



City of Belmont

FY 2018 Budget

City of Belmont, California

Adopted Budget
Fiscal Year 2018
Effective July 1, 2017

Mayor and Council



CHARLES STONE
Mayor



DOUG KIM
Vice Mayor



DAVINA HURT
Council Member



ERIC REED
Council Member



WARREN LIEBERMAN
Council Member

City Administration

GREG SCOLES
City Manager

THOMAS FIL
Finance Director/Chief Financial Officer

NEWS UPDATE

FY 2018 Budget Adopted

The FY 2018 Budget was adopted at the regular Council meeting on June 13th.

The following adjustments were made to the Proposed Budget submittal:

- The proposed FY 2018 Budget estimates an improved ending General Fund Balance of \$9.9 million.

	Revenue	Appropriations	Capital	Net Other Sources/ (Uses)	Unrestricted Reserves	Staffing
City	\$64.4	\$49.1	\$12.7	(\$2.5)	\$46.5	133.3
Fire	12.4	10.7		(\$0.1)	\$8.0	24.0
Total	\$76.8	\$59.8	\$12.7	(\$2.6)	\$54.5	157.3

- A \$1.4 million one-time transfer from the General Fund to the Infrastructure Fund and the designation of \$1 million in Infrastructure Fund reserves to match Measure I funding for street purposes.
- An additional \$75 thousand in the professional/technical services for the Solid Waste Fund, Solid Waste Management Division, which was inadvertently excluded.
- An improvement of \$400 thousand to the Belmont Fire Protection District's ending fund balance was identified. This improvement carries forward into the District's financial forecast.
- Several nomenclature revisions throughout the Budget reflecting retitling of funds (e.g. Infrastructure Fund) and other name changes.

The Proposed Budget is posted online and can be found at www.belmont.gov/budget. Hard copies of the Budget are also available in the City Clerk's Office, and at the Belmont Public Library.

Message from City Management

Honorable Mayor and Members of the Council:

I am pleased to submit to the City Council a proposed balanced budget for upcoming FY 2018.

Summary

The FY 2018 Budget builds on the successes of the past few budgets and continues to stabilize the City's operations. Moreover, the FY 2018 Budget makes considerable progress towards addressing the poor condition of the City's street infrastructure, which according to a recent study prepared by the Metropolitan Transportation Commission for Bay Area Cities, ranks Belmont's streets near the bottom with a pavement condition index of 52, also referred to as "At Risk".

Looking back, the City's operational condition was described as "surviving". The City was reactionary; responding to recessionary pressures and state takeaways by imposing cuts and reductions in services. However, the improved economy, supplemented by service innovations, fiscal discipline and employee collaboration has helped move the City to a more stabilized condition.

As a consequence and more fully described in the detail pages of the FY 2018 Budget, Belmont's core values of providing quality service in a financially responsible way and maintaining existing service level commitments to residents and businesses of the community are supported. Furthermore, the City Council's top priorities have been advanced as funding has been allocated to those endeavors.



While making great headway, the FY 2018 Budget does not mitigate all the risk from potential failure of the City's aging infrastructure. Consequently, that exposure remains a threat to the success in stabilizing overall operations. Choosing to address the problem, the FY 2018 Budget reflects the passage of Measure I (Belmont Streets and City Services Measure), estimated to raise \$1.3M annually. The City Council has established a

CITY OF BELMONT FY 2018 BUDGET BRIEF

policy of directing those funds to infrastructure, providing significant, ongoing resources to pay for street and storm drainage infrastructure projects. Additionally, the FY 2018 Budget supplements emergency repair reserves, bolsters general facility improvement balances and restores depleted equipment replacement capital with one-time funds. Yet, given these actions, the magnitude of the deferred infrastructure costs, estimated to be over \$137M and growing (excluding sewers), demands more must be done in a sustainable, recurring way to address potential infrastructure failure. As such, the FY 2018 Budget will continue efforts to engage the community in a conversation about the infrastructure challenge, particularly in the area of storm drainage.

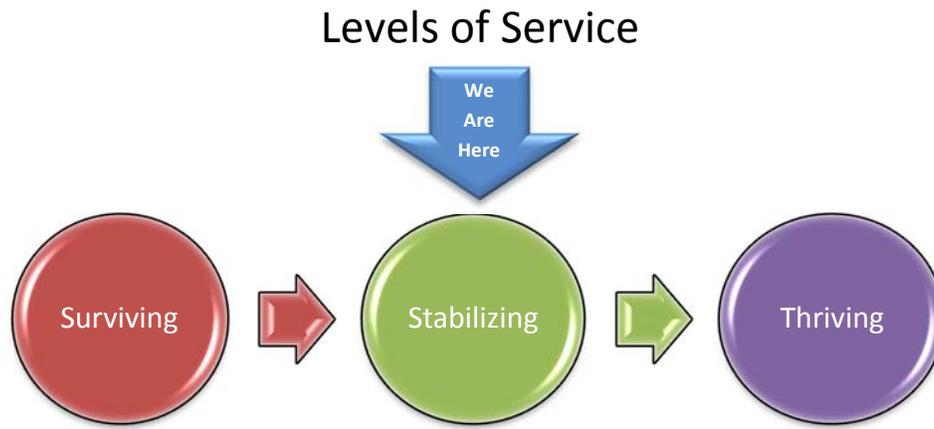
Turning to the State of California, based on the Governor's May Revise budget proposal, the City anticipates new funding for streets from the State. This is a welcome reversal compared to past years when the State looked to cities to fund their budget deficits. Barring some unforeseen change, the Road Repair and Accountability Act of 2017 is expected to generate \$6.4M for Belmont roadways over the next decade.

As for the numbers, consistent with established fiscal policy the proposed FY 2018 Budget is balanced and the long term projection for the General Fund is encouraging. The General Fund is anticipated to have revenues of \$23.6M, and expenditures of \$20.0M, excluding transfers, and end with an unrestricted reserve of \$11.3M, which is favorable compared to the 33% of operations reserve target. The long term projection ends in FY 2022 with a fund balance of \$1.4M above the 33% operations reserve target established by the Council.



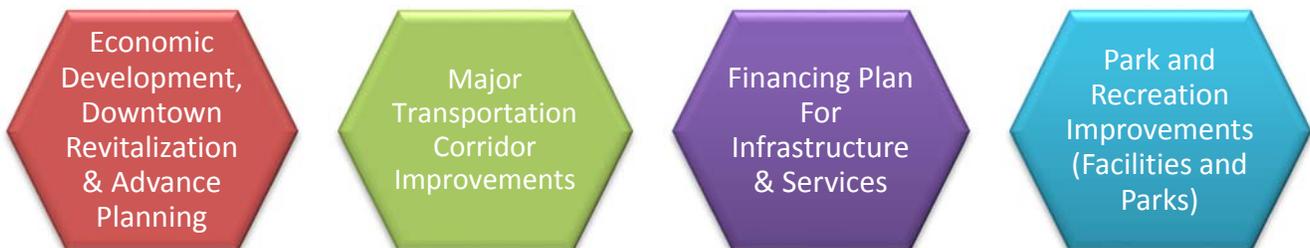
Addressing Our Quality of Life

As the chart below shows, the FY 2018 Budget builds upon prior years by providing a predictable level of service to meet existing operating commitments for the benefit of the residents and businesses. In many key areas of service, such as community development and youth services, the FY 2018 Budget allocates additional resources consistent with the directives of the City Council.



Belmont, like most local governments, aspires to thrive as an organization and the City's Vision Statement states that as a goal. Cities performing at this level provide a broad array of services and activities for residents, workers and visitors; convey a sense of feeling safe to the community; maintain robust reserves; and have well-funded pension plans with capital infrastructure that is in good working order. Today, Belmont is headed in the right direction, but has much more progress to make.

Focusing on the Community's Top Priorities



Funding has been incorporated to further the objectives of the City Council's Top 4 Priorities, including 1) Economic Development, Downtown Revitalization & Advance Planning, 2) Major Transportation Corridor Improvements, 3) Financing Plan for Infrastructure & Services, and 4) Park and Recreation Improvements (Facilities and Parks), as well as, many of the City Council's policy objectives adopted earlier in the year.

During the FY 2018 strategic planning workshop, the City Council reaffirmed their commitment to the Top 4 Priorities recognizing the level of effort required to achieve success. During FY 2017, progress was made on each priority, with such notable accomplishments as passage of Measure I local sales tax, completion of the draft General and Belmont Village Specific Plans, construction of the Ralston Avenue Sidewalk and Davey Glenn Park. However, it continues to be a challenge for the City to be responsive to all the resident's priorities within current fiscal limitations, given the impact of past State takeaways and the financial needs of the City's infrastructure.

The Aging Infrastructure Dilemma

At present, the City has \$99M in street and storm drain infrastructure needs alone. Another \$38M in deferred maintenance exists for the City's facilities and parks. It's well understood that assets will remain in good condition with periodic investments, and will move to poor when they are not; at significantly greater cost in the future.

With 70 miles of street pavement and 28 miles of storm drain pipes coursing through Belmont that are in deficient or "At Risk" condition, the task of addressing the backlog of deferred maintenance is formidable. Nonetheless, the FY 2018 Budget, invigorated with new funding from Measure I and the Road Repair and Accountability Act of 2017, takes steps reversing this situation in a meaningful way by funding a number of important infrastructure projects and replenishing reserves.

With respect to infrastructure projects, the FY 2018 Budget allocates the entirety of the \$1.3M from Measure I to streets (\$1M) and storm drains (\$.3M). Adding to streets, another \$1.1M from Measure A and \$.2M investment from RMRA funds is anticipated, ramping up further in future years (supplementing the above, street operations will expend an additional



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\$2.2M in FY 2018). Storm drainage, facilities and parks garner another \$1.6M and the sewer program has an outlay of \$8M for capital improvements.

Replenishing reserves is another high priority of the FY 2018 Budget. The General Fund will augment existing resources and provide \$1.1M in additional relief to street maintenance activities over the remainder of the current and next fiscal year. As was done in FY 2017, a one-time allocation of funding to replenish a \$1M reserve for Emergency Repairs is provided. This fund addresses unanticipated repairs to the City's infrastructure, including streets, retaining walls, bridges, culverts, waterways, buildings, etc. Additionally, this fund will receive a one-time \$1M restricted contribution from CSUS, bringing the total availability to \$2M for such purposes. A companion fund, General Facilities, will also be replenished to \$1M. This fund is used for roof replacements, painting and repairs to the City's facilities. Another risk was mitigated by shoring up the Fleet & Equipment Management and Facilities Management Funds with \$1.1M in transfers so sufficient reserves exist to replace worn out equipment when necessary and buildings can be appropriately maintained.

All of these efforts are intended to proactively address deferred maintenance and mitigate the risk exposure to the City's General Fund from the effects of aging infrastructure.

Responsible Fiscal Management and Use of Excess Reserves

As shown in the preceding sections and further here, the City practices prudent fiscal management in a number of ways.



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Cost control has always been high on Belmont's list of financial practices. The City runs a lean organization, relying on the talents of staff to drive efficiency and utilizing consultants appropriately to address periodic gaps between available resources and service requirements. Shared services, like fire management, suppression and prevention, are also key to effectively managing costs.

As for revenues, wherever possible, fees, charges and other revenues should cover the full cost of those services and activities for which they were intended. Of course, the City Council determines the application of this policy on a case by case basis. To shelter itself from exposure from a decrease in any one revenue source, the City seeks diversification and stability in its revenue mix. With the inclusion of Measure I, onboarding of new hotels, Clear Channel billboard revenue and CSUS tax in lieu payments, the FY 2018 Budget is more diversified and stable than its predecessors.



A prudent fiscal practice is preparing balanced budgets. In keeping with established policy, the FY 2018 General Fund Budget is balanced. In addition, the City Council utilizes long term forecasting to determine the adequacy of the General Fund reserve and forecast projections, particularly in the out years, provide a useful framework to determining the sufficiency of the balances. Consistent with GFOA best practice, the General Fund reserve often may require a level of unrestricted fund balance significantly in excess of the recommended minimum or target levels, when considering the balance in context with the results of long-term forecast, thereby avoiding the risk of placing too much emphasis upon the level of unrestricted fund balance in the General Fund at any one time. The City's five-year forecast predicts stable reserve levels throughout the planning period. Future fund balances are projected to be above the \$5M minimum reserve requirement and within the policy reserve target of 33% operating expenditures. In fact, the FY 2022 Projected Fund Balance is expected to be \$10.6M or \$1.4M above the policy reserve target of \$9.3M. It is recommended the City Council consider the potential use of the \$1.4M in "excess" reserves which are, by their nature, one-time funds. Consistent with GFOA best practice, Belmont's practice directs such funds towards one-time uses, such as capital expenditures.

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Therefore, the City Council may want consider advancing their Top 4 Priorities in the area of Park and Recreation or Major Transportation Corridor Improvements.

While the \$5M General Fund minimum reserve level is not optimal, given the inevitable contraction of business cycles, the potential exposure to a catastrophic loss from infrastructure failures due to natural or manmade disasters, maintaining this reserve level is prudent and marks the City's ability to modestly protect itself from the impacts from these types of losses. Ultimately, the City should continue to strive to increase the General Fund minimum reserve level by bringing it closer to the target reserve in the out years.

Another important provision in the FY 2018 Budget is the \$250K allocation towards the contingency reserve for unanticipated expenses. Given the frequency and nature of emergencies or uncertain occurrences requiring funding, including this provision in the FY 2018 Budget provides greater flexibility in addressing problems or opportunities in the fiscal year when they arise.

The foregoing policies and actions are examples of the City's disciplined approach in managing its fiscal affairs by identifying risks early, dealing with negative conditions quickly and adjusting to new conditions. This approach has helped the City contain costs. Difficult choices made by City Council and implemented by staff in the past have built a solid budget foundation for the future. Barring an unprecedented event, such as what occurred with the Redevelopment Agency dissolution, the FY 2018 Budget is balanced and reserves levels are sensible.

For those interested in learning more about the City's budgetary policies, the Appendix to the FY 2018 Budget provides a thorough write up on the topic.



A Few Words Regarding Belmont’s Staffing Plan and the CalPERS Pension Obligation

It is important to note that Belmont continues to run a lean organization and provides staffing to the community with 133.3 permanent full time equivalents (FTE) employed by the City and another 24 FTE in the Belmont Fire Department, which represents an increase of 1.5 FTE.

Beginning January 1, 2014, new retirement legislation, called PEPRAs, was instituted for public employees. While PEPRAs primarily affected new participants by providing lower benefits, it also affected existing participants through a variety of provisions designed to reform the existing retirement system.

Recently, CalPERS approved lowering the discount rate from 7.5% to 7.0% over the next three years. This action is on top of the new rate-smoothing, mortality and investment risk changes, all of which are aimed at fully-funding retirements within 30 years and shoring up the cost of retirement longevity. These changes have created a five-year ramp-up on rates ranging from a low of 2% for PEPRAs to a high of 30% for Tier I Plans which have been reflected in the FY 2018 Budget and the long term projections.



Local Funds and Sacramento

Despite City Council’s considerable achievements in managing the City’s finances, actions by Sacramento have had a history of negatively impacting the City’s Budget.

For instance, the K-12 Local Control Funding Formula/Triple Flip removes local funds from cities and counties to reduce the State’s obligation to local schools. The County Controller’s Office has advised the new formula could eventually eliminate the entire \$700K of the City’s excess ERAF property tax. The FY

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2018 Budget projections include a partial phase out of this funding as more schools move from revenue limit status.



It is still possible that the State may adopt a budget scheme which, if enacted, could negatively impact Belmont's ability to deliver services. Should the State take an adverse action with their budget, it is unlikely the City will know the full ramifications prior to this budget being adopted. However, that's quite unlikely given the Governor's May Revision to the FY 2018 Budget, which includes no such proposals, and the favorable response received so far from the Legislature.

It's also important to recognize that the Governor signed into law SB 1, the Road Repair and Accountability Act of 2017, providing \$15 billion for local streets and roads over the next ten years, of which \$6.4M is expected to come to Belmont.

Belmont Fire Protection District

The Fire District has been the beneficiary of improved property tax receipts. The FY 2018 Budget is proposed to end the fiscal year with an unrestricted reserve balance of \$7.4M. This result reflects the shared service efforts with the neighboring communities of San Mateo and Foster City, which is yielding significant service improvements and cost savings, and a marked improvement in property tax revenues.

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As with the City, the Fire District shares in following the prudent fiscal practice of preparing balanced budgets. In addition, the District Directors (City Council) look to the long term forecast to determine the adequacy of the Fire District's reserves, particularly in the out years. Like the City, the Fire District's five-year forecast also predicts stable reserve levels throughout the planning period and future fund balances are projected to be above the 33% operating expenditures target level. Likewise, the FY 2022 Projected Fund Balance is expected to be \$6.1M or \$1.9M above the policy reserve target of \$4.2M.

The FY 2018 Budget also includes a reserve set-aside for replacing fleet and facilities. That reserve is separate from the operating reserve and is expected to be \$1.1M in FY 2018 rising to \$3.6M in FY 2022. Given the age and status of Fire Station 15, coupled with the extraordinary run-up in construction costs, and the need to replace fire apparatus in a more timely and predictable interval, a healthy replacement reserve is recommended.

Conclusion and Acknowledgement

As proposed, the FY 2018 Budget implements City Council's ongoing commitment to responsible fiscal management and advances their highest priorities. Based in policy, the spending plan features a balanced budget, revenue diversification, strengthened reserves, full accounting of personnel costs, including pensions and retiree medical costs and, with the exception of certain poor infrastructure, mitigated risk exposures.

Residents and businesses will continue to receive a predictable, stable level of service from the City to meet today's operating commitments. Belmont's challenge is to be responsive to the community's expressed priorities of maintaining emergency response times and neighborhood police patrols, and at the same time, making meaningful progress towards fixing failed infrastructure, while accomplishing this

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within the current fiscal means available, particularly given Sacramento's proclivity to taking funds when they find themselves in trouble.

The FY 2018 Budget builds upon a legacy of successful previous budgets and through City Council's leadership and collaborative work style, the City is safer, stronger and healthier by improving community development standards, investing in infrastructure and expanding youth services, all while establishing fiscal stability and advancing economic development opportunities. As noted earlier, the long term projected General Fund balance exceeds the policy reserve target by \$1.4M in 2022 and the Council could consider putting this "excess" toward one-time capital expenditures identified in the Top 4 Priorities (Parks/Athletic Field Improvements or Major Transportation Corridor Improvements).

I am grateful to work with City employees who demonstrate commitment to the success of this organization each and every day, and for a willing partner in the City Council who provides guidance and has the fortitude to make Belmont a well-balanced community as their main priority. This organizational commitment has resulted in significant achievements and financial stability for the City of Belmont.

I would like to express my sincere appreciation to the staff for the hard work and collaboration shown in developing this budget and, in particular, the Finance Department for their extraordinary efforts. I continue to be amazed at the effort and expertise they display in the preparation of this complex document that you have before you. The City is certainly fortunate to have such a talented team of Department Heads and staff dedicated to helping Belmont thrive as an organization and as a great place to live and work. The days ahead look more promising in Belmont than ever before.

I turn the proposed FY 2018 Budget over to you for review and approval.

Sincerely,

Greg D. Scoles
City Manager



ASSUMPTIONS

Demographics

- Inflation: 3.0% increasing for the region
- Office Vacancy: 2.5% and improving for the City
- Unemployment: 2.7% and declining for County

Revenues

- Revenues: Continued moderate growth on flat base with most key categories
- Property taxes: 6.38% for Belmont (Long term 3%) and 6.6% for the Belmont Fire Protection District (Long term 3%)
- Sales Tax: 3.0% for Belmont (Long term 3%)
- Interest rates: 0.5% for investments (Long term rising, flat on assets)

Operations and Capital Improvements

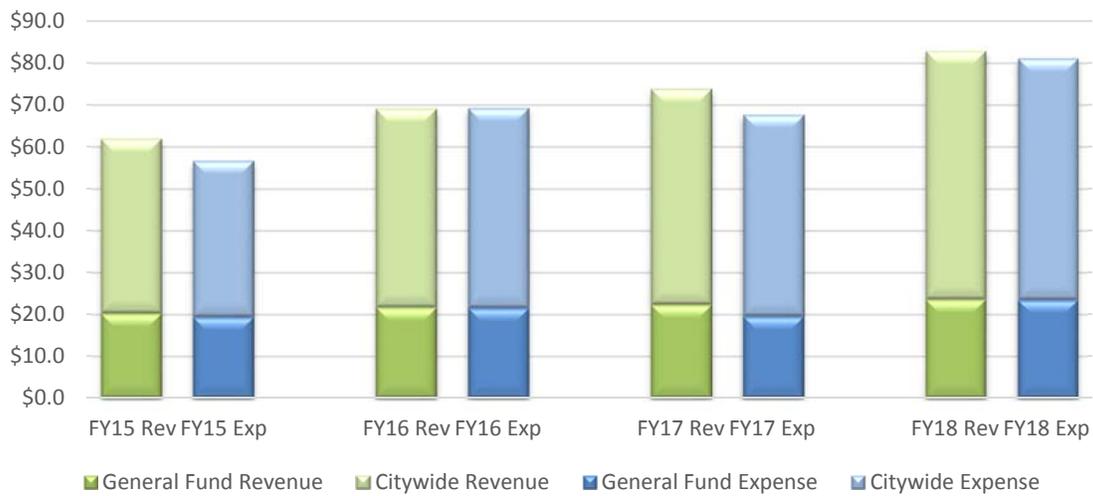
- Personnel costs: 2.5-7.5% for entire projection
- PERS costs: 21.27% for Miscellaneous Tier 1; 59.58% for Safety Tier 1 (Long term increase of 12% Miscellaneous; 30% Safety)
- Supplies and services costs: 3-4% growth with exceptions for fuels, utilities, insurance, etc.
- Capital program: \$12.7 million allocated



BUDGET ANALYSIS

For FY 2018, total city-wide revenues and expenditures are \$82.9 million and \$81.1 million, respectively, with General Fund revenues and expenditures totaling \$23.6 million, and \$23.4 million, including transfers.

City-wide and General Fund Trends



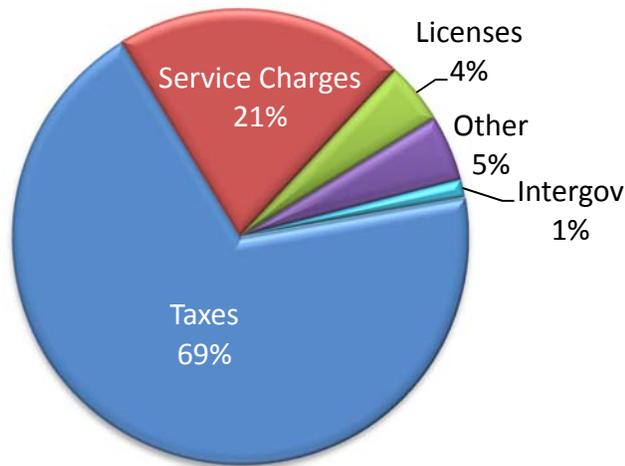
FTE Trends



CITY OF BELMONT FY 2018 BUDGET BRIEF

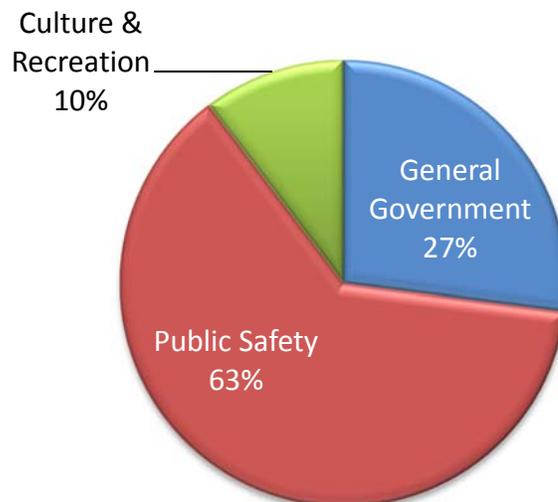
In FY 2018, General Fund revenues total \$23.6 million, net of transfers, up \$1.3 million from the \$22.3 million estimated in FY 2017. General Fund revenues support basic services including police, public works, parks & recreation and general government operations. The General Fund revenues have several components:

General Fund Sources



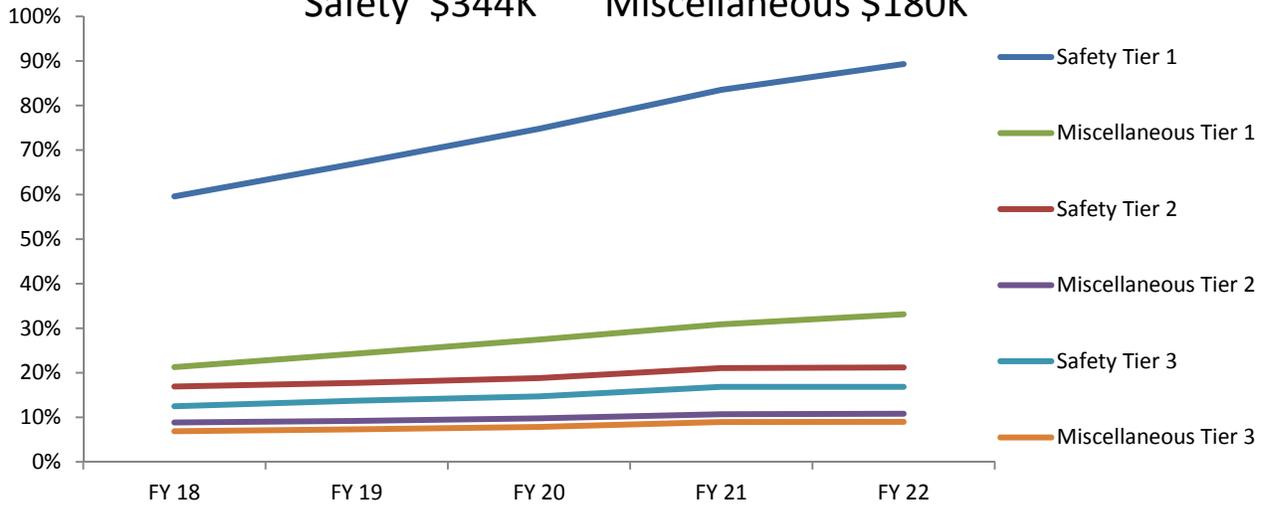
In FY 2018, General Fund expenditures total \$20.0 million, net of transfers, up \$2.9 million from the \$17.1 million estimated in FY 2017.

General Fund Uses



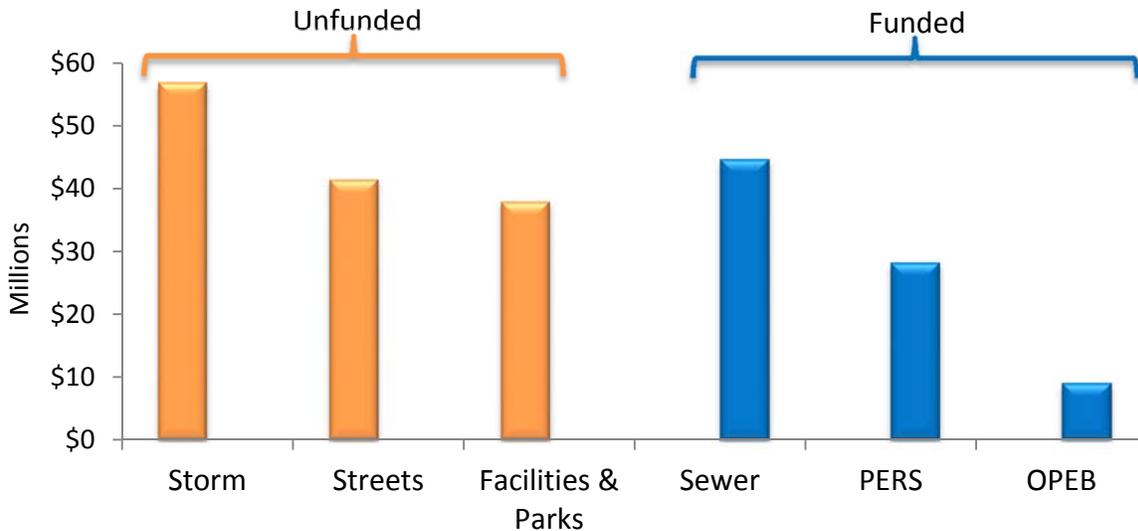
CalPERS' discount rate lowering, rate-smoothing, mortality and investment risk changes created a five-year ramp-up on rates ranging from a low of 2% for Tier 3 (PEPRA) Plans to a high of 30% for Tier I Plans.

Projected PERS Rate Increases
(FY 18-FY 22 Constant \$)
Safety \$344K Miscellaneous \$180K



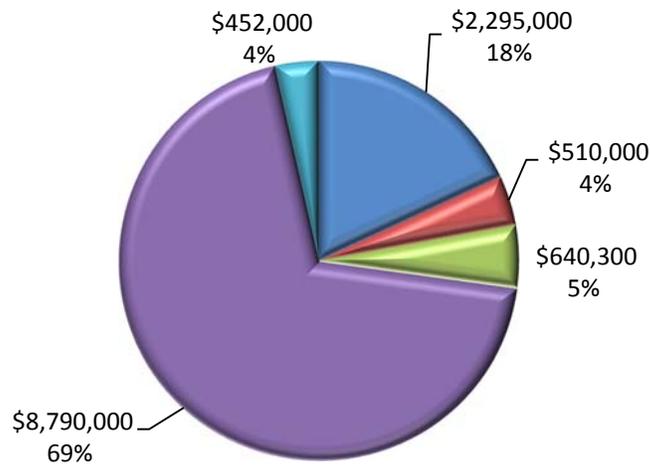
“Unfunded” items currently have no or partial identified funding source and remain a matter of serious concern. By contrast, the “funded” items are obligations with an identified full funding source, such as sewer rates or PERS and OPEB actuarially determined contributions (ADC).

Capital and Retirement Obligations



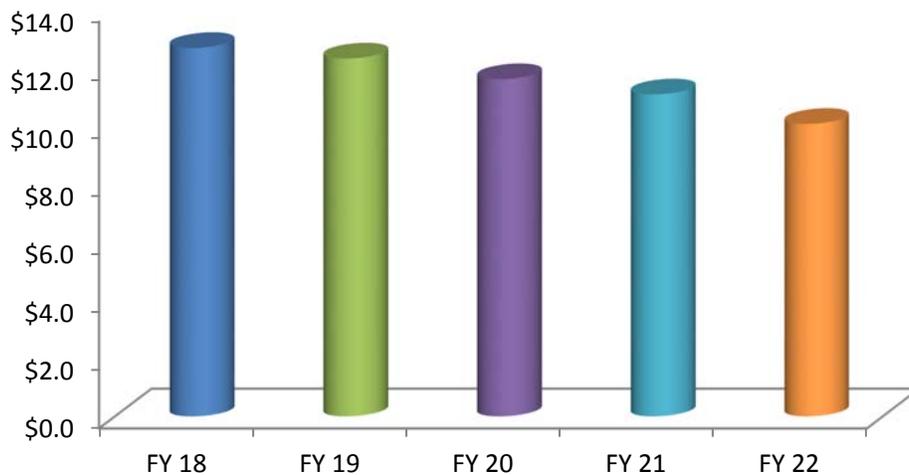
CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY TRENDS

Capital Projects by Function
5-year CIP - \$57.8M FY 2018 CIP - \$12.7M



Streets Technology Facilities Sewer/Storm Parks/Open Space

Projected Capital Outlay (in millions)



GENERAL FUND BALANCE AND BELMONT FIRE PROTECTION DISTRICT 7-YEAR TRENDS AND PROJECTIONS

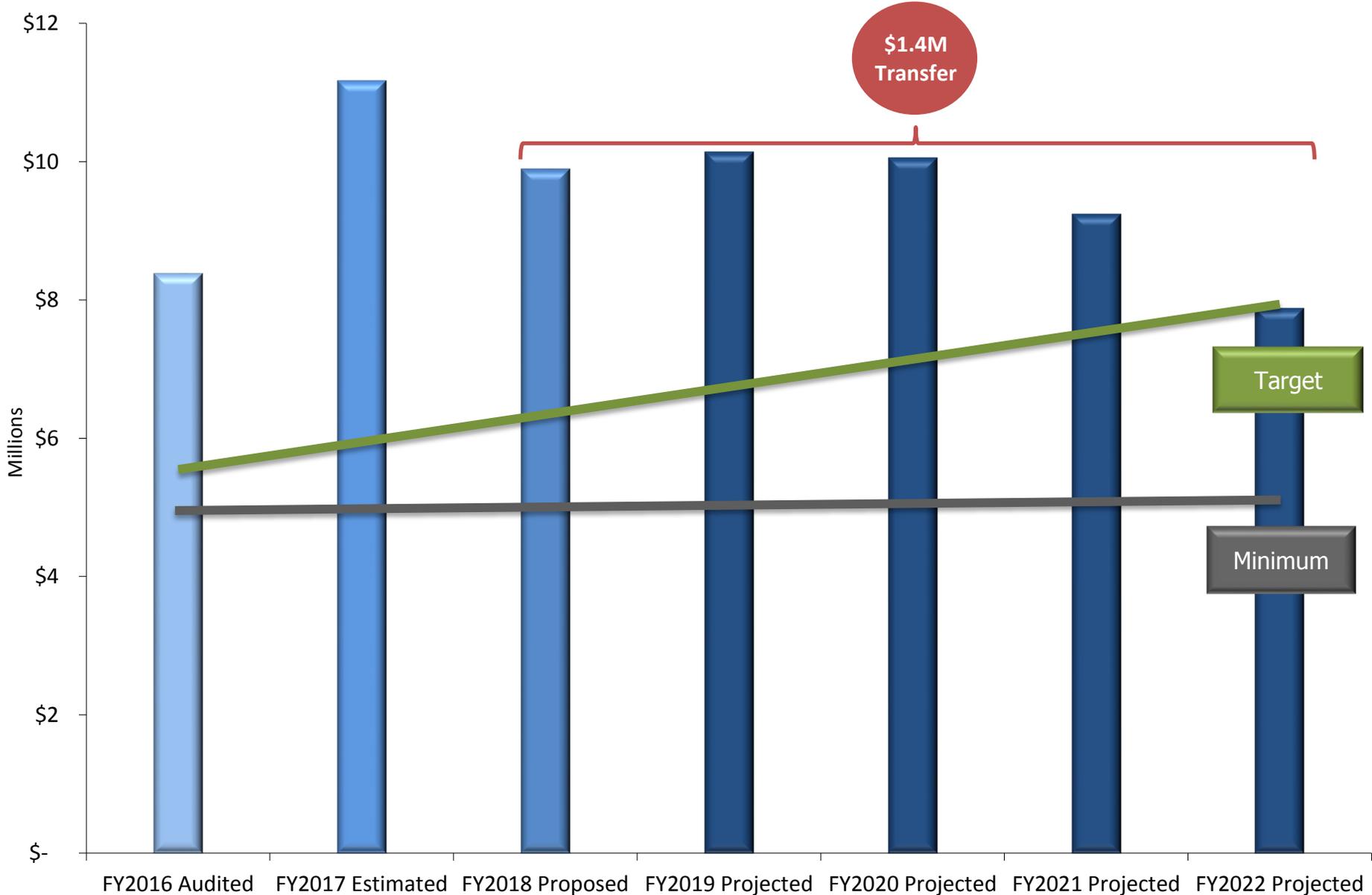
The City and Belmont Fire Protection District (BFPD) prepare a long-range forecast to understand revenue and expenditure trends that can impact the sufficiency of reserve balances in the future.

Following GFOA best practice for forecasting, unrestricted fund balances during the interim years may be funded at levels significantly in excess of the recommended minimum or targets, and should be considered in context with the results of the final year in the long-term forecast. This practice avoids the risk of placing too much emphasis upon the level of unrestricted fund balance in the General Fund at any one time.

The City's and BFPD's five-year forecast predicts stable reserve levels throughout the planning period. Future fund balances are projected to be above the policy reserve target of 33% operating expenditures.



City of Belmont General Fund Balance - 7 Yr Trends & Projections



City of Belmont
FY 2018 Budget
General Fund and Subsidized Funds
Trends & Projections
FY2016-FY2022

Fund		Major							
Number	Description	Sources & Uses	FY2016 Audited	FY2017 Estimated	FY2018 Proposed	FY2019 Projected	FY2020 Projected	FY2021 Projected	FY2022 Projected
101	General Fund	Sources							
		<i>Property tax</i>	\$7,506,409	\$8,005,921	\$8,014,320	\$8,541,000	\$8,910,755	\$9,178,077	\$9,453,420
		<i>Sales tax</i>	3,613,991	3,994,284	3,466,482	3,570,476	3,677,591	3,787,918	3,901,556
		<i>Transient occupancy tax</i>	2,338,135	2,331,796	2,808,796	3,414,972	3,517,421	3,622,944	3,731,632
		<i>Other taxes</i>	1,574,926	1,644,875	1,996,952	2,056,861	2,249,172	2,316,647	2,386,147
		<i>License & permits</i>	1,056,879	995,781	1,029,328	1,060,208	1,092,014	1,124,774	1,158,518
		<i>Use of money & property</i>	467,843	587,967	674,283	879,911	906,309	933,498	961,503
		<i>Intergovernmental</i>	365,518	253,558	294,042	302,863	311,949	321,308	330,947
		<i>Fines & forfeitures</i>	233,883	150,000	170,000	175,100	180,353	185,764	191,336
		<i>Service charges</i>	4,154,207	4,343,827	4,870,269	5,273,877	5,432,093	5,595,056	5,762,908
		<i>Miscellaneous</i>	361,752	5,344	255,000	262,650	270,530	278,645	287,005
		<i>Operating Transfer</i>				-	-	-	-
		Subtotal	21,673,543	22,313,353	23,579,472	25,537,918	26,548,187	27,344,632	28,164,971
		Uses							
		<i>General Government</i>	4,300,783	4,727,677	5,401,603	5,587,263	5,790,594	6,026,825	6,269,981
		<i>Public Safety</i>	10,728,036	10,565,675	12,534,558	13,130,138	13,728,916	14,413,874	14,962,596
		<i>Culture & Recreation</i>	1,771,327	1,831,833	2,057,635	2,143,491	2,238,753	2,351,508	2,468,518
		<i>Operating Transfer</i>	4,744,840	2,827,028	4,852,521	3,943,497	4,411,646	4,885,165	5,358,208
		Subtotal	21,544,986	19,952,213	24,846,317	24,804,389	26,169,910	27,677,372	29,059,304
		Gross Available	128,557	2,361,140	(1,266,845)	733,529	378,277	(332,740)	(894,333)
205	Recreation	Sources							
		<i>Service charges</i>	1,914,933	2,117,390	2,161,985	2,270,084	2,383,588	2,502,768	2,627,906
		<i>Intergovernmental</i>	42,956	43,000	44,000	44,000	44,000	44,000	44,000
		<i>Miscellaneous & other</i>	14,000	12,500	13,500	13,500	13,500	13,500	13,500
		<i>Use of Money & Property</i>	149	42	42	43	45	46	47
		<i>Operating Transfer</i>	383,122	538,417	498,690	513,651	529,060	544,932	561,280
		Subtotal	2,355,160	2,711,349	2,718,217	2,841,278	2,970,193	3,105,246	3,246,734
		Uses							
		<i>Culture & Recreation</i>	2,355,160	2,527,374	2,902,192	3,000,751	3,107,507	3,229,009	3,354,099
		Subtotal	2,355,160	2,527,374	2,902,192	3,000,751	3,107,507	3,229,009	3,354,100
		Net difference	-	183,975	(183,975)	(159,472)	(137,314)	(123,763)	(107,366)
		Fund Balance Availability	183,975	183,975	183,975	-	-	-	-
		Subsidy Requirement	-	(183,975)	-	159,472	137,314	123,763	107,366

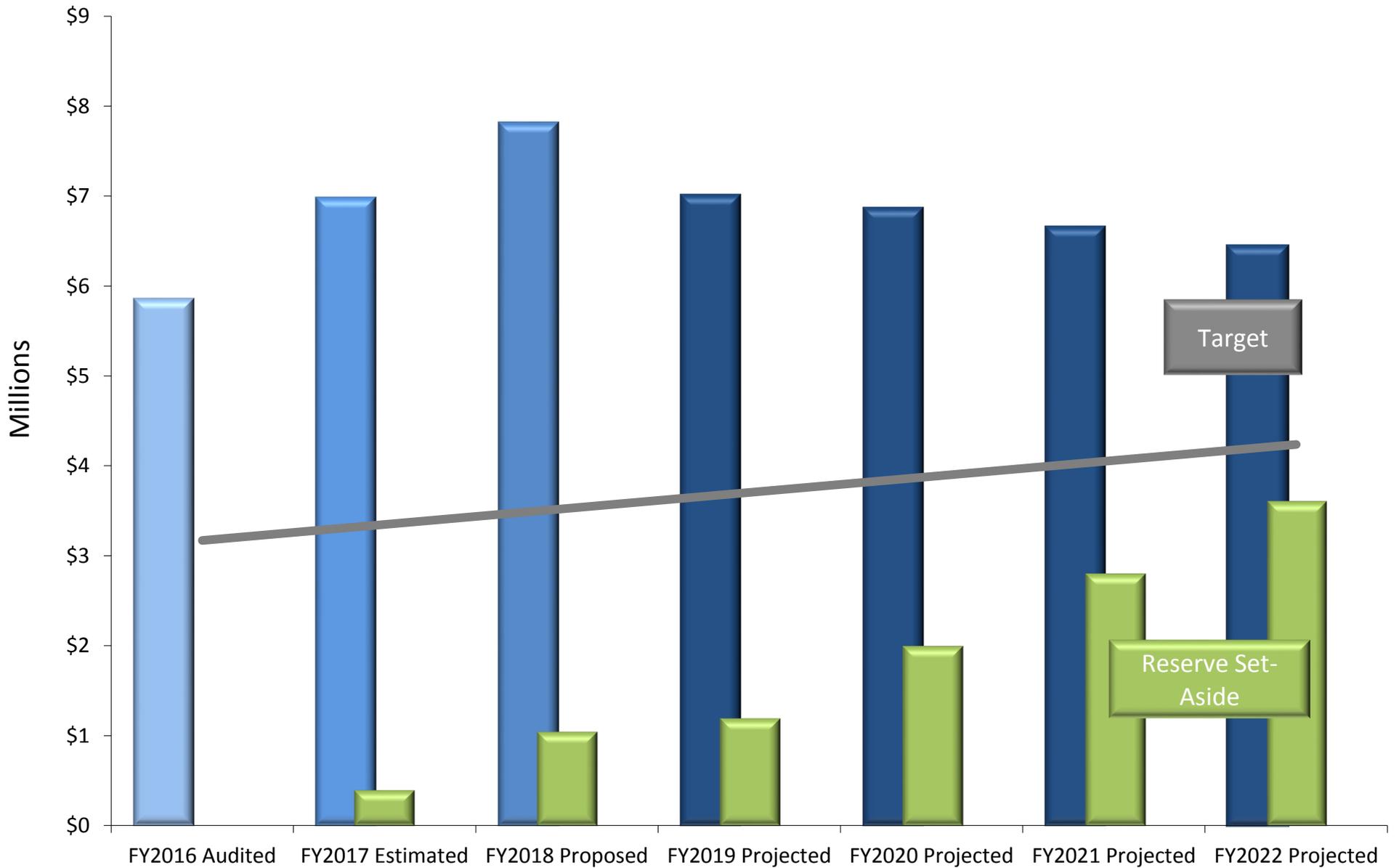
City of Belmont
FY 2018 Budget
General Fund and Subsidized Funds
Trends & Projections
FY2016-FY2022

Fund		Major							
Number	Description	Sources & Uses	FY2016 Audited	FY2017 Estimated	FY2018 Proposed	FY2019 Projected	FY2020 Projected	FY2021 Projected	FY2022 Projected
210	Development Services	Sources							
		<i>License & permits</i>	1,028,543	1,359,111	1,253,730	1,316,417	1,382,237	1,451,349	1,523,917
		<i>Service charges</i>	1,737,508	1,555,317	1,894,298	1,989,013	2,088,464	2,192,887	2,302,531
		<i>Fines & forfeitures</i>	700						
		<i>Use of Money & Property</i>	199	1,222	1,228	1,265	1,303	1,342	1,382
		<i>Miscellaneous & other</i>	4,841	22,726	11,000	11,330	11,670	12,020	12,381
		<i>Operating Transfer</i>			57,802	59,536	61,322	63,162	65,057
		<i>Subtotal</i>	2,771,791	2,938,376	3,218,058	3,377,560	3,544,996	3,720,760	3,905,267
		Uses							
		<i>Urban Redevelopment</i>	2,144,740	2,107,702	2,860,131	2,976,581	3,104,866	3,254,804	3,410,255
		<i>Highways and Streets</i>	556,650	597,480	661,522	688,246	717,800	752,602	788,665
		<i>Subtotal</i>	2,701,390	2,705,182	3,521,653	3,664,828	3,822,666	4,007,406	4,198,920
		<i>Net difference</i>	70,401	233,194	(303,595)	(287,267)	(277,671)	(286,646)	(293,653)
		<i>Fund Balance Availability</i>	70,401	233,194	303,595				
		<i>Subsidy Requirement</i>	(70,401)	(233,194)	-	287,267	277,671	286,646	293,653
227	Supplemental Law	Sources							
		<i>Intergovernmental</i>	120,640	135,541	135,541	100,000	100,000	100,000	100,000
		<i>Use of money & property</i>	28	68	68	70	72	74	77
		<i>Operating Transfer</i>	9,905	36,054	183,687	189,198	194,874	200,720	206,741
		<i>Subtotal</i>	130,573	171,663	319,296	289,268	294,946	300,794	306,818
		Uses							
		<i>Public Safety</i>	130,573	171,663	319,296	333,504	348,111	363,903	378,841
		<i>Subtotal</i>	130,573	171,663	319,296	333,504	348,111	363,903	378,842
		<i>Net difference</i>	-	-	-	(44,236)	(53,165)	(63,109)	(72,024)
		<i>Fund Balance Availability</i>							
		<i>Subsidy Requirement</i>	-	-	-	44,236	53,165	63,109	72,024

City of Belmont
FY 2018 Budget
General Fund and Subsidized Funds
Trends & Projections
FY2016-FY2022

Fund		Major	FY2016 Audited	FY2017 Estimated	FY2018 Proposed	FY2019 Projected	FY2020 Projected	FY2021 Projected	FY2022 Projected
Number	Description	Sources & Uses							
574	Facilities Management	Sources							
		<i>Service charges</i>	1,094,306	1,059,425	1,094,005	1,148,705	1,206,141	1,266,448	1,329,770
		<i>Use of money & property</i>	354,367	349,623	351,169	361,704	372,555	383,732	395,244
		<i>Miscellaneous</i>			523,306				
		<i>Operating Transfer</i>	372,070	140,246	371,201	382,337	393,807	405,621	417,790
		<i>Subtotal</i>	1,820,743	1,549,294	2,339,681	1,892,746	1,972,503	2,055,801	2,142,804
		Uses							
		<i>General Government</i>	1,329,419	947,273	1,127,064	1,171,791	1,219,726	1,272,872	1,327,987
		<i>Culture & Recreation</i>	491,324	602,021	689,311	717,509	748,772	781,194	783,118
		<i>Subtotal</i>	1,820,743	1,549,294	1,816,375	1,889,300	1,968,498	2,054,066	2,111,105
		<i>Net difference</i>	-	-	523,306	3,447	4,005	1,735	31,699
		<i>Fund Balance Availability</i>							
		<i>Subsidy Requirement</i>	-	-	-	-	-	-	-
General Fund Balance	Net Available		\$198,958	\$2,778,309	-\$1,266,845	\$242,553	-\$89,873	-\$806,258	-\$1,367,376
	Beginning Fund Balance		\$8,187,645	\$8,386,603	\$11,164,912	\$9,898,067	\$10,140,620	\$10,050,748	\$9,244,490
	Projected Ending Fund Balance		\$8,386,603	\$11,164,912	\$9,898,067	\$10,140,620	\$10,050,748	\$9,244,490	\$7,877,113
	Target Reserve Requirement		\$5,544,048	\$5,651,311	\$6,597,953	\$6,884,094	\$7,180,227	\$7,521,429	\$7,821,362

