

**Minutes of Regular Meeting of February 26, 2019
One Twin Pines Lane, Belmont, CA**

CALL TO ORDER 7:05 P.M.

ROLL CALL

COUNCILMEMBERS PRESENT: Mates, Lieberman, Stone, Kim (left at 8:30 p.m.), Hurt
COUNCILMEMBERS ABSENT: None

PLEDGE OF ALLEGIANCE

Led by Cub Scouts Pack 301

SPECIAL PRESENTATIONS

Presentation of donation from Belmont Park Boosters for O'Donnell Park Improvements

Parks and Recreation Director Shearer stated that the Belmont Park Boosters made a contribution from its summer concert proceeds to assist with the O'Donnell Park Improvement Project. She noted that some of the funds will also be used for landscape improvements behind the Lodge Building.

Members of the Belmont Park Boosters Board presented a check in the amount of \$13,000. Park Boosters President Judy King provided some background on the summer concert series and outlined proceeds that have been given to the City of Belmont over the years.

Proclamation Honoring Girl Scout Gold Award Recipient Carolyn Yau

Mayor Hurt presented Carolyn Yau with a proclamation in recognition of her Girl Scout Gold Award, noting that her project involved the production of a pictorial Belmont history book.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Mary Ridge, Belmont resident, commented regarding conversations she had with Police Chief De Smidt regarding her health status.

Kathleen Beasley, Belmont Library, outlined upcoming programs.

Charles Cavazos, Belmont resident, spoke regarding development of property on Alhambra Road.

Lisa Najera-Kang, Belmont resident, spoke regarding issues with a fiber installation taking place in her neighborhood, and presented a petition signed by neighbors, outlining construction issues.

Adele della Santina, Belmont resident, also spoke regarding issues that have arisen as a result of the fiber installation project.

COUNCILMEMBER ANNOUNCEMENTS

Councilmember Stone announced the San Mateo County Office of Education's (SMCOE) upcoming Big Think Fair. He also announced SMCOE's Safe Routes to School walking audits.

Councilmember Kim stated that the Youth Advisory Committee (YAC) would be hosting the Belmont's Got Talent event. He announced the Lions Club's annual Belmont Idol Show and School Force's upcoming fundraising event.

Mayor Hurt announced that she would be continuing her Mayoral Office Hours. She also announced an upcoming film, "Slow Way Home," produced by the San Mateo County Office of Education, Safe Routes to School, and C/CAG.

COMMENTS REGARDING CONSENT CALENDAR ITEM

Resolution Approving Service Agreement with LSA Associates for Environmental Review Services at 2 Davis Drive in the amount of \$128,552.00 and amend the FY19 budget

In response to Councilmembers Mates and Stone, Community Development Director de Melo explained there would be significant outreach as part of the upcoming hearing process. He also explained that the action before the City Council is to approve a contract for a consultant to prepare an environmental impact report.

In response to Councilmember Lieberman, City Attorney Rennie explained that the proposed dedication of portion of a property for rebuilding of fire station 15 is not part of tonight's action. He clarified that the CEQA process is needed to review the proposed project, which has been initiated by a personal commercial property owner. He pointed out that the project needs to comply with a number of rules and regulations, both local and state.

ITEMS APPROVED ON CONSENT CALENDAR

Minutes of Special City Council Meeting of February 5, 2019 (Council Priority Setting) and Special and Regular Meeting of February 12, 2019

Resolution 2019-016 Approving Service Agreement with LSA Associates for Environmental Review Services at 2 Davis Drive in the amount of \$128,552.00 and amend the FY19 budget
Motion to Receive Monthly Financial Reports

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Lieberman, the Consent Agenda was unanimously approved.

OTHER BUSINESS

Twin Pines Park Master Plan Recommendation

Parks and Recreation Commissioner/Steering Committee Member Craig Michaels explained that the purpose of the development of a master plan for Twin Pines Park is to provide changes to enhance the visitor experience, create a cohesive civic/park campus, create a synergistic relationship between the park and downtown, provide wide range of activities and experiences, protect natural resources, enhance park spaces, and address environmental and economic sustainability.

Linda Gates, Consultant, outlined the public outreach process and information collection process that was undertaken and described steering committee's role and guidance in that process. She pointed out that the Master Plan was coordinated with the Belmont Village Specific and Ralston Corridor Plans. She described the assessment that was made of existing features, including the tree canopy, and she outlined the process for collecting information and how the master plan vision was created. She also described specific components of the master plan and proposed improvements to pedestrian, bicycle and auto circulation.

Rich Bortoli, Parks and Recreation Commissioner/Steering Committee, outlined options discussed by the steering committee regarding the retention and use of the Parks and Recreation office building.

