



**PARKS AND RECREATION COMMISSION
Minutes of Regular Meeting of February 6, 2019
City Council Chambers, One Twin Pines Lane, Belmont, CA**

CALL TO ORDER: 7:02 PM.

ROLL CALL

Commissioners Present: Block, Bortoli, Cotten, Foehr, Fox, Hosmer, Mittelstadt, Michaels

Commissioner Absent: Raddavero

Staff Present: Parks and Recreation Director Shearer, Acting Administrative Gonzalez

PLEDGE OF ALLEGIANCE

Led by Chair Mittelstadt

COMMUNITY FORUM (Public Comments)

Commissioner Bortoli announced Brain Healthy Eating and Income Tax Service Events are being hosted through the Senior Services and in March there will be a Memory Class.

Commissioner Michaels announced the Twin Pines Master Plan was presented to the Planning Commission.

Commissioner Hosmer announced the Father Daughter Sweetheart Dance is this Friday and there's an upcoming Talent Show in March.

Commissioner Mittelstadt announced the Park Booster will be presenting a donation to City Council for O'Donnell and Twin Pines Park improvements.

COMMISSIONER ANNOUNCEMENTS / AGENDA AMENDMENTS

CONSENT CALENDAR

January 9, 2018 Draft Minutes

ACTION: On a motion by Commissioner Fox seconded by Commissioner Foehr the minutes were unanimously approved.

ITEMS OF BUSINESS

Athletic Field Usage Update

Director Shearer welcomed George Brunson, Recreation Manager, to present the Athletic Field Usage. Brunson highlighted the youth sports partnership, field maintenance, athletic field use management, athletic field schedules and player registration fees.

Commissioners asked questions and comments about the update:

- In response to Commissioners Hosmer and Fox, Brunson stated that the registration fees will be reviewed once the synthetic turf project is completed.

- In response to Commissioner Fox, Brunson stated the athletic maintenance fund generates \$75,000 a year from player registration fees.
- In response to Commissioner Foehr, Brunson stated that locating alternate fields to use during construction at Belmont Sports Complex has been unsuccessful to date, but efforts will continue by Parks and Recreation and youth sports.
- In response to Commissioner Michaels, Brunson stated the athletic use policy would be updated in the coming year.
- Commissioner Michaels suggested updating the athletic field policy to reflect the dog-off leash policy to make it universal.
- Commissioner Michaels suggested having signage to inform the community of field closure.
- In response to Commissioner Michaels, Brunson stated that Carlmont High School has not been contacted by Parks and Recreation staff to utilize their fields during the Belmont Sports Complex construction.
- In response to Commissioner Block, Brunson stated some fields need capital improvements.

Belmont Sports Complex Synthetic Turf Design Update

Director Shearer shared the new add-ons and improvements on the Sports Complex Synthetic Turf Design: the pitcher's mound is now a dirt mound, U12 field has been moved down to accommodate the dirt pitching mound, U19 has two U12 fields horizontally, markings on the field for lacrosse, an adjustable fence will be in place for baseball season, bullpens will include dirt for the pitchers, inside the fence there is tan synthetic turf, 4 foot high fence on the other side of the fence there is an asphalt pathway, there are larger gates openings for maintenance vehicles, new light features, the scoreboard will be relocated, bleachers and drinking fountain will be ADA compliant, and additional netting on both sides of the baseball field.

Commissioners asked questions and commented about the Belmont Sports Complex Synthetic Turf Design Update:

- In response to Commissioner Block, Shearer stated there is enough space between the fields for two concurrent games on the U12 and U19 fields.
- In response to Commissioner Bortoli, Shearer stated the turf will be include cork infill.
- Commissioner Cotten suggested to have padding along the fence.
- Commissioner Michaels suggested to complete the running loop around the field and include distance markers.
- In response to Commissioner Michaels, Shearer stated no additional storage will be getting built.
- Commissioner Michaels suggested to install bike stands or bike repair station.

Commission Calendar

Director Shearer shared an updated calendar of items that will be on the agenda this year.

Barrett Community Center Needs Assessment and Conceptual Design Project Update

Director Shearer announced that the contract is in the process of being finalized with Group 4 Architects for the Community Center. Shearer shared the work plans and community engagement, periodic meetings with the Project Management Team and the Parks and Recreation, Planning and Public Work Departments. Shearer shared that there will be a Community Advisory Committee and Ad-Hoc Subcommittee formed. In addition, Shearer stated that there will be community outreach,

online surveys and open houses for the community. Chair Mittelstadt appointed Commissioners Fox and Cotten to be on the Barrett Community Center Subcommittee.

OTHER BUSINESS / UPDATES

Director Shearer shared some updates in the Parks and Recreation Department:

Twin Pines Park and Hidden Canyon Park may have potential funding opportunities for the Belmont Creek Flood Control Projects, Twin Pines Master Plan was presented to the Planning Commission and will be presented to City Council, Commission Dinner is on March 4th, morning Off-Leash dog hours will begin on March 1st and the City Council accepted the recommended priorities from the Parks and Recreation Commission.

Director Shearer shared the monthly highlights:

- The Twin Pines Lodge landscape had been updated.
- The Teen Zone hosted an afterhours event: Pajama and Pizza Party.
- Corn Hole was installed at Barrett Community Center.
- Volunteers have been making improvements at Waterdog Lake trails and Twin Pines Park.
- Largarza Sports provided enrichment activities for Barrett Community Learning Center.
- The Parks and Recreation Department is hiring for lifeguards, swim instructors and camp counselors.

ADJOURNMENT: 8:55 PM.

Brigitte Shearer
Parks and Recreation Director