

**Special and Regular Meeting of November 13, 2018
One Twin Pines Lane**

**CLOSED SESSION [Third Floor Conference Room]
Conference With Labor Negotiators (Govt Code Section 54957.6)**

Agency designated representatives: Greg Scoles

Employee organization: Belmont Firefighters Local 2400 and Fire Management Unit

Public Employee Performance Evaluation

Government Code Section 54957(b)

Titles: City Manager and City Attorney

Conference With Labor Negotiators (Govt Code Section 54957.6)

Unrepresented Employees: City Manager and City Attorney

STUDY SESSION [City Council Chambers, 6:30 P.M.]

Electric Vehicle Charging Station Status Update

Parks and Recreation Director Shearer noted that this matter is addressed in the Climate Action Plan. She outlined the need for more charging stations and noted that there are currently no public charging stations in Belmont. She explained that the General Plan calls for more charging stations, and some are pending in commercial areas in the downtown. She stated that there are financial incentives available to provide additional stations. She pointed out that the City of Belmont is exploring alternative fuel sources for the City fleet and there is a need to identify potential spaces in Belmont, both private and public.

Discussion ensued regarding partnerships with charging companies and range of costs to implement each charging station. Discussion also ensued regarding the need for proximity of charging stations to freeways.

Mayor Kim pointed out that the Belmont Village Specific Plan requires a certain percent of parking to include charging stations, and public agencies have a responsibility to provide public charging stations. He noted that grants are likely available to offset some costs.

Discussion ensued regarding offset of costs and cost to plug in, as well as the conversion of City fleet.

RECESS (Closed Session to be continued at end of Regular meeting) 6:55 P.M.

**REGULAR MEETING
CALL TO ORDER 7:00 P.M.**

ROLL CALL

COUNCILMEMBERS PRESENT: Hurt, Lieberman, Stone Kim

COUNCILMEMBERS ABSENT: Mates

REPORT FROM CLOSED SESSION

City Attorney Rennie noted there were no reportable actions from the Closed Session held earlier, and that it was recessed until after the regular meeting.

SPECIAL PRESENTATIONS

Proclamation In Recognition of the 50th Anniversary of Charles Armstrong School

Mayor Kim presented the proclamation.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Mary Ridge, Belmont resident, spoke regarding people who have helped to keep up her yard. She also spoke regarding ongoing harassment.

Toon Jordan, Belmont resident, spoke regarding pedestrian safety.

Kathleen Beasley, Belmont Library Manager, highlighted the San Mateo County Library's 2018 Annual Report.

John Violet, Friends of the Belmont Library (FOBL), outlined the level of support given by FOBL to library services and programs.

Kevin Burke, Belmont resident, spoke regarding the recent fatal pedestrian collision in Belmont and the need to make streets safer.

Max Reinhardt, San Carlos resident, spoke regarding a vacant lot in the San Juan Canyon and the requirements to make infrastructure improvements in order to develop the property.

Patty Leggett-Wantz, Belmont resident, spoke regarding the recent fatal pedestrian accident in Belmont and the need for stepped up enforcement.

Maureen Jamasbi, Belmont resident, spoke regarding the need for safer streets.

COUNCILMEMBER ANNOUNCEMENTS

Councilmember Lieberman thanked those who participated on Election Day. He noted that Belmont firefighters have been deployed to the Camp Fire.

Councilmember Hurt announced an upcoming blood pressure clinic. She encouraged people to sign up for the emergency alert system. She noted the opportunity for a park stewardship corps and outlined upcoming meetings on Caltrain's business plan. She also announced the upcoming holiday craft fair.

Councilmember Stone thanked everyone who helped facilitate the Eric Reed Grove dedication.

Mayor Kim noted that nominations were being accepted for the Beautiful Belmont and Community Service Awards. He thanked Notre Dame de Namur University (NDNU) for inviting him to its charter week activities. He mentioned events held recently in Belmont, including the Waterdog Run, Save the Music Festival, and the Veterans Day event. He noted that Cipriani Elementary recently earned Distinguished School status.

COMMENTS REGARDING CONSENT CALENDAR

Councilmember Lieberman commented regarding the availability of resources to improve O'Donnell Park. Councilmember Stone commended the homeowners association for working with City to develop an improved park for the neighborhood.

ITEMS APPROVED ON CONSENT CALENDAR

Minutes of Special and Regular Meeting of September 25, 2018

Minutes of Special and Regular Meeting of October 9, 2018

Ordinance 2018-1134 amending the criteria for issuance of a massage business registration certificate

Motion to Receive Monthly Financial Reports

Update and self-evaluation for the Americans with Disability Act Title II for Fiscal Year 2017-2018

Resolution 2018-083 approving a Permanent Encroachment Agreement for the installation of a new accessibility ramp and handrails in the public right-of-way at 880 Old County Road

Resolution 2018-084 approving the right-of-way dedication to Caltrans and accepting the Consent to Common Use Agreement for the Ralston Avenue/Highway 101 Interchange Project adjacent to 700 Island Parkway (APN 040-360-520)

Resolution 2018-085 approving plans and specifications and authorize advertisement for sealed bids and authorize the City Manager to execute a contract with the lowest responsible bidder for an amount not to exceed \$284,548, plus a 10% contingency of \$28,455

Resolution 2018-086 authorizing the purchase of playground equipment for O'Donnell Park

Resolution 2018-087 authorizing the City Manager to execute a Master Service Agreement approving an upgrade to Version 2018 R2 (Task Order No. 1) and a five-year support and maintenance subscription for MicroSoft Dynamics GP ERP system from Encore Business Solutions in the amount of \$176,112

City Attorney Rennie read the title of the ordinance to be adopted.

