

Minutes of Measure I Advisory Committee Meeting of April 15, 2019

One Twin Pines Lane
City Hall, Suite 360

CALL TO ORDER

Chair Wood called the meeting to order at 4:05 PM.

COMMITTEE MEMBER AND STAFF PRESENT

COMMITTEE MEMBERS PRESENT: Wood, Hayes, Raffin, Tippakorn

COMMITTEE MEMBERS ABSENT: Shane

STAFF PRESENT: Finance Director Fil, City Attorney Rennie, Management Analyst Voelker, Public Works Director Oskoui, City Engineer Alvarez

CONSENT CALENDAR

1. Approval of November 29, 2018 Minutes

ACTION: Moved by Committee Member Raffin, seconded by Committee Member Hayes, by unanimous voice vote, the November 29th meeting minutes were noted and filed.

ITEMS OF BUSINESS

1. Status Regarding Committee Request for Ordinance Change

Director Fil provided an update, noting that the ordinance language recommended by the Committee at its last meeting, has been accepted by Council and is now officially part of the Committee's duties.

2. Selection of Chairperson

Director Fil explained that the Committee needs to select a Chairperson, which is on an annual rotation. Discussion ensued.

ACTION: Moved by Chair Wood, seconded by Committee Member Tippakorn, by unanimous voice vote, the Measure I Advisory Committee appointed Committee Member Hayes as Chair of the Committee.

ACTION: Moved by Committee Member Tippakorn, seconded by Committee Member Wood, by unanimous voice vote, Committee Member Raffin was appointed as Vice-Chair of the Committee.

3. FY 2018 Mid-Year Review Update

Director Fil presented a recap of the FY 2019 Mid-Year financial results for the Measure I Fund,

including fund balance trends, fiscal year appropriation comparisons and revenue forecast showing project activity softening in FY20. Discussion ensued.

4. Measure I Capital Improvement Update

City Engineer Alvarez provided a verbal report of the projects that are based on a five-year plan (FY19 through FY23). The City's PCI (pavement condition index) is being reassessed, which will aid in updating the five-year plan.

City Engineer reviewed the projects that have been completed over the past year and noted that the 2019 projects are currently being advertised. The Measure I-funded Storm Drain Project has been advertised and awarded, coming in under budget. Ms. Alvarez also reviewed the FY20 planned work, noting the 3-year cycle of slurry seal, maintenance, etc. She then took questions from the Committee. Discussion ensued.

ORAL COMMUNICATION/PUBLIC COMMENTS

There were no public comments.

Director Fil thanked Committee Member Wood for his service as Chair for the past year.

ACTION: The Committee concurred that they will anticipate their next meeting in November and will not add any additional meetings at this time.

ADJOURNMENT 4:30 p.m.

**Nawel Voelker
Management Analyst**