Belmont Fire Protection District Fund Balance - 7 Yr Trends & Projections



Belmont Fire Protection District
FY 2018 Budget
Trends & Projections
FY2016 - FY2022

Fund	Major								
Number	Description	Sources & Uses	FY2016 Audited	FY2017 Estimated	FY2018 Proposed	FY2019 Projected	FY2020 Projected	FY2021 Projected	FY2022 Projected
223	Belmont Fire Protection District	Sources							
	<i>Property tax</i>		\$9,474,462	\$10,256,497	\$10,955,730	\$11,284,402	\$11,622,934	\$11,971,622	\$12,330,771
	<i>Use of money & property</i>		5,780	8,821	8,865	9,131	9,405	9,687	9,978
	<i>Intergovernmental</i>		98,872	97,397	97,123	100,037	103,038	106,129	109,313
	<i>Service charges</i>		55,333	25,000	35,000	36,050	37,132	38,245	39,393
	<i>Miscellaneous & other sources</i>		1,322,316	617,642	795,752	665,125	685,078	705,631	726,800
	<i>Subtotal</i>		10,956,763	11,005,357	11,892,470	12,094,744	12,457,586	12,831,314	13,216,253
		Uses							
	<i>Public Safety</i>		9,906,588	9,481,959	10,401,526	12,099,062	11,803,385	12,243,441	12,629,484
	<i>Subtotal</i>		9,906,588	9,481,959	10,401,526	12,099,062	11,803,385	12,243,441	12,629,484
	Belmont Fire Protection District Net Available		\$1,050,175	\$1,523,398	\$1,490,944	(\$4,318)	\$654,201	\$587,873	\$586,769
	Beginning Fund Balance		\$4,812,203	\$5,862,378	\$6,985,776	\$7,826,720	\$7,022,402	\$6,876,603	\$6,664,476
	Projected Ending Fund Balance		\$5,862,378	\$6,985,776	7,826,720	7,022,402	6,876,603	6,664,476	6,451,246
	Targeted Ending Fund Balance 33% Reserve Set-aside		\$3,269,174	\$3,129,046	\$3,432,504	\$3,992,690	\$3,895,117	\$4,040,336	\$4,167,730
				\$400,000	\$1,050,000	\$1,200,000	\$2,000,000	\$2,800,000	\$3,600,000

**City of Belmont
FY 2018 Budget
Fund Recap
Fiscal Years 2017 through 2018**

Fund Number	Description	Audited Fund Balance 7/1/2016		FY 2017 Estimated				Estimated Fund Balance 6/30/2017		FY 2018 Proposed				Proposed Fund Balance 6/30/2018	
		Restricted	Unrestricted	Revenues	Other Sources	Expenditures	Other Uses	Restricted	Unrestricted	Revenues	Other Sources	Expenditures	Other Uses	Restricted	Unrestricted
General Fund															
101	General Fund	\$ 790,606	\$ 8,386,603	\$ 22,313,053		\$ 17,125,185	\$ 2,409,559	\$ 790,606	\$ 11,164,913	\$ 23,579,472		\$ 19,993,797	\$ 4,852,521	\$ 790,606	\$ 9,898,067
102	Measure I	-	-	296,000				-	296,000	1,545,000		1,300,000		-	541,000
	Total General Funds	790,606	8,386,603	22,609,053	-	17,125,185	2,409,559	790,606	11,460,913	25,124,472	-	21,293,797	4,852,521	790,606	10,439,067
Special Revenue Funds															
205	Co-Sponsored Recreation	-	(0)	2,172,932	538,417	2,527,374		-	183,974	2,219,527	498,691	2,902,192		-	0
206	Library Maintenance & Ops	-	935,541	300,693		309,505		-	926,729	299,301		387,204		-	838,826
207	Athletic Field Maintenance	-	211,575	74,912		50,000		-	236,487	75,414		142,000		-	169,901
208	City Trees	-	407,109	100,913		55,000		-	453,022	30,917		66,000		-	417,939
210	Development Services	-	70,401	2,938,376	-	2,705,182		-	303,595	3,160,256	57,802	3,521,652		-	0
212	General Plan Maintenance	-	(0)	599,174		440,000		-	159,174	290,123		200,000		-	249,297
223	Belmont Fire Protection Distr	-	5,862,380	11,005,357		9,418,726	63,233	400,000	6,985,777	11,892,470		10,338,293	63,233	1,050,000	7,826,721
225	Public Safety Grants	-	6,482	13				-	6,495	30,188		30,000		-	6,683
227	Supplemental Law Enforcement	-	(0)	135,609	36,054	171,663		-	(0)	135,609	183,687	319,296		-	(0)
231	Street Maintenance	-	0	1,536,436	320,158	1,856,594		-	(0)	1,439,118	805,064	2,244,181		-	0
232	RMRA Street Project	-	-					-	-	160,561		160,000		-	561
234	Street Improvement	-	1,401,938	1,410,787		2,495,955		-	316,769	890,451		1,169,547		-	37,673
275	Housing Successor	3,965,078	174,126	118,586	-	174,239		3,965,078	118,474	2,108,608		609,841		3,965,078	1,617,241
277	Inclusionary Housing Fund	-	-	1,238				-	1,238	1,244				-	2,481
	Total Special Revenue Funds	3,965,078	9,069,551	20,395,024	894,629	20,204,239	63,233	4,365,078	9,691,733	22,733,787	1,545,244	22,090,207	63,233	5,015,078	11,167,324
Capital Projects Funds															
308	General Facilities	-	506,783	1,406	616,811	125,000		-	1,000,000	1,413	588,887	590,300		-	1,000,000
310	Infrastructure	-	1,291,845	2,797	755,358	1,050,000		-	1,000,000	1,002,811	1,597,189	200,000		-	3,400,000
312	Comcast	-	425,047	836		40,000		-	385,883	840				-	386,723
341	Planned Park	-	320,377	2,579,970		1,100,000		-	1,800,347	1,847,072		350,000		-	3,297,419
342	Park Impact Fees	-	-	215				-	215	216				-	432
343	Open Space	-	290,570			8,000		-	282,570			37,253		-	245,317
704	Special Assessment District	-	296,373	583				-	296,956	586				-	297,542
	Total Capital Projects Funds	-	3,130,996	2,585,807	1,372,169	2,323,000	-	-	4,765,972	2,852,938	2,186,076	1,177,553	-	-	8,627,434
Enterprise Funds															
501	Sewer Enterprise-Operations	-	3,330,451	10,221,089		6,517,941	1,544,459	-	5,489,140	10,942,891		7,606,470	2,693,694	-	6,131,867
503	Sewer Operations-Capital	2,976,065	15,009,318	1,230,501	1,247,280	5,462,235	1,247,280	2,976,065	10,777,583	933,609	1,381,271	8,441,922	1,381,271	2,976,065	3,269,270
505	Sewer Enterprise-Treatment Pln	-	148,297	236,701				-	384,998	188,124		4,287		-	568,835
507	Sewer Treatment Facility	-	2,358,968	3,128,774		68,669	500,231	-	4,918,842	3,121,145		85,194	500,057	-	7,454,736
525	Storm Drainage	4,183,427	223,947	1,036,406	297,179	1,557,533		4,183,427	(0)	944,964	1,312,423	2,257,386		4,183,427	0
530	Solid Waste	-	818,886	472,018		265,196		-	1,025,708	475,324		370,319		-	1,130,713
	Total Enterprise Funds	7,159,492	21,889,867	16,325,489	1,544,459	13,871,574	3,291,971	7,159,492	22,596,270	16,606,057	2,693,694	18,765,578	4,575,022	7,159,492	18,555,420
Internal Service & Other Funds															
406	Library Bond Debt Service	-	272,053	660,167		38,056	631,644	-	262,520	661,570		38,647	635,257	-	250,186
570	Worker's Compensation	-	575,942	980,325		802,931		-	753,336	853,109		911,148		-	695,297
571	Liability Insurance	-	950,973	843,994		1,078,537		-	716,430	985,639		1,141,881		-	560,188
572	Self-Funded Vision	-	-	29,011	2,515	31,526		-	-	35,644		32,523		-	3,121
573	Fleet & Equipment Management	-	2,204,382	2,735,864		2,981,226		-	1,959,020	2,979,925	750,000	3,727,616		-	1,961,329
574	Facilities Management	-	0	1,409,048	140,246	1,549,294		-	(0)	1,968,480	371,201	1,816,375		-	523,306
575	Benefit Prefunding	-	1,242,614	988,264		966,873		-	1,264,005	1,453,100		1,091,444		-	1,625,661
576	BFPD Benefit Prefunding	-	67,795	275,175		324,664		-	18,306	476,478		335,349		-	159,435
	Total Internal Service & Other Funds	-	5,313,759	7,921,848	142,761	7,773,108	631,644	-	4,973,616	9,413,945	1,121,201	9,094,983	635,257	-	5,778,522
Total All Funds		\$ 11,915,176	\$ 47,790,775	\$ 69,837,222	\$ 3,954,018	\$ 61,297,105	\$ 6,396,407	\$ 12,315,176	\$ 53,488,503	\$ 76,731,198	\$ 7,546,215	\$ 72,422,118	\$ 10,126,033	\$ 12,965,176	\$ 54,567,766

City of Belmont
 FY 2018 Budget
 Statement of Revenues, Expenditures and Changes in Fund Balances

		GENERAL FUND		SPECIAL REVENUE FUNDS		CAPITAL PROJECT FUNDS		ENTERPRISE FUNDS		INTERNAL SERVICE & OTHER FUNDS		TOTAL	
		FY 2017 Estimated	FY 2018 Proposed	FY 2017 Estimated	FY 2018 Proposed	FY 2017 Estimated	FY 2018 Proposed	FY 2017 Estimated	FY 2018 Proposed	FY 2017 Estimated	FY 2018 Proposed	FY 2017 Estimated	FY 2018 Proposed
REVENUES:													
	Taxes	16,272,876	17,826,550	11,219,715	11,940,143					660,085	661,488	28,152,677	30,428,181
	Licenses and Permits	995,481	1,029,328	1,359,111	1,253,730							2,354,592	2,283,058
	Intergovernmental	253,558	294,042	2,223,263	1,682,719			37,862	40,000			2,514,683	2,016,761
	Service Charges	4,343,827	4,870,269	4,793,123	4,791,328	2,578,651	1,845,747	15,865,985	16,419,093	6,889,532	7,820,836	34,471,118	35,747,273
	Fines and Forfeitures	150,000	170,000									150,000	170,000
	Use of Money and Property	587,967	679,283	135,285	125,440	7,156	7,191	146,233	146,964	357,231	358,815	1,233,872	1,317,693
	Miscellaneous	5,344	255,000	664,528	939,427		1,000,000	275,409			523,306	945,281	2,717,733
	Total Revenues	22,609,053	25,124,472	20,395,024	20,732,787	2,585,807	2,852,938	16,325,489	16,606,057	7,906,848	9,364,445	69,822,222	74,680,698
EXPENDITURES:													
	General Government	4,727,677	5,401,603			40,000				5,090,190	6,064,058	9,857,867	11,465,661
	Public Safety	10,565,675	12,534,558	9,653,622	10,750,822					324,664	335,349	20,543,961	23,620,729
	Highways and Streets		1,300,000	4,950,029	4,235,251	1,050,000	200,000	15,526,333	20,531,894	1,440,604	1,514,458	22,966,966	27,781,602
	Culture and Recreation	1,831,833	2,057,635	5,663,820	7,167,368	1,233,000	977,553	92,752	115,013	1,549,294	1,816,375	10,370,699	12,133,944
	Total Expenditures	17,125,185	21,293,797	20,267,472	22,153,440	2,323,000	1,177,553	15,619,086	20,646,906	8,404,752	9,730,240	63,739,494	75,001,936
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		5,483,869	3,830,675	127,553	(1,420,653)	262,807	1,675,385	706,403	(4,040,849)	(497,904)	(365,795)	6,082,728	(321,237)
OTHER FINANCING SOURCES AND USES													
	Other Sources				2,001,000					15,000	49,500	15,000	2,050,500
	Operating Transfer In			894,629	1,545,244	1,372,169	2,186,076	1,544,459	2,693,694	142,761	1,121,201	3,954,018	7,546,215
	Operating Transfer Out	(2,409,559)	(4,852,521)	-	-	-	-	(1,544,459)	(2,693,694)	-	-	(3,954,018)	(7,546,215)
	Total Other Financing Sources and Uses	(2,409,559)	(4,852,521)	894,629	3,546,244	1,372,169	2,186,076	-	-	157,761	1,170,701	15,000	2,050,500
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		3,074,310	(1,021,846)	1,022,182	2,125,591	1,634,976	3,861,461	706,403	(4,040,849)	(340,143)	804,906	6,097,728	1,729,263
FUND BALANCE AT BEGINNING OF YEAR		9,177,209	12,251,519	13,034,629	14,056,811	3,130,996	4,765,972	29,049,359	29,755,762	5,313,759	4,973,616	59,705,952	65,803,680
FUND BALANCE AT END OF YEAR		\$12,251,519	11,229,673	\$14,056,811	\$16,182,401	\$4,765,972	\$8,627,434	29,755,762	25,714,913	\$4,973,616	5,778,522	65,803,680	\$67,532,943

City of Belmont
FY 2018 Budget
Revenues and Other Sources & Expenditures and Other Uses
By Fund and Function

Fund	Division	Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
101		6101	PROPERTY TAXES-SECURED	2,974,500	3,180,517	3,387,021	3,432,263	3,651,242
101		6102	PROPERTY TAXES-UNITARY	28,020	32,210	33,696	33,169	35,314
101		6103	PROPERTY TAXES-UNSECURED	194,192	196,582	213,796	219,472	233,474
101		6104	PROPERTY TAXES-PRIOR	(8,689)	(2,567)	-	(5,070)	(125,000)
101		6105	SUPPLEMENTAL PROPERTY T	123,294	200,897	196,750	148,222	157,679
101		6106	SUPPLEMENTAL TAXES-PRIOR	322	-	-	-	-
101		6108	PROPERTY TAXES-RDA PASS-THROUGH	680,934	743,708	756,274	845,649	912,878
101		6110	ERAF REFUND	772,410	718,850	728,875	729,386	378,779
101		6111	VLf IN LIEU	2,463,652	2,436,212	2,567,307	2,603,830	2,769,954
101		6121	SALES AND USE TAX	2,344,828	2,768,940	3,473,457	3,873,000	3,704,000
101		6123	SALES TAXES-PUBLIC SAFETY	117,793	116,995	117,251	120,567	122,226
101		6124	SALES TAX IN LIEU-TRIPLE FLIP	622,986	728,056	-	717	-
101		6125	TRANSIENT OCCUPANCY TAX	1,947,101	2,338,135	2,391,564	2,331,796	2,808,796
101		6129	PROPERTY TRANSFER TAXES	247,518	233,334	437,205	293,100	303,065
101		6131	UTILITY FRANCHISE TAXES	237,195	249,666	249,666	256,588	256,588
101		6132	GARBAGE FRANCHISE TAXES	681,959	658,478	663,566	646,943	615,104
101		6133	CABLE TV FRANCHISE TAXES	416,581	433,447	450,931	447,245	462,451
			TAXES	\$ 13,844,596	\$ 15,033,461	\$ 15,667,360	\$ 15,976,876	\$ 16,286,550
101		6201	BUSINESS LICENSES	889,803	1,056,879	1,049,639	995,481	1,029,328
			LICENSES AND PERMITS	\$ 889,803	\$ 1,056,879	\$ 1,049,639	\$ 995,481	\$ 1,029,328
101		6315	PD REIMBURSEMENT GRANTS	22,809	14,555	14,000	14,000	45,000
101		6319	MISCELLANEOUS FEDERAL GRANTS	1,303	6,063	2,170	2,172	2,172
101		6325	MOTOR VEHICLE TAXES	10,884	-	-	-	-
101		6328	H.O.P.T.R.	22,564	24,915	22,121	21,676	21,473
101		6331	STATE MANDATED COST REI	301,563	85,042	5,506	5,506	6,193
101		6332	PEACE OFFICER STANDARDS	23,130	30,738	25,000	6,000	15,000
101		6399	STREET ACCESSS FEE	204,204	204,204	204,204	204,204	204,204
			INTERGOVERNMENTAL	\$ 586,457	\$ 365,518	\$ 273,001	\$ 253,558	\$ 294,042
101		6401	GENERAL GOVERNMENT SERV	58,868	58,585	58,485	58,485	58,485
101		6422	SALES OF PUBLICATIONS	73	-	-	26	-
101		6423	ADMIN REIM-NET SIX	12,607	12,947	13,361	13,361	13,829
101		6424	ADMIN REIM-SUCCESSOR AGENCY	199,206	210,400	236,842	236,842	64,006
101		6425	PUBLIC SAFETY ADMIN REIMB-BFPD	286,012	239,081	264,300	264,300	326,506
101		6426	ADMIN REIM-HOUSING SUCCESSOR	34,090	48,565	74,545	74,545	34,141
101		6427	ADMIN REIM-SOLID WASTE	42,458	34,546	30,846	30,846	35,652
101		6428	ADMIN REIM-LIBRARY OPS	14,026	14,438	13,402	13,402	22,072
101		6429	ADMIN REIM-LIBRARY DEBT	4,255	3,929	3,638	3,638	5,266
101		6430	ADMIN REIM-GENL FUND DE	1,356,217	1,337,560	1,475,092	1,475,092	1,695,911
101		6431	ADMIN REIM-CO-SPONSORED	117,056	127,396	127,378	127,378	162,276
101		6432	ADMIN REIM-DEVELOPMENT SERVICES	205,354	218,019	234,485	234,485	299,762
101		6433	ADMIN REIM-BELMONT FIRE	674,583	722,862	584,904	584,904	706,354
101		6434	ADMIN REIM-BSCFD	55,200	56,635	58,344	58,344	60,104
101		6435	ADMIN REIM-FLEET & EQUIPMENT	278,307	208,510	191,127	191,127	237,682
101		6436	ADMIN REIM-GAS TAX FUND	113,650	123,776	132,357	132,357	199,980
101		6437	ADMIN REIM-MEASURE A FU	23,465	25,965	37,955	37,955	34,547
101		6438	ADMIN REIM-GENERAL FACI	5,716	864	617	617	617
101		6442	ADMIN REIM-PLANNED PARK	12,054	15,091	13,891	13,891	13,891
101		6445	ADMIN REIM-SEWER ENTERPR	180,804	168,536	197,791	197,791	241,469
101		6446	ADMIN REIM-SEWER CAPITAL	35,032	55,343	87,383	87,383	57,422
101		6447	ADMIN REIM-DRAINAGE CAP	98,250	105,852	111,163	111,163	125,163
101		6448	ADMIN REIM-LIABILITY	26,022	26,910	29,914	29,914	34,856
101		6449	ADMIN REIM-WORKERS' COMP	4,989	4,349	4,690	4,690	13,658
101		6450	ADMIN REIM-VISION	2,876	3,376	2,540	2,540	255
101		6452	ADMIN REIM-BFPD OPEB	2,294	3,100	3,065	3,065	4,924
101		6457	ADMIN REIM-FACILITIES MGMT	110,085	113,341	133,824	133,824	183,673
101		6460	ADMIN REIM-CITY OPEB	38,883	37,998	38,019	38,019	54,515
101		6468	ADMIN REIM-OPEN SPACE	658	5,799	343	343	2,253
101		6601	FINGERPRINTING FEES	3,968	2,475	2,500	2,000	2,500
101		6602	POLICE REPORT FEES	2,690	2,401	2,300	5,000	4,000
101		6603	ALARM FEES	62,210	51,335	53,000	53,000	53,000
101		6621	POLICE CONTRACT FEES	3,000	1,413	2,000	12,000	10,000
101		6631	AFTER HR DISPATCH-SEWER	10,000	10,000	10,000	10,000	10,000
101		6644	EMERGENCY RESPONSE-DUI	-	50	-	-	-
101		6663	ABANDONED VEHICLE AUTH	-	706	-	-	-
101		6666	IMPOUND VEHICLE RELEASE	11,850	6,445	6,000	4,000	4,000
101		6690	MISCELLANEOUS POLICE SE	97,197	95,609	97,500	97,500	97,500
			SERVICE CHARGES	\$ 4,184,005	\$ 4,154,207	\$ 4,333,601	\$ 4,343,827	\$ 4,870,269
101		7001	PARKING & CODE ENFORCEMENT FINES	137,943	140,255	135,000	100,000	100,000
101		7002	VEHICLE CODE FINES	72,527	93,627	88,000	50,000	70,000
			FINES AND FORFEITURES	\$ 210,470	\$ 233,883	\$ 223,000	\$ 150,000	\$ 170,000
101		7111	INTEREST EARNINGS-INVES	4,940	629	6,141	11,413	11,470
101		7113	INTEREST REVENUE-CHANGE	4,508	8,102	-	-	-
101		7124	1070 SIXTH RENTALS	148,796	146,845	188,570	152,072	158,867
101		7125	1070 SIXTH COMMON AREA	6,230	14,711	6,444	1,875	-
101		7195	FACILITIES RENT	109,018	112,405	115,402	114,899	134,921
101		7198	BILLBOARD LEASE REVENUE CLEAR CHANNEL	-	-	-	120,000	180,000
101		7199	OTHER RENTALS	184,429	185,151	189,025	187,708	189,025
			USE OF MONEY AND PROPERTY	\$ 457,921	\$ 467,843	\$ 505,582	\$ 587,967	\$ 674,283
101		7252	REIMBURSEMENTS	54,854	355,669	39,272	(351)	-
101		7270	CONTRIBUTIONS & DONATIONS	-	200	-	100	-
101		7271	CSUB PUBLIC SERVICE FEE	-	-	-	-	250,000

City of Belmont
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Revenues and Other Sources & Expenditures and Other Uses
By Fund and Function

Fund	Division	Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
101		7299	MISCELLANEOUS	4,674	5,881	-	5,595	5,000
			MISCELLANEOUS	\$ 59,528	\$ 361,751	\$ 39,272	\$ 5,344	\$ 255,000
	Total Revenues		General Fund	\$ 20,232,780	\$ 21,673,542	\$ 22,091,455	\$ 22,313,053	\$ 23,579,472
101	101		CITY COUNCIL	483,035	464,105	481,712	480,709	583,127
101	102		CONTINGENCY			66,000		250,000
101	111		EXECUTIVE MANAGEMENT	618,543	662,771	903,643	859,685	754,239
101	121		CITY ATTORNEY	435,927	479,448	474,549	461,920	548,723
101	201		CITY CLERK	314,579	297,949	319,040	309,414	338,840
101	202		CITY CLERK-ELECTIONS		21,085	31,000	31,100	31,000
101	401		HUMAN RESOURCES	587,948	589,904	639,134	617,064	688,782
101	501		FINANCIAL OPERATIONS	1,483,338	1,194,801	1,445,737	1,355,963	1,453,822
101	502		FINANCIAL PLANNING & REPORTING	467,037	424,506	575,598	441,971	561,594
101	503		RISK MANAGEMENT	162,906	166,215	187,729	169,851	191,475
			GENERAL GOVERNMENT	\$ 4,553,314	\$ 4,300,783	\$ 5,124,142	\$ 4,727,677	\$ 5,401,603
101	600		LAW ENFORCEMENT ADMINISTRATION	1,569,404	1,620,832	1,677,491	1,651,318	1,864,331
101	601		CRIME CONTROL	6,352,166	6,610,211	6,922,623	6,562,848	7,829,348
101	602		TRAFFIC & COMMUNITY SAFETY	1,135,834	1,117,969	1,202,558	1,057,335	1,399,121
101	604		SUPPORT SERVICES	1,352,836	1,379,024	1,421,459	1,294,174	1,441,757
			PUBLIC SAFETY	\$ 10,410,241	\$ 10,728,036	\$ 11,224,130	\$ 10,565,675	\$ 12,534,558
101	811		PARKS AND OPEN SPACES	1,813,472	1,771,327	1,904,718	1,831,833	2,057,635
			CULTURE AND RECREATION	\$ 1,813,472	\$ 1,771,327	\$ 1,904,718	\$ 1,831,833	\$ 2,057,635
101	504		OPERATING TRANSFERS	2,606,144	4,744,840	3,360,938	2,409,559	4,852,521
			OPERATING TRANSFERS OUT	\$ 2,606,144	\$ 4,744,840	\$ 3,360,938	\$ 2,409,559	\$ 4,852,521
	Total Expenditures		General Fund	\$ 19,383,170	\$ 21,544,987	\$ 21,613,928	\$ 19,534,744	\$ 24,846,318
102	6122		DISTRICT SALES AND USE TAX - MEASURE I	-	-	-	296,000	1,540,000
			TAXES	\$ -	\$ -	\$ -	\$ 296,000	\$ 1,540,000
102	7111		INTEREST EARNINGS MEASURE I	-	-	-	-	5,000
			USE OF MONEY AND PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ 5,000
	Total Revenues		Measure I	\$ -	\$ -	\$ -	\$ 296,000	\$ 1,545,000
102	730		IMPROVEMENT PROJECTS	-	-	-	-	1,300,000
			HIGHWAYS AND STREETS	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000
	Total Expenditures		Measure I	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000
205	6362		COUNTY GRANT	-	-	30,000	-	-
205	6363		NUTRITION SITE GRANT	-	-	45,000	43,000	44,000
			INTERGOVERNMENTAL	\$ 40,022	\$ 42,956	\$ 75,000	\$ 43,000	\$ 44,000
205	6910		RALSTON SPORTS FEES	63,552	64,849	107,500	100,500	100,000
205	6913		SENIOR CITIZEN CLASSES	16,248	21,828	20,000	20,000	20,000
205	6921		RECREATION CLASSES	950,319	1,078,122	1,100,000	1,230,000	1,250,000
205	6941		DAY CARE FEES	738,238	748,467	785,000	765,000	790,000
205	6979		COMMUNITY GARDEN FEES	1,575	1,666	1,820	1,890	1,985
			SERVICE CHARGES	\$ 1,769,932	\$ 1,914,933	\$ 2,014,320	\$ 2,117,390	\$ 2,161,985
205	7111		INTEREST EARNINGS-INVES	13	149	37	42	42
			USE OF MONEY AND PROPERTY	\$ 13	\$ 149	\$ 37	\$ 42	\$ 42
205	7272		SENIOR FUNDRAISING	5,297	5,373	6,000	5,000	5,500
205	7273		SPECIAL EVENTS FUNDRAISING	-	17	-	-	-
205	7274		TEEN FUND RAISING	401	-	-	-	-
205	7276		SENIOR TRANSPORTATION	7,871	8,610	7,500	7,500	8,000
			MISCELLANEOUS	\$ 13,569	\$ 14,000	\$ 13,500	\$ 12,500	\$ 13,500
205	7601		TRNSF FR GENERAL FUND	417,468	383,123	538,417	538,417	498,691
			OPERATING TRANSFER IN	\$ 417,468	\$ 383,123	\$ 538,417	\$ 538,417	\$ 498,691
	Total Revenues		Co-Sponsored Recreation	\$ 2,241,003	\$ 2,355,160	\$ 2,641,274	\$ 2,711,349	\$ 2,718,218
205	820		RECREATION PROGRAMS	1,161,503	1,148,469	1,339,318	1,219,657	1,417,585
205	822		COMMUNITY LEARNING CENTER	714,529	794,613	863,980	833,591	985,278
205	823		SENIOR SERVICES	364,971	412,078	476,809	474,126	499,329
			CULTURE AND RECREATION	\$ 2,241,003	\$ 2,355,160	\$ 2,680,108	\$ 2,527,374	\$ 2,902,192
	Total Expenditures		Co-Sponsored Recreation	\$ 2,241,003	\$ 2,355,160	\$ 2,680,108	\$ 2,527,374	\$ 2,902,192
206	6156		LIBRARY SPECIAL TAXES	297,107	297,119	298,593	298,593	297,190
			TAXES	\$ 297,107	\$ 297,119	\$ 298,593	\$ 298,593	\$ 297,190
206	7111		INTEREST EARNINGS-INVES	438	992	732	2,100	2,111
			USE OF MONEY AND PROPERTY	\$ 438	\$ 992	\$ 732	\$ 2,100	\$ 2,111
206	7252		REIMBURSEMENTS	1,000	-	-	-	-
			MISCELLANEOUS	\$ 1,000	\$ -	\$ -	\$ -	\$ -
206	7601		TRNSF FR GENERAL FUND	201,480	-	-	-	-
			OPERATING TRANSFER IN	\$ 201,480	\$ -	\$ -	\$ -	\$ -
	Total Revenues		Library Maintenance & Ops	\$ 500,025	\$ 298,111	\$ 299,325	\$ 300,693	\$ 299,301
206	801		FACILITIES MANAGEMENT	494,805	320,795	373,720	309,505	387,204
			CULTURE AND RECREATION	\$ 494,805	\$ 320,795	\$ 373,720	\$ 309,505	\$ 387,204
	Total Expenditures		Library Maintenance & Ops	\$ 494,805	\$ 320,795	\$ 373,720	\$ 309,505	\$ 387,204
207	6950		PLAYER REGISTRATION FEE	75,555	78,331	75,000	74,500	75,000
			SERVICE CHARGES	\$ 75,555	\$ 78,331	\$ 75,000	\$ 74,500	\$ 75,000
207	7111		INTEREST EARNINGS-INVES	90	255	173	412	414
			USE OF MONEY AND PROPERTY	\$ 90	\$ 255	\$ 173	\$ 412	\$ 414
207	7252		REIMBURSEMENTS	-	-	26,460	-	-
			MISCELLANEOUS	\$ -	\$ -	\$ 26,460	\$ -	\$ -
	Total Revenues		Athletic Field Maintenance	\$ 75,645	\$ 78,586	\$ 101,633	\$ 74,912	\$ 75,414
207	812		Athletic Field Maintenance	43,350	55,139	112,000	50,000	142,000
			CULTURE AND RECREATION	\$ 43,350	\$ 55,139	\$ 112,000	\$ 50,000	\$ 142,000

City of Belmont
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Revenues and Other Sources & Expenditures and Other Uses
By Fund and Function

Fund	Division	Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Total Expenditures Athletic Field Maintenance				\$ 43,350	\$ 55,139	\$ 112,000	\$ 50,000	\$ 142,000
208		6978	TREE REMOVAL PERMIT FEE	148,270	33,160	20,000	100,000	30,000
			SERVICE CHARGES	148,270	33,160	20,000	100,000	30,000
208		7111	INTEREST EARNINGS-INVES	204	534	373	913	917
			USE OF MONEY AND PROPERTY	204	534	373	913	917
208		7252	REIMBURSEMENTS	1,850	-	-	-	-
			MISCELLANEOUS	1,850	-	-	-	-
208		7601	TRNSF FR GENERAL FUND	19,000	-	-	-	-
			OPERATING TRANSFER IN	19,000	-	-	-	-
Total Revenues City Trees				\$ 169,324	\$ 33,694	\$ 20,373	\$ 100,913	\$ 30,917
208	811		PARKS AND OPEN SPACES	49,917	57,336	66,000	55,000	66,000
			CULTURE AND RECREATION	49,917	57,336	66,000	55,000	66,000
Total Expenditures City Trees				\$ 49,917	\$ 57,336	\$ 66,000	\$ 55,000	\$ 66,000
210		6221	BUILDING PERMITS	505,344	580,620	711,000	770,000	725,730
210		6222	DELINQUENT BLDG PERMITS	8,517	4,378	4,000	2,000	3,000
210		6223	PLUMBING PERMITS	128,604	113,102	125,000	126,000	125,000
210		6224	ELECTRICAL PERMITS	83,427	98,253	90,000	120,000	120,000
210		6225	MECHANICAL PERMITS	60,255	58,364	60,000	64,000	60,000
210		6230	HAULING PERMITS	12,102	9,715	16,500	31,000	20,000
210		6231	GRADING PERMITS	33,604	37,738	60,000	71,111	50,000
210		6232	ENCROACHMENT PERMITS	124,711	126,374	125,000	175,000	150,000
			LICENSES AND PERMITS	956,564	1,028,543	1,191,500	1,359,111	1,253,730
210		6422	SALES OF PUBLICATIONS	1,783	350	200	1,500	500
210		6509	ZONING & SUBDIVISION FEES-PW	35,578	17,908	20,000	45,000	45,000
210		6510	ZONING & SUBDIVISION FEES-PL	140,632	90,572	120,000	31,664	90,000
210		6511	PLAN CHECK FEES	352,127	581,872	434,000	485,000	581,725
210		6512	DESIGN REVIEW FEES	169,854	248,071	275,000	168,000	168,000
210		6513	PLANNING PLAN CHECK FEE	89,774	163,376	138,000	140,000	144,005
210		6515	ENVIRONMENTAL FEES	299,379	67,021	75,000	79,000	250,000
210		6517	COUNTY EXEMPT FILING FEE	1,100	1,600	2,000	1,800	1,800
210		6518	STATE ENERGY REQ. PLAN	57,755	76,064	90,000	126,500	128,293
210		6519	ACCESSIBILITY PLAN CHECK	7,749	23,221	85,000	54,000	50,275
210		6520	GEOLOGIC HAZARD REVIEW	48,678	51,808	35,000	13,978	31,000
210		6521	LEGAL REVIEW FEES	-	20,590	-	-	-
210		6522	ARBORIST REPORT FEES	26,875	10,225	5,000	4,175	5,000
210		6529	RE-INSPECTION FEES	1,726	868	1,000	200	200
210		6591	DOCUMENT RETENTION FEE	21,691	25,506	30,000	30,000	30,000
210		6612	FIRE PREVENTION PERMIT FEES	7,488	10,259	12,000	10,000	10,000
210		6613	FIRE PREVENTION PLAN CHECK FEES	35,007	46,143	50,000	41,000	40,000
210		6614	FIRE PREVENTION INSPECTION FEES	4,027	2,312	3,000	1,000	1,000
210		6615	FIRE PREVENTION BUS LIC INSPECTION	7,248	8,682	9,000	2,500	2,500
210		6701	ENGINEERING FEES	10,520	17,091	56,000	100,000	100,000
210		6702	ENGINEERING DESIGN REVIEW	46,715	128,343	110,000	55,000	50,000
210		6711	BANNER PERMIT FEE	5,659	5,050	5,000	5,000	5,000
210		6721	ENGINEERING PLAN CHECK	70,426	121,773	115,000	115,000	115,000
210		6723	PUBLIC NOTICE FEE	9,419	10,441	10,000	15,000	15,000
210		6731	NPDES CHARGES	12,308	8,361	15,000	30,000	30,000
			SERVICE CHARGES	1,463,517	1,737,508	1,695,200	1,555,317	1,894,298
210		7010	CODE ENFORCEMENT FINES	-	700	-	-	-
			FINES AND FORFEITURES	-	700	-	-	-
210		7111	INTEREST EARNINGS-INVES	98	198	127	1,222	1,228
			USE OF MONEY AND PROPERTY	98	198	127	1,222	1,228
210		7252	REIMBURSEMENTS	1,751	4,497	-	2,222	1,000
210		7299	MISCELLANEOUS	2,030	344	-	20,504	10,000
			MISCELLANEOUS	3,780	4,841	-	22,726	11,000
210		7601	TRNSF FR GENERAL FUND	99,785	-	195,032	-	57,802
			OPERATING TRANSFER IN	99,785	-	195,032	-	57,802
Total Revenues Development Services				\$ 2,523,745	\$ 2,771,791	\$ 3,081,859	\$ 2,938,376	\$ 3,218,058
210	904		PERMIT CENTER	878,869	954,124	976,618	1,009,825	1,188,244
210	905		DEVELOPMENT REVIEW	1,140,203	1,190,616	1,529,664	1,097,877	1,671,886
			CULTURE AND RECREATION	2,019,071	2,144,740	2,506,282	2,107,702	2,860,130
210	780		PUBLIC WORKS DEVELOPMENT	504,673	556,650	651,160	597,480	661,522
			HIGHWAYS AND STREETS	504,673	556,650	651,160	597,480	661,522
Total Expenditures Development Services				\$ 2,523,745	\$ 2,701,390	\$ 3,157,443	\$ 2,705,182	\$ 3,521,652
212	6380		CONTRIBUTIONS FROM OTHER LOCAL AGENCIES	-	361,341	361,341	343,897	96,103
			INTERGOVERNMENTAL	-	-	361,341	343,897	96,103
212	6530		GENERAL PLAN MAINTENANCE	76,476	119,313	311,700	255,000	193,742
			SERVICE CHARGES	76,476	119,313	311,700	255,000	193,742
212	7111		INTEREST EARNINGS-INVES	175	183	151	277	278
			USE OF MONEY AND PROPERTY	175	183	151	277	278
212	7601		TRNSF FR GENERAL FUND	-	576,405	-	-	-
			OPERATING TRANSFER IN	-	576,405	-	-	-
Total Revenues General Plan Maintenance				\$ 76,651	\$ 695,902	\$ 673,192	\$ 599,174	\$ 290,123
212	906		GENERAL PLAN MAINTENANCE	322,291	549,364	635,468	440,000	200,000
			CULTURE AND RECREATION	322,291	549,364	635,468	440,000	200,000
Total Expenditures General Plan Maintenance				\$ 322,291	\$ 549,364	\$ 635,468	\$ 440,000	\$ 200,000
223	6101		PROPERTY TAXES-SECURED	6,878,561	7,345,331	7,810,146	7,917,382	8,439,929
223	6102		PROPERTY TAXES-UNITARY	66,543	76,234	80,152	79,003	84,217

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Fund	Division	Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
223		6103	PROPERTY TAXES-UNSECURED	432,964	438,499	476,116	485,021	517,032
223		6104	PROPERTY TAXES-PRIOR	(18,923)	(5,584)	-	(11,016)	-
223		6105	SUPPLEMENTAL PROPERTY T	268,240	307,637	245,435	297,847	307,974
223		6106	SUPPLEMENTAL TAXES-PRIOR	699	-	-	-	-
223		6108	PROPERTY TAXES-RDA PASS-THROUGH	1,194,470	1,312,345	1,334,646	1,488,261	1,606,578
			TAXES	\$ 8,822,553	\$ 9,474,462	\$ 9,946,494	\$ 10,256,497	\$ 10,955,730
223		6328	H.O.P.T.R.	49,078	48,064	47,294	46,595	49,670
223		6356	ADVANCED LIFE SUPPORT JPA	52,044	50,808	50,802	50,802	47,453
			INTERGOVERNMENTAL	\$ 101,122	\$ 98,872	\$ 98,096	\$ 97,397	\$ 97,123
223		6465	WORKERS COMP PREMIUMS	-	6,460	-	-	-
223		6614	FIRE INSPECTION FEES	46,022	48,873	75,000	25,000	35,000
			SERVICE CHARGES	\$ 46,022	\$ 55,333	\$ 75,000	\$ 25,000	\$ 35,000
223		7111	INTEREST EARNINGS-INVES	1,522	5,780	3,599	8,821	8,865
			USE OF MONEY AND PROPERTY	\$ 1,522	\$ 5,780	\$ 3,599	\$ 8,821	\$ 8,865
223		7252	REIMBURSEMENTS	247,764	129,880	61,500	61,500	210,824
223		7253	HAZARDOUS MATERIALS REIMBURSEMENT	493,236	505,564	556,122	556,122	583,928
223		7299	MISCELLANEOUS	-	122	-	20	-
			MISCELLANEOUS	\$ 741,000	\$ 635,566	\$ 617,622	\$ 617,642	\$ 794,752
223		7501	PROCEEDS-SALE OF CAPITAL ASSETS	-	686,750	2,500	1,000	1,000
			OTHER FINANCING SOURCES	\$ -	\$ 686,750	\$ 2,500	\$ -	\$ 1,000
		Total Revenues	Belmont Fire Protection Distr	\$ 9,712,218	\$ 10,956,763	\$ 10,743,311	\$ 11,005,357	\$ 11,892,470
223	115		SUPPRESSION & RESCUE	6,278,922	6,961,644	7,553,105	6,547,884	6,850,082
223	116		HAZMAT	353,108	475,336	503,075	467,492	583,928
223	117		FIRE ADMINISTRATION	969,511	783,391	799,749	841,124	1,190,031
223	118		BSCFD LEGACY COSTS	1,465,416	1,561,217	1,777,294	1,625,460	1,777,485
			PUBLIC SAFETY	\$ 9,066,957	\$ 9,781,588	\$ 10,633,222	\$ 9,481,959	\$ 10,401,526
223	504		OPERATING TRANSFERS	-	125,000	-	-	-
			OPERATING TRANSFERS OUT	\$ -	\$ 125,000	\$ -	\$ -	\$ -
		Total Expenditures	Belmont Fire Protection Distr	\$ 9,066,957	\$ 9,906,588	\$ 10,633,222	\$ 9,481,959	\$ 10,401,526
225		7111	INTEREST EARNINGS-INVES	2	8	5	13	13
			USE OF MONEY AND PROPERTY	\$ 2	\$ 8	\$ 5	\$ 13	\$ 13
225		7270	CONTRIBUTIONS & DONATIONS	1,737	830	1,000	-	30,175
			MISCELLANEOUS	\$ 1,737	\$ 830	\$ 1,000	\$ -	\$ 30,175
		Total Revenues	Public Safety Grants	\$ 1,739	\$ 838	\$ 1,005	\$ 13	\$ 30,188
225	601		CRIME CONTROL	1,031	-	1,000	-	30,000
			PUBLIC SAFETY	\$ 1,031	\$ -	\$ 1,000	\$ -	\$ 30,000
		Total Expenditures	Public Safety Grants	\$ 1,031	\$ -	\$ 1,000	\$ -	\$ 30,000
227		6333	SUPPLMTL LAW ENFORCEMENT	100,000	120,640	100,000	135,541	135,541
			INTERGOVERNMENTAL	\$ 100,000	\$ 120,640	\$ 100,000	\$ 135,541	\$ 135,541
227		7111	INTEREST EARNINGS-INVES	-	28	12	68	68
			USE OF MONEY AND PROPERTY	\$ -	\$ 28	\$ 12	\$ 68	\$ 68
227		7601	TRNSF FR GENERAL FUND	42,980	9,905	70,641	36,054	183,687
			OPERATING TRANSFER IN	\$ 42,980	\$ 9,905	\$ 70,641	\$ 36,054	\$ 183,687
		Total Revenues	Supplemental Law Enforcement	\$ 142,980	\$ 130,573	\$ 170,653	\$ 171,663	\$ 319,296
227	601		CRIME CONTROL	142,980	130,573	170,653	171,663	319,296
			PUBLIC SAFETY	\$ 142,980	\$ 130,573	\$ 170,653	\$ 171,663	\$ 319,296
		Total Expenditures	Supplemental Law Enforcement	\$ 142,980	\$ 130,573	\$ 170,653	\$ 171,663	\$ 319,296
231		6321	STATE GAS TAX-SEC 2105	156,977	150,463	167,059	157,399	161,778
231		6322	STATE GAS TAX-SEC 2106	117,433	109,549	86,343	99,858	102,509
231		6323	STATE GAS TAX-SEC 2107	201,858	183,327	231,988	203,315	208,994
231		6324	STATE GAS TAX-SEC 2107.5	12,000	6,000	6,000	6,000	6,000
231		6325	STATE GAS TAX-SEC 2103	-	-	-	-	143,288
231		6365	COUNTY GAS TAX REBATE-R	353,558	386,888	393,082	401,592	415,246
			INTERGOVERNMENTAL	\$ 841,826	\$ 836,227	\$ 884,472	\$ 868,164	\$ 1,037,815
231		6705	PUBLIC WORKS SERVICE CHARGE	102,187	4,182	1,500	3,326	3,500
231		6706	CITY CIP CHARGEBACK	198,703	289,304	472,000	472,000	235,000
231		6710	VEHICLE IMPACT FEE	169,851	164,620	167,019	187,990	160,203
231		6715	STATE HIGHWAY MAINTENAN	2,600	2,600	2,600	2,600	2,600
			SERVICE CHARGES	\$ 473,341	\$ 460,705	\$ 643,119	\$ 665,916	\$ 401,303
231		7111	INTEREST EARNINGS-INVES	3	-	-	-	-
			USE OF MONEY AND PROPERTY	\$ 3	\$ -	\$ -	\$ -	\$ -
231		7251	PROPERTY DAMAGE REIMBUR	-	-	-	810	-
231		7252	REIMBURSEMENTS	10	-	-	118	-
231		7299	MISCELLANEOUS	1,661	1,305	-	1,428	-
			MISCELLANEOUS	\$ 1,671	\$ 1,305	\$ -	\$ 2,356	\$ -
231		7601	TRNSF FR GENERAL FUND	25,500	515,928	444,317	320,158	805,064
231		7608	TRNSF FR STREET IMPROVE	348,705	-	-	-	-
			OPERATING TRANSFER IN	\$ 374,205	\$ 515,928	\$ 444,317	\$ 320,158	\$ 805,064
		Total Revenues	Street Maintenance	\$ 1,691,046	\$ 1,814,164	\$ 1,971,908	\$ 1,856,594	\$ 2,244,182
231	701		PLANNING & PROJECT MANAGEMENT	464,916	401,155	386,369	417,343	435,684
231	750		STREET MAINTENANCE	676,712	823,640	942,078	859,324	1,164,327
231	751		TRAFFIC/ELECTRICAL OPERATIONS	549,418	589,369	643,460	579,927	644,171
			HIGHWAYS AND STREETS	\$ 1,691,046	\$ 1,814,164	\$ 1,971,908	\$ 1,856,594	\$ 2,244,181
		Total Expenditures	Street Maintenance	\$ 1,691,046	\$ 1,814,164	\$ 1,971,908	\$ 1,856,594	\$ 2,244,181
232		6326	State Gas Tax-Sec 2031 (RMRA)	-	-	-	-	160,511
			INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ -	\$ 160,511
232		7111	INTEREST EARNINGS	-	-	-	-	50

