ 145	\$ -	\$ -	\$ -
8599	Miscellaneous	\$ 80	\$ -	\$ -	\$ -	\$ -
8610	General Supplies	\$ 903	\$ 2,000	\$ -	\$ -	\$ -
Supplies & Services Total		\$ 126,974	\$ 87,880	\$ 109,020	\$ 97,812	\$ 107,860
Administrative & Other						
8308	Computer Usage Charge	\$ 32,829	\$ 29,264	\$ 16,151	\$ 16,151	\$ 17,726
8309	Building Maintenance Charge	\$ 7,042	\$ 7,026	\$ 7,282	\$ 8,781	\$ 8,044
8310	Administrative Support Charge	\$ 44,448	\$ 9,823	\$ 7,890	\$ 7,509	\$ 9,086
Administrative & Other Total		\$ 84,319	\$ 46,113	\$ 31,322	\$ 32,440	\$ 34,856
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 520,597	\$ 422,278	\$ 475,987	\$ 430,945	\$ 462,862
Total FTEs		1.80	1.80	1.80	1.80	1.85

Fund 101 General Fund
Division 502, Financial Planning & Reporting

Department: Finance
Financial Planning & Reporting

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Audit and reporting requirements.
8550	Printing & Binding	Estimated CAFR costs

Fund 101, General Fund

Department:

Finance

Division 503, Risk Management Services

Division:

Risk Management Services

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 68,362	\$ 68,775	\$ 72,547	\$ 71,811	\$ 75,318
8211	PERS Retirement	\$ 9,307	\$ 9,037	\$ 10,133	\$ 10,030	\$ 10,723
8231	Health Insurance	\$ 30	\$ 10	\$ 10	\$ 10	\$ 10
8232	Medicare Social Security	\$ 1,173	\$ 1,166	\$ 1,223	\$ 1,219	\$ 1,292
8233	Life & Disability Insurance	\$ 587	\$ 503	\$ 516	\$ 528	\$ 533
8241	Dental Insurance	\$ 807	\$ 966	\$ 1,012	\$ 1,012	\$ 1,012
8242	Vision Insurance	\$ 163	\$ 137	\$ 137	\$ 137	\$ 137
8253	Auto Allowance	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600
8259	Deferred Compensation	\$ 5,398	\$ 7,464	\$ 4,775	\$ 4,880	\$ 942
8271	Section 125 - Health Insurance	\$ 7,025	\$ 3,829	\$ 7,009	\$ 7,092	\$ 11,818
8281	Other Post Employment Benefits	\$ 5,382	\$ 5,237	\$ 5,564	\$ 5,457	\$ 5,890
8285	Worker's Compensation	\$ 783	\$ 490	\$ 522	\$ 508	\$ 542
Personnel Total		\$ 99,618	\$ 98,213	\$ 104,047	\$ 103,284	\$ 108,816
Supplies & Services						
8580	Travel & Training	\$ -	\$ 1,323	\$ 1,850	\$ 1,301	\$ 1,850
8591	Memberships & Dues	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
8610	General Supplies	\$ 18	\$ -	\$ -	\$ -	\$ -
Supplies & Services Total		\$ 118	\$ 1,423	\$ 1,950	\$ 1,401	\$ 1,950
Administrative & Other						
8308	Computer Usage Charge	\$ 11,548	\$ 10,414	\$ 6,339	\$ 6,339	\$ 5,749
8309	Building Maintenance Charge	\$ 2,347	\$ 2,342	\$ 2,427	\$ 2,927	\$ 2,609
8310	Administrative Support Charge	\$ 53,437	\$ 65,567	\$ 77,176	\$ 76,963	\$ 73,996
Administrative & Other Total		\$ 67,332	\$ 78,323	\$ 85,942	\$ 86,229	\$ 82,354
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 167,069	\$ 177,959	\$ 191,939	\$ 190,914	\$ 193,120
Total FTEs		0.60	0.60	0.60	0.60	0.60

Fund 101 General Fund
Division 503, Risk Management Services

Department: Finance
Risk Management Services

Notes

Account	Account Description	Proposed FY2013
8580	Travel & Training	PARMA Conference registration \$475 Travel expense \$1,375 Professional education related to risk management functions.

Fund 101, General Fund

Department:

Police

Division 600, Law Enforcement Administration

Division:

Law Enforcement Administration

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ 804,921
8111	Overtime-Scheduled	\$ -	\$ -	\$ -	\$ -	\$ 60,773
8113	Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ 855
8211	PERS Retirement	\$ -	\$ -	\$ -	\$ -	\$ 251,038
8231	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 960
8232	Medicare Social Security	\$ -	\$ -	\$ -	\$ -	\$ 7,387
8233	Life & Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 5,806
8241	Dental Insurance	\$ -	\$ -	\$ -	\$ -	\$ 9,847
8242	Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ 1,368
8251	Uniform Allowance	\$ -	\$ -	\$ -	\$ -	\$ 3,600
8253	Auto Allowance	\$ -	\$ -	\$ -	\$ -	\$ 3,600
8259	Deferred Compensation	\$ -	\$ -	\$ -	\$ -	\$ 7,920
8271	Section 125 - Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 117,314
8281	Other Post Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ 63,012
8285	Worker's Compensation	\$ -	\$ -	\$ -	\$ -	\$ 51,358
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ 1,389,759
Supplies & Services						
8532	Telephone	\$ -	\$ -	\$ -	\$ -	\$ 6,034
8550	Printing & Binding	\$ -	\$ -	\$ -	\$ -	\$ 500
8580	Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 5,035
8591	Memberships & Dues	\$ -	\$ -	\$ -	\$ -	\$ 2,000
8599	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ 2,000
8639	Fuel	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Supplies & Services Total		\$ -	\$ -	\$ -	\$ -	\$ 20,569
Administrative & Other						
8307	Vehicle Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 13,876
8308	Computer Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 57,975
8309	Building Maintenance Charge	\$ -	\$ -	\$ -	\$ -	\$ 26,655
8310	Administrative Support Charge	\$ -	\$ -	\$ -	\$ -	\$ 47,364
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ 145,870
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 1,556,199
Total FTEs		-	-	-	-	6.00

Fund 101 General Fund
Division 600, Law Enforcement Administration

Department: Police
Law Enforcement Administration

Notes

Account	Account Description	Proposed FY2013
8580	Travel & Training	POST reimbursable includes: \$450 Executive Development, \$1,480 Budgeting for Police Departments, \$740 Role of the Chief, \$668 Policy & Risk Management for Supervisors, \$172 Pitchess Motion.

Fund 101, General Fund

Department:

Police

Division 601, Crime Control

Division:

Crime Control

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 3,088,892	\$ 3,003,564	\$ 3,242,727	\$ 2,906,919	\$ 2,415,024
8111	Overtime-Scheduled	\$ 245,063	\$ 247,877	\$ 258,000	\$ 319,900	\$ 204,845
8113	Holiday Pay	\$ 2,656	\$ 30,765	\$ 15,646	\$ 31,405	\$ 29,975
8114	Acting Pay	\$ -	\$ 236	\$ -	\$ 942	\$ -
8119	Separation Pay	\$ -	\$ 54,636	\$ 22,000	\$ 281,292	\$ -
8211	PERS Retirement	\$ 906,183	\$ 935,283	\$ 1,100,575	\$ 1,032,867	\$ 840,120
8231	Health Insurance	\$ 4,412	\$ 4,616	\$ 4,320	\$ 4,704	\$ 4,032
8232	Medicare Social Security	\$ 37,847	\$ 37,872	\$ 47,497	\$ 41,227	\$ 41,073
8233	Life & Disability Insurance	\$ 18,602	\$ 17,648	\$ 17,271	\$ 16,869	\$ 12,098
8241	Dental Insurance	\$ 48,959	\$ 50,062	\$ 49,997	\$ 49,483	\$ 38,189
8242	Vision Insurance	\$ 6,476	\$ 6,393	\$ 6,384	\$ 6,299	\$ 5,244
8251	Uniform Allowance	\$ 22,630	\$ 23,350	\$ 24,300	\$ 24,300	\$ 18,900
8253	Auto Allowance	\$ 900	\$ 3,600	\$ 3,600	\$ 3,600	\$ -
8259	Deferred Compensation	\$ 125,393	\$ 93,159	\$ 95,978	\$ 54,023	\$ -
8271	Section 125 - Health Insurance	\$ 360,665	\$ 396,834	\$ 413,201	\$ 458,337	\$ 433,722
8281	Other Post Employment Benefits	\$ 231,576	\$ 225,717	\$ 249,917	\$ 233,776	\$ 197,487
8285	Worker's Compensation	\$ 205,073	\$ 201,186	\$ 223,460	\$ 197,398	\$ 170,861
Personnel Total		\$ 5,305,327	\$ 5,332,796	\$ 5,774,873	\$ 5,663,341	\$ 4,411,571
Supplies & Services						
8312	Booking Fee	\$ 27,496	\$ 23,954	\$ 32,250	\$ 26,981	\$ 28,131
8351	Other Professional/Technical	\$ 290,076	\$ 254,817	\$ 263,500	\$ 263,500	\$ 292,918
8353	Pre-Employment Services	\$ 3,325	\$ 3,100	\$ 15,000	\$ 6,950	\$ 15,000
8430	Repair & Maintenance Service	\$ 486	\$ 824	\$ 1,300	\$ 485	\$ 550
8442	Equipment Rentals	\$ 5,839	\$ -	\$ -	\$ -	\$ -
8522	Liability Insurance Charges	\$ 33,443	\$ 10,998	\$ 13,944	\$ 13,944	\$ 27,345
8532	Telephone	\$ 50,285	\$ 49,051	\$ 50,432	\$ 50,432	\$ 44,566
8550	Printing & Binding	\$ 964	\$ 331	\$ 1,000	\$ 815	\$ 400
8580	Travel & Training	\$ 30,593	\$ 30,149	\$ 70,672	\$ 60,000	\$ 63,465
8591	Memberships & Dues	\$ 1,801	\$ 1,703	\$ 1,900	\$ 2,105	\$ 200
8599	Miscellaneous	\$ 2,834	\$ 3,106	\$ 3,000	\$ 2,800	\$ 1,000
8610	General Supplies	\$ 12,534	\$ 13,388	\$ 20,050	\$ 14,000	\$ 14,000
8612	Small Tools	\$ 10,220	\$ 7,975	\$ 8,900	\$ 5,000	\$ 5,000
8613	Safety Equipment	\$ 30,554	\$ 16,440	\$ 50,000	\$ 37,500	\$ 45,000
8639	Fuel	\$ 40,127	\$ 48,046	\$ 44,500	\$ 54,450	\$ 52,717
8680	Books/Manuals/Subscriptions	\$ 1,410	\$ 1,142	\$ 1,400	\$ 1,400	\$ 1,400
Supplies & Services Total		\$ 541,986	\$ 465,023	\$ 577,848	\$ 540,362	\$ 591,692
Administrative & Other						
8307	Vehicle Usage Charge	\$ 231,459	\$ 142,019	\$ 133,496	\$ 128,889	\$ 114,094
8308	Computer Usage Charge	\$ 245,421	\$ 204,876	\$ 232,706	\$ 232,706	\$ 222,238
8309	Building Maintenance Charge	\$ 129,570	\$ 124,762	\$ 129,307	\$ 112,914	\$ 102,179
8310	Administrative Support Charge	\$ 309,238	\$ 295,460	\$ 271,482	\$ 263,572	\$ 234,464
Administrative & Other Total		\$ 915,688	\$ 767,117	\$ 766,990	\$ 738,081	\$ 672,975
Capital Outlay						
Capital Outlay Total		\$ -				
Total Expenditures		\$ 6,763,000	\$ 6,564,937	\$ 7,119,711	\$ 6,941,783	\$ 5,676,238
Total FTEs		30.70	29.00	28.00	28.00	23.00

Notes

Account	Account Description	Proposed FY2013
8312	Booking Fee	\$26,332 Star Vista First Chance
8351	Other Professional/Technical	\$162,292 SM County Animal Control \$15,380 SM County Crime Lab \$4,795 Phlebotomy & RCFL \$10,000 K-9 training/maintenance/exams/foods/meds \$33,337 SM County Narcotics Task Force \$13,300 Star Vista Youth Diversion \$12,600 Peninsula Conflict Resolution Center
8353	Pre-Employment Services	Fees for conducting backgrounds, polygraphs, and Psychs on candidates (Includes complete and partial backgrounds)
8532	Telephone	Sprint communication services Long distance services All lines for computers, teleminder, phones, voicemails & e-mails
8580	Travel & Training	POST reimbursable includes: Admin: \$9,000 Team Building Workshop SGTS/CPLS: \$630 Supervisory Course (1), \$5,748 Management Course (3) Patrol: \$3,288 Basic Traffic Accident Inv, \$3,102 Vehicle Ops (6), \$3,762 Temporary Holding Facility Update (ALL), \$825 CIT Academy (3) Traffic: \$2,084 Basic Motorcycle Course Investigations: \$150 Sexual Assault, \$3,000 Intermediate SRO (2) Specialty: \$350 TASER Instructor Update (2) Non-Post Reimbursable: Support Services: \$1,600 RIMS Update Training
8610	General Supplies	Office supplies used by Administration, Patrol, Investigations & Training personnel
8613	Safety Equipment	Safety equipment used by Administration, Patrol, Investigations & Training personnel; includes service & training ammunition, Taser cartridges, Less Lethal Drag Stabilized Ammo, flares, magazines, rifle mounts, tactical bags, firearms, batons, rain gear, duty leather, vests, OC spray, badges, carry-slings, firearms parts, gun carry cases, leg restraints, range supplies, etc.
8639	Fuel	Fuel used by Patrol, Investigations & Training personnel for vehicles.

Fund 101, General Fund

Department:

Police

Division 602, Traffic & Community Safety

Division:

Traffic & Community Safety

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 346,727	\$ 324,215	\$ 335,391	\$ 319,738	\$ 455,237
8103	Temporary Part time	\$ 5,066	\$ -	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 43,997	\$ 42,785	\$ 42,745	\$ 52,716	\$ 42,639
8113	Holiday Pay	\$ 2,273	\$ 3,764	\$ 3,075	\$ 3,294	\$ 3,459
8211	PERS Retirement	\$ 81,940	\$ 79,329	\$ 90,940	\$ 85,260	\$ 108,200
8221	FICA Social Security	\$ 314	\$ -	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 768	\$ 752	\$ 768	\$ 480	\$ 960
8232	Medicare Social Security	\$ 6,419	\$ 5,949	\$ 6,828	\$ 6,242	\$ 9,065
8233	Life & Disability Insurance	\$ 2,160	\$ 1,987	\$ 2,255	\$ 1,816	\$ 2,980
8241	Dental Insurance	\$ 5,893	\$ 4,586	\$ 4,447	\$ 3,187	\$ 5,022
8242	Vision Insurance	\$ 1,140	\$ 1,121	\$ 1,140	\$ 912	\$ 1,397
8251	Uniform Allowance	\$ 4,100	\$ 5,000	\$ 4,200	\$ 3,400	\$ 3,400
8259	Deferred Compensation	\$ 28,444	\$ 31,583	\$ 36,489	\$ 17,139	\$ 948
8271	Section 125 - Health Insurance	\$ 50,316	\$ 51,529	\$ 53,169	\$ 45,102	\$ 111,603
8281	Other Post Employment Benefits	\$ 27,024	\$ 23,238	\$ 25,960	\$ 24,174	\$ 39,014
8285	Worker's Compensation	\$ 25,509	\$ 21,935	\$ 24,282	\$ 20,841	\$ 29,610
Personnel Total		\$ 632,089	\$ 597,773	\$ 631,690	\$ 584,300	\$ 813,533
Supplies & Services						
8351	Other Professional/Technical	\$ 37,156	\$ 36,274	\$ 29,406	\$ 38,086	\$ 39,000
8430	Repair & Maintenance Service	\$ 224	\$ 843	\$ 1,000	\$ 850	\$ 1,000
8522	Liability Insurance Charges	\$ 1,124	\$ 340	\$ 1,433	\$ 1,433	\$ 42,067
8550	Printing & Binding	\$ -	\$ 384	\$ 1,500	\$ -	\$ -
8610	General Supplies	\$ 263	\$ 617	\$ 500	\$ 500	\$ 500
8612	Small Tools	\$ 313	\$ 106	\$ 500	\$ 500	\$ 500
8613	Safety Equipment	\$ 1,733	\$ 1,870	\$ 2,250	\$ 2,250	\$ 2,250
8639	Fuel	\$ 7,030	\$ 6,988	\$ 6,925	\$ 9,100	\$ 9,500
Supplies & Services Total		\$ 47,842	\$ 47,421	\$ 43,514	\$ 52,719	\$ 94,817
Administrative & Other						
8307	Vehicle Usage Charge	\$ 77,878	\$ 52,416	\$ 73,015	\$ 70,495	\$ 52,936
8308	Computer Usage Charge	\$ 46,148	\$ 42,824	\$ 51,669	\$ 51,669	\$ 57,975
8309	Building Maintenance Charge	\$ 20,437	\$ 21,511	\$ 22,294	\$ 19,549	\$ 26,655
8310	Administrative Support Charge	\$ 38,631	\$ 39,388	\$ 46,604	\$ 41,917	\$ 59,055
Administrative & Other Total		\$ 182,894	\$ 156,138	\$ 193,583	\$ 183,630	\$ 196,621
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 862,826	\$ 801,333	\$ 868,786	\$ 820,649	\$ 1,104,970
Total FTEs		5.00	5.00	5.00	5.00	6.00

Fund 101 General Fund
Division 602, Traffic & Community Safety

Department: Police
Traffic & Community Safety

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	\$10,500 Fees charged by vendor Turbo Data for processing of parking citations. \$3,800 Annual maintenance contract Duncan Solutions (AutoCite). \$23,780 Remittance to San Mateo County for parking citation assessments.

Fund 101, General Fund

Department:

Police

Division 604, Police Support Services

Division:

Police Support Services

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 683,752	\$ 661,111	\$ 717,623	\$ 696,791	\$ 540,389
8103	Temporary Part time	\$ 5,533	\$ 5,524	\$ 15,460	\$ 9,537	\$ 15,460
8111	Overtime-Scheduled	\$ 35,048	\$ 49,958	\$ 36,513	\$ 35,949	\$ 35,779
8113	Holiday Pay	\$ 1,569	\$ 6,172	\$ 1,665	\$ 3,655	\$ 3,655
8114	Acting Pay	\$ 3,171	\$ 1,917	\$ -	\$ -	\$ -
8119	Separation Pay	\$ -	\$ 24,928	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 116,441	\$ 115,236	\$ 134,287	\$ 128,465	\$ 76,935
8221	FICA Social Security	\$ 91	\$ 304	\$ 959	\$ 329	\$ 959
8231	Health Insurance	\$ 1,307	\$ 1,256	\$ 1,152	\$ 1,312	\$ 1,152
8232	Medicare Social Security	\$ 8,847	\$ 9,503	\$ 10,734	\$ 9,244	\$ 10,525
8233	Life & Disability Insurance	\$ 5,006	\$ 4,451	\$ 4,658	\$ 4,523	\$ 3,145
8241	Dental Insurance	\$ 13,920	\$ 12,524	\$ 15,040	\$ 13,939	\$ 12,881
8242	Vision Insurance	\$ 1,930	\$ 1,739	\$ 1,824	\$ 1,786	\$ 1,596
8251	Uniform Allowance	\$ 6,200	\$ 8,050	\$ 6,500	\$ 8,900	\$ 5,600
8259	Deferred Compensation	\$ 45,728	\$ 35,822	\$ 34,645	\$ 19,471	\$ 4,593
8271	Section 125 - Health Insurance	\$ 96,216	\$ 100,132	\$ 115,099	\$ 129,045	\$ 131,086
8281	Other Post Employment Benefits	\$ 51,496	\$ 49,972	\$ 55,169	\$ 51,151	\$ 42,544
8285	Worker's Compensation	\$ 14,339	\$ 14,166	\$ 16,167	\$ 14,734	\$ 3,891
Personnel Total		\$ 1,090,592	\$ 1,102,765	\$ 1,167,494	\$ 1,128,831	\$ 890,189
Supplies & Services						
8351	Other Professional/Technical	\$ 26,247	\$ 21,512	\$ 21,000	\$ 23,275	\$ 23,278
8430	Repair & Maintenance Service	\$ 38,410	\$ 37,916	\$ 35,000	\$ 35,000	\$ 35,000
8442	Equipment Rentals	\$ 9,192	\$ -	\$ -	\$ -	\$ -
8530	Communications	\$ 50,363	\$ 31,063	\$ 35,000	\$ 35,000	\$ 35,000
8531	Postage/Delivery Services	\$ 2,378	\$ 2,151	\$ 3,090	\$ 2,500	\$ 2,500
8550	Printing & Binding	\$ 1,710	\$ 2,074	\$ 2,000	\$ 2,000	\$ 2,000
8591	Memberships & Dues	\$ 127	\$ 225	\$ 350	\$ 225	\$ 225
8599	Miscellaneous	\$ 1,790	\$ 1,114	\$ 1,500	\$ 1,500	\$ 1,500
8612	Small Tools	\$ 1,088	\$ 3,178	\$ 2,000	\$ 3,200	\$ 3,200
8680	Books/Manuals/Subscriptions	\$ 75	\$ -	\$ -	\$ -	\$ -
Supplies & Services Total		\$ 131,380	\$ 99,232	\$ 99,940	\$ 102,700	\$ 102,703
Administrative & Other						
8308	Computer Usage Charge	\$ 76,047	\$ 69,978	\$ 60,505	\$ 60,505	\$ 67,638
8309	Building Maintenance Charge	\$ 36,786	\$ 34,417	\$ 35,671	\$ 31,044	\$ 31,098
8310	Administrative Support Charge	\$ 75,765	\$ 65,849	\$ 63,380	\$ 60,446	\$ 57,271
Administrative & Other Total		\$ 188,598	\$ 170,244	\$ 159,556	\$ 151,995	\$ 156,007
Capital Outlay						
Capital Outlay Total		\$ -				
Total Expenditures		\$ 1,410,570	\$ 1,372,242	\$ 1,426,990	\$ 1,383,526	\$ 1,148,899
Total FTEs		9.00	8.00	8.00	8.00	7.00

Fund 101 General Fund
Division 604, Police Support Services

Department: Police
Police Support Services

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	\$20,320 SM County Information Svcs Microwave & Message Switch DOJ fingerprint fees
8430	Repair & Maintenance Service	\$26,445 Sunridge Systems "RIMS" Support Service Agreement (24h/365d service commitment) \$5,700 Identix
8530	Communications	\$18,116 TEA maintenance for Communication Ctr & Base Station \$6,500 Rapid Notify \$1,600 SM County Public Safety Pager Pass Through \$7,200 Sprint Cell Phones and MDC Aircards Radio repairs and 911 Dispatch Center Equipment
8612	Small Tools	Equipment/replacement necessary to Support Services in day to day operations of Records and Communications

Fund 101, General Fund

Department:

Parks & Recreation

Division 811, Parks & Open Space

Division:

Parks & Open Space

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 613,086	\$ 572,808	\$ 586,109	\$ 587,982	\$ 568,811
8103	Temporary Part time	\$ 12,529	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 80,047	\$ 75,281	\$ 81,862	\$ 82,123	\$ 80,982
8221	FICA Social Security	\$ 1,109	\$ -	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 766	\$ 809	\$ 785	\$ 781	\$ 776
8232	Medicare Social Security	\$ 10,132	\$ 9,529	\$ 10,490	\$ 9,719	\$ 10,640
8233	Life & Disability Insurance	\$ 7,319	\$ 6,630	\$ 6,339	\$ 6,237	\$ 6,382
8241	Dental Insurance	\$ 10,357	\$ 9,521	\$ 9,116	\$ 9,557	\$ 9,771
8242	Vision Insurance	\$ 2,240	\$ 2,032	\$ 2,008	\$ 1,950	\$ 1,996
8253	Auto Allowance	\$ 1,200	\$ 956	\$ 1,350	\$ 1,294	\$ 1,200
8259	Deferred Compensation	\$ 38,943	\$ 33,647	\$ 30,865	\$ 19,105	\$ 8,078
8271	Section 125 - Health Insurance	\$ 107,786	\$ 113,311	\$ 120,440	\$ 130,535	\$ 155,247
8281	Other Post Employment Benefits	\$ 47,120	\$ 42,915	\$ 44,955	\$ 43,576	\$ 44,481
8285	Worker's Compensation	\$ 36,064	\$ 33,805	\$ 35,479	\$ 33,453	\$ 34,883
Personnel Total		\$ 968,697	\$ 901,245	\$ 929,799	\$ 926,312	\$ 923,248
Supplies & Services						
8358	Tree Trimming Costs	\$ 51,577	\$ 44,353	\$ 52,000	\$ 40,000	\$ 52,000
8411	Water	\$ 119,327	\$ 118,206	\$ 140,000	\$ 140,000	\$ 140,000
8424	Turf/Lawn Care Services	\$ 36,248	\$ 34,450	\$ 36,500	\$ 36,500	\$ 36,500
8425	Litter Control	\$ -	\$ 13,684	\$ -	\$ -	\$ -
8430	Repair & Maintenance Service	\$ 40,398	\$ 44,500	\$ 33,500	\$ 33,500	\$ 33,500
8522	Liability Insurance Charges	\$ 13,071	\$ 3,335	\$ 6,222	\$ 6,222	\$ 103,361
8532	Telephone	\$ 7,920	\$ 6,415	\$ 8,300	\$ 6,500	\$ 6,500
8580	Travel & Training	\$ 1,363	\$ 1,779	\$ 3,600	\$ 3,600	\$ 5,100
8591	Memberships & Dues	\$ 1,090	\$ 483	\$ 1,000	\$ 1,000	\$ 1,000
8599	Miscellaneous	\$ 3,233	\$ 4,536	\$ 4,700	\$ 4,700	\$ 4,700
8610	General Supplies	\$ 34,557	\$ 32,072	\$ 31,000	\$ 31,000	\$ 31,000
8612	Small Tools	\$ 2,447	\$ 2,718	\$ 3,100	\$ 3,100	\$ 3,100
8613	Safety Equipment	\$ 2,425	\$ 2,317	\$ 2,500	\$ 2,500	\$ 2,500
8632	Natural Gas & Electricity	\$ 17,808	\$ 19,186	\$ 18,000	\$ 20,000	\$ 20,000
8639	Fuel	\$ 13,615	\$ 14,736	\$ 15,000	\$ 15,000	\$ 16,500
8641	Repair & Maintenance Supplies	\$ 5,392	\$ 5,039	\$ 7,000	\$ 5,000	\$ 7,000
8651	Plant Material	\$ 2,102	\$ 1,088	\$ 3,500	\$ 3,500	\$ 3,500
8652	Irrigation Supplies	\$ 4,598	\$ 4,792	\$ 5,000	\$ 6,000	\$ 6,000
8680	Books/Manuals/Subscriptions	\$ 68	\$ -	\$ -	\$ -	\$ -
Supplies & Services Total		\$ 357,040	\$ 353,688	\$ 370,922	\$ 358,122	\$ 472,261
Administrative & Other						
8307	Vehicle Usage Charge	\$ 126,804	\$ 79,191	\$ 70,070	\$ 67,651	\$ 47,128
8308	Computer Usage Charge	\$ 51,422	\$ 38,977	\$ 41,379	\$ 41,379	\$ 25,851
8309	Building Maintenance Charge	\$ 28,610	\$ 27,695	\$ 26,301	\$ 31,791	\$ 27,983
8310	Administrative Support Charge	\$ 87,940	\$ 90,458	\$ 101,978	\$ 100,683	\$ 114,509
Administrative & Other Total		\$ 294,776	\$ 236,320	\$ 239,727	\$ 241,504	\$ 215,471
Capital Outlay						
Capital Outlay Total		\$ -				
Total Expenditures		\$ 1,620,513	\$ 1,491,254	\$ 1,540,448	\$ 1,525,939	\$ 1,610,980
Total FTEs		8.65	8.65	7.97	7.97	7.92

Notes

Account	Account Description	Proposed FY2013
8358	Tree Trimming Costs	Tree maintenance of city owned trees in parks, street landscaping and R-O-W. Includes emergency tree work. Maintain Tree City USA standards-\$2/capita.
8411	Water	Water for city parks, landscaping and athletic field irrigation.
8424	Turf/Lawn Care Services	Turf maintenance contract for city athletic fields (not including the Sports Complex). Contract includes mowing and trash collection. Also, gopher control by contractor.
8430	Repair & Maintenance Service	Various repairs to city parks, athletic fields, and medians maintenance. Includes irrigation, fencing, pest control, lighting repairs and brush control.
8580	Travel & Training	Increase to allow Parks & Recreation Commissioners and additional staff to attend CPRS Conference which will be held in San Jose this year. Includes mandated training for spraying.
8591	Memberships & Dues	Maintaining mandatory State of California pesticide applicator's licensing and education.
8610	General Supplies	Parks and athletic field general supplies.
8632	Natural Gas & Electricity	Electricity for city irrigation controllers and field lighting.
8639	Fuel	Fuel for vehicles.

