



**PARKS AND RECREATION COMMISSION
Minutes of Regular Meeting of March 6, 2019
City Council Chambers, One Twin Pines Lane, Belmont, CA**

CALL TO ORDER: 7:02 PM.

ROLL CALL

Commissioners Present: Block, Bortoli, Cotten, Foehr, Fox, Hosmer Raddavero, Mittelstadt, Michaels

Staff Present: Parks and Recreation Director Shearer, Acting Administrative Gonzalez

PLEDGE OF ALLEGIANCE

Led by Chair Mittelstadt

COMMUNITY FORUM (Public Comments)

COMMISSIONER ANNOUNCEMENTS / AGENDA AMENDMENTS

Commissioner Raddavero announced that there is a YAC (Youth Advisory Committee) Talent Show this Saturday.

Commissioner Fox shared that she had attended a garden show and saw Parks and Recreation staff.

Commissioners Michaels and Cotten thanked the City and the Staff for hosting the Commission Dinner.

CONSENT CALENDAR

February 6, 2019 Draft Minutes

ACTION: On a motion by Commissioner Foehr seconded by Commissioner Bortoli the minutes were unanimously approved.

ITEMS OF BUSINESS

YAC, VOICES, and Youth and Teen Presentation

YAC (Youth Advisory Committee) and VOICES (Volunteers Outreach Involvement Community & Services) introduced themselves, their current roles and years serviced. YAC presented its mission statement, logo, bylaws, various enrichment development events, volunteer projects and special events. VOICES presented volunteer projects, special events and leadership presentations. Jeffrey Giacoletto, Youth and Teen Coordinator, and Chair Mittelstadt presented certificates to the YAC and VOICES participants.

Christopher Fonesca-Bates, Recreation Specialist, presented the Teen Services yearly update. Bates covered the services offered through the Teen Zone: outdoor activities, health and wellness, cooking classes, volunteer opportunities, special events, summer nights and youth outreach. Jeffrey Giacoletto, Youth and Teen Coordinator highlighted: Camp SOAR, Movie Night in the Park, Santa at

the firehouse, Parents Night Out, Father Daughter Sweetheart Dance, Egg Adventure Hunt, Get Hooked on Fishing, and Trial Hiking Basics. Michael Moran, Recreation Supervisor, provided the 2018 and 2019 partners overview, survey results, summer preview and provided a demonstration of ActiveNet's new features and style.

Commissioners asked questions and commented about the presentation:

- Commissioners Mittelstadt, Foehr, Block and Cotten thanked the YAC, VOICES and staff for their involvement and service.
- Commissioner Foehr suggested for YAC and VOICES to work with more local schools for further attendance.
- In response to Commissioner Raddavero, Bates stated the Teen Zone would inquire about new textbooks due to changes in curriculum at Ralston.
- In response to Commissioner Michaels, Giacoletto stated we can explore more opportunity to involve YAC and VOICES into collaborating in events.
- Commissioner Michaels suggested offering online meetings and discussion for YAC and VOICES.
- In response to Commissioner Fox, YAC member Sanders suggested in consolidating YAC talks in one large event.

Barrett Community Center Needs Assessment and Conceptual Design Project

Director Shearer introduced Andrea Gifford from Group 4 Architects. Group 4 was selected for the assessment of the Belmont Community Center. Gifford provided a presentation of the project overview, work plan, outreach events, assessments analysis, needs and future steps.

Community Public Comments:

- Belmont Residents, Sarah Nasser and Sergey Sergeev are in favor of the Belmont Community Center.

Commissioners asked questions and commented on the presentation:

- In response to Commissioner Raddavero, Gifford stated 120 surveys had been submitted thus far. The survey has been open since March 1st.
- In response to Commissioner Raddavero, Gifford stated the surveys were not mailed out to the Belmont Residents. Gifford shared that surveys will be closed in the end of the month for this specific phase although there will be an additional round of surveys in the future.
- In response to Commissioner Hosmer, Gifford clarified that the City is unlikely to duplicate spaces that have high operational cost and serve few individuals.
- In response to Commissioner Fox, Gifford shared that Group 4 has worked with multiple municipalities along the peninsula.
- Commissioner Michaels suggested to be mindful of communicating with the community about programs and activities that may ultimately be located elsewhere in the city.
- In response to Commissioner Michaels, Gifford stated they will be reviewing the square footage per capita metrics and benchmarks. Kaifeng Zhang of Group 4 stated the City's maximum allowable building height at the Community Center site is 45 feet.
- Commissioner Michaels suggested to offer drop and pick off location at the Community Center.
- Commissioner Michaels suggested to consider the role and implementation of technology at the Community Center.

- Commissioner Cotten expressed concerns of intense traffic along Ralston at the Community Center.
- In response to Commissioner Bortoli, Gifford stated that Group 4 has phased construction at other Community Center.
- In response to Commissioner Bortoli, Gifford stated grants are available and the City will be working alongside with staff to explore options.
- In response to Commissioner Block, Shearer stated that home owners within 1,000 feet from Barrett will be receiving a flyer and a letter. Shearer stated that the City will be sharing the information through NextDoor and ActiveNet users via email.
- Commissioner Block suggested to not forget previous survey submissions.
- Commissioner Block suggested to provide educational green building practices to the community.
- Commissioner Block suggested to provide flexible parking or less parking and shuttle access.
- Commissioner Mittelstadt suggested to not disregard the seniors for the plans of the Community Center and to research the radius where seniors are living around Barrett.
- Commissioner Michaels suggested to communicate with Carlos De Melo from the Planning Department and consider providing an activity for children at the open house to better engage parents from the Community about the project.

Council Priority Recap

Director Shearer presented the list of Council priorities that had been confirmed by City Council.

Commissioners commented and asked questions on the recap

- In response to Commissioner Raddavero, Shearer stated the Bike Pump Track wasn't moved to a top priority.
- Commissioner Michaels suggested for social media communication may be used for City emergencies.

Commission Calendar

Director Shearer presented the revisions and additions to the calendar.

Commissioners commented on the Commission Calendar

- Commissioner Raddavero suggested to relocate the Liaison assignments for April.
- Commissioner Mittelstadt stated that we will be cancelling a summer meeting.

OTHER BUSINESS / UPDATES

Department Reports

Director Shearer shared the following updates and highlights:

- Shearer thanked YAC and V.O.I.C.E.S for their dedication to the program.
- Three trees were removed at Twin Pines Park although they will be repurposed.
- Volunteers have been making improvements at Water Dog Lake trails, O'Donnell Park and Twin Pines Park.
- Plants have been added at Cottage Lane.
- O'Donnell Park playground equipment was dismantled and is being relocated to a playground in Klamath, CA.
- Summer Activity Guide will be available April 1st.
- CPRS (California Park & Recreation Society) Conference is the third week of March.

Director Shearer thanked the Youth Commissioners Hosmer and Raddavero for their services, as this was their last meeting.

ADJOURNMENT: 9:10 PM.

Brigitte Shearer
Parks and Recreation Director