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Hurt, the Consent Agenda was unanimously approved (4-0, Mates absent).

PUBLIC HEARINGS

Sewer Treatment Facility Revenue Bonds, Series 2018

Finance Director Fil noted that this matter relates to the issuance of \$25 million in bonds for Belmont's share of the sewer treatment facility rebuilding.

Theresa Herrera, Silicon Valley Clean Water (SVCW) General Manager, described the improvements being made to the sewer reconveyance system.

Matt Anderson, SVCW Chief Financial Officer, provided an overview of cash outflow to date and still to come, and outlined Belmont's share of the costs.

Christine Choi, Director, outlined sources, use, costs and debt service of bond financing.

Finance Director Fil pointed out that a modest increase in sewer charges will be needed to assist with debt service.

David Casnocha, bond counsel, described the need for the Joint Powers Financing Authority (JPFA) to authorize the issuance of debt, and outlined the actions required by both the City and the JPFA in compliance with State law. He responded to questions regarding risk to ratepayers to satisfy bond holders who are financing the bonds.

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Hurt, the Public Hearing was unanimously closed (4-0, Mates absent).

Councilmember Lieberman pointed out that the SVCW capital program has grown over the years and has been managed well.

Mayor Kim noted that this action is not likely to result in substantial increases to rates.

RECESS: **8:20 P.M.**, to convene the Joint Powers Financing Authority meeting.

RECONVENE: **8:25 P.M.**

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Lieberman, **Resolution 2018-088** authorizing the execution and delivery of an Installment Purchase Agreement, Notice of Sale, and an Official Statement and authorizing certain related matters regarding the Series 2018 Sewer Treatment Facility Revenue Bonds not to exceed \$25 million was unanimously approved (4-0, Mates absent).

OTHER BUSINESS

Ralston Avenue Corridor Segments 1 and 2

Public Works Director Oskoui stated that the intent of tonight's presentation is to provide an update on the progress of improvements along the Ralston Avenue Corridor Segments 1 and 2. He pointed out that this will result in the elimination of parking on Ralston Avenue between Sixth Avenue and El Camino Real.

Atul Patel, Consultant, provided some background of this project, and described the consistency with the Belmont Village Specific Plan. He also described proposed improvements along Ralston Avenue and Masonic Way.

Seth Warren, Consultant, described the proposed new bike path options through Twin Pines Park.

Mr. Patel outlined the project schedule. He also described alternatives for the El Camino and Old County Road intersections on Ralston Avenue.

Kevin Burke, Belmont resident, expressed support for the plan, and expressed concerns regarding some components, and made suggestions for other modifications.

Sonia Elkes, San Carlos Bikes, described the formation of new bike group, and spoke regarding pending plans in San Carlos. She also described the potential configurations for parked cars and bike lanes.

Councilmember Hurt suggested looking at what other cities are doing. She noted the need to separate bikes and pedestrians from vehicles. She expressed support for wider sidewalks and the removal of parking.

Councilmember Lieberman expressed support wider sidewalks and safer routes for bikes.

Mayor Kim expressed concern regarding the proposed mid-block crosswalk on El Camino Real. He pointed out the opportunity for options for wider sidewalks proposed for Ralston Avenue.

COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmember Stone described recent Sam Trans and Library meetings.

Councilmember Hurt stated she attended a Placemaking committee meeting as well as a flavored tobacco subcommittee meeting.

Councilmember Lieberman described a recent Silicon Valley Clean Water meeting.

Mayor Kim stated he attended C/CAG, Youth Advisory Committee, Placemaking, flavored tobacco subcommittee, Bay Area Air Quality Management District (BAAQMD) and SFO Roundtable meetings.

Verbal report from City Manager

City Manager Scoles noted that money was still available for the County gun buy back program, and the County of San Mateo will be collaborating on another event.

Report from Audit Committee Regarding Annual Financial Report for Fiscal Year Ending June 30, 2018

City Treasurer Violet noted the recent Audit Committee meeting. He outlined key items that were discussed and noted that the fund balance exceeds minimum requirements. He pointed out that the independent auditor issued an unmodified opinion, which is the highest level that can be achieved. He pointed out that the auditor also noted no material weaknesses or deficiencies. He described the level of effort needed by staff to provide information for the audit.

Councilmember Hurt/Audit Committee member described the review by the Audit Committee. She noted that the focus was on operations, and there were no significant difficulties.

Reappointment to Mosquito and Vector Control District

City Clerk Cook noted that Wade Leschyn has served on the San Mateo County Mosquito and Vector Control District for four years and is requesting reappointment to a new four-year term.

Wade Leschyn, Belmont's representative to the District, provided a brief report on mosquito abatement activities and the presence of West Nile virus in the region.

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Hurt, **Resolution 2018-089** reappointing Wade Leschyn to a new four-year term on the San Mateo County Mosquito and Vector Control District was unanimously approved.

ADJOURNMENT 9:45 P.M. to continued Closed Session

ADJOURNMENT 10:45 P.M.

Terri Cook
City Clerk

Meeting televised and webstreamed (not Closed Session)