City of Belmont
FY 2018 Budget
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Fund	Division	Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
			USE OF MONEY AND PROPERTY	\$ -	\$ -	\$ -	\$ -	50
232		Total Revenues	RMRA Street Project	\$ -	\$ -	\$ -	\$ -	160,561
	730		IMPROVEMENT PROJECTS					160,000
			HIGHWAYS AND STREETS	\$ -	\$ -	\$ -	\$ -	160,000
		Total Expenditures	RMRA Street Project	\$ -	\$ -	\$ -	\$ -	160,000
234		6122	SALES TAXES-TRANSPORTATION	645,327	630,790	677,559	664,625	687,223
			TAXES	\$ 645,327	\$ 630,790	\$ 677,559	\$ 664,625	\$ 687,223
234		6319	MIS. FEDERAL GRANTS-CMA	-	534,000	520,000	520,000	-
234		6359	MISCELLANEOUS STATE GRANTS	-	150,000	37,500	37,500	-
234		6362	COUNTY GRANTS	138,480	111,626	169,298	113,145	111,626
234		6380	CONTRIBUTIONS FROM OTHER LOCAL AGENCIES	273,500	122,940	124,816	64,618	-
			INTERGOVERNMENTAL	\$ 411,980	\$ 918,566	\$ 851,614	\$ 735,263	\$ 111,626
234		7111	INTEREST EARNINGS-INVES	576	160	175	1,594	1,602
			USE OF MONEY AND PROPERTY	\$ 576	\$ 160	\$ 175	\$ 1,594	\$ 1,602
234		7252	REFUNDS-REIMBURSEMENTS	-	291,170	-	8,380	60,000
234		7270	CONTRIBUTIONS & DONATIONS	43,500	-	-	924	-
234		7299	MISCELLANEOUS	-	4,196	-	-	30,000
			MISCELLANEOUS	\$ 43,500	\$ 295,366	\$ -	\$ 9,304	\$ 90,000
234		7601	TRNSF FR GENERAL FUND	355,680	200,000	-	-	-
234		7605	TRNSF FR BIKE BRIDGE	-	-	-	-	-
			OPERATING TRANSFER IN	\$ 355,680	\$ 200,000	\$ -	\$ -	\$ -
		Total Revenues	Street Improvement	\$ 1,457,063	\$ 2,044,882	\$ 1,529,348	\$ 1,410,787	\$ 890,451
234		730	IMPROVEMENT PROJECTS	1,211,228	2,080,427	1,900,171	2,495,955	1,169,547
			HIGHWAYS AND STREETS	\$ 1,211,228	\$ 2,080,427	\$ 1,900,171	\$ 2,495,955	\$ 1,169,547
234		504	OPERATING TRANSFERS	348,705	-	-	-	-
			OPERATING TRANSFERS OUT	\$ 348,705	\$ -	\$ -	\$ -	\$ -
		Total Expenditures	Street Improvement	\$ 1,559,933	\$ 2,080,427	\$ 1,900,171	\$ 2,495,955	\$ 1,169,547
275		7111	INTEREST EARNINGS-INVES	1,944	2,374	312	956	960
275		7112	OTHER INTEREST EARNINGS	-	61,401	-	-	-
275		7199	OTHER RENTALS	120,927	117,043	100,840	117,630	107,648
			USE OF MONEY AND PROPERTY	\$ 122,871	\$ 180,818	\$ 101,152	\$ 118,586	\$ 108,608
275		7501	Proceeds - Sale of Capital Assets	-	-	-	-	2,000,000
			OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
275		7601	TRNSF FR GENERAL FUND	98,333	119,075	38,310	-	-
			OPERATING TRANSFER IN	\$ 98,333	\$ 119,075	\$ 38,310	\$ -	\$ -
		Total Revenues	Housing Successor	\$ 221,204	\$ 299,893	\$ 139,462	\$ 118,586	\$ 2,108,608
275		902	HOUSING	183,089	200,393	269,072	174,239	609,841
			CULTURE AND RECREATION	\$ 183,089	\$ 200,393	\$ 269,072	\$ 174,239	\$ 609,841
		Total Expenditures	Housing Successor	\$ 183,089	\$ 200,393	\$ 269,072	\$ 174,239	\$ 609,841
277		7111	INTEREST EARNINGS- INVESTMENT	-	-	-	1,238	1,244
			USE OF MONEY AND PROPERTY	\$ -	\$ -	\$ -	\$ 1,238	\$ 1,244
		Total Revenues	Inclusionary Housing Fund	\$ -	\$ -	\$ -	\$ 1,238	\$ 1,244
308		7111	INTEREST EARNINGS-INVES	257	707	476	1,406	1,413
			USE OF MONEY AND PROPERTY	\$ 257	\$ 707	\$ 476	\$ 1,406	\$ 1,413
308		7601	TRNSF FR GENERAL FUND	-	(394)	815,161	616,811	588,887
			OPERATING TRANSFER IN	\$ -	\$ (394)	\$ 815,161	\$ 616,811	\$ 588,887
		Total Revenues	General Facilities	\$ 257	\$ 313	\$ 815,637	\$ 618,217	\$ 590,300
308		802	GENERAL FACILITIES IMPROVEMENT	17,056	13,159	322,420	125,000	590,300
			CULTURE AND RECREATION	\$ 17,056	\$ 13,159	\$ 322,420	\$ 125,000	\$ 590,300
		Total Expenditures	General Facilities	\$ 17,056	\$ 13,159	\$ 322,420	\$ 125,000	\$ 590,300
310		7111	INTEREST EARNINGS-INVES	364	2,139	1,343	2,797	2,811
			USE OF MONEY AND PROPERTY	\$ 364	\$ 2,139	\$ 1,343	\$ 2,797	\$ 2,811
310		7270	CONTRIBUTIONS & DONATIONS	-	-	-	-	1,000,000
			MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
310		7601	TRNSF FR GENERAL FUND	1,202,103	180,771	656,813	755,358	1,597,189
			OPERATING TRANSFER IN	\$ 1,202,103	\$ 180,771	\$ 656,813	\$ 755,358	\$ 1,597,189
		Total Revenues	Infrastructure Repair	\$ 1,202,467	\$ 182,910	\$ 658,156	\$ 758,155	\$ 2,600,000
310		760	Infrastructure Repair	244,683	181,567	975,000	1,050,000	200,000
			HIGHWAYS AND STREETS	\$ 244,683	\$ 181,567	\$ 975,000	\$ 1,050,000	\$ 200,000
		Total Expenditures	Infrastructure Repair	\$ 244,683	\$ 181,567	\$ 975,000	\$ 1,050,000	\$ 200,000
312		6133	CABLE TV FRANCHISE TAXES	-	73,329	-	-	-
			TAXES	\$ -	\$ 73,329	\$ -	\$ -	\$ -
312		7111	INTEREST EARNINGS-INVES	173	519	347	836	840
			USE OF MONEY AND PROPERTY	\$ 173	\$ 519	\$ 347	\$ 836	\$ 840
		Total Revenues	Comcast	\$ 173	\$ 73,848	\$ 347	\$ 836	\$ 840
312		303	COMCAST PEG PROGRAM	-	-	-	40,000	-
			GENERAL GOVERNMENT	\$ -	\$ -	\$ -	\$ 40,000	\$ -
		Total Expenditures	Comcast	\$ -	\$ -	\$ -	\$ 40,000	\$ -
341		6362	COUNTY GRANTS	-	66,667	-	-	-
			INTERGOVERNMENTAL	\$ -	\$ 66,667	\$ -	\$ -	\$ -
341		6995	PARK IN LIEU FEES	286,000	33,143	1,954,000	2,578,651	1,845,747
			SERVICE CHARGES	\$ 286,000	\$ 33,143	\$ 1,954,000	\$ 2,578,651	\$ 1,845,747
341		7111	INTEREST EARNINGS-INVES	282	681	500	1,319	1,325
			USE OF MONEY AND PROPERTY	\$ 282	\$ 681	\$ 500	\$ 1,319	\$ 1,325

City of Belmont
FY 2018 Budget
Revenues and Other Sources & Expenditures and Other Uses
By Fund and Function

Fund	Division	Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
341		7270	CONTRIBUTIONS & DONATIONS	(193)	-	-	-	-
			MISCELLANEOUS	\$ (193)	\$ -	\$ -	\$ -	\$ -
341		7601	TRNSF FR GENERAL FUND	48,000	-	-	-	-
			OPERATING TRANSFER IN	\$ 48,000	\$ -	\$ -	\$ -	\$ -
341		Total Revenues	Planned Park	\$ 334,089	\$ 100,491	\$ 1,954,500	\$ 2,579,970	\$ 1,847,072
341	810		PARK IMPROVEMENT PROJECTS	62,521	366,132	2,269,018	1,100,000	350,000
			CULTURE AND RECREATION	\$ 62,521	\$ 366,132	\$ 2,269,018	\$ 1,100,000	\$ 350,000
341		Total Expenditures	Planned Park	\$ 62,521	\$ 366,132	\$ 2,269,018	\$ 1,100,000	\$ 350,000
342		7111	INTEREST EARNINGS PARK IMPACT	-	-	-	215	216
			USE OF MONEY AND PROPERTY	\$ -	\$ -	\$ -	\$ 215	\$ 216
342		Total Revenues	Park Impact Fees	\$ -	\$ -	\$ -	\$ 215	\$ 216
343		7111	to be deleted	156	373	-	-	-
			USE OF MONEY AND PROPERTY	\$ 156	\$ 373	\$ -	\$ -	\$ -
343		Total Revenues	Open Space	\$ 156	\$ 373	\$ -	\$ -	\$ -
343	810		PARK IMPROVEMENT PROJECTS	42,912	11,243	15,346	8,000	37,253
			CULTURE AND RECREATION	\$ 42,912	\$ 11,243	\$ 15,346	\$ 8,000	\$ 37,253
343		Total Expenditures	Open Space	\$ 42,912	\$ 11,243	\$ 15,346	\$ 8,000	\$ 37,253
406		6156	LIBRARY SPECIAL TAXES	661,303	661,329	664,610	660,085	661,488
			TAXES	\$ 661,303	\$ 661,329	\$ 664,610	\$ 660,085	\$ 661,488
406		7111	INTEREST EARNINGS-INVES	51	116	55	82	82
			USE OF MONEY AND PROPERTY	\$ 51	\$ 116	\$ 55	\$ 82	\$ 82
406		Total Revenues	Library Bond Debt Service	\$ 661,354	\$ 661,445	\$ 664,665	\$ 660,167	\$ 661,570
406	502		FINANCIAL PLANNING & REPORTING	677,316	681,616	669,700	669,700	673,904
			GENERAL GOVERNMENT	\$ 677,316	\$ 681,616	\$ 669,700	\$ 669,700	\$ 673,904
406		Total Expenditures	Library Bond Debt Service	\$ 677,316	\$ 681,616	\$ 669,700	\$ 669,700	\$ 673,904
501		6705	PUBLIC WORKS SERVICE CHARGE	1,911	-	-	-	-
501		6706	CITY CIP CHARGEBACK	190,744	102,612	753,333	100,000	490,000
501		6805	SEWER USE FEES CURRENT	8,410,043	9,092,352	9,811,722	9,811,722	10,418,769
501		6850	SEWER LATERAL CERTIFICATE FEE	1,200	150	1,200	1,200	1,200
			SERVICE CHARGES	\$ 8,603,897	\$ 9,195,114	\$ 10,566,255	\$ 9,912,922	\$ 10,909,969
501		7111	INTEREST EARNINGS-INVES	6,381	19,762	13,219	32,758	32,922
			USE OF MONEY AND PROPERTY	\$ 6,381	\$ 19,762	\$ 13,219	\$ 32,758	\$ 32,922
501		7252	REIMBURSEMENTS	-	9,095	-	275,409	-
			MISCELLANEOUS	\$ -	\$ 9,095	\$ -	\$ 275,409	\$ -
501		Total Revenues	Sewer Enterprise-Operations	\$ 8,610,278	\$ 9,223,971	\$ 10,579,474	\$ 10,221,089	\$ 10,942,891
501	701		PLANNING & PROJECT MANAGEMENT	329,842	549,906	933,578	770,591	1,021,723
501	710		SEWER UTILITY	4,858,940	5,493,815	5,852,429	5,747,350	6,584,747
			HIGHWAYS AND STREETS	\$ 5,188,781	\$ 6,043,721	\$ 6,786,007	\$ 6,517,941	\$ 7,606,470
501	504		OPERATING TRANSFERS	628,769	1,285,187	824,580	1,544,459	2,693,694
			OPERATING TRANSFERS OUT	\$ 628,769	\$ 1,285,187	\$ 824,580	\$ 1,544,459	\$ 2,693,694
501		Total Expenditures	Sewer Enterprise-Operations	\$ 5,817,550	\$ 7,328,908	\$ 7,610,587	\$ 8,062,400	\$ 10,300,164
503		6820	SEWER CONNECTION FEES	160,371	354,221	1,276,000	1,126,048	828,634
			SERVICE CHARGES	\$ 160,371	\$ 354,221	\$ 1,276,000	\$ 1,126,048	\$ 828,634
503		7111	INTEREST EARNINGS-INVES	2,568	20,612	85	104,453	104,975
503		7112	OTHER INTEREST EARNINGS	1,104	(3,428)	-	-	-
503		7113	INTEREST REVENUE-CHANGE	2,658	38,306	-	-	-
			USE OF MONEY AND PROPERTY	\$ 6,330	\$ 55,490	\$ 85	\$ 104,453	\$ 104,975
503		7671	TRNSF FR SEWER ENTERPRI	-	-	-	1,247,280	1,381,271
			OPERATING TRANSFER IN	\$ -	\$ -	\$ -	\$ 1,247,280	\$ 1,381,271
503		Total Revenues	Sewer Operations-Capital	\$ 166,702	\$ 409,711	\$ 1,276,085	\$ 2,477,781	\$ 2,314,880
503	730		IMPROVEMENT PROJECTS	2,931,895	4,078,148	9,316,194	6,709,516	9,823,193
			HIGHWAYS AND STREETS	\$ 2,931,895	\$ 4,078,148	\$ 9,316,194	\$ 6,709,516	\$ 9,823,193
503		Total Expenditures	Sewer Operations-Capital	\$ 2,931,895	\$ 4,078,148	\$ 9,316,194	\$ 6,709,516	\$ 9,823,193
505		6820	SEWER CONNECTION FEES	32,026	73,895	-	236,701	188,124
			SERVICE CHARGES	\$ 32,026	\$ 73,895	\$ -	\$ 236,701	\$ 188,124
505		Total Revenues	Sewer Enterprise-Treatment Pln	\$ 32,026	\$ 73,895	\$ -	\$ 236,701	\$ 188,124
505	730		IMPROVEMENT PROJECTS	92	1,335	-	-	4,287
			HIGHWAYS AND STREETS	\$ 92	\$ 1,335	\$ -	\$ -	\$ 4,287
505		Total Expenditures	Sewer Enterprise-Treatment Pln	\$ 92	\$ 1,335	\$ -	\$ -	\$ 4,287
507		6821	SEWER TREATMENT FACILITY CHARGE	3,109,099	3,124,223	3,124,644	3,124,644	3,116,994
			SERVICE CHARGES	\$ 3,109,099	\$ 3,124,223	\$ 3,124,644	\$ 3,124,644	\$ 3,116,994
507		7111	INTEREST EARNINGS-INVES	1,075	1,743	1,312	4,130	4,151
507		7112	OTHER INTEREST EARNINGS	687	2,308	-	-	-
507		7113	INTEREST REVENUE-CHANGE	2,219	(16,087)	-	-	-
			USE OF MONEY AND PROPERTY	\$ 3,982	\$ (12,036)	\$ 1,312	\$ 4,130	\$ 4,151
507		Total Revenues	Sewer Treatment Facility	\$ 3,113,080	\$ 3,112,187	\$ 3,125,956	\$ 3,128,774	\$ 3,121,145
507	730		IMPROVEMENT PROJECTS	422,225	4,575,736	585,425	568,900	585,251
			HIGHWAYS AND STREETS	\$ 422,225	\$ 4,575,736	\$ 585,425	\$ 568,900	\$ 585,251
507		Total Expenditures	Sewer Treatment Facility	\$ 422,225	\$ 4,575,736	\$ 585,425	\$ 568,900	\$ 585,251
525		6362	COUNTY GRANTS	42,745	-	20,000	-	-
			INTERGOVERNMENTAL	\$ 42,745	\$ -	\$ 20,000	\$ -	\$ -
525		6705	PUBLIC WORKS SERVICE CHARGE	-	15,610	-	1,361	2,000

City of Belmont
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Revenues and Other Sources & Expenditures and Other Uses
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Fund	Division	Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
525		6706	CITY CIP CHARGEBACK	51,766	10,982	188,333	188,333	65,000
525		6731	NPDES CHARGES	416,209	415,620	416,209	420,000	415,567
525		6760	STREET SWEEPING	407,640	395,087	400,845	358,492	391,936
525		6763	NPDES LITTER IMPACT PAYMENT	67,940	65,848	66,808	65,537	67,765
			SERVICE CHARGES	\$ 943,555	\$ 903,146	\$ 1,072,195	\$ 1,033,723	\$ 942,268
525		7111	INTEREST EARNINGS-INVESTMENTS	140	317	164	2,683	2,696
			USE OF MONEY AND PROPERTY	\$ 140	\$ 317	\$ 164	\$ 2,683	\$ 2,696
525		7252	REIMBURSEMENTS	524	-	-	-	-
525		7299	MISCELLANEOUS	2,500	-	-	-	-
			MISCELLANEOUS	\$ 3,024	\$ -	\$ -	\$ -	\$ -
525		7601	TRNSF FR GENERAL FUND	-	892,270	-	-	-
525		7671	TRNSF FR SEWER OPS	628,769	830,187	824,580	297,179	1,312,423
			OPERATING TRANSFER IN	\$ 628,769	\$ 1,722,457	\$ 824,580	\$ 297,179	\$ 1,312,423
			Total Revenues	\$ 1,618,233	\$ 2,625,920	\$ 1,916,939	\$ 1,333,585	\$ 2,257,387
525		701	PLANNING & PROJECT MANAGEMENT	142,817	103,498	232,188	185,549	237,747
525		720	DRAINAGE/WATER POLLUTION CNTRL	1,056,038	1,068,708	1,224,910	1,129,056	1,473,630
525		730	IMPROVEMENT PROJECTS	651,649	373,211	560,494	242,928	546,009
			HIGHWAYS AND STREETS	\$ 1,850,504	\$ 1,545,417	\$ 2,017,592	\$ 1,557,533	\$ 2,257,386
			Total Expenditures	\$ 1,850,504	\$ 1,545,417	\$ 2,017,592	\$ 1,557,533	\$ 2,257,386
530		6359	MISCELLANEOUS STATE GRA	60,735	48,047	50,000	37,862	40,000
			INTERGOVERNMENTAL	\$ 60,735	\$ 48,047	\$ 50,000	\$ 37,862	\$ 40,000
530		6135	LITTER CONTROL PAYMENT	135,880	131,696	133,615	129,389	128,163
530		6761	SOLID WASTE RATE STABILIZATION	67,940	65,848	66,808	65,537	67,765
530		6762	AB 939/ADMIN	237,790	230,467	233,827	229,377	237,176
530		6764	HHW FEE	16,727	15,397	15,397	7,644	-
			SERVICE CHARGES	\$ 458,337	\$ 443,408	\$ 449,646	\$ 431,947	\$ 433,104
530		7111	INTEREST EARNINGS-INVESTMENTS	443	1,234	801	2,209	2,220
			USE OF MONEY AND PROPERTY	\$ 443	\$ 1,234	\$ 801	\$ 2,209	\$ 2,220
			Total Revenues	\$ 519,515	\$ 492,689	\$ 500,447	\$ 472,018	\$ 475,324
530		813	LITTER CONTROL	83,633	91,832	106,221	92,752	115,013
			CULTURE AND RECREATION	\$ 83,633	\$ 91,832	\$ 106,221	\$ 92,752	\$ 115,013
530		770	SOLID WASTE MANAGEMENT	200,495	146,043	246,263	172,444	255,306
			HIGHWAYS AND STREETS	\$ 200,495	\$ 146,043	\$ 246,263	\$ 172,444	\$ 255,306
			Total Expenditures	\$ 284,127	\$ 237,876	\$ 352,483	\$ 265,196	\$ 370,319
570		6465	WORKER'S COMP PREMIUMS	1,066,252	939,889	1,009,040	979,329	852,108
			SERVICE CHARGES	\$ 1,066,252	\$ 939,889	\$ 1,009,040	\$ 979,329	\$ 852,108
570		7111	INTEREST EARNINGS-INVESTMENTS	169	704	373	996	1,001
			USE OF MONEY AND PROPERTY	\$ 169	\$ 704	\$ 373	\$ 996	\$ 1,001
			Total Revenues	\$ 1,066,421	\$ 940,593	\$ 1,009,413	\$ 980,325	\$ 853,109
570		503	RISK MANAGEMENT	694,965	820,194	870,034	802,931	911,148
			GENERAL GOVERNMENT	\$ 694,965	\$ 820,194	\$ 870,034	\$ 802,931	\$ 911,148
			Total Expenditures	\$ 694,965	\$ 820,194	\$ 870,034	\$ 802,931	\$ 911,148
571		6466	LIABILITY PREMIUMS	425,950	468,088	842,321	842,341	983,977
			SERVICE CHARGES	\$ 425,950	\$ 468,088	\$ 842,321	\$ 842,341	\$ 983,977
571		7111	INTEREST EARNINGS-INVESTMENTS	159	395	272	1,653	1,662
			USE OF MONEY AND PROPERTY	\$ 159	\$ 395	\$ 272	\$ 1,653	\$ 1,662
571		7252	REIMBURSEMENTS	17,761	-	-	-	-
			MISCELLANEOUS	\$ 17,761	\$ -	\$ -	\$ -	\$ -
571		7601	TRNSF FR GENERAL FUND	-	242,721	600,000	-	-
571		7671	TRNSF FR SEWER	-	455,000	-	-	-
			OPERATING TRANSFER IN	\$ -	\$ 697,721	\$ 600,000	\$ -	\$ -
			Total Revenues	\$ 443,870	\$ 1,166,205	\$ 1,442,593	\$ 843,994	\$ 985,639
571		503	RISK MANAGEMENT	600,346	1,112,207	1,437,382	1,078,537	1,141,881
			GENERAL GOVERNMENT	\$ 600,346	\$ 1,112,207	\$ 1,437,382	\$ 1,078,537	\$ 1,141,881
			Total Expenditures	\$ 600,346	\$ 1,112,207	\$ 1,437,382	\$ 1,078,537	\$ 1,141,881
572		6461	B.P.O.A. VISION PREMIUM	8,455	8,626	8,664	8,208	9,873
572		6462	AFSCME VISION PLAN PREM	9,144	9,531	9,858	9,325	11,563
572		6463	MANAGEMENT VISION PLAN	10,659	10,766	10,945	11,453	14,183
			SERVICE CHARGES	\$ 28,258	\$ 28,923	\$ 29,467	\$ 28,986	\$ 35,619
572		7111	INTEREST EARNINGS-INVESTMENTS	7	19	9	25	25
			USE OF MONEY AND PROPERTY	\$ 7	\$ 19	\$ 9	\$ 25	\$ 25
572		7601	TRNSF FR GENERAL FUND	2,779	2,967	2,247	2,515	-
			OPERATING TRANSFER IN	\$ 2,779	\$ 2,967	\$ 2,247	\$ 2,515	\$ -
			Total Revenues	\$ 31,044	\$ 31,909	\$ 31,723	\$ 31,526	\$ 35,644
572		503	RISK MANAGEMENT	31,044	31,909	31,723	31,526	32,523
			GENERAL GOVERNMENT	\$ 31,044	\$ 31,909	\$ 31,723	\$ 31,526	\$ 32,523
			Total Expenditures	\$ 31,044	\$ 31,909	\$ 31,723	\$ 31,526	\$ 32,523
573		6411	COMPUTER USAGE FEE	1,404,665	1,501,245	1,626,939	1,626,939	1,637,862
573		6750	VEHICLE USAGE FEE	1,067,157	1,000,694	1,091,857	1,091,857	1,290,485
			SERVICE CHARGES	\$ 2,471,822	\$ 2,501,939	\$ 2,718,796	\$ 2,718,796	\$ 2,928,347
573		7111	INTEREST EARNINGS-INVESTMENTS	771	1,476	1,131	2,068	2,078
			USE OF MONEY AND PROPERTY	\$ 771	\$ 1,476	\$ 1,131	\$ 2,068	\$ 2,078
573		7252	REIMBURSEMENTS	766	1,629	-	-	-
			MISCELLANEOUS	\$ 766	\$ 1,629	\$ -	\$ -	\$ -
573		7501	PROCEEDS-SALE OF CAPITAL ASSETS	6,060	10,025	42,500	15,000	49,500
			OTHER FINANCING SOURCES	\$ 6,060	\$ 10,025	\$ 42,500	\$ 15,000	\$ 49,500

City of Belmont
FY 2018 Budget
Revenues and Other Sources & Expenditures and Other Uses
By Fund and Function

Fund	Division	Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
573		7601	TRANSFER FROM GENERAL FUND	-	-	-	-	750,000
			OPERATING TRANSFER IN	\$ -	\$ -	\$ -	\$ -	750,000
	Total Revenues		Fleet & Equipment Management	\$ 2,479,419	\$ 2,515,069	\$ 2,762,427	\$ 2,735,864	\$ 3,729,925
573	301		INFORMATION TECHNOLOGY	1,316,155	1,230,480	1,381,936	1,119,592	1,446,598
573	302		IT CAPITAL	359,786	400,090	489,490	421,031	766,560
			GENERAL GOVERNMENT	\$ 1,675,941	\$ 1,630,571	\$ 1,871,426	\$ 1,540,623	\$ 2,213,158
573	740		FLEET MANAGEMENT	1,138,546	1,896,480	1,274,241	1,440,604	1,514,458
			HIGHWAYS AND STREETS	\$ 1,138,546	\$ 1,896,480	\$ 1,274,241	\$ 1,440,604	\$ 1,514,458
	Total Expenditures		Fleet & Equipment Management	\$ 2,814,487	\$ 3,527,050	\$ 3,145,667	\$ 2,981,226	\$ 3,727,616
574		6412	BUILDING MAINTENANCE FEE	1,011,758	1,094,306	1,059,425	1,059,425	1,094,005
			SERVICE CHARGES	\$ 1,011,758	\$ 1,094,306	\$ 1,059,425	\$ 1,059,425	\$ 1,094,005
574		7111	INTEREST EARNINGS-INVES	44	7	9	168	169
574		7127	MANOR BUILDING RENTAL	38,161	38,971	38,500	37,475	38,500
574		7150	PICNIC AREA RENTAL	34,121	41,405	35,500	34,800	37,500
574		7151	LODGE & COTTAGE RENTALS	76,354	84,784	75,000	85,000	85,000
574		7152	CREEKSIDE RENTAL	745	-	-	-	-
574		7154	SENIOR CENTER RENTAL	113,948	94,281	110,000	95,400	100,000
574		7155	BARRETT CENTER RENTAL	92,826	46,993	50,000	42,000	35,000
574		7158	BELMONT SPORTS COMPLEX	65,094	47,928	55,000	54,780	55,000
			USE OF MONEY AND PROPERTY	\$ 421,292	\$ 354,367	\$ 364,009	\$ 349,623	\$ 351,169
574		7252	REIMBURSEMENTS	750	-	-	-	523,306
			MISCELLANEOUS	\$ 750	\$ -	\$ -	\$ -	\$ 523,306
574		7601	TRNSF FR GENERAL FUND	93,036	372,070	-	140,246	371,201
			OPERATING TRANSFER IN	\$ 93,036	\$ 372,070	\$ -	\$ 140,246	\$ 371,201
	Total Revenues		Facilities Management	\$ 1,526,835	\$ 1,820,744	\$ 1,423,434	\$ 1,549,294	\$ 2,339,681
574	801		FACILITIES MANAGEMENT	978,712	1,329,419	1,063,027	947,273	1,127,064
574	803		RECREATIONAL FACILITIES	548,123	491,324	672,628	602,021	689,311
			CULTURE AND RECREATION	\$ 1,526,835	\$ 1,820,744	\$ 1,735,655	\$ 1,549,294	\$ 1,816,375
	Total Expenditures		Facilities Management	\$ 1,526,835	\$ 1,820,744	\$ 1,735,655	\$ 1,549,294	\$ 1,816,375
575		6467	BENEFIT PREFUNDING SERVICE CHARGES	871,265	820,776	1,206,642	985,728	1,450,551
			SERVICE CHARGES	\$ 871,265	\$ 820,776	\$ 1,206,642	\$ 985,728	\$ 1,450,551
575		7111	INTEREST EARNINGS-INVES	35	1,124	584	2,536	2,549
			USE OF MONEY AND PROPERTY	\$ 35	\$ 1,124	\$ 584	\$ 2,536	\$ 2,549
575		7601	TRNSF FR GENERAL FUND	-	1,250,000	-	-	-
			OPERATING TRANSFER IN	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -
	Total Revenues		Benefit Prefunding	\$ 871,300	\$ 2,071,900	\$ 1,207,226	\$ 988,264	\$ 1,453,100
575	503		RISK MANAGEMENT	767,368	933,218	967,273	966,873	1,091,444
			GENERAL GOVERNMENT	\$ 767,368	\$ 933,218	\$ 967,273	\$ 966,873	\$ 1,091,444
	Total Expenditures		Benefit Prefunding	\$ 767,368	\$ 933,218	\$ 967,273	\$ 966,873	\$ 1,091,444
576		6467	BENEFIT PREFUNDING	212,868	269,675	394,441	274,927	476,229
			SERVICE CHARGES	\$ 212,868	\$ 269,675	\$ 394,441	\$ 274,927	\$ 476,229
576		7111	INTEREST EARNINGS-INVES	15	121	75	248	249
			USE OF MONEY AND PROPERTY	\$ 15	\$ 121	\$ 75	\$ 248	\$ 249
576		7616	TRNSF FROM BFPD	-	125,000	-	-	-
			OPERATING TRANSFER IN	\$ -	\$ 125,000	\$ -	\$ -	\$ -
	Total Revenues		BFPD Benefit Prefunding	\$ 212,883	\$ 394,796	\$ 394,516	\$ 275,175	\$ 476,478
576	119		BFPD BENEFIT PREFUNDING	217,797	326,338	329,664	324,664	335,349
			PUBLIC SAFETY	\$ 217,797	\$ 326,338	\$ 329,664	\$ 324,664	\$ 335,349
	Total Expenditures		BFPD Benefit Prefunding	\$ 217,797	\$ 326,338	\$ 329,664	\$ 324,664	\$ 335,349
704		7111	INTEREST EARNINGS-INVES	146	374	257	583	586
			USE OF MONEY AND PROPERTY	\$ 146	\$ 374	\$ 257	\$ 583	\$ 586
	Total Revenues		Special Assessment District	\$ 146	\$ 374	\$ 257	\$ 583	\$ 586
	Total Revenues			\$ 61,935,670	\$ 69,053,238	\$ 73,228,592	\$ 73,791,240	\$ 84,277,413
	Total Expenditures			\$ 56,707,042	\$ 69,309,111	\$ 76,235,855	\$ 67,693,512	\$ 82,548,151

City of Belmont
FY 2018 Budget
Department Summary
By Division and Expenditure Classification

DEPARTMENTS	Expenditure Classification	FY 2015	FY 2016	FY 2017	FY 2017	FY 2018
		Actual	Actual	Amended Budget	Estimated	Proposed
City Attorney	Personnel Total	\$ 292,378	\$ 293,188	\$ 304,590	\$ 300,160	\$ 319,181
	Supplies & Services Total	65,254	97,373	81,484	73,286	122,911
	Administrative & Other Total	78,296	88,887	88,475	88,475	106,631
	City Attorney	435,927	479,448	474,549	461,921	548,723
City Clerk	Personnel Total	139,855	142,401	143,516	141,803	170,763
	Supplies & Services Total	14,756	35,016	52,352	44,539	62,936
	Administrative & Other Total	159,968	141,616	154,172	154,172	136,141
	City Clerk	314,579	319,034	350,040	340,514	369,840
City Manager	Personnel Total	538,903	550,435	554,971	536,021	599,479
	Supplies & Services Total	55,543	68,486	366,558	274,548	381,187
	Administrative & Other Total	507,132	507,955	529,826	529,825	606,700
	City Manager	1,101,578	1,126,876	1,451,355	1,340,394	1,587,366
Community Development	Personnel Total	1,167,253	1,290,191	1,425,469	1,217,166	1,728,703
	Supplies & Services Total	841,863	1,049,845	1,371,646	791,374	1,307,729
	Administrative & Other Total	515,336	554,461	613,707	539,162	633,539
	Community Development	2,524,451	2,894,497	3,410,822	2,547,702	3,669,971
Finance	Personnel Total	1,180,618	1,140,902	1,182,431	1,068,532	1,381,280
	Supplies & Services Total	2,345,519	3,185,464	3,943,895	3,564,157	3,602,801
	Administrative & Other Total	4,941,801	7,193,325	5,244,368	5,012,919	8,619,925
	Finance	8,467,939	11,519,692	10,370,694	9,645,609	13,604,006
Fire	Personnel Total	4,893,426	5,083,005	5,892,805	5,347,588	5,484,878
	Supplies & Services Total	2,657,720	2,975,493	3,377,759	3,136,565	3,459,519
	Administrative & Other Total	1,733,609	1,345,292	1,219,149	1,216,874	1,501,478
	Capital Outlay Total		704,136	473,173	105,596	291,000
	Fire	9,284,754	10,107,926	10,962,886	9,806,623	10,736,875
Human Resources	Personnel Total	391,553	406,579	429,243	414,394	460,663
	Supplies & Services Total	91,234	91,087	112,910	105,691	122,416
	Administrative & Other Total	105,161	92,238	96,981	96,980	105,703
	Human Resources	587,948	589,904	639,134	617,064	688,782
Information Technology	Personnel Total	673,266	679,887	757,268	536,108	773,984
	Supplies & Services Total	490,727	513,994	559,213	518,029	618,165
	Administrative & Other Total	227,408	185,189	173,745	173,745	196,009
	Capital Outlay Total	284,540	251,501	381,200	352,741	625,000
	Information Technology	1,675,941	1,630,571	1,871,426	1,580,623	2,213,158
Parks & Recreation	Personnel Total	3,057,730	3,066,090	3,326,981	3,118,945	3,800,714
	Supplies & Services Total	2,222,305	2,191,104	2,557,377	2,318,048	2,537,531
	Administrative & Other Total	779,762	807,883	926,714	911,766	1,033,428
	Capital Outlay Total	315,708	797,790	2,774,133	1,300,000	1,092,300
	Parks & Recreation	6,375,505	6,862,867	9,585,205	7,648,759	8,463,973
Police	Personnel Total	8,015,062	8,241,004	8,679,902	7,978,344	9,749,917
	Supplies & Services Total	831,548	819,539	852,158	895,269	986,332
	Administrative & Other Total	1,707,642	1,798,066	1,863,723	1,863,725	2,147,605
	Capital Outlay Total				-	
Police	10,554,252	10,858,609	11,395,783	10,737,338	12,883,854	
Public Works	Personnel Total	3,742,469	3,914,096	4,606,712	4,072,229	4,967,605
	Supplies & Services Total	5,411,764	6,961,970	6,765,597	6,539,838	7,451,547
	Administrative & Other Total	2,293,304	2,343,930	4,041,429	3,516,880	3,672,950
	Capital Outlay Total	3,936,630	9,699,693	10,310,223	8,838,019	11,689,500
	Public Works	15,384,168	22,919,689	25,723,961	22,966,967	27,781,602
All	Personnel Total	24,092,512	24,807,778	27,303,888	24,731,292	29,437,168
	Supplies & Services Total	15,028,232	17,989,371	20,040,949	18,261,343	20,653,074
	Administrative & Other Total	13,049,419	15,058,842	14,952,289	14,104,521	18,760,109
	Capital Outlay Total	4,536,879	11,453,120	13,938,729	10,596,356	13,697,800
	All	\$ 56,707,042	\$ 69,309,111	\$ 76,235,855	\$ 67,693,513	\$ 82,548,151

City of Belmont
FY 2018 Budget
Expenditure Summary by Account

Account Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Amended Budget	FY 2017 Estimated	FY 2018 Proposed
8101	REGULAR SALARIES	13,277,175	13,915,454	15,310,970	13,168,164	16,601,240
8102	PERMANENT PART-TIME	238,924	225,863	177,870	152,685	193,624
8103	TEMPORARY PART-TIME	383,328	339,963	389,687	347,294	410,023
8107	HAZ MAT ASSIGNMENT PAY	130,947	135,557	145,713	145,713	144,627
8111	OVERTIME-SCHEDULED	1,172,519	1,242,394	1,484,676	1,427,004	1,345,460
8112	STANDBY/UNSCHEDULED	111,051	70,966	80,000	74,990	51,378
8113	HOLIDAY PAY	130,656	150,285	207,211	168,207	121,671
8119	TERMINATION PAY	89,355	137,414	93,872	94,483	
8211	P.E.R.S. RETIREMENT	2,846,909	2,964,391	3,339,552	3,238,311	3,814,782
8221	F.I.C.A. SOCIAL SECURITY	21,688	20,440	14,813	21,226	6,976
8232	MEDICARE	233,132	242,785	267,938	257,968	280,372
8233	LIFE & DISABILITY INSURANCE	61,828	61,891	62,889	60,490	66,569
8235	STATE UNEMPLOYMENT INSURANCE	11,424	900			
8241	DENTAL PLAN	179,980	188,867	200,033	202,806	185,370
8242	VISION PLAN	33,912	34,370	35,711	35,145	35,865
8251	UNIFORM ALLOWANCE	35,675	36,805	52,416	34,900	50,542
8253	ALLOWANCES	29,050	30,600	36,000	34,615	23,230
8259	DEFERRED COMPENSATION	134,314	163,355	166,642	188,107	191,000
8271	SEC 125 BENEFITS	2,791,093	2,866,559	3,060,566	2,800,515	3,103,512
8281	Benefit Prefunding	1,119,871	1,146,320	1,171,579	1,294,810	1,958,817
8282	COMPENSATED ABSENCES	786	32,741			
8283	GASB 68 PENSION EXPENSE	(6,317)	(145,212)			
8285	WORKERS' COMPENSATION	1,065,213	945,068	1,005,749	983,858	852,108
8303	PUBLIC SAFETY ADMIN CHARGE	286,012	239,081	248,295	248,295	326,506
8305	AFTER HOURS DISPATCH SERVICE	10,000	10,000	10,000	10,000	10,000
8307	VEHICLE USAGE CHARGE	1,067,157	1,000,694	1,091,859	1,091,767	1,288,584
8308	TECHNOLOGY CHARGE	1,404,665	1,501,245	1,625,698	1,625,747	1,776,649
8309	BUILDING MAINTENANCE CH	1,011,758	1,094,306	1,059,919	1,059,919	1,081,507
8310	ADMINISTRATIVE SUPPORT - MEASURE I	3,381,308	3,408,125	3,536,332	3,672,387	4,160,830
8311	PROPERTY TAX ADMIN FEE	160,726	176,266	186,578	186,578	186,578
8312	BOOKING FEES	23,696	25,532	26,329	26,329	26,329
8322	LEGAL-ADDITIONAL	249,757	340,034	880,000	860,000	440,000
8349	GRAFFITI ABATEMENT	100	150	500	500	500
8350	COMMUNITY TRAINING	5	678	1,000	990	2,000
8351	OTHER PROFESSIONAL/TECH--SUPPRESSION & RESC	2,393,109	2,805,517	4,168,849	3,252,087	3,625,856
8352	OTHER PROF/TECHNICAL-AP	119,261	65,877	75,000	72,000	72,000
8353	PRE-EMPLOYMENT SERVICES	28,602	17,312	31,920	33,977	27,200
8354	BOND ISSUANCE COSTS		446,609			
8356	EOC-DISASTER PREPAREDNESS	8,466	9,086	10,000	7,044	10,000
8357	PLANNING COMM MEETING PAY	3,375	3,175	4,200	1,000	4,200
8358	TREE TRIMMING COSTS	55,270	76,878	77,590	75,000	75,000
8359	COMPUTER SOFTWARE LICENSE	189,791	229,506	310,127	318,150	380,400
8360	PHYSICAL FITNESS PROGRAM	21,317	5,925	31,000	28,500	29,000
8361	BOND AMORTIZATION EXPENSE		(20,203)			
8366	ENVIRONMENTAL IMPACT REVIEW	151,061	179,509	154,590	68,350	205,000
8411	WATER	214,191	223,527	252,200	257,198	268,930
8417	OTHER WASTE WATER TREATMENT	151,073	84,413	169,259	149,217	165,500
8418	S.V.C.W. SEWER TREATMENT	2,729,108	3,402,792	3,159,308	3,159,308	3,481,477
8419	DEPRECIATION	1,120,448	1,377,904	1,211,675	1,209,410	1,209,410
8420	HOA DUES	9,720	8,910	9,720	9,720	9,720
8423	CUSTODIAL SERVICES	157,071	152,634	170,500	170,600	182,500
8424	TURF/LAWN CARE SERVICES	33,848	33,607	36,500	36,500	36,500
8430	REPAIR & MAINTENANCE SERVICE	390,125	421,453	513,623	448,629	578,352
8439	VEHICLE MAINTENANCE SERVICE	50,327	52,255	50,000	30,000	42,500
8441	LAND/BUILDING RENTALS	76,300	79,800	102,000	98,100	81,000
8442	EQUIPMENT/VEHICLE RENTAL	4,866	640	9,500	8,700	9,000
8501	BSCFD SERVICE FEES	1,456,794	1,552,732	1,768,193	1,618,634	1,768,193
8502	SAN MATEO FIRE MANAGEMENT FEES	258,200	341,160	331,547	374,099	386,417
8519	OPEB ARC CONTRIBUTION	939,088	1,207,458	1,242,353	1,242,353	1,353,854
8520	INSURANCE	898,387	939,728	960,262	858,235	1,011,055
8522	LIABILITY INSURANCE CHARGE	495,151	550,177	533,595	878,183	968,726
8530	COMMUNICATIONS	118,413	78,114	104,615	100,929	110,890
8531	POSTAGE/DELIVERY SERVICE	19,524	24,462	24,625	21,382	21,300
8532	TELEPHONE	174,243	140,208	130,955	136,928	145,910
8535	FIRE PREVENTION CONSULTING	38,052	86,277	100,000	97,155	99,122
8540	ADVERTISING	8,844	9,659	17,950	15,030	18,650
8550	PRINTING AND BINDING	30,293	32,405	45,233	37,046	45,365
8580	TRAVEL AND TRAINING	138,793	174,336	252,911	186,621	308,401

City of Belmont
FY 2018 Budget
Expenditure Summary by Account

Account Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Amended Budget	FY 2017 Estimated	FY 2018 Proposed
8581	CONTINUING EDUCATION	13,869	11,750	14,900	6,000	17,000
8590	STREET ACCESS FEE	204,600	204,204	204,204	204,204	204,204
8591	MEMBERSHIPS & DUES	51,999	53,029	68,120	61,942	70,810
8593	CLAIMS-AFSCME VISION	9,054	9,140	9,680	9,325	6,921
8594	CLAIMS-BPOA VISION	8,455	8,626	8,436	8,208	10,403
8595	CLAIMS-MGMT VISION	7,695	7,726	8,787	8,033	10,609
8596	CLAIMS-UNREP VISION	2,964	3,040	2,280	3,420	4,335
8597	CLAIMS-LIABILITY	186,823	609,714	400,000	75,000	550,000
8598	CLAIMS-WORKERS' COMP	(31,376)	72,315	80,000	77,000	80,000
8599	MISCELLANEOUS	76,881	107,732	164,077	95,045	359,177
8610	GENERAL SUPPLIES	231,812	284,803	347,559	316,251	351,400
8612	SMALL TOOLS	42,995	78,802	67,850	54,788	59,250
8613	SAFETY EQUIPMENT	104,555	125,759	127,790	125,669	121,990
8614	TURNOUTS/WILDLAND SAFETY	50,715	19,351	62,225	50,015	44,940
8615	CLEAN/MAINT TURNOUTS	6,559	7,198	6,750	7,000	10,000
8632	NATURAL GAS & ELECTRICITY	523,521	393,773	523,100	392,850	465,250
8638	OIL	1,147	2,964	4,500	5,000	5,000
8639	GASOLINE	138,078	106,218	148,900	120,413	139,500
8641	REPAIR & MAINTENANCE SUPPLIES	213,628	308,072	339,559	335,639	422,000
8642	STREET REPAIR/MAINT SUPPLIES	100,242	78,304	95,000	95,000	145,000
8648	HAZARDOUS MATERIALS-REIMBURSED	31,496	36,683	60,000	34,242	60,000
8651	PLANT MATERIALS	10,067	3,125	10,000	3,000	10,000
8652	IRRIGATION SUPPLIES	23,298	24,826	25,000	15,000	15,000
8655	CUSTODIAL SUPPLIES	28,489	29,910	33,500	29,000	32,000
8660	SENIOR MEALS PROGRAM	45,336	47,109	45,000	43,000	44,000
8680	BOOK-MANUALS-SUBSCRIPTIONS	17,936	8,696	19,525	11,818	17,450
9030	RMRA Street Project-Streets and Util-IMPROVEMEN	3,957,641	9,649,143	12,912,552	9,535,270	12,327,300
9040	MACHINERY AND EQUIPMENT--SUPPRESSION & RE:	284,540	370,603	593,887	532,586	788,000
9041	VEHICLES	294,697	1,433,374	432,290	528,500	582,500
9301	PRINCIPAL-BFPD VEHICLES	451,493	55,316	57,641	57,641	60,064
9306	PRINCIPAL-LIBRARY BOND	250,000	265,000	275,000	275,000	295,000
9321	PRINCIPAL-2009 SEWER TREATMENT BOND	-	-	170,000	170,000	175,000
9322	PRINCIPAL-2016 REV SEWER BOND	-	-	453,287	-	90,000
9323	PRINCIPAL-2016 REF SEWER BOND	-	-	793,993	485,000	415,000
9351	INTEREST-BFPD VEHICLES	23,351	7,917	5,592	5,592	3,169
9356	INTEREST-LIBRARY BOND	386,975	372,169	356,644	356,644	340,257
9367	INTEREST-2001 SEWER BON	266,996	150,461	-	-	-
9368	INTEREST-2006 SEWER BON	263,045	226,774	-	-	-
9371	INTEREST-2009 SEWER TREATMENT BOND	338,143	317,653	330,231	330,231	325,057
9376	INTEREST-LOAN/ADVANCES	1,499	8,791	-	-	-
9378	INTEREST-2016 REV SEWER BOND	-	150,013	453,287	453,288	530,191
9379	INTEREST-2016 REF SEWER BOND	-	106,272	308,993	308,993	346,080
9602	TRNSF TO CO-SPONSORED REC	417,468	383,123	538,417	538,417	498,691
9603	TRNSF TO SUPP LAW ENFORC FUND	42,980	9,905	70,641	36,054	183,687
9604	TRNSF TO GENERAL PLAN MAINTENANCE	-	576,405	-	-	-
9606	TRNSF TO GAS TAX	374,205	515,928	444,317	320,158	805,064
9607	TRNSF TO MEASURE A STREET FUND	355,680	200,000	-	-	-
9609	TRNSF TO INFRASTRUCTURE REPAIR	1,202,103	180,771	656,813	755,358	1,597,189
9610	TRNSF TO BENEFIT PREFUNDING	-	1,250,000	-	-	-
9611	TRNSF TO DEVELOPMENT SERVICE	99,785	-	195,032	-	57,802
9616	TRNSF TO BFPD PREFUNDING BENEFITS	-	125,000	-	-	-
9617	TRNSF TO LIBRARY	201,480	-	-	-	-
9618	TRNSF TO LIABILITY FUND	-	697,721	600,000	-	-
9631	TRNSF TO GENERAL FACILITIES	-	(394)	815,161	616,811	588,887
9641	TRNSF TO TREE FUND	19,000	-	-	-	-
9642	TRNSF TO PLANNED PARK FUND	48,000	-	-	-	-
9672	TRNSF TO SEWER CAPITAL	-	-	-	1,247,280	1,381,271
9673	TRNSF TO STORM DRAINAGE	628,769	1,722,457	824,580	297,179	1,312,423
9676	TRNSF TO AFFORDABLE HOUSING SA	98,333	119,075	38,310	-	-
9680	TRNSF TO VISION FUND	2,779	2,967	2,247	2,515	-
9683	TRNSF TO FACILITIES MANAGEMENT	93,036	372,070	-	140,246	371,201
9684	TRNSF TO FLEET MANAGEMENT	-	-	-	-	750,000
9772	EQUITY TRANSFER TO COUNTY/SA	333,400	-	-	-	-
TOTAL EXPENDITURES \$		\$ 56,707,042	\$ 69,309,111	\$ 76,235,855	\$ 67,693,512	\$ 82,548,151

101-101 City Council



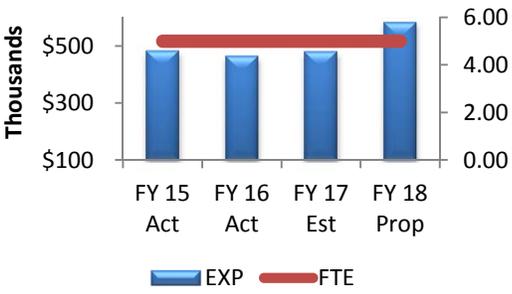
Purpose

The City Council serves as the legislative branch of City government and handles the fiscal responsibilities of the City. The Council makes up the policy leadership that directs the City government to meet the wants and needs of its residents.