Fund 205, Recreation Services

Department:

Parks & Recreation

Division 820, Recreation Programs

Division:

Recreation Programs

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 190,348	\$ 195,668	\$ 205,512	\$ 205,630	\$ 198,738
8102	Permanent Part time	\$ 14,749	\$ 11,575	\$ -	\$ -	\$ -
8103	Temporary Part time	\$ 104,165	\$ 79,471	\$ 116,983	\$ 105,000	\$ 115,382
8211	PERS Retirement	\$ 30,509	\$ 27,088	\$ 29,276	\$ 30,565	\$ 28,294
8221	FICA Social Security	\$ 5,414	\$ 4,732	\$ 7,253	\$ 5,572	\$ 7,154
8231	Health Insurance	\$ 471	\$ 442	\$ 442	\$ 442	\$ 442
8232	Medicare Social Security	\$ 4,675	\$ 4,269	\$ 4,916	\$ 4,513	\$ 4,924
8233	Life & Disability Insurance	\$ 2,367	\$ 2,549	\$ 2,339	\$ 2,339	\$ 2,339
8235	State Unemployment Insurance	\$ -	\$ 132	\$ -	\$ -	\$ -
8241	Dental Insurance	\$ 2,331	\$ 2,459	\$ 2,146	\$ 1,805	\$ 1,561
8242	Vision Insurance	\$ 704	\$ 732	\$ 539	\$ 539	\$ 539
8253	Auto Allowance	\$ 150	\$ -	\$ -	\$ -	\$ -
8259	Deferred Compensation	\$ 19,247	\$ 22,730	\$ 23,676	\$ 13,163	\$ 3,168
8271	Section 125 - Health Insurance	\$ 23,720	\$ 26,229	\$ 20,647	\$ 31,882	\$ 44,897
8281	Other Post Employment Benefits	\$ 24,643	\$ 21,304	\$ 15,763	\$ 15,093	\$ 15,541
8285	Worker's Compensation	\$ 6,999	\$ 6,621	\$ 7,488	\$ 8,205	\$ 7,347
Personnel Total		\$ 430,489	\$ 406,000	\$ 436,978	\$ 424,748	\$ 430,325
Supplies & Services						
8351	Other Professional/Technical	\$ 309,385	\$ 400,753	\$ 411,060	\$ 460,000	\$ 460,000
8441	Land/Building Rentals	\$ 24,500	\$ 21,800	\$ 22,890	\$ 21,800	\$ 22,020
8442	Equipment Rentals	\$ 499	\$ -	\$ -	\$ -	\$ -
8522	Liability Insurance Charges	\$ 1,447	\$ -	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 11,231	\$ 4,545	\$ 12,000	\$ 11,000	\$ 12,000
8532	Telephone	\$ 8,833	\$ 5,241	\$ 5,500	\$ 4,700	\$ 5,500
8540	Advertising	\$ 2,153	\$ 2,601	\$ 4,000	\$ 2,600	\$ 4,000
8550	Printing & Binding	\$ 19,977	\$ 18,910	\$ 22,000	\$ 21,000	\$ 22,000
8580	Travel & Training	\$ 2,641	\$ 906	\$ 1,500	\$ 1,500	\$ 2,500
8591	Memberships & Dues	\$ 2,248	\$ 1,199	\$ 1,800	\$ 1,600	\$ 1,600
8599	Miscellaneous	\$ 344	\$ 169	\$ 300	\$ 300	\$ 300
8610	General Supplies	\$ 20,900	\$ 24,372	\$ 23,000	\$ 22,000	\$ 23,000
8639	Fuel	\$ 442	\$ 347	\$ 750	\$ 519	\$ 750
8680	Books/Manuals/Subscriptions	\$ 67	\$ -	\$ 100	\$ 100	\$ 100
Supplies & Services Total		\$ 404,665	\$ 480,843	\$ 504,900	\$ 547,119	\$ 553,770
Administrative & Other						
8307	Vehicle Usage Charge	\$ 3,936	\$ -	\$ 4,701	\$ 4,538	\$ 3,855
8308	Computer Usage Charge	\$ 11,932	\$ 16,631	\$ 11,888	\$ 11,888	\$ 7,512
8309	Building Maintenance Charge	\$ 7,663	\$ 9,765	\$ 7,595	\$ 9,180	\$ 8,131
8310	Administrative Support Charge	\$ 57,504	\$ 68,837	\$ 44,544	\$ 43,267	\$ 39,299
Administrative & Other Total		\$ 81,036	\$ 95,233	\$ 68,727	\$ 68,874	\$ 58,797
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 916,190	\$ 982,076	\$ 1,010,605	\$ 1,040,741	\$ 1,042,892
Total FTEs		2.63	3.05	2.30	2.30	2.30

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Community Based Programs - Contract Class Instructors, Adult Sports Officiating, Teen Services, BRS School District, Entertainment, Education Programs.
8441	Land/Building Rentals	Carlmont High School pool rental.
8531	Postage/Delivery Services	Three Recreation Activity Guides and departmental mailing of marketing materials.
8532	Telephone	Department telephone expense.
8540	Advertising	Marketing of programs and special events
8550	Printing & Binding	Printing for three Activity Guides and other marketing materials.
8580	Travel & Training	CPRS conference for legislative updates and training and mileage reimbursement. Increase to allow P&R Commissioners and staff to attend local conference in San Jose.
8610	General Supplies	Supplies for various camps, aquatics, sports, and office.

Fund 205, Recreation Services

Department:

Parks & Recreation

Division 822, Day Care

Division:

Day Care

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 199,925	\$ 195,886	\$ 209,890	\$ 212,863	\$ 198,979
8102	Permanent Part time	\$ 96,054	\$ 101,828	\$ 100,288	\$ 98,366	\$ 67,574
8103	Temporary Part time	\$ 67,495	\$ 72,352	\$ 72,442	\$ 81,085	\$ 93,022
8119	Separation Pay	\$ -	\$ -	\$ -	\$ 4,500	\$ -
8211	PERS Retirement	\$ 38,313	\$ 39,042	\$ 43,491	\$ 43,469	\$ 28,329
8221	FICA Social Security	\$ 4,185	\$ 4,486	\$ 4,491	\$ 5,027	\$ 5,767
8231	Health Insurance	\$ 586	\$ 586	\$ 586	\$ 618	\$ 586
8232	Medicare Social Security	\$ 5,992	\$ 6,457	\$ 7,378	\$ 6,611	\$ 5,686
8233	Life & Disability Insurance	\$ 3,572	\$ 3,864	\$ 3,918	\$ 3,771	\$ 3,455
8241	Dental Insurance	\$ 5,318	\$ 5,404	\$ 5,662	\$ 5,556	\$ 5,029
8242	Vision Insurance	\$ 1,567	\$ 1,524	\$ 1,524	\$ 1,438	\$ 1,267
8259	Deferred Compensation	\$ 33,693	\$ 35,271	\$ 36,700	\$ 20,059	\$ 3,465
8271	Section 125 - Health Insurance	\$ 52,276	\$ 58,719	\$ 61,276	\$ 75,463	\$ 89,105
8281	Other Post Employment Benefits	\$ 26,836	\$ 27,464	\$ 23,791	\$ 23,126	\$ 20,844
8285	Worker's Compensation	\$ 10,882	\$ 11,166	\$ 11,986	\$ 11,692	\$ 11,263
Personnel Total		\$ 546,691	\$ 564,048	\$ 583,423	\$ 593,644	\$ 534,372
Supplies & Services						
8351	Other Professional/Technical	\$ 7,254	\$ 7,396	\$ 6,000	\$ 7,500	\$ 6,000
8441	Land/Building Rentals	\$ 21,420	\$ -	\$ -	\$ -	\$ -
8532	Telephone	\$ 1,763	\$ 1,285	\$ 2,000	\$ 1,100	\$ 2,000
8540	Advertising	\$ 1,403	\$ 787	\$ 1,986	\$ 1,000	\$ 1,500
8580	Travel & Training	\$ 1,014	\$ 489	\$ 1,000	\$ 885	\$ 1,000
8591	Memberships & Dues	\$ 550	\$ 550	\$ 550	\$ 550	\$ 550
8599	Miscellaneous	\$ 263	\$ 269	\$ 400	\$ 270	\$ 400
8610	General Supplies	\$ 8,238	\$ 8,305	\$ 8,125	\$ 8,125	\$ 8,125
8612	Small Tools	\$ 413	\$ 514	\$ 545	\$ 545	\$ 545
8680	Books/Manuals/Subscriptions	\$ 155	\$ -	\$ 160	\$ -	\$ -
Supplies & Services Total		\$ 42,473	\$ 19,594	\$ 20,766	\$ 19,975	\$ 20,120
Administrative & Other						
8308	Computer Usage Charge	\$ 4,773	\$ 5,725	\$ 5,427	\$ 5,427	\$ 3,430
8309	Building Maintenance Charge	\$ 16,663	\$ 16,969	\$ 17,501	\$ 21,154	\$ 16,086
8310	Administrative Support Charge	\$ 54,730	\$ 62,213	\$ 39,912	\$ 38,241	\$ 36,338
Administrative & Other Total		\$ 76,165	\$ 84,907	\$ 62,839	\$ 64,822	\$ 55,854
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 665,329	\$ 668,549	\$ 667,028	\$ 678,441	\$ 610,346
Total FTEs		5.30	5.30	5.30	5.30	4.55

Fund 205 Recreation Services
Division 822, Day Care

Department: Parks & Recreation
Day Care

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Personnel Agency for substitute teachers; Entertainment.
8580	Travel & Training	Various training required for State licensing and program development.
8610	General Supplies	Miscellaneous supplies for the program.

Fund 205, Recreation Services

Department:

Parks & Recreation

Division 823, Senior Services

Division:

Senior Services

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 18,573	\$ 18,543	\$ 9,998	\$ 10,313	\$ 3,108
8102	Permanent Part time	\$ 48,944	\$ 53,499	\$ 117,475	\$ 84,911	\$ 118,387
8103	Temporary Part time	\$ 88,167	\$ 79,249	\$ 20,475	\$ 49,395	\$ 27,034
8211	PERS Retirement	\$ 11,247	\$ 14,243	\$ 17,941	\$ 16,302	\$ 442
8221	FICA Social Security	\$ 3,195	\$ 3,826	\$ 1,269	\$ 1,868	\$ 1,676
8231	Health Insurance	\$ 48	\$ 48	\$ 29	\$ 93	\$ 211
8232	Medicare Social Security	\$ 1,209	\$ 1,398	\$ 1,302	\$ 1,117	\$ 571
8233	Life & Disability Insurance	\$ 388	\$ 887	\$ 1,700	\$ 1,143	\$ 1,509
8241	Dental Insurance	\$ 1,554	\$ 1,787	\$ 2,453	\$ 2,070	\$ 2,424
8242	Vision Insurance	\$ 255	\$ 272	\$ 493	\$ 341	\$ 482
8259	Deferred Compensation	\$ 11,946	\$ 9,286	\$ 4,236	\$ 8,973	\$ 2,482
8271	Section 125 - Health Insurance	\$ 2,011	\$ 6,656	\$ 30,016	\$ 14,925	\$ 33,300
8281	Other Post Employment Benefits	\$ 10,241	\$ 11,537	\$ 9,777	\$ 9,115	\$ 9,501
8285	Worker's Compensation	\$ 4,785	\$ 4,604	\$ 4,445	\$ 4,236	\$ 4,352
Personnel Total		\$ 202,563	\$ 205,835	\$ 221,611	\$ 204,802	\$ 205,478
Supplies & Services						
8351	Other Professional/Technical	\$ 9,252	\$ 18,132	\$ 16,000	\$ 23,000	\$ 25,000
8532	Telephone	\$ 464	\$ 231	\$ 500	\$ 246	\$ 350
8540	Advertising	\$ 554	\$ 824	\$ 500	\$ 500	\$ 500
8580	Travel & Training	\$ 203	\$ 13	\$ -	\$ -	\$ 500
8610	General Supplies	\$ 8,875	\$ 9,588	\$ 8,000	\$ 9,104	\$ 9,000
8612	Small Tools	\$ 126	\$ -	\$ 500	\$ -	\$ -
8639	Fuel	\$ 1,358	\$ 720	\$ 1,500	\$ 800	\$ 1,000
8660	Senior Meals Program	\$ 29,632	\$ 27,371	\$ 34,000	\$ 39,000	\$ 40,000
Supplies & Services Total		\$ 50,464	\$ 56,879	\$ 61,000	\$ 72,650	\$ 76,350
Administrative & Other						
8307	Vehicle Usage Charge	\$ 7,348	\$ 4,958	\$ 4,387	\$ 4,236	\$ 7,709
8308	Computer Usage Charge	\$ 6,343	\$ 4,659	\$ 9,045	\$ 9,045	\$ 5,553
8309	Building Maintenance Charge	\$ 2,523	\$ 2,736	\$ 5,779	\$ 6,985	\$ 6,010
8310	Administrative Support Charge	\$ 6,003	\$ 9,644	\$ 17,505	\$ 16,781	\$ 18,215
Administrative & Other Total		\$ 22,217	\$ 21,997	\$ 36,716	\$ 37,047	\$ 37,487
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 275,244	\$ 284,711	\$ 319,326	\$ 314,499	\$ 319,315
Total FTEs		0.80	0.85	1.75	1.75	1.70

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Entertainment, Service Providers, Instructors
8532	Telephone	Cell phone, Van Driver
8540	Advertising	Marketing and promotion of various senior events, classes and activities.
8639	Fuel	Senior Van
8660	Senior Meals Program	Senior Lunch Program through San Mateo County. \$4.00 donation over 60 years \$8.50 donation if under 60 years Average 35 lunches daily @ \$8.50 per lunch, \$4.25 if over 50 years paid by San Mateo County. Balance requested in donation.

Fund 206, Library Maintenance & Operation

Department:

Parks & Recreation

Division 801-Library, Library Maintenance&Operation

Division:

Library Maintenance&Operation

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 115,160	\$ 105,983	\$ 125,046	\$ 125,101	\$ 122,952
8103	Temporary Part time	-	\$ 3,298	\$ 10,660	\$ 2,629	-
8119	Separation Pay	-	\$ 1,558	-	-	-
8211	PERS Retirement	\$ 15,878	\$ 14,059	\$ 17,465	\$ 15,012	\$ 17,505
8221	FICA Social Security	-	\$ 204	\$ 661	\$ 105	-
8231	Health Insurance	\$ 196	\$ 174	\$ 173	\$ 178	\$ 173
8232	Medicare Social Security	\$ 1,477	\$ 1,604	\$ 2,195	\$ 1,961	\$ 2,091
8233	Life & Disability Insurance	\$ 1,292	\$ 1,137	\$ 1,242	\$ 1,214	\$ 1,246
8241	Dental Insurance	\$ 1,834	\$ 1,596	\$ 1,912	\$ 1,651	\$ 1,970
8242	Vision Insurance	\$ 377	\$ 338	\$ 381	\$ 391	\$ 381
8253	Auto Allowance	\$ 450	\$ 319	\$ 450	\$ 431	\$ 450
8259	Deferred Compensation	\$ 7,204	\$ 8,130	\$ 8,816	\$ 6,820	\$ 1,801
8271	Section 125 - Health Insurance	\$ 17,853	\$ 17,327	\$ 20,837	\$ 23,126	\$ 30,381
8281	Other Post Employment Benefits	\$ 8,961	\$ 8,217	\$ 9,591	\$ 8,917	\$ 9,615
8285	Worker's Compensation	\$ 5,079	\$ 4,553	\$ 5,791	\$ 5,368	\$ 5,401
Personnel Total		\$ 175,761	\$ 168,497	\$ 205,220	\$ 192,903	\$ 193,965
Supplies & Services						
8351	Other Professional/Technical	\$ 7,720	\$ -	\$ 5,000	\$ -	\$ -
8411	Water	\$ 5,853	\$ 6,090	\$ 10,120	\$ 9,000	\$ 9,000
8417	Other Waste Water Treatment Fees	\$ 346	\$ 2,029	\$ 2,100	\$ 3,535	\$ 3,871
8423	Custodial Services	\$ 26,699	\$ 24,841	\$ 28,000	\$ 28,000	\$ 28,000
8430	Repair & Maintenance Service	\$ 36,503	\$ 26,863	\$ 35,000	\$ 23,000	\$ 25,000
8532	Telephone	\$ 2,638	\$ 3,453	\$ 3,500	\$ 3,500	\$ 3,500
8610	General Supplies	\$ 211	\$ 1,215	\$ 5,000	\$ 5,000	\$ 5,000
8632	Natural Gas & Electricity	\$ 70,888	\$ 64,747	\$ 60,000	\$ 72,000	\$ 72,000
8641	Repair & Maintenance Supplies	\$ 487	\$ 611	\$ 1,500	\$ 1,500	\$ 1,500
8653	Plumbing Supplies	\$ -	\$ -	\$ 100	\$ 100	\$ 100
8654	Electrical Supplies	\$ 796	\$ 2,572	\$ 3,000	\$ 3,000	\$ 3,000
8655	Custodial Supplies	\$ 5,494	\$ 6,564	\$ 6,000	\$ 6,000	\$ 7,000
Supplies & Services Total		\$ 157,635	\$ 138,985	\$ 159,320	\$ 154,635	\$ 157,971
Administrative & Other						
8309	Building Maintenance Charge	\$ 28,832	\$ 42,932	\$ -	\$ -	\$ -
8310	Administrative Support Charge	\$ 15,309	\$ 23,493	\$ 16,597	\$ 15,584	\$ 16,274
Administrative & Other Total		\$ 44,142	\$ 66,425	\$ 16,597	\$ 15,584	\$ 16,274
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 377,538	\$ 373,908	\$ 381,137	\$ 363,122	\$ 368,210
Total FTEs		1.45	1.55	1.55	1.55	1.55

Fund 206 Library Maintenance & Operatlon
Division 801-Library, Library Maintenance & Operation

Department: Parks & Recreation
Library Maintenance & Operation

Notes

Account	Account Description	Proposed FY2013
8423	Custodial Services	Contract Custodial Service.
8430	Repair & Maintenance Service	Various contract service which includes HVAC maintenance, plumbing, electrical and pest control.
8632	Natural Gas & Electricity	Gas and electric costs generated within the library facilities which includes interior and exterior perimeter lighting and also heating and cooling costs.

Fund 207, Athletic Field Maintenance

Department:

Parks & Recreation

Division 812, Athletic Field Maintenance

Division:

Athletic Field Maintenance

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8351	Other Professional/Technical	\$ 28,298	\$ 11,002	\$ 30,000	\$ 20,000	\$ 30,000
8610	General Supplies	\$ 19,501	\$ 19,553	\$ 20,000	\$ 20,000	\$ 20,000
Supplies & Services Total		\$ 47,799	\$ 30,555	\$ 50,000	\$ 40,000	\$ 50,000
Administrative & Other						
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 47,799	\$ 30,555	\$ 50,000	\$ 40,000	\$ 50,000
Total FTEs		-	-	-	-	-

Fund 207 Athletic Field Maintenance
Division 812, Athletic Field Maintenance

Department: Parks & Recreation
Athletic Field Maintenance

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Professional services contracts for athletic field maintenance (turf renovation, irrigation, etc.)
8610	General Supplies	Athletic field maintenance supplies and equipment (fertilizers, seed, temporary fencing, etc.)

Fund 208, City Tree Fund

Department:

Parks & Recreation

Division 811-City Tree, City Tree Fund

Division:

City Tree Fund

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8103	Temporary Part time	\$ 5,356	\$ 3,283	\$ 10,660	\$ 2,625	\$ -
8221	FICA Social Security	\$ -	\$ 204	\$ 661	\$ 163	\$ -
8232	Medicare Social Security	\$ -	\$ 48	\$ 155	\$ 38	\$ -
8281	Other Post Employment Benefits	\$ -	\$ 252	\$ -	\$ -	\$ -
8285	Worker's Compensation	\$ 60	\$ 104	\$ 338	\$ 83	\$ -
Personnel Total		\$ 5,416	\$ 3,889	\$ 11,813	\$ 2,909	\$ -
Supplies & Services						
8610	General Supplies	\$ 10,449	\$ 9,583	\$ 10,000	\$ 6,000	\$ 10,000
Supplies & Services Total		\$ 10,449	\$ 9,583	\$ 10,000	\$ 6,000	\$ 10,000
Administrative & Other						
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay						
9030	Improvements Other Than Building	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 15,000	\$ -	\$ -
Total Expenditures		\$ 15,865	\$ 13,472	\$ 36,813	\$ 8,909	\$ 10,000
Total FTEs		-	-	-	-	-

Fund 208 City Tree Fund
Division 811-City Tree, City Tree Fund

Department: Parks & Recreation
City Tree Fund

Notes

Account	Account Description	Proposed FY2013
8610	General Supplies	Planting trees in public right-of-ways.

Fund 210, Development Services

Department:

Community Development

Division 904, Permit Center

Division:

Permit Center

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 315,956	\$ 306,901	\$ 331,509	\$ 330,918	\$ 353,921
8211	PERS Retirement	\$ 41,229	\$ 40,258	\$ 46,302	\$ 46,219	\$ 50,388
8231	Health Insurance	\$ 636	\$ 688	\$ 689	\$ 699	\$ 720
8232	Medicare Social Security	\$ 4,930	\$ 4,881	\$ 5,800	\$ 5,247	\$ 6,395
8233	Life & Disability Insurance	\$ 3,511	\$ 3,362	\$ 3,380	\$ 3,488	\$ 3,672
8241	Dental Insurance	\$ 3,251	\$ 3,141	\$ 3,302	\$ 3,465	\$ 3,796
8242	Vision Insurance	\$ 959	\$ 881	\$ 883	\$ 891	\$ 907
8253	Auto Allowance	\$ 60	\$ 43	\$ 60	\$ 138	\$ 300
8259	Deferred Compensation	\$ 23,266	\$ 22,749	\$ 22,962	\$ 11,242	\$ 4,737
8271	Section 125 - Health Insurance	\$ 39,680	\$ 43,039	\$ 45,509	\$ 59,513	\$ 73,201
8281	Other Post Employment Benefits	\$ 23,743	\$ 23,008	\$ 25,427	\$ 25,141	\$ 27,677
8285	Worker's Compensation	\$ 7,672	\$ 7,377	\$ 8,193	\$ 7,838	\$ 8,418
Personnel Total		\$ 464,892	\$ 456,329	\$ 494,014	\$ 494,798	\$ 534,131
Supplies & Services						
8351	Other Professional/Technical	\$ 8,500	\$ 3,980	\$ 5,000	\$ 1,000	\$ 5,000
8359	Computer Software Licenses	\$ 22,675	\$ 23,675	\$ 25,575	\$ 24,675	\$ 29,325
8522	Liability Insurance Charges	\$ 6,903	\$ -	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 734	\$ 772	\$ 1,000	\$ 1,156	\$ 1,200
8532	Telephone	\$ 6,968	\$ 6,721	\$ 7,500	\$ 6,000	\$ 6,000
8535	Fire Prevention Consulting	\$ -	\$ -	\$ -	\$ 19,625	\$ 28,980
8540	Advertising	\$ -	\$ 518	\$ 1,000	\$ 500	\$ 1,000
8550	Printing & Binding	\$ 4,420	\$ 2,672	\$ 4,150	\$ 4,033	\$ 4,500
8580	Travel & Training	\$ 963	\$ 1,170	\$ 2,150	\$ 2,150	\$ 4,000
8591	Memberships & Dues	\$ 517	\$ 632	\$ 600	\$ 600	\$ 600
8599	Miscellaneous	\$ 382	\$ 739	\$ 500	\$ 500	\$ 500
8610	General Supplies	\$ 635	\$ 372	\$ 1,000	\$ 1,000	\$ 1,000
8612	Small Tools	\$ -	\$ 123	\$ 200	\$ 200	\$ 200
8639	Fuel	\$ 2,265	\$ 1,154	\$ 2,000	\$ 2,965	\$ 3,000
8641	Repair & Maintenance Supplies	\$ 295	\$ 127	\$ 250	\$ 250	\$ 250
8680	Books/Manuals/Subscriptions	\$ 222	\$ 1,999	\$ 1,500	\$ 200	\$ 500
Supplies & Services Total		\$ 55,480	\$ 44,654	\$ 52,425	\$ 64,854	\$ 86,055
Administrative & Other						
8307	Vehicle Usage Charge	\$ 30,861	\$ 16,292	\$ 14,415	\$ 14,760	\$ 8,095
8308	Computer Usage Charge	\$ 33,053	\$ 19,643	\$ 68,511	\$ 68,511	\$ 66,550
8309	Building Maintenance Charge	\$ 40,679	\$ 38,067	\$ 33,227	\$ 47,846	\$ 47,956
8310	Administrative Support Charge	\$ 116,145	\$ 108,924	\$ 58,388	\$ 49,289	\$ 41,107
Administrative & Other Total		\$ 220,738	\$ 182,925	\$ 174,541	\$ 180,407	\$ 163,708
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 741,110	\$ 683,908	\$ 720,981	\$ 740,059	\$ 783,893
Total FTEs		5.32	4.59	3.59	3.59	3.75

Notes

Account	Account Description	Proposed FY2013																
8351	Other Professional/Technical	This expense will be used to cover outside plan checking and accessibility consultation.																
8359	Computer Software Licenses	<table border="0"> <tr> <td>CRW</td> <td>\$13,750</td> </tr> <tr> <td>Tele-Works</td> <td>11,925</td> </tr> <tr> <td>CRW-API</td> <td>500</td> </tr> <tr> <td>Garmin</td> <td>400</td> </tr> <tr> <td>Contingency</td> <td>500</td> </tr> <tr> <td>Total</td> <td>\$27,075</td> </tr> </table>	CRW	\$13,750	Tele-Works	11,925	CRW-API	500	Garmin	400	Contingency	500	Total	\$27,075				
CRW	\$13,750																	
Tele-Works	11,925																	
CRW-API	500																	
Garmin	400																	
Contingency	500																	
Total	\$27,075																	
8532	Telephone	This item is for cellular and LAN line phone expenses.																
8550	Printing & Binding	This expense is used for the cost of copying plans into microfiche.																
8580	Travel & Training	<p>CASp Certification for Building Inspector (required 7/2014)</p> <table border="0"> <tr> <td>Application fee</td> <td>\$500</td> </tr> <tr> <td>Examination fee</td> <td>800</td> </tr> <tr> <td>Certification fee</td> <td>300</td> </tr> <tr> <td>Sub total</td> <td>\$1,600</td> </tr> <tr> <td>Continuing education</td> <td>\$540</td> </tr> <tr> <td>CALBO ABM</td> <td>\$1,500</td> </tr> </table>	Application fee	\$500	Examination fee	800	Certification fee	300	Sub total	\$1,600	Continuing education	\$540	CALBO ABM	\$1,500				
Application fee	\$500																	
Examination fee	800																	
Certification fee	300																	
Sub total	\$1,600																	
Continuing education	\$540																	
CALBO ABM	\$1,500																	
8591	Memberships & Dues	<table border="0"> <tr> <td>1. International Code Council</td> <td>\$100</td> </tr> <tr> <td>2. Peninsula Chapter</td> <td>45</td> </tr> <tr> <td>3. CALBO</td> <td>215</td> </tr> <tr> <td>4. CALBIG</td> <td>25</td> </tr> <tr> <td>5. IAEI</td> <td>102</td> </tr> <tr> <td>6. CACEA</td> <td>562</td> </tr> <tr> <td>Contingency</td> <td>48</td> </tr> <tr> <td>Total</td> <td>\$600</td> </tr> </table>	1. International Code Council	\$100	2. Peninsula Chapter	45	3. CALBO	215	4. CALBIG	25	5. IAEI	102	6. CACEA	562	Contingency	48	Total	\$600
1. International Code Council	\$100																	
2. Peninsula Chapter	45																	
3. CALBO	215																	
4. CALBIG	25																	
5. IAEI	102																	
6. CACEA	562																	
Contingency	48																	
Total	\$600																	

Fund 210, Development Services

Department:

Community Development

Division 905, Development Review

Division:

Development Review

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 130,518	\$ 183,789	\$ 212,460	\$ 259,272	\$ 369,920
8103	Temporary Part time	\$ 4,103	\$ 2,254	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 230	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 17,067	\$ 24,344	\$ 29,674	\$ 36,213	\$ 52,666
8221	FICA Social Security	\$ 254	\$ 140	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 224	\$ 361	\$ 386	\$ 526	\$ 624
8232	Medicare Social Security	\$ 2,064	\$ 2,830	\$ 3,647	\$ 3,889	\$ 6,438
8233	Life & Disability Insurance	\$ 1,158	\$ 1,696	\$ 1,774	\$ 2,361	\$ 2,839
8241	Dental Insurance	\$ 1,413	\$ 2,379	\$ 2,722	\$ 3,466	\$ 4,481
8242	Vision Insurance	\$ 315	\$ 434	\$ 463	\$ 630	\$ 747
8253	Auto Allowance	\$ 750	\$ 914	\$ 1,290	\$ 1,706	\$ 2,700
8259	Deferred Compensation	\$ 5,868	\$ 6,575	\$ 6,696	\$ 5,287	\$ 5,043
8271	Section 125 - Health Insurance	\$ 18,088	\$ 28,573	\$ 32,331	\$ 44,916	\$ 63,441
8281	Other Post Employment Benefits	\$ 10,197	\$ 14,119	\$ 16,296	\$ 19,806	\$ 28,928
8285	Worker's Compensation	\$ 3,416	\$ 4,824	\$ 5,677	\$ 7,033	\$ 10,343
Personnel Total		\$ 195,664	\$ 273,230	\$ 313,416	\$ 385,105	\$ 548,170
Supplies & Services						
8341	Other Professional/Planning	\$ 2,200	\$ 2,901	\$ 4,000	\$ 3,025	\$ 4,000
8351	Other Professional/Technical	\$ -	\$ 300	\$ -	\$ -	\$ 25,000
8352	Other Prof/Technical-Applicant	\$ 23,367	\$ 59,934	\$ 50,000	\$ 65,992	\$ 65,000
8357	Planning Comm Meeting Pay	\$ 2,450	\$ 2,075	\$ 3,000	\$ 3,000	\$ 4,200
8366	CEQA Applicants	\$ 7,091	\$ 10,875	\$ 7,500	\$ 24,634	\$ 25,000
8430	Repair & Maintenance Service	\$ 228	\$ 31	\$ 500	\$ 500	\$ 500
8522	Liability Insurance Charges	\$ 1,275	\$ -	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 1,429	\$ 556	\$ 2,000	\$ 300	\$ 2,000
8532	Telephone	\$ 981	\$ 1,357	\$ 1,500	\$ 1,748	\$ 2,000
8540	Advertising	\$ 2,390	\$ 2,939	\$ 2,000	\$ 2,472	\$ 2,500
8550	Printing & Binding	\$ 82	\$ 158	\$ 1,100	\$ 2,374	\$ 2,500
8580	Travel & Training	\$ 233	\$ -	\$ -	\$ 149	\$ -
8591	Memberships & Dues	\$ -	\$ -	\$ 500	\$ 500	\$ 500
8599	Miscellaneous	\$ 94	\$ 364	\$ 500	\$ 500	\$ 500
8610	General Supplies	\$ 1,095	\$ 626	\$ 1,500	\$ 500	\$ 1,500
8612	Small Tools	\$ -	\$ 20	\$ -	\$ -	\$ -
8680	Books/Manuals/Subscriptions	\$ -	\$ -	\$ 250	\$ 250	\$ 250
8950	High Speed Rail/Caltrain Modernizatio	\$ 836	\$ 115	\$ 1,000	\$ 500	\$ 500
Supplies & Services Total		\$ 43,751	\$ 82,251	\$ 75,350	\$ 106,444	\$ 135,950
Administrative & Other						
8307	Vehicle Usage Charge	\$ 4,304	\$ 1,771	\$ 1,567	\$ 1,513	\$ 899
8308	Computer Usage Charge	\$ 10,624	\$ 8,602	\$ 36,153	\$ 36,153	\$ 38,096
8309	Building Maintenance Charge	\$ 11,058	\$ 16,670	\$ 18,604	\$ 26,789	\$ 41,562
8310	Administrative Support Charge	\$ 49,375	\$ 79,143	\$ 73,646	\$ 78,457	\$ 99,025
Administrative & Other Total		\$ 75,361	\$ 106,186	\$ 129,969	\$ 142,911	\$ 179,582
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 314,776	\$ 461,667	\$ 518,735	\$ 634,460	\$ 863,703
Total FTEs		1.35	2.01	2.01	2.01	3.25

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	This line item is for 3rd party consultants to assist with priority calendar project assistance.
8352	Other Prof/Technical-Applicant	This line item is for 3rd party outside consultant review (Geotech/Arborists).
8366	CEQA Applicants	This line item is used for outside consultants and environmental review.