Ms. Gates pointed out that the proposed plan maintains the same number of parking spaces while increasing green and permeable space. She described the creation of a loop trail around the creek, the improvements to the meadow and playground areas, and noted the desire to control creek access to mitigate erosion. She also outlined the sustainable green infrastructure options for permeable surfaces and described the proposed phased approach for implementation.

(At this time, being 8:30 p.m., Councilmember Kim left the meeting.)

Councilmember Mates stated that she appreciates the level of detail provided in the report and noted that the Master Plan achieves the goal of enhancing Twin Pines Park. She expressed support for the retention of the parks and recreation office building. She pointed out that this plan sets the groundwork for open space plans in other parks.

Councilmember Stone stated that the proposal enhances the park. He noted the need to provide service access for events at buildings in the park and to be realistic regarding the ability to implement the plan, as there is a need to identify resources. He expressed support for adding bocce, providing access to the creek, and better pedestrian access and circulation.

(At this time, being 8:45 p.m., Councilmember Stone stepped off the dais.)

Councilmember Lieberman expressed support for the proposal and thanked the steering committee for its efforts. In response to his inquiry regarding ideas that were proposed but not included in the final plan, Ms. Gates and Commissioner Michaels stated that archery, a dog park, a pump track and community garden are not being proposed in the final plan. They noted that some of these activities could be located elsewhere in the city.

Ms. Gates described the proposed changes to the fencing along Ralston Avenue to provide more visual access to the park.

Discussion ensued regarding costs to implement and the need to have a plan in place for future implementation.

Mayor Hurt suggested seeking grants and partnerships to implement the changes being proposed. She pointed out that Twin Pines Park is unique. She expressed support for the town square concept and the change in vehicular circulation. She suggested designing the park with trees to create an ornamental look. She noted that placemaking and art are important components.

(At this time, being 9:00 p.m., Councilmember Stone returned to the dais.)

ACTION: On a motion by Councilmember Mates, seconded by Councilmember Stone, Resolution 2019-017 approving the Twin Pines Park Master Plan was unanimously approved (4-0, Kim absent).

RECESS **9:05 P.M.**
RECONVENE **9:10 P.M.**

2019 Pavement Maintenance Project Update – Measure I Funds

Public Works Director Oskoui provided an update on the first project from the five-year plan for the use of Measure I/SB I funding. He noted that 2019 project is ready to be advertised for bid.

Assistant Engineer Cadiz provided some background of activities that have taken place following approval of Measure I. She described street segments that have been postponed due to conflicts and design issues, and noted that one street is being moved up on the schedule. She outlined streets that have sewer issues that need to be addressed. She explained that the 2019 project is being divided into two segments.

Public Works Director Oskoui clarified how streets were evaluated and prioritized. He described the coordinated effort with other utilities such as Mid-Peninsula Water. He explained that the goal is to improve every street in Belmont within 15 years.

Assistant Engineer Cadiz provided a timeline and cost estimates for the two 2019 phased projects.

Councilmember Stone pointed out the ability to do more work because of Measure I, and expressed concern regarding cost escalation. He also noted the coordinated efforts with Mid-Peninsula Water.

Councilmember Lieberman commented regarding a different approach to accomplish work such as anything that can be done in-house, due to rising costs.

Report on Mid-Year Financial Results at December 31, 2018

Finance Director Fil provided an executive summary of the mid-year budget results. He noted that the budget is on target and that most actions are cleanup items that have already been approved. He noted that no significant corrections are necessary. He provided fund balances for each fund and noted that revenues are under budget primarily due to timing of receipts. He reviewed key revenue and expenditure variances, as well as capital and retirement obligations.

Finance Director Fil outlined projects that have been approved but need budget augmentation. He described minor revisions that needs to be made on the proposed resolution for Accounts 205 and 225.

In response to Mayor Hurt, Finance Director Fil confirmed that development services are robust and have been increasing for the past several years.

Discussion ensued regarding potential increases in culture and recreation activities and programs.

Councilmember Mates expressed concern regarding identifying funding sources for storm system improvements.

ACTION: On a motion by Councilmember Mates, seconded by Councilmember Lieberman, Resolution 2019-018 amending the City of Belmont Fiscal Year 2019 was unanimously, as amended (4-0, Kim absent).

COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmember Lieberman reported on a recent Silicon Valley Clean Water Agency meeting.

Verbal report from City Manager

City Manager Scoles noted the addition of an on-line survey regarding potential changes to commercial signage programs. He pointed out that construction would begin soon on improvements at O'Donnell Park.

ADJOURNMENT at this time, being 10:00 p.m., in honor of Lunar New Year

Terri Cook
City Clerk

Meeting televised and webstreamed.