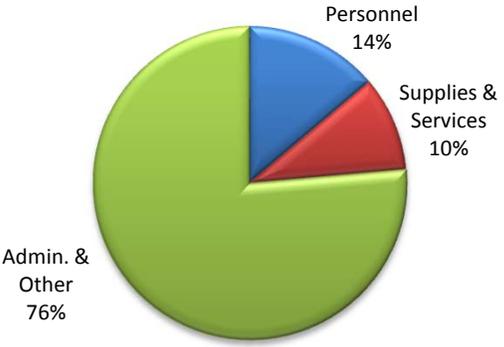
The Council has the responsibility for setting all municipal policies not designated by state legislation, such as adopting ordinances and resolutions, and approving the City budget.

- ### Highlights
- Top Council Priorities for this Fiscal Year include the following:
1. Economic Development, Downtown Revitalization and Advance Planning
 - 2035 General Plan (GP) Update
 - Belmont Village Specific Plan
 - Downtown Economic Development
 - Advancement of Affordable Housing Program
 2. Major Transportation Corridor Improvements
 3. Financing Plan for Infrastructure & Services
 4. Park and Recreation Improvements
 - Facilities
 - Parks

Total Expenditures & Staffing Trends



Allocation of Expenditures



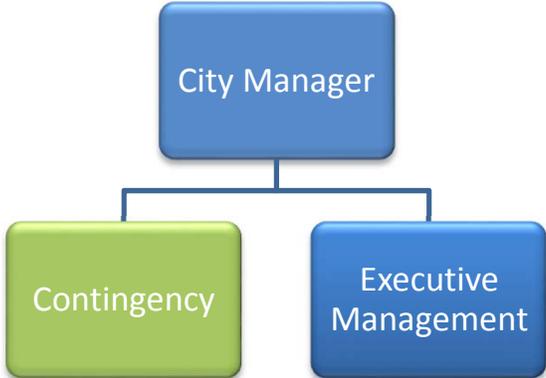
Fund	101 General Fund	Department	City Manager
Division	101	Division	City Council

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	23,400	23,595	23,400	23,400	23,400
8211	P.E.R.S. RETIREMENT	1,457	1,323	893	893	996
8221	F.I.C.A. SOCIAL SECURITY	870	883	870	870	
8232	MEDICARE	873	808	748	744	1,087
8233	LIFE & DISABILITY INSURANCE	244	342	261	448	450
8241	DENTAL PLAN	2,083	1,588	1,092	1,092	1,092
8242	VISION PLAN	456	570	684	684	684
8259	DEFERRED COMPENSATION					27,733
8271	SEC 125 BENEFITS	38,094	32,419	28,172	25,915	23,799
8281	BENEFIT STABILIZATION	829	590	405	405	655
8285	WORKERS' COMPENSATION	919	921	913	913	702
Personnel Total		\$69,225	\$63,038	\$57,437	\$55,363	\$80,598
Supplies & Services						
8522	LIABILITY INSURANCE CHARGE	4,755	7,151	7,151	12,202	14,665
8531	POSTAGE/DELIVERY SERVICE			700		700
8532	TELEPHONE	830	923	1,000	985	1,000
8580	TRAVEL AND TRAINING	2,001	4,583	5,700	2,308	7,000
8591	MEMBERSHIPS & DUES	25,731	25,848	27,169	28,250	27,119
8599	MISCELLANEOUS	7,877	2,461	6,500	5,545	6,500
Supplies & Services Total		\$41,195	\$40,966	\$48,220	\$49,290	\$56,984
Administrative & Other						
8309	BUILDING MAINTENANCE CH	58,438	62,915	60,979	60,980	62,899
8310	ADMINISTRATIVE SUPPORT	314,177	297,186	315,077	315,077	382,646
Administrative & Other Total		\$372,615	\$360,101	\$376,056	\$376,056	\$445,545
Total Expenditures		\$ 483,035	\$ 464,105	\$ 481,712	\$ 480,709	\$ 583,127

Fund	101 General Fund	Department	City Manager
Division	101	Division	City Council

Account	Account Description	Amount	Notes
8591	MEMBERSHIPS & DUES	\$10,500	League of CA Cities
		\$9,357	CCAG
		\$5,937	ABAG
		\$625	Chamber of Commerce
		\$500	Other Miscellaneous
		\$200	NDNU
8599	MISCELLANEOUS	\$4,000	Commission Dinner
		\$2,500	Miscellaneous Council Expenses

101-102 Contingency



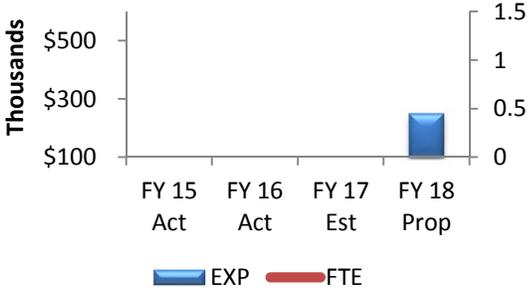
Purpose

The Contingency Fund is a recurring appropriation for contingencies. The use of these funds is covered by a policy included as part of this budget. This account requires Council authority to spend.

Highlights

- The basic contingency allocation is \$250,000

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	101 General Fund	Department	City Manager
Division	102	Division	Contingency

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8599	MISCELLANEOUS			66,000		250,000
Supplies & Services Total		\$0	\$0	\$66,000	\$0	\$250,000
Total Expenditures		\$ -	\$ -	\$ 66,000	\$ -	\$ 250,000

Fund	101 General Fund	Department	City Manager
Division	102	Division	Contingency

Account	Account Description	Amount	Notes
8599	MISCELLANEOUS	\$250,000	Per established policy, the use of Contingency funds requires advanced City Council approval

101-111 Executive Management



Purpose

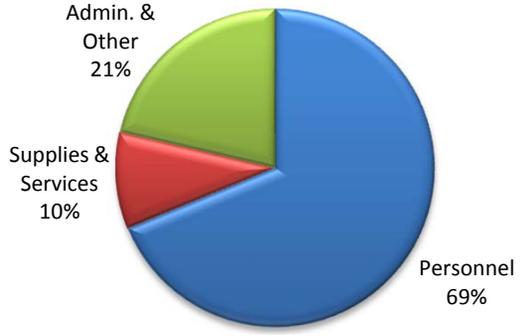
The purpose of this Fund is to ensure effective and efficient delivery of City services and to guide municipal operations in accordance with City Council policies and adopted Council Priorities.

- Highlights**
- Provide strategic leadership, visioning and planning;
 - Manage and support overall organizational performance;
 - Maintain the financial stability of the organization;
 - Ensure policy direction is implemented as intended;
 - Promote efficient and effective customer service.

Total Expenditures & Staffing Trends



Allocation of Expenditures



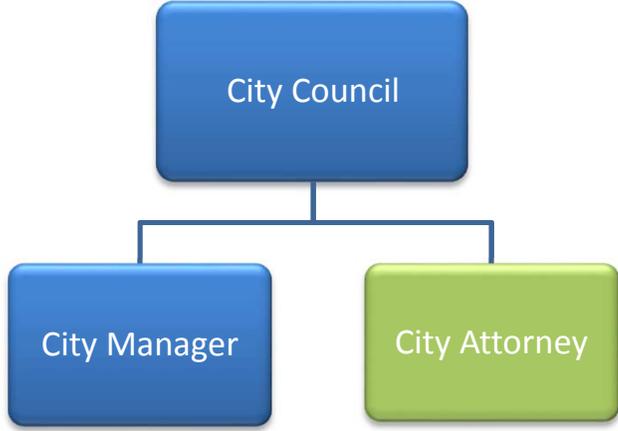
Fund	101 General Fund	Department	City Manager
Division	111	Division	Executive Management

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	305,872	313,414	323,403	294,837	328,125
8111	OVERTIME		584			
8211	P.E.R.S. RETIREMENT	47,648	54,832	60,791	60,138	68,557
8232	MEDICARE	5,461	5,349	5,180	5,415	5,227
8233	LIFE & DISABILITY INSURANCE	952	909	1,222	865	909
8241	DENTAL PLAN	2,998	2,998	3,112	2,997	2,998
8242	VISION PLAN	445	445	445	445	445
8253	ALLOWANCES	5,795	6,270	6,270	6,270	
8259	DEFERRED COMPENSATION	20,868	22,114	14,011	25,791	13,668
8271	SEC 125 BENEFITS	39,913	41,139	43,096	38,485	44,170
8281	BENEFIT STABILIZATION	27,520	27,120	27,576	33,067	45,116
8285	WORKERS' COMPENSATION	12,207	12,223	12,429	12,348	9,668
Personnel Total		\$469,677	\$487,397	\$497,534	\$480,658	\$518,881
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	1,000	10,085	234,000	204,000	50,000
8522	LIABILITY INSURANCE CHARGE	1,854	2,789	2,789	7,199	8,653
8531	POSTAGE/DELIVERY SERVICE	116	163	350	152	350
8532	TELEPHONE	2,706	1,955	2,000	1,799	2,000
8580	TRAVEL AND TRAINING	1,763	4,509	5,000	3,253	5,000
8591	MEMBERSHIPS & DUES	2,935	2,872	2,750	2,095	2,750
8599	MISCELLANEOUS	692	1,654	1,750	3,060	1,750
8610	GENERAL SUPPLIES	3,135	3,279	3,250	3,250	3,250
8680	BOOK-MANUALS-SUBSCRIPTIONS	147	215	450	450	450
Supplies & Services Total		\$14,348	\$27,520	\$252,339	\$225,258	\$74,203
Administrative & Other						
8308	COMPUTER USAGE CHARGE	22,245	32,051	34,166	34,166	18,349
8309	BUILDING MAINTENANCE CH	32,784	34,402	35,696	35,696	36,470
8310	ADMINISTRATIVE SUPPORT	79,488	81,401	83,908	83,908	106,336
Administrative & Other Total		\$134,517	\$147,854	\$153,770	\$153,769	\$161,155
Total Expenditures		\$ 618,543	\$ 662,771	\$ 903,643	\$ 859,685	\$ 754,239

Fund	101 General Fund	Department	City Manager
Division	111	Division	Executive Management

Account	Account Description	Amount		Notes
8351	OTHER PROFESSIONAL/TECH	\$40,000		Public Information Effort
		\$10,000		Special Project Consulting

101-121 City Attorney



Purpose

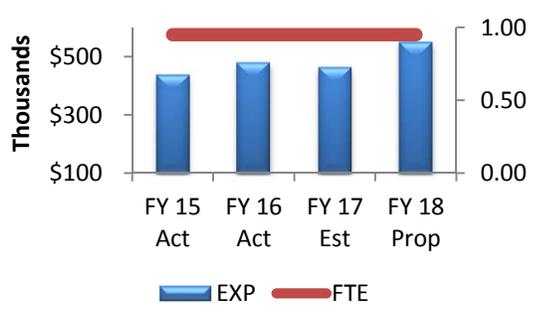
The City Attorney serves as chief legal counsel and is responsible for administration of all legal affairs of the City, its boards and commissions, the Belmont Fire Protection District, and the Successor Agency to the Former Redevelopment Agency. The City Attorney's Office is responsible for:

- Providing legal advice and opinions to City Council, City officials, City staff, the Successor Agency, City Boards and Commissions
- Overseeing all work done by outside counsel on behalf of the City
- Drafting and reviewing leases, ordinances, deeds, bonds, resolutions, contracts, and other legal documents
- Representing the City in litigation, administrative hearings, and other legal matters

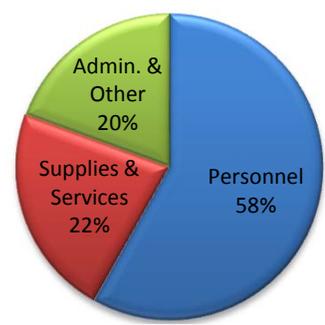
Highlights

- Assisted with drafting and adoption of Affordable Housing Ordinance and Housing Impact Fee
- Assisted with amendments to residential development standards for Parking, Home Size, and Second Units.
- Developed regulations for Electronic Cigarettes
- Assisted with drafting & elections process for Measure I (1/2) cent general sales tax
- Assisted with drafting and adoption of 2016 Building Standards Code and local amendments
- Revised Noise Ordinance
- Assisting General Plan Update and Belmont Village Plan drafting
- Supported entitlement review of major projects, including Merry Moppet School, Crystal Springs Upland School, and Hilton Homewood Suites

Total Expenditures & Staffing Trends



Allocation of Expenditures



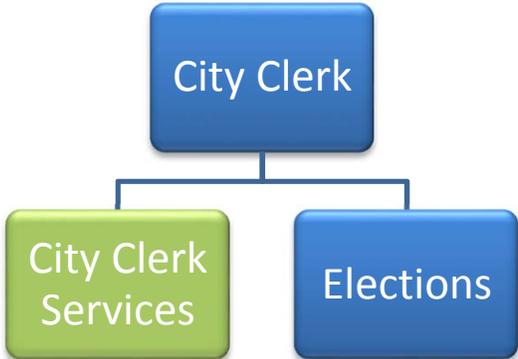
Fund	101 General Fund	Department	City Attorney
Division	121	Division	City Attorney

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	199,647	193,476	199,280	193,475	210,240
8211	P.E.R.S. RETIREMENT	29,380	33,849	37,459	36,905	42,395
8232	MEDICARE	3,070	3,026	2,992	3,025	2,890
8233	LIFE & DISABILITY INSURANCE	436	419	755	419	419
8241	DENTAL PLAN	1,460	1,460	1,574	1,460	1,460
8242	VISION PLAN	217	217	217	216	217
8253	ALLOWANCES	4,655	5,130	5,130	5,130	5,130
8259	DEFERRED COMPENSATION	7,304	9,674	9,964	9,673	
8271	SEC 125 BENEFITS	21,595	21,651	22,568	21,996	22,553
8281	BENEFIT STABILIZATION	17,051	16,741	16,993	20,315	27,899
8285	WORKERS' COMPENSATION	7,563	7,546	7,659	7,545	5,978
Personnel Total		\$292,378	\$293,188	\$304,590	\$300,160	\$319,181
Supplies & Services						
8322	LEGAL-ADDITIONAL	45,346	86,316	60,000	60,000	100,000
8522	LIABILITY INSURANCE CHARGE	903	1,359	1,359	2,319	2,786
8531	POSTAGE/DELIVERY SERVICE	4	13	50	20	50
8532	TELEPHONE	222	154	425	164	425
8540	ADVERTISING		(532)			
8580	TRAVEL AND TRAINING	2,464	2,148	3,000	3,000	3,000
8591	MEMBERSHIPS & DUES	515	515	650	515	650
8599	MISCELLANEOUS	46		1,000	200	1,000
8610	GENERAL SUPPLIES	85	278	1,000		1,000
8680	BOOK-MANUALS-SUBSCRIPTIONS	15,669	7,123	14,000	7,068	14,000
Supplies & Services Total		\$65,254	\$97,373	\$81,484	\$73,286	\$122,911
Administrative & Other						
8308	COMPUTER USAGE CHARGE	3,354	7,824	8,340	8,340	11,930
8309	BUILDING MAINTENANCE CH	6,347	6,690	6,421	6,422	6,645
8310	ADMINISTRATIVE SUPPORT	68,595	74,373	73,714	73,713	88,056
Administrative & Other Total		\$78,296	\$88,887	\$88,475	\$88,475	\$106,631
Total Expenditures		\$ 435,927	\$ 479,448	\$ 474,549	\$ 461,920	\$ 548,723

Fund	101 General Fund	Department	City Attorney
Division	121	Division	City Attorney

Account	Account Description	Amount	Notes
8322	LEGAL-ADDITIONAL		
		\$100,000	Outside legal counsel or specialized legal services, including special projects and additional general legal services capacity
8591	MEMBERSHIPS & DUES		
		\$650	Includes State Bar of California
8599	MISCELLANEOUS		
		\$1,000	Renewals and Updates for Law Library
8680	BOOK-MANUALS-SUBSCRIPTIONS		
		\$14,000	Renewals and Updates for Law Library

101-201 City Clerk Services



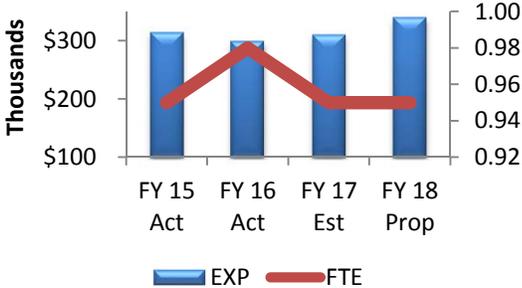
Purpose

The City Clerk administers democratic processes such as elections, access to city records, and all legislative actions ensuring transparency to the public; acts as a compliance officer for federal, state and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. It is the City Clerk’s business to look after the laws of the City.

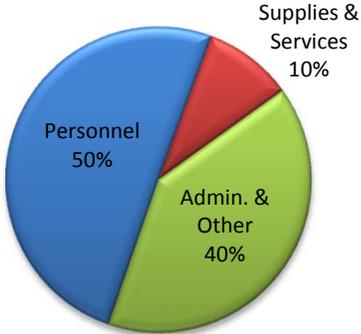
The Clerk’s office is responsible for a wide variety of vital permanent City records, including City Council minutes, resolutions and ordinances, and manages and coordinates the Council’s meeting packet, produces meeting minutes, and is the gateway for ensuring the public’s access to public records.

- Highlights**
- Continued refinement of procedures for records destruction and records management systems
 - Work with IT Department to continue refining the automated agenda system and electronic documents management program
 - Ongoing digitizing of City’s legacy documents for public access and transparency
 - Work with the City Attorney and Community Development to merge the Zoning Code with the existing electronic, searchable Municipal Code, making zoning regulations more easily available to the public
 - Respond to Council, citizen and staff requests for information, and management of state-mandated filings

Total Expenditures & Staffing Trends



Allocation of Expenditures

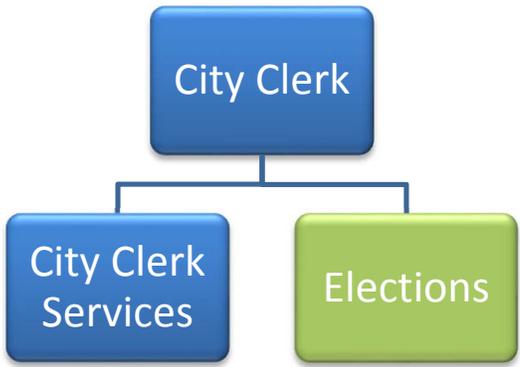


Fund 101 General Fund		Department			City Clerk	
Division 201		Division			City Clerk	
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	90,184	90,184	90,185	86,748	96,231
8103	TEMPORARY PART-TIME					10,849
8211	P.E.R.S. RETIREMENT	14,037	15,778	17,203	17,651	20,010
8221	F.I.C.A. SOCIAL SECURITY					375
8232	MEDICARE	1,464	1,475	1,455	1,509	1,680
8233	LIFE & DISABILITY INSURANCE	249	239	613	269	239
8241	DENTAL PLAN	519	519	519	519	519
8242	VISION PLAN	217	217	217	216	217
8259	DEFERRED COMPENSATION	1,596	1,596		1,748	2,280
8271	SEC 125 BENEFITS	20,052	21,073	22,003	19,940	22,308
8281	BENEFIT STABILIZATION	7,993	7,804	7,804	9,632	12,954
8285	WORKERS' COMPENSATION	3,544	3,517	3,517	3,572	3,101
Personnel Total		\$139,855	\$142,401	\$143,516	\$141,803	\$170,763
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	5,971	6,679	10,000	5,000	20,000
8359	COMPUTER SOFTWARE LICENSE				650	
8522	LIABILITY INSURANCE CHARGE	903	1,401	1,402	2,319	2,786
8531	POSTAGE/DELIVERY SERVICE	59	46	300	100	300
8540	ADVERTISING	2,412	1,994	2,500	1,450	2,500
8580	TRAVEL AND TRAINING	1,958	2,206	3,000	2,400	3,500
8591	MEMBERSHIPS & DUES	407	287	500	195	500
8599	MISCELLANEOUS	114	346	750	325	750
8610	GENERAL SUPPLIES	2,837	973	1,500	1,000	1,500
8680	BOOK-MANUALS-SUBSCRIPTIONS	95		100		100
Supplies & Services Total		\$14,756	\$13,932	\$20,052	\$13,439	\$31,936
Administrative & Other						
8308	COMPUTER USAGE CHARGE	69,271	65,465	73,590	73,590	48,913
8309	BUILDING MAINTENANCE CH	20,106	21,160	20,489	20,489	21,003
8310	ADMINISTRATIVE SUPPORT	70,591	54,991	60,093	60,093	66,225
Administrative & Other Total		\$159,968	\$141,616	\$154,172	\$154,172	\$136,141
Total Expenditures		\$ 314,579	\$ 297,949	\$ 317,740	\$ 309,414	\$ 338,840

Fund	101 General Fund	Department	City Clerk
Division	201	Division	City Clerk

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$10,000	Zoning Code Codification
		\$7,000	Records Management Consultant
		\$3,000	Municode updates

101-202 City Clerk - Elections



Purpose

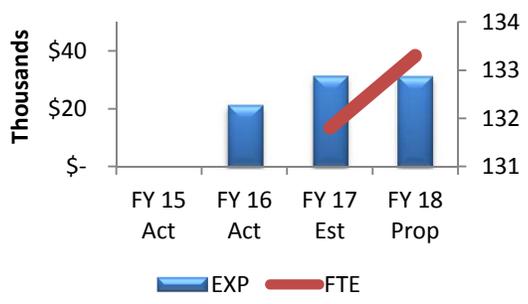
The Elections fund supports Municipal Elections, which are generally held in odd years.

The City Clerk is the Election official and election filing officer during municipal elections.

Highlights

- The City has implemented Senate Bill 415 (California Voter Participation Rights Act) and introduced an ordinance changing the date of the City's general municipal elections and adjusting terms of office as required to implement the legislation to accommodate even-year elections

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	101 General Fund	Department	City Clerk
Division	202	Division	Elections

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH		20,539	30,000	30,000	30,000
8540	ADVERTISING		546	1,000	1,100	1,000
Supplies & Services Total		\$0	\$21,085	\$31,000	\$31,100	\$31,000

Total Expenditures	\$	-	\$	21,085	\$	31,000	\$	31,100	\$	31,000
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101-401 Human Resources Center

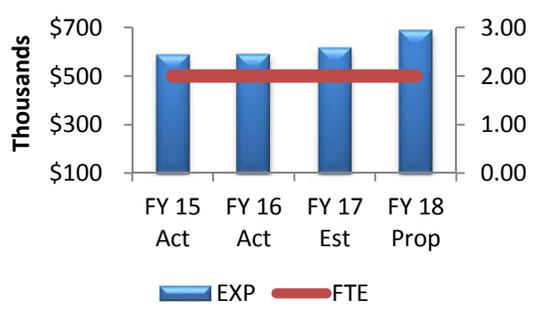


Purpose

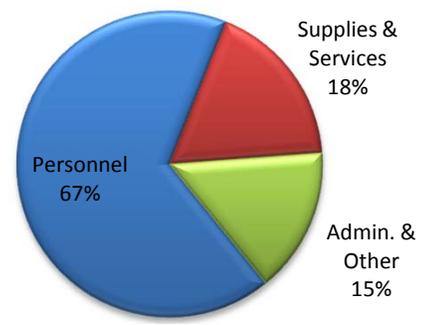
The Human Resources Department is responsible for the City's and Belmont Fire Protection District's recruitment and selection, benefits administration, classification and compensation. Additional functions include Workers' Compensation, safety compliance, labor law compliance, employee relations (such as corrective action, grievance management, contract negotiations) and employee wellness. The Department oversees/collaborates with Department Heads in performance management, training & development and workforce and succession planning. Additionally, HR responds to discrimination & harrassment complaints and consults with/makes recommendations to management and employees on a variety of organizational issues.

- Highlights**
- Recruited and selected key leadership position (Information Technology Director) without an Executive Search firm, which resulted in cost savings
 - Modified the Office of the City Clerk salary and benefits to include reduction in retiree health benefits for the newly elected or appointed
 - Zero grievances filed by labor groups
 - Increased recruitment and selection due to retiring baby boomers and other

Total Expenditures & Staffing Trends



Allocation of Expenditures



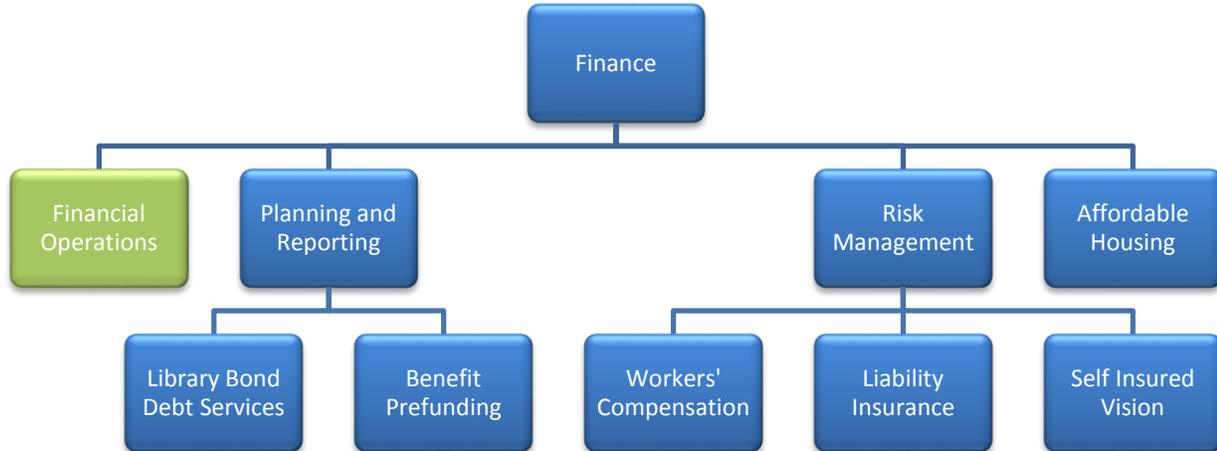
Fund	101 General Fund	Department	Human Resources
Division	401	Division	Human Resources

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	262,009	268,455	278,516	261,947	287,142
8103	TEMPORARY PART-TIME	2,295	3,558	6,947	6,900	10,000
8211	P.E.R.S. RETIREMENT	40,782	46,906	52,826	52,413	59,277
8221	F.I.C.A. SOCIAL SECURITY	142	222	424	339	620
8232	MEDICARE	4,397	4,582	4,735	4,740	4,816
8233	LIFE & DISABILITY INSURANCE	877	994	1,355	1,259	1,232
8241	DENTAL PLAN	2,478	2,478	2,598	2,479	2,478
8242	VISION PLAN	456	456	456	456	456
8253	ALLOWANCES	3,000	3,200	3,600	3,600	3,500
8259	DEFERRED COMPENSATION	3,180	3,840	3,900	4,620	4,620
8271	SEC 125 BENEFITS	38,327	38,091	38,853	35,711	38,853
8281	BENEFIT STABILIZATION	23,223	23,200	23,964	28,863	39,009
8285	WORKERS' COMPENSATION	10,387	10,596	11,068	11,068	8,659
Personnel Total		\$391,553	\$406,579	\$429,243	\$414,394	\$460,663
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	55,176	50,616	63,500	63,500	64,600
8353	PRE-EMPLOYMENT SERVICES	7,403	6,076	10,500	10,500	11,000
8522	LIABILITY INSURANCE CHARGE	1,902	2,860	2,860	4,881	5,866
8531	POSTAGE/DELIVERY SERVICE	58	1,699	100	60	100
8532	TELEPHONE	1,098	1,004	1,000	1,500	1,000
8540	ADVERTISING	835	2,439	2,500	4,000	4,500
8550	PRINTING AND BINDING	779	599	750	750	750
8580	TRAVEL AND TRAINING	1,536	5,003	5,000	3,800	5,000
8581	CONTINUING EDUCATION	13,869	11,750	16,000	6,000	17,000
8591	MEMBERSHIPS & DUES	390	80	800	800	800
8599	MISCELLANEOUS	7,321	7,764	8,500	8,500	9,500
8610	GENERAL SUPPLIES	869	1,196	1,200	1,200	2,100
8680	BOOK-MANUALS-SUBSCRIPTIONS			200	200	200
Supplies & Services Total		\$91,234	\$91,087	\$112,910	\$105,691	\$122,416
Administrative & Other						
8308	COMPUTER USAGE CHARGE	29,288	31,976	34,087	34,086	34,463
8309	BUILDING MAINTENANCE CH	13,202	13,917	13,355	13,355	13,576
8310	ADMINISTRATIVE SUPPORT	62,671	46,345	49,539	49,539	57,664
Administrative & Other Total		\$105,161	\$92,238	\$96,981	\$96,980	\$105,703
Total Expenditures		\$ 587,948	\$ 589,904	\$ 639,134	\$ 617,064	\$ 688,782

Fund	101 General Fund	Department	Human Resources
Division	401	Division	Human Resources

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$25,000	Labor Relations Consulting
		\$9,000	Employee Relations Service
		\$8,000	CalPERS Survivor Benefits
		\$6,000	PERS Health Admin Fee
		\$4,000	Employee Assistance/Substance Abuse Prevention Program
		\$4,000	Medical Services
		\$3,000	CalOpps Annual Fee
		\$3,000	Preferred Alliance DOT Testing
		\$2,600	Section 125/Cobra Administration
8353	PRE-EMPLOYMENT SERVICES		
		\$5,000	Pre-Employment Physicals
		\$4,000	Recruitment Expenses
		\$1,000	Background Investigations
		\$1,000	Fingerprinting - Livescan
8581	CONTINUING EDUCATION		
		\$6,000	LCW Employee Relations Consortium
		\$4,500	Education Reimbursements
		\$3,500	County Learning Management System
		\$3,000	OSHA Mandated Training, Harassment Prevention, Supervisory Training
8599	MISCELLANEOUS		
		\$9,500	Employee Wellness and Recognition

101-501 Financial Operations



Purpose

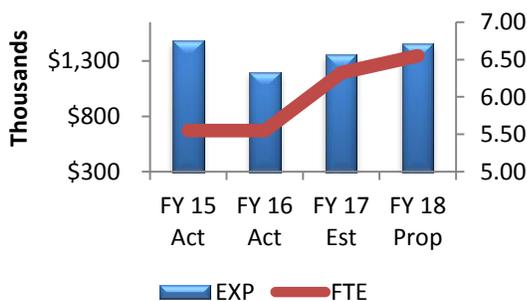
The Finance Department supports the delivery of City services by managing financial resources in a thorough, responsive and accurate way that safeguards assets, promotes a system of internal controls, complies with laws and regulations, and maintains the public trust.

The Financial Operations Division ensures that sufficient funds are available to meet the obligations of the City.

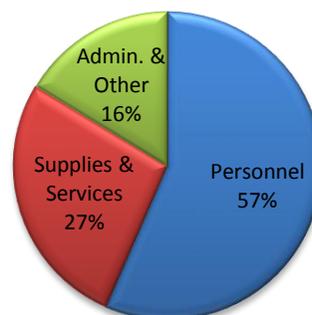
Highlights

- Supported the City's efforts to address deferred maintenance and development of long-term capital financing alternatives
 - Successfully facilitated the implementation of Measure I
 - Administered Successor Agency functions and coordinated interactions with California's Department of Finance (DoF) to further the winddown of the Belmont Redevelopment Agency
 - Coordinated plans for City Hall Customer Service remodel
- = *Council Priority Active Project*

Total Expenditures & Staffing Trends



Allocation of Expenditures



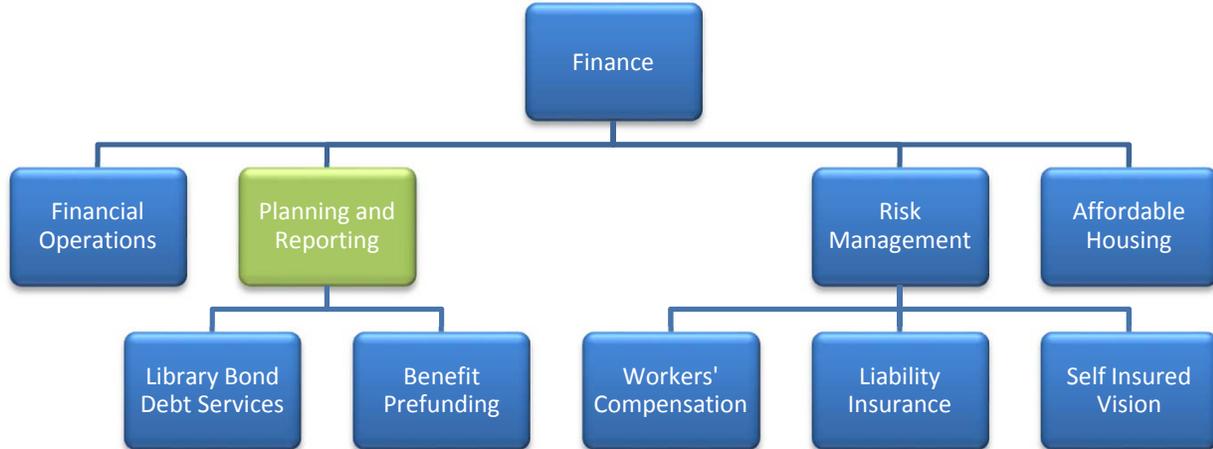
Fund	101 General Fund	Department	Finance
Division	501	Division	Financial Operations

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	428,154	407,913	413,521	395,574	559,673
8103	TEMPORARY PART-TIME	46,512	37,843		28,406	12,281
8111	OVERTIME		402		500	
8119	TERMINATION PAY	9,005	9,779		2,906	
8211	P.E.R.S. RETIREMENT	66,577	62,878	64,935	62,296	69,178
8221	F.I.C.A. SOCIAL SECURITY	1,497	1,767		1,989	761
8232	MEDICARE	7,841	7,247	7,892	6,544	8,706
8233	LIFE & DISABILITY INSURANCE	2,415	2,462	2,730	2,096	2,727
8241	DENTAL PLAN	5,522	6,121	7,897	6,167	6,936
8242	VISION PLAN	1,324	1,228	1,485	1,169	1,416
8253	ALLOWANCES	1,200	1,280	1,680	1,650	1,400
8259	DEFERRED COMPENSATION	5,773	7,307	8,709	9,404	8,578
8271	SEC 125 BENEFITS	103,191	104,099	137,229	95,907	99,855
8281	BENEFIT STABILIZATION	33,863	31,458	26,098	25,697	34,129
8285	WORKERS' COMPENSATION	18,499	17,837	19,128	16,299	16,313
Personnel Total		\$731,374	\$699,623	\$691,304	\$656,603	\$821,952
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE	29,896	33,648	35,616	35,616	35,616
8351	OTHER PROFESSIONAL/TECH	121,755	176,263	414,433	361,640	289,900
8430	REPAIR & MAINTENANCE SERVICE	2,339	2,435	2,845	2,845	3,430
8522	LIABILITY INSURANCE CHARGE	5,778	18,926	11,513	15,435	18,186
8531	POSTAGE/DELIVERY SERVICE	5,170	5,987	5,025	3,526	2,000
8532	TELEPHONE	7,255	3,576	3,500	3,509	3,500
8540	ADVERTISING	1,500			1,395	1,400
8550	PRINTING AND BINDING		487	500	500	500
8580	TRAVEL AND TRAINING	10,575	4,686	13,500	8,695	13,500
8591	MEMBERSHIPS & DUES	3,358	2,547	4,003	4,000	4,395
8599	MISCELLANEOUS	745	5,179	750	900	850
8610	GENERAL SUPPLIES	14,876	11,169	16,500	16,000	21,000
8612	SMALL TOOLS			1,000		
Supplies & Services Total		\$203,248	\$264,903	\$509,185	\$454,060	\$394,277
Administrative & Other						
8308	COMPUTER USAGE CHARGE	83,966	88,837	97,238	97,290	76,376
8309	BUILDING MAINTENANCE CH	41,933	44,162	44,950	44,951	45,157
8310	ADMINISTRATIVE SUPPORT	89,417	97,276	103,060	103,059	116,060
9772	EQUITY TRANSFER TO COUNTY/SA	333,400				
Administrative & Other Total		\$548,716	\$230,275	\$245,248	\$245,300	\$237,593
Total Expenditures		\$ 1,483,338	\$ 1,194,801	\$ 1,445,737	\$ 1,355,963	\$ 1,453,822

Fund	101 General Fund	Department	Finance
Division	501	Division	Financial Operations

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$89,000	Tax Compliance and Audit
		\$75,000	Capital Financing Plan
		\$60,000	Accounting and Finance Consulting
		\$38,500	Financial System Consulting
		\$25,000	Financial Advisory
		\$2,400	Offsite Storage
8430	REPAIR & MAINTENANCE SERVICE	\$1,730	Check Folder/Sealer Maintenance
		\$1,700	Citywide Postage and Machine Maintenance
8580	TRAVEL AND TRAINING	\$12,000	Continuing Professional Education
		\$1,500	Staff training
8591	MEMBERSHIPS & DUES	\$1,530	CalCPA
		\$765	American Institute of CPAs
		\$600	Other
		\$525	Government Finance Officers Association
		\$360	CPA License Fees
		\$330	California Society of Municipal Finance Officers
		\$155	California Municipal Treasurers Association
		\$130	California Association of Public Procurement Officers
8610	GENERAL SUPPLIES	\$21,000	Citywide supplies for copiers and central kitchen supplies

101-502 Financial Planning and Reporting



Purpose

The Financial Planning and Reporting Division enables informed decision-making by applying Generally Accepted Accounting Procedures (GAAP), analyzing alternatives, reporting results and projecting information in a manner that facilitates fiscal stewardship and the attainment of a strong financial position.

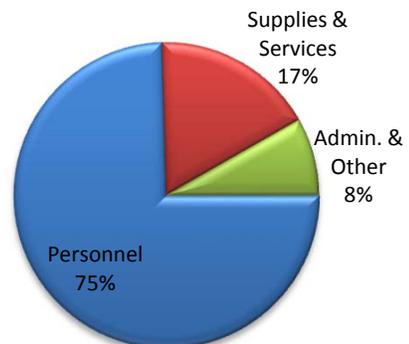
Highlights

- The top priority objectives of Economic Development, Downtown Revitalization and General/Specific Planning continue to be advanced
 - The Department received the highest recognition from GFOA for outstanding financial reporting
- = *Council Priority Active Project*

Total Expenditures & Staffing Trends



Allocation of Expenditures



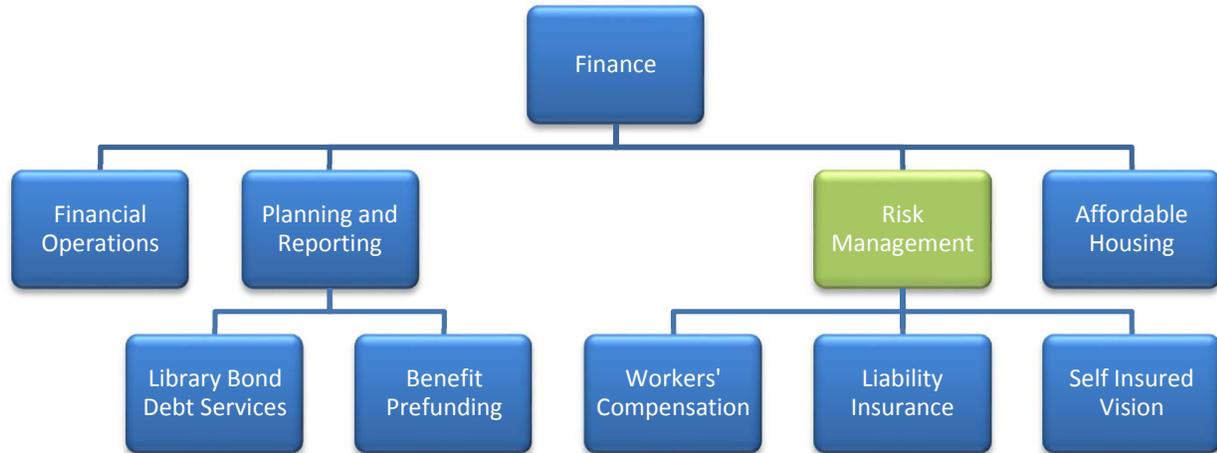
Fund	101 General Fund	Department	Finance
Division	502	Division	Financial Planning & Reporting

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	221,058	204,218	211,742	184,040	299,704
8119	TERMINATION PAY		5,066		2,819	
8211	P.E.R.S. RETIREMENT	34,408	35,176	41,970	32,724	47,063
8232	MEDICARE	3,540	3,273	3,980	3,064	4,458
8233	LIFE & DISABILITY INSURANCE	1,018	1,083	1,271	904	1,101
8241	DENTAL PLAN	1,960	1,913	2,582	1,896	2,110
8242	VISION PLAN	422	374	456	359	410
8253	ALLOWANCES	1,200	1,280	1,680	1,650	1,400
8259	DEFERRED COMPENSATION	2,895	3,436	4,219	4,857	4,068
8271	SEC 125 BENEFITS	38,246	36,000	55,269	32,599	28,852
8281	BENEFIT STABILIZATION	19,593	18,485	17,566	16,845	22,175
8285	WORKERS' COMPENSATION	8,688	8,196	9,268	7,595	7,418
Personnel Total		\$333,028	\$318,500	\$350,004	\$289,351	\$418,760
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	79,134	48,126	160,436	85,436	89,210
8522	LIABILITY INSURANCE CHARGE	1,759	2,646	2,646	5,003	5,280
8532	TELEPHONE	623	461	850	492	700
8550	PRINTING AND BINDING	1,209	1,123	1,418	1,445	1,500
Supplies & Services Total		\$82,725	\$52,356	\$165,350	\$92,376	\$96,690
Administrative & Other						
8308	COMPUTER USAGE CHARGE	27,989	29,612	33,149	33,149	22,723
8309	BUILDING MAINTENANCE CH	13,978	14,721	15,324	15,324	13,435
8310	ADMINISTRATIVE SUPPORT	9,317	9,317	11,771	11,772	9,986
Administrative & Other Total		\$51,284	\$53,650	\$60,244	\$60,245	\$46,144
Total Expenditures		\$ 467,037	\$ 424,506	\$ 575,598	\$ 441,971	\$ 561,594

Fund	101 General Fund	Department	Finance
Division	502	Division	Financial Planning & Reporting

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$89,210	Annual city and compliance audits

101-503 Risk Management Services



Purpose

The Risk Management Division serves to minimize the City's financial losses from liability exposure, property damage, and other casualties.

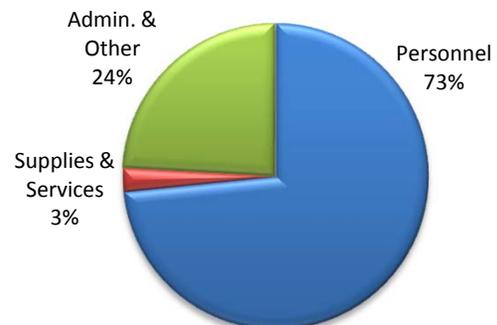
Highlights

- The annual report of the City's Risk Management Program was issued
- Working with the City Attorney, the Department continues to identify better ways to transfer risk to others through improved contractual agreements

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	101 General Fund	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	78,260	81,109	88,402	78,429	91,171
8211	P.E.R.S. RETIREMENT	12,181	14,121	16,165	15,263	18,210
8232	MEDICARE	1,314	1,311	1,355	1,349	1,414
8233	LIFE & DISABILITY INSURANCE	304	355	418	371	395
8241	DENTAL PLAN	892	912	964	919	939
8242	VISION PLAN	137	142	148	143	148
8253	ALLOWANCES	600	640	840	825	700
8259	DEFERRED COMPENSATION	942	1,226	1,335	2,021	1,479
8271	SEC 125 BENEFITS	11,573	12,651	20,868	11,755	12,460
8281	BENEFIT STABILIZATION	6,937	7,120	7,210	8,271	10,986
8285	WORKERS' COMPENSATION	3,076	3,192	3,419	3,233	2,666
Personnel Total		\$116,216	\$122,780	\$141,123	\$122,578	\$140,568
Supplies & Services						
8522	LIABILITY INSURANCE CHARGE	571	858	858	1,526	1,906
8580	TRAVEL AND TRAINING	1,860	1,785	2,685	2,685	2,685
8591	MEMBERSHIPS & DUES	75	150	150	150	150
Supplies & Services Total		\$2,505	\$2,793	\$3,693	\$4,361	\$4,741
Administrative & Other						
8308	COMPUTER USAGE CHARGE	9,077	9,604	9,576	9,576	8,206
8309	BUILDING MAINTENANCE CH	4,533	4,774	4,427	4,427	4,852
8310	ADMINISTRATIVE SUPPORT	30,575	26,264	28,910	28,910	33,108
Administrative & Other Total		\$44,185	\$40,642	\$42,913	\$42,912	\$46,166
Total Expenditures		\$ 162,906	\$ 166,215	\$ 187,729	\$ 169,851	\$ 191,475

Fund	101 General Fund	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Amount	Notes
8580	TRAVEL AND TRAINING	\$2,685	Professional Education related to Risk Management functions, including PARMA conference

101-600 Law Enforcement Administration

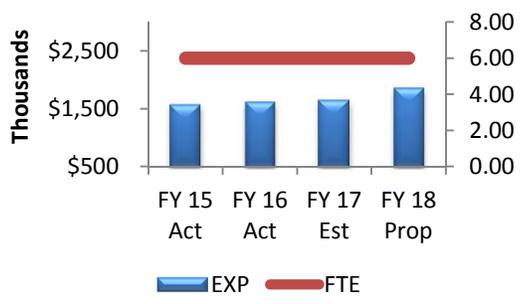


Purpose

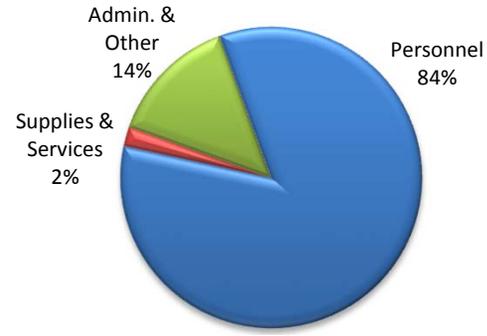
The Law Enforcement Administration Division provides management oversight and support to all divisions within the Police Department.