Fund 210, Development Services

Department:

Public Works

Division 780, PW Engineering

Division:

PW Engineering

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 143,255	\$ 105,268	\$ 165,444	\$ 124,723	\$ 138,699
8103	Temporary Part time	\$ 6,406	\$ 16,905	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 244	\$ 258	\$ -	\$ 136	\$ -
8114	Acting Pay	\$ 212	\$ 1,487	\$ -	\$ 72	\$ -
8119	Separation Pay	\$ 491	\$ 199	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 18,692	\$ 13,973	\$ 23,108	\$ 17,858	\$ 19,747
8221	FICA Social Security	\$ 397	\$ 1,048	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 174	\$ 130	\$ 134	\$ 199	\$ 221
8232	Medicare Social Security	\$ 2,410	\$ 1,963	\$ 2,927	\$ 1,998	\$ 2,454
8233	Life & Disability Insurance	\$ 1,453	\$ 1,090	\$ 1,678	\$ 1,216	\$ 1,330
8241	Dental Insurance	\$ 1,285	\$ 944	\$ 1,326	\$ 1,392	\$ 1,624
8242	Vision Insurance	\$ 415	\$ 259	\$ 466	\$ 296	\$ 314
8253	Auto Allowance	\$ 450	\$ 175	\$ 300	\$ 355	\$ 180
8259	Deferred Compensation	\$ 7,608	\$ 4,475	\$ 5,479	\$ 1,944	\$ 1,714
8271	Section 125 - Health Insurance	\$ 21,164	\$ 16,016	\$ 30,920	\$ 22,243	\$ 25,405
8281	Other Post Employment Benefits	\$ 10,192	\$ 9,302	\$ 12,690	\$ 11,128	\$ 10,846
8285	Worker's Compensation	\$ 4,582	\$ 3,904	\$ 5,169	\$ 4,646	\$ 4,838
Personnel Total		\$ 219,430	\$ 177,397	\$ 249,641	\$ 188,205	\$ 207,373
Supplies & Services						
8351	Other Professional/Technical	\$ 55,065	\$ 19,924	\$ 50,000	\$ 55,000	\$ 60,000
8639	Fuel	\$ 164	\$ 587	\$ 400	\$ 1,000	\$ 1,200
Supplies & Services Total		\$ 55,229	\$ 20,511	\$ 50,400	\$ 56,000	\$ 61,200
Administrative & Other						
8307	Vehicle Usage Charge	\$ -	\$ -	\$ 2,131	\$ 2,057	\$ 2,056
8308	Computer Usage Charge	\$ 6,253	\$ 3,736	\$ 6,443	\$ 6,443	\$ 5,517
8309	Building Maintenance Charge	\$ 11,451	\$ 7,886	\$ 12,106	\$ 14,541	\$ 8,785
8310	Administrative Support Charge	\$ 33,694	\$ 27,969	\$ 14,503	\$ 14,068	\$ 11,508
Administrative & Other Total		\$ 51,399	\$ 39,592	\$ 35,182	\$ 37,108	\$ 27,866
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 326,058	\$ 237,500	\$ 335,222	\$ 281,313	\$ 296,438
Total FTEs		1.95	1.95	1.95	1.95	1.30

Fund 210 Development Services
Division 780, PW Engineering

Department: Public Works
PW Engineering

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Preparation of environmental and required technical studies.

Fund 212, General Plan Maintenance Fee

Department:

Community Development

Division 906, General Plan Maintenance

Division:

General Plan Maintenance

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8351	Other Professional/Technical	\$ 56,912	\$ 36,567	\$ 35,000	\$ 97,000	\$ 50,000
Supplies & Services Total		\$ 56,912	\$ 36,567	\$ 35,000	\$ 97,000	\$ 50,000
Administrative & Other						
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 56,912	\$ 36,567	\$ 35,000	\$ 97,000	\$ 50,000
Total FTEs		-	-	-	-	-

Fund 212 General Plan Maintenance Fee
Division 906, General Plan Maintenance

Department: Community Development
General Plan Maintenance

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	3rd party consultant for the General Plan Update.

Fund 223, Belmont Fire Protection District

Department:

Fire Department

Division 115, Suppression & Rescue

Division:

Suppression & Rescue

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ -	\$ -	\$ -	\$ 1,808,687	\$ 2,093,683
8103	Temporary Part time	\$ -	\$ -	\$ -	\$ 17,005	\$ -
8106	Fire Department Personnel	\$ -	\$ -	\$ 5,877,753	\$ -	\$ -
8111	Overtime-Scheduled	\$ -	\$ -	\$ -	\$ 237,780	\$ 208,472
8112	Standby Pay/Unscheduled OT	\$ -	\$ -	\$ -	\$ 237,280	\$ 175,000
8119	Separation Pay	\$ -	\$ -	\$ -	\$ 661	\$ -
8211	PERS Retirement	\$ -	\$ -	\$ -	\$ 370,421	\$ 422,631
8221	FICA Social Security	\$ -	\$ -	\$ -	\$ 6,384	\$ -
8231	Health Insurance	\$ -	\$ -	\$ -	\$ 1,670	\$ 3,456
8232	Medicare Social Security	\$ -	\$ -	\$ -	\$ 35,329	\$ 43,568
8233	Life & Disability Insurance	\$ -	\$ -	\$ -	\$ 2,767	\$ 1,953
8241	Dental Insurance	\$ -	\$ -	\$ -	\$ 21,511	\$ 27,453
8242	Vision Insurance	\$ -	\$ -	\$ -	\$ 140	\$ -
8253	Auto Allowance	\$ -	\$ -	\$ -	\$ 3,000	\$ -
8259	Deferred Compensation	\$ -	\$ -	\$ -	\$ 24,676	\$ 900
8271	Section 125 - Health Insurance	\$ -	\$ -	\$ -	\$ 280,656	\$ 410,502
8281	Other Post Employment Benefits	\$ -	\$ -	\$ -	\$ 143,006	\$ 176,077
8285	Worker's Compensation	\$ -	\$ -	\$ -	\$ 135,643	\$ 180,266
Personnel Total		\$ -	\$ -	\$ 5,877,753	\$ 3,326,616	\$ 3,743,961
Supplies & Services						
8311	Property Tax Admin Fee	\$ 49,206	\$ 51,259	\$ 55,202	\$ 47,086	\$ 48,028
8322	Legal-Additional	\$ 3,807	\$ 96,022	\$ 75,000	\$ 13,509	\$ 10,000
8351	Other Professional/Technical	\$ 1,113	\$ 9,875	\$ -	\$ 94,697	\$ 150,000
8353	Pre-Employment Services	\$ -	\$ -	\$ -	\$ 911	\$ 3,000
8356	EOC-Disaster Preparedness	\$ -	\$ -	\$ -	\$ -	\$ 9,000
8360	Physical Fitness Program	\$ -	\$ -	\$ -	\$ -	\$ 7,500
8411	Water	\$ -	\$ -	\$ -	\$ 4,978	\$ 10,900
8430	Repair & Maintenance Service	\$ -	\$ -	\$ -	\$ 75,000	\$ 34,000
8439	Vehicle Maintenance Service	\$ -	\$ -	\$ -	\$ 35,000	\$ 125,000
8501	Belmont - San Carlos Fire Dept Fees	\$ 5,561,096	\$ 5,523,852	\$ 2,215,565	\$ 2,215,565	\$ -
8522	Liability Insurance Charges	\$ -	\$ -	\$ -	\$ -	\$ 38,060
8530	Communications	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
8531	Postage/Delivery Services	\$ -	\$ -	\$ -	\$ 255	\$ -
8532	Telephone	\$ -	\$ -	\$ -	\$ 34,263	\$ 46,636
8550	Printing & Binding	\$ -	\$ 28	\$ -	\$ 4,500	\$ 2,500
8580	Travel & Training	\$ -	\$ -	\$ -	\$ 16,000	\$ 15,000
8591	Memberships & Dues	\$ -	\$ -	\$ -	\$ 2,219	\$ -
8599	Miscellaneous	\$ -	\$ 35	\$ -	\$ 13,000	\$ 13,000
8610	General Supplies	\$ -	\$ -	\$ -	\$ 48,000	\$ 30,000
8612	Small Tools	\$ -	\$ -	\$ -	\$ 4,700	\$ 15,000
8613	Safety Equipment	\$ -	\$ -	\$ -	\$ 34,000	\$ 25,000
8614	Turnouts/Wildland Safety	\$ -	\$ -	\$ -	\$ -	\$ 20,000
8615	Clean/Maint Turnouts	\$ -	\$ -	\$ -	\$ -	\$ 5,000
8632	Natural Gas & Electricity	\$ -	\$ -	\$ -	\$ 15,500	\$ 18,500
8639	Fuel	\$ -	\$ -	\$ -	\$ 19,424	\$ 28,221
Supplies & Services Total		\$ 5,615,222	\$ 5,681,071	\$ 2,345,767	\$ 2,718,607	\$ 694,344
Administrative & Other						
8307	Vehicle Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 17,988
8308	Computer Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 101,879
8309	Building Maintenance Charge	\$ 10,766	\$ 10,514	\$ 10,903	\$ 164,060	\$ 157,840
8310	Administrative Support Charge	\$ 89,090	\$ 138,435	\$ 141,304	\$ 236,686	\$ 610,443
9301	Principal-BFPD Vehicles	\$ -	\$ -	\$ 114,588	\$ 137,547	\$ 93,699
9351	Interest-BFPD Vehicles	\$ -	\$ -	\$ 33,322	\$ 34,673	\$ 37,102
Administrative & Other Total		\$ 99,856	\$ 148,948	\$ 300,117	\$ 572,966	\$ 1,018,951
Capital Outlay						
9040	Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ 30,000
9041	Vehicles	\$ -	\$ 1,184,438	\$ -	\$ 125,306	\$ -
Capital Outlay Total		\$ -	\$ 1,184,438	\$ -	\$ 125,306	\$ 30,000
Total Expenditures		\$ 5,715,078	\$ 7,014,457	\$ 8,523,637	\$ 6,743,494	\$ 5,487,255
Total FTEs		-	-	-	-	21.00

Notes

Account	Account Description	Proposed FY2013
8322	Legal-Additional	\$10,000 Labor Relations Consulting
8351	Other Professional/Technical	\$81,000 participation in the Central County Training program, \$5,000 Contract Fire Investigation Services, \$40,000 specialized IT services, and \$23,496 for participating in Countywide Emergency Services and State Mandated Planning Services.
8356	EOC-Disaster Preparedness	Includes supplies and equipment for EOC.
8439	Vehicle Maintenance Service	Repairs and maintenance of fire engines and ladders, including pump and ladder testing. Also includes offsite storage fee for vehicles. The light fleet is excluded from this account and is reflected in account 8307.
8530	Communications	Includes dispatch services with Fire Net Six for \$9,719, pagers and repair costs to County communications. Also includes radio reprogramming.
8532	Telephone	Phone and cell phones for Administrative Office and stations. Also includes lines for EOC.
8610	General Supplies	\$10,000 Fire Station supplies and \$20,000 Uniforms.
8612	Small Tools	Includes fire hose, nozzles, and appliances for the 2 front line engines to comply with new County standards for high-rise responses.
8613	Safety Equipment	Includes miscellaneous medical supplies, rental of oxygen bottles, exam gloves, structural fire hoods and gloves, and maintenance of SCBA.
9040	Machinery & Equipment	HURST equipment for reserve truck including motor, jaws, and cutters.

Fund 223, Belmont Fire Protection District

Department:

Fire Department

Division 116, Hazardous Materials

Division:

Hazardous Materials

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ -	\$ -	\$ -	\$ 31,553	\$ 80,718
8107	Haz Mat Assignment Pay	\$ -	\$ -	\$ -	\$ 94,565	\$ 139,240
8111	Overtime-Scheduled	\$ -	\$ -	\$ -	\$ 16,099	\$ 30,000
8211	PERS Retirement	\$ -	\$ -	\$ -	\$ 25,758	\$ 42,709
8221	FICA Social Security	\$ -	\$ -	\$ -	\$ -	\$ 521
8231	Health Insurance	\$ -	\$ -	\$ -	\$ 1,008	\$ 98
8232	Medicare Social Security	\$ -	\$ -	\$ -	\$ 935	\$ 3,832
8233	Life & Disability Insurance	\$ -	\$ -	\$ -	\$ 113	\$ 197
8241	Dental Insurance	\$ -	\$ -	\$ -	\$ 366	\$ 803
8271	Section 125 - Health Insurance	\$ -	\$ -	\$ -	\$ 3,111	\$ 10,363
8281	Other Post Employment Benefits	\$ -	\$ -	\$ -	\$ 1,994	\$ 4,250
8285	Worker's Compensation	\$ -	\$ -	\$ -	\$ 10,094	\$ 18,939
Personnel Total		\$ -	\$ -	\$ -	\$ 185,597	\$ 331,669
Supplies & Services						
8360	Physical Fitness Program	\$ -	\$ -	\$ -	\$ 20,000	\$ 25,000
8522	Liability Insurance Charges	\$ -	\$ -	\$ -	\$ -	\$ 18,746
8580	Travel & Training	\$ -	\$ -	\$ -	\$ 43,116	\$ 23,820
8648	Haz Mat-Reimbursed	\$ -	\$ -	\$ -	\$ 20,000	\$ 40,000
Supplies & Services Total		\$ -	\$ -	\$ -	\$ 83,116	\$ 107,566
Administrative & Other						
8303	Public Safety Administration Charge	\$ -	\$ -	\$ -	\$ -	\$ 26,276
8308	Computer Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 3,056
8309	Building Maintenance Charge	\$ -	\$ -	\$ -	\$ -	\$ 4,735
8310	Administrative Support Charge	\$ -	\$ -	\$ -	\$ -	\$ 9,722
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ 43,789
Capital Outlay						
9040	Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ 20,000
Total Expenditures		\$ -	\$ -	\$ -	\$ 268,713	\$ 503,024
Total FTEs		-	-	-	-	0.63

**Fund 223 Belmont Fire Protection District
Division 116, Hazardous Materials**

**Department: Fire Department
Hazardous Materials**

Notes

Account	Account Description	Proposed FY2013
8580	Travel & Training	Travel and training reimbursable by San Mateo County per agreement.
9040	Machinery & Equipment	Monitors and equipment including Level A Suits and SCBA.

Fund 223, Belmont Fire Protection District

Department:

Fire Department

Division 117, Fire Administration

Division:

Fire Administration

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ 424,544
8103	Temporary Part time	\$ -	\$ -	\$ -	\$ -	\$ 27,811
8111	Overtime-Scheduled	\$ -	\$ -	\$ -	\$ -	\$ 46,923
8211	PERS Retirement	\$ -	\$ -	\$ -	\$ -	\$ 73,264
8221	FICA Social Security	\$ -	\$ -	\$ -	\$ -	\$ 5,543
8231	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 478
8232	Medicare Social Security	\$ -	\$ -	\$ -	\$ -	\$ 8,266
8233	Life & Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 981
8241	Dental Insurance	\$ -	\$ -	\$ -	\$ -	\$ 3,150
8271	Section 125 - Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 51,594
8281	Other Post Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ 20,750
8285	Worker's Compensation	\$ -	\$ -	\$ -	\$ -	\$ 38,948
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ 702,253
Supplies & Services						
8351	Other Professional/Technical	\$ -	\$ -	\$ -	\$ -	\$ 3,500
8353	Pre-Employment Services	\$ -	\$ -	\$ -	\$ -	\$ 2,500
8530	Communications	\$ -	\$ -	\$ -	\$ -	\$ 100
8531	Postage/Delivery Services	\$ -	\$ -	\$ -	\$ -	\$ 300
8532	Telephone	\$ -	\$ -	\$ -	\$ -	\$ 5,000
8550	Printing & Binding	\$ -	\$ -	\$ -	\$ -	\$ 1,000
8580	Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 5,000
8591	Memberships & Dues	\$ -	\$ -	\$ -	\$ -	\$ 2,300
8610	General Supplies	\$ -	\$ -	\$ -	\$ -	\$ 10,000
8613	Safety Equipment	\$ -	\$ -	\$ -	\$ -	\$ 200
8614	Turnouts/Wildland Safety	\$ -	\$ -	\$ -	\$ -	\$ 2,000
8615	Clean/Maint Turnouts	\$ -	\$ -	\$ -	\$ -	\$ 500
8639	Fuel	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Supplies & Services Total		\$ -	\$ -	\$ -	\$ -	\$ 37,400
Administrative & Other						
8303	Public Safety Administration Charge	\$ -	\$ -	\$ -	\$ 98,864	\$ 130,842
8307	Vehicle Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 2,570
8308	Computer Usage Charge	\$ -	\$ -	\$ -	\$ -	\$ 16,349
8309	Building Maintenance Charge	\$ -	\$ -	\$ -	\$ -	\$ 46,080
8310	Administrative Support Charge	\$ -	\$ -	\$ -	\$ -	\$ 27,170
Administrative & Other Total		\$ -	\$ -	\$ -	\$ 98,864	\$ 222,811
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ 98,864	\$ 962,463
Total FTEs		-	-	-	-	3.37

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Network back-up.
8591	Memberships & Dues	Includes membership in California Fire Chiefs Association, San Mateo County Fire Chiefs Association, California Special District's Association, International Association of Fire Chiefs, and San Mateo County Fire Prevention.
8610	General Supplies	Admin office supplies.

Fund 223, Belmont Fire Protection District

Department:

Fire Department

Division 118, BSCFD Legacy Costs

Division:

BSCFD Legacy Costs

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8501	Belmont - San Carlos Fire Dept Fees	\$ -	\$ -	\$ -	\$ -	\$ 986,036
Supplies & Services Total		\$ -	\$ -	\$ -	\$ -	\$ 986,036
Administrative & Other						
8310	Administrative Support Charge	\$ -	\$ -	\$ -	\$ -	\$ 5,186
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ 5,186
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 991,222
Total FTEs		-	-	-	-	-

**Fund 223 Belmont Fire Protection District
Division 118, BSCFD Legacy Costs**

**Department: Fire Department
BSCFD Legacy Costs**

Notes

Account	Account Description	Proposed FY2013
8501	Belmont - San Carlos Fire Dept Fees	Includes the following legacy costs: PERS \$744,180 OPEB \$178,980 Administration to Belmont \$18,934 Audit Costs \$6,072 Legal Costs \$5,946 WC Admin \$7,398 Station 15 Repairs \$24,525

Fund 225, Police Grants and Donations

Department:

Police

Division 601-Police Grants & Donations, Police Grants & Donations

Division:

Police Grants & Donations

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8610	General Supplies	\$ -	\$ 2,265	\$ 5,000	\$ 1,500	\$ 5,000
Supplies & Services Total		\$ -	\$ 2,265	\$ 5,000	\$ 1,500	\$ 5,000
Administrative & Other						
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ 2,265	\$ 5,000	\$ 1,500	\$ 5,000
Total FTEs		-	-	-	-	-

Fund 227, Supplemental Law Enforcement Services

Department:

Police

Division 601-SLESF, Supplemental Law Enforcement

Division:

Supplemental Law Enforcement

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 74,495	\$ 79,995	\$ 88,470	\$ 79,017	\$ 81,670
8111	Overtime-Scheduled	\$ 4,382	\$ 7,644	\$ 6,125	\$ 14,500	\$ 6,125
8211	PERS Retirement	\$ 22,392	\$ 24,984	\$ 31,047	\$ 27,730	\$ 29,177
8231	Health Insurance	\$ 176	\$ 192	\$ 192	\$ 48	\$ -
8232	Medicare Social Security	\$ 1,242	\$ 1,475	\$ 1,631	\$ 1,592	\$ 1,563
8233	Life & Disability Insurance	\$ 427	\$ 468	\$ 491	\$ 462	\$ 459
8241	Dental Insurance	\$ 739	\$ 849	\$ 889	\$ 222	\$ -
8242	Vision Insurance	\$ 209	\$ 225	\$ 228	\$ 228	\$ 228
8251	Uniform Allowance	\$ -	\$ 900	\$ 900	\$ -	\$ 900
8259	Deferred Compensation	\$ 2,496	\$ 10,575	\$ 11,129	\$ 4,950	\$ -
8271	Section 125 - Health Insurance	\$ 8,622	\$ 6,501	\$ 6,764	\$ 12,754	\$ 17,753
8281	Other Post Employment Benefits	\$ 5,714	\$ 6,136	\$ 6,786	\$ 6,297	\$ 6,387
8285	Worker's Compensation	\$ 4,968	\$ 4,196	\$ 6,405	\$ 5,721	\$ 5,913
Personnel Total		\$ 125,863	\$ 144,138	\$ 161,057	\$ 153,522	\$ 150,174
Supplies & Services						
Supplies & Services Total		\$ -	\$ -	\$ -	\$ -	\$ -
Administrative & Other						
8308	Computer Usage Charge	\$ 16,044	\$ 15,990	\$ 7,563	\$ 7,563	\$ 9,663
8309	Building Maintenance Charge	\$ 4,087	\$ 4,303	\$ 4,459	\$ 3,910	\$ 4,443
8310	Administrative Support Charge	\$ 8,020	\$ -	\$ 7,234	\$ 6,890	\$ 7,536
Administrative & Other Total		\$ 28,151	\$ 20,293	\$ 19,256	\$ 18,363	\$ 21,642
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 154,014	\$ 164,431	\$ 180,312	\$ 171,884	\$ 171,816
Total FTEs		1.00	1.00	1.00	1.00	1.00

Fund 229, Red Light Camera

Department:

Police

Division 601-Red Light, Red Light

Division:

Red Light

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 32,008	\$ -	\$ -	\$ -	\$ -
8103	Temporary Part time	\$ -	\$ 42,956	\$ 35,395	\$ 42,867	\$ 42,867
8211	PERS Retirement	\$ 9,702	\$ -	\$ -	\$ -	\$ -
8221	FICA Social Security	\$ -	\$ 2,663	\$ 2,195	\$ 2,658	\$ 2,658
8231	Health Insurance	\$ 58	\$ -	\$ -	\$ -	\$ -
8232	Medicare Social Security	\$ 480	\$ 623	\$ 513	\$ 622	\$ 622
8233	Life & Disability Insurance	\$ 172	\$ -	\$ -	\$ -	\$ -
8241	Dental Insurance	\$ 241	\$ -	\$ -	\$ -	\$ -
8242	Vision Insurance	\$ 68	\$ -	\$ -	\$ -	\$ -
8251	Uniform Allowance	\$ 270	\$ -	\$ -	\$ -	\$ -
8271	Section 125 - Health Insurance	\$ 4,814	\$ -	\$ -	\$ -	\$ -
8281	Other Post Employment Benefits	\$ 2,394	\$ 3,295	\$ -	\$ -	\$ -
8285	Worker's Compensation	\$ 2,260	\$ 3,110	\$ 2,563	\$ 3,104	\$ 3,104
Personnel Total		\$ 52,467	\$ 52,646	\$ 40,666	\$ 49,250	\$ 49,250
Supplies & Services						
8351	Other Professional/Technical	\$ 11,740	\$ 141,389	\$ 141,600	\$ 141,600	\$ 141,600
8580	Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 1,500
8610	General Supplies	\$ 489	\$ -	\$ -	\$ -	\$ -
Supplies & Services Total		\$ 12,229	\$ 141,389	\$ 141,600	\$ 141,600	\$ 143,100
Administrative & Other						
8308	Computer Usage Charge	\$ 2,242	\$ -	\$ -	\$ -	\$ -
8309	Building Maintenance Charge	\$ 1,226	\$ -	\$ -	\$ -	\$ -
8310	Administrative Support Charge	\$ 1,530	\$ -	\$ 1,494	\$ 6,359	\$ 15,655
Administrative & Other Total		\$ 4,999	\$ -	\$ 1,494	\$ 6,359	\$ 15,655
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 69,695	\$ 194,035	\$ 183,760	\$ 197,209	\$ 208,005
Total FTEs		0.30	-	-	-	-

Fund 229 Red Light Camera
Division 601-Red Light, Red Light

Department: Police
Red Light

Notes

Account	Account Description	Proposed FY2013
8103	Temporary Part time	Part-time Police Officer to administer the red light camera system.
8351	Other Professional/Technical	Contract for red light camera system-Redflex. Also includes electricity for system operation.
8580	Travel & Training	Redflex training.

Fund 231, Street Maintenance (Gas Tax)

Department:

Public Works

Division 701-Streets, Street Project Management

Division:

Street Project Management

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 107,188	\$ 143,731	\$ 168,512	\$ 161,253	\$ 328,685
8103	Temporary Part time	\$ 16,798	\$ 2,601	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ -	\$ -	\$ -	\$ 299	\$ -
8114	Acting Pay	\$ 424	\$ 2,975	\$ -	\$ 144	\$ -
8119	Separation Pay	\$ 491	\$ 199	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 20,083	\$ 19,185	\$ 23,536	\$ 27,033	\$ 46,795
8221	FICA Social Security	\$ -	\$ 161	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 160	\$ 177	\$ 173	\$ 234	\$ 518
8232	Medicare Social Security	\$ 2,389	\$ 2,246	\$ 2,893	\$ 2,445	\$ 5,788
8233	Life & Disability Insurance	\$ 970	\$ 839	\$ 1,526	\$ 1,365	\$ 3,146
8241	Dental Insurance	\$ 1,237	\$ 824	\$ 1,036	\$ 1,655	\$ 3,303
8242	Vision Insurance	\$ 312	\$ 227	\$ 378	\$ 496	\$ 707
8253	Auto Allowance	\$ 750	\$ 350	\$ 600	\$ 710	\$ 720
8259	Deferred Compensation	\$ 7,176	\$ 3,455	\$ 6,120	\$ 4,360	\$ 4,284
8271	Section 125 - Health Insurance	\$ 12,582	\$ 14,807	\$ 24,865	\$ 16,734	\$ 58,618
8281	Other Post Employment Benefits	\$ 8,462	\$ 11,234	\$ 12,925	\$ 12,324	\$ 25,703
8285	Worker's Compensation	\$ 4,475	\$ 4,124	\$ 5,100	\$ 5,685	\$ 11,194
Personnel Total		\$ 183,496	\$ 207,136	\$ 247,663	\$ 234,737	\$ 489,462
Supplies & Services						
8351	Other Professional/Technical	\$ -	\$ -	\$ 30,000	\$ 20,000	\$ 30,000
8359	Computer Software Licenses	\$ 199	\$ 1,500	\$ 1,000	\$ 1,000	\$ 3,900
8430	Repair & Maintenance Service	\$ 295	\$ 31	\$ -	\$ -	\$ -
8442	Equipment Rentals	\$ 1,468	\$ -	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 2,417	\$ 3,073	\$ 5,000	\$ 4,300	\$ 4,300
8532	Telephone	\$ 8,935	\$ 8,322	\$ 9,000	\$ 7,500	\$ 7,500
8550	Printing & Binding	\$ 234	\$ 28	\$ -	\$ -	\$ -
8580	Travel & Training	\$ 387	\$ 1,004	\$ 1,300	\$ 2,500	\$ 3,000
8591	Memberships & Dues	\$ 760	\$ 947	\$ 1,500	\$ 1,500	\$ 1,850
8599	Miscellaneous	\$ 1,513	\$ 490	\$ 1,700	\$ 1,400	\$ 1,400
8610	General Supplies	\$ 2,651	\$ 2,473	\$ 5,000	\$ 5,000	\$ 5,000
8612	Small Tools	\$ -	\$ -	\$ 500	\$ 500	\$ 400
8639	Fuel	\$ 304	\$ 492	\$ 500	\$ 500	\$ 500
8641	Repair & Maintenance Supplies	\$ -	\$ -	\$ 250	\$ 250	\$ 250
8680	Books/Manuals/Subscriptions	\$ 146	\$ 498	\$ -	\$ 500	\$ 500
Supplies & Services Total		\$ 19,307	\$ 18,858	\$ 55,750	\$ 44,950	\$ 58,600
Administrative & Other						
8307	Vehicle Usage Charge	\$ 7,243	\$ 3,825	\$ 2,006	\$ 1,936	\$ 2,056
8308	Computer Usage Charge	\$ 12,417	\$ 14,199	\$ 18,954	\$ 18,954	\$ 12,732
8309	Building Maintenance Charge	\$ 4,016	\$ 3,753	\$ 5,555	\$ 6,711	\$ 11,300
8310	Administrative Support Charge	\$ 43,213	\$ 36,119	\$ 59,823	\$ 57,970	\$ 53,967
Administrative & Other Total		\$ 66,889	\$ 57,896	\$ 86,338	\$ 85,570	\$ 80,055
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 269,691	\$ 283,891	\$ 389,751	\$ 365,258	\$ 628,117
Total FTEs		1.20	1.20	1.85	1.85	3.00

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Traffic Engineering Consultant
8359	Computer Software Licenses	QuickNet software for Traffic Signal and Safety.
8531	Postage/Delivery Services	Parking and Traffic Safety notification mailings.
8580	Travel & Training	Federal Aid CIP training.
8591	Memberships & Dues	<ol style="list-style-type: none"> 1. Calif. Board of Professional Engineers for Assist. Civil Engineer (\$275). 2. Civil Engineering Licenses for New Director and New City Engineer (\$300). 3. Two memberships to the American Society of Civil Engineers (\$500). 4. Institute of Transportation Engineering (ITE) membership (\$130)

Fund 231, Street Maintenance (Gas Tax)

Department:

Public Works

Division 750, Street Maintenance Center

Division:

Street Maintenance Center

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 210,875	\$ 191,504	\$ 258,500	\$ 196,381	\$ 256,088
8103	Temporary Part time	\$ -	\$ 4,263	\$ 6,760	\$ 1,663	\$ -
8111	Overtime-Scheduled	\$ 2,507	\$ 1,444	\$ 2,000	\$ 1,008	\$ 1,907
8114	Acting Pay	\$ -	\$ -	\$ -	\$ 6	\$ -
8119	Separation Pay	\$ 245	\$ 908	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 27,722	\$ 25,408	\$ 36,105	\$ 27,619	\$ 36,459
8221	FICA Social Security	\$ -	\$ 264	\$ 419	\$ 103	\$ -
8231	Health Insurance	\$ 537	\$ 530	\$ 480	\$ 461	\$ 682
8232	Medicare Social Security	\$ 2,389	\$ 1,963	\$ 3,517	\$ 1,856	\$ 3,513
8233	Life & Disability Insurance	\$ 2,489	\$ 2,398	\$ 2,985	\$ 2,231	\$ 2,958
8241	Dental Insurance	\$ 2,718	\$ 3,628	\$ 3,928	\$ 3,226	\$ 3,986
8242	Vision Insurance	\$ 728	\$ 684	\$ 885	\$ 589	\$ 885
8253	Auto Allowance	\$ 75	\$ -	\$ 150	\$ 165	\$ 180
8259	Deferred Compensation	\$ 9,121	\$ 7,003	\$ 7,386	\$ 4,548	\$ 3,642
8271	Section 125 - Health Insurance	\$ 42,776	\$ 43,334	\$ 59,953	\$ 42,064	\$ 69,297
8281	Other Post Employment Benefits	\$ 15,586	\$ 14,711	\$ 19,827	\$ 17,131	\$ 20,026
8285	Worker's Compensation	\$ 15,829	\$ 15,223	\$ 20,525	\$ 14,765	\$ 20,114
Personnel Total		\$ 333,597	\$ 313,265	\$ 423,419	\$ 313,817	\$ 419,737
Supplies & Services						
8351	Other Professional/Technical	\$ -	\$ 15,139	\$ 18,850	\$ 22,571	\$ 20,000
8411	Water	\$ 639	\$ 947	\$ 1,000	\$ 2	\$ -
8430	Repair & Maintenance Service	\$ 1,266	\$ -	\$ 1,500	\$ 1,000	\$ 1,500
8442	Equipment Rentals	\$ 980	\$ 1,420	\$ 1,000	\$ 3,000	\$ 3,000
8522	Liability Insurance Charges	\$ 46,752	\$ 3,414	\$ 37,432	\$ 37,433	\$ 68,599
8530	Communications	\$ 83	\$ -	\$ -	\$ -	\$ -
8532	Telephone	\$ 1,315	\$ 1,641	\$ 1,400	\$ 600	\$ 800
8580	Travel & Training	\$ 134	\$ 260	\$ 1,000	\$ 800	\$ 1,000
8591	Memberships & Dues	\$ 266	\$ 267	\$ 300	\$ 300	\$ 300
8599	Miscellaneous	\$ 245	\$ 231	\$ 300	\$ 200	\$ 300
8610	General Supplies	\$ 3,015	\$ 5,550	\$ 5,860	\$ 5,500	\$ 5,660
8612	Small Tools	\$ 3,774	\$ 3,380	\$ 2,500	\$ 7,500	\$ 7,500
8613	Safety Equipment	\$ 2,370	\$ 1,273	\$ 3,000	\$ 2,000	\$ 2,000
8632	Natural Gas & Electricity	\$ 102,131	\$ 98,594	\$ 95,000	\$ 95,000	\$ 100,000
8639	Fuel	\$ 6,982	\$ 9,077	\$ 8,600	\$ 8,700	\$ 9,200
8642	Street Repair/Maint Supplies	\$ 75,422	\$ 71,081	\$ 104,000	\$ 90,000	\$ 94,000
Supplies & Services Total		\$ 245,375	\$ 212,272	\$ 281,542	\$ 274,606	\$ 313,859
Administrative & Other						
8307	Vehicle Usage Charge	\$ 87,503	\$ 58,366	\$ 54,464	\$ 52,584	\$ 45,838
8308	Computer Usage Charge	\$ 30,981	\$ 36,285	\$ 40,699	\$ 40,699	\$ 15,066
8309	Building Maintenance Charge	\$ 13,386	\$ 12,114	\$ 12,326	\$ 14,889	\$ 13,371
8310	Administrative Support Charge	\$ 44,361	\$ 43,512	\$ 48,133	\$ 47,818	\$ 51,896
Administrative & Other Total		\$ 176,231	\$ 150,276	\$ 155,622	\$ 155,991	\$ 125,971
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 755,203	\$ 675,813	\$ 860,583	\$ 744,414	\$ 859,567
Total FTEs		4.00	3.55	3.55	3.55	3.55

Fund 231 Street Maintenance (Gas Tax)
Division 750, Street Maintenance Center

Department: Public Works
Street Maintenance Center

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	\$13,846 for Annual C/CAG Congestion Management Program fee.
8632	Natural Gas & Electricity	Electricity for street lights. Also includes, the lighting for the Bike Bridge.
8642	Street Repair/Maint Supplies	Asphalt for permanent repairs on streets damaged from potholes and severe alligator cracking. Concrete for curb and gutter repairs. Guardrail supplies and street light supplies.

Fund 231, Street Maintenance (Gas Tax)

Department:

Public Works

Division 751, Traffic Operations

Division:

Traffic Operations

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 136,939	\$ 143,161	\$ 196,803	\$ 169,975	\$ 207,058
8111	Overtime-Scheduled	\$ -	\$ -	\$ 1,600	\$ -	\$ 820
8114	Acting Pay	\$ -	\$ 110	\$ -	\$ 6	\$ -
8119	Separation Pay	\$ 929	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 17,868	\$ 18,788	\$ 27,488	\$ 23,741	\$ 29,479
8231	Health Insurance	\$ 344	\$ 384	\$ 384	\$ 389	\$ 403
8232	Medicare Social Security	\$ 2,143	\$ 2,314	\$ 3,580	\$ 2,781	\$ 3,870
8233	Life & Disability Insurance	\$ 1,638	\$ 1,733	\$ 2,287	\$ 1,946	\$ 2,211
8241	Dental Insurance	\$ 2,135	\$ 1,990	\$ 2,401	\$ 2,374	\$ 2,786
8242	Vision Insurance	\$ 478	\$ 491	\$ 631	\$ 550	\$ 642
8253	Auto Allowance	\$ 75	\$ -	\$ 150	\$ 165	\$ 360
8259	Deferred Compensation	\$ 3,436	\$ 4,056	\$ 4,302	\$ 3,229	\$ 2,857
8271	Section 125 - Health Insurance	\$ 28,678	\$ 32,565	\$ 44,190	\$ 40,337	\$ 50,849
8281	Other Post Employment Benefits	\$ 10,211	\$ 10,558	\$ 15,095	\$ 14,320	\$ 16,192
8285	Worker's Compensation	\$ 10,991	\$ 11,145	\$ 15,631	\$ 12,898	\$ 16,037
Personnel Total		\$ 215,864	\$ 227,295	\$ 314,542	\$ 272,711	\$ 333,563
Supplies & Services						
8430	Repair & Maintenance Service	\$ 35,564	\$ 77,360	\$ 80,000	\$ 50,000	\$ 80,000
8532	Telephone	\$ 1,129	\$ 1,372	\$ 1,200	\$ 600	\$ 600
8580	Travel & Training	\$ -	\$ 170	\$ 500	\$ 500	\$ 500
8591	Memberships & Dues	\$ 194	\$ 132	\$ 250	\$ 250	\$ 250
8610	General Supplies	\$ 1,059	\$ 2,160	\$ 2,050	\$ 2,050	\$ 2,050
8612	Small Tools	\$ 614	\$ 1,382	\$ 1,500	\$ 1,500	\$ 1,500
8639	Fuel	\$ 3,711	\$ 3,879	\$ 4,000	\$ 4,000	\$ 4,000
8641	Repair & Maintenance Supplies	\$ 16,790	\$ 38,412	\$ 30,000	\$ 30,000	\$ 30,000
Supplies & Services Total		\$ 59,060	\$ 124,866	\$ 119,500	\$ 88,900	\$ 118,900
Administrative & Other						
8307	Vehicle Usage Charge	\$ 16,533	\$ 9,739	\$ 9,464	\$ 9,137	\$ 8,788
8308	Computer Usage Charge	\$ 6,734	\$ 7,328	\$ 8,647	\$ 8,647	\$ 11,034
8309	Building Maintenance Charge	\$ 7,027	\$ 8,701	\$ 8,854	\$ 10,695	\$ 9,793
8310	Administrative Support Charge	\$ 35,602	\$ 35,102	\$ 30,576	\$ 29,605	\$ 24,181
Administrative & Other Total		\$ 65,896	\$ 60,871	\$ 57,540	\$ 58,084	\$ 53,796
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 340,820	\$ 413,032	\$ 491,583	\$ 419,695	\$ 506,259
Total FTEs		2.10	2.55	2.55	2.55	2.60

Fund 231 Street Maintenance (Gas Tax)
Division 751, Traffic Operations

Department: Public Works
Traffic Operations

Notes

Account	Account Description	Proposed FY2013
8430	Repair & Maintenance Service	Traffic signal maintenance and repairs from San Mateo County, State of California and City of San Mateo. Thermoplastic roadway striping used to replace existing worn (painted) striping. Extends the life of roadway striping from one year (paint) to 6-8 years.
8641	Repair & Maintenance Supplies	Materials for new street sign retro-reflectability requirement, per State of California.

Fund 234, Street Improvements (Measure A/Grants)	Department:	Public Works
Division 730-Street Capital, Street Improvements (Measure A/Grants)	Division:	et Improvements (Measure A/Grants)

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8103	Temporary Part time	\$ 780	\$ -	\$ -	\$ -	\$ -
8221	FICA Social Security	\$ 48	\$ -	\$ -	\$ -	\$ -
8232	Medicare Social Security	\$ 11	\$ -	\$ -	\$ -	\$ -
8281	Other Post Employment Benefits	\$ 60	\$ -	\$ -	\$ -	\$ -
8285	Worker's Compensation	\$ 25	\$ -	\$ -	\$ -	\$ -
Personnel Total		\$ 924	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8331	Engineering/Architectural	\$ 22,251	\$ -	\$ -	\$ -	\$ -
8351	Other Professional/Technical	\$ 65,884	\$ -	\$ -	\$ -	\$ -
8368	City Project Management	\$ 285,156	\$ 247,127	\$ -	\$ -	\$ -
Supplies & Services Total		\$ 373,291	\$ 247,127	\$ -	\$ -	\$ -
Administrative & Other						
8310	Administrative Support Charge	\$ 22,121	\$ 77,304	\$ 35,895	\$ 29,494	\$ 15,095
Administrative & Other Total		\$ 22,121	\$ 77,304	\$ 35,895	\$ 29,494	\$ 15,095
Capital Outlay						
9030	Improvements Other Than Building	\$ 710,150	\$ 303,765	\$ 1,232,733	\$ 642,733	\$ 1,328,833
Capital Outlay Total		\$ 710,150	\$ 303,765	\$ 1,232,733	\$ 642,733	\$ 1,328,833
Total Expenditures		\$ 1,106,486	\$ 628,197	\$ 1,268,628	\$ 672,227	\$ 1,343,928
Total FTEs		-	-	-	-	-

Fund 275, Affordable Housing Successor Agency
Division 902-SA, Affordable Housing Successor Agency

Department: Community Development
Division: Affordable Housing Successor Agency

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8322	Legal-Additional	\$ -	\$ -	\$ -	\$ -	\$ 2,500
8351	Other Professional/Technical	\$ -	\$ -	\$ -	\$ 56,500	\$ 38,500
8411	Water	\$ -	\$ -	\$ -	\$ 2,500	\$ 4,000
8420	HOA Dues	\$ -	\$ -	\$ -	\$ 9,096	\$ 9,096
8430	Repair & Maintenance Service	\$ -	\$ -	\$ -	\$ 14,000	\$ 24,000
8599	Miscellaneous	\$ -	\$ -	\$ -	\$ 300	\$ 16,500
8632	Natural Gas & Electricity	\$ -	\$ -	\$ -	\$ 8,400	\$ 8,400
Supplies & Services Total		\$ -	\$ -	\$ -	\$ 90,796	\$ 102,996
Administrative & Other						
8310	Administrative Support Charge	\$ -	\$ -	\$ -	\$ -	\$ 1,415
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ 1,415
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ 90,796	\$ 104,411
Total FTEs						
		-	-	-	-	-

Notes

Account	Account Description	Proposed FY2013
8322	Legal-Additional	Retainer for outside legal counsel related to housing.
8351	Other Professional/Technical	Whitley (property management); Housing Element Update; 21 Elements. HIP Housing; Shelter Network.
8411	Water	Assumes increase for Emmett House ROW landscaping.
8430	Repair & Maintenance Service	For all properties, includes emergency contingency.
8599	Miscellaneous	Property Taxes previously paid in LMI Capital, includes proposed sewer increase.
8632	Natural Gas & Electricity	Gas and electricity for all housing properties.

Fund 308, General Facilities

Department:

Parks & Recreation

Division 802, General Facilities Improvement

Division:

General Facilities Improvement

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8351	Other Professional/Technical	\$ -	\$ 2,694	\$ -	\$ 3,900	\$ 3,900
8430	Repair & Maintenance Service	\$ 18,000	\$ -	\$ -	\$ -	\$ -
Supplies & Services Total		\$ 18,000	\$ 2,694	\$ -	\$ 3,900	\$ 3,900
Administrative & Other						
8310	Administrative Support Charge	\$ -	\$ 3,174	\$ 13,629	\$ 9,253	\$ 1,677
Administrative & Other Total		\$ -	\$ 3,174	\$ 13,629	\$ 9,253	\$ 1,677
Capital Outlay						
9020	Building	\$ 1,893	\$ -	\$ -	\$ -	\$ -
9030	Improvements Other Than Building	\$ 10,024	\$ 188,597	\$ 44,850	\$ -	\$ 245,000
Capital Outlay Total		\$ 11,918	\$ 188,597	\$ 44,850	\$ -	\$ 245,000
Total Expenditures		\$ 29,918	\$ 194,466	\$ 58,479	\$ 13,153	\$ 250,577
Total FTEs		-	-	-	-	-

Fund 312, Comcast PEG Fund

Department:

Information Services

Division 303, Comcast PEG Capital

Division:

Comcast PEG Capital

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8351	Other Professional/Technical	\$ -	\$ 13,311	\$ 12,600	\$ 12,600	\$ -
Supplies & Services Total		\$ -	\$ 13,311	\$ 12,600	\$ 12,600	\$ -
Administrative & Other						
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay						
9040	Machinery & Equipment	\$ 1,533	\$ 8,550	\$ 117,449	\$ 117,449	\$ 106,000
Capital Outlay Total		\$ 1,533	\$ 8,550	\$ 117,449	\$ 117,449	\$ 106,000
Total Expenditures		\$ 1,533	\$ 21,861	\$ 130,049	\$ 130,049	\$ 106,000
Total FTEs		-	-	-	-	-

Fund 312 Comcast PEG Fund
Division 303, Comcast PEG Capital

Department: Information Services
Comcast PEG Capital

Notes

Account	Account Description	Proposed FY2013
9040	Machinery & Equipment	Equipment upgrades to allow for HD broadcasting- \$30,000 TV Broadcast Camera Equipment \$76,000 TV Broadcast Console Equipment

Fund 341, Planned Park

Department:

Parks & Recreation

Division 810, Park Improvement Projects

Division:

Park Improvement Projects

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8331	Engineering/Architectural	\$ 3,535	\$ -	\$ -	\$ -	\$ -
8351	Other Professional/Technical	\$ 14,712	\$ 313	\$ -	\$ -	\$ -
Supplies & Services Total		\$ 18,247	\$ 313	\$ -	\$ -	\$ -
Administrative & Other						
8310	Administrative Support Charge	\$ 3,992	\$ 5,456	\$ 29,564	\$ 21,869	\$ 2,492
Administrative & Other Total		\$ 3,992	\$ 5,456	\$ 29,564	\$ 21,869	\$ 2,492
Capital Outlay						
9030	Improvements Other Than Building	\$ 67,253	\$ 331,733	\$ 249,000	\$ 104,701	\$ 224,000
Capital Outlay Total		\$ 67,253	\$ 331,733	\$ 249,000	\$ 104,701	\$ 224,000
Total Expenditures		\$ 89,492	\$ 337,502	\$ 278,564	\$ 126,570	\$ 226,492
Total FTEs		-	-	-	-	-

Fund 343, Open Space

Department:

Parks & Recreation

Division 810-Open Space, Open Space

Division:

Open Space

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
Supplies & Services Total		\$ -	\$ -	\$ -	\$ -	\$ -
Administrative & Other						
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay						
9010	Land	\$ 1,406,998	\$ 42,686	\$ -	\$ 19,704	\$ 19,704
Capital Outlay Total		\$ 1,406,998	\$ 42,686	\$ -	\$ 19,704	\$ 19,704
Total Expenditures		\$ 1,406,998	\$ 42,686	\$ -	\$ 19,704	\$ 19,704
Total FTEs		-	-	-	-	-

Fund 343 Open Space
Division 810-Open Space, Open Space

Department: Parks & Recreation
Open Space

Notes

Account	Account Description	Proposed FY2013
9010	Land	Property related taxes on open space properties.

Fund 406, Library CFD Bond	Department:	Finance
Division 502 Library Bonds, Library Bond Debt Services	Division:	Library Bond Debt Services

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8311	Property Tax Admin Fee	\$ 10,047	\$ 10,017	\$ 10,017	\$ 10,018	\$ 10,220
8351	Other Professional/Technical	\$ 27,449	\$ 27,548	\$ 28,000	\$ 28,000	\$ 28,000
Supplies & Services Total		\$ 37,496	\$ 37,565	\$ 38,017	\$ 38,018	\$ 38,220
Administrative & Other						
8310	Administrative Support Charge	\$ 2,389	\$ 1,914	\$ 2,998	\$ 2,952	\$ 3,948
9306	Principal-Library Bond	\$ 190,000	\$ 200,000	\$ 210,000	\$ 210,000	\$ 225,000
9356	Interest-Library Bond	\$ 445,413	\$ 435,175	\$ 424,413	\$ 422,847	\$ 412,994
Administrative & Other Total		\$ 637,801	\$ 637,089	\$ 637,411	\$ 635,799	\$ 641,942
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 675,298	\$ 674,653	\$ 675,428	\$ 673,817	\$ 680,162
Total FTEs		-	-	-	-	-

Fund 406 Library CFD Bond
Division 502 Library Bonds, Library Bond Debt Services

Department: Finance
Library Bond Debt Services

Notes

Account	Account Description	Proposed FY2013
8311	Property Tax Admin Fee	County fee for collecting library special taxes on the property tax bill.
8351	Other Professional/Technical	Library Debt Service Admin Fee; Continuing Disclosure Reporting; Delinquency Management.

Fund 501, Sewer Enterprise-Operations

Department:

Public Works

Division 701-Sewer, Planning and Project Management

Division:

Planning and Project Management

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 207,411	\$ 208,604	\$ 228,790	\$ 216,428	\$ 131,475
8103	Temporary Part time	\$ 11,400	\$ 3,901	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 490	\$ 517	\$ -	\$ 530	\$ -
8114	Acting Pay	\$ 424	\$ 2,975	\$ -	\$ 133	\$ -
8119	Separation Pay	\$ 491	\$ 299	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 25,557	\$ 27,635	\$ 31,955	\$ 25,688	\$ 18,718
8221	FICA Social Security	\$ 547	\$ 242	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 136	\$ 187	\$ 173	\$ 368	\$ 192
8232	Medicare Social Security	\$ 3,344	\$ 3,510	\$ 3,977	\$ 3,287	\$ 2,348
8233	Life & Disability Insurance	\$ 1,997	\$ 1,843	\$ 2,306	\$ 2,062	\$ 1,330
8241	Dental Insurance	\$ 1,586	\$ 1,408	\$ 1,467	\$ 1,906	\$ 1,156
8242	Vision Insurance	\$ 525	\$ 471	\$ 563	\$ 361	\$ 309
8253	Auto Allowance	\$ 750	\$ 350	\$ 300	\$ 380	\$ 180
8259	Deferred Compensation	\$ 12,161	\$ 7,302	\$ 9,166	\$ 4,273	\$ 1,789
8271	Section 125 - Health Insurance	\$ 27,235	\$ 29,261	\$ 36,300	\$ 42,160	\$ 25,434
8281	Other Post Employment Benefits	\$ 13,866	\$ 16,134	\$ 17,548	\$ 18,333	\$ 10,281
8285	Worker's Compensation	\$ 7,072	\$ 7,333	\$ 8,157	\$ 7,640	\$ 4,943
Personnel Total		\$ 314,992	\$ 311,972	\$ 340,703	\$ 323,547	\$ 198,156
Supplies & Services						
8351	Other Professional/Technical	\$ 345	\$ 756	\$ -	\$ -	\$ -
8359	Computer Software Licenses	\$ 800	\$ 2,574	\$ 3,500	\$ 2,400	\$ 3,400
8442	Equipment Rentals	\$ 1,468	\$ -	\$ -	\$ -	\$ -
8531	Postage/Delivery Services	\$ 12	\$ -	\$ 50	\$ 85	\$ 100
8532	Telephone	\$ 6,479	\$ 6,196	\$ 6,500	\$ 6,500	\$ 6,500
8550	Printing & Binding	\$ 46	\$ 69	\$ 500	\$ 500	\$ 500
8580	Travel & Training	\$ 37	\$ 1,290	\$ 1,200	\$ 1,200	\$ 2,400
8591	Memberships & Dues	\$ 2,361	\$ 2,000	\$ 3,000	\$ 3,000	\$ 3,650
8599	Miscellaneous	\$ 964	\$ 366	\$ 850	\$ 800	\$ 800
8610	General Supplies	\$ 1,414	\$ 700	\$ 900	\$ 800	\$ 900
8680	Books/Manuals/Subscriptions	\$ -	\$ 273	\$ 300	\$ 300	\$ 300
Supplies & Services Total		\$ 13,928	\$ 14,224	\$ 16,800	\$ 15,585	\$ 18,550
Administrative & Other						
8307	Vehicle Usage Charge	\$ 7,138	\$ 3,400	\$ 3,196	\$ 3,086	\$ 3,341
8308	Computer Usage Charge	\$ 19,282	\$ 21,060	\$ 26,006	\$ 26,006	\$ 5,517
8309	Building Maintenance Charge	\$ 8,199	\$ 7,848	\$ 8,159	\$ 9,856	\$ 4,897
8310	Administrative Support Charge	\$ 51,840	\$ 48,674	\$ 57,578	\$ 59,944	\$ 50,907
Administrative & Other Total		\$ 86,458	\$ 80,982	\$ 94,940	\$ 98,893	\$ 64,662
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 415,378	\$ 407,178	\$ 452,442	\$ 438,025	\$ 281,368
Total FTEs		2.45	2.45	2.35	2.35	1.30

Fund 501 Sewer Enterprise-Operations
Division 701-Sewer, Planning and Project Management

Department: Public Works
Planning and Project Management

Notes

Account	Account Description	Proposed FY2013
8359	Computer Software Licenses	Rising cost for computer software license, i.e., AutoCAD plus two additional licenses for calendar year.
8591	Memberships & Dues	BACWA and CASA annual memberships.

Fund 501, Sewer Enterprise-Operations	Department:	Public Works
Division 710, Sanitary Sewer Operations	Division:	Sanitary Sewer Operations

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 423,870	\$ 450,079	\$ 516,719	\$ 488,683	\$ 517,750
8103	Temporary Part time	\$ 2,015	\$ -	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 3,713	\$ 3,385	\$ 4,500	\$ 3,313	\$ 4,613
8112	Standby Pay/Unscheduled OT	\$ 56,519	\$ 60,640	\$ 65,000	\$ 61,677	\$ 66,625
8114	Acting Pay	\$ -	\$ 27	\$ -	\$ 11	\$ -
8119	Separation Pay	\$ 1,099	\$ 726	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 55,902	\$ 59,108	\$ 72,170	\$ 68,280	\$ 73,712
8221	FICA Social Security	\$ 125	\$ -	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 1,019	\$ 1,220	\$ 1,085	\$ 1,182	\$ 1,104
8232	Medicare Social Security	\$ 7,346	\$ 8,160	\$ 10,242	\$ 8,685	\$ 10,653
8233	Life & Disability Insurance	\$ 5,238	\$ 5,585	\$ 5,780	\$ 5,667	\$ 5,819
8241	Dental Insurance	\$ 7,250	\$ 8,117	\$ 7,527	\$ 7,745	\$ 7,144
8242	Vision Insurance	\$ 1,728	\$ 1,804	\$ 1,745	\$ 1,761	\$ 1,745
8253	Auto Allowance	\$ 150	\$ -	\$ 300	\$ 330	\$ 360
8259	Deferred Compensation	\$ 19,586	\$ 22,589	\$ 23,175	\$ 14,824	\$ 7,081
8271	Section 125 - Health Insurance	\$ 87,876	\$ 106,808	\$ 108,450	\$ 121,136	\$ 135,896
8281	Other Post Employment Benefits	\$ 32,170	\$ 33,880	\$ 44,618	\$ 40,558	\$ 45,698
8285	Worker's Compensation	\$ 33,748	\$ 35,310	\$ 40,368	\$ 36,781	\$ 40,478
Personnel Total		\$ 739,355	\$ 807,746	\$ 901,679	\$ 860,633	\$ 918,679
Supplies & Services						
8305	After Hours PD Dispatch	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
8311	Property Tax Admin Fee	\$ 21,436	\$ 21,456	\$ 21,456	\$ 21,802	\$ 22,238
8351	Other Professional/Technical	\$ 88,089	\$ 121,319	\$ 283,000	\$ 213,085	\$ 277,000
8359	Computer Software Licenses	\$ 2,160	\$ -	\$ 500	\$ -	\$ 4,500
8411	Water	\$ 5,365	\$ 6,017	\$ 5,500	\$ 5,500	\$ 5,500
8417	Other Waste Water Treatment Fees	\$ 54,622	\$ 59,397	\$ 67,000	\$ 54,382	\$ 60,000
8418	S.B.S.A. Sewer Treatment	\$ 1,810,808	\$ 1,823,692	\$ 2,183,152	\$ 2,183,152	\$ 2,407,052
8419	Depreciation	\$ 245,355	\$ 247,997	\$ 260,000	\$ 260,000	\$ 260,000
8430	Repair & Maintenance Service	\$ 22,944	\$ 19,811	\$ 15,500	\$ 25,500	\$ 25,500
8441	Land/Building Rentals	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000
8442	Equipment Rentals	\$ 1,708	\$ -	\$ -	\$ -	\$ -
8522	Liability Insurance Charges	\$ 244,638	\$ 339,335	\$ 103,713	\$ 103,712	\$ -
8530	Communications	\$ 8,076	\$ 1,926	\$ 11,000	\$ 17,000	\$ 5,000
8532	Telephone	\$ 6,959	\$ 6,387	\$ 7,000	\$ 5,000	\$ 7,000
8580	Travel & Training	\$ 2,537	\$ 585	\$ 2,500	\$ 2,500	\$ 2,500
8590	Payments in Lieu of Tax	\$ 204,204	\$ 204,204	\$ 204,204	\$ 204,204	\$ 204,204
8591	Memberships & Dues	\$ 1,885	\$ 1,717	\$ 1,300	\$ 1,800	\$ 1,800
8599	Miscellaneous	\$ 1,944	\$ 1,629	\$ 1,500	\$ 1,500	\$ 1,500
8610	General Supplies	\$ 9,692	\$ 6,668	\$ 7,500	\$ 5,500	\$ 7,500
8612	Small Tools	\$ 13,063	\$ 11,841	\$ 12,000	\$ 12,000	\$ 12,000
8613	Safety Equipment	\$ 7,864	\$ 11,159	\$ 12,000	\$ 12,000	\$ 12,000
8632	Natural Gas & Electricity	\$ 35,918	\$ 40,695	\$ 43,750	\$ 43,750	\$ 43,750
8639	Fuel	\$ 13,456	\$ 16,273	\$ 14,500	\$ 19,000	\$ 20,250
8641	Repair & Maintenance Supplies	\$ 31,449	\$ 22,633	\$ 40,000	\$ 25,000	\$ 30,000
Supplies & Services Total		\$ 2,900,172	\$ 3,030,739	\$ 3,363,075	\$ 3,282,387	\$ 3,475,294
Administrative & Other						
8307	Vehicle Usage Charge	\$ 116,118	\$ 99,519	\$ 72,420	\$ 69,921	\$ 81,434
8308	Computer Usage Charge	\$ 29,388	\$ 32,043	\$ 35,031	\$ 35,031	\$ 29,495
8309	Building Maintenance Charge	\$ 23,090	\$ 23,545	\$ 24,131	\$ 29,150	\$ 26,178
8310	Administrative Support Charge	\$ 78,254	\$ 87,458	\$ 84,228	\$ 84,034	\$ 103,567
Administrative & Other Total		\$ 246,850	\$ 242,564	\$ 215,810	\$ 218,135	\$ 240,674
Capital Outlay						
9040	Machinery & Equipment	\$ 79,119	\$ 66,000	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 79,119	\$ 66,000	\$ -	\$ -	\$ -
Total Expenditures		\$ 3,965,496	\$ 4,147,049	\$ 4,480,564	\$ 4,361,155	\$ 4,634,646
Total FTEs		6.90	6.90	6.95	6.95	6.95

Notes

Account	Account Description	Proposed FY2013
8311	Property Tax Admin Fee	County fee for collecting sewer charges on the property tax bill.
8351	Other Professional/Technical	1. Professional services for pump station telemetry, emergency sewer repairs, repairs to sewer pump station. 2. Estimated Sewer Rate Setting Fee 3. Root foaming - \$60,000.
8418	S.B.S.A. Sewer Treatment	Per estimate from SBSA.
8430	Repair & Maintenance Service	Professional services for pump repairs.
8530	Communications	Mission Communications 3-year contract for sewer pump stations.
8532	Telephone	Renew and upgrade cell phones and calling plans.
8612	Small Tools	Sewer rods, cutters, cleaning nozels and other hand tools.
8613	Safety Equipment	Miscellaneous safety equipment and confined space equipment.
8632	Natural Gas & Electricity	Natural gas and electricity for sewer pump stations. Pump stations and pumps run off electricity.
8639	Fuel	Gasoline and Diesel
8641	Repair & Maintenance Supplies	Piping, banding, asphalt and backfill materials for emergency and non-emergency sanitary sewer repairs and maintenance work.

Fund 503, Sewer Enterprise-Capital

Department:

Public Works

Division 730 - Sewer Capital, Sewer Capital Construction

Division:

Sewer Capital Construction

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8331	Engineering/Architectural	\$ 46,273	\$ -	\$ -	\$ -	\$ -
8351	Other Professional/Technical	\$ 4,983	\$ 3,890	\$ 4,000	\$ 4,200	\$ 4,200
8354	Bond Issuance Costs	\$ 9,168	\$ 9,168	\$ 240,000	\$ -	\$ -
8368	City Project Management	\$ 109,481	\$ -	\$ -	\$ -	\$ -
8419	Depreciation	\$ 392,421	\$ 392,650	\$ 260,000	\$ 260,000	\$ 260,000
Supplies & Services Total		\$ 562,326	\$ 405,708	\$ 504,000	\$ 264,200	\$ 264,200
Administrative & Other						
8310	Administrative Support Charge	\$ 35,145	\$ 12,709	\$ 38,274	\$ 28,749	\$ 9,219
9317	Principal-01Sewer Improvement Bond	\$ 165,000	\$ 170,000	\$ 180,000	\$ 180,000	\$ 185,000
9318	Principal-Sewer Bond 06	\$ 150,000	\$ 155,000	\$ 165,000	\$ 165,000	\$ 170,000
9367	Interest-01 Sewer Improvement Bond	\$ 307,990	\$ 303,670	\$ 296,014	\$ 296,014	\$ 288,029
9368	Interest-Sewer Bond 06	\$ 297,856	\$ 294,256	\$ 287,856	\$ 287,856	\$ 281,156
Administrative & Other Total		\$ 955,992	\$ 935,636	\$ 967,144	\$ 957,619	\$ 933,404
Capital Outlay						
9030	Improvements Other Than Building	\$ 290,612	\$ 339,282	\$ 1,490,000	\$ 310,000	\$ 380,000
Capital Outlay Total		\$ 290,612	\$ 339,282	\$ 1,490,000	\$ 310,000	\$ 380,000
Total Expenditures		\$ 1,808,931	\$ 1,680,625	\$ 2,961,144	\$ 1,531,819	\$ 1,577,604
Total FTEs						
		-	-	-	-	-

Fund 505, Sewer Enterprise-Treatment Plant Connections
Division 730- SBSA Capital, Sewer Treatment Plant Expansion

Department: Public Works
Division: Sewer Treatment Plant Expansion

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8418	S.B.S.A. Sewer Treatment	\$ 291,718	\$ 297,737	\$ 168,137	\$ 168,137	\$ 158,820
Supplies & Services Total		\$ 291,718	\$ 297,737	\$ 168,137	\$ 168,137	\$ 158,820
Administrative & Other						
8310	Administrative Support Charge	\$ 1,902	\$ -	\$ 760	\$ 744	\$ 932
Administrative & Other Total		\$ 1,902	\$ -	\$ 760	\$ 744	\$ 932
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 293,620	\$ 297,737	\$ 168,896	\$ 168,880	\$ 159,752
Total FTEs		-	-	-	-	-

Fund 505 Sewer Enterprise-Treatment Plant Connections
Division 730-SBSA Capital, Sewer Treatment Plant Expansion

Department: Public Works
Sewer Treatment Plant Expansion

Notes

Account	Account Description	Proposed FY2013
8418	S.B.S.A. Sewer Treatment	SBSA Budget - capital expense for sewer treatment

Fund 507, Sewer Enterprise-Treatment Facility Charge	Department:	Public Works
Division 730- SBSA Capital, Sewer Treatment Plant Expansion	Division:	Sewer Treatment Plant Expansion

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8311	Property Tax Admin Fee	\$ -	\$ -	\$ -	\$ 10,425	\$ -
8351	Other Professional/Technical	\$ -	\$ 1,272	\$ 179,605	\$ 195,000	\$ 70,485
8354	Bond Issuance Costs	\$ -	\$ 11,720	\$ -	\$ -	\$ -
Supplies & Services Total		\$ -	\$ 12,992	\$ 179,605	\$ 205,425	\$ 70,485
Administrative & Other						
9321	Principal-2009 Sewer Treatment Bond	\$ -	\$ -	\$ -	\$ -	\$ 155,000
9371	Interest-2009 Sewer Treatment Bond	\$ -	\$ 498,853	\$ 176,066	\$ 176,066	\$ 349,806
Administrative & Other Total		\$ -	\$ 498,853	\$ 176,066	\$ 176,066	\$ 504,806
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ 511,844	\$ 355,671	\$ 381,491	\$ 575,291
Total FTEs		-	-	-	-	-

Fund 507 Sewer Enterprise-Treatment Facility Charge
Division 730-SBSA Capital, Sewer Treatment Plant Expansion

Department: Public Works
Sewer Treatment Plant Expansion

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	City's Administrative Expense.