- ### Highlights
- Provide the leadership and guidance to allow this department to meet and exceed the expectations of the community.
 - Coordination of Emergency Preparedness services
 - Recruit and prepare high quality staff.
 - Promote community partnerships via special events and social media.

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	101 General Fund	Department	Police
Division	600	Division	v Enforcement Administration

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	808,576	827,734	853,455	800,439	896,128
8111	OVERTIME		725	3,600	3,600	
8211	P.E.R.S. RETIREMENT	256,567	283,295	325,230	323,811	380,954
8232	MEDICARE	7,924	8,244	8,648	8,848	9,063
8233	LIFE & DISABILITY INSURANCE	3,405	3,406	3,677	3,441	3,645
8241	DENTAL PLAN	7,434	7,434	7,554	7,411	7,434
8242	VISION PLAN	1,368	1,368	1,368	1,363	1,368
8251	UNIFORM ALLOWANCE	2,700	2,700	2,700	1,800	2,700
8259	DEFERRED COMPENSATION	9,420	11,400	12,780	17,040	13,500
8271	SEC 125 BENEFITS	102,034	104,034	81,634	95,648	104,037
8281	BENEFIT STABILIZATION	59,864	59,457	60,980	73,509	102,490
8285	WORKERS' COMPENSATION	64,578	55,075	56,564	56,384	43,398
Personnel Total		\$1,323,870	\$1,364,873	\$1,418,190	\$1,393,294	\$1,564,715
Supplies & Services						
8522	LIABILITY INSURANCE CHARGE	5,706	8,581	8,581	14,642	17,598
8532	TELEPHONE	5,830	4,454	4,600	4,600	4,600
8550	PRINTING AND BINDING	471	487	500	500	500
8580	TRAVEL AND TRAINING	13,600	6,470	12,274	6,131	10,743
8591	MEMBERSHIPS & DUES	1,350	1,978	2,000	2,000	2,000
8599	MISCELLANEOUS	1,254	1,512	1,350	1,350	1,350
8639	GASOLINE	2,791	3,091	3,000	1,805	2,000
Supplies & Services Total		\$31,002	\$26,573	\$32,305	\$31,028	\$38,791
Administrative & Other						
8307	VEHICLE USAGE CHARGE	35,253	38,085	39,026	39,027	47,731
8308	COMPUTER USAGE CHARGE	79,024	86,762	86,814	86,813	98,298
8309	BUILDING MAINTENANCE CH	44,987	47,380	45,566	45,567	46,345
8310	ADMINISTRATIVE SUPPORT	55,269	57,160	55,590	55,590	68,451
Administrative & Other Total		\$214,533	\$229,387	\$226,996	\$226,997	\$260,825
Total Expenditures		\$ 1,569,404	\$ 1,620,832	\$ 1,677,491	\$ 1,651,318	\$ 1,864,331

Fund	101 General Fund	Department	Police
Division	600	Division	Law Enforcement Administration

Account	Account Description	Amount	Notes
8580	TRAVEL AND TRAINING		
		\$6,044	Post Reimbursable Training
		\$4,699	Non-Post Reimbursable Training

101-601 Crime Control



Purpose

Crime Control is the largest division in the Police Department and includes all uniformed officers who respond to emergency and non-emergency calls for service as well as the Investigations Bureau and School Resource Officers.

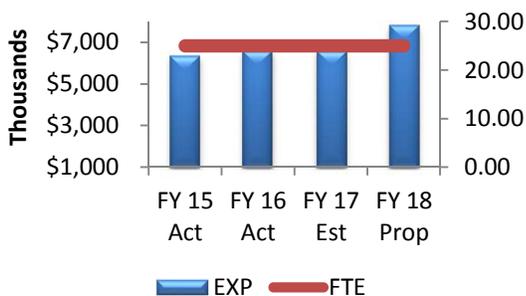
The Investigations Bureau conducts follow-up on reports taken by patrol officers and works with officers and investigators from law enforcement agencies throughout the country.

The School Resource Officers work within the Investigations Bureau and identify youth that are at risk, provide outreach and education to the youth of Belmont and investigate crimes committed by juveniles.

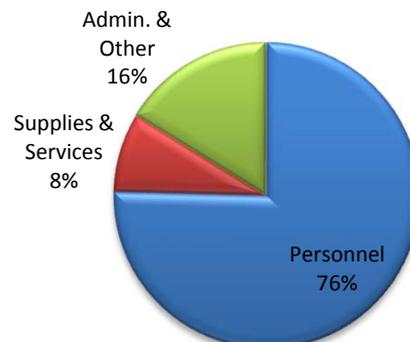
Highlights

- Impartial enforcement of laws
- Prevention and deterrence of crime, including the Belmont Watch Program
- Apprehension and prosecution of offenders
- Response to emergency and non-emergency calls in a timely manner
- Collaborative resolution of public safety problems within a community policing philosophy

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	101 General Fund	Department	Police
Division	601	Division	Crime Control

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	2,637,396	2,744,115	2,804,300	2,368,530	3,197,533
8111	OVERTIME	290,304	273,130	363,085	363,085	363,085
8113	HOLIDAY PAY	20,620		37,000	37,000	
8119	TERMINATION PAY	32,389	71,896	51,742	60,000	
8211	P.E.R.S. RETIREMENT	846,499	937,051	1,009,077	1,001,241	1,193,402
8232	MEDICARE	41,929	44,559	47,714	48,191	53,777
8233	LIFE & DISABILITY INSURANCE	12,714	12,793	10,650	12,051	14,280
8241	DENTAL PLAN	34,486	37,705	36,737	48,983	32,684
8242	VISION PLAN	5,567	5,719	5,472	5,700	6,384
8251	UNIFORM ALLOWANCE	22,125	23,475	22,400	22,400	22,750
8259	DEFERRED COMPENSATION			2,400	2,400	
8271	SEC 125 BENEFITS	447,747	464,922	468,348	465,389	544,020
8281	BENEFIT STABILIZATION	185,008	172,336	182,904	209,204	286,454
8285	WORKERS' COMPENSATION	265,100	215,929	219,127	223,899	188,639
Personnel Total		\$4,841,884	\$5,003,629	\$5,260,955	\$4,868,073	\$5,903,007
Supplies & Services						
8312	BOOKING FEES	23,696	25,532	26,329	26,329	26,329
8349	GRAFFITI ABATEMENT	100	150	500	500	500
8351	OTHER PROFESSIONAL/TECH	274,742	299,443	281,583	281,583	291,053
8353	PRE-EMPLOYMENT SERVICES	12,271	5,525	15,200	15,200	10,000
8430	REPAIR & MAINTENANCE SERVICE	711	1,052	700	700	700
8522	LIABILITY INSURANCE CHARGE	37,024	50,164	50,164	80,271	96,741
8532	TELEPHONE	29,560	23,223	23,000	26,000	26,000
8550	PRINTING AND BINDING	157	831	1,000	1,000	1,000
8580	TRAVEL AND TRAINING	55,243	58,823	72,152	72,152	90,373
8591	MEMBERSHIPS & DUES	255	760	740	740	740
8599	MISCELLANEOUS	3,354	2,966	3,065	3,065	3,065
8610	GENERAL SUPPLIES	10,504	15,622	17,500	17,500	17,500
8612	SMALL TOOLS	2,241	2,460	2,000	2,000	2,000
8613	SAFETY EQUIPMENT	46,008	53,673	45,400	45,400	45,400
8639	GASOLINE	43,150	32,118	45,000	45,000	45,000
8680	BOOK-MANUALS-SUBSCRIPTIONS	754	577	850	850	850
Supplies & Services Total		\$539,768	\$572,922	\$585,183	\$618,290	\$657,251
Administrative & Other						
8307	VEHICLE USAGE CHARGE	176,443	186,769	236,715	236,715	286,604
8308	COMPUTER USAGE CHARGE	329,265	361,509	361,723	361,724	409,573
8309	BUILDING MAINTENANCE CH	187,446	197,418	189,860	189,860	193,105
8310	ADMINISTRATIVE SUPPORT	277,359	287,963	288,187	288,188	379,808
Administrative & Other Total		\$970,513	\$1,033,659	\$1,076,485	\$1,076,486	\$1,269,090
Total Expenditures		\$ 6,352,166	\$ 6,610,211	\$ 6,922,623	\$ 6,562,848	\$ 7,829,348

Fund	101 General Fund	Department	Police
Division	601	Division	Crime Control

Account	Account Description	Amount	Notes
8312	BOOKING FEES		
		\$25,368	Star Vista First Chance
		\$961	County Jail
8351	OTHER PROFESSIONAL/TECH		
		\$132,644	SM County Animal Control
		\$78,597	Lexipol, CORA, Range Fees
		\$33,337	SM County Narcotics Task Force
		\$15,380	SM County Crime Lab
		\$13,300	StarVista Youth Diversion
		\$10,000	K-9 Training, Maintenance, exams, food, meds
		\$4,795	Phlebotomy & RDFL
		\$3,000	Peninsula Conflict Resolution Center
8353	PRE-EMPLOYMENT SERVICES		
		\$10,000	Assumes above average recruitment
8532	TELEPHONE		
		\$26,000	Includes long distance, all liners for computers, teleminder, phones, voicemails
8580	TRAVEL AND TRAINING		
		\$40,564	Patrol Post Reimbursable Training
		\$18,805	SGTS/CPLS Post Reimbursable Training
		\$8,039	Investigations Post Reimbursable Training
		\$5,703	Support Services Non Post Reimbursable Training
		\$5,643	Patrol Non Post Reimbursable Training
		\$5,213	Traffic Post Reimbursable Training
		\$3,640	Specialty Post Reimbursable Training
		\$1,802	Traffic-CSO Symposium
		\$964	Support Services Post Reimbursable Training
8610	GENERAL SUPPLIES		
		\$17,500	Office Supplies used by Patrol, Investigations, and Training personnel
8613	SAFETY EQUIPMENT		
		\$25,322	Officer Worn Cameras/Update/SVS/Data Storage
		\$20,078	Includes service and training ammunition, taser cartridges, less lethal drag stabilized ammo, flares, magazines, rifle
8639	GASOLINE		
		\$45,000	Fuel used by Patrol, Investigations, Training personnel

101-602 Traffic & Community Safety



Purpose

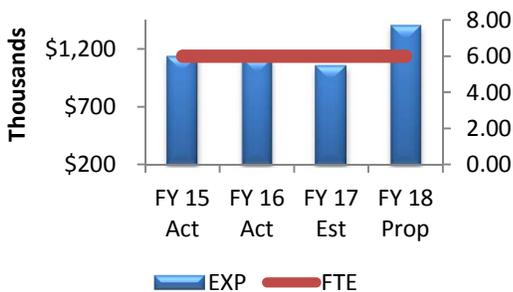
The Traffic Unit's duty is to educate the motoring public, enforce the street traffic regulations of the City, enforce the State's vehicle laws applicable to traffic, make arrests for traffic violations, and to investigate traffic accidents.

The Traffic Unit works with the Public Works Traffic Engineer and other departments to improve traffic conditions and traffic safety.

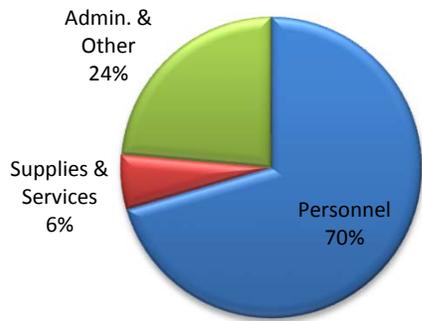
This division also includes non-sworn officers whose duties include parking enforcement, code enforcement, vehicle abatement, traffic control, abandoned vehicles, and various other details, including taking limited types of criminal reports.

- Highlights**
- Enforcing State vehicle code and City parking regulations
 - Coordinating with other City departments for traffic calming and collision reduction
 - Marking and towing abandoned vehicles
 - Soliciting and responding to traffic enforcement concerns via the "Traffic Enforcement Hot Spot" Program
 - Investigating vehicle collisions

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	101 General Fund	Department	Police
Division	602	Division	Traffic & Community Safety

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	438,284	481,282	495,178	422,219	588,914
8111	OVERTIME	21,219	25,230	39,500	24,316	39,500
8119	TERMINATION PAY	10,048	-		250	
8211	P.E.R.S. RETIREMENT	98,680	83,699	89,385	70,277	120,792
8232	MEDICARE	7,999	8,234	8,702	7,791	10,155
8233	LIFE & DISABILITY INSURANCE	2,549	2,660	2,364	2,259	2,754
8241	DENTAL PLAN	4,376	6,030	6,461	6,060	5,707
8242	VISION PLAN	1,322	1,386	1,158	1,209	1,386
8251	UNIFORM ALLOWANCE	4,350	5,000	4,200	4,200	4,550
8259	DEFERRED COMPENSATION	4,698	4,725	4,573	4,153	4,753
8271	SEC 125 BENEFITS	92,404	92,987	109,977	73,607	128,759
8281	BENEFIT STABILIZATION	34,593	28,463	28,639	28,283	52,391
8285	WORKERS' COMPENSATION	28,063	29,631	30,958	26,713	26,860
Personnel Total		\$748,584	\$769,327	\$821,098	\$671,337	\$986,521
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	59,705	47,493	46,922	46,922	46,922
8430	REPAIR & MAINTENANCE SERVICE	445				
8522	LIABILITY INSURANCE CHARGE	28,021	7,151	7,151	14,642	17,598
8550	PRINTING AND BINDING	4,990	4,844	3,990	1,337	3,990
8610	GENERAL SUPPLIES		152	350	100	350
8612	SMALL TOOLS	-	332	350	300	350
8613	SAFETY EQUIPMENT	3,335	2,341	1,890	1,890	1,890
8639	GASOLINE	10,758	7,214	11,500	11,500	11,500
Supplies & Services Total		\$107,255	\$69,526	\$72,153	\$76,691	\$82,600
Administrative & Other						
8307	VEHICLE USAGE CHARGE	103,326	92,709	104,511	104,511	117,660
8308	COMPUTER USAGE CHARGE	79,024	86,762	86,814	86,813	98,298
8309	BUILDING MAINTENANCE CH	44,987	47,380	45,566	45,567	46,345
8310	ADMINISTRATIVE SUPPORT	52,658	52,265	72,416	72,417	67,697
Administrative & Other Total		\$279,995	\$279,116	\$309,307	\$309,308	\$330,000
Total Expenditures		\$ 1,135,834	\$ 1,117,969	\$ 1,202,558	\$ 1,057,335	\$ 1,399,121

Fund	101 General Fund	Department	Police
Division	602	Division	Traffic & Community Safety

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$31,622	Remittance to San Mateo County for Parking Citation Assessments
		\$11,500	Fees charged by vendor Turbo Data for processing of parking and admin citation
		\$3,800	Annual maintenance contract with Duncan Solutions (Autocite)

101-604 Police Support Services



Purpose

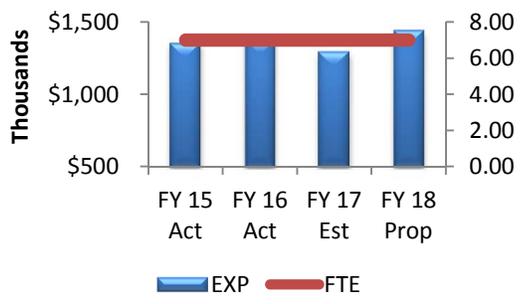
The Support Services Division is comprised of Records and Communications.

The Records Bureau maintains all criminal records and responds to requests for copies of police reports and other official documents received by the Department. Records is also responsible for handling front counter inquiries, warrant verification, statistical compilation for the U. S. Department of Justice and the FBI, processing of subpoenas and other court documents.

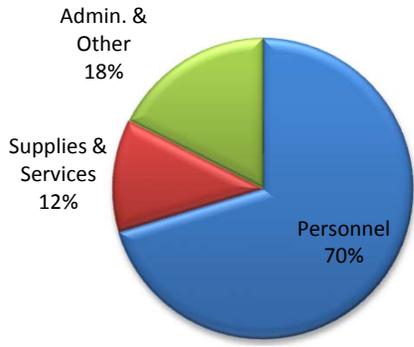
Communications is the link between citizens and the Police Department. They handle all 9-1-1 communications and radio support for officers on the street.

- ### Highlights
- Timely dispatch of calls for service
 - Securely storing and organizing property and evidence
 - Enhancing professional standards and controlling liability through the effective delivery of training services
 - Safeguarding, maintaining and reporting police records in compliance with the law

Total Expenditures & Staffing Trends



Allocation of Expenditures



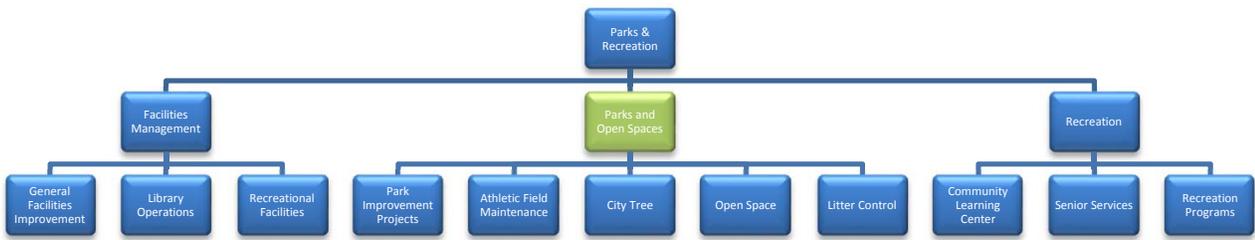
Fund	101 General Fund	Department	Police
Division	604	Division	Police Support Services

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	569,615	567,034	579,571	523,523	592,651
8103	TEMPORARY PART-TIME	28,230	28,810	16,000	16,000	16,000
8111	OVERTIME	55,784	55,017	78,000	40,000	40,000
8119	TERMINATION PAY		12,214	22,617	4,000	
8211	P.E.R.S. RETIREMENT	77,981	89,388	100,331	92,444	120,134
8221	F.I.C.A. SOCIAL SECURITY	1,477	1,448		700	
8232	MEDICARE	10,475	10,507	10,653	9,621	9,891
8233	LIFE & DISABILITY INSURANCE	2,953	2,840	2,622	2,573	2,072
8241	DENTAL PLAN	10,213	10,090	10,216	9,020	8,846
8242	VISION PLAN	1,596	1,558	1,596	1,317	1,368
8251	UNIFORM ALLOWANCE	5,600	5,600	5,700	5,700	4,000
8259	DEFERRED COMPENSATION	8,400	8,150	7,200	6,333	8,400
8271	SEC 125 BENEFITS	142,148	139,838	132,502	119,105	124,756
8281	BENEFIT STABILIZATION	49,800	48,816	50,947	52,159	67,220
8285	WORKERS' COMPENSATION	23,191	23,136	22,962	24,403	18,769
Personnel Total		\$987,462	\$1,004,446	\$1,040,917	\$906,899	\$1,014,108
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	36,081	43,341	35,338	35,000	39,488
8430	REPAIR & MAINTENANCE SERVICE	35,695	31,743	34,394	37,394	37,394
8522	LIABILITY INSURANCE CHARGE	6,657	10,011	10,011	17,082	20,531
8530	COMMUNICATIONS	64,591	51,742	67,194	67,194	67,194
8531	POSTAGE/DELIVERY SERVICE	2,305	3,103	1,900	1,900	1,900
8550	PRINTING AND BINDING	2,052	1,790	1,850	1,850	1,850
8591	MEMBERSHIPS & DUES	125		400	400	400
8599	MISCELLANEOUS	1,465	2,677	2,000	2,000	2,000
8610	GENERAL SUPPLIES		1,001	1,000	1,000	1,000
8612	SMALL TOOLS	2,568	3,679	2,500	2,500	2,500
8613	SAFETY EQUIPMENT			3,500	500	500
Supplies & Services Total		\$151,541	\$149,087	\$160,087	\$166,820	\$174,757
Administrative & Other						
8308	COMPUTER USAGE CHARGE	92,194	101,223	101,282	101,283	114,681
8309	BUILDING MAINTENANCE CH	52,485	55,277	53,161	53,160	54,069
8310	ADMINISTRATIVE SUPPORT	69,154	68,991	66,012	66,012	84,142
Administrative & Other Total		\$213,833	\$225,491	\$220,455	\$220,455	\$252,892
Total Expenditures		\$ 1,352,836	\$ 1,379,024	\$ 1,421,459	\$ 1,294,174	\$ 1,441,757

Fund	101 General Fund	Department	Police
Division	604	Division	Police Support Services

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$25,200	SM County Microwave & Messenger Switch
		\$5,250	Coplogic Online Reporting System
		\$4,150	OWV Storage Software
		\$2,383	DOJ Fingerprint Fees
		\$1,500	Other
		\$1,005	Citizen RIMS
8430	REPAIR & MAINTENANCE SERVICE	\$30,494	Sunridge Systems "RIMS" Support Service Agreement
		\$5,700	Indentix
		\$1,200	Miscellaneous
8530	COMMUNICATIONS	\$17,650	TEA Maintenance for Communication Center & Base Station
		\$17,224	Sprint cell phones & MDC Aircards
		\$12,070	Buckland Public Safety Radio Site
		\$6,750	Radio Repairs & 911 Dispatch Center Equipment
		\$6,500	Radio Upgrade
		\$5,200	Other including text message retrieval
		\$1,800	SM County Public Safety Pager Pass-Through

101-811 Parks and Open Spaces

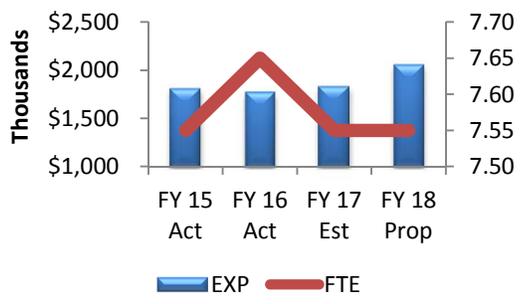


Purpose

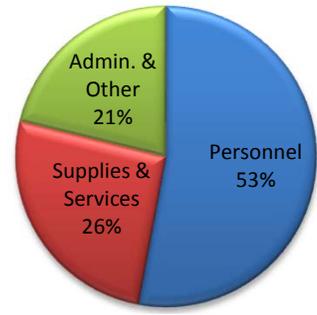
The Parks and Open Spaces Division exists to enhance the quality of life in Belmont through the maintenance and improvement of the City's parks, medians, athletic fields, and open space in the community.

- Highlights**
- Maintenance/repair of landscaping in 14 parks, 335 acres of open space and trails, 11 athletic fields, 3 acres of development right-of-way, 13 acres of undeveloped right-of-way and 5.6 acres of developed medians
 - Open space activities, including fire reduction, trail maintenance, and invasive species removal
 - Maintenance and improvement of the turf at athletic fields is a top operational priority
 - Davey Glen will be added to the park system in FY18
 - = **Council Priority Active Project**

Total Expenditures & Staffing Trends



Allocation of Expenditures



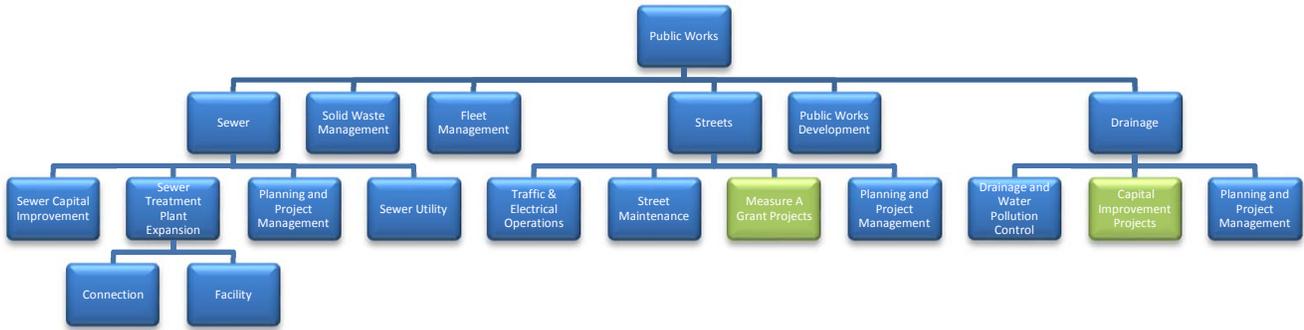
Fund	101 General Fund	Department	Parks & Recreation		
Division	811	Division	Parks & Open Space		

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	542,779	569,780	594,747	497,563	678,583
8111	OVERTIME	428	135		204	
8119	TERMINATION PAY	8,258	236			
8211	P.E.R.S. RETIREMENT	78,667	83,355	91,601	93,728	105,790
8232	MEDICARE	8,733	8,975	8,937	9,476	10,573
8233	LIFE & DISABILITY INSURANCE	3,130	3,104	3,082	2,979	3,275
8241	DENTAL PLAN	8,618	8,043	8,068	8,120	8,026
8242	VISION PLAN	1,816	1,826	1,836	1,860	1,836
8253	ALLOWANCES	1,200	1,120	1,260	1,260	1,225
8259	DEFERRED COMPENSATION	7,103	7,765	8,163	8,697	8,640
8271	SEC 125 BENEFITS	151,155	140,106	121,458	133,572	143,338
8281	BENEFIT STABILIZATION	44,948	40,947	41,659	50,665	71,230
8285	WORKERS' COMPENSATION	75,162	60,652	63,585	64,757	56,631
Personnel Total		\$931,995	\$926,045	\$944,396	\$872,881	\$1,089,145
Supplies & Services						
8358	TREE TRIMMING COSTS	55,270	76,878	77,590	75,000	75,000
8411	WATER	167,789	173,725	195,000	195,000	200,000
8424	TURF/LAWN CARE SERVICES	33,848	33,607	36,500	36,500	36,500
8430	REPAIR & MAINTENANCE SERVICE	31,933	36,402	35,000	40,000	40,000
8522	LIABILITY INSURANCE CHARGE	105,820	10,940	10,940	26,861	32,400
8532	TELEPHONE	8,838	12,235	8,000	10,000	10,000
8580	TRAVEL AND TRAINING	4,372	2,471	7,500	6,000	7,500
8591	MEMBERSHIPS & DUES	885	420	1,200	1,000	1,200
8599	MISCELLANEOUS	5,094	6,483	7,000	7,000	7,500
8610	GENERAL SUPPLIES	40,674	62,840	50,000	50,000	50,000
8612	SMALL TOOLS	3,113	3,087	3,100	3,100	3,100
8613	SAFETY EQUIPMENT	4,428	3,676	4,000	4,000	5,000
8632	NATURAL GAS & ELECTRICITY	24,931	21,990	24,000	24,000	24,000
8639	GASOLINE	11,039	10,402	15,000	12,000	15,000
8651	PLANT MATERIALS	10,067	3,125	10,000	3,000	10,000
8652	IRRIGATION SUPPLIES	23,298	24,826	25,000	15,000	15,000
Supplies & Services Total		\$531,397	\$483,106	\$509,830	\$508,461	\$532,200
Administrative & Other						
8307	VEHICLE USAGE CHARGE	103,508	104,199	106,712	106,712	118,598
8308	COMPUTER USAGE CHARGE	34,071	33,358	41,739	41,739	50,699
8309	BUILDING MAINTENANCE CH	43,655	46,647	43,643	43,643	41,951
8310	ADMINISTRATIVE SUPPORT	168,846	177,972	258,398	258,398	225,042
Administrative & Other Total		\$350,080	\$362,176	\$450,492	\$450,491	\$436,290
Total Expenditures		\$ 1,813,472	\$ 1,771,327	\$ 1,904,718	\$ 1,831,833	\$ 2,057,635

Fund	101 General Fund	Department	Parks & Recreation
Division	811	Division	Parks & Open Space

Account	Account Description	Amount	Notes
8358	TREE TRIMMING COSTS	\$75,000	Tree maintenance of City owned trees in parks, street landscaping, and R-O-W. Includes emergency tree work. Maintain Tree City USA Standards - \$2/per capita
8411	WATER	\$200,000	Water for City parks, landscaping and athletic field irrigation.
8424	TURF/LAWN CARE SERVICES	\$36,500	Turf maintenance contract for city athletic fields. Contract includes mowing and trash collection.
8430	REPAIR & MAINTENANCE SERVICE	\$40,000	Various repairs to City parks, athletic fields and medians maintenance. Includes irrigation, fencing, pest control, lighting repairs, plumbing and brush control.
8532	TELEPHONE	\$10,000	Parks & Recreation telephones and cellular phones.
8580	TRAVEL AND TRAINING	\$7,500	Attend conferences, seminars, pay for instructors to train and educate staff on safety procedures, trends in P&R and various topics. Includes mandated training for Qualified Applicator Certificate holders.
8591	MEMBERSHIPS & DUES	\$1,200	Maintaining mandatory State of California pesticide applicator's licensing and education.
8599	MISCELLANEOUS	\$7,500	Staff uniforms, maintenance and laundry service.
8610	GENERAL SUPPLIES	\$50,000	Parks and Athletic fields general supplies including playground bark, mulch, top soil, etc.
8632	NATURAL GAS & ELECTRICITY	\$24,000	Electricity for City irrigation controllers, lighting and field lights.
8639	GASOLINE	\$15,000	Fuel for equipment and vehicles.
8651	PLANT MATERIALS	\$10,000	Anticipated change in plant species due to drought conditions.
8652	IRRIGATION SUPPLIES	\$15,000	Various repairs and modifications to irrigation systems at City parks, athletic fields and medians. Converting under performing systems to meet mandated water conservation efforts.

102-730 Measure I Improvement Projects



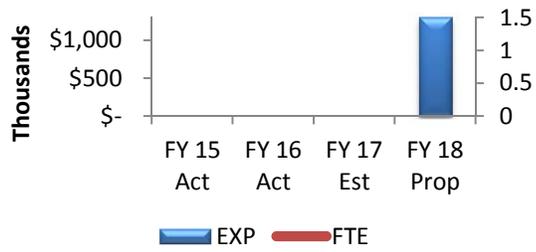
Purpose

The Measure I Fund Division is used to account for capital projects utilizing the financial resources associated with the ½ percent local district sales and use tax enacted by the voters on November 8, 2016 and administratively made effective for thirty years by the State Board of Equalization on transactions beginning April 1, 2017. Revenues collected from this general tax are legally unrestricted as to purpose.

Highlights

The City Council determined initially to allocate Measure I resources towards infrastructure deferred maintenance, with a minimum of \$1,000,000 (or 80% of the Measure I resources) directed annually to the Street Repair and Related Improvement Program and \$300,000 annually for the repair and replacement of deficient pipes, installation of new storm pipes, where currently none exist, to help with storm and flooding issues, and installation of curb and gutter improvements.

Total Expenditures & Staffing Trends

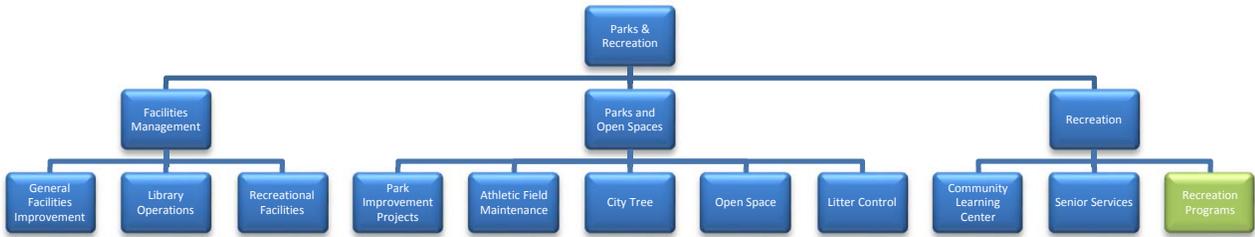


Allocation of Expenditures



Fund 102 Measure I		Department				Public Works
Division 730		Division				Capital Improvement Projects
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING - MEASURE I					1,300,000
Capital Outlay Total		\$0	\$0	\$0	\$0	\$1,300,000
Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 1,300,000

205-820 Recreation Programs

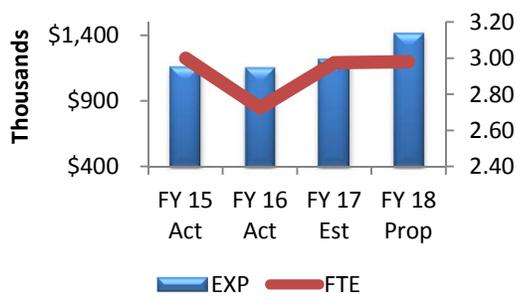


Purpose

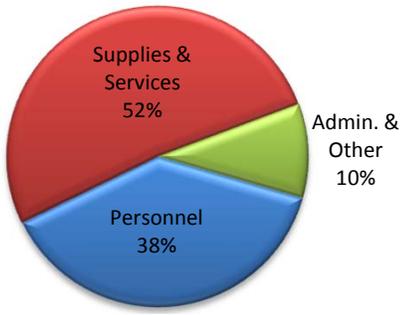
The Recreation Division serves to enhance the quality of life in the community by promoting lifelong learning, health and wellness, and providing quality classes and services.

- ### Highlights
- Provide for recreation programs for youth, adults and seniors in City facilities
 - Partner with community groups, non-profits, and local organizations to provide recreational opportunities
 - Provide developmentally-appropriate, safe and caring childcare services
 - Allocate athletic field useage for youth sports
 - Provide summer camps, aquatics, and after school activities
 - Enhance services for youth and teens in Belmont, including new grant-funded programs at the Barrett Community Center

Total Expenditures & Staffing Trends



Allocation of Expenditures



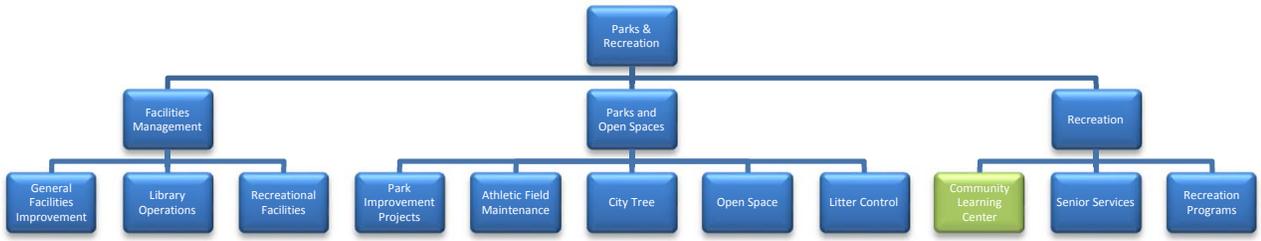
Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	820	Division	Recreation Programs

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	200,801	166,970	213,587	191,664	290,602
8102	PERMANENT PART-TIME	21,024	25,381		2,208	
8103	TEMPORARY PART-TIME	78,373	81,719	134,886	91,500	121,504
8119	TERMINATION PAY		15,432			
8211	P.E.R.S. RETIREMENT	32,642	26,110	25,097	28,704	36,510
8221	F.I.C.A. SOCIAL SECURITY	4,733	5,067	6,503	5,142	
8232	MEDICARE	4,427	4,180	4,476	4,379	5,943
8233	LIFE & DISABILITY INSURANCE	1,374	948	1,276	1,152	1,128
8235	STATE UNEMPLOYMENT INSURANCE	39				
8241	DENTAL PLAN	1,833	2,015	2,201	2,436	2,192
8242	VISION PLAN	699	682	701	779	701
8253	ALLOWANCES	150	240	270	240	263
8259	DEFERRED COMPENSATION	3,420	3,638	4,714	4,656	4,393
8271	SEC 125 BENEFITS	53,190	45,868	46,347	49,413	46,968
8281	BENEFIT STABILIZATION	19,180	12,915	9,933	14,516	21,675
8285	WORKERS' COMPENSATION	11,790	10,704	12,344	11,843	11,212
Personnel Total		\$433,675	\$401,868	\$462,337	\$408,633	\$543,092
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	537,641	550,591	620,000	569,000	590,000
8441	LAND/BUILDING RENTALS	20,300	23,800	50,000	42,100	25,000
8522	LIABILITY INSURANCE CHARGE	2,853	3,897	3,897	7,260	8,741
8531	POSTAGE/DELIVERY SERVICE	8,963	9,196	12,000	11,000	12,000
8532	TELEPHONE	6,943	8,919	9,485	9,450	9,790
8540	ADVERTISING	1,774	1,487	4,000	2,500	4,000
8550	PRINTING AND BINDING	17,950	18,620	28,775	22,000	28,775
8580	TRAVEL AND TRAINING	4,670	5,441	4,500	4,000	4,500
8591	MEMBERSHIPS & DUES	1,850	1,365	2,000	1,450	2,000
8599	MISCELLANEOUS	214	21		7	
8610	GENERAL SUPPLIES	23,023	22,370	30,000	30,000	45,500
8639	GASOLINE	295	256	300	275	300
8680	BOOK-MANUALS-SUBSCRIPTIONS	1				
Supplies & Services Total		\$626,477	\$645,963	\$764,957	\$699,042	\$730,606
Administrative & Other						
8307	VEHICLE USAGE CHARGE	6,163	3,815	3,907	3,865	4,409
8308	COMPUTER USAGE CHARGE	21,824	18,685	29,782	29,782	41,766
8309	BUILDING MAINTENANCE CH	17,347	16,616	17,197	17,197	16,558
8310	ADMINISTRATIVE SUPPORT	56,017	61,522	61,138	61,138	81,154
Administrative & Other Total		\$101,351	\$100,638	\$112,024	\$111,982	\$143,887
Total Expenditures		\$ 1,161,503	\$ 1,148,469	\$ 1,339,318	\$ 1,219,657	\$ 1,417,585

Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	820	Division	Recreation Programs

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$590,000	Community Based Programs - Contract Class Instructors, Adult Sports Officiating, Teen Services, BRS School District, Entertainment, Education Programs
8441	LAND/BUILDING RENTALS	\$25,000	Carlmont High School Pool Rental
8531	POSTAGE/DELIVERY SERVICE	\$12,000	Three Recreation Activity Guides and departmental mailing of marketing materials.
8532	TELEPHONE	\$9,790	Department Telephone Expense
8540	ADVERTISING	\$4,000	Marketing of programs and special events.
8550	PRINTING AND BINDING	\$28,775	Printing of three Activity Guides and other marketing material.
8580	TRAVEL AND TRAINING	\$4,500	CPRS Conference for legislative updates and trailing and mileage reimbursement, CPR/1st Aid Certification
8610	GENERAL SUPPLIES	\$45,500	\$35,000 - Supplies for various camps, aquatics, teen services and office. \$10,500 - Chairs for Lodge and Belmont Sports Complex Conference Center

205-822 Community Learning Center



Purpose

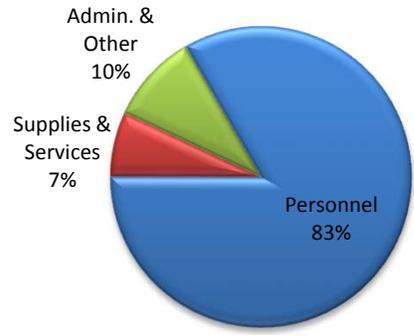
The Community Learning Center serves to provide a developmentally-appropriate pre-school program which encourages growth and creativity in a safe and nurturing environment.

- ### Highlights
- Fostering cognitive, physical, social and emotional development
 - Hiring and retaining quality staff
 - Providing enrichment opportunities, field trips and special events
 - Providing nutritional snacks
 - Encouraging parent participation and education
 - Supported by a Parent/Teacher non-profit organization

Total Expenditures & Staffing Trends



Allocation of Expenditures



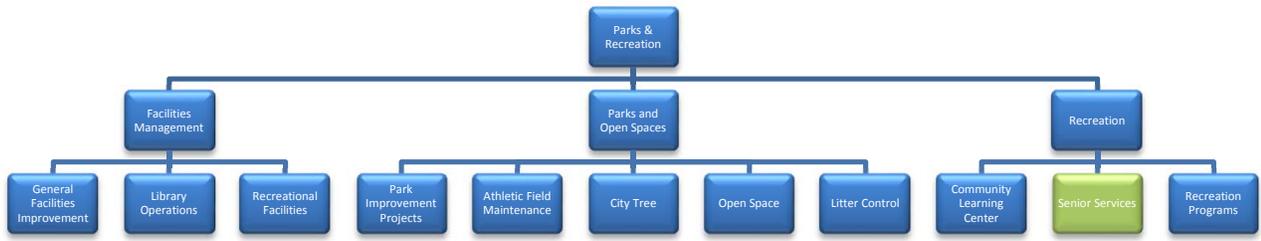
Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	822	Division	Community Learning Center

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	220,250	248,384	273,133	252,757	330,959
8102	PERMANENT PART-TIME	78,364	79,509	82,056	76,215	95,884
8103	TEMPORARY PART-TIME	95,161	96,575	105,797	104,500	112,948
8211	P.E.R.S. RETIREMENT	46,479	57,373	65,105	67,425	70,917
8221	F.I.C.A. SOCIAL SECURITY	5,900	5,875	6,559	6,879	3,501
8232	MEDICARE	6,396	6,705	6,916	7,362	8,374
8233	LIFE & DISABILITY INSURANCE	1,928	1,986	2,074	1,911	1,870
8235	STATE UNEMPLOYMENT INSURANCE	1,935				
8241	DENTAL PLAN	5,309	5,848	5,655	6,498	4,705
8242	VISION PLAN	1,292	1,313	1,313	1,458	1,066
8253	ALLOWANCES	150	240	270	240	263
8259	DEFERRED COMPENSATION	4,016	4,892	5,504	5,726	5,111
8271	SEC 125 BENEFITS	98,552	107,938	131,383	109,267	122,023
8281	BENEFIT STABILIZATION	26,228	28,085	29,875	36,938	47,740
8285	WORKERS' COMPENSATION	15,349	16,416	17,908	18,052	16,119
Personnel Total		\$607,309	\$661,138	\$733,548	\$695,228	\$821,480
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	13,959	18,932	14,000	17,500	18,000
8423	CUSTODIAL SERVICES		10,475	14,500	14,600	15,500
8522	LIABILITY INSURANCE CHARGE	4,422	7,043	7,043	12,019	15,927
8532	TELEPHONE	1,749	2,267	2,450	2,300	2,450
8540	ADVERTISING		523	750	500	750
8580	TRAVEL AND TRAINING	1,200	1,508	2,000	1,800	2,000
8591	MEMBERSHIPS & DUES	605	605	650	605	650
8599	MISCELLANEOUS		71			
8610	GENERAL SUPPLIES	8,810	10,164	11,000	11,000	13,000
8612	SMALL TOOLS	318				
Supplies & Services Total		\$31,063	\$51,587	\$52,393	\$60,324	\$68,277
Administrative & Other						
8308	COMPUTER USAGE CHARGE	8,002	9,805	4,255	4,255	5,957
8309	BUILDING MAINTENANCE CH	26,887	30,031	28,469	28,469	30,171
8310	ADMINISTRATIVE SUPPORT	41,268	42,052	45,315	45,315	59,393
Administrative & Other Total		\$76,157	\$81,888	\$78,039	\$78,039	\$95,521
Total Expenditures		\$ 714,529	\$ 794,613	\$ 863,980	\$ 833,591	\$ 985,278

Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	822	Division	Community Learning Center

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$18,000	Temp agency personnel to provide required student/teacher ratio for State Licensed Program. Entertainment and Enrichment.
8423	CUSTODIAL SERVICES	\$15,500	Custodial services for Community Learning Center
8580	TRAVEL AND TRAINING	\$2,000	Various training for State licensing and program development
8610	GENERAL SUPPLIES	\$13,000	Miscellaneous supplies for the program

205-823 Senior Services

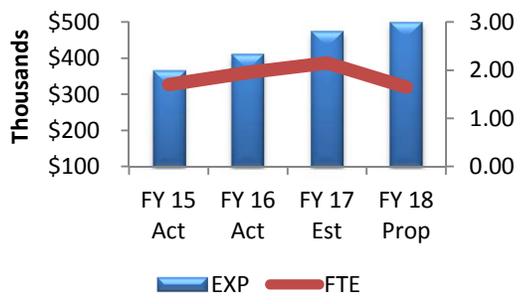


Purpose

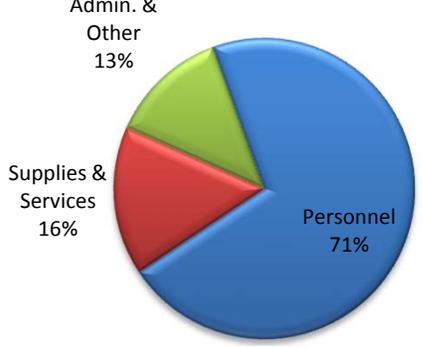
The Senior Services Division serves to enhance the quality of life for the senior citizens of Belmont by providing a place to gather and maintain community connections through clubs, social and volunteer opportunities, lifelong learning, nutritional lunches, health and wellness programs and services, activities and events.