Fund 525, Storm Drainage Enterprise

Department:

Public Works

Division 701-Storm Drain, Storm Drain Project Management

Division:

Storm Drain Project Management

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 142,083	\$ 151,511	\$ 161,066	\$ 153,165	\$ 105,044
8103	Temporary Part time	\$ 9,563	\$ 2,601	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ -	\$ -	\$ -	\$ 94	\$ -
8114	Acting Pay	\$ 212	\$ 1,487	\$ -	\$ 72	\$ -
8119	Separation Pay	\$ 491	\$ 199	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 17,725	\$ 20,037	\$ 22,496	\$ 23,185	\$ 14,955
8221	FICA Social Security	\$ -	\$ 161	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 160	\$ 185	\$ 182	\$ 209	\$ 144
8232	Medicare Social Security	\$ 2,093	\$ 2,374	\$ 2,755	\$ 2,729	\$ 1,833
8233	Life & Disability Insurance	\$ 1,379	\$ 1,263	\$ 1,549	\$ 1,479	\$ 1,000
8241	Dental Insurance	\$ 1,417	\$ 1,334	\$ 1,447	\$ 1,760	\$ 1,219
8242	Vision Insurance	\$ 319	\$ 285	\$ 359	\$ 314	\$ 214
8253	Auto Allowance	\$ 450	\$ 175	\$ 300	\$ 355	\$ 180
8259	Deferred Compensation	\$ 6,740	\$ 3,745	\$ 4,239	\$ 653	\$ 1,261
8271	Section 125 - Health Insurance	\$ 17,134	\$ 18,330	\$ 24,710	\$ 28,615	\$ 17,597
8281	Other Post Employment Benefits	\$ 9,487	\$ 11,753	\$ 12,354	\$ 10,413	\$ 8,214
8285	Worker's Compensation	\$ 4,847	\$ 5,304	\$ 5,830	\$ 5,321	\$ 3,845
Personnel Total		\$ 214,101	\$ 220,743	\$ 237,287	\$ 228,362	\$ 155,507
Supplies & Services						
8351	Other Professional/Technical	\$ -	\$ -	\$ 10,000	\$ 5,000	\$ 10,000
8550	Printing & Binding	\$ 139	\$ -	\$ -	\$ -	\$ -
8580	Travel & Training	\$ 299	\$ 1,124	\$ 1,200	\$ 1,050	\$ 1,200
8591	Memberships & Dues	\$ 125	\$ 125	\$ 300	\$ 300	\$ 300
8599	Miscellaneous	\$ 1,373	\$ 771	\$ 200	\$ 500	\$ 3,000
8610	General Supplies	\$ 494	\$ 284	\$ 400	\$ 400	\$ 400
8680	Books/Manuals/Subscriptions	\$ -	\$ -	\$ 200	\$ 200	\$ 200
Supplies & Services Total		\$ 2,431	\$ 2,304	\$ 12,300	\$ 7,450	\$ 15,100
Administrative & Other						
8307	Vehicle Usage Charge	\$ -	\$ -	\$ 2,695	\$ 2,602	\$ 2,827
8308	Computer Usage Charge	\$ 22,456	\$ 24,252	\$ 5,086	\$ 5,086	\$ 3,820
8309	Building Maintenance Charge	\$ 5,020	\$ 4,777	\$ 5,208	\$ 6,291	\$ 3,390
8310	Administrative Support Charge	\$ 11,322	\$ 20,356	\$ 16,756	\$ 15,709	\$ 10,046
Administrative & Other Total		\$ 38,798	\$ 49,385	\$ 29,746	\$ 29,689	\$ 20,083
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 255,329	\$ 272,432	\$ 279,333	\$ 265,500	\$ 190,689
Total FTEs		1.50	1.50	1.25	1.25	0.90

Fund 525 Storm Drainage Enterprise
Division 701-Storm Drain, Storm Drain Project Management

Department: Public Works
Storm Drain Project Management

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Additional County Health inspections based on MRP requirements.
8580	Travel & Training	National Association of Service Sewers Company (NASSCO) (\$1000) and Municipal Regional Permit (MRP) staff training (\$200).

Fund 525, Storm Drainage Enterprise

Department:

Public Works

Division 720, Operations and NPDES

Division:

Operations and NPDES

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 304,363	\$ 297,288	\$ 365,335	\$ 346,267	\$ 338,881
8103	Temporary Part time	\$ 8,289	\$ -	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 2,532	\$ 3,018	\$ 3,000	\$ 2,949	\$ 3,075
8114	Acting Pay	\$ 424	\$ 2,975	\$ -	\$ 133	\$ -
8119	Separation Pay	\$ 719	\$ 281	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 41,333	\$ 39,295	\$ 51,026	\$ 48,443	\$ 48,247
8221	FICA Social Security	\$ 125	\$ -	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 570	\$ 638	\$ 672	\$ 704	\$ 710
8232	Medicare Social Security	\$ 4,868	\$ 4,622	\$ 6,363	\$ 5,467	\$ 6,146
8233	Life & Disability Insurance	\$ 3,255	\$ 3,363	\$ 3,899	\$ 3,773	\$ 3,666
8241	Dental Insurance	\$ 4,767	\$ 4,569	\$ 5,069	\$ 4,770	\$ 4,544
8242	Vision Insurance	\$ 966	\$ 917	\$ 1,057	\$ 1,013	\$ 1,011
8253	Auto Allowance	\$ 750	\$ 350	\$ 300	\$ 380	\$ 360
8259	Deferred Compensation	\$ 11,211	\$ 9,076	\$ 11,302	\$ 7,724	\$ 4,629
8271	Section 125 - Health Insurance	\$ 53,532	\$ 59,913	\$ 70,683	\$ 70,814	\$ 80,110
8281	Other Post Employment Benefits	\$ 21,492	\$ 22,334	\$ 28,021	\$ 27,210	\$ 26,501
8285	Worker's Compensation	\$ 20,581	\$ 20,328	\$ 24,266	\$ 22,436	\$ 23,433
Personnel Total		\$ 479,778	\$ 478,762	\$ 570,994	\$ 542,082	\$ 541,313
Supplies & Services						
8311	Property Tax Admin Fee	\$ 11,236	\$ 11,125	\$ 11,136	\$ 11,173	\$ 11,396
8351	Other Professional/Technical	\$ 18,993	\$ 70,665	\$ 125,000	\$ 80,000	\$ 125,000
8359	Computer Software Licenses	\$ 2,160	\$ -	\$ 250	\$ -	\$ -
8411	Water	\$ 124	\$ 140	\$ 150	\$ 175	\$ 200
8419	Depreciation	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000
8430	Repair & Maintenance Service	\$ 1,952	\$ 139	\$ 1,500	\$ 700	\$ 1,500
8442	Equipment Rentals	\$ 1,789	\$ 3,402	\$ 4,500	\$ 3,000	\$ 4,500
8522	Liability Insurance Charges	\$ 124,898	\$ 9,663	\$ 2,339	\$ 2,338	\$ 1,504
8530	Communications	\$ -	\$ -	\$ 1,800	\$ 1,800	\$ 500
8531	Postage/Delivery Services	\$ -	\$ -	\$ -	\$ 1	\$ -
8532	Telephone	\$ 3,576	\$ 2,995	\$ 3,500	\$ 1,500	\$ 2,000
8550	Printing & Binding	\$ 93	\$ 125	\$ 125	\$ 125	\$ 125
8580	Travel & Training	\$ 767	\$ 465	\$ 1,500	\$ 1,000	\$ 1,500
8591	Memberships & Dues	\$ -	\$ -	\$ -	\$ 100	\$ 100
8599	Miscellaneous	\$ 764	\$ 531	\$ 450	\$ 300	\$ 350
8610	General Supplies	\$ 13,105	\$ 11,754	\$ 15,000	\$ 10,000	\$ 12,000
8612	Small Tools	\$ 1,156	\$ 2,597	\$ 3,500	\$ 3,500	\$ 3,500
8613	Safety Equipment	\$ 3,011	\$ 4,845	\$ 4,800	\$ 4,800	\$ 4,800
8632	Natural Gas & Electricity	\$ 1,217	\$ 1,293	\$ 1,650	\$ 1,900	\$ 2,200
8639	Fuel	\$ 4,992	\$ 4,333	\$ 4,500	\$ 4,000	\$ 4,500
8641	Repair & Maintenance Supplies	\$ 22,141	\$ 19,593	\$ 27,000	\$ 27,000	\$ 27,000
Supplies & Services Total		\$ 211,974	\$ 143,663	\$ 283,700	\$ 228,412	\$ 277,675
Administrative & Other						
8307	Vehicle Usage Charge	\$ 73,762	\$ 48,627	\$ 52,615	\$ 50,799	\$ 57,124
8308	Computer Usage Charge	\$ 31,114	\$ 37,299	\$ 42,440	\$ 42,440	\$ 17,400
8309	Building Maintenance Charge	\$ 14,055	\$ 14,332	\$ 14,930	\$ 18,035	\$ 15,443
8310	Administrative Support Charge	\$ 54,446	\$ 55,639	\$ 57,361	\$ 63,167	\$ 70,699
Administrative & Other Total		\$ 173,378	\$ 155,896	\$ 167,346	\$ 174,440	\$ 160,666
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 865,130	\$ 778,322	\$ 1,022,039	\$ 944,934	\$ 979,654
Total FTEs		4.20	4.20	4.30	4.30	4.10

Notes

Account	Account Description	Proposed FY2013
8311	Property Tax Admin Fee	County fee for collecting NPDES charges on the property tax bill.
8351	Other Professional/Technical	Preparation for annual NPDES assessments for taxroll. Emergency storm drain system repair services. State NPDES and Water Dog Lake permits. Annual Belmont Creek Dredging (\$25,000).
8632	Natural Gas & Electricity	Electricity for storm pump stations, natural gas for back-up generators.
8641	Repair & Maintenance Supplies	Storm drain pipes, asphalt, base rock, and backfill materials used on storm drain repairs.

Fund 525, Storm Drainage Enterprise

Department:

Public Works

Division 730-Storm Capital, Storm Drain Projects

Division:

Storm Drain Projects

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8331	Engineering/Architectural	\$ 3,345	\$ -	\$ -	\$ -	\$ -
8368	City Project Management	\$ 12,381	\$ -	\$ -	\$ -	\$ -
8419	Depreciation	\$ 108,287	\$ 110,633	\$ 75,000	\$ 75,000	\$ 75,000
8599	Miscellaneous	\$ 18	\$ -	\$ -	\$ -	\$ -
Supplies & Services Total		\$ 124,031	\$ 110,633	\$ 75,000	\$ 75,000	\$ 75,000
Administrative & Other						
8310	Administrative Support Charge	\$ 21,075	\$ 10,038	\$ 17,166	\$ 28,513	\$ 31,543
Administrative & Other Total		\$ 21,075	\$ 10,038	\$ 17,166	\$ 28,513	\$ 31,543
Capital Outlay						
9030	Improvements Other Than Building	\$ 867,467	\$ 286,473	\$ 1,755,500	\$ 646,000	\$ 365,500
Capital Outlay Total		\$ 867,467	\$ 286,473	\$ 1,755,500	\$ 646,000	\$ 365,500
Total Expenditures		\$ 1,012,573	\$ 407,144	\$ 1,847,666	\$ 749,513	\$ 472,043
Total FTEs						
		-	-	-	-	-

Fund 530, Solid Waste Fund

Department:

Public Works

Division 770, Solid Waste Management

Division:

Solid Waste Management

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 97,992	\$ 102,958	\$ 136,199	\$ 125,045	\$ 143,920
8103	Temporary Part time	\$ 10,748	\$ -	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 2,196	\$ 1,900	\$ 2,800	\$ 1,050	\$ 2,870
8114	Acting Pay	\$ 424	\$ 2,974	\$ 3,350	\$ 133	\$ -
8119	Separation Pay	\$ 491	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 13,965	\$ 13,724	\$ 19,023	\$ 17,478	\$ 20,490
8221	FICA Social Security	\$ 83	\$ -	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 192	\$ 262	\$ 269	\$ 301	\$ 326
8232	Medicare Social Security	\$ 1,690	\$ 1,623	\$ 2,532	\$ 1,923	\$ 2,681
8233	Life & Disability Insurance	\$ 891	\$ 1,130	\$ 1,448	\$ 1,368	\$ 1,370
8235	State Unemployment Insurance	\$ -	\$ 9,408	\$ -	\$ -	\$ -
8241	Dental Insurance	\$ 1,501	\$ 1,871	\$ 2,195	\$ 2,312	\$ 2,545
8242	Vision Insurance	\$ 284	\$ 339	\$ 422	\$ 390	\$ 422
8253	Auto Allowance	\$ 750	\$ 350	\$ 300	\$ 380	\$ 720
8259	Deferred Compensation	\$ 5,403	\$ 3,812	\$ 3,181	\$ 2,324	\$ 1,808
8271	Section 125 - Health Insurance	\$ 14,368	\$ 21,126	\$ 29,062	\$ 27,884	\$ 33,184
8281	Other Post Employment Benefits	\$ 5,980	\$ 7,811	\$ 10,703	\$ 10,339	\$ 11,255
8285	Worker's Compensation	\$ 6,121	\$ 5,893	\$ 7,542	\$ 6,974	\$ 7,887
Personnel Total		\$ 163,080	\$ 185,191	\$ 219,025	\$ 197,900	\$ 229,479
Supplies & Services						
8351	Other Professional/Technical	\$ 193,825	\$ 21,475	\$ 30,000	\$ 65,750	\$ 65,750
8411	Water	\$ 997	\$ 1,027	\$ 1,250	\$ 1,000	\$ 1,250
8610	General Supplies	\$ 263	\$ 5,795	\$ 1,250	\$ 8,975	\$ 1,250
8632	Natural Gas & Electricity	\$ 9,746	\$ 12,378	\$ 14,000	\$ 14,000	\$ 15,000
Supplies & Services Total		\$ 204,931	\$ 40,674	\$ 46,500	\$ 89,725	\$ 83,250
Administrative & Other						
8307	Vehicle Usage Charge	\$ 199,443	\$ 70,834	\$ 94,011	\$ 90,767	\$ 77,091
8308	Computer Usage Charge	\$ 14,020	\$ 14,223	\$ 5,765	\$ 5,765	\$ 7,215
8309	Building Maintenance Charge	\$ 5,689	\$ 5,801	\$ 5,903	\$ 7,130	\$ 6,403
8310	Administrative Support Charge	\$ 15,351	\$ 18,264	\$ 37,979	\$ 37,640	\$ 40,425
Administrative & Other Total		\$ 234,503	\$ 109,121	\$ 143,657	\$ 141,301	\$ 131,134
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 602,514	\$ 334,987	\$ 409,182	\$ 428,926	\$ 443,863
Total FTEs		1.70	1.70	1.70	1.70	1.70

Fund 530 Solid Waste Fund
Division 770, Solid Waste Management

Department: Public Works
Solid Waste Management

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Consultant fees for review of the Solid Waste Franchise Agreement.
8632	Natural Gas & Electricity	Natural gas for CNG sweeper.

Fund 530, Solid Waste Fund

Department:

Parks & Recreation

Division 813, Litter Control

Division:

Litter Control

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ -	\$ -	\$ 46,310	\$ 46,558	\$ 45,328
8211	PERS Retirement	\$ -	\$ -	\$ 6,468	\$ 6,503	\$ 6,453
8231	Health Insurance	\$ -	\$ -	\$ 50	\$ 50	\$ 50
8232	Medicare Social Security	\$ -	\$ -	\$ 850	\$ 805	\$ 871
8233	Life & Disability Insurance	\$ -	\$ -	\$ 536	\$ 528	\$ 541
8241	Dental Insurance	\$ -	\$ -	\$ 771	\$ 819	\$ 847
8242	Vision Insurance	\$ -	\$ -	\$ 165	\$ 161	\$ 165
8259	Deferred Compensation	\$ -	\$ -	\$ 2,510	\$ 1,543	\$ 635
8271	Section 125 - Health Insurance	\$ -	\$ -	\$ 9,821	\$ 10,696	\$ 12,763
8281	Other Post Employment Benefits	\$ -	\$ -	\$ 3,552	\$ 3,434	\$ 3,545
8285	Worker's Compensation	\$ -	\$ -	\$ 3,157	\$ 2,976	\$ 3,118
Personnel Total		\$ -	\$ -	\$ 74,190	\$ 74,073	\$ 74,316
Supplies & Services						
8430	Repair & Maintenance Service	\$ -	\$ -	\$ 15,000	\$ 17,000	\$ 15,000
8610	General Supplies	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Supplies & Services Total		\$ -	\$ -	\$ 25,000	\$ 27,000	\$ 25,000
Administrative & Other						
8308	Computer Usage Charge	\$ -	\$ -	\$ 1,817	\$ 1,817	\$ 2,123
8309	Building Maintenance Charge	\$ -	\$ -	\$ 2,146	\$ 2,594	\$ 2,298
8310	Administrative Support Charge	\$ -	\$ -	\$ 4,689	\$ 4,701	\$ 5,568
Administrative & Other Total		\$ -	\$ -	\$ 8,652	\$ 9,112	\$ 9,989
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ 107,843	\$ 110,185	\$ 109,305
Total FTEs		-	-	0.65	0.65	0.65

Fund 530 Solid Waste Fund
Division 813, Litter Control

Department: Parks & Recreation
Litter Control

Notes

Account	Account Description	Proposed FY2013
8430	Repair & Maintenance Service	Contract services for litter control, waste collection and disposal provided by vendors maintaining city athletic fields, school athletic fields and medians.
8610	General Supplies	Supplies for waste collection at various city facilities and parks such as waste collection receptacles and waste liners. This is the first year of a multi-year receptacle replacement plan.

Fund 570, Workers' Compensation	Department:	Finance
Division 503 Workers Comp, Workers' Compensation	Division:	Workers' Compensation

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8351	Other Professional/Technical	\$ -	\$ -	\$ -	\$ 2,500	\$ 12,500
8520	Insurance	\$ 459,060	\$ 444,026	\$ 520,000	\$ 667,128	\$ 789,803
8598	Claims-Worker's Comp	\$ (3,515)	\$ (278,999)	\$ 25,000	\$ 243,443	\$ 50,000
Supplies & Services Total		\$ 455,545	\$ 165,027	\$ 545,000	\$ 913,071	\$ 852,303
Administrative & Other						
8310	Administrative Support Charge	\$ 1,200	\$ 4,079	\$ 2,364	\$ 2,358	\$ 4,752
Administrative & Other Total		\$ 1,200	\$ 4,079	\$ 2,364	\$ 2,358	\$ 4,752
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 456,745	\$ 169,106	\$ 547,364	\$ 915,429	\$ 857,055
Total FTEs		-	-	-	-	-

Fund 570 Workers' Compensation
Division 503 Workers Comp, Workers' Compensation

Department: Finance
Workers' Compensation

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Legacy workers compensation claims administration.
8520	Insurance	Estimate provided by Alliant Insurance. Increase reflects the addition of Belmont Fire Department employees effective October 1, 2011.

Fund 571, Liability Insurance

Department:

Finance

Division 503 Liability, Liability Insurance

Division:

Liability Insurance

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8322	Legal-Additional	\$ 21,944	\$ 16,595	\$ 25,000	\$ 2,000	\$ 25,000
8351	Other Professional/Technical	\$ 27,297	\$ 20,207	\$ 30,000	\$ 15,000	\$ 15,000
8520	Insurance	\$ 308,778	\$ 179,335	\$ 165,082	\$ 213,487	\$ 255,110
8597	Claims-Liability	\$ 38,775	\$ 208,772	\$ 150,000	\$ 75,000	\$ 50,000
Supplies & Services Total		\$ 396,795	\$ 424,909	\$ 370,082	\$ 305,487	\$ 345,110
Administrative & Other						
8310	Administrative Support Charge	\$ 4,166	\$ 2,459	\$ 5,001	\$ 4,722	\$ 4,571
Administrative & Other Total		\$ 4,166	\$ 2,459	\$ 5,001	\$ 4,722	\$ 4,571
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 400,960	\$ 427,368	\$ 375,083	\$ 310,209	\$ 349,681
Total FTEs		-	-	-	-	-

Fund 571 Liability Insurance
Division 503 Liability, Liability Insurance

Department: Finance
Liability Insurance

Notes

Account	Account Description	Proposed FY2013
8322	Legal-Additional	Estimated legal expense.
8351	Other Professional/Technical	George Hills claims administrator fees.
8520	Insurance	Estimate from Alliant Insurance and reflects the addition of the Belmont Fire Department effective October 1, 2011. Excess Liability Property Pollution & Remediation Auto Physical Damage Crime Underground Storage Tank Public Official Bonds
8597	Claims-Liability	Estimated based on activity and future claims.

Fund 572, Self Insured Vision

Department:

Finance

Division 503 Vision, Self Insured Vision

Division:

Self Insured Vision

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8593	Claims-AFSCME Vision	\$ 9,784	\$ 3,767	\$ 10,234	\$ 9,995	\$ 9,995
8594	Claims-BPOA Vision	\$ 8,455	\$ 8,341	\$ 8,531	\$ 8,037	\$ 8,265
8595	Claims-Mgmt Vision	\$ 8,020	\$ 8,018	\$ 8,455	\$ 7,904	\$ 7,904
8596	Claims-Unrep Vision	\$ 3,477	\$ 3,325	\$ 3,781	\$ 3,781	\$ 3,781
Supplies & Services Total		\$ 29,737	\$ 23,451	\$ 31,001	\$ 29,717	\$ 29,945
Administrative & Other						
8310	Administrative Support Charge	\$ 3,489	\$ 1,053	\$ 2,714	\$ 2,936	\$ 2,459
Administrative & Other Total		\$ 3,489	\$ 1,053	\$ 2,714	\$ 2,936	\$ 2,459
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 33,226	\$ 24,504	\$ 33,715	\$ 32,653	\$ 32,404
Total FTEs		-	-	-	-	-

Fund 573, Fleet & Equipment Management

Department:

Information Services

Division 301, Information Services

Division:

Information Services

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 397,275	\$ 415,218	\$ 435,196	\$ 422,089	\$ 435,865
8119	Separation Pay	\$ -	\$ -	\$ -	\$ 19,791	\$ -
8211	PERS Retirement	\$ 51,837	\$ 55,077	\$ 60,784	\$ 59,115	\$ 62,054
8231	Health Insurance	\$ 576	\$ 576	\$ 576	\$ 576	\$ 576
8232	Medicare Social Security	\$ 6,148	\$ 6,613	\$ 7,441	\$ 6,650	\$ 7,652
8233	Life & Disability Insurance	\$ 3,545	\$ 3,668	\$ 3,742	\$ 3,800	\$ 3,800
8241	Dental Insurance	\$ 4,402	\$ 4,681	\$ 4,905	\$ 4,501	\$ 4,213
8242	Vision Insurance	\$ 912	\$ 912	\$ 912	\$ 912	\$ 912
8253	Auto Allowance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
8259	Deferred Compensation	\$ 28,224	\$ 25,528	\$ 24,256	\$ 15,052	\$ 6,180
8271	Section 125 - Health Insurance	\$ 42,330	\$ 49,448	\$ 53,689	\$ 64,150	\$ 78,273
8281	Other Post Employment Benefits	\$ 30,251	\$ 31,506	\$ 33,380	\$ 32,457	\$ 34,085
8285	Worker's Compensation	\$ 2,820	\$ 2,934	\$ 3,133	\$ 3,024	\$ 3,138
Personnel Total		\$ 571,320	\$ 595,438	\$ 631,013	\$ 635,116	\$ 639,748
Supplies & Services						
8351	Other Professional/Technical	\$ 12,534	\$ 12,908	\$ 13,800	\$ 13,800	\$ 54,304
8359	Computer Software Licenses	\$ 85,447	\$ 110,845	\$ 113,502	\$ 113,502	\$ 103,021
8419	Depreciation	\$ 21,257	\$ 32,903	\$ 20,000	\$ 20,000	\$ -
8430	Repair & Maintenance Service	\$ 6,650	\$ 3,376	\$ 5,700	\$ 5,700	\$ 6,457
8442	Equipment Rentals	\$ -	\$ 33,614	\$ 47,400	\$ 16,000	\$ 16,000
8531	Postage/Delivery Services	\$ 3	\$ 56	\$ 100	\$ 100	\$ 75
8532	Telephone	\$ 22,853	\$ 21,207	\$ 21,725	\$ 21,725	\$ 21,725
8550	Printing & Binding	\$ -	\$ -	\$ 100	\$ 100	\$ 71
8580	Travel & Training	\$ 3,172	\$ 2,314	\$ 1,700	\$ 1,700	\$ 1,700
8591	Memberships & Dues	\$ 425	\$ -	\$ 200	\$ 200	\$ 143
8599	Miscellaneous	\$ 600	\$ 342	\$ 3,000	\$ 3,000	\$ 2,140
8610	General Supplies	\$ 584	\$ 3,412	\$ 3,000	\$ 3,000	\$ 2,227
8612	Small Tools	\$ -	\$ 3,519	\$ 8,000	\$ 8,000	\$ 5,700
8641	Repair & Maintenance Supplies	\$ 841	\$ 116	\$ 3,000	\$ 3,000	\$ 2,178
8680	Books/Manuals/Subscriptions	\$ 319	\$ 153	\$ 400	\$ 400	\$ 392
Supplies & Services Total		\$ 154,684	\$ 224,765	\$ 241,627	\$ 210,227	\$ 216,133
Administrative & Other						
8309	Building Maintenance Charge	\$ 19,500	\$ 19,374	\$ 20,081	\$ 24,164	\$ 21,845
8310	Administrative Support Charge	\$ 103,484	\$ 71,473	\$ 106,709	\$ 101,212	\$ 111,681
Administrative & Other Total		\$ 122,984	\$ 90,847	\$ 126,790	\$ 125,376	\$ 133,526
Capital Outlay						
9040	Machinery & Equipment	\$ 64,297	\$ 161,932	\$ 62,917	\$ 62,917	\$ 142,417
Capital Outlay Total		\$ 64,297	\$ 161,932	\$ 62,917	\$ 62,917	\$ 142,417
Total Expenditures		\$ 913,285	\$ 1,072,982	\$ 1,062,347	\$ 1,033,636	\$ 1,131,824
Total FTEs		4.00	4.00	4.00	4.00	4.00

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	\$3,683 Offsite backup tape storage \$8,400 e21 - Website \$1,500 Help Desk \$40,721 Council/Commission Broadcasts
8359	Computer Software Licenses	\$2,184 McAfee Virus -2yr license + 1 Yr support \$3,000 1yr ArcInfo Maintenance \$2,200 ArcView 9.2 Maintenance \$3,000 ArcGIS Maintenance \$23,952 5th year of 5yr MS EAAgrmt \$2,400 SMRN Spam Filter Service \$282 MICR Annual \$24,571 Microsoft Business Ready Enhancement \$38,647 Hansen Business Ready Enhancement \$970 Greenshades financial software maint. \$715 Mekorma financial software maint. \$1,100 Scribe financial software maint.
8430	Repair & Maintenance Service	Maintenance Agreements for CHMAIL2003, CHSRV2003, CRW and Questys scanner
8532	Telephone	\$11,725 Telephone monthly charges \$9,000 ISP - Full T-1 access \$1,000 Cabling/Misc Phone charges
8612	Small Tools	\$4,300 90 BU DLT Tapes \$1,400 UPS
8641	Repair & Maintenance Supplies	Replacement for failed hardware
9040	Machinery & Equipment	Hardware Replacements: \$51,200 PC Goods- (desktops, monitors, laptops, tablets) \$55,000 Servers \$12,500 Storage \$17,500 Network- (hubs, routers, fiber) \$6,217 Radio replacements

Fund 573, Fleet & Equipment Management

Department:

Information Services

Division 302, Technology Plan

Division:

Technology Plan

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8419	Depreciation	\$ 145,300	\$ 140,301	\$ 70,000	\$ 70,000	\$ -
Supplies & Services Total		\$ 145,300	\$ 140,301	\$ 70,000	\$ 70,000	\$ -
Administrative & Other						
8310	Administrative Support Charge	\$ 6,197	\$ 6,516	\$ 3,455	\$ 3,244	\$ 2,998
Administrative & Other Total		\$ 6,197	\$ 6,516	\$ 3,455	\$ 3,244	\$ 2,998
Capital Outlay						
9040	Machinery & Equipment	\$ 246,839	\$ 136,500	\$ 193,500	\$ 100,000	\$ 306,500
Capital Outlay Total		\$ 246,839	\$ 136,500	\$ 193,500	\$ 100,000	\$ 306,500
Total Expenditures		\$ 398,337	\$ 283,316	\$ 266,955	\$ 173,244	\$ 309,498
Total FTEs		-	-	-	-	-

Notes

Account	Account Description	Proposed FY2013
9040	Machinery & Equipment	\$37,500 FY 2013-FY 2015 Technology Plan preparation. \$75,000 New Website, includes analysis, website design, navigation, site set-up, content development, testing, training, supports blog, Facebook, Twitter, mobile access, multiple browsers and operating systems (IE, Safari, Linux, Android, iOS, Windows, and Open Source, etc.) \$15,000 Website consulting. \$25,000 Office Suite 2010 and Windows 7 integration and deployment consulting. \$154,000 remaining work on 3 (partial) and 4 (all) of eVision.

Fund 573, Fleet & Equipment Management

Department:

Public Works

Division 740, Fleet Management Center

Division:

Fleet Management Center

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 174,745	\$ 184,975	\$ 206,728	\$ 199,350	\$ 203,017
8103	Temporary Part time	\$ 2,687	\$ -	\$ -	\$ -	\$ -
8111	Overtime-Scheduled	\$ 739	\$ 780	\$ 1,000	\$ 474	\$ 1,025
8114	Acting Pay	\$ -	\$ -	\$ -	\$ 11	\$ -
8119	Separation Pay	\$ 491	\$ -	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 23,747	\$ 24,258	\$ 28,874	\$ 27,845	\$ 28,904
8221	FICA Social Security	\$ 167	\$ -	\$ -	\$ -	\$ -
8231	Health Insurance	\$ 317	\$ 307	\$ 288	\$ 306	\$ 307
8232	Medicare Social Security	\$ 2,899	\$ 3,142	\$ 3,728	\$ 3,293	\$ 3,817
8233	Life & Disability Insurance	\$ 2,409	\$ 2,092	\$ 2,048	\$ 2,048	\$ 2,053
8241	Dental Insurance	\$ 3,659	\$ 3,705	\$ 3,882	\$ 3,984	\$ 3,998
8242	Vision Insurance	\$ 721	\$ 656	\$ 655	\$ 653	\$ 655
8253	Auto Allowance	\$ 150	\$ -	\$ 300	\$ 330	\$ 360
8259	Deferred Compensation	\$ 21,651	\$ 21,504	\$ 21,407	\$ 11,855	\$ 2,675
8271	Section 125 - Health Insurance	\$ 25,284	\$ 25,819	\$ 28,001	\$ 38,193	\$ 50,945
8281	Other Post Employment Benefits	\$ 14,017	\$ 13,928	\$ 15,856	\$ 15,275	\$ 15,876
8285	Worker's Compensation	\$ 11,720	\$ 12,492	\$ 14,032	\$ 13,254	\$ 13,736
Personnel Total		\$ 285,404	\$ 291,738	\$ 326,800	\$ 316,872	\$ 327,367
Supplies & Services						
8351	Other Professional/Technical	\$ 5,714	\$ 8,332	\$ 7,500	\$ 7,500	\$ 7,500
8419	Depreciation	\$ 272,177	\$ 231,032	\$ 140,000	\$ 140,000	\$ -
8430	Repair & Maintenance Service	\$ 27,101	\$ 46,564	\$ 83,000	\$ 60,000	\$ 83,000
8531	Postage/Delivery Services	\$ 4	\$ 1	\$ 50	\$ 150	\$ 150
8532	Telephone	\$ 4,437	\$ 3,858	\$ 4,500	\$ 3,000	\$ 3,500
8580	Travel & Training	\$ 422	\$ 687	\$ 1,000	\$ 1,000	\$ 1,000
8599	Miscellaneous	\$ 3,581	\$ 1,986	\$ 2,000	\$ 1,900	\$ 1,900
8610	General Supplies	\$ 7,474	\$ 4,601	\$ 3,500	\$ 4,600	\$ 4,600
8612	Small Tools	\$ 2,299	\$ 1,615	\$ 2,500	\$ 2,500	\$ 2,500
8638	Oil	\$ 3,045	\$ 2,060	\$ 3,500	\$ 3,500	\$ 3,500
8639	Fuel	\$ 1,611	\$ 1,766	\$ 1,900	\$ 1,750	\$ 1,900
8641	Repair & Maintenance Supplies	\$ 62,690	\$ 65,157	\$ 58,125	\$ 85,750	\$ 93,000
Supplies & Services Total		\$ 390,556	\$ 367,657	\$ 307,575	\$ 311,650	\$ 202,550
Administrative & Other						
8308	Computer Usage Charge	\$ 8,658	\$ 7,759	\$ 8,816	\$ 8,816	\$ 11,034
8309	Building Maintenance Charge	\$ 9,035	\$ 9,213	\$ 9,027	\$ 10,905	\$ 9,793
8310	Administrative Support Charge	\$ 168,720	\$ 57,937	\$ 97,414	\$ 92,730	\$ 85,899
Administrative & Other Total		\$ 186,414	\$ 74,910	\$ 115,258	\$ 112,451	\$ 106,726
Capital Outlay						
9040	Machinery & Equipment	\$ 2,730	\$ -	\$ 3,000	\$ 2,000	\$ 3,000
9041	Vehicles	\$ 184,292	\$ 2,951	\$ 255,000	\$ 210,000	\$ 360,000
Capital Outlay Total		\$ 187,022	\$ 2,951	\$ 258,000	\$ 212,000	\$ 363,000
Total Expenditures		\$ 1,049,395	\$ 737,257	\$ 1,007,633	\$ 952,973	\$ 999,643
Total FTEs		2.70	2.70	2.60	2.60	2.60

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Permit fees for generator and County fees for Air Quality.
8419	Depreciation	Reduce depreciation funding by 50%.
8430	Repair & Maintenance Service	Vehicle repairs done by outside services, including Fire engines/trucks/trailers/generators.
8641	Repair & Maintenance Supplies	Maintenance and repair parts and supplies for vehicles and equipment, including Fire engines/trucks/trailers/generators.
9041	Vehicles	Replacement Vehicles 2013 Budget- 234 – Street Sweeper \$250,000 315 – Senior Van 60,000 PR4A – Fire Chief Car 35,000 New-Aerial Work Platform 15,000

Fund 574, Facilities Management	Department:	Parks & Recreation
Division 801, Building Services	Division:	Building Services

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 105,900	\$ 85,547	\$ 120,404	\$ 132,985	\$ 170,301
8103	Temporary Part time	\$ 8,452	\$ 10,172	\$ 16,120	\$ 3,968	\$ -
8119	Separation Pay	\$ -	\$ 3,116	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 13,010	\$ 11,184	\$ 16,817	\$ 21,035	\$ 24,246
8221	FICA Social Security	\$ 524	\$ 631	\$ 999	\$ 304	\$ -
8231	Health Insurance	\$ 184	\$ 113	\$ 106	\$ 108	\$ 154
8232	Medicare Social Security	\$ 883	\$ 1,389	\$ 2,242	\$ 2,189	\$ 2,885
8233	Life & Disability Insurance	\$ 1,079	\$ 835	\$ 1,122	\$ 1,223	\$ 1,456
8241	Dental Insurance	\$ 1,678	\$ 1,467	\$ 2,038	\$ 2,549	\$ 2,823
8242	Vision Insurance	\$ 320	\$ 278	\$ 356	\$ 363	\$ 461
8253	Auto Allowance	\$ 600	\$ 425	\$ 600	\$ 725	\$ 1,200
8259	Deferred Compensation	\$ 4,664	\$ 5,521	\$ 6,943	\$ 2,791	\$ 2,279
8271	Section 125 - Health Insurance	\$ 17,840	\$ 15,065	\$ 20,511	\$ 26,949	\$ 37,004
8281	Other Post Employment Benefits	\$ 7,993	\$ 7,185	\$ 9,235	\$ 10,229	\$ 13,318
8285	Worker's Compensation	\$ 5,567	\$ 4,353	\$ 5,910	\$ 5,320	\$ 6,329
Personnel Total		\$ 169,749	\$ 153,264	\$ 203,404	\$ 210,736	\$ 262,456
Supplies & Services						
8411	Water	\$ 4,992	\$ 6,777	\$ 7,750	\$ 7,750	\$ 7,750
8417	Other Waste Water Treatment Fees	\$ 36,822	\$ 55,472	\$ 57,800	\$ 54,503	\$ 59,681
8423	Custodial Services	\$ 62,433	\$ 56,719	\$ 47,000	\$ 52,000	\$ 52,000
8424	Turf/Lawn Care Services	\$ 2,336	\$ -	\$ -	\$ -	\$ -
8430	Repair & Maintenance Service	\$ 88,742	\$ 73,840	\$ 74,000	\$ 140,000	\$ 140,000
8532	Telephone	\$ 3,738	\$ 3,844	\$ 3,700	\$ 3,700	\$ 3,700
8599	Miscellaneous	\$ 521	\$ -	\$ 500	\$ 500	\$ 500
8610	General Supplies	\$ -	\$ -	\$ 700	\$ 700	\$ 700
8612	Small Tools	\$ -	\$ 49	\$ 400	\$ 400	\$ 400
8613	Safety Equipment	\$ -	\$ 162	\$ 225	\$ 225	\$ 225
8632	Natural Gas & Electricity	\$ 130,229	\$ 118,226	\$ 120,000	\$ 150,000	\$ 150,000
8641	Repair & Maintenance Supplies	\$ 6,956	\$ 3,896	\$ 7,500	\$ 5,500	\$ 5,500
8653	Plumbing Supplies	\$ 53	\$ 66	\$ 250	\$ 250	\$ 250
8654	Electrical Supplies	\$ 1,799	\$ 1,343	\$ 2,000	\$ 4,200	\$ 4,200
8655	Custodial Supplies	\$ 8,193	\$ 9,726	\$ 6,800	\$ 10,000	\$ 10,000
Supplies & Services Total		\$ 346,813	\$ 330,122	\$ 328,625	\$ 429,728	\$ 434,906
Administrative & Other						
8307	Vehicle Usage Charge	\$ 18,055	\$ 12,183	\$ 10,780	\$ 10,408	\$ 7,735
8308	Computer Usage Charge	\$ 11,961	\$ 10,803	\$ 13,566	\$ 13,566	\$ 6,157
8310	Administrative Support Charge	\$ 41,998	\$ 46,637	\$ 34,742	\$ 45,717	\$ 93,364
Administrative & Other Total		\$ 72,014	\$ 69,623	\$ 59,088	\$ 69,691	\$ 107,256
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 588,576	\$ 553,009	\$ 591,117	\$ 710,155	\$ 804,617
Total FTEs		1.30	1.40	1.44	1.44	1.89

Notes

Account	Account Description	Proposed FY2013
8411	Water	Water costs for City Administrative Office Buildings.
8423	Custodial Services	Custodial maintenance of city buildings - city administrative offices, leased space.
8430	Repair & Maintenance Service	Various contract services for city facilities, including HVAC maintenance, plumbing, electrical repairs, painting, roof repairs and elevator maintenance, emergency generator (EOC and portable unit). Increase due to takeover of 1870 Art Center and need to refurbish classrooms.
8632	Natural Gas & Electricity	Gas and electric to certain city facilities (City Hall, Park Office, Manor Building and Corporation Yard).

Fund 574, Facilities Management

Department:

Parks & Recreation

Division 803, Recreational Facilities

Division:

Recreational Facilities

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ 99,384	\$ 108,841	\$ 125,300	\$ 123,272	\$ 120,299
8102	Permanent Part time	\$ 4,031	\$ 4,027	\$ -	\$ -	\$ -
8103	Temporary Part time	\$ 79,261	\$ 105,263	\$ 85,028	\$ 97,151	\$ 92,358
8111	Overtime-Scheduled	\$ -	\$ 70	\$ -	\$ -	\$ -
8211	PERS Retirement	\$ 17,058	\$ 20,528	\$ 23,848	\$ 22,652	\$ 24,432
8221	FICA Social Security	\$ 3,185	\$ 4,798	\$ 5,272	\$ 14,069	\$ 5,726
8231	Health Insurance	\$ 255	\$ 275	\$ 298	\$ 297	\$ 298
8232	Medicare Social Security	\$ 2,421	\$ 3,047	\$ 3,147	\$ 3,143	\$ 3,262
8233	Life & Disability Insurance	\$ 1,140	\$ 1,286	\$ 1,366	\$ 1,365	\$ 1,366
8235	State Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
8241	Dental Insurance	\$ 1,031	\$ 1,234	\$ 1,313	\$ 1,139	\$ 1,021
8242	Vision Insurance	\$ 329	\$ 347	\$ 358	\$ 357	\$ 358
8253	Auto Allowance	\$ 150	\$ 106	\$ 150	\$ 144	\$ 150
8259	Deferred Compensation	\$ 14,885	\$ 15,376	\$ 16,281	\$ 9,105	\$ 2,261
8271	Section 125 - Health Insurance	\$ 9,633	\$ 12,081	\$ 13,715	\$ 21,337	\$ 30,256
8281	Other Post Employment Benefits	\$ 13,697	\$ 15,217	\$ 9,611	\$ 9,166	\$ 9,407
8285	Worker's Compensation	\$ 5,869	\$ 6,692	\$ 5,108	\$ 16,521	\$ 5,246
Personnel Total		\$ 252,327	\$ 299,189	\$ 290,793	\$ 320,267	\$ 296,440
Supplies & Services						
8351	Other Professional/Technical	\$ 12,598	\$ 2,678	\$ 5,300	\$ 5,625	\$ 5,300
8411	Water	\$ 5,899	\$ 7,177	\$ 7,000	\$ 7,000	\$ 7,700
8423	Custodial Services	\$ 65,979	\$ 58,905	\$ 67,200	\$ 66,000	\$ 67,200
8430	Repair & Maintenance Service	\$ 37,379	\$ 31,952	\$ 34,611	\$ 33,000	\$ 34,600
8532	Telephone	\$ 4,318	\$ 3,253	\$ 3,900	\$ 3,000	\$ 3,900
8540	Advertising	\$ 453	\$ 406	\$ 500	\$ 500	\$ 500
8580	Travel & Training	\$ 823	\$ 821	\$ 850	\$ 700	\$ 850
8599	Miscellaneous	\$ 266	\$ 455	\$ 500	\$ 500	\$ 500
8610	General Supplies	\$ 2,595	\$ 1,401	\$ 1,500	\$ 2,723	\$ 1,500
8612	Small Tools	\$ 5,413	\$ 972	\$ 6,250	\$ -	\$ -
8632	Natural Gas & Electricity	\$ 41,064	\$ 38,392	\$ 43,250	\$ 30,000	\$ 33,000
8641	Repair & Maintenance Supplies	\$ 10,123	\$ 9,076	\$ 12,500	\$ 11,500	\$ 11,500
8655	Custodial Supplies	\$ 1,466	\$ 1,243	\$ 3,200	\$ 3,200	\$ 3,200
Supplies & Services Total		\$ 188,375	\$ 156,731	\$ 186,561	\$ 163,748	\$ 169,750
Administrative & Other						
8307	Vehicle Usage Charge	\$ 787	\$ -	\$ 1,567	\$ 1,513	\$ 1,413
8308	Computer Usage Charge	\$ 3,648	\$ 4,389	\$ 4,334	\$ 4,334	\$ 5,063
8309	Building Maintenance Charge	\$ 4,545	\$ 4,788	\$ 5,118	\$ 6,187	\$ 5,480
8310	Administrative Support Charge	\$ 47,290	\$ 47,373	\$ 31,639	\$ 31,631	\$ 38,868
Administrative & Other Total		\$ 56,270	\$ 56,551	\$ 42,658	\$ 43,664	\$ 50,824
Capital Outlay						
9030	Improvements Other Than Building	\$ 8,891	\$ 6,319	\$ 11,000	\$ -	\$ 70,000
Capital Outlay Total		\$ 8,891	\$ 6,319	\$ 11,000	\$ -	\$ 70,000
Total Expenditures		\$ 505,863	\$ 518,789	\$ 531,012	\$ 527,679	\$ 587,014
Total FTEs		1.40	1.50	1.55	1.55	1.55

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Contractual vendors and consultant services.
8423	Custodial Services	Custodial services for Recreation facilities.
8430	Repair & Maintenance Service	Various maintenance services for the Recreation facilities.
8632	Natural Gas & Electricity	Gas and electricity for the recreation facilities
8641	Repair & Maintenance Supplies	Various repair and maintenance supplies for recreation facilities.
9030	Improvements Other Than Building	Improvements to southern wing of the Barrett Community Center to transition former art studios to community recreation use.

Fund 575, Benefit Stabilization	Department:	Finance
Division 503 Benefit Stabilization, Benefit Stabilization Division	Division:	Benefit Stabilization Division

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8351	Other Professional/Technical	\$ 14,425	\$ -	\$ 15,000	\$ 5,000	\$ 12,000
8519	OPEB ARC Contribution	\$ 855,000	\$ 808,000	\$ 834,000	\$ 834,000	\$ 861,000
Supplies & Services Total		\$ 869,425	\$ 808,000	\$ 849,000	\$ 839,000	\$ 873,000
Administrative & Other						
8310	Administrative Support Charge	\$ 24,151	\$ 3,467	\$ 29,591	\$ 29,905	\$ 28,599
Administrative & Other Total		\$ 24,151	\$ 3,467	\$ 29,591	\$ 29,905	\$ 28,599
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 893,576	\$ 811,467	\$ 878,591	\$ 868,905	\$ 901,599
Total FTEs		-	-	-	-	-

Fund 575 Benefit Stabilization	Department: Finance
Division 503 Benefit Stabilization, Benefit Stabilization Division	Benefit Stabilization Division

Notes

Account	Account Description	Proposed FY2013
8351	Other Professional/Technical	Biannual actuarial valuation required under participation in CalPERS CERBT program.
8519	OPEB ARC Contribution	Annual Required Contribution (ARC) provided by Bartel Associates.

Fund 576, BFPD Benefit Stabilization

Department:

Fire Department

Division 119, BFPD Benefit Stabilization

Division:

BFPD Benefit Stabilization

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
Personnel Total		\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services						
8519	OPEB ARC Contribution	\$ -	\$ -	\$ -	\$ 145,000	\$ 200,000
Supplies & Services Total		\$ -	\$ -	\$ -	\$ 145,000	\$ 200,000
Administrative & Other						
8310	Administrative Support Charge	\$ -	\$ -	\$ -	\$ -	\$ 1,079
Administrative & Other Total		\$ -	\$ -	\$ -	\$ -	\$ 1,079
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ 145,000	\$ 201,079
Total FTEs		-	-	-	-	-

Fund 576 BFPD Benefit Stabilization
Division 119, BFPD Benefit Stabilization

Department: Fire Department
BFPD Benefit Stabilization

Notes

Account	Account Description	Proposed FY2013
8519	OPEB ARC Contribution	Annual Required Contribution (ARC) provided by Bartel Associates.

Fund 775, RDA Retirement Obligation

Department:

Community Development

Division 113-SA, Successor Agency Administration

Division:

Successor Agency Administration

Account	Account Description	Actual FY2010	Actual FY2011	Budget FY2012	Estimated FY2012	Proposed FY2013
Personnel						
8101	Regular Salaries	\$ -	\$ -	\$ -	\$ 64,926	\$ 25,764
8119	Separation Pay	\$ -	\$ -	\$ -	\$ 5,425	\$ -
8211	PERS Retirement	\$ -	\$ -	\$ -	\$ 11,040	\$ 3,668
8231	Health Insurance	\$ -	\$ -	\$ -	\$ 87	\$ 29
8232	Medicare Social Security	\$ -	\$ -	\$ -	\$ 1,107	\$ 434
8233	Life & Disability Insurance	\$ -	\$ -	\$ -	\$ 435	\$ 84
8241	Dental Insurance	\$ -	\$ -	\$ -	\$ 620	\$ 203
8242	Vision Insurance	\$ -	\$ -	\$ -	\$ 128	\$ 34
8253	Auto Allowance	\$ -	\$ -	\$ -	\$ 455	\$ 540
8259	Deferred Compensation	\$ -	\$ -	\$ -	\$ 1,096	\$ 1,269
8271	Section 125 - Health Insurance	\$ -	\$ -	\$ -	\$ 9,804	\$ 2,928
8281	Other Post Employment Benefits	\$ -	\$ -	\$ -	\$ 4,746	\$ 2,015
8285	Worker's Compensation	\$ -	\$ -	\$ -	\$ 2,067	\$ 168
Personnel Total		\$ -	\$ -	\$ -	\$ 101,936	\$ 37,137
Supplies & Services						
8322	Legal-Additional	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000
8351	Other Professional/Technical	\$ -	\$ -	\$ -	\$ 5,021	\$ 9,272
8589	Housing Project Subsidy Fee	\$ -	\$ -	\$ -	\$ 61,050	\$ 148,520
Supplies & Services Total		\$ -	\$ -	\$ -	\$ 72,071	\$ 161,792
Administrative & Other						
8310	Administrative Support Charge	\$ -	\$ -	\$ -	\$ 214,038	\$ 212,863
9314	Principal-1996 Low & Moderate Housing	\$ -	\$ -	\$ -	\$ -	\$ 220,000
9315	Principal-1999A Redevelopment	\$ -	\$ -	\$ -	\$ -	\$ 655,000
9316	Principal-1999B Redevelopment	\$ -	\$ -	\$ -	\$ -	\$ 235,000
9364	Interest-1996 Low & Moderate Housing	\$ -	\$ -	\$ -	\$ -	\$ 91,450
9365	Interest-1999-A Redevelopment	\$ -	\$ -	\$ -	\$ -	\$ 517,123
9366	Interest-1999-B Redevelopment	\$ -	\$ -	\$ -	\$ -	\$ 386,035
9772	Equity Transfer to County	\$ -	\$ -	\$ -	\$ 2,915,175	\$ -
Administrative & Other Total		\$ -	\$ -	\$ -	\$ 3,129,213	\$ 2,317,471
Capital Outlay						
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ 3,303,220	\$ 2,516,399
Total FTEs		-	-	-	-	0.15

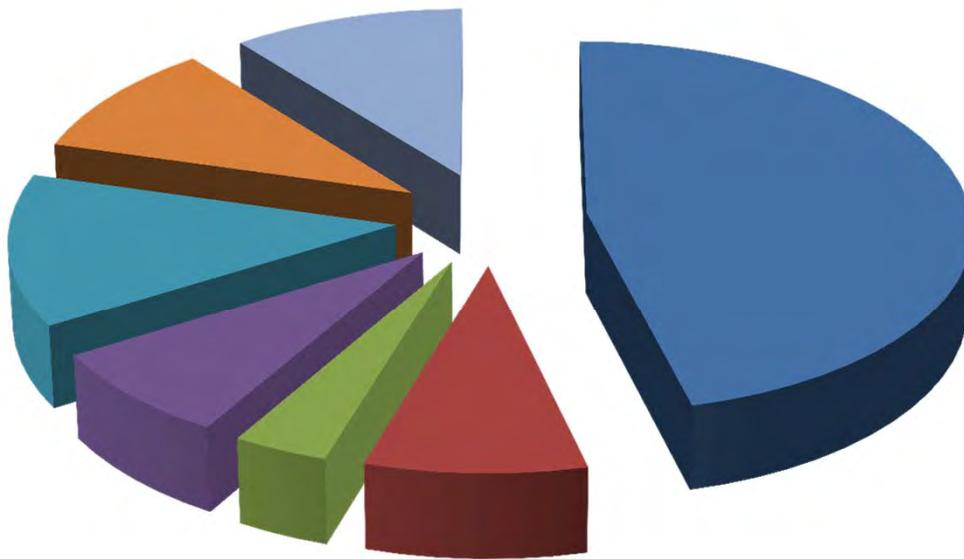
Fund 775 RDA Retirement Obligation
Division 113-SA, Successor Agency Administration

Department: Community Development
Successor Agency Administration

Notes

Account	Account Description	Proposed FY2013
8310	Administrative Support Charge	Successor Agency Administrative Costs.
8322	Legal-Additional	Special Legal Counsel to the Oversight Board.
8351	Other Professional/Technical	Includes RDA bond Trustee Services and Audit of former RDA.
8589	Housing Project Subsidy Fee	Low Income Housing Subsidy - Belmont Vista.

City of Belmont FY 2013 Budget Capital Improvement Program



- Street Improvements ■ General Facilities ■ Comcast PEG Fund ■ Planned Parks
- Sewer Capital ■ Storm Drainage ■ Fleet and Equipment

	Improvements	Other	Total
Street Improvements	\$ 1,328,833		\$ 1,328,833
General Facilities	245,000		245,000
Comcast PEG Fund		\$ 106,000	106,000
Planned Parks	224,000		224,000
Sewer Capital	380,000		380,000
Storm Drainage	285,500		285,500
Fleet and Equipment		306,500	306,500
Total Expenditures	\$ 2,463,333	\$ 412,500	\$ 2,875,833

City of Belmont
FY 2013 Budget
Capital Improvement Program
Project Listing

Fund & Division		Project		FY2013	FY2014	FY2015	FY2016	FY2017
Number	Description	Number	Description	Proposed Total	Planned Total	Planned Total	Planned Total	Planned Total
234	Street Improvements (Measure A/Grants)	3003	Congestion Management Plan	\$ 78,000	\$ 78,000	\$ 78,000	\$ 78,000	\$ 78,000
730		3025	LED Street Light Replacements	230,000	-	-	-	-
		3026	Accessibility Ramp/Pathway Improvements	110,000	110,000	110,000	110,000	110,000
		3084	Hillside Stabilization and Retaining Wall Repair	75,000	75,000	75,000	75,000	75,000
		3100	Pavement Preventative Maintenance	435,833	300,000	300,000	300,000	300,000
		3112	Pavement Rehabilitation	200,000	200,000	200,000	200,000	200,000
		3206	Traffic Priority Items	35,000	35,000	35,000	35,000	35,000
		3207	Traffic Intersection Improvements	45,000	135,000	135,000	135,000	135,000
		3208	Ralston Corridor Study and Improvements	120,000	50,000	-	-	-
					1,328,833	983,000	933,000	933,000
308	General Facilities	2055	City Hall/Police Facility	90,000	-	-	-	-
802		8057	Twin Pines Senior & Community Center Roof Replacement	75,000	-	-	-	-
		8063	Painting Exterior & Interior-Twin Pines & Senior Center	80,000	-	-	-	-
		8065	City Hall Roof Repair	-	-	135,000	-	-
					245,000	-	135,000	-
312	Comcast PEG Fund	2062	Comcast PEG Program	106,000	-	-	-	-
303				106,000	-	-	-	-
341	Planned Park	8004	Cipriani Dog Park	165,000	-	-	-	-
810		8033	Open Space Trail Improvements	44,000	-	-	-	-
		8048	Davey Glen Park	-	510,000	-	-	-
		8052	Park and Open Space Master Plan Update	-	-	-	200,000	-
		8056	Installation of Synthetic Turf at Sports Complex	15,000	-	-	-	-
					224,000	510,000	-	200,000
503	Sewer Enterprise-Capital	7003	Sewer Rehabilitation-Annual Program	240,000	500,000	500,000	500,000	500,000
730		7036	Pump Sta. Rehabilitation	60,000	160,000	50,000	160,000	50,000
		7057	Basins 7 & 8 Sewer Rehabilitation	-	700,000	-	-	-
		7073	Basin Rehabilitation Projects	-	700,000	700,000	700,000	700,000
		7078	Force Main Evaluation & Rehab Projects	80,000	-	-	-	-
		7082	Sewer System Flow Monitoring	-	65,000	-	-	-
					380,000	2,125,000	1,250,000	1,360,000
525	Storm Drainage Enterprise	6001	Storm Drainage Rehabilitation Program	75,500	75,500	75,500	75,500	75,500
730		6010	Water Dog Lake Siltation Removal	-	-	60,000	60,000	60,000
		6045	Storm Drain CIP Project	210,000	210,000	210,000	210,000	210,000
					285,500	285,500	345,500	345,500
573	Fleet & Equipment Management	2142	Technology Master Plan	306,500	-	-	-	-
302				306,500	-	-	-	-
			TOTAL EXPENDITURES	\$ 2,875,833	\$ 3,903,500	\$ 2,663,500	\$ 2,838,500	\$ 2,528,500

Division 303, Comcast PEG Capital
 Fund 312, Comcast PEG Fund

Division:
 Department:
 Project:

Comcast PEG Capital
 Information Services
 2062 -- Comcast PEG Program

Project Narrative:

All monies were provided by Comcast per the negotiated and adopted franchise grant agreement.

In FY 2013 the TV Broadcast Camera and Console Equipment will be upgraded to allow for HD broadcasting.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 106,000	\$ -	\$ -	\$ -	\$ -	\$ 106,000
Funding Sources			\$ -	\$ 106,000	\$ -	\$ -	\$ -	\$ -	\$ 106,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9040	9040	Machinery & Equipment	\$ -	\$ 106,000	\$ -	\$ -	\$ -	\$ -	\$ 106,000
TOTAL EXPENDITURES			\$ -	\$ 106,000	\$ -	\$ -	\$ -	\$ -	\$ 106,000

Division 802, General Facilities Improvement
 Fund 308, General Facilities

Division:
 Department:
 Project:

General Facilities Improvement
 Parks & Recreation
 2055 – City Hall/Police Facility

Project Narrative:

This project involves the painting of the exterior surfaces of City Hall to protect the structure from water and sun damage. The work will include the preparation and painting of the wood siding and stucco on exterior surfaces of the original portion of the building and painting of the recently constructed portion including the lobby and Council Chambers. FY2013-\$90,000 (8430)



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Funding Sources			\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8430	Repair & Maintenance Service	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
TOTAL EXPENDITURES			\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

Division 802, General Facilities Improvement
 Fund 308, General Facilities

Division:
 Department:
 Project:

General Facilities Improvement
 Parks & Recreation
 8057 -- Twin Pines Senior & Community Center Roof Replacement

Project Narrative:

The project includes replacing the roof and repair of clay tile at the Twin Pines Senior and Community Center. The current roof is over 25 years old and has reached its expected life expectancy. Clay tiles are cracked, broken or missing. The Parks and Recreation Department has made numerous patches for the leaks in the winter of 2011 and previous years.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Funding Sources			\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL EXPENDITURES			\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Division 802, General Facilities Improvement
Fund 308, General Facilities

Division:
Department:
Project:

General Facilities Improvement
Parks & Recreation
8063 -- Painting Exterior & Interior-Twin Pines & Senior Center

Project Narrative:

This project will consist of painting the exterior and interior, replacing the carpet, furniture, ceiling tiles and door hardware in the Twin Pines Senior & Community Center. The facility is heavily used to provide Senior Services, community rental opportunities, events and meetings. The facility generates about \$80,00 a year from rental revenue. 9030-FY2013-\$25,000 County Grant funding application submitted. Total project cost \$80,000. Additionally, in honor of the 25 year anniversary of the Center the Department is proposing projects to enhance the facility.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000
6362	6362	County Grants	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Funding Sources			\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
TOTAL EXPENDITURES			\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

Division 802, General Facilities Improvement
 Fund 308, General Facilities

Division:
 Department:
 Project:

General Facilities Improvement
 Parks & Recreation
 8065 -- City Hall Roof Repair

Project Narrative:

The project includes replacing the roof on City Hall. The roof is over 28 years old and past its life expectancy. The current roof is in need of repair and has begun to fail and bubble. The Parks and Recreation Department patch repaired leaks in the winter of FY 2011. FY 2015 \$135,000 Roof Replacement, 9030



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ -	\$ 135,000
Funding Sources			\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ -	\$ 135,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ -	\$ 135,000
TOTAL EXPENDITURES			\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ -	\$ 135,000

Division 730-Street Capital, Street Improvements (Measure A/Grants)	Division:	Street Improvements (Measure A/Grants)
Fund 234, Street Improvements (Measure A/Grants)	Department:	Public Works
	Project:	3025 -- LED Street Light Replacements

Project Narrative:

This project includes installation of energy efficient street lighting.

In FY 11/12, 240 street lights were replaced with more efficient LED lights funded through the American Recovery and Reinvestment Act (ARRA).

The City is anticipating receiving \$230,000 in additional grant funds to replace another 400 street lights.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
6319	6319	Miscellaneous Federal Grants	\$ 139,733	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ 369,733
Funding Sources			\$ 139,733	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ 369,733

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8368	City Project Management	\$ -	\$ 37,280	\$ -	\$ -	\$ -	\$ -	\$ 37,280
9030	9030	Improvements Other Than Building	\$ 139,733	\$ 192,720	\$ -	\$ -	\$ -	\$ -	\$ 332,453
TOTAL EXPENDITURES			\$ 139,733	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ 369,733

Division 730-Street Capital, Street Improvements (Measure A/Grants) Division: Street Improvements (Measure A/Grants)
Fund 234, Street Improvements (Measure A/Grants) Department: Public Works
Project: 3100 -- Pavement Preventative Maintenance

Project Narrative:

The City's Pavement Management Program is intended to improve the overall condition of the City's street network by maximizing the cost effectiveness of available funds. A primary component of the program is preventative maintenance as these treatments (crack and surface seals, slurry seal, and thin overlays) extend the life of good pavement at a much lower cost than rehabilitation or reconstruction treatments.