- ### Highlights
- Provide educational classes, seminars and workshops
 - Provide local transportation to/from the Senior Center
 - Partner and provide social opportunities, special events and day trips
 - Partner and provide information and referral services
 - Provide a lunch program with balanced meals for seniors
 - Provide quality health and wellness programs that are supported by partner organizations, including local health care providers

Total Expenditures & Staffing Trends



Allocation of Expenditures

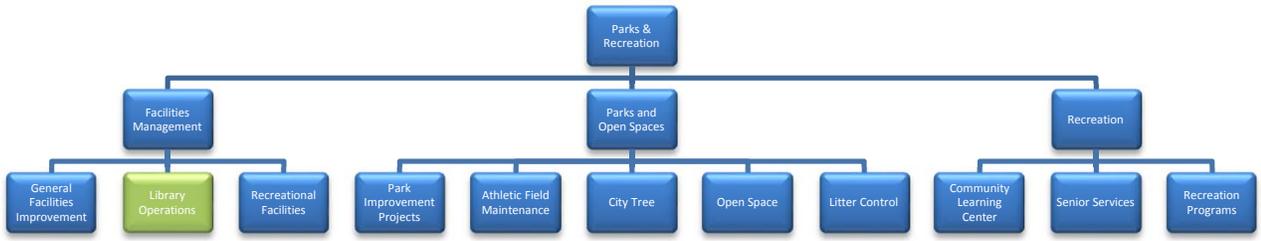


Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	5,436	45,984	105,080	114,856	106,949
8102	PERMANENT PART-TIME	125,796	120,974	106,313	74,262	97,741
8103	TEMPORARY PART-TIME	18,427	14,134	7,362	16,900	27,715
8211	P.E.R.S. RETIREMENT	33,116	29,025	35,959	36,227	39,634
8221	F.I.C.A. SOCIAL SECURITY	1,114	886	456	1,078	1,718
8232	MEDICARE	1,243	1,600	2,118	1,934	2,249
8233	LIFE & DISABILITY INSURANCE	818	974	920	973	548
8241	DENTAL PLAN	2,055	2,314	2,314	2,571	777
8242	VISION PLAN	451	538	538	597	310
8259	DEFERRED COMPENSATION	2,481	3,534	5,072	4,895	2,860
8271	SEC 125 BENEFITS	33,914	39,919	30,449	37,618	42,012
8281	BENEFIT STABILIZATION	11,636	14,356	16,008	20,083	26,083
8285	WORKERS' COMPENSATION	6,011	7,028	8,542	8,085	6,886
Personnel Total		\$242,498	\$281,264	\$321,129	\$320,079	\$355,481
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	14,639	12,580	15,000	14,500	15,000
8522	LIABILITY INSURANCE CHARGE	1,617	2,789	2,789	5,247	4,840
8532	TELEPHONE	263	218	260	240	260
8540	ADVERTISING	231	429	1,000	835	1,000
8580	TRAVEL AND TRAINING	15	374	1,000	500	1,000
8610	GENERAL SUPPLIES	11,741	11,938	28,659	28,600	12,000
8639	GASOLINE	1,457	1,303	2,000	1,205	2,000
8660	SENIOR MEALS PROGRAM	45,336	47,109	45,000	43,000	44,000
Supplies & Services Total		\$75,298	\$76,739	\$95,708	\$94,127	\$80,100
Administrative & Other						
8307	VEHICLE USAGE CHARGE	5,021	4,993	5,096	5,045	9,726
8308	COMPUTER USAGE CHARGE	12,367	13,371	21,523	21,523	23,125
8309	BUILDING MAINTENANCE CH	9,830	11,890	12,428	12,428	9,168
8310	ADMINISTRATIVE SUPPORT	19,957	23,822	20,925	20,925	21,729
Administrative & Other Total		\$47,175	\$54,076	\$59,972	\$59,921	\$63,748
Total Expenditures		\$ 364,971	\$ 412,078	\$ 476,809	\$ 474,126	\$ 499,329

Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	823	Division	Senior Services

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$15,000	Entertainment, Service Providers, Instructors
8532	TELEPHONE	\$260	Cell phone, Van Driver
8540	ADVERTISING	\$1,000	Marketing and promotion of various senior events, classes and activities.
8610	GENERAL SUPPLIES	\$12,000	Miscellaneous supplies for the program.
8639	GASOLINE	\$2,000	Senior Van
8660	SENIOR MEALS PROGRAM	\$44,000	Senior Lunch Program through San Mateo County. \$4.00 donation for over 60 years, \$8.50 donation if under 60 years, Average 35 lunches daily \$8.50 per lunch, \$4.25 if over 60 years paid by San Mateo County. Balance requested in donation.

206-801 Library Maintenance & Operations



Purpose

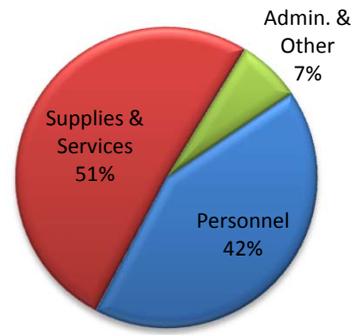
The Library Maintenance & Operation Fund supports the enhanced learning opportunities for the community by providing and maintaining a safe and well-maintained Library facility.

- ### Highlights
- Maintenance and repair of the various structural and mechanical systems, including roofs, fire safety equipment, lighting, HVAC systems, doors and windows
 - Facilitation and supervision of regular and routine custodial service
 - Efficient and effective management of natural gas and electricity
 - Coordination of a facility maintenance program for the Library
 - Work with Library staff to enhance the facility, including new carpeting in worn areas and planning for future improvements like creating a maker space

Total Expenditures & Staffing Trends



Allocation of Expenditures



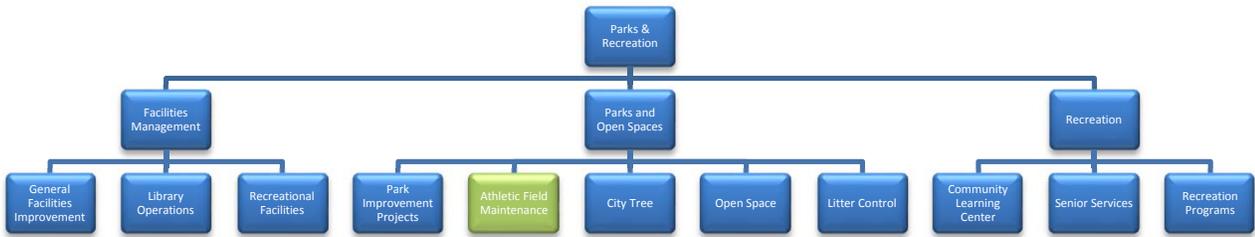
Fund	206 Library Maintenance & Ops	Department	Parks & Recreation		
Division	801	Division	Facilities Management		

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	82,973	85,160	92,680	82,080	98,938
8111	OVERTIME	25	8		9	
8119	TERMINATION PAY	486	14			
8211	P.E.R.S. RETIREMENT	12,577	13,922	16,355	16,375	18,660
8232	MEDICARE	1,348	1,319	1,350	1,450	1,529
8233	LIFE & DISABILITY INSURANCE	453	448	477	454	494
8241	DENTAL PLAN	1,247	1,191	1,282	1,329	1,273
8242	VISION PLAN	251	258	272	289	272
8253	ALLOWANCES	300	240	270	240	263
8259	DEFERRED COMPENSATION	1,128	1,221	1,335	1,431	1,409
8271	SEC 125 BENEFITS	20,639	20,726	16,615	19,313	21,075
8281	BENEFIT STABILIZATION	7,413	6,868	7,426	8,999	12,374
8285	WORKERS' COMPENSATION	9,474	8,020	8,919	8,802	7,207
Personnel Total		\$138,313	\$139,396	\$146,981	\$140,771	\$163,494
Supplies & Services						
8411	WATER	11,333	12,063	12,000	14,000	16,000
8417	OTHER WASTE WATER TREATMENT	4,558	4,762	4,800	6,302	6,000
8423	CUSTODIAL SERVICES	24,960	24,655	31,000	31,000	34,000
8430	REPAIR & MAINTENANCE SERVICE	11,103	29,492	25,000	25,000	45,000
8522	LIABILITY INSURANCE CHARGE	1,046	1,537	1,537	1,830	3,314
8532	TELEPHONE	2,318	1,500	2,000	1,200	2,000
8610	GENERAL SUPPLIES		300	5,000	3,000	5,000
8632	NATURAL GAS & ELECTRICITY	79,359	41,657	81,000	42,000	80,000
8641	REPAIR & MAINTENANCE SUPPLIES	200				
8655	CUSTODIAL SUPPLIES	6,110	5,995	6,000	6,000	6,000
Supplies & Services Total		\$140,987	\$121,961	\$168,337	\$130,332	\$197,314
Administrative & Other						
8308	TECHNOLOGY CHARGE					4,324
8310	ADMINISTRATIVE SUPPORT	14,026	14,438	13,402	13,402	22,072
Administrative & Other Total		\$14,026	\$14,438	\$13,402	\$13,402	\$26,396
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	201,480	45,000	45,000	25,000	
Capital Outlay Total		\$201,480	\$45,000	\$45,000	\$25,000	\$0
Total Expenditures		\$ 494,805	\$ 320,795	\$ 373,720	\$ 309,505	\$ 387,204

Fund	206 Library Maintenance & Ops	Department	Parks & Recreation
Division	801	Division	Facilities Management

Account	Account Description	Amount	Notes
8411	WATER	\$16,000	Water costs for library building
8417	OTHER WASTE WATER TREATMENT	\$6,000	Usage fees for library waste water system.
8423	CUSTODIAL SERVICES	\$34,000	Usage fees for library waste water system
8430	REPAIR & MAINTENANCE SERVICE	\$45,000	Various contract services which include HVAC, plumbing, electrical, pest control, etc.
8610	GENERAL SUPPLIES	\$5,000	Suuplies and materials needed to repair and maintain facility
8632	NATURAL GAS & ELECTRICITY	\$80,000	Supplies and materials needed to maintain facility.
8655	CUSTODIAL SUPPLIES	\$6,000	Supplies including paper towels, toilet paper, trash liners, soap and cleansing products

207-812 Athletic Field Maintenance



Purpose

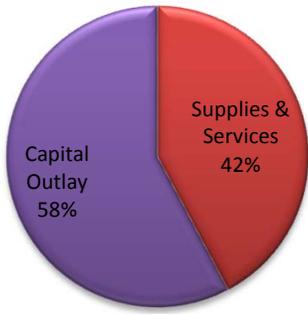
The Athletic Field Maintenance Fund supports the ongoing maintenance of the City's athletic fields. The funds are collected from the City's youth and adult sports partners and used for direct benefit to the athletic fields and facilities in Belmont.

- ### Highlights
- Improvements to the athletic fields including turf repair, materials, and services to directly benefit the sports leagues in Belmont.
 - Fence extension project on the South Field of the Belmont Sports Complex
 - Design improvements to the athletic turf at McDougal Field, including irrigation and drainage that can be implemented through capital funding
- Athletic Field Improvements
- = *Council Priority Active Project*

Total Expenditures & Staffing Trends



Allocation of Expenditures

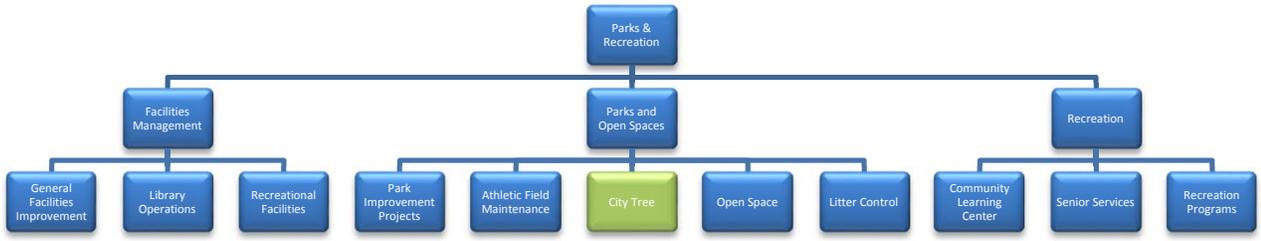


Fund 207 Athletic Field Maintenance		Department Parks & Recreation				
Division 812		Division Athletic Field Maintenance				
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	15,454	19,760	20,000	10,000	20,000
8610	GENERAL SUPPLIES	27,896	35,379	40,000	40,000	40,000
Supplies & Services Total		\$43,350	\$55,139	\$60,000	\$50,000	\$60,000
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	-		52,000		82,000
Capital Outlay Total		\$0	\$0	\$52,000	\$0	\$82,000
Total Expenditures		\$ 43,350	\$ 55,139	\$ 112,000	\$ 50,000	\$ 142,000

Fund	207 Athletic Field Maintenance	Department	Parks & Recreation
Division	812	Division	Athletic Field Maintenance

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$20,000	Professional services contracts for athletic field renovations including turf, irrigation, backstops, dugouts and fencing.
8610	GENERAL SUPPLIES	\$40,000	Athletic field maintenance supplies and equipment including fertilizers, seed, temporary fencing, etc.

208-811 City Tree Fund

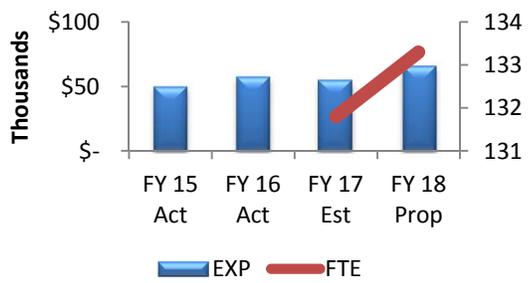


Purpose

The City Tree Fund is reserved for the maintenance and improvement of the City's urban forest, including the planting, care, and maintenance of trees.

- ### Highlights
- The City Tree Fund collects funds from the removal of trees required for the development of property, maintenance tree removals, and Tree Ordinance violations
 - Funds have been used to purchase trees for the annual tree giveaway and for the maintenance, expansion, and improvement of the urban forest
 - Funds are also used to support permitting activities through a contract arborist
 - Maintain Belmont's status as a "Tree City USA"

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	208 City Trees	Department	Parks & Recreation
Division	811	Division	Parks & Open Space

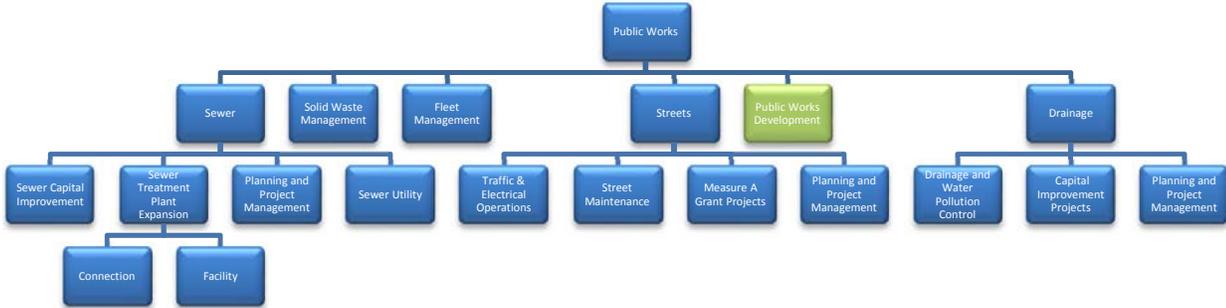
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	46,955	56,167	60,000	50,000	60,000
8610	GENERAL SUPPLIES	2,963	1,169	6,000	5,000	6,000
Supplies & Services Total		\$49,917	\$57,336	\$66,000	\$55,000	\$66,000

Total Expenditures	\$	49,917	\$	57,336	\$	66,000	\$	55,000	\$	66,000
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Fund	208 City Trees	Department	Parks & Recreation
Division	811	Division	Parks & Open Space

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$60,000	Consulting Arborist Services
8610	GENERAL SUPPLIES	\$6,000	Purchase of trees to be planted on City property. 30 trees are purchased annually for residents in the Tree Give-Away.

210-780 Public Works Development



Purpose

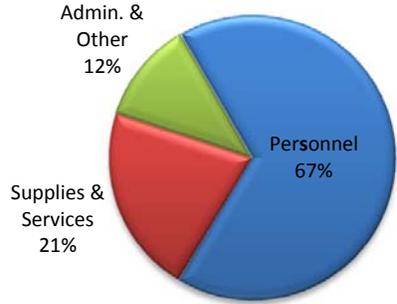
The Public Works Engineering (Development) Division ensures private developments are in compliance with federal, state and local regulations.

- ### Highlights
- Review of traffic and other engineering studies for development projects
 - Review, issue and inspect permits in compliance with City ordinances
 - Review and approve subdivisions in accordance with the Subdivision Map Act
 - Process easements and right-of-way vacation and dedications in compliance with State law.

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	210 Development Services	Department	Public Works
Division	780	Division	Public Works Development

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	260,961	267,344	267,861	239,675	289,906
8111	OVERTIME	270	54		60	
8211	P.E.R.S. RETIREMENT	40,933	46,361	41,408	52,540	50,262
8232	MEDICARE	4,069	4,138	4,128	4,449	4,495
8233	LIFE & DISABILITY INSURANCE	1,343	1,283	1,028	1,184	1,255
8241	DENTAL PLAN	2,825	2,829	2,924	2,883	3,042
8242	VISION PLAN	596	582	611	581	639
8253	ALLOWANCES	180	190	240	240	205
8259	DEFERRED COMPENSATION	3,330	3,734	3,153	4,190	4,329
8271	SEC 125 BENEFITS	52,229	53,371	58,375	51,462	48,018
8281	BENEFIT STABILIZATION	23,408	22,867	17,838	28,385	32,272
8285	WORKERS' COMPENSATION	10,332	10,306	10,358	10,553	8,619
Personnel Total		\$400,474	\$413,058	\$407,924	\$396,203	\$443,042
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	40,951	69,864	171,579	125,000	125,000
8522	LIABILITY INSURANCE CHARGE	2,330	3,504	3,504	7,124	7,773
8531	POSTAGE/DELIVERY SERVICE				1,200	1,200
8532	TELEPHONE			100	100	150
8580	TRAVEL AND TRAINING			200	200	200
8599	MISCELLANEOUS	48	1,100	800	600	6,000
8639	GASOLINE	842	802	1,200	1,200	1,200
Supplies & Services Total		\$44,171	\$75,270	\$177,383	\$135,424	\$141,523
Administrative & Other						
8307	VEHICLE USAGE CHARGE	2,721	2,702	5,264	5,264	5,872
8308	COMPUTER USAGE CHARGE	17,521	18,760	20,673	20,673	25,027
8309	BUILDING MAINTENANCE CH	18,172	17,893	17,237	17,237	17,123
8310	ADMINISTRATIVE SUPPORT	21,615	28,967	22,679	22,679	28,935
Administrative & Other Total		\$60,029	\$68,322	\$65,853	\$65,853	\$76,957
Total Expenditures		\$ 504,673	\$ 556,650	\$ 651,160	\$ 597,480	\$ 661,522

Fund	210 Development Services	Department	Public Works
Division	780	Division	Public Works Development

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$125,000	Design review support

210-904 Permit Center



Purpose

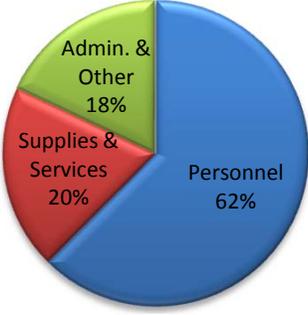
The Permit Center provides assistance to the public in the processing of Building, Planning, Public Works, and Fire applications. At one single location, information is disseminated regarding land use, development, permitting, inspections, and business licenses. The Permit Center staff strives to assist the applicant with the various processes with the highest degree of customer service.

- Highlights**
- Permitting for Building, Public Works, and Fire activities
 - Processing applications for Planning entitlement
 - Plan review by Building, Planning, Public Works, and Fire
 - Business license processing and inspections
 - Public information
 - Pre-application consultations and pre-construction meetings

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	210 Development Services	Department	Community Development		
Division	904	Division	Permit Center		

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	366,817	396,431	398,556	348,432	485,104
8103	TEMPORARY PART-TIME	8,587	909			
8111	OVERTIME					13,500
8119	TERMINATION PAY				2,200	
8211	P.E.R.S. RETIREMENT	57,095	65,916	71,247	73,827	72,503
8221	F.I.C.A. SOCIAL SECURITY	532	56			
8232	MEDICARE	5,935	6,338	6,095	6,459	7,719
8233	LIFE & DISABILITY INSURANCE	1,963	1,997	1,898	1,836	1,816
8241	DENTAL PLAN	3,799	4,076	4,342	4,049	3,613
8242	VISION PLAN	908	978	955	987	1,014
8253	ALLOWANCES	300	320	420	420	350
8259	DEFERRED COMPENSATION	4,987	5,823	6,013	6,828	6,933
8271	SEC 125 BENEFITS	79,697	90,207	84,672	89,461	89,629
8281	BENEFIT STABILIZATION	32,489	32,298	32,194	40,291	49,201
8285	WORKERS' COMPENSATION	14,743	15,428	14,500	15,919	10,480
Personnel Total		\$577,850	\$620,778	\$620,890	\$590,708	\$741,861
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	30,416	22,943	40,000	69,540	108,000
8522	LIABILITY INSURANCE CHARGE	3,566	6,364	6,364	9,762	12,612
8531	POSTAGE/DELIVERY SERVICE	567	696	550	595	600
8532	TELEPHONE	3,365	2,464	3,000	3,264	3,600
8535	FIRE PREVENTION CONSULTING	37,441	46,979	60,000	94,121	99,122
8540	ADVERTISING			500		500
8550	PRINTING AND BINDING	1,034	1,071	2,500	2,900	2,000
8580	TRAVEL AND TRAINING	1,719	3,921	3,000	1,000	1,600
8591	MEMBERSHIPS & DUES	1,105	515	872	535	705
8599	MISCELLANEOUS	158	15	200		200
8610	GENERAL SUPPLIES	145	1,962	1,300	883	1,000
8612	SMALL TOOLS	54		100		100
8639	GASOLINE	1,740	1,486	2,000	1,300	2,000
8641	REPAIR & MAINTENANCE SUPPLIES			100		100
8680	BOOK-MANUALS-SUBSCRIPTIONS	99	181	2,725	2,700	500
Supplies & Services Total		\$81,409	\$88,597	\$123,211	\$186,600	\$232,639
Administrative & Other						
8307	VEHICLE USAGE CHARGE	13,050	10,194	10,442	10,442	11,467
8308	COMPUTER USAGE CHARGE	81,097	95,225	100,159	100,159	67,790
8309	BUILDING MAINTENANCE CH	81,060	90,837	75,149	75,149	75,165
8310	ADMINISTRATIVE SUPPORT	44,403	48,493	46,767	46,767	59,322
Administrative & Other Total		\$219,610	\$244,749	\$232,517	\$232,517	\$213,744
Total Expenditures		\$ 878,869	\$ 954,124	\$ 976,618	\$ 1,009,825	\$ 1,188,244

Fund	210 Development Services	Department	Community Development
Division	904	Division	Permit Center

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$60,000	Outside Plan Check
		\$48,000	Inspection Support
8531	POSTAGE/DELIVERY SERVICE		
		\$600	Postage
8532	TELEPHONE		
		\$2,400	Cell Phones
		\$1,200	LAN Line
8535	FIRE PREVENTION CONSULTING		
		\$60,909	Fire Plan Check
		\$13,471	Fire Inspections
		\$10,921	Fire Permits
		\$8,821	Fire Bus License
		\$5,000	Contingency
8540	ADVERTISING		
		\$500	Contingency
8550	PRINTING AND BINDING		
		\$2,000	Miscellaneous
8580	TRAVEL AND TRAINING		
		\$1,000	Code Update Seminars
		\$600	Accessibility Training
8591	MEMBERSHIPS & DUES		
		\$225	CALBO
		\$210	IAEI
		\$200	International Code Conference
		\$45	Peninsula Chapter
		\$25	CALBIG
8599	MISCELLANEOUS		
		\$200	Contingency
8610	GENERAL SUPPLIES		
		\$500	Miscellaneous
		\$500	Office supplies
8612	SMALL TOOLS		
		\$100	Contingency
8639	GASOLINE		
		\$2,000	Anticipated Increases
8641	REPAIR & MAINTENANCE SUPPLIES		
		\$100	Miscellaneous
8680	BOOK-MANUALS-SUBSCRIPTIONS		
		\$500	Non Code Cycle Year

210-905 Development Review

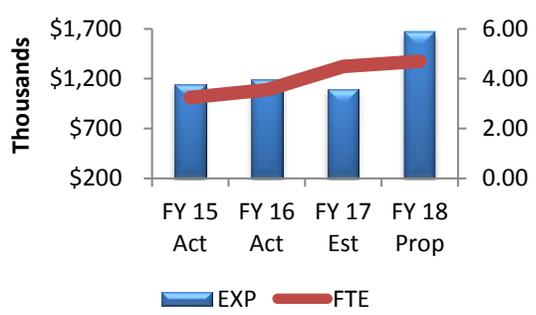


Purpose

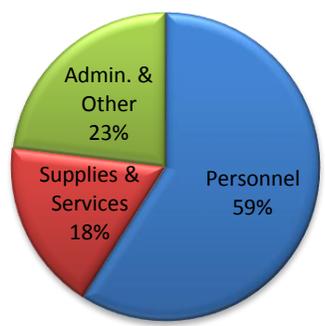
Development Review regulates land use in order to meet community values and environmental standards.

- Highlights**
- Encourage public participation through outreach and hearings
 - Prepare reports & recommendations, including conditions of approval
 - Prepare records of decision & related notices to implement policy actions
 - Manage high-level complex Development Review projects
 - Single Family Remodel & Tree Regulations Project (approaching full completion)
 - Sign Ordinance amendments
 - Update Wireless Regulations
- = *Council Priority Active Project*

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	210 Development Services	Department	Community Development		
Division	905	Division	Development Review		

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	380,493	435,079	519,016	372,369	617,424
8103	TEMPORARY PART-TIME	8,587	909		1,746	
8111	OVERTIME					1,500
8119	TERMINATION PAY				2,863	
8211	P.E.R.S. RETIREMENT	59,224	72,550	93,089	80,607	117,736
8221	F.I.C.A. SOCIAL SECURITY	532	56		108	
8232	MEDICARE	5,932	6,703	7,767	6,765	9,398
8233	LIFE & DISABILITY INSURANCE	1,579	1,888	2,525	2,006	2,828
8241	DENTAL PLAN	4,181	4,766	5,564	4,669	6,324
8242	VISION PLAN	747	880	1,039	859	1,189
8253	ALLOWANCES	2,700	2,880	3,780	3,300	3,150
8259	DEFERRED COMPENSATION	5,104	6,649	8,587	7,767	10,903
8271	SEC 125 BENEFITS	71,064	84,387	104,384	82,029	122,845
8281	BENEFIT STABILIZATION	33,971	35,704	42,484	44,236	79,177
8285	WORKERS' COMPENSATION	15,290	16,963	16,343	17,135	14,368
Personnel Total		\$589,403	\$669,413	\$804,579	\$626,458	\$986,842
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	3,010		163,300		
8352	OTHER PROF/TECHNICAL-AP	119,261	65,877	75,000	72,000	72,000
8357	PLANNING COMM MEETING PAY	3,375	3,175	4,200	1,000	4,200
8366	ENVIRONMENTAL IMPACT REVIEW	151,061	179,509	154,590	68,350	205,000
8430	REPAIR & MAINTENANCE SERVICE			100		100
8522	LIABILITY INSURANCE CHARGE	3,091	5,077		10,982	
8531	POSTAGE/DELIVERY SERVICE	1,037	1,328	1,500	1,000	
8532	TELEPHONE	913	541	1,500	600	
8540	ADVERTISING	2,057	2,409	3,000	2,250	
8550	PRINTING AND BINDING		229	1,500	250	1,500
8580	TRAVEL AND TRAINING	77	3,673	3,600	1,500	5,200
8591	MEMBERSHIPS & DUES	3,952	3,549	5,100	1,395	5,190
8599	MISCELLANEOUS	221	738	1,000	97	200
8610	GENERAL SUPPLIES	2,551	2,315	3,700	5,300	5,500
8612	SMALL TOOLS	58	100	100	50	100
8680	BOOK-MANUALS-SUBSCRIPTIONS		327	250		400
Supplies & Services Total		\$290,663	\$268,847	\$418,440	\$164,774	\$299,390
Administrative & Other						
8307	VEHICLE USAGE CHARGE	1,450	1,133	1,160	1,160	1,274
8308	COMPUTER USAGE CHARGE	49,098	38,198	55,903	55,903	81,978
8309	BUILDING MAINTENANCE CH	70,252	72,465	84,543	84,543	90,897
8310	ADMINISTRATIVE SUPPORT	139,337	140,560	165,039	165,039	211,505
Administrative & Other Total		\$260,137	\$252,356	\$306,645	\$306,645	\$385,654
Total Expenditures		\$ 1,140,203	\$ 1,190,616	\$ 1,529,664	\$ 1,097,877	\$ 1,671,886

Fund	210 Development Services	Department	Community Development
Division	905	Division	Development Review

Account	Account Description	Amount	Notes
8352	OTHER PROF/TECHNICAL-AP	\$72,000	Activity level similar to FY17
8357	PLANNING COMM MEETING PAY	\$4,200	7 Commissioners @ 25
8366	ENVIRONMENTAL IMPACT REVIEW	\$60,000	Branough
		\$60,000	Firehouse Square
		\$60,000	Windy Hill
		\$25,000	1110 OCR
8550	PRINTING AND BINDING	\$1,500	General Plan/BVSP
8580	TRAVEL AND TRAINING	\$3,000	Miscellaneous Seminars
		\$2,200	APA Conference
8591	MEMBERSHIPS & DUES	\$3,500	LAFCO
		\$1,690	APA Dues (4)
8599	MISCELLANEOUS	\$200	Contingency
8610	GENERAL SUPPLIES	\$5,500	Office supplies, etc.
8612	SMALL TOOLS	\$100	Miscellaneous Tools
8680	BOOK-MANUALS-SUBSCRIPTIONS	\$400	CEQUA Manuals

212-906 General Plan Maintenance



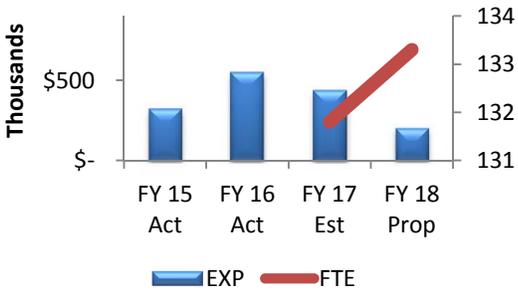
Purpose

The General Plan Maintenance Division serves to update and maintain the City's General Plan and associated policy documents, including preparation.

- Highlights**
- 2035 General Plan (GP) Update
 - GP Update Interim Zoning
 - Belmont Village Specific Plan & Zoning (BVSP/BVZ)
 - Climate Action Plan (CAP)

 - = *Council Priority Active Project*

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	212 General Plan Maintenance	Department	Community Development		
Division	906	Division	General Plan Maintenance		

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	320,792	540,573	515,468	440,000	200,000
Supplies & Services Total		\$320,792	\$540,573	\$515,468	\$440,000	\$200,000
Administrative & Other						
9376	INTEREST LOANS/ADVANCES	1,499	8,791			
Administrative & Other Total		\$1,499	\$8,791	\$0	\$0	\$0
Total Expenditures		\$ 322,291	\$ 549,364	\$ 515,468	\$ 440,000	\$ 200,000

Fund	212 General Plan Maintenance	Department	Community Development
Division	906	Division	Development Review

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$150,000	Complete Update to ZO
		\$35,000	Update Area Plans
		\$15,000	Integration ZO to MC

223-115 Suppression and Rescue

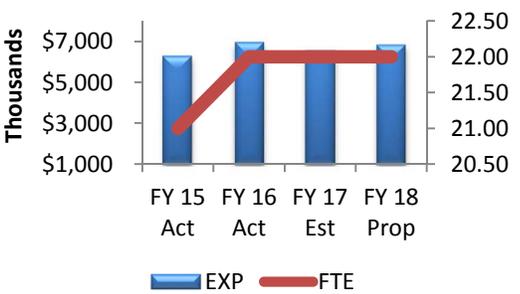


Purpose

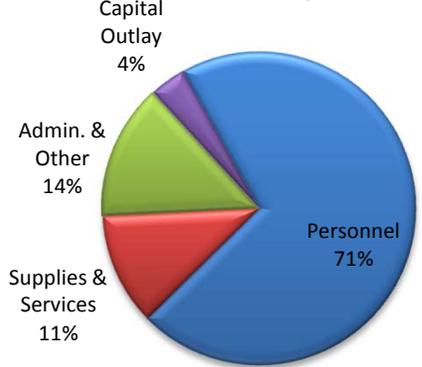
The Belmont Fire Protection District provides all risk emergency services to the City of Belmont and the unincorporated Harbor Industrial Area. Suppression and Rescue is the largest division in the Fire Department and includes the Fire Captains and Firefighters who respond to emergency and non-emergency calls for service. The crews operate out of the two Belmont Fire Stations as well as a San Mateo Fire Station as part of a shared Tiller Truck services agreement.

- ### Highlights
- Respond to emergency and non-emergency calls for service in a timely manner
 - Member of shared command staff and Tiller Truck services with Foster City and San Mateo providing Emergency Incident Management and Fire Prevention Services
 - Provide public education opportunities to the community
 - Collaborative resolution of public safety concerns
 - Participative member in Central County Joint Training Division which affords the Department the opportunity to train with partner agencies.

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund 223 Belmont Fire Protection Distr		Department				Fire
Division 115		Division				Suppression & Rescue
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	2,091,884	2,306,537	2,799,861	2,430,022	2,413,539
8111	OVERTIME-SCHEDULED	772,173	867,752	983,241	970,000	740,000
8112	STANDBY/UNSCHEDULED	33,742				
8113	HOLIDAY PAY	110,036	150,285	170,211	131,207	121,671
8119	TERMINATION PAY	1,393	12,224	5,778	17,724	
8211	PERS RETIREMENT	462,070	387,092	481,720	431,867	445,070
8221	F.I.C.A. SOCIAL SECURITY					
8232	MEDICARE	44,296	48,571	61,210	54,514	50,743
8233	LIFE & DISABILITY INSURANCE	5,347	5,300	4,476	5,443	3,840
8241	DENTAL PREMIUMS	34,503	36,522	40,663	36,871	34,725
8242	VISION PLAN	5,257	5,279	5,671	5,460	4,930
8251	UNIFORM ALLOWANCE		-	16,146		14,040
8259	DEFERRED COMPENSATION		-	1,620	450	1,620
8271	SECTION 125 BENEFITS	429,117	444,512	503,407	447,178	439,250
8281	OTHER POST EMPLOYMENT BENEFITS	197,813	263,205	260,807	238,428	437,289
8285	WORKERS' COMPENSATION	130,117	142,487	159,306	149,723	135,533
Personnel Total		\$4,317,746	\$4,669,764	\$5,494,116	\$4,918,888	\$4,842,252
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE	57,324	65,297	69,116	69,116	69,116
8350	COMMUNITY TRAINING	5	678	1,000	990	2,000
8351	OTHER PROFESSIONAL/TECH	179,471	151,063	177,655	116,020	190,725
8353	PRE-EMPLOYMENT SERVICES	8,239	5,711	6,220	8,277	6,200
8356	EOC-DISASTER PREPAREDNESS	8,466	9,086	10,000	7,044	10,000
8360	PHYSICAL FITNESS PROGRAM	2,849	5,925	7,000	6,500	5,000
8411	WATER	6,239	4,907	5,500	6,273	6,300
8417	OTHER WASTE WATER TREATMENT	5,280	4,959	4,459	4,459	4,500
8430	REPAIR & MAINTENANCE SERVICE	12,860	16,519	16,584	14,190	15,838
8439	VEHICLE MAINTENANCE SERVICE	50,327	52,255	50,000	30,000	42,500
8522	LIABILITY INSURANCE CHARGE	60,521	103,428	103,428	186,949	185,186
8530	COMMUNICATIONS	19,732	19,928	29,621	27,535	21,496
8532	TELEPHONE	42,051	15,667	17,000	23,979	25,150
8535	FIRE PREVENTION CONSULTING	611	39,298	40,000	3,034	
8550	PRINTING AND BINDING	36	969	1,000	3,243	1,500
8580	TRAVEL AND TRAINING	11,589	7,982	10,000	11,500	13,500
8599	MISCELLANEOUS	13,057	31,582	25,000	24,112	25,612
8610	GENERAL SUPPLIES	21,768	17,646	20,000	17,467	20,500
8612	SMALL TOOLS	4,389	12,842	15,000	12,318	12,400
8613	SAFETY EQUIPMENT	31,873	38,629	40,000	41,679	41,700
8614	TURNOUTS/WILDLAND SAFETY	50,715	19,351	62,225	50,015	44,940
8615	CLEAN/MAINT TURNOUTS	6,559	7,198	6,500	7,000	10,000
8632	NATURAL GAS & ELECTRICITY	23,215	26,700	23,000	25,313	25,500
8639	GASOLINE	16,624	12,918	15,000	12,278	15,000
Supplies & Services Total		\$633,801	\$670,539	\$755,308	\$709,291	\$794,663
Administrative & Other						
8307	VEHICLE USAGE CHARGE	38,576	18,348	18,759	18,759	8,828
8308	COMPUTER USAGE CHARGE	132,724	143,522	156,964	156,964	195,089
8309	BUILDING MAINTENANCE CH	71,229	99,405	88,722	88,722	74,148
8310	ADMINISTRATIVE SUPPORT	610,003	618,932	512,830	512,830	615,869
9301	PRINCIPAL-BFPD VEHICLES	451,493	55,316	57,641	57,641	60,064
9351	INTEREST-BFPD VEHICLES	23,351	7,917	5,592	5,592	3,169
Administrative & Other Total		\$1,327,376	\$943,440	\$840,508	\$840,508	\$957,167
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING		2,300	193,173		150,000
9040	MACHINERY AND EQUIPMENT		14,502	120,000	79,197	106,000
9041	VEHICLES		661,099	150,000		
Capital Outlay Total		\$0	\$677,901	\$463,173	\$79,197	\$256,000
Total Expenditures		\$ 6,278,922	\$ 6,961,644	\$ 7,553,105	\$ 6,547,884	\$ 6,850,082

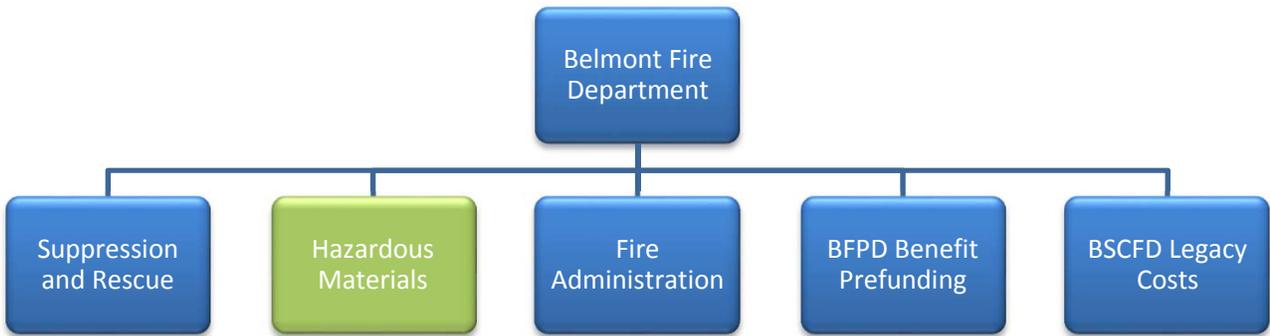
Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	115	Division	Suppression & Rescue

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$123,083	CSMCTD
		\$41,799	County OES JPA
		\$7,000	Promotional Exams
		\$5,000	Labor Relations
		\$5,000	Policy Manual Renewal
		\$2,560	RMS Annual Support
		\$1,933	Cardiac Monitors Maintenance
		\$1,600	PERS Survivor
		\$1,200	Tablet Command
		\$750	Telestaff Support
		\$500	Driver's License Monitoring
		\$300	EAP
8353	PRE-EMPLOYMENT SERVICES	\$2,000	Two Kaiser Physicals
		\$1,500	Two Background Checks
		\$1,400	Two Psych. Backgrounds
		\$1,300	Two Academy Uniforms
8356	EOC-DISASTER PREPAREDNESS	\$4,000	Vegetation Management Program
		\$3,000	Outfitting of Shelter Trailer
		\$3,000	Training Materials for EOC
8430	REPAIR & MAINTENANCE SERVICE	\$9,000	Station Supplies
		\$4,788	Station Gardening Services
		\$850	Fire Ext. Maintenance
		\$800	Bauer Compressor Maintenance
		\$400	Ground Ladder Testing
8530	COMMUNICATIONS	\$12,876	FN6 Communications Equipment
		\$5,220	Monthly Station Alerting Charges
		\$2,000	Radio Repairs
		\$1,400	Pagers
8532	TELEPHONE	\$18,000	Utility Telephone
		\$5,000	Verizon Wireless

Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	115	Division	Suppression & Rescue

Account	Account Description	Amount	Notes
		\$2,000	Telepacific
		\$150	Mobile Command
8580	TRAVEL AND TRAINING	\$6,000	Recruit Academy
		\$4,000	Training Classes & Conferences
		\$2,000	Mileage & Meals Reimbursement
		\$1,500	County Accreditations
8599	MISCELLANEOUS	\$13,000	Station Supplies
		\$6,000	Medical & Safety Supplies
		\$5,612	SMC Tax Bill
		\$1,000	Other
8610	GENERAL SUPPLIES	\$14,000	Uniforms
		\$3,000	Office Supplies/Other
		\$2,500	Medical Waste Disposal
		\$1,000	Public Education Materials
8612	SMALL TOOLS	\$11,000	Tools
		\$1,000	Tool Repairs & Maintenance
		\$400	Fuel, Oil etc. for Tools
8613	SAFETY EQUIPMENT	\$25,000	Personnel Supplies
		\$13,000	Apparatus Supplies
		\$3,700	O2 Cylinder Rental
8614	TURNOUTS/WILDLAND SAFETY	\$20,580	Other PPE
		\$18,690	Two New Hire PPE's
		\$5,670	Turnout Replacements
9030	IMPROVEMENT OTHER THAN BUILDING	\$150,000	Fire Station 15 Remodel
9040	MACHINERY AND EQUIPMENT	\$40,000	Replacement of Fire Station Alerting (FSA) System at Station 14
		\$35,000	Replacement of 20 Portable Radios
		\$22,000	Replacement of Thermal Imaging Cameras
		\$9,000	Replacement of Nine SCBA Bottles

223-116 Hazardous Materials



Purpose

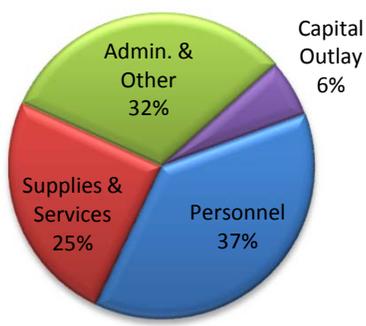
The Hazardous Materials Division operates under a fee-for-service contract with the County of San Mateo to provide Hazardous Materials Emergency Response to all jurisdictions within the County. Belmont personnel operate in partnership with the County Environmental Health Division and the Sheriff's Office of Emergency Services to form the Response Team.

- ### Highlights
- Respond to emergencies and non-emergencies in a timely manner
 - Collaborate with Office of Emergency Services and Environmental Health during response
 - Provide hazardous materials training to other fire departments and new recruits
 - Provide hazardous materials consultation to other agencies
 - Maintain training and skills of Team Members
 - Type II OES Mutual Aid Resource for State of California

Total Expenditures & Staffing Trends



Allocation of Expenditures



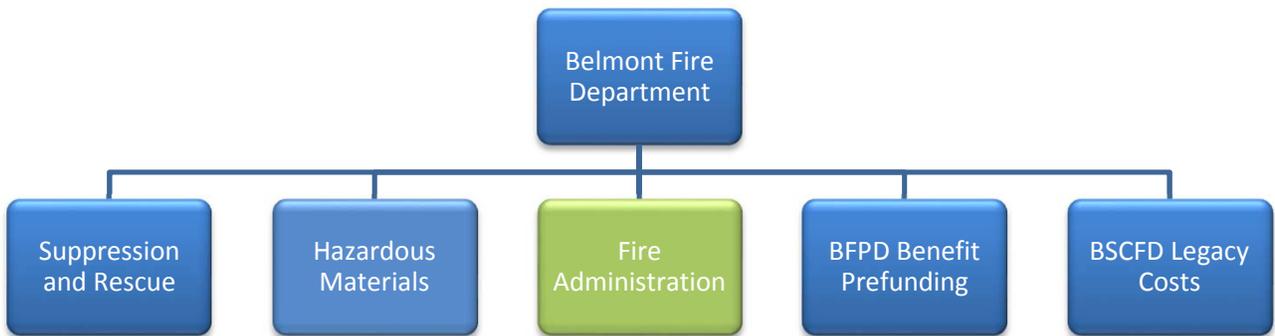
Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	116	Division	Hazardous Materials

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	55,976	68,296	57,029	57,029	55,870
8107	HAZ MAT ASSIGNMENT PAY	130,947	135,557	145,713	145,713	136,769
8111	OVERTIME-SCHEDULED	213	6,424		11,053	
8211	PERS RETIREMENT	39,848	32,574	9,537	26,184	9,690
8232	MEDICARE	3,051	3,192	931	2,525	810
8233	LIFE & DISABILITY INSURANCE	93	106	83	83	
8241	DENTAL PREMIUMS	752	888	694	694	
8242	VISION PLAN	92	104	81	81	
8259	DEFERRED COMPENSATION	-		535	535	
8271	SECTION 125 BENEFITS	7,306	8,047	6,411	6,411	
8281	OTHER POST EMPLOYMENT BENEFITS	3,886	5,507	4,660	4,660	12,850
8285	WORKERS' COMPENSATION	3,783	4,139	3,366	3,366	3,676
Personnel Total		\$245,947	\$264,835	\$229,040	\$258,335	\$219,666
Supplies & Services						
8360	PHYSICAL FITNESS PROGRAM	18,468		24,000	22,000	24,000
8522	LIABILITY INSURANCE CHARGE	1,124	1,833	1,833	3,314	2,778
8580	TRAVEL AND TRAINING	2,906	22,932	57,500	27,500	57,500
8648	HAZARDOUS MATERIALS-REIMBURSED	31,496	36,683	60,000	34,242	60,000
Supplies & Services Total		\$53,994	\$61,448	\$143,333	\$87,056	\$144,278
Administrative & Other						
8303	PUBLIC SAFETY ADMIN CHARGE	36,209	59,745	62,048	62,048	81,626
8307	VEHICLE USAGE CHARGE		8,566	8,771	8,771	25,522
8308	COMPUTER USAGE CHARGE	2,465	2,544	2,354	2,354	21,266
8309	BUILDING MAINTENANCE CH	1,323	1,762	1,331	1,331	22,836
8310	ADMINISTRATIVE SUPPORT	13,170	50,201	21,198	21,198	33,734
Administrative & Other Total		\$53,167	\$122,818	\$95,702	\$95,702	\$184,984
Capital Outlay						
9040	MACHINERY AND EQUIPMENT		26,235	35,000	26,399	35,000
Capital Outlay Total		\$0	\$26,235	\$35,000	\$26,399	\$35,000
Total Expenditures		\$ 353,108	\$ 475,336	\$ 503,075	\$ 467,492	\$ 583,928

Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	116	Division	Hazardous Materials

Account	Account Description	Amount	Notes
8360	PHYSICAL FITNESS PROGRAM		
		\$24,000	Kaiser Annual Physicals
8580	TRAVEL AND TRAINING		
		\$30,000	Hazmat Tech. Training Classes
		\$27,500	OES Reimbursable Training
8648	HAZARDOUS MATERIALS-REIMBURSED		
		\$43,650	Equip./Supplies/Incidentals
		\$15,000	Monitors Maint.
		\$1,350	Physio Control Monitor Maintenance
9040	MACHINERY AND EQUIPMENT		
		\$30,000	HAZMAT Share of SCBA Replacement
		\$5,000	Bobtail Truck Decaling

223-117 Fire Administration



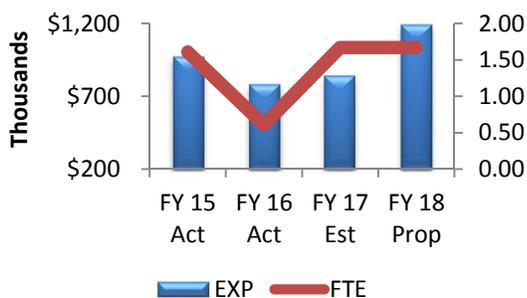
Purpose

The Fire Administration Division serves to ensure efficient and effective delivery of fire services in accordance with Fire Board policies and industry standards.