Grant funds from Cal Recycle will be used in FY 12/13 to apply rubberizedchip seal treatment to various streets needing preventative maintenance. \$216,435 in Prop 1B FY9/10 appropriations are being transferred to this project from Project 3084.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 255,000	\$ 220,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,675,000
6359	6359	Misc. State Grants	\$ -	\$ 215,833	\$ -	\$ -	\$ -	\$ -	\$ 215,833
Funding Sources			\$ 255,000	\$ 435,833	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,890,833

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8351	Other Professional/Technical	\$ 15,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
9030	8368	City Project Management	\$ 100,000	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 375,000
9030	9030	Improvements Other Than Building	\$ 140,000	\$ 340,833	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,480,833
TOTAL EXPENDITURES			\$ 255,000	\$ 435,833	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,890,833

Division 730-Street Capital, Street improvements (Measure A/Grants)	Division:	Street improvements (Measure A/Grants)
Fund 234, Street Improvements (Measure A/Grants)	Department:	Public Works
	Project:	3207 -- Traffic Intersection Improvements

Project Narrative:

This project provides for the upgrade, repair and optimization of the City's signalized intersections. A number of the City's traffic signal infrastructure has reached its useful life and is in need of repair. This project will look at each traffic intersection as a whole to ensure compatibility of the entire system.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 45,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 585,000
Funding Sources			\$ -	\$ 45,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 585,000

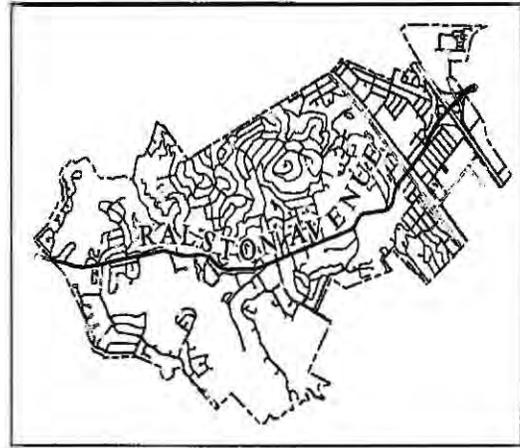
EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
9030	8368	City Project Management	\$ -	\$ 10,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 410,000
TOTAL EXPENDITURES			\$ -	\$ 45,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 585,000

Division 730-Street Capital, Street Improvements (Measure A/Grants) **Division: Street Improvements (Measure A/Grants)**
Fund 234, Street Improvements (Measure A/Grants) **Department: Public Works**
Project: 3208 -- Ralston Corridor Study and Improvements

Project Narrative:

This project will provide for a comprehensive study and corresponding improvements on Ralston Avenue to optimize its use for pedestrian, bicycle and vehicle use.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 120,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 170,000
Funding Sources			\$ -	\$ 120,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 170,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ 100,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 130,000
9030	8368	City Project Management	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 40,000
TOTAL EXPENDITURES			\$ -	\$ 120,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 170,000

Division 810, Park Improvement Projects
Fund 341, Planned Park

Division:
Department:
Project:

Park Improvement Projects
Parks & Recreation
8004 -- Cipriani Dog Park

Project Narrative:

This project includes improvements to the existing Cipriani Dog Park including regrading and improving the decomposed granite surface, improving the drainage, replacing the fencing, and adding a shade structure and site furnishings. The project has been approved by City Council. \$5,000 engineering (8331), \$165,000 improvements (9030).

Construction is scheduled to start in FY 2012 and finish in FY 2013.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 5,000	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000
Funding Sources			\$ 5,000	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
9030	9030	Improvements Other Than Building	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
TOTAL EXPENDITURES			\$ 5,000	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000

Division 810, Park Improvement Projects
Fund 341, Planned Park

Division:
Department:
Project:

Park Improvement Projects
Parks & Recreation
8033 -- Open Space Trail Improvements

Project Narrative:

The maintenance and improvement of trails in the Water Dog Lake Open Space Area including materials and labor for bridges, retaining walls, erosion control, and new trail segments. \$4,000 engineering (8331), \$40,000 improvements (9030)



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000
Funding Sources			\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
9030	9030	Improvements Other Than Building	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
TOTAL EXPENDITURES			\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000

Division 810, Park Improvement Projects
Fund 341, Planned Park

Division:
Department:
Project:

Park Improvement Projects
Parks & Recreation
8048 -- Davey Glen Park

Project Narrative:

The project includes the design and construction of a new neighborhood park on Davey Glen Road. The one acre site was dedicated for a park as part of the Ross Woods Development. Planning and design continues in FY2013 and construction is scheduled for FY 2014. The budget is \$60,000 engineering/Architectural (8331) and \$450,000 improvements (9030)



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ -	\$ 510,000	\$ -	\$ -	\$ -	\$ 510,000
Funding Sources			\$ -	\$ -	\$ 510,000	\$ -	\$ -	\$ -	\$ 510,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ 450,000
TOTAL EXPENDITURES			\$ -	\$ -	\$ 510,000	\$ -	\$ -	\$ -	\$ 510,000

Division 810, Park Improvement Projects
Fund 341, Planned Park

Division:
Department:
Project:

Park Improvement Projects
Parks & Recreation
8056 -- Installation of Synthetic Turft at Sports Complex

Project Narrative:

This project consists of the installation of synthetic turf at the Belmont Sports Complex. The Department received Council approval to begin planning and design in FY 2011. In FY 2012 planning and design will continue with construction in subsequent years. There is no identified funding source for this project.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 60,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Funding Sources			\$ 60,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8351	Other Professional/Technical	\$ 60,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL EXPENDITURES			\$ 60,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Division 730-Sewer Capital, Sewer Capital Construction	Division:	Sewer Capital Construction
Fund 503, Sewer Enterprise-Capital	Department:	Public Works
	Project:	7036 -- Pump Sta. Rehabilitation

Project Narrative:

The City has eleven sanitary sewer pump stations throughout the City. The five largest and oldest stations (North Road, Hiller, San Juan, Hastings and Haskins) have been upgraded. Next stations to undergo evaluation are Island Park and Motel pump stations. It is anticipated rehabilitation will be required in the year 2012 and beyond.

The Sewer Rehabilitation Master Plan completed in 2007 indicated priorities of the pump station rehabilitation projects in the following order:

1. IslandPark Pump Station #1 needs evaluation and improvements. The pump station evaluation is scheduled to start in 2011 with construction following in 2013-2014.
2. Ralston Ranch Pump Station needs evaluation and improvements. The pump station will be evaluated in FY 2013-2014
3. El Camino and Motel Stations will require evaluation and improvements after 2014-2015.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 30,000	\$ 60,000	\$ 160,000	\$ 50,000	\$ 160,000	\$ 50,000	\$ 510,000
Funding Sources			\$ 30,000	\$ 60,000	\$ 160,000	\$ 50,000	\$ 160,000	\$ 50,000	\$ 510,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ 20,000	\$ -	\$ 48,000	\$ -	\$ 48,000	\$ 116,000
9030	8351	Other Professional/Technical	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
9030	8368	City Project Management	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
9030	8531	Postage/Delivery Services	\$ -	\$ -	\$ 200	\$ 100	\$ 200	\$ 100	\$ 600
9030	8550	Printing & Binding	\$ -	\$ -	\$ 3,000	\$ 100	\$ 3,000	\$ 100	\$ 6,200
9030	8599	Miscellaneous	\$ -	\$ -	\$ 16,800	\$ 1,800	\$ 16,800	\$ 1,800	\$ 37,200
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ 140,000	\$ -	\$ 140,000	\$ -	\$ 280,000
TOTAL EXPENDITURES			\$ 30,000	\$ 60,000	\$ 160,000	\$ 50,000	\$ 160,000	\$ 50,000	\$ 510,000

Division 730-Sewer Capital , Sewer Capital Construction **Division:** **Sewer Capital Construction**
Fund 503, Sewer Enterprise-Capital **Department:** **Public Works**
Project: **7057 -- Basins 7 & 8 Sewer Rehabilitation**

Project Narrative:

Basins 7 & 8 of the Belmont sewer system covers portions of Chula Vista, Country Club, Cipriani and Central Neighborhoods. Basins 7 & 8 were inspected in 1993-94. A new inspection was done in FY05-06. This budget item provides funding to perform the rehabilitation determined by that program.

Sanitary sewer rehabilitation is an ongoing program that requires continuous inspection, upgrading and rehabilitation of the sewer system. Rehabilitation methods may include replacement, pipe bursting, ppe lining and spot repairs. These projects will be developed based on the inspection videos and logs.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 60,000	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 760,000
Funding Sources			\$ 60,000	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 760,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8368	City Project Management	\$ 10,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 110,000
9030	9030	Improvements Other Than Building	\$ 50,000	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 650,000
TOTAL EXPENDITURES			\$ 60,000	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 760,000

Division 730-Sewer Capital, Sewer Capital Construction
Fund 503, Sewer Enterprise-Capital

Division:
Department:
Project:

Sewer Capital Construction
Public Works
7073 -- Basin Rehabilitation Projects

Project Narrative:

Sanitary sewer rehabilitation is an ongoing program that requires continuous inspection and upgrading of the sewer system. Cost-effective sewer rehabilitation typically includes combination of the following types of construction projects:

1. Sewer lining with either thin PVC plastic or polymer impregnated fiber is effective where the existing pipe is still holding its shape but has numerous cracks, open joints and considerable root intrusion.
2. Sewer pipebursting, which consists of drawing a ram through an insertion pit into the existing sewer to break and radically push out the clay pipe while simultaneously pulling a new HDPE pipe into place. It is less expensive and less disruptive to the road surface than continuous open trench installation.
3. Sewer spot repair to patch localized breaks or offsets in pipe sections that are otherwise in good condition. These repairs can either be made by excavating the pipe and replacing a short segment or by inserting a short section of fibrous liner impregnated with resin.
4. Manhole lining or coating with a cement or polymer material.
5. Lateral service lining or pipebursting replacement.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 2,800,000
Funding Sources			\$ -	\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 2,800,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 15,000
9030	8368	City Project Management	\$ -	\$ -	\$ 11,500	\$ -	\$ -	\$ -	\$ 11,500
9030	8531	Postage/Delivery Services	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ 600
9030	8550	Printing & Binding	\$ -	\$ -	\$ -	\$ 1,300	\$ 1,300	\$ 1,300	\$ 3,900
9030	8599	Miscellaneous	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 15,000
9030	9030	Improvements Other Than Building	\$ -	\$ -	\$ 688,500	\$ 688,500	\$ 688,500	\$ 688,500	\$ 2,754,000
TOTAL EXPENDITURES			\$ -	\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 2,800,000

Division 730-Sewer Capital, Sewer Capital Construction **Division:** **Sewer Capital Construction**
Fund 503, Sewer Enterprise-Capital **Department:** **Public Works**
Project: **7078 -- Force Main Evaluation & Rehab Projects**

Project Narrative:

The force main pipes are used to transmit sewer flows from the pump station to the gravity line. The City has 11 sewer pump stations and each pump station has a force main line.

In 2005, the conditions of the ductile iron force main at San Juan Pump Station was evaluated to determine condition and degree of corrosion.

The Sanitary Sewer Rehabilitation Master Plan includes estimated force main replacement cost as \$2,500,000 spread over a 25-year period.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ 10,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Funding Sources			\$ 10,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
9030	8368	City Project Management	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
TOTAL EXPENDITURES			\$ 10,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

Division 730-Storm Capital, Storm Drain Projects
Fund 525, Storm Drainage Enterprise

Division:
Department:
Project:

Storm Drain Projects
Public Works
6010 -- Water Dog Lake Siltation Removal

Project Narrative:

The dam and reservoir at Water Dog Lake is our central storm water detention facility, necessary for flood control. Based on a comprehensive flooding study, the dam was raised in 1968 to provide needed storage volume. The reservoir has silted in since then. This project includes testing sediments; updating hydrological study to verify urgency; required environmental studies; permits from Dam Safety, Fish & Game, Regional Water Quality Control Board, etc; dredging; disposing of material; and inspection construction, perform analysis to comply with Water Resources Department's requirements for safety of dam. Public meetings will be held to inform the public about the process of the project. The City had performed a study on the seismic stability of the dam as required by the Water Resource Department in 2005. Staff will begin with a preliminary study to determine the options to perform the dredging.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 180,000
Funding Sources			\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 180,000

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9030	8331	Engineering/Architectural	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 180,000
TOTAL EXPENDITURES			\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 180,000

Division 302, Technology Plan
 Fund 573, Fleet & Equipment Management

Division:
 Department:
 Project:

Technology Plan
 Information Services
 2142 -- Technology Master Plan

Project Narrative:

Includes the following components:
 -FY 2013-FY 2015 Technology Plan preparation;
 -New website;
 -Office Suite 2010 and Windows 7;
 -Remaining work on phase 3 and all of phase 4 of eVision.



FUNDING SOURCES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
5120	5120	Fund Balance	\$ -	\$ 306,500	\$ -	\$ -	\$ -	\$ -	\$ 306,500
Funding Sources			\$ -	\$ 306,500	\$ -	\$ -	\$ -	\$ -	\$ 306,500

EXPENDITURES

Account		Description	Estimated FY2012	Proposed FY2013	Planned FY2014	Planned FY2015	Planned FY2016	Planned FY2017	Total
Acct	SubAcct								
9040	9040	Machinery & Equipment	\$ -	\$ 306,500	\$ -	\$ -	\$ -	\$ -	\$ 306,500
TOTAL EXPENDITURES			\$ -	\$ 306,500	\$ -	\$ -	\$ -	\$ -	\$ 306,500

City of Belmont

FY 2013 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2009	FY2010	FY2011	FY2012	FY2013
City Attorney					
City Attorney	1	1	1	1	1
City Attorney Total	1	1	1	1	1
City Clerk					
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
City Clerk Total	2	2	2	2	2
City Council					
City Council	5	5	5	5	5
City Council Total	5	5	5	5	5
City Manager					
City Manager	1	1	1	1	1
Assistant City Manager	1	1	0	0	0
Executive Assistant to City Manager	1	1	1	1	1
City Manager Total	3	3	2	2	2
City Treasurer					
City Treasurer	1	1	1	1	1
City Treasurer Total	1	1	1	1	1
Community Development					
Planning & Comm. Dev. Director	1	1	1	1	1
Principal Planner	1	1	1	1	1
Associate Planner	1	1	1	1	1
Assistant Planner/Permit Technician ⁽²⁾	1	1	1	1	0
Housing Specialist	1	1	1	1	0
Building Official	1	1	1	1	1
Building Inspector/Plans Examiner ⁽¹⁾	1	1	1	1	1
Building Inspector/Permit Technician	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Office Assistant II	1	1	1	1	1
Code Enforcement Officer ⁽²⁾	1	1	1	1	0
Economic & Redevelopment Manager ⁽¹⁾	1	1	1	1	1
Community Development Total	12	12	12	12	9
Human Resources					
Human Resources Director	1	1	1	1	1
Human Resources Management Analyst	1	1	1	1	1
Human Resources Total	2	2	2	2	2

City of Belmont

FY 2013 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2009	FY2010	FY2011	FY2012	FY2013
Finance					
Finance Director	1	1	1	1	1
Deputy Finance Director ⁽²⁾	2	2	2	2	1
Senior Accountant/Accountant/Junior Accountant	1	1	1	1	1
Accounting Technician I/II/III	2	2	2	2	2
Accounting Technician I	1	1	0	0	0
Management Analyst ⁽²⁾	1	1	1	1	2
Finance Total	8	8	7	7	7
Information Services					
Information Services Director	1	1	1	1	1
Technology Specialist II	1	1	1	1	1
Technology Specialist I	1	1	1	1	1
GIS Technician/GIS Coordinator	1	1	1	1	1
Information Services Total	4	4	4	4	4
Parks and Recreation					
Parks and Recreation Director	1	1	1	1	1
Recreation Manager	1	1	1	1	1
Recreation Supervisor	2.65	2.65	2.65	2.8	2.8
Recreation Program Coordinator	1	1	1	1	1.8
Administrative Assistant	1	1	1	1	1
Parks Manager	1	1	1	1	1
Senior Parks Maintenance Worker	2	2	2	2	2
Parks Maintenance Worker I/II	7	7	7	7	7
Office Assistant II	1	1	1	1	1
Head Teacher	2	2	2	2	2
Teacher/Part-Time Recreation Personnel ⁽³⁾	3	3	3	3.05	1.5
Parks and Recreation Total	22.65	22.65	22.65	22.85	22.1
Police					
Police Chief	1	1	1	1	1
Police Captain	1	1	1	1	1
Police Lieutenant	2	2	2	2	2
Police Sergeant	5	5	5	5	5
Police Officer	24	24	23	22	21
Administrative Assistant	1	1	1	1	1
Police Training Coordinator-Management Analyst II	1	1	1	1	1
Dispatcher	6	6	5	5	5
Police Office Specialist I/II	2	2	2	2	2
Code Compliance Officer ⁽²⁾	0	0	0	0	1
Community Service Officer	3	3	3	3	3
Police Total	46	46	44	43	43

City of Belmont

FY 2013 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2009	FY2010	FY2011	FY2012	FY2013
Public Works					
Public Works Director	1	1	1	1	1
Assistant Public Works Director/City Engineer	1	1	1	1	1
Senior Civil Engineer	1	1	1	1	1
Assistant Civil Engineer	1	1	1	1	1
Associate Civil Engineer	1	1	1	1	1
Engineering Technician	1	1	1	1	1
Public Works Services Manager	1	1	1	1	1
Construction Inspector	1	1	1	1	1
Equipment Operator ⁽³⁾	3	3	3	3	3
Electrician Specialist	1	1	1	1	1
Field Supervisor	3	3	3	3	3
Street Sweeper	1	1	1	1	1
Maintenance Worker I/II ⁽³⁾	8	8	8	8	8
Administrative Assistant	1	1	1	1	1
Office Assistant I/II	2	2	2	2	1
Senior Mechanic	1	1	1	1	1
Mechanic	1	1	1	1	1
Public Works Total	29	29	29	29	28
Staff Total-City	135.65	135.65	131.65	130.85	126.10

⁽¹⁾ Position authorized, but not funded.

⁽²⁾ Position reclassification

⁽⁴⁾ Reflects actual head count.

H:\BUDGET\FY 12-13 Budget(Summary)\Belmont\Budget Binder Documents\[TAB4-Staffplan.xls]City

Belmont Fire Protection District

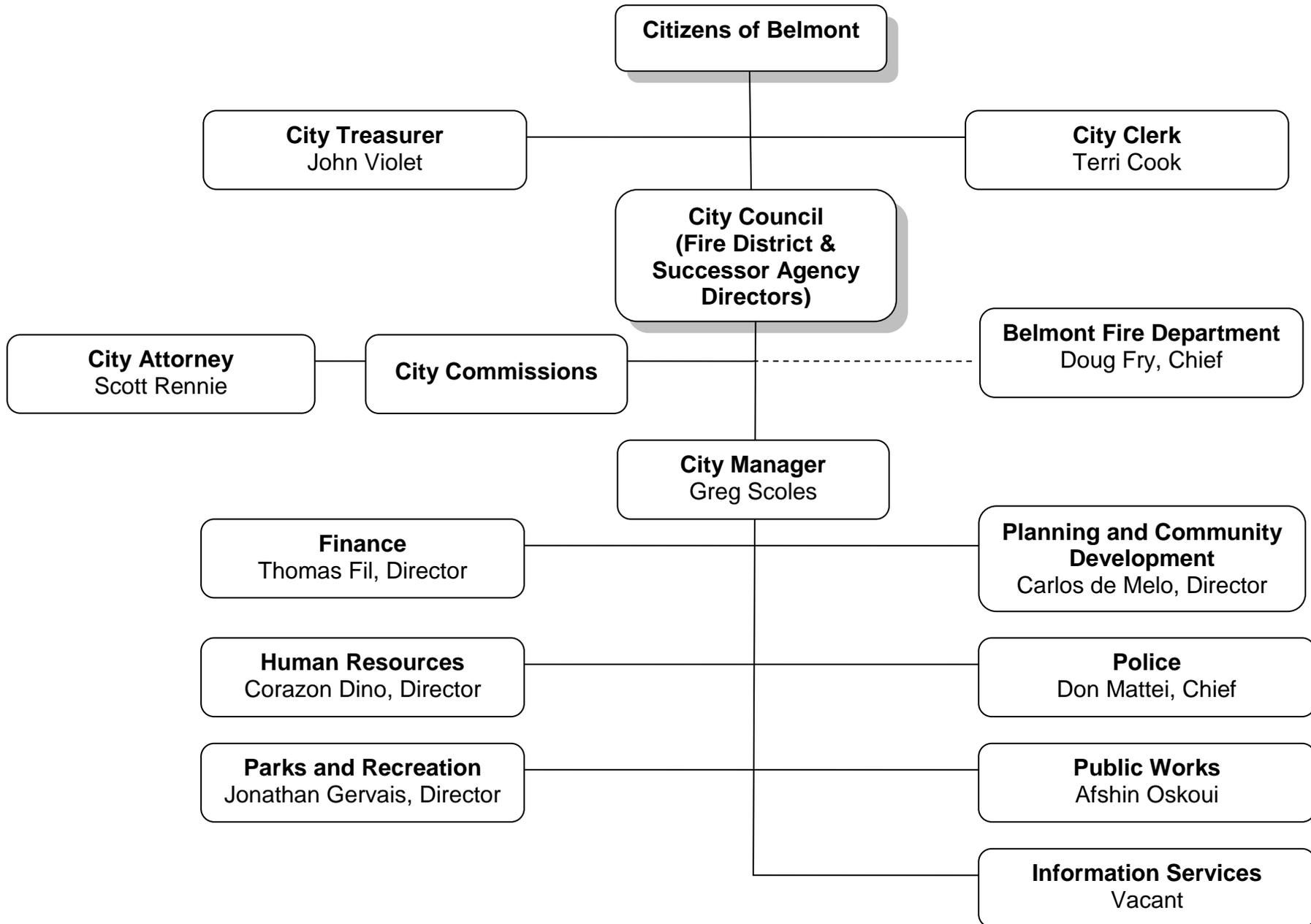
FY 2013 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2009	FY2010	FY2011	FY2012	FY2013
Fire Department					
Fire Chief	0	0	0	0	1
Battalion Chief	0	0	0	0	3
Fire Captain	0	0	0	0	6
Firefighter	0	0	0	0	15
Fire Total	0	0	0	0	25
Staff Total-Fire	0.00	0.00	0.00	0.00	25.00

N:\Common\BUDGET\FY 12-13 Budget Summary\Belmont\Budget Binder Documents[TAB4-Staffplan.xls]Fire

City of Belmont





Organizational Values

We believe local government exists because of our Citizen-customer and seek to understand and meet their needs within the resources available to us.

We are dedicated to the highest standards of honesty, integrity and ethics in all that we do.

We believe that employees are our most important resource and the cornerstone of the City's success.

We are dedicated to providing our employees with the tools, training and incentives necessary to accomplish our mission.

We are dedicated to an open government process which encourages citizen involvement in all aspects of municipal activities.

We are dedicated to the fair and respectful treatment of all people, and we recognize and value the strengths derived from our diversity.

We are dedicated to responsible fiscal management, the development of a sound local economy and long-term fiscal stability.

We are dedicated to providing quality services and continuously improving our service delivery through relevant, reliable, and consistent processes.

We believe that teamwork, partnership and interagency cooperation synergizes work and improves the quality and consistency of outcomes by strengthening and refining ideas, objectives and work products.



Vision Statement

DISTINCTIVE COMMUNITY CHARACTER

- Belmont prides itself on being unique
- Its small-town ambience sets it apart as a tranquil, safe, and desirable place to live.
- We get involved in town matters because we care about living here.
- We connect with each other in all kinds of gathering places.
- Our strong sense of community and enjoyment of the town's assets and activities deepen as we become better informed and connected.

EASY MOBILITY

- We put a priority on getting out of, into, and through town efficiently.
- Bicyclists, walkers, and other nondrivers get where they're going easily and safely.
- We require safe residential streets and smooth-flowing thoroughfares.

NATURAL BEAUTY

- We choose to make our home among these beautiful hills, trees, parks, views, and open spaces.
- Our natural surroundings inspire us to play, create, and contemplate.
- Our actions today preserve and enhance Belmont's beauty to make it even lovelier for our grandchildren.
- Our wooded residential areas are diverse, peaceful and well maintained.

THRIVING CULTURE

- Belmont is a wonderfully safe and supportive place to raise a family.
- We facilitate lifelong learning in our academic, artistic, athletic, and social dimensions
- Our schools and library are the pride of the community.
- Our university is intrinsic to Belmont's social, artistic and economic life.
- Our playgrounds and athletic fields are of high quality and in high gear.
- The arts thrive in this creative, appreciative town – the arts hub of the Peninsula.
- Our history makes Belmont what it is, and we preserve that heritage for our children.

THRIVING ECONOMY

- A charming, vibrant town center is the heart of our civic and economic life.
- Our economy prospers with a mix of attractive, successful businesses that fit with our community character.
- We look first into our town shops and restaurants for what we need.
- Education, arts and the economy flourish in concert.



City of Belmont

FY 2013 Budget Profile

- Date of Incorporation: Belmont was incorporated as a General Law City in 1926.
- Form of Government: Council/Manager
- Authorized Employees as of July 1, 2012: 126.10 permanent, full-time equivalents
- Area in square miles: 4.61 square miles
- Miles of streets and alleys: 71 miles
- Number of street lights: approximately 1,430
- Miles of storm drains: 29.5 miles
- Police protection:
 - Sworn personnel: 31
 - Non-Sworn personnel (full-time): 11
- Parks and Recreation:
 - Number of developed parks: 14 (approx. 31 acres)
 - Number of athletic fields: 10 (approx. 27 acres)
 - Open Space: 335 acres
 - Community buildings:
 - Barrett Community Center
 - Twin Pines Lodge
 - Twin Pines Cottage
 - Twin Pines Senior and Community Center
- Fire Protection: Provided by the Belmont Fire Protection District.
 - Number of fire personnel: 26
 - Number of fire stations (Belmont): 2
- Sanitary Sewer Services: Provided by the South Bayside System Authority which serves Belmont, San Carlos, Redwood City, and Menlo Park.
 - Miles of sewers (Belmont): 90 miles
 - Number of service users (Belmont): 8,245
 - Average daily treatment in gallons (Belmont): 1.7 million
 - Maximum daily treatment capacity in gallons (total) – 11.8 million (wet weather flow)
- Water services - Provided by the Mid-Peninsula Water District

BELMONT FIRE PROTECTION DISTRICT
Gann Appropriation Limit

Years/Factors	Amount	% Change	Years/Factors	Amount	% Change
FY 1995/96			FY 2004/05		
POPULATION CHANGE		1.31%	POPULATION CHANGE		0.44%
CPI/PERSONAL INCOME		4.72%	CPI/PERSONAL INCOME		3.28%
COMBINED PERCENTAGE	\$240,618	6.09%	COMBINED PERCENTAGE	\$230,358	3.73%
GANN LIMIT-95/96	\$4,191,351		GANN LIMIT-04/05	\$6,406,170	
FY 1996/97			FY 2005/06		
POPULATION CHANGE		0.90%	POPULATION CHANGE		0.62%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		5.26%
COMBINED PERCENTAGE	\$235,152	5.61%	COMBINED PERCENTAGE	\$378,605	5.91%
GANN LIMIT-96/97	\$4,426,503		GANN LIMIT-05/06	\$6,784,775	
FY 1997/98			FY 2006/07		
POPULATION CHANGE		1.05%	POPULATION CHANGE		1.12%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		3.96%
COMBINED PERCENTAGE	\$255,426	5.77%	COMBINED PERCENTAGE	\$347,380	5.12%
GANN LIMIT-97/98	\$4,681,929		GANN LIMIT-06/07	\$7,132,155	
FY 1998/99			FY 2007/08		
POPULATION CHANGE		2.23%	POPULATION CHANGE		0.67%
CPI/PERSONAL INCOME		4.15%	CPI/PERSONAL INCOME		4.42%
COMBINED PERCENTAGE	\$302,921	6.47%	COMBINED PERCENTAGE	\$365,166	5.12%
GANN LIMIT-98/99	\$4,984,850		GANN LIMIT-07/08	\$7,497,322	
FY 1999/00			FY 2008/09		
POPULATION CHANGE		0.45%	POPULATION CHANGE		1.27%
CPI/PERSONAL INCOME		4.53%	CPI/PERSONAL INCOME		4.29%
COMBINED PERCENTAGE	\$249,242	5.00%	COMBINED PERCENTAGE	\$420,600	5.61%
GANN LIMIT-99/00	\$5,234,092		GANN LIMIT-08/09	\$7,917,921	
FY 2000/01			FY 2009/10		
POPULATION CHANGE		0.78%	POPULATION CHANGE		1.21%
CPI/PERSONAL INCOME		4.91%	CPI/PERSONAL INCOME		0.62%
COMBINED PERCENTAGE	\$299,913	5.73%	COMBINED PERCENTAGE	\$145,690	1.84%
GANN LIMIT-00/01	\$5,534,006		GANN LIMIT-09/10	\$8,063,611	
FY 2001/02			FY 2010/11		
POPULATION CHANGE		0.88%	POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		7.82%	CPI/PERSONAL INCOME		-2.54%
COMBINED PERCENTAGE	\$485,332	8.77%	COMBINED PERCENTAGE	(\$112,891)	-1.40%
GANN LIMIT-01/02	\$6,019,338		GANN LIMIT-10/11	\$7,950,720	
FY 2002/03			FY 2011/12		
POPULATION CHANGE		0.65%	POPULATION CHANGE		0.84%
CPI/PERSONAL INCOME		-1.27%	CPI/PERSONAL INCOME		2.51%
COMBINED PERCENTAGE	(\$37,922)	-0.63%	COMBINED PERCENTAGE	\$267,939	3.37%
GANN LIMIT-02/03	\$5,981,416		GANN LIMIT-11/12	\$8,218,660	
FY 2003/04			FY 2012/13		
POPULATION CHANGE		0.92%	POPULATION CHANGE		0.98%
CPI/PERSONAL INCOME		2.31%	CPI/PERSONAL INCOME		3.77%
COMBINED PERCENTAGE	\$194,396	3.25%	COMBINED PERCENTAGE	\$393,674	4.79%
GANN LIMIT-03/04	\$6,175,812		GANN LIMIT-12/13	\$8,612,334	

CITY OF BELMONT
Gann Appropriation Limit

Years/Factors	Amount	% Change	Years/Factors	Amount	% Change
FY 1995/96			FY 2004/05		
POPULATION CHANGE		1.31%	POPULATION CHANGE		0.44%
CPI/PERSONAL INCOME		4.72%	CPI/PERSONAL INCOME		3.28%
COMBINED PERCENTAGE	\$377,399	6.09%	COMBINED PERCENTAGE	\$361,329	3.73%
GANN LIMIT-95/96	\$6,574,419		GANN LIMIT-04/05	\$10,048,438	
FY 1996/97			FY 2005/06		
POPULATION CHANGE		0.90%	POPULATION CHANGE		0.62%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		5.26%
COMBINED PERCENTAGE	\$368,825	5.61%	COMBINED PERCENTAGE	\$593,863	5.91%
GANN LIMIT-96/97	\$6,943,244		GANN LIMIT-05/06	\$10,642,301	
FY 1997/98			FY 2006/07		
POPULATION CHANGE		1.05%	POPULATION CHANGE		1.12%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		3.96%
COMBINED PERCENTAGE	\$400,625	5.77%	COMBINED PERCENTAGE	\$544,886	5.12%
GANN LIMIT-97/98	\$7,343,869		GANN LIMIT-06/07	\$11,187,187	
FY 1998/99			FY 2007/08		
POPULATION CHANGE		2.23%	POPULATION CHANGE		0.67%
CPI/PERSONAL INCOME		4.15%	CPI/PERSONAL INCOME		4.42%
COMBINED PERCENTAGE	\$475,148	6.47%	COMBINED PERCENTAGE	\$572,784	5.12%
GANN LIMIT-98/99	\$7,819,017		GANN LIMIT-07/08	\$11,759,971	
FY 1999/00			FY 2008/09		
POPULATION CHANGE		0.45%	POPULATION CHANGE		1.27%
CPI/PERSONAL INCOME		4.53%	CPI/PERSONAL INCOME		4.29%
COMBINED PERCENTAGE	\$390,951	5.00%	COMBINED PERCENTAGE	\$659,734	5.61%
GANN LIMIT-99/00	\$8,209,968		GANN LIMIT-08/09	\$12,419,705	
FY 2000/01			FY 2009/10		
POPULATION CHANGE		0.78%	POPULATION CHANGE		1.21%
CPI/PERSONAL INCOME		4.91%	CPI/PERSONAL INCOME		0.62%
COMBINED PERCENTAGE	\$470,431	5.73%	COMBINED PERCENTAGE	\$228,523	1.84%
GANN LIMIT-00/01	\$8,680,399		GANN LIMIT-09/10	\$12,648,228	
FY 2001/02			FY 2010/11		
POPULATION CHANGE		0.88%	POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		7.82%	CPI/PERSONAL INCOME		-2.54%
COMBINED PERCENTAGE	\$761,271	8.77%	COMBINED PERCENTAGE	(\$177,075)	-1.40%
GANN LIMIT-01/02	\$9,441,670		GANN LIMIT-10/11	\$12,471,152	
FY 2002/03			FY 2011/12		
POPULATION CHANGE		0.65%	POPULATION CHANGE		0.84%
CPI/PERSONAL INCOME		-1.27%	CPI/PERSONAL INCOME		2.51%
COMBINED PERCENTAGE	(\$59,483)	-0.63%	COMBINED PERCENTAGE	\$420,278	3.37%
GANN LIMIT-02/03	\$9,382,188		GANN LIMIT-11/12	\$12,891,430	
FY 2003/04			FY 2012/13		
POPULATION CHANGE		0.92%	POPULATION CHANGE		0.98%
CPI/PERSONAL INCOME		2.31%	CPI/PERSONAL INCOME		3.77%
COMBINED PERCENTAGE	\$304,921	3.25%	COMBINED PERCENTAGE	\$617,500	4.79%
GANN LIMIT-03/04	\$9,687,109		GANN LIMIT-12/13	\$13,508,930	

CITY OF BELMONT
FY 2013 Budget
Computation of Legal Debt Margin
06/30/2013 Estimated

Assessed Valuation		\$ 4,812,382,021
Bonded Debt Limit - (15% of Assessed Valuation)		\$ 721,857,303
Amount of Debt Subject to Limit:		
Bonded Debt- General Obligation	\$ -	
Less: Net Assets Available in Debt Service Fund	-	-
Legal Debt Margin		\$ 721,857,303

Source: San Mateo County Assessment Roll Tracker - 5/24/12 Secured Roll Estimate

H:\BUDGET\FY 12-13 Budget\Summary\Belmont\Budget Binder Documents\[TAB4 - Lgldebt.xls]DEPT

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APPENDIX

What is the Basis for the City of Belmont Budget?

The City of Belmont prepares its budget using the modified accrual basis of accounting whereby revenues are recognized when they become measurable and available. Likewise, expenditures are recognized when an event or transaction is expected to draw upon current spendable resources.

The budget document itself is based upon the principle of cost centers (i.e., funds, departments, and service areas). The City of Belmont prepares its budget based upon discrete service centers or divisions, which represent the many cost centers through which services are delivered. This allows the City Council to determine with accuracy what the true cost of delivering a service is and what impacts either increasing or decreasing appropriations will have on a particular service. This method is consistent with generally accepted accounting principles.

Departmental management responsibility is identified for each service center and division. Each service center and division has within it elements of the major policy initiatives determined by the City Council, where appropriate. In addition, performance standards and measures are stated. This allows management and the City Council to evaluate how expenditures are achieving stated objectives and performance expectations.

What are the Budgetary Policies of the City of Belmont?

The City of Belmont operates under a set of budget policies, which guide the development of the budget. These policies are presented below.

Where possible, General Fund revenues, operating expenditures and transfers should balance on a "current" basis.

The City Council has established a policy on the balance of unreserved fund balance of the General Fund. This policy establishes reserves at a target 20% of operating expenditures with a \$2,500,000 minimum. In addition, the City Council has established a \$50,000 Contingency appropriation that may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval.

Supplemental appropriations during the fiscal year require an appropriations adjustment resolution passed by the City Council.

There are several different types of appropriations:

In the case where there is a transfer of approved appropriations from one service center or division to another, the appropriation transfer is an expenditure transfer only and the overall size of the budget is not increased and no additional transfer is required from a fund balance.

In the case where there is an increase in the size of the budget because of the appropriation increase, the resolution requires an offsetting change in fund balance unless the added cost is accompanied by an unanticipated increase in revenue to either the General Fund or a restricted fund. If such an offset occurs, then there is no change to the fund balance but the increase in revenue and the source of that revenue is to be shown in the appropriations adjustment resolution.

Where the increased appropriation is to be funded from fund balance and no offsetting revenue is identified, the resolution must show a decrease in fund balance from that expected when the budget was adopted.

Where the increased appropriation is to be funded from the General Fund, an appropriation from the \$50,000 contingency shall occur first, as this has already been accounted for in the City's overall expenditure plan for the year. In the event that the total contingency is expended, the City Council will have to decide, on a case by case basis, to authorize a further expenditure from the City's General Fund unreserved fund balance.

The department heads approve interior appropriations adjustments within the service center or division. Interior appropriations adjustments between service areas and departments requires the approval of the City Manager. Exterior appropriations adjustments between funds require approval of the City Council.

Within legal limits, the City shall allow transfers consistent with implementing the programs and activities outlined in the budget. However, the City shall discourage the use of transfers when:

- Amounts are excessive and seriously alter priorities in the budget
- Made to obscure chronic deficits resulting in a delay of corrective action
- Shift the burden of taxation from one group to another
- Made from the General Fund to business type funds, whereby the transfer constitutes a subsidy from the general taxpayers to customers of the enterprise

Wherever possible, fees, charges and other revenues should cover the full cost of those services and activities for which they were intended. The City Council determines the application of this policy on a case by case basis. Staff assumes the policy is to be used in establishing the budget, except where the City Council has previously determined otherwise.

To shelter itself from exposure from a decrease in any one revenue source, the City shall seek diversification and stability in its revenue mix. This policy shall be considered annually as part of the budget preparation process and development of the Master Fee Schedule.

The City shall aggressively seek State and Federal financial support unless conditions attached to that assistance are contrary to the City's interest. Prior to applying for and accepting intergovernmental aid, the City will examine the matching requirements so that a source and availability of these funds may be determined before a grant application is

made. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits.

The City shall develop a five year Capital Improvement Program (CIP). The CIP shall provide for the systematic repair and/or replacement of existing capital assets. The CIP shall directly relate to the long range plans and policies of the City. Operating funds to maintain capital improvements and additional staff needs will be estimated and identified prior to making the decision to undertake a specific capital improvement.

The CIP shall be updated annually. This plan will include "unfunded" projects that carry out the strategic and general plans of the City, but it will also include a capital spending plan that identifies the projects that can be completed with the known funding sources.

The City will maintain reserves sufficient to ensure that resources are available annually for the replacement of vehicles and equipment, including technology. Replacement of these assets will be funded through fees charged to users in sufficient amount to correspond to the City's future needs.

What are Funds?

Perhaps the biggest surprise encountered by someone examining the financial statements or the budget of a government agency for the first time is the presence of numerous "funds". Whereas even the largest commercial enterprise generally will report only a single amount for each item in its financial statements (e.g., "cash," "sales"), governments, both large and small, will typically report a number of separate amounts in "funds."

Each of these funds is considered to function as a separate fiscal and accounting entity. Funds normally are used by governments to segregate resources related to specific activities (e.g., general operations, capital projects). For most governments, the principal operating fund is known as the "General Fund."

What Different Kinds of Funds do Governments Use?

Governments may use any number of individual funds in their financial reporting and budgeting (although they are encouraged to use the least number of funds practical in their specific circumstances). Regardless of the number of individual funds used, generally accepted accounting principles (GAAP) require all of these individual funds to be aggregated into no more than seven specified "fund types" on the combined balance sheet.

Four of these fund types are known as the "Governmental Funds." They are the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. These funds are typically used to account for most of a government's operations and capital expenditures. Two other funds types are known as the "Proprietary Funds" because they function in a manner similar to private enterprise. These funds are the Enterprise (Service) Funds and the Internal Service Funds. The last of the seven fund types that may be found on a combined balance sheet or in a budget document is the Trust and Agency Fund.

General Fund

The **General Fund** is used to account for the financial resources and expenditures associated with most City operations where revenue is not required to be recorded in a separate fund. As the name implies, revenues collected in this fund are not restricted as to which division or purpose they may be expended. The sources of revenue for the General Fund are primarily from taxes intergovernmental (other governmental sources), service charges and the use of money and property held by the City of Belmont.

Special Revenue Funds

Special revenue funds are used for a number of activities. They include:

The **Recreation Services Fund** is used for Parks and Recreation. Currently the direct cost of providing these programs is paid for by the fees collected for the activities. The City has historically supported these programs from the General Fund.

The **Library Maintenance and Operation Fund** is used for on-going maintenance of the Belmont Library Community Facilities District, including the Library and adjacent Belameda Park. The cost of providing these services is funded by special taxes.

Athletic Field Maintenance Fund is used to account for the ongoing maintenance of the City's athletic fields.

City Tree Fund is used to account for the removal of trees required for the development of property.

The **Development Services Fund** is used to account for the Permit Center and Development Regulation Programs. This fund makes it possible for staff to track and determine if development fees are covering the direct and indirect cost of providing these services. State law allows for full recovery of these costs.

The **General Plan Maintenance Fee Fund** is used to account for activities related to the General Plan Update.

The **Belmont Fire Protection District** operates under the umbrella of the City of Belmont. The purpose of this fund is to provide fire protection services to the City of Belmont and the unincorporated Harbor Industrial Area. Through October 12, 2011, the City of Belmont and the City of San Carlos operate a joint fire service program and the funds collected by the Belmont Fire Protection District are used to pay the City of Belmont's contribution to Belmont-San Carlos Fire Department for fire services. Subsequent to October 12, this Fund will account for a standalone Fire Department.

Police Grants and Donations Fund is used to account for grants and donations for the Police Department's activities.

Supplemental Law Enforcement Services is a fund used to account for the Citizens Option for Public Safety (COPS) program. Money for this fund comes from the State of California and can be used for front line law enforcement programs. The amount of money received is based on population.

Red Light Camera Fund is used to account for the City's red light camera program.

Gas Tax Fund is required by the State of California to restrict the use of these tax dollars to street improvements and maintenance. The money from this fund is used to pay for street maintenance activities. These funds are expended on a first-in, first-out basis, consistent with recommendations by the State Controller's Office.

Street Improvements (Measure A/Grants) Fund is restricted for street improvements. The primary source of funds comes from sales taxes and is spent on transportation related capital projects and programs.

Traffic Mitigation Fund is used to account for fees paid by developers to offset the cost of traffic mitigation efforts required as a result of the development.

Redevelopment Administration Fund is used to pay for operating and administering the Redevelopment Agency. The expenditure of funds is regulated by the Los Costanos Community Development Plan and California Redevelopment Law.

Low and Moderate Income Housing Fund is used to account for the 20% housing set aside in the Redevelopment Agency which can only be used to provide additional low and moderate income housing units.

Affordable Housing Successor Agency Fund was created as a result of the dissolution of the Redevelopment Agency. It is used to account for the City's housing-related activities that were formerly administered under the Low and Moderate Incoming Housing Fund.

Capital Project Funds

The **General Facilities Fund** is used to account for minor improvements to the City's facilities. Fees collected in this fund are used to offset both the direct and indirect cost of implementing these projects.

Unanticipated Infrastructure Repair Fund was established to fund unanticipated repairs to the City's infrastructure including streets, retaining walls, bridges, culverts, waterways, buildings, etc. In FY2007, the funds were used for the East Laurel Creek Project and an estimated \$0.2 million should be reimbursed by FEMA. This money will be used to pay for future significant and unexpected infrastructure repairs.

Comcast PEG Fund has been established to account for the purchase and installation of hardware within City Hall to broadcast events to Pen TV, our Public Education Government Channel.

Highway 101 Bike/Pedestrian Bridge Fund has been established to account for this project.

Planned Park Fund is for the acquisition and improvement of parks, playgrounds, and recreation facilities.

Open Space Fund has been established to develop plans and purchase open space properties, such as those in the San Juan Canyon.

RDA Capital Projects Fund was established to account for \$7.75 million in bond proceeds from the Series 1999B issue. Funds may only be expended on projects in the Los Costanos Project Area.

Project Area Improvements Fund has been established to account for public improvements in the project area in accordance with the Public Improvements Reimbursement Agreement between the City and the Redevelopment Agency.

Project Area Housing Fund has been established to account for housing public improvements in accordance with the Affordable Housing Reimbursement Agreement between the City and the Redevelopment Agency.

Special Assessment District is for maintenance and improvement costs within City's Special Assessment District boundaries. Resources represent funds remaining after the retirement of Special Assessment Debt.

Debt Service Funds

The debt services funds are used to account for financial resources to be used for the payment of principal and interest on long-term debt.

The **Library CFD Bond Fund** accounts for the Library special taxes legally restricted for the payment of principal and interest on long-term indebtedness generated by the Library Mello-Roos bonds sold in 2004.

The **Redevelopment Debt Service Funds** are used to account for property tax increment and the payments of principal and interest on the long term indebtedness generated by the Redevelopment Agency bonds sold in 1999A and 1999B. These bond transactions require that the City to also maintain a Redevelopment Agency Debt Service Reserve Fund which can only be used for bond payments.

Redevelopment Debt Services Reserve is the portion of the Redevelopment Debt Services fund balance legally restricted for the payment of principal and interest on long term Redevelopment Agency liabilities.

Enterprise Funds

The **Sewer Enterprise Fund** is used for financing the City's operating costs associated with the operation of the South Bayside System Authority (SBSA). SBSA is a joint powers authority that manages wastewater treatment.

The **Sewer Capital Fund** is used for the physical improvements to the City's sewer system.

The **SBSA Treatment Plant Connection Fund** is used to account for maintenance and operating activities at the SBSA plant. Revenue for the improvements comes from fees paid by users connected to the sanitary system.

The **SBSA Treatment Facility Charge Fund** is used to account for capital improvements made to the SBSA plant. Revenue for the improvements comes from the Sewer Treatment Facility Charge paid by users connected to the sanitary system.

The **Storm Drainage Enterprise Fund** is used to account for operations to the City's storm drainage system. Funding comes from customers connected to the City's sewer system, due to extensive infiltration to the City's sewer system, and NPDES charges.

The **Solid Waste Fund** is used to account for operating costs associated with Street Sweeping and landfill rate structure analysis.

Internal Service and Other Funds

Internal service funds include the City's **Worker's Compensation Fund** and **Liability Insurance Fund**. The City is responsible for the first \$125,000 in workers' compensation claims filed, and \$250,000 in liability insurance claims filed. The cost associated with workers' compensation is based on rates established by the carrier and allocated to the operating divisions and service centers. The cost of the liability program is allocated to all operating divisions and service centers based on claim losses in prior years.

Self Insured Dental and Vision Fund is for the City's dental and vision reimbursement plan for its employees.

The **Fleet and Equipment Maintenance Fund** is used to collectively manage the purchase of vehicles and computer hardware. Departments "lease" vehicles and computer equipment from the fund. Over time, this fund will accumulate monies to replace worn out equipment.

The **Facilities Management Fund** accounts for maintenance to the City's main facilities, including City Hall, Police, Parks and Recreation, etc. Departments pay for maintenance on a square footage basis. Over time, this fund will accumulate monies to replace furniture, equipment and furnishings.

The **Benefit Stabilization Fund and the BFPD Benefit Stabilization Fund** were established to account for certain employee benefits which have been accrued, i.e., earned, by the employee and are payable to the employee at a future date. The fund activity includes, but is not limited to, amortizing compensated absences (vacation, sick leave, general leave, etc.), post employment benefits (PERS rate smoothing) and other benefits due to employees upon separation from City service. The Fund also accounts for benefits related to retirees. The cost of these programs are paid by charging departments an amount sufficient to fund the program expressed as a percentage of base payrolls.

The RDA Retirement Obligation Fund was established to account for the City's role as the Successor Agency to the dissolved Redevelopment Agency. The City is responsible for the wind-down of the former RDA's financial obligations.

What is the Difference Between "Designated Unreserved Fund Balance" and "Reserved Fund Balance"?

Sometimes governments segregate or " earmark " financial resources for specified purposes. Such " earmarking " is reflected in financial statements by means of " designations. " For example, a government may " designate " resources to help meet obligations expected to arise in connection with claims and judgments. Only the chief executive officer(s) or the legislative body of the government may create a designation. It is very important to distinguish between " reserves " (i.e., " reserved fund balance ") and " designations. " The former are an indication that financial resources are not available for appropriation, whereas the latter only indicate that management would prefer to use available financial resources for a specified purpose. Accordingly, although earmarked, designations remain an integral part of a government's spendable or appropriable resources (i.e., " unreserved fund balance ").

Is "Unreserved Fund Balance" a Good Measure of Economic Health?

"Unreserved" or "available" fund balance provides a measure of the financial resources available for future spending or appropriation. While an absence of spendable resources may well be an indication of actual or potential economic problems, the presence of such resources is no guarantee of sound economic health. For example, just as an individual can increase his or her checkbook balance by taking out a loan, so too can a governmental fund increase its spendable resources (i.e., "unreserved fund balance") by issuing long-term debt. In neither case would the economic position of the individual or government be improved because the debt must be repaid. Accordingly, a significant level of "unreserved fund balance" should not be taken alone as evidence of sound economic health.

How High a Level of "Unreserved" or "Available" Fund Balance Should be Maintained in the General Fund?

There is little argument that a deficit "unreserved" or "available" fund balance is normally to be avoided. Indeed, such deficits are illegal in a number of jurisdictions. The "right amount" of unreserved fund balance, however, is a question open to debate, particularly in

the General Fund. Bond raters and others often use "rules of thumb" to measure the adequacy of unreserved fund balance in the General Fund. For example, 5 percent of annual operating expenditures is a commonly used amount. Others argue that unreserved fund balance should equal no less than one month's operating expenditures (i.e., 8.3%). Care must be taken, however, to avoid applying such rules of thumb mechanically. A variety of factors must be taken into account when evaluating the adequacy of fund balance in the General Fund. One important consideration is the reliability of a governmental agency's revenue sources. Whereas some governmental revenues are traditionally quite stable, others often can vary significantly depending on conditions in the economy (e.g. sales tax and interest income). Governments depending upon less reliable revenue sources may need to maintain significantly higher levels of unreserved fund balance than those relying upon more stable sources of revenue.

Another important factor is the timing of cash inflows and outflows. Governments whose cash flows are less predictable or uneven because of the timing of revenue collections may need relatively higher levels of unreserved fund balance to maintain liquidity than those with highly predictable continuous cash inflows and outflows.

A third important consideration involves resources available in other funds. Some governments, for example, establish separate "budget stabilization funds" to meet unexpected contingencies. When such additional resources are available in other funds, a lesser amount of unreserved fund balance may be appropriate in the General Fund.

A final important consideration involves the resources which may be required of the government to pay for new programs or large capital projects.

In short, the specific financial history, prospects and circumstances of each individual government must be carefully weighed when evaluating the adequacy of "unreserved fund balance." In the City of Belmont's case, the City Council has established a policy on the balance of unreserved fund balance of the General Fund. The General Fund unreserved fund balance should be maintained at a target of 20% of operating expenditures with \$2,500,000 minimum. In addition, the City Council has established a \$50,000 Contingency appropriation which may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval.

Why Does the City Prepare a Budget?

Any government entity prepares a budget for more than one reason. The first is that it has a legal obligation to do so. But of equal importance for the City of Belmont, is that the budget sets forth the basic spending policy of the City Council. The budget indicates what services and service levels the City Council has determined are to be delivered, what capital improvements to public facilities are to be made, what objectives the organization is expected to accomplish, and what performance standards and measures are to be used to judge both the quality and the quantity of services delivered.

Each year the City Council adopts a budget for the upcoming fiscal year. The City of Belmont's fiscal year begins on July 1st. This budget, therefore, will remain in effect through June 30th.

There are two major sections of the budget. The revenue side describes the sources and amounts of revenue from other governments, use of money, property, and service charges the City of Belmont expects to receive over the period.

The expenditure or appropriations side describes how much money will be spent from either current revenues or from existing fund balances from the City of Belmont's various funds, both general and restricted, to accomplish the delivery of services and the investment in infrastructure.

While in many ways the City of Belmont's budget may be similar to a household budget, there are some major differences. On the revenue side of the budget, the City of Belmont's income can fluctuate from year to year as money comes in from various sources. Some sources of revenue are forwarded to the City of Belmont from either the State or the County (e.g., grants).

The City of Belmont does have more control over the expenditure side of the budget, but even here, the City of Belmont is faced with a series of statutory requirements (mandates), which dictate that certain services must be offered and funded.

In addition, the City of Belmont does not, in most cases, have the ability to stop providing services simply because it does not have the income. Police protection and fire suppression are the most clear cut examples. Even if revenue decreases substantially, the City of Belmont must still provide an acceptable minimum level of police protection and fire suppression.

A final important thing to remember about the budget document is that it is a plan for service. The projected revenues and the expenditures are estimates. Many things can happen in a year to change either revenue expectations or expenditure needs. The City of Belmont tries to budget as accurately as possible. Should things change there is a process to amend the budget document. Supplemental appropriation resolutions are presented to the City Council during the budget cycle to add appropriations or transfer appropriations from one fund to another. Sometimes these changes will be accompanied by an offsetting additional source of revenue, neutralizing the possible impact on the expected ending fund balance of the relevant fund. Other times these changes will require that fund balances be used, reducing the amount of the fund balance from what was projected at the beginning of the year.

How Does the City Prepare its Budget?

The City of Belmont prepares a budget through a traditional budget process. The City Manager, working in conjunction with the Finance Director, prepares a rough draft of the budget for review by the City Council and Finance Commission. The Finance Commission reviews the draft and provides input to the City Council. Once this has been done, the draft budget is reviewed, considered and adopted by the City Council at a public hearing usually held in June.

Major Revenue Sources

General Property Taxes This revenue source is derived from the 1% Property Tax paid by homeowners and businesses to the County Tax Collector and is based on assessments made on land and structures in the City. Growth in property taxes is realized from the 2% annual increase allowed by Proposition 13, as well as increased valuation which occurs when property is sold and reassessed.

Sales Tax This revenue source is the familiar tax that retailers add on to the price of most goods sold in Belmont. The City receives one **percent** of the 8.25 cent/dollar sales tax.

Business License Tax This revenue source is a type of excise tax imposed on businesses for the privilege of conducting business within the City. Cities may levy this tax for both revenue-raising purposes and regulatory purposes that are levied to cover the costs of regulation. This tax is indexed to the San Francisco Bay Area Consumer Price Index and is adjusted annually.

Transient Occupancy Tax This revenue source is a general tax (10%) imposed on occupants for privilege of occupying rooms in hotel, motel, inn and other lodging facilities when the stay is 30 days or less.

Documentary Transfer Tax This revenue source is derived from the \$1.10 per \$1,000 of value on the legal transfer of property under State Law. Half of the Documentary Transfer Tax is levied by the County of San Mateo and half is levied by the City of Belmont. The amount of revenue received each year is dependent on the volume of real estate transactions for newly constructed and previously owned property.

Franchise Fees This revenue source is derived from taxes paid by utilities which have a franchise to operate on City streets and rights-of-ways. These businesses and their tax rates are: **Recology (10%), AT&T Cable (5%), PG&E (1%)**. Revenue estimates are based on historical trends with consideration given to announced rate increases and increases in construction over the prior year.

Development Permits These revenue sources are derived from building permit fees, plan check fees, planning permit fees, grading plan fees, encroachment fees and engineering fees. As such these revenues are dependent upon the level of building activity occurring in the community and are subject to periodic rate adjustments by the City Council.

Motor Vehicle License Fees This revenue source is a license fee equivalent to 2 percent of the market value of motor vehicles and is imposed annually by the state "in lieu" of local property taxes. Estimates are provided by the State of California annually.

Interest Earnings Investments This revenue source is derived from investment earnings on the City's cash accounts, investments and loans receivable.

Refunds and Reimbursements This revenue source is derived from cost reimbursements and miscellaneous other income. Estimates include negotiated insurance settlements, negotiated cost sharing agreements and miscellaneous other revenues.

Gasoline Taxes This revenue source is derived from Sections 2105, 2106, 2107, and 2107.5 of the Street and Highways Code. Generally, the revenues are allocated on a per capita basis. Allocation estimates have been provided by the State of California. The City expends Gas Tax proceeds on a first-in, first-out basis in the Street Maintenance Fund, consistent with recommendations from the State Controller's Office.

Recreation Service Fees This revenue source is derived from classes taken from recreation classes from the Park and Recreation Department.

Facility Rentals This revenue source is rental of various City buildings including; City Hall suites, Lodge, Cottage, Senior Center, Barrett Community Center, Sports complex and other City facilities.

In-Lieu Taxes This revenue source is a payment in lieu of taxes for enterprises. The City of Belmont receives an in-lieu franchise tax from the sewer enterprise.

Grants This revenue source is a contribution of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.

Administrative Reimbursement Fees Internal charges to divisions in support of providing administrative services, including City Manager, City Attorney, City Clerk, Finance, Treasurer, Risk Management, and Human Resources.

National Pollution Discharge Elimination Systems (NPDES) Charges This revenue source is collected from customers to pay for the cost of the storm drainage system.

Sewer Service Fees This revenue source is collected from customers to pay for the cost of sewer system operations and capital improvements.

Major Departmental Responsibilities

City Manager's Office provides comprehensive direction to all City departments, as well as, coordination and administration of city activities, finances and personnel to attain effective and efficient municipal services.

City Clerk's Office provides information to the City Council, staff and citizens, assists with elections, and keeps official records of City Council actions and City business.

City Attorney's Office provides legal counsel and services to the City Council, its Commissions and the City departments.

City Treasurer's Office provides oversight of the receipt, investment, and disbursement of City Funds consistent with state law and the City of Belmont's investment policy.

Finance Department provides fiscal services to other city departments, boards, commissions, and Belmont-San Carlos Fire Department. Its roles is to enhance the City's decision making process by giving sound fiscal information and direction, to administer the City's risk management program, to maintain licensing, payroll, and accounts payable systems, and to provide programs and assistance which help define city services and fiscal requirements.

Human Resources Department provides personnel support services to the City of Belmont and Belmont-San Carlos Fire Department. Its functions include recruitment, professional development, labor law compliance, compensation management, and employee development.

Public Works Department provides inspection and engineering services to public rights-of-way and private development projects; maintains the present system of City streets, sidewalks, storm drains and traffic control devices; and ensures the safe and dependable performance of the sanitary sewer system and pump stations.

Community Development Department develops, administers and enforces ordinances, building codes and standards relating to the community's present and future development and construction; and provides resources to accomplish the Redevelopment Agency's goals as outlined in the Agency Plan, the downtown Specific Plan and the Housing element of the General Plan.

Police Department provides a sense of security for the community through its patrol services; furnishes information and support to citizens with respect to police service and crime prevention; recovers and returns property to its rightful owner; conducts both criminal and non-criminal investigations; and protects the public in the event of disaster or unusual incident.

Parks and Recreation Department improves and maintains the quality of life in Belmont through the provision of educational, athletic and cultural activities in the City's parks and open spaces.

Belmont Fire Department provides fire suppression and rescue to the City's residents and businesses, as well as serving as the county-wide Hazardous Materials response team.

Glossary of Terms

Administrative And Other - A budget category which accounts for all administrative support, vehicle usage, equipment usage, debt service, and other uses required to support the division.

Allocation - The division of tax proceeds among local agencies.

Appropriation - Money budgeted for a given program. Appropriations are the means by which legal authority is given to expend public money. The appropriation is the maximum level of expenditure authorized.

Budget - A plan of financial and program operation which lists appropriations and the means of financing them for a given time period. Belmont adopts a one-year plan.

California Government Code - State Legislation providing the legal framework for Municipal operations.

Capital Asset - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Improvements - Physical improvements which typically cost over \$5,000 and have a useful life of a year or more and involve the construction or reconstruction of a physical asset. Examples are street improvement projects, park improvement projects, infrastructure improvements and facility construction.

Capital Outlay - A budget category that accounts for land, land improvements, buildings, furniture, equipment and rolling stock. Also known as Capital Assets, expenditures exceed \$5,000 and have a useful life of one year or more.

City Municipal Code - City Legislation providing the legal framework for the operations of the City.

Department - An organizational unit comprised of divisions and managed by a single director.

Division - The detailed activity designed to provide a service to the public which is the budgeted level for expenditures.

Encumbrance - Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

Enterprise Fund - A fund type that can be used to account for operations that are financed and operated in a manner similar to private enterprise where costs of providing a service is recovered through user charges.

Expenditure - Appropriated funds which have been spent.

Fiscal Year - A twelve-month period of time used for budgeting, accounting or tax collection purposes. California municipalities operate on a July 1 to June 30 fiscal basis.

Fund - An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

General Accepted Accounting Principles (GAAP) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Grant - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

In-Lieu Tax - Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property, not subject to property tax.

Internal Service Charges - The charges to user departments for internal services provided by another government agency, such as data processing, or insurance funded from a central pool.

Personnel - A budget category which accounts for all salary and personnel related benefits required to support the planned level of program or activity.

Proposition 4 - Article XIII B of the California Constitution which limits appropriations to the level of proceeds of taxes.

Proposition 13 - Article XIII A of the California Constitution which imposes a 1% limit on property taxes, restricts assessments and places limitations on the levy of new taxes.

Revenue - Amounts received for taxes, licenses, permits and fees, intergovernmental sources, service charges, interest and use of property and other income.

Service Area – A consolidation of affiliated service centers developed to carry out a core program outcome, without consideration of existing boundaries, management or staffing. Service Areas include an overall mission, council priorities, core measures, quality-effectiveness, budget/cost ratios and customer satisfaction.

Service Center – Specific programming to targeted services to meet program outcomes. Service Centers include operational level purpose and quality—effectiveness measures. It is also a budget level for expenditures and accounts for all supplies, goods and services required to support the program.

Supplies and Services - A budget category, which accounts for all supplies, goods and services required to support the division.