Highlights

- Provide visionary leadership, operational planning, employee mentoring and succession training
- Maintain and enhance administrative oversight partnership with the City of San Mateo and Foster City
- Collaborate with community members and other departments within the City
- Provide organizational and budgetary oversight to other divisions in the fire department such as Hazmat, Prevention, EMA & CERT

Total Expenditures & Staffing Trends



Allocation of Expenditures

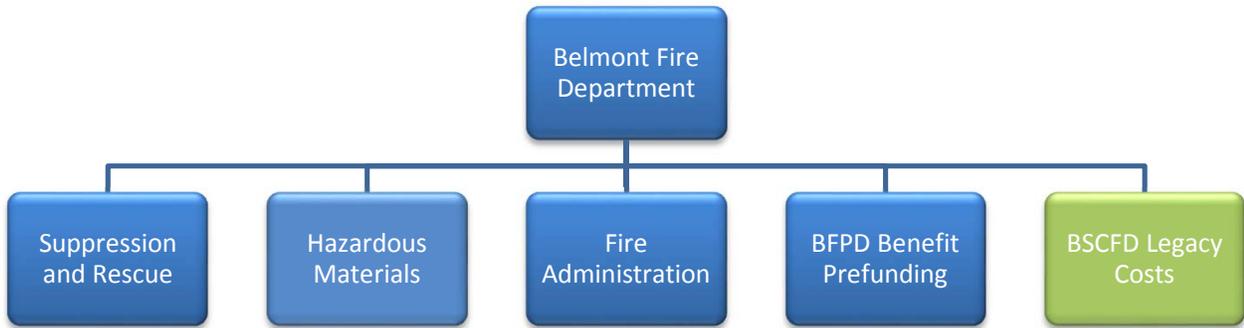


Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	178,429	92,700	115,787	115,787	268,765
8103	TEMPORARY PART-TIME SALARIES	3,938	438			
8107	Fire Admin Assignment Pay					7,858
8111	OVERTIME-SCHEDULED	15,515				
8119	TERMINATION PAY	26,532		1		
8211	PERS RETIREMENT	39,325	14,852	19,364	19,364	48,099
8221	F.I.C.A. SOCIAL SECURITY	418	27			
8232	MEDICARE	3,438	1,679	1,890	1,890	4,045
8233	LIFE & DISABILITY INSURANCE	303	146	169	169	192
8241	DENTAL PREMIUMS	2,752	1,214	1,409	1,409	2,102
8242	VISION PLAN	339	142	165	165	246
8251	UNIFORM ALLOWANCE		30	470		702
8259	DEFERRED COMPENSATION	-	8,863	1,085	2,273	1,620
8271	SECTION 125 BENEFITS	31,435	13,990	13,016	13,016	23,740
8281	BENEFIT STABILIZATION	16,044	8,613	9,460	9,460	58,127
8285	WORKERS' COMPENSATION	11,265	5,712	6,833	6,833	7,464
Personnel Total		\$329,733	\$148,405	\$169,650	\$170,366	\$422,960
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	4,090	7,981	3,375	3,501	4,225
8353	PRE-EMPLOYMENT SERVICES	689				
8502	SAN MATEO FIRE MANAGEMENT FEES	258,200	341,160	331,547	374,099	386,417
8522	LIABILITY INSURANCE CHARGE	4,640	2,868	2,868	5,184	14,057
8530	COMMUNICATIONS			300	200	200
8531	POSTAGE/DELIVERY SERVICE	262	814	500	200	200
8532	TELEPHONE	4,328	2,280	4,000	4,500	4,500
8550	PRINTING AND BINDING	855	617	750	500	500
8580	TRAVEL AND TRAINING	4,926	2,808	3,000	790	1,000
8591	MEMBERSHIPS & DUES	4,096	2,236	4,236	4,361	4,361
8610	GENERAL SUPPLIES	5,900	4,265	5,000	4,500	4,000
8613	SAFETY EQUIPMENT	1,453	382	1,000	200	500
8615	CLEAN/MAINT TURNOUTS			250		
8639	GASOLINE	8,190	2,127	2,500	1,950	2,000
Supplies & Services Total		\$297,628	\$367,536	\$359,326	\$399,985	\$421,960
Administrative & Other						
8303	PUBLIC SAFETY ADMIN CHARGE	249,803	179,336	186,247	186,247	244,880
8307	VEHICLE USAGE CHARGE	4,705	4,677	4,779	4,779	4,779
8308	COMPUTER USAGE CHARGE	10,175	3,979	4,780	4,780	5,801
8309	BUILDING MAINTENANCE CH	34,680	34,214	33,192	33,192	33,192
8310	ADMINISTRATIVE SUPPORT	42,787	45,244	41,775	41,775	56,459
Administrative & Other Total		\$342,150	\$267,450	\$270,773	\$270,773	\$345,111
Total Expenditures		\$ 969,511	\$ 783,391	\$ 799,749	\$ 841,124	\$ 1,190,031

Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	117	Division	Fire Administration

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$3,375	Axcient Data Backup
		\$700	Citygate-Fireview Program
		\$150	Tablet Command
8502	SAN MATEO FIRE MANAGEMENT FEES		
		\$244,278	City of San Mateo
		\$122,139	City of Foster City
		\$20,000	JPA Consulting Fees

223-118 BSCFD Legacy Costs



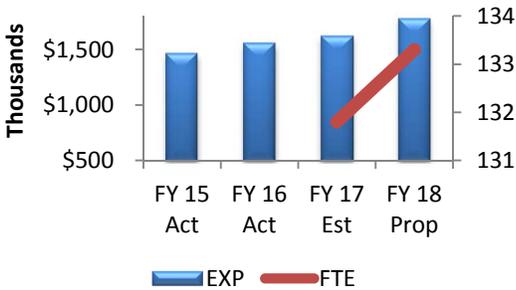
Purpose

The Belmont-San Carlos Fire Department (BSCFD) Legacy Costs Fund reflect the Department's obligations in a post-operations era since the September 30, 2011 dissolution. The budget funds wind-down activities, such as unfunded liabilities of the safety and miscellaneous retirement plans with CalPERS, Other Post-Employment Benefits (OPEB), outstanding workers compensation claims from past Fire Department employees, transfer of insurance proceeds the Department received from the accident at Fire Station 15, and administrative and professional services required to carry-out the above activities.

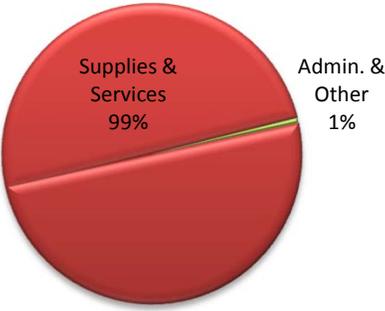
Highlights

- Ensure effective direction in handling the contributions to be paid by the member agencies.

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund 223 Belmont Fire Protection Distr		Department			Fire	
Division 118		Division			BSCFD Legacy Costs	
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8501	BELMONT-SAN CARLOS FIRE DEPT FEES	1,456,794	1,552,732	1,768,193	1,618,634	1,768,193
Supplies & Services Total		\$1,456,794	\$1,552,732	\$1,768,193	\$1,618,634	\$1,768,193
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	8,622	8,485	9,101	6,826	9,292
Administrative & Other Total		\$8,622	\$8,485	\$9,101	\$6,826	\$9,292
Total Expenditures		\$ 1,465,416	\$ 1,561,217	\$ 1,777,294	\$ 1,625,460	\$ 1,777,485

225-601 Police Grants and Donations

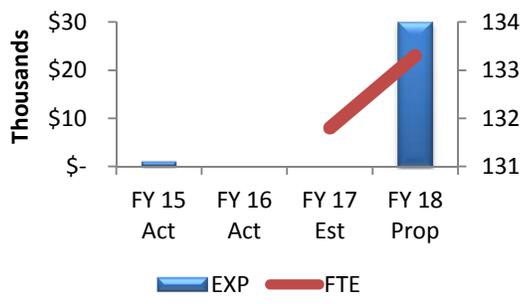


Purpose

The Police Grants and Donations Fund accounts for grants and donations received by the Police Department to further their activities, including the Canine Program.

- ### Highlights
- Utilize available funds for training and equipment primarily for traffic enforcement and canine program.

Total Expenditures & Staffing Trends



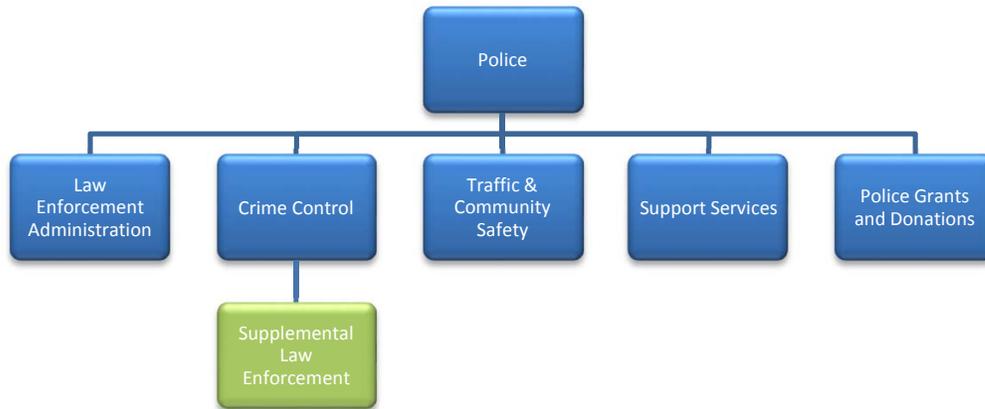
Allocation of Expenditures



Fund	225 Public Safety Grants	Department	Police
Division	601	Division	Crime Control

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8580	TRAVEL AND TRAINING					30,000
8610	GENERAL SUPPLIES	1,031		1,000		
Supplies & Services Total		<u>\$1,031</u>	<u>\$0</u>	<u>\$1,000</u>	<u>\$0</u>	<u>\$30,000</u>
Total Expenditures		\$ 1,031	\$ -	\$ 1,000	\$ -	\$ 30,000

227-601 Supplemental Law Enforcement



Purpose

The Supplemental Law Enforcement Fund serves to account for the Citizens Option for Public Safety (COPS) program.

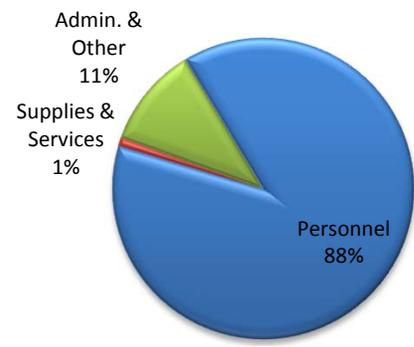
Highlights

- Support for this fund comes from the State of California and can be used for front line law enforcement

Total Expenditures & Staffing Trends



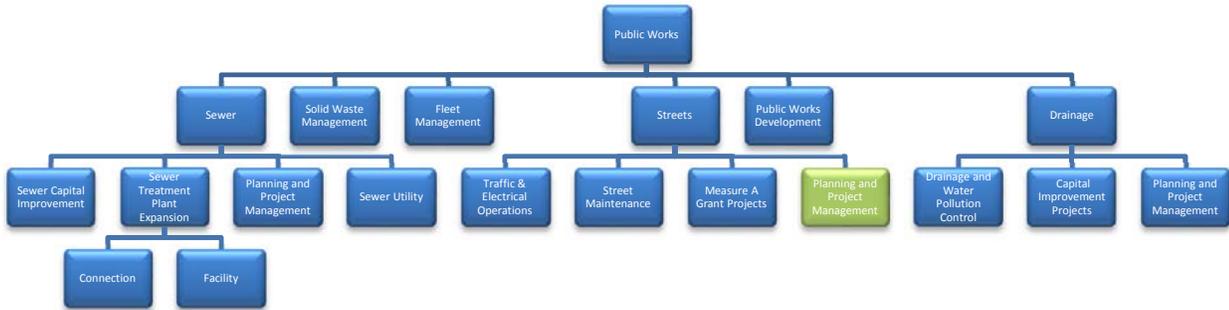
Allocation of Expenditures



Fund	227 Supplemental Law Enforcement	Department	Police
Division	601	Division	Crime Control

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	77,918	67,966	86,292	86,292	181,327
8111	OVERTIME	5,723	203	1,000	1,000	18,000
8119	TERMINATION PAY		984			
8211	P.E.R.S. RETIREMENT	8,279	5,603	7,939	7,939	23,054
8232	MEDICARE	1,254	1,070	1,436	1,436	2,991
8233	LIFE & DISABILITY INSURANCE	520	489	426	426	1,020
8241	DENTAL PLAN	755	885	755	755	2,124
8242	VISION PLAN	228	190	228	228	456
8251	UNIFORM ALLOWANCE	900		800	800	1,800
8271	SEC 125 BENEFITS	8,025	12,020	31,034	31,034	32,870
8281	BENEFIT STABILIZATION	1,767	3,780	1,800	1,800	5,142
8285	WORKERS' COMPENSATION	7,893	5,539	7,033	7,033	12,781
Personnel Total		\$113,261	\$98,730	\$138,743	\$138,743	\$281,565
Supplies & Services						
8522	LIABILITY INSURANCE CHARGE	951	1,430	1,430	2,440	2,933
Supplies & Services Total		\$951	\$1,430	\$1,430	\$2,440	\$2,933
Administrative & Other						
8308	COMPUTER USAGE CHARGE	13,171	14,460	14,469	14,469	16,383
8309	BUILDING MAINTENANCE CH	7,498	7,897	7,594	7,594	7,724
8310	ADMINISTRATIVE SUPPORT	8,099	8,056	8,417	8,417	10,691
Administrative & Other Total		\$28,768	\$30,413	\$30,480	\$30,480	\$34,798
Total Expenditures		\$ 142,980	\$ 130,573	\$ 170,653	\$ 171,663	\$ 319,296

231-701 Street Planning & Project Management



Purpose

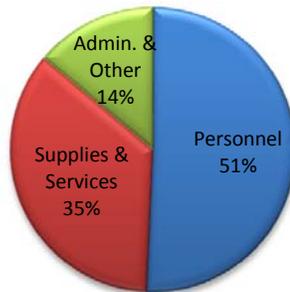
The Street Planning and Project Management Division manages the City's transportation infrastructure in a cost effective way to ensure the mobility and safety of all users.

- ### Highlights
- Evaluating existing street infrastructure (i.e., pavement, traffic signals, street lights, sidewalks, retaining walls and signs) conditions
 - Developing strategies to determine cost effective approaches to pavement management
 - Street Capital Project Planning
 - Preparation and Administration of Grant Applications
 - Managing Traffic Parking and Safety Committee
 - Implementing the City's Complete Streets Policy
 - Regulatory Compliance

Total Expenditures & Staffing Trends



Allocation of Expenditures



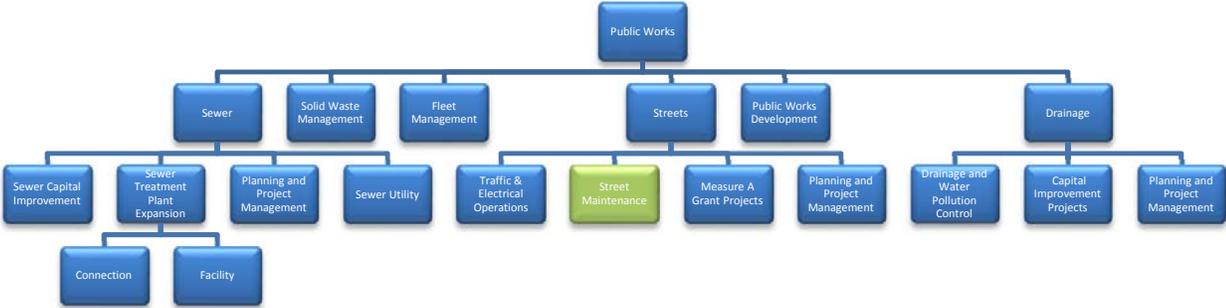
Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	701	Division	Planning & Project Management

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	198,590	148,136	142,563	146,036	144,313
8103	TEMPORARY PART-TIME		420			
8111	OVERTIME	420	136		60	
8211	P.E.R.S. RETIREMENT	31,016	26,158	20,405	30,752	23,006
8221	F.I.C.A. SOCIAL SECURITY		26			
8232	MEDICARE	2,959	2,225	2,135	2,578	2,201
8233	LIFE & DISABILITY INSURANCE	1,053	813	444	776	612
8241	DENTAL PLAN	2,299	1,940	1,385	1,976	1,326
8242	VISION PLAN	432	360	300	359	297
8253	ALLOWANCES	360	380	480	420	410
8259	DEFERRED COMPENSATION	2,721	2,653	2,495	3,128	2,639
8271	SEC 125 BENEFITS	40,641	34,700	28,545	34,330	27,268
8281	BENEFIT STABILIZATION	17,802	12,928	8,721	16,950	14,579
8285	WORKERS' COMPENSATION	7,815	5,843	5,458	6,283	4,254
Personnel Total		\$306,107	\$236,717	\$212,930	\$243,648	\$220,905
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	70,961	82,382	95,000	95,000	125,000
8359	COMPUTER SOFTWARE LICENSE	11,367	1,500	5,000	5,000	5,000
8430	REPAIR & MAINTENANCE SERVICE			500	500	500
8522	LIABILITY INSURANCE CHARGE	1,759	2,217	2,217	3,172	3,666
8531	POSTAGE/DELIVERY SERVICE	977	1,192	1,200	1,400	1,500
8532	TELEPHONE	4,024	4,363	4,400	4,400	4,400
8550	PRINTING AND BINDING	239	250	300	400	600
8580	TRAVEL AND TRAINING	2,646	2,367	3,000	3,000	3,000
8591	MEMBERSHIPS & DUES	1,271	1,054	2,000	1,500	2,000
8599	MISCELLANEOUS	3,869	4,520	2,500	2,200	2,500
8610	GENERAL SUPPLIES	4,541	5,706	5,000	5,000	5,000
8612	SMALL TOOLS			200	100	200
8639	GASOLINE	279	211	400	400	500
8641	REPAIR & MAINTENANCE SUPPLIES			200	100	100
8680	BOOK-MANUALS-SUBSCRIPTIONS	698	160	300	300	300
Supplies & Services Total		\$102,632	\$105,920	\$122,217	\$122,472	\$154,266
Administrative & Other						
8307	VEHICLE USAGE CHARGE	2,842	2,822	2,892	2,892	3,085
8308	COMPUTER USAGE CHARGE	13,230	11,869	10,539	10,539	11,805
8309	BUILDING MAINTENANCE CH	4,320	3,868	3,011	3,011	2,921
8310	ADMINISTRATIVE SUPPORT	35,785	39,959	34,780	34,780	42,702
Administrative & Other Total		\$56,177	\$58,518	\$51,222	\$51,222	\$60,513
Total Expenditures		\$ 464,916	\$ 401,155	\$ 386,369	\$ 417,343	\$ 435,684

Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	701	Division	Planning & Project Management

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$70,000	C/CAG
		\$30,000	Geotech support
		\$25,000	Traffic engineering support

231-750 Street Maintenance

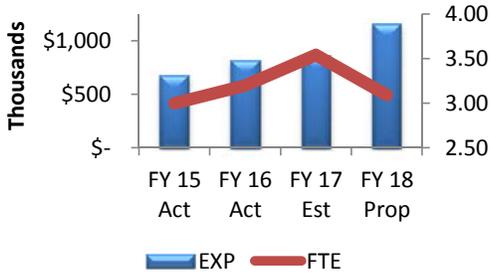


Purpose

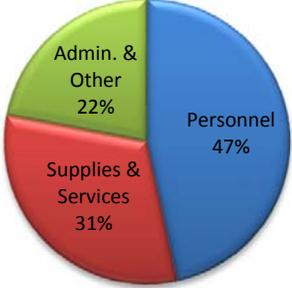
The Street Maintenance Division serves to protect and extend the life of the roadway infrastructure and promote safe and efficient transportation.

- ### Highlights
- Maintain and repair 140 lane miles of streets
 - Maintain and repair City-owned curbs, gutters, sidewalks, ADA ramps and retaining walls
 - Perform preventive maintenance and repairs on 1,450 street lights
 - Identify and mark locations of City-owned underground utilities for construction work done in public right-of-way
 - Sealed 41,000 linear feet of pavement cracks
 - Placed 600 tons of asphalt for road repairs

Total Expenditures & Staffing Trends



Allocation of Expenditures



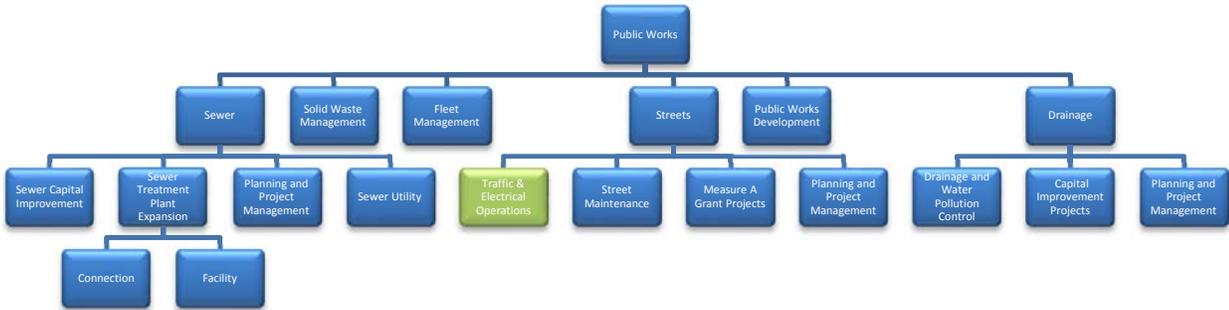
Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	750	Division	Street Maintenance

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	112,418	235,750	263,497	191,257	327,348
8103	TEMPORARY PART-TIME		5,272	7,500	7,761	
8111	OVERTIME	885	3,099	3,500	2,392	8,800
8112	STANDBY/UNSCHEDULED		386			
8119	TERMINATION PAY	164	5,534			
8211	P.E.R.S. RETIREMENT	16,320	38,642	45,801	34,692	53,913
8221	F.I.C.A. SOCIAL SECURITY		327		481	
8232	MEDICARE	1,676	3,902	4,282	3,680	5,000
8233	LIFE & DISABILITY INSURANCE	680	1,162	1,368	1,031	1,501
8235	STATE UNEMPLOYMENT INSURANCE	5,670	540			
8241	DENTAL PLAN	2,152	3,641	3,802	3,777	4,710
8242	VISION PLAN	404	770	866	704	848
8253	ALLOWANCES	180	190	240	210	205
8259	DEFERRED COMPENSATION	1,457	3,138	3,645	2,907	2,993
8271	SEC 125 BENEFITS	34,493	60,345	69,721	56,712	72,148
8281	BENEFIT STABILIZATION	12,040	18,753	19,522	18,783	34,138
8285	WORKERS' COMPENSATION	27,743	30,631	34,184	28,703	30,727
Personnel Total		\$216,282	\$412,082	\$457,928	\$353,090	\$542,332
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	15,542	19,845	26,500	17,500	26,500
8430	REPAIR & MAINTENANCE SERVICE	2,002	473	1,000	1,000	1,000
8442	EQUIPMENT/VEHICLE RENTAL	3,480		2,000	2,000	2,000
8522	LIABILITY INSURANCE CHARGE	12,106	11,317	11,317	54,078	64,298
8530	COMMUNICATIONS			500		
8532	TELEPHONE	486	739	800	800	1,300
8580	TRAVEL AND TRAINING	80	780	2,000	1,500	2,000
8591	MEMBERSHIPS & DUES	547	111	200	400	400
8599	MISCELLANEOUS	316	775	800	400	400
8610	GENERAL SUPPLIES	6,494	5,133	6,000	6,500	7,000
8612	SMALL TOOLS	5,271	2,748	5,000	5,000	5,000
8613	SAFETY EQUIPMENT	4,039	4,641	5,000	5,000	5,000
8632	NATURAL GAS & ELECTRICITY	114,118	87,204	106,000	97,000	97,000
8639	GASOLINE	8,937	7,711	8,500	6,500	8,500
8641	REPAIR & MAINTENANCE SUPPLIES		458		23	
8642	STREET REPAIR/MAINT SUPPLIES	100,242	78,304	95,000	95,000	145,000
Supplies & Services Total		\$273,660	\$220,238	\$270,617	\$292,701	\$365,398
Administrative & Other						
8307	VEHICLE USAGE CHARGE	108,181	105,687	108,129	108,129	117,872
8308	COMPUTER USAGE CHARGE	21,454	24,503	28,699	28,699	29,182
8309	BUILDING MAINTENANCE CH	7,006	7,986	8,200	8,200	7,222
8310	ADMINISTRATIVE SUPPORT	50,129	53,144	68,505	68,505	102,321
Administrative & Other Total		\$186,770	\$191,320	\$213,533	\$213,533	\$256,597
Total Expenditures		\$ 676,712	\$ 823,640	\$ 942,078	\$ 859,324	\$ 1,164,327

Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	750	Division	Street Maintenance

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$15,000	Annual C/CAG Membership Fee
		\$11,500	Asphalt grinding
8642	STREET REPAIR/MAINT SUPPLIES	\$145,000	Anticipated maintenance cost - department fully staffed in FY 2018

231-751 Traffic & Electrical Operations



Purpose

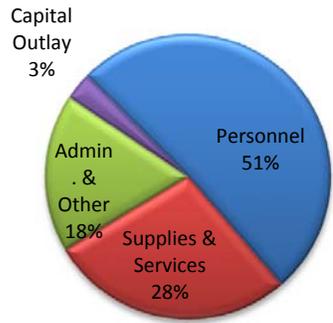
The Traffic & Electrical Operations Division provides essential traffic control devices to ensure safe and reliable mobility to meet the community's needs.

- ### Highlights
- Maintain and repair the City's 3,000+ regulatory, warning and guide signs
 - Maintain and repair traffic signals at six City-owned intersections
 - Maintain roadway striping, 43,000+ feet of painted curb and six lighted crosswalks
 - Install, modify and maintain traffic calming devices
 - Maintain the Children's Bike Bridge
 - Remove graffiti in public right-of-way
 - Fabricated 360 new signs
 - Replaced 176 signs
 - Replaced two in-roadway crosswalk lighting systems with Rectangular Rapid Flashing Beacon systems
 - Convert 145 florescent lights to LED lights on the Children's Bike Bridge

Total Expenditures & Staffing Trends



Allocation of Expenditures



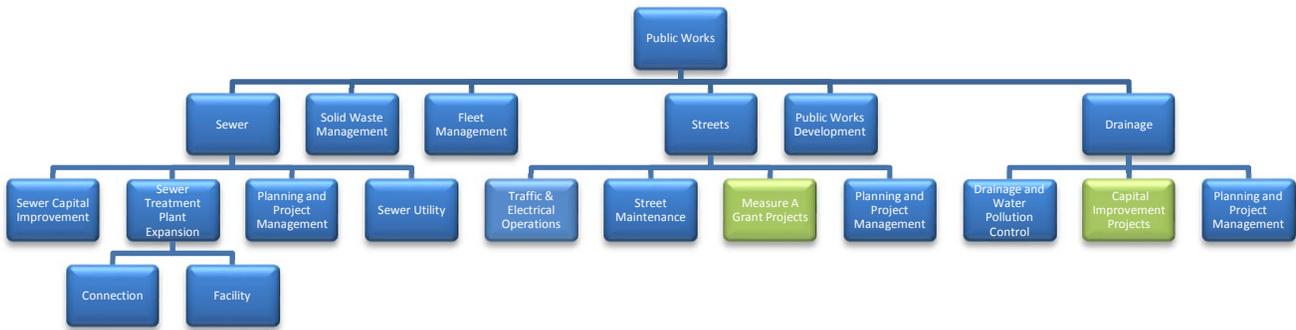
Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	751	Division	Traffic & Electrical Operations

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	221,990	232,891	242,106	213,678	192,787
8103	TEMPORARY PART-TIME	2,066				
8111	OVERTIME	1,117	282			3,525
8119	TERMINATION PAY			6,867		
8211	P.E.R.S. RETIREMENT	31,999	36,874	41,036	41,366	38,151
8232	MEDICARE	3,869	3,996	4,208	4,291	3,347
8233	LIFE & DISABILITY INSURANCE	1,230	1,225	1,207	1,152	948
8241	DENTAL PLAN	3,358	3,435	3,447	3,435	2,436
8242	VISION PLAN	652	647	647	647	492
8253	ALLOWANCES	360	380	480	420	410
8259	DEFERRED COMPENSATION	2,956	3,416	3,746	3,880	2,894
8271	SEC 125 BENEFITS	53,366	54,405	47,200	48,586	41,970
8281	BENEFIT STABILIZATION	17,941	17,733	18,293	22,049	23,970
8285	WORKERS' COMPENSATION	35,839	28,583	29,462	29,833	18,293
Personnel Total		\$376,742	\$383,866	\$398,699	\$369,338	\$329,224
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH		5,322	6,000	4,500	2,000
8430	REPAIR & MAINTENANCE SERVICE	45,801	42,035	77,000	25,000	90,000
8442	EQUIPMENT/VEHICLE RENTAL			3,000	2,000	2,500
8522	LIABILITY INSURANCE CHARGE	2,568	3,861	3,861	6,589	7,479
8530	COMMUNICATIONS		491	500		
8532	TELEPHONE	533	699	800	800	1,300
8580	TRAVEL AND TRAINING	2,846	3,947	3,000	3,000	5,000
8591	MEMBERSHIPS & DUES	328	661	1,200	800	1,400
8610	GENERAL SUPPLIES	2,688	7,452	7,500	7,500	7,500
8612	SMALL TOOLS	5,562	1,072	1,500	1,500	1,500
8613	SAFETY EQUIPMENT			2,500	2,500	2,500
8639	GASOLINE	2,727	2,193	3,500	2,000	3,000
8641	REPAIR & MAINTENANCE SUPPLIES	29,543	53,135	50,000	70,000	55,000
Supplies & Services Total		\$92,597	\$120,868	\$160,361	\$126,189	\$179,179
Administrative & Other						
8307	VEHICLE USAGE CHARGE	26,727	26,551	27,184	27,184	30,769
8308	COMPUTER USAGE CHARGE	19,309	20,674	21,889	21,889	24,082
8309	BUILDING MAINTENANCE CH	6,306	6,738	6,254	6,254	5,960
8310	ADMINISTRATIVE SUPPORT	27,737	30,673	29,073	29,073	54,957
Administrative & Other Total		\$80,079	\$84,636	\$84,400	\$84,400	\$115,768
Capital Outlay						
9040	MACHINERY AND EQUIPMENT					20,000
Capital Outlay Total		\$0	\$0	\$0	\$0	\$20,000
Total Expenditures		\$ 549,418	\$ 589,369	\$ 643,460	\$ 579,927	\$ 644,171

Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	751	Division	Traffic & Electrical Operations

Account	Account Description	Amount	Notes
8430	REPAIR & MAINTENANCE SERVICE	\$65,000	Signal maintenance and repairs (South and Tahoe on warranty)
		\$25,000	Thermoplastic striping
8641	REPAIR & MAINTENANCE SUPPLIES	\$55,000	RRFB at two locations; two signalized intersections (South/Tahoe)
9040	MACHINERY AND EQUIPMENT	\$20,000	Replace sign roller applicator

232-730 RMRA Improvement Projects



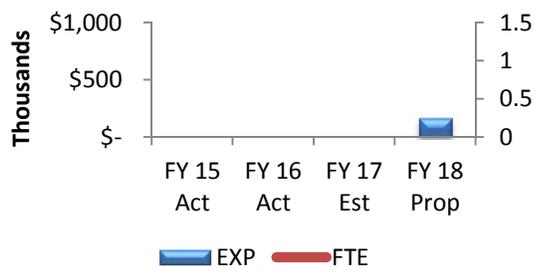
Purpose

Road Maintenance and Rehabilitation Account (RMRA) Fund Division accounts for projects funded by the gas tax approved by the State Legislature through SB 1 (The Road Repair and Accountability Act of 2017). RMRA funds can be used (1) to satisfy match requirements of a state or federal program, or (2) for projects that include, but are not limited to: road maintenance and rehabilitation; safety projects; railroad grade separations; complete street components including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage/stormwater capture projects in conjunction with any other allowable project and traffic control devices.

Highlights

- Funding has been allocated to street improvement projects.

Total Expenditures & Staffing Trends



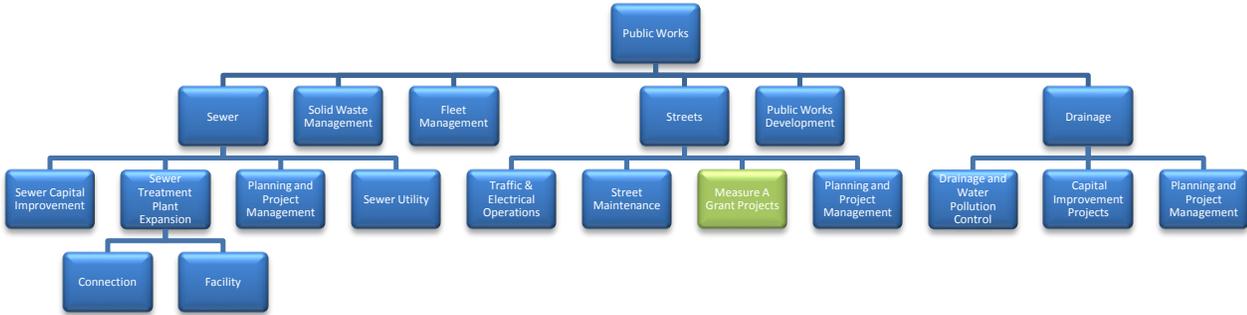
Allocation of Expenditures



Fund	232 RMRA Street Project	Department	Public Works
Division	730	Division	Capital Improvement Projects

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING					160,000
Capital Outlay Total		\$0	\$0	\$0	\$0	\$160,000
Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 160,000

234-730 Street Capital Improvement Projects

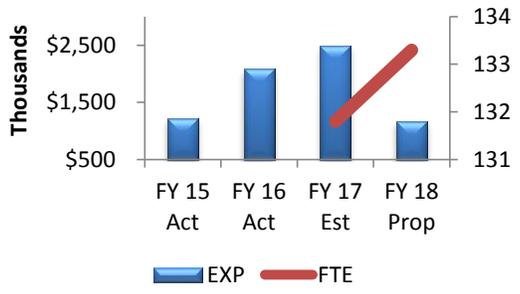


Purpose

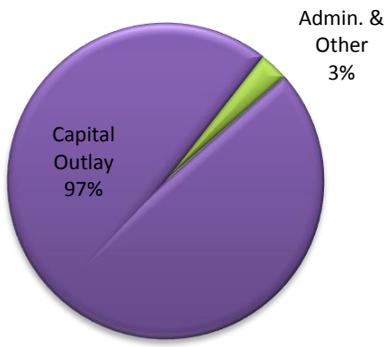
The Street Capital Improvements Projects Division is responsible for the construction and repair of the City's transportation infrastructure in a cost effective way to ensure the mobility and safety of all users.

- ### Highlights
- Planning, Designing and Construction of Street Capital Improvement Projects
 - Design of Ralston Avenue Corridor - Segment 1 and 2 improvements

Total Expenditures & Staffing Trends

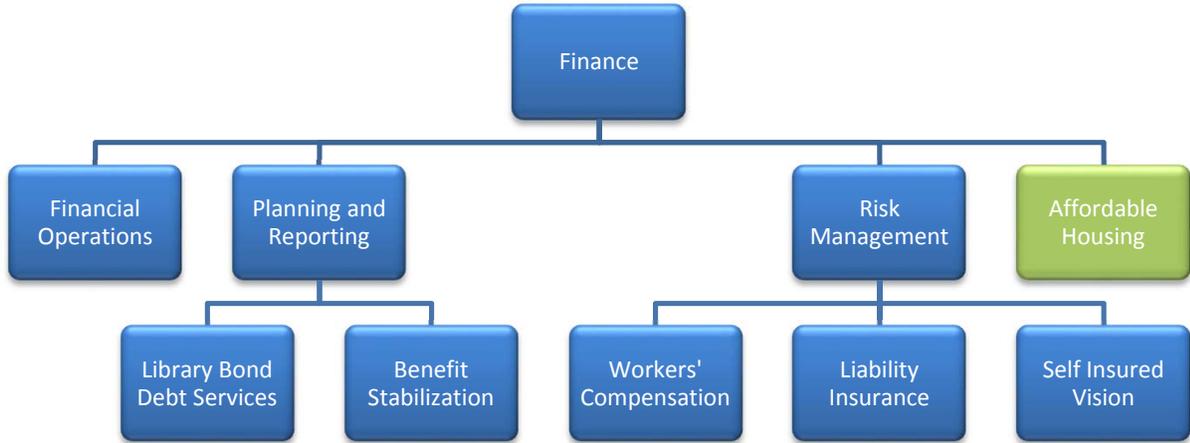


Allocation of Expenditures



Fund 234 Street Improvement		Department Public Works				
Division 730		Division Capital Improvement Projects				
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	23,465	25,965	37,955	265,685	34,547
Administrative & Other Total		\$23,465	\$25,965	\$37,955	\$265,685	\$34,547
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	1,187,763	2,054,462	1,862,216	2,230,270	1,135,000
Capital Outlay Total		\$1,187,763	\$2,054,462	\$1,862,216	\$2,230,270	\$1,135,000
Total Expenditures		\$ 1,211,228	\$ 2,080,427	\$ 1,900,171	\$ 2,495,955	\$ 1,169,547

275-902 Affordable Housing Successor Agency



Purpose

The Affordable Housing Fund was established to account for the activities of the City in its capacity as the Housing Successor to the former Redevelopment Agency (RDA). The affordable housing assets of the former RDA were transferred to the Housing Successor, including several real property assets.

This fund also supports development and implementation of affordable housing policies and programs as directed by the City Council in furtherance of the City's affordable housing priority.

Highlights

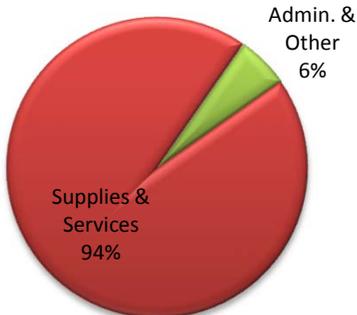
- Owned and maintained five affordable housing units within the City.
- Implemented a Housing Impact Fee and Inclusionary Housing requirements, consistent with the County-wide Affordable Housing Nexus Study
- Implementing Council's Asset Disposition Plan that consolidates resources and provides opportunity for provision of more affordable housing units.
- Provided financial support to local housing service providers Human Investment Project (HIP) Housing and HEART (Housing Endowment and Regional Trust).

➤ = *Council Priority Active Project*

Total Expenditures & Staffing Trends



Allocation of Expenditures



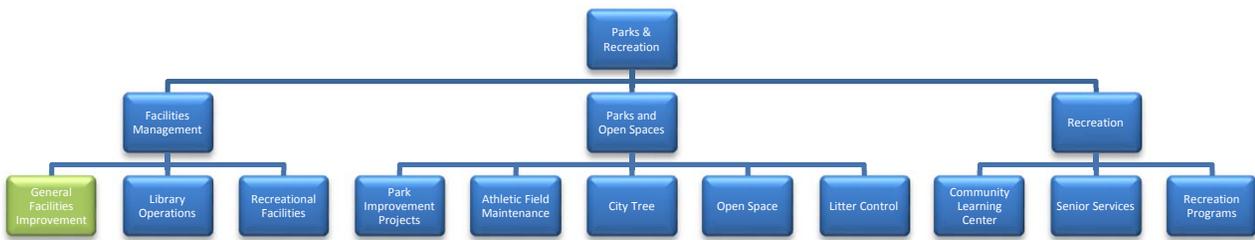
Fund	275 Housing Successor	Department	Finance
Division	902	Division	Housing

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8322	LEGAL-ADDITIONAL	5,896	2,205	20,000		15,000
8351	OTHER PROFESSIONAL/TECH	73,983	75,457	110,545	100,706	485,000
8411	WATER	4,564	3,897	4,200	6,025	6,630
8420	HOA DUES	9,720	8,910	9,720	9,720	9,720
8430	REPAIR & MAINTENANCE SERVICE	30,988	26,142	22,500	25,000	25,000
8532	TELEPHONE	539	254	250	250	250
8599	MISCELLANEOUS	17,201	28,835	20,212	25,000	26,600
8632	NATURAL GAS & ELECTRICITY	6,108	6,128	7,100	7,537	7,500
Supplies & Services Total		\$148,999	\$151,828	\$194,527	\$174,239	\$575,700
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	34,090	48,565	74,545		34,141
Administrative & Other Total		\$34,090	\$48,565	\$74,545	\$0	\$34,141
Total Expenditures		\$ 183,089	\$ 200,393	\$ 269,072	\$ 174,239	\$ 609,841

Fund	275 Housing Successor	Department	Finance
Division	902	Division	Housing

Account	Account Description	Amount	Notes
8322	LEGAL-ADDITIONAL	\$15,000	Legal Assistance for City Council Housing Program Priority
8351	OTHER PROFESSIONAL/TECH	\$400,000	Tenant relocation expense
		\$25,000	Housing Relocation
		\$17,500	Housing Asset Disposition
		\$10,000	Firehouse Square
		\$10,000	Property Management
		\$9,000	HEART
		\$8,500	Homeless Outreach Team
		\$5,000	HIP Housing

308-802 General Facilities Improvement

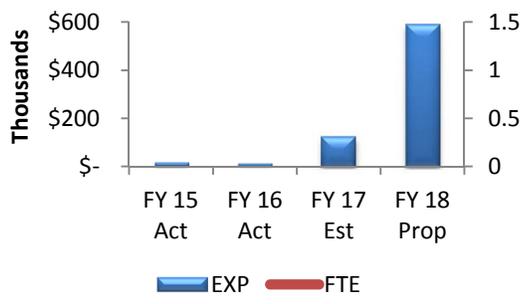


Purpose

The General Facilities Improvement Division serves to provide a funding source for capital improvements to the City's facilities. The division serves as a repository for one time funds, grants, or donations that are allocated for specific facility improvement projects.

- ### Highlights
- The Division funds improvements to City facilities, including roof, siding, carpet, and HVAC repairs and replacements.
 - Priorities include carpeting in areas of City Hall, roofs at the Twin Pines Senior and Community Center and painting and siding repairs on City Hall.

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	308 General Facilities	Department	Parks & Recreation		
Division	802	Division	General Facilities Improvement		

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	1,802	1,802	1,803		
Supplies & Services Total		\$1,802	\$1,802	\$1,803	\$0	\$0
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	5,716	864	617		
Administrative & Other Total		\$5,716	\$864	\$617	\$0	\$0
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	9,537	10,493	320,000	125,000	590,300
Capital Outlay Total		\$9,537	\$10,493	\$320,000	\$125,000	\$590,300
Total Expenditures		\$ 17,056	\$ 13,159	\$ 322,420	\$ 125,000	\$ 590,300

310-760 Infrastructure

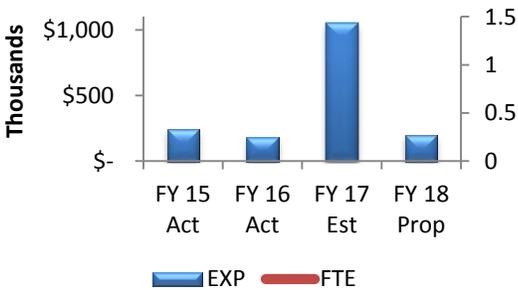


Purpose

The Infrastructure Fund was established to fund unanticipated repairs to the City's Infrastructure, which is not fully supported by user fees.

- Highlights**
- Funding has recently been provided for the following types of projects:
 - Steel Light Pole Replacement
 - Municipal Regional Permit Compliance
 - Belmont Creek Watershed
 - Street Pavement Project (one-time supplement)
 - Reconstruction of portions of O'Neill & Notre Dame Ave.

Total Expenditures & Staffing Trends

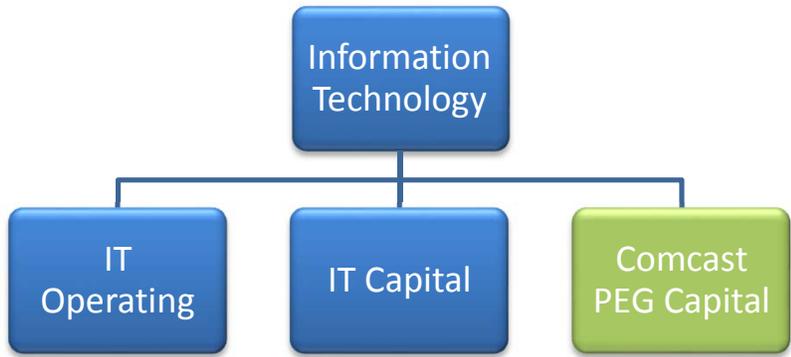


Allocation of Expenditures



Fund 310 Infrastructure Division 760		Department Division			Public Works Infrastructure	
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	244,683	181,567	975,000	1,050,000	200,000
Capital Outlay Total		\$244,683	\$181,567	\$975,000	\$1,050,000	\$200,000
Total Expenditures		\$ 244,683	\$ 181,567	\$ 975,000	\$ 1,050,000	\$ 200,000

312-303 Comcast PEG Capital

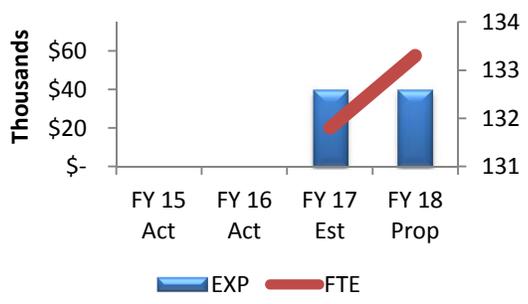


Purpose

The Comcast PEG Capital fund provides the ability for City Hall to broadcast events to Pen TV, the City's Public Education Government Channel.

- Highlights**
- Replaced outdated/faulty projectors in Council Chambers

Total Expenditures & Staffing Trends



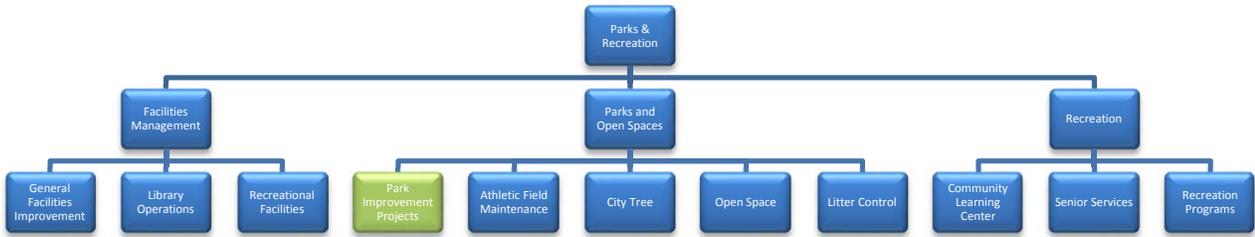
Allocation of Expenditures



Fund	312 Comcast	Department	Information Technology		
Division	303	Division	Comcast PEG Capital		

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Capital Outlay						
9040	MACHINERY AND EQUIPMENT				40,000	
Capital Outlay Total		\$0	\$0	\$0	\$40,000	\$0
Total Expenditures		\$ -	\$ -	\$ -	\$ 40,000	\$ -

341-810 Park Improvement Projects

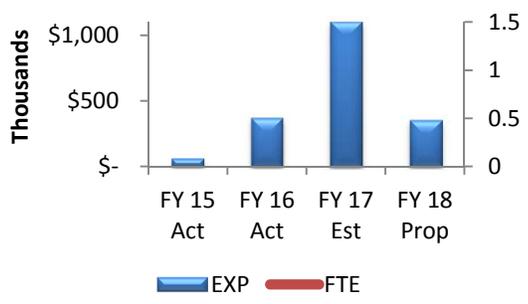


Purpose

The Park Improvement Projects Division includes Capital outlay projects that provide new or enhanced recreational opportunities to the community through the acquisition of land for parks, design and construction of new parks, or major rehabilitation of existing parks.

- ### Highlights
- New construction, improvements or rehabilitation of City parks and playgrounds
 - Acquisition of lands to further provide recreational opportunities
 - Improvements or rehabilitation to recreational areas
 - Improvements to the City's Open Space and trails
 - Synthetic Turf Project at the Belmont Sports Complex
 - Twin Pines Park Master Plan
- = *Council Priority Active Project*

Total Expenditures & Staffing Trends



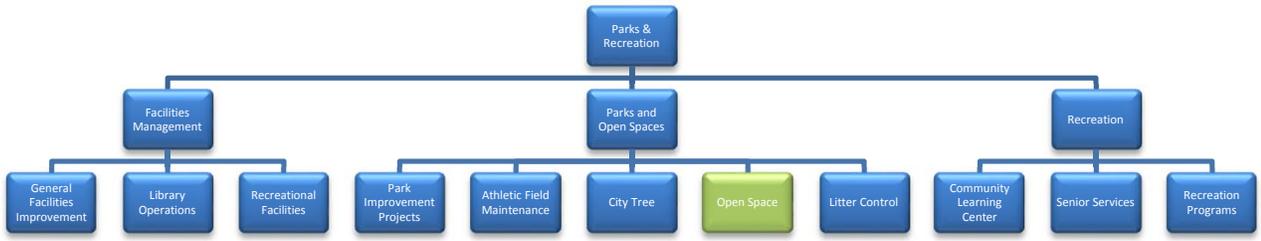
Allocation of Expenditures



Fund	341 Planned Park	Department	Parks & Recreation		
Division	810	Division	Park Improvement Projects		

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	6,253	1,156			
Supplies & Services Total		\$6,253	\$1,156	\$0	\$0	\$0
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	12,054	15,091	13,891		
Administrative & Other Total		\$12,054	\$15,091	\$13,891	\$0	\$0
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	44,215	349,885	2,255,127	1,100,000	350,000
Capital Outlay Total		\$44,215	\$349,885	\$2,255,127	\$1,100,000	\$350,000
Total Expenditures		\$ 62,521	\$ 366,132	\$ 2,269,018	\$ 1,100,000	\$ 350,000

343-810 Open Space

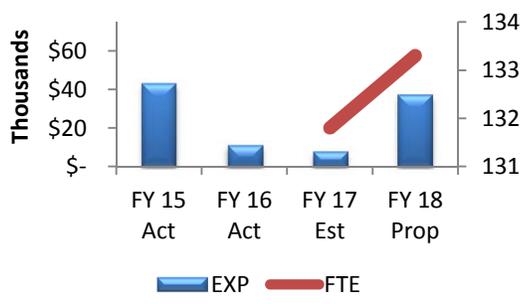


Purpose

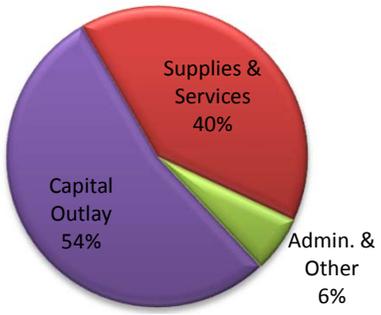
The purpose of the Open Space Division is to provide funding for the acquisition and maintenance of open space in Belmont.

- ### Highlights
- Funding vehicle for the acquisition of the San Juan Canyon open space lands
 - Trail maintenance, planning and improvement

Total Expenditures & Staffing Trends



Allocation of Expenditures



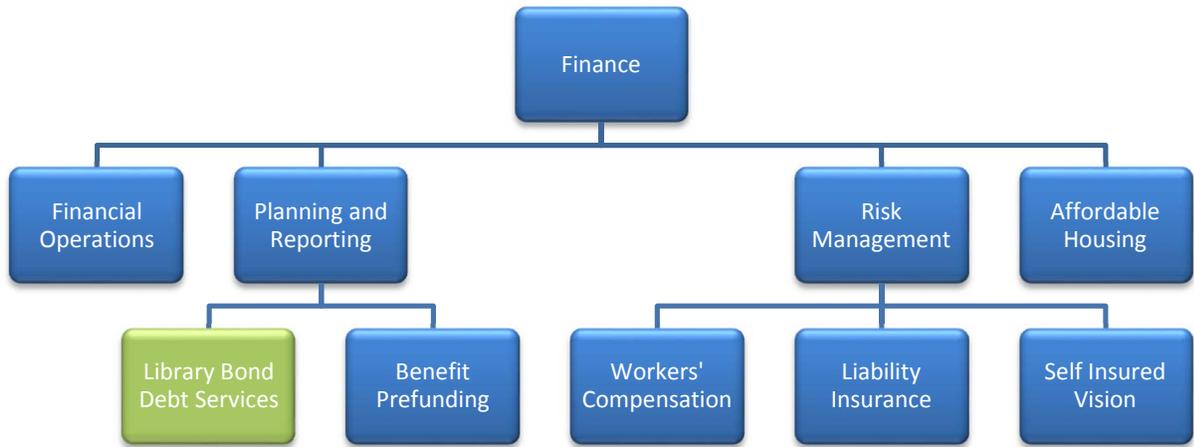
Fund	343 Open Space	Department	Parks & Recreation		
Division	810	Division	Park Improvement Projects		

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8430	REPAIR & MAINTENANCE SERVICE	3,589	493	7,500	3,000	7,500
8610	GENERAL SUPPLIES	3,314	4,950	7,500	5,000	7,500
Supplies & Services Total		\$6,903	\$5,444	\$15,000	\$8,000	\$15,000
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	656	5,799	346		2,253
Administrative & Other Total		\$656	\$5,799	\$346	\$0	\$2,253
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	35,353				20,000
Capital Outlay Total		\$35,353	\$0	\$0	\$0	\$20,000
Total Expenditures		\$ 42,912	\$ 11,243	\$ 15,346	\$ 8,000	\$ 37,253

Fund	343 Open Space	Department	Parks & Recreation
Division	810	Division	Park Improvement Projects

Account	Account Description	Amount	Notes
8430	REPAIR & MAINTENANCE SERVICE	\$7,500	Trail markers, signage, gates, miscellaneous repairs
8610	GENERAL SUPPLIES	\$7,500	Miscellaneous purchases of waste enclosures, signs, kiosks, etc.

406-502 Library Bond Debt Service



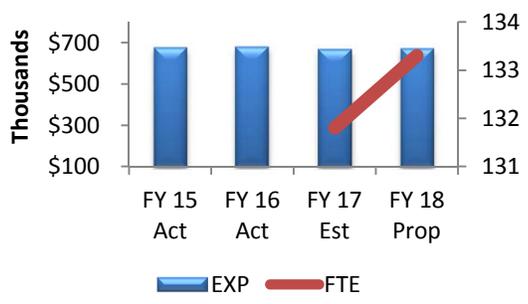
Purpose

Library Bond Debt Services Fund serves to account for the Library special taxes legally restricted for the payment of principal and interest on long-term indebtedness generated by the Library Mello-Roos bonds sold in 2004.

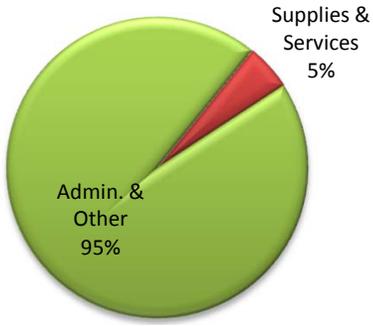
Highlights

- The City is in full compliance with its debt covenants.

Total Expenditures & Staffing Trends



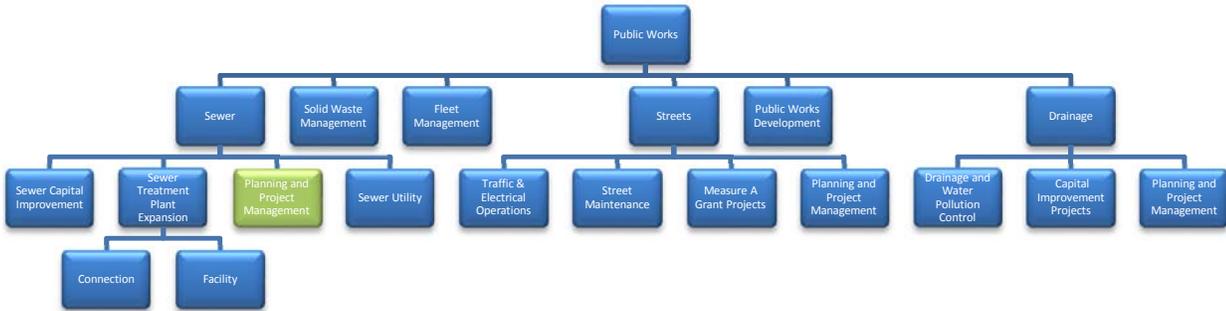
Allocation of Expenditures



Fund	406 Library Bond Debt Service	Department	Finance
Division	502	Division	Financial Planning & Reporting

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE	10,116	10,644	11,267	11,267	11,267
8351	OTHER PROFESSIONAL/TECH	25,971	29,874	23,151	23,151	22,114
Supplies & Services Total		\$36,087	\$40,519	\$34,418	\$34,418	\$33,381
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	4,255	3,929	3,638	3,638	5,266
9306	PRINCIPAL-LIBRARY BOND	250,000	265,000	275,000	275,000	295,000
9356	INTEREST-LIBRARY BOND	386,975	372,169	356,644	356,644	340,257
Administrative & Other Total		\$641,230	\$641,098	\$635,282	\$635,282	\$640,523
Total Expenditures		\$ 677,316	\$ 681,616	\$ 669,700	\$ 669,700	\$ 673,904

501-701 Sewer Planning & Project Management

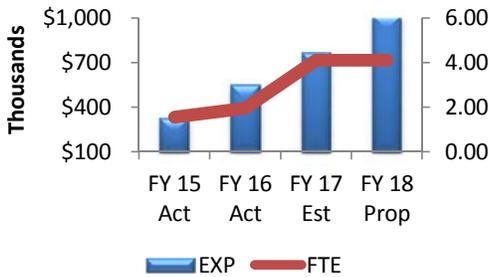


Purpose

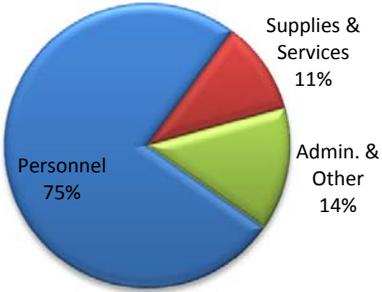
The Sewer Planning & Project Management Division manages the City's sewer infrastructure in a cost effective way to ensure the health and safety of the community.

- ### Highlights
- Evaluating existing sewer infrastructure
 - Developing strategies to determine cost effective approaches to asset management
 - Sewer Capital Project Planning
 - Public Education related to inflow and infiltration (I&I)
 - I&I Detection and Elimination Program
 - Regulatory compliance

Total Expenditures & Staffing Trends



Allocation of Expenditures



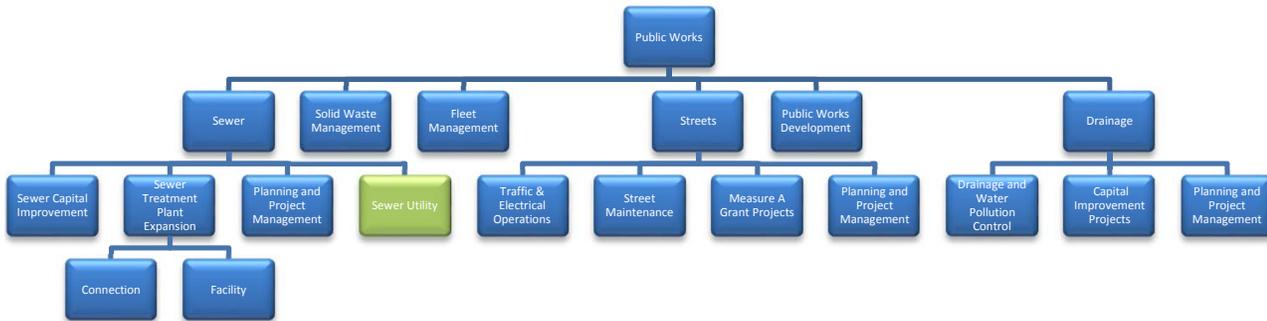
Fund	501 Sewer Enterprise-Operations	Department	Public Works
Division	701	Division	Planning & Project Management

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	162,075	287,293	476,454	357,069	492,135
8103	TEMPORARY PART-TIME		420			
8111	OVERTIME	396	141		60	
8211	P.E.R.S. RETIREMENT	25,297	44,109	81,108	57,280	94,064
8221	F.I.C.A. SOCIAL SECURITY		26			
8232	MEDICARE	2,537	4,344	7,067	6,348	7,343
8233	LIFE & DISABILITY INSURANCE	853	1,171	2,180	1,770	2,294
8241	DENTAL PLAN	1,490	2,903	4,978	4,741	5,349
8242	VISION PLAN	362	616	955	944	956
8253	ALLOWANCES	720	760	960	840	820
8259	DEFERRED COMPENSATION	2,323	4,178	7,741	7,621	8,068
8271	SEC 125 BENEFITS	33,246	58,160	97,961	85,663	86,446
8281	BENEFIT STABILIZATION	14,774	23,792	35,583	29,172	59,042
8283	GASB 68 PENSION EXPENSE	(2,040)	(77,711)			
8285	WORKERS' COMPENSATION	6,553	11,195	18,335	16,107	14,552
Personnel Total		\$248,587	\$361,398	\$733,323	\$567,615	\$771,070
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	10,743	83,287	38,596	38,000	35,000
8359	COMPUTER SOFTWARE LICENSE		2,341	3,000	3,000	40,000
8522	LIABILITY INSURANCE CHARGE	1,474	2,789	2,789	10,005	12,026
8531	POSTAGE/DELIVERY SERVICE		10	100	100	100
8532	TELEPHONE	2,959	3,303	6,000	5,500	5,500
8550	PRINTING AND BINDING	292	300	300	300	300
8580	TRAVEL AND TRAINING	1,573	2,898	3,600	3,000	3,000
8591	MEMBERSHIPS & DUES	438	3,225	5,000	4,500	4,500
8599	MISCELLANEOUS	3,684	13,836	4,500	3,000	4,000
8610	GENERAL SUPPLIES	1,166	1,134	2,000	1,500	2,000
8612	SMALL TOOLS			1,200	1,000	1,000
8680	BOOK-MANUALS-SUBSCRIPTIONS	180	14	300	200	300
Supplies & Services Total		\$22,509	\$113,136	\$67,385	\$70,105	\$107,726
Administrative & Other						
8307	VEHICLE USAGE CHARGE	4,678	4,646	8,503	8,503	9,430
8308	COMPUTER USAGE CHARGE	11,085	14,931	33,239	33,239	38,720
8309	BUILDING MAINTENANCE CH	3,620	4,867	9,497	9,497	9,582
8310	ADMINISTRATIVE SUPPORT	39,363	50,928	81,631	81,631	85,195
Administrative & Other Total		\$58,746	\$75,372	\$132,870	\$132,870	\$142,927
Total Expenditures		\$ 329,842	\$ 549,906	\$ 933,578	\$ 770,591	\$ 1,021,723

Fund	501 Sewer Enterprise-Operations	Department	Public Works
Division	701	Division	Planning & Project Management

Account	Account Description	Amount		Notes
8351	OTHER PROFESSIONAL/TECH	\$35,000	Support services	
8359	COMPUTER SOFTWARE LICENSE	\$40,000	Sewer Software	

501-710 Sewer Utility



Purpose

The Sewer Utility Division serves to provide a safe and reliable sewage collection system to ensure the health and safety of the community.

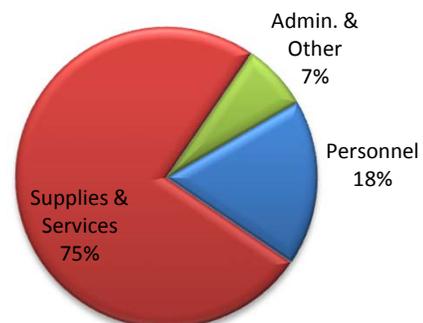
Highlights

- Maintained and repaired the City's 90 miles of sewer main lines and 11 pump stations
- Performed CCTV inspections on 46,356 feet of sewer main lines
- Cleaned 411,590 ft of sewer main lines
- Root foam approximately 40,000 feet of sewer main lines annually to address ongoing problems with root intrusion
- Responded to 240 calls for lateral line blockages and cleared blockages located within the public right-of-way sections of private laterals
- Refurbished three sewer pumps

Total Expenditures & Staffing Trends



Allocation of Expenditures



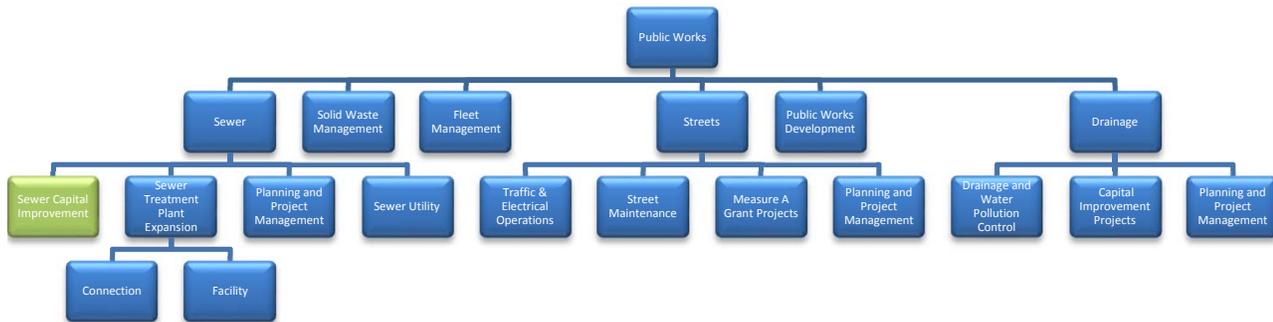
Fund	501 Sewer Enterprise-Operations	Department	Public Works
Division	710	Division	Sewer Utility

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	492,493	466,900	518,174	418,375	609,839
8103	TEMPORARY PART-TIME	1,378				
8111	OVERTIME	4,370	3,998	5,000	2,308	104,145
8112	STANDBY/UNSCHEDULED	77,309	70,452	80,000	74,803	51,378
8119	TERMINATION PAY	55	376	5,494		
8211	P.E.R.S. RETIREMENT	74,561	75,821	86,987	84,147	100,053
8232	MEDICARE	9,544	8,786	9,772	9,214	9,906
8233	LIFE & DISABILITY INSURANCE	2,847	2,477	2,385	2,374	3,170
8235	STATE UNEMPLOYMENT INSURANCE	1,890	180			
8241	DENTAL PLAN	6,751	5,974	6,348	5,666	7,131
8242	VISION PLAN	1,605	1,443	1,430	1,512	1,821
8253	ALLOWANCES	360	380	480	420	410
8259	DEFERRED COMPENSATION	6,465	6,403	6,774	7,154	8,287
8271	SEC 125 BENEFITS	131,599	125,371	124,458	115,443	158,218
8281	BENEFIT STABILIZATION	43,397	37,204	38,181	49,777	63,577
8282	COMPENSATED ABSENCES	(2,943)	8,754			
8285	WORKERS' COMPENSATION	80,902	56,304	62,423	59,267	56,593
Personnel Total		\$932,585	\$870,824	\$947,906	\$830,461	\$1,174,530
Supplies & Services						
8305	AFTER HOURS DISPATCH SERVICE	10,000	10,000	10,000	10,000	10,000
8311	PROPERTY TAX ADMIN FEE	41,916	44,087	46,666	46,666	46,666
8351	OTHER PROFESSIONAL/TECH	120,385	119,513	249,969	175,000	225,000
8411	WATER	4,966	5,797	12,000	8,000	10,000
8417	OTHER WASTE WATER TREATMENT	67,570		85,000	68,356	80,000
8418	S.V.C.W. SEWER TREATMENT	2,729,108	3,402,792	3,159,308	3,159,308	3,481,477
8419	DEPRECIATION	3,785	18,097	247,995	247,995	247,995
8430	REPAIR & MAINTENANCE SERVICE	12,351	7,514	25,500	15,000	25,000
8441	LAND/BUILDING RENTALS	56,000	56,000	56,000	56,000	56,000
8442	EQUIPMENT/VEHICLE RENTAL	310		1,000	1,200	1,000
8522	LIABILITY INSURANCE CHARGE	93,507	160,688	160,688	264,805	322,840
8530	COMMUNICATIONS	29,110	4,753	5,000	6,000	18,000
8532	TELEPHONE	2,792	3,010	3,500	4,000	4,500
8580	TRAVEL AND TRAINING	989	3,043	6,600	6,600	7,500
8590	STREET ACCESS FEE	204,600	204,204	204,204	204,204	204,204
8591	MEMBERSHIPS & DUES	1,555	3,200	5,000	5,000	5,000
8599	MISCELLANEOUS	876	738	1,000	500	1,000
8610	GENERAL SUPPLIES	12,485	11,777	14,000	14,000	14,000
8612	SMALL TOOLS	12,924	31,952	18,000	18,000	18,000
8613	SAFETY EQUIPMENT	10,424	17,771	20,000	20,000	15,000
8632	NATURAL GAS & ELECTRICITY	44,244	40,806	40,000	37,000	40,000
8639	GASOLINE	14,234	9,421	22,000	12,000	16,000
8641	REPAIR & MAINTENANCE SUPPLIES	30,504	94,418	78,400	86,000	102,500
Supplies & Services Total		\$3,504,634	\$4,249,582	\$4,471,830	\$4,465,634	\$4,951,682
Administrative & Other						
8307	VEHICLE USAGE CHARGE	218,141	191,266	191,217	191,217	218,851
8308	COMPUTER USAGE CHARGE	46,842	48,623	54,156	54,156	66,864
8309	BUILDING MAINTENANCE CH	15,297	15,848	15,473	15,473	16,547
8310	ADMINISTRATIVE SUPPORT	141,441	117,608	116,160	116,160	156,273
Administrative & Other Total		\$421,721	\$373,345	\$377,006	\$377,006	\$458,535
Capital Outlay						
9040	MACHINERY AND EQUIPMENT		64	55,687	74,249	
Capital Outlay Total		\$0	\$64	\$55,687	\$74,249	\$0
Total Expenditures		\$ 4,858,940	\$ 5,493,815	\$ 5,852,429	\$ 5,747,350	\$ 6,584,747

Fund	501 Sewer Enterprise-Operations	Department	Public Works
Division	710	Division	Sewer Utility

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$125,000	Pump station diagnosis/repairs, and emergency sewer repairs
		\$75,000	Root foaming
		\$25,000	Payment in lieu study
8411	WATER	\$10,000	Hydro cleaning sewer mains
8430	REPAIR & MAINTENANCE SERVICE	\$25,000	Pump repair services
8530	COMMUNICATIONS	\$18,000	Mission Communications 3-year contract
8610	GENERAL SUPPLIES	\$14,000	Uniform cleaning & office/misc supplies
8612	SMALL TOOLS	\$18,000	Jetting nozzles & hand tools
8613	SAFETY EQUIPMENT	\$15,000	Safety apparel, barricades, cones
8641	REPAIR & MAINTENANCE SUPPLIES	\$58,000	Spare pumps for Hastings, Haskins, & El Camino pump stations
		\$44,500	Manhole rings, covers, piping, bands, backfill materials

503-730 Sewer Capital Improvement Projects

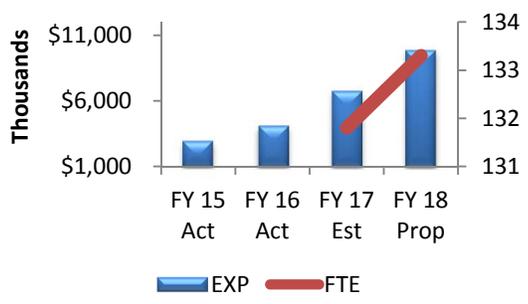


Purpose

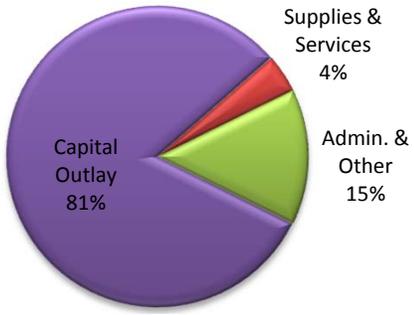
The Sewer Capital Improvement Projects Division is responsible for cost effective construction and repair of the City's sewer infrastructure in order to ensure the health and safety of the community.

- ### Highlights
- Planning, Designing and Construction of Sewer Capital Improvement Projects
 - Completion of 2016 Sewer Rehabilitation Project
 - Sewer Capacity Model Update
 - Construction of Ralston Ave. Sewer Main improvements

Total Expenditures & Staffing Trends

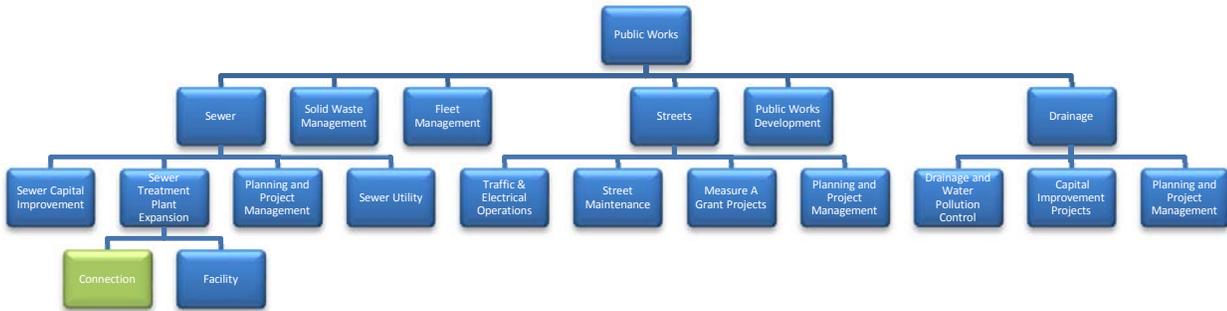


Allocation of Expenditures



Fund 503 Sewer Operations-Capital Division 730		Department Division			Public Works Capital Improvement Projects	
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	4,509	3,772		16,065	
8354	BOND ISSUANCE COSTS		446,609			
8361	BOND AMORTIZATION EXPENSE		(20,203)			
8419	DEPRECIATION	556,770	649,219	403,787	403,787	403,787
Supplies & Services Total		\$561,279	\$1,079,397	\$403,787	\$419,852	\$403,787
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	34,941	54,007	87,383	87,383	53,135
9322	PRINCIPAL-2016 REV SEWER BOND			453,287		90,000
9323	PRINCIPAL-2016 REF SEWER BOND			793,993	485,000	415,000
9367	INTEREST-2001 SEWER BON	266,996	150,461			
9368	INTEREST-2006 SEWER BON	263,045	226,774			
9378	INTEREST-2016 REV SEWER BOND		150,013	453,287	453,288	530,191
9379	INTEREST-2016 REF SEWER BOND		106,272	308,993	308,993	346,080
Administrative & Other Total		\$564,982	\$687,526	\$2,096,943	\$1,334,663	\$1,434,406
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	1,805,634	2,311,225	6,815,464	4,955,000	7,985,000
Capital Outlay Total		\$1,805,634	\$2,311,225	\$6,815,464	\$4,955,000	\$7,985,000
Total Expenditures		\$ 2,931,895	\$ 4,078,148	\$ 9,316,194	\$ 6,709,516	\$ 9,823,193

505-730 Sewer Treatment Plant Expansion (Connection)

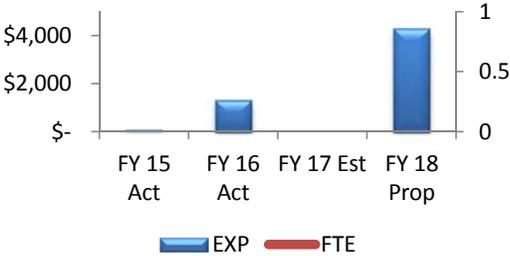


Purpose

The Sewer Treatment Plant Expansion (Connection) funding provides for the costs associated with expansion of capacity in the Silicon Valley Clean Water (SVCW) Conveyance System and Treatment Plant based on City's capacity needs.

- ### Highlights
- Budget fully funds SVCW membership contribution requirements for expansion of capacity

Total Expenditures & Staffing Trends

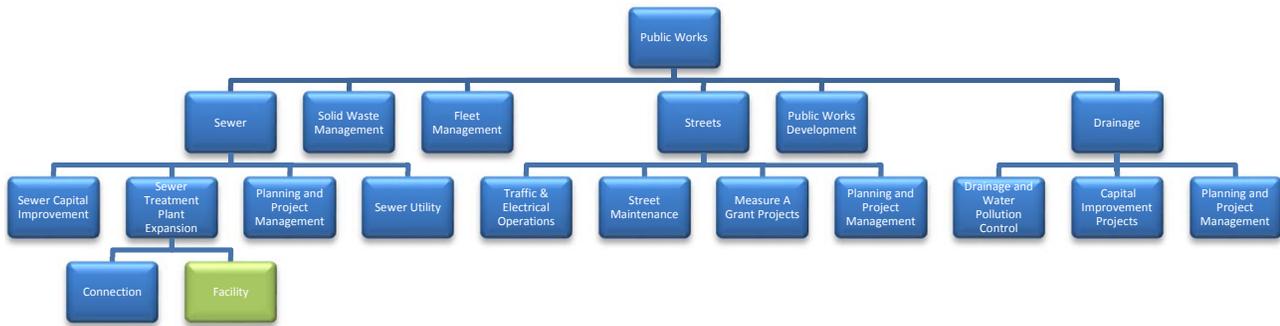


Allocation of Expenditures



Fund		505 Sewer Enterprise-Treatment Pln			Department		Public Works	
Division		730			Division		Capital Improvement Projects	
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018		
Administrative & Other								
8310	ADMINISTRATIVE SUPPORT	92	1,335			4,287		
Administrative & Other Total		\$92	\$1,335	\$0	\$0	\$4,287		
Total Expenditures		\$ 92	\$ 1,335	\$ -	\$ -	\$ 4,287		

507-730 Sewer Treatment Plant Upgrade (Facility)



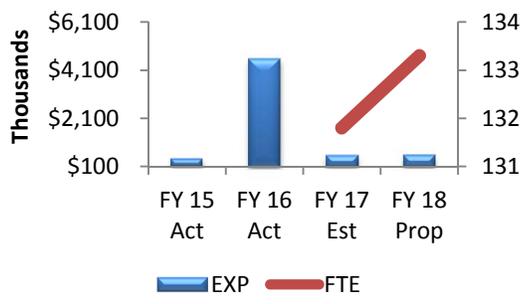
Purpose

The Sewer Treatment Facility Charge provides funding for the City's portion of the Silicon Valley Clean Water (SVCW) Capital Improvement Program related to the facility repairs and upgrades, and regulatory compliance.

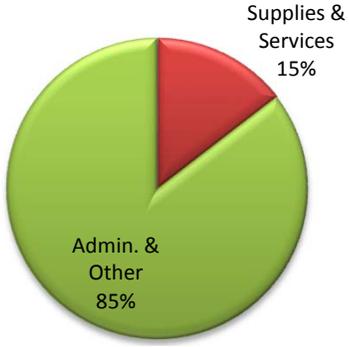
Highlights

- As a result of changes in SVCW's CIP rollout, the Debt Management program has been modified. For FY 2018, the use of cash reserves is contemplated to pay off existing debt with shorter maturities. Should SVCW begin drawing 30-year State Revolving Loan Funds (SRF) and funds from the Federal Water Infrastructure Finance and Innovation Act (WIFIA), as is the plan, then the City will likely reduce the likelihood of issuing its own debt.
- Completed modeling future capital financing requirements to determine adequacy of the Sewer Treatment Facility charge

Total Expenditures & Staffing Trends



Allocation of Expenditures

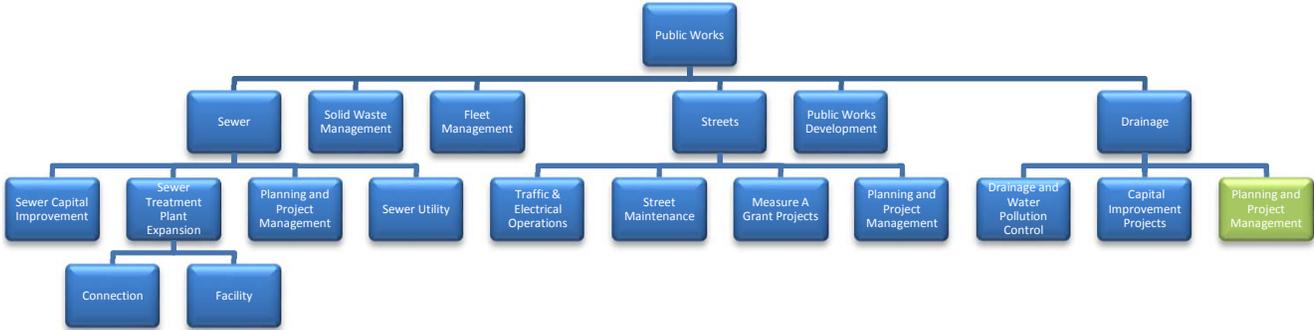


Fund 507 Sewer Treatment Facility		Department Public Works				
Division 730		Division Capital Improvement Projects				
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE	10,356	10,897	11,535	11,535	11,535
8351	OTHER PROFESSIONAL/TECH	73,726	72,697	73,659	57,134	73,659
Supplies & Services Total		\$84,082	\$83,594	\$85,194	\$68,669	\$85,194
Administrative & Other						
9321	PRINCIPAL-2009 SEWER TREATMENT BOND	-	-	170,000	170,000	175,000
9371	INTEREST-2009 SEWER TREATMENT BOND	338,143	317,653	330,231	330,231	325,057
Administrative & Other Total		\$338,143	\$317,653	\$500,231	\$500,231	\$500,057
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING		4,174,489			
Capital Outlay Total		\$0	\$4,174,489	\$0	\$0	\$0
Total Expenditures		\$ 422,225	\$ 4,575,736	\$ 585,425	\$ 568,900	\$ 585,251

Fund	507 Sewer Treatment Facility	Department	Public Works
Division	730	Division	Capital Improvement Projects

Account	Account Description	Amount	Notes
8311	PROPERTY TAX ADMIN FEE	\$11,535	County fee for collecting the Sewer Treatment Facility Charge on the property tax roll.
8351	OTHER PROFESSIONAL/TECH	\$58,485	City Administration Expense per 2009 Bonds
		\$8,600	Property Tax Roll Administration
		\$5,000	Misc.
		\$1,574	Bond Trustee Costs

525-701 Storm Drain Planning & Project Management



Purpose

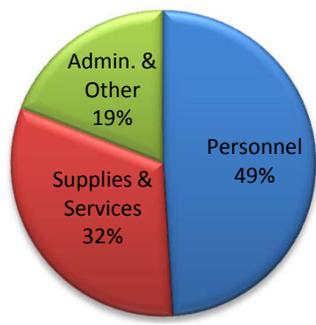
The Storm Drain Planning & Project Management Division manages the City's storm infrastructure in a cost effective way to ensure the health and safety of the community.

- ### Highlights
- Evaluating existing storm drain infrastructure
 - Developing strategies to determine cost effective approaches to asset management
 - Storm Drain Capital Project Planning
 - Securing Environmental Permits
 - Preparation and Administration of Grant Applications
 - Commercial and Industrial Inspections for MRP compliance
 - Construction Storm water Inspections
 - Regulatory Compliance

Total Expenditures & Staffing Trends



Allocation of Expenditures



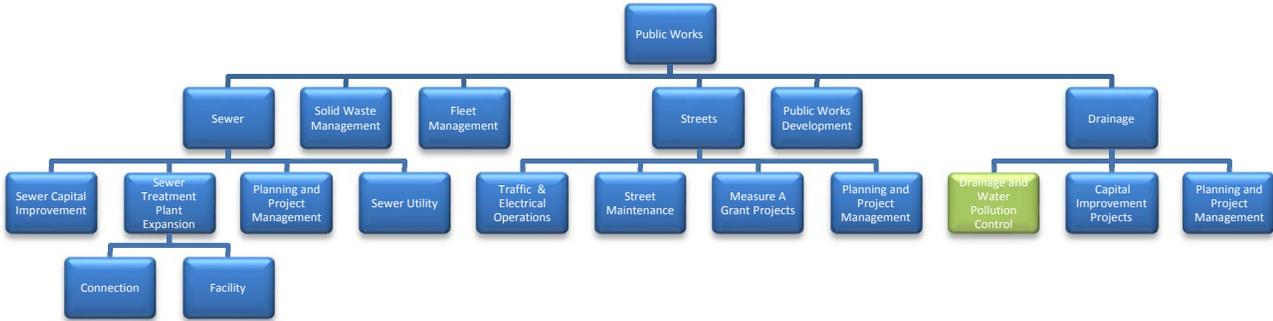
Fund	525 Storm Drainage	Department	Public Works
Division	701	Division	Inning & Project Management

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	60,043	68,168	70,318	69,978	73,547
8103	TEMPORARY PART-TIME		210			
8111	OVERTIME	64	19		30	
8211	P.E.R.S. RETIREMENT	9,381	11,925	13,008	13,649	15,385
8221	F.I.C.A. SOCIAL SECURITY		13			
8232	MEDICARE	896	1,023	1,067	1,230	1,115
8233	LIFE & DISABILITY INSURANCE	281	314	321	304	357
8241	DENTAL PLAN	670	823	730	823	724
8242	VISION PLAN	119	141	141	141	139
8253	ALLOWANCES	180	190	240	210	205
8259	DEFERRED COMPENSATION	716	964	933	1,111	1,242
8271	SEC 125 BENEFITS	10,942	13,547	14,277	13,462	11,780
8281	BENEFIT STABILIZATION	5,337	5,887	6,003	7,436	9,879
8283	GASB 68 PENSION EXPENSE	(1,430)	(54,397)			
8285	WORKERS' COMPENSATION	2,366	2,661	2,706	2,762	2,170
Personnel Total		\$89,563	\$51,490	\$109,744	\$111,136	\$116,543
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	7,848	8,149	73,087	25,000	65,000
8522	LIABILITY INSURANCE CHARGE	476	858	858	1,464	1,760
8550	PRINTING AND BINDING	185				
8580	TRAVEL AND TRAINING	504	1,456	1,000	700	1,000
8591	MEMBERSHIPS & DUES	122	834	700	600	700
8599	MISCELLANEOUS	7,053	3,421	5,000	5,000	6,000
8610	GENERAL SUPPLIES	1,345	262	1,200	1,100	1,200
8680	BOOK-MANUALS-SUBSCRIPTIONS	100		100	50	100
Supplies & Services Total		\$17,633	\$14,979	\$81,945	\$33,914	\$75,760
Administrative & Other						
8307	VEHICLE USAGE CHARGE	3,968	3,940	4,038	4,038	4,301
8308	COMPUTER USAGE CHARGE	3,576	4,594	4,864	4,864	5,666
8309	BUILDING MAINTENANCE CH	1,168	1,497	1,390	1,390	1,402
8310	ADMINISTRATIVE SUPPORT	26,909	26,998	30,207	30,207	34,075
Administrative & Other Total		\$35,621	\$37,029	\$40,499	\$40,499	\$45,444
Total Expenditures		\$ 142,817	\$ 103,498	\$ 232,188	\$ 185,549	\$ 237,747

Fund	525 Storm Drainage	Department	Public Works
Division	701	Division	Planning & Project Management

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$35,000	Miscellaneous services
		\$30,000	Water Dog Lake permit fees

525-720 Drainage and Water Pollution Control



Purpose

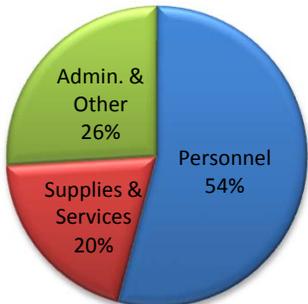
The Drainage and Water Pollution Control Division serves to protect the environment from flooding and erosion with a safe and reliable storm drain collection system, and reduce pollution and run-off in compliance with state and federal regulations.

- ### Highlights
- Clean, maintain, inspect, repair 1,400+ storm drain inlets, 2 pump stations and 26 miles of storm drain lines
 - Maintain creeks & flood control facilities
 - Implement strategies to comply with a 70% reduction of trash in the storm system by July 2017
 - Comply with the California Regional Water Quality Control Board San Francisco Bay Region Municipal Regional Stormwater Permit requirements
 - Maintain 69 full capture trash devices with 414 inspections completed
 - Performed CCTV inspections on 64,013 feet of storm drain lines
 - Sweep 6,549 curb miles while removing 500 tons of debris
 - Performed 34 on-land trash cleanups
 - Performed 8 trash hot spot cleanings

Total Expenditures & Staffing Trends



Allocation of Expenditures

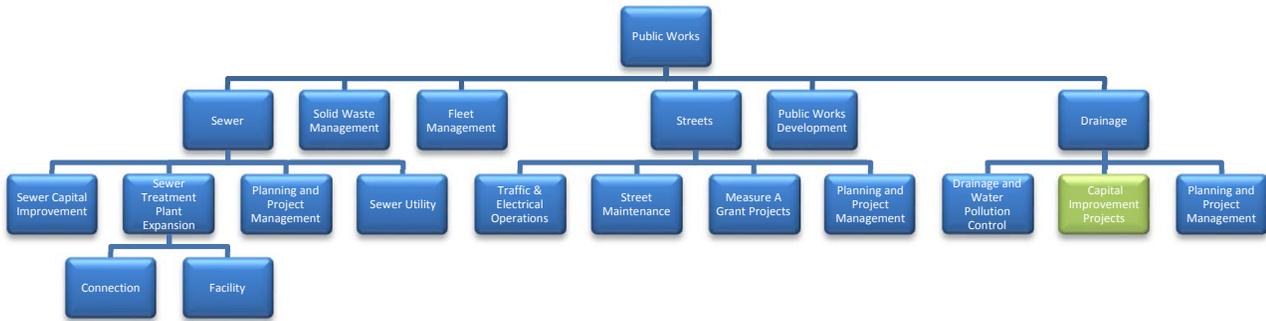


Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	384,714	395,725	433,443	365,624	475,852
8111	OVERTIME	2,626	2,587	3,500	2,685	12,270
8112	STANDBY/UNSCHEDULED		129		187	
8119	TERMINATION PAY	55	94	1,373		
8211	P.E.R.S. RETIREMENT	57,977	62,328	69,846	69,364	79,661
8232	MEDICARE	6,174	6,477	6,946	7,095	7,588
8233	LIFE & DISABILITY INSURANCE	2,138	2,041	2,063	1,999	2,337
8235	STATE UNEMPLOYMENT INSURANCE	1,890	180			
8241	DENTAL PLAN	5,645	6,138	6,571	6,412	6,933
8242	VISION PLAN	1,181	1,143	1,181	1,212	1,292
8253	ALLOWANCES	360	380	480	420	410
8259	DEFERRED COMPENSATION	5,093	5,623	6,087	6,479	6,381
8271	SEC 125 BENEFITS	99,389	100,055	103,260	100,512	115,922
8281	BENEFIT STABILIZATION	33,115	29,003	29,628	36,554	49,975
8282	COMPENSATED ABSENCES	3,015	7,491			
8285	WORKERS' COMPENSATION	53,093	41,833	46,470	45,342	39,508
Personnel Total		\$656,466	\$661,225	\$710,848	\$643,885	\$798,127
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE	11,119	11,694	12,378	12,378	12,378
8351	OTHER PROFESSIONAL/TECH	20,341	34,956	54,000	50,000	85,000
8411	WATER	1,722	2,196	3,000	3,000	3,000
8430	REPAIR & MAINTENANCE SERVICE	4,391	1,502	20,000	14,000	6,000
8442	EQUIPMENT/VEHICLE RENTAL	1,076	640	3,500	3,500	3,500
8522	LIABILITY INSURANCE CHARGE	14,951	15,588	15,588	12,397	15,340
8530	COMMUNICATIONS	4,980	1,200	1,500		4,000
8532	TELEPHONE	1,095	1,423	1,500	1,500	1,500
8580	TRAVEL AND TRAINING	304	580	2,100	2,100	2,100
8591	MEMBERSHIPS & DUES	103	111	200	200	200
8599	MISCELLANEOUS	952	521	200	100	200
8610	GENERAL SUPPLIES	10,222	3,752	7,500	8,200	8,000
8612	SMALL TOOLS	2,419	17,805	15,000	6,000	10,000
8613	SAFETY EQUIPMENT	2,994	4,646	4,500	4,500	4,500
8632	NATURAL GAS & ELECTRICITY	146	2,306	1,500	1,100	1,250
8639	GASOLINE	13,317	13,894	15,000	10,000	14,000
8641	REPAIR & MAINTENANCE SUPPLIES	17,245	18,788	50,400	50,000	122,000
Supplies & Services Total		\$107,379	\$131,602	\$207,866	\$178,975	\$292,968
Administrative & Other						
8307	VEHICLE USAGE CHARGE	188,937	166,894	181,517	181,517	237,142
8308	COMPUTER USAGE CHARGE	34,684	37,137	41,184	41,184	49,392
8309	BUILDING MAINTENANCE CH	11,327	12,104	11,767	11,767	12,223
8310	ADMINISTRATIVE SUPPORT	57,245	59,746	71,728	71,728	83,778
Administrative & Other Total		\$292,193	\$275,881	\$306,196	\$306,196	\$382,535
Total Expenditures		\$ 1,056,038	\$ 1,068,708	\$ 1,224,910	\$ 1,129,056	\$ 1,473,630

Fund	525 Storm Drainage	Department	Public Works
Division	720	Division	Drainage & Water Pollution Control

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$85,000	Emergency storm drain system repair services, permit fees
8530	COMMUNICATIONS	\$4,000	Mission Communication 3-year contract - \$3,300
8612	SMALL TOOLS	\$10,000	Jetting nozzles, hand tools
8641	REPAIR & MAINTENANCE SUPPLIES	\$70,000	Spare pumps for Harbor & Ralston Pump Stations
		\$52,000	Repair & Maintenance Supplies

525-730 Storm Drain Capital Improvement Projects

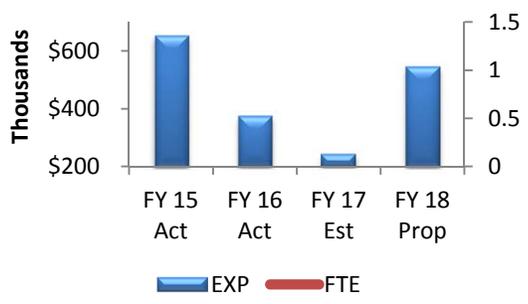


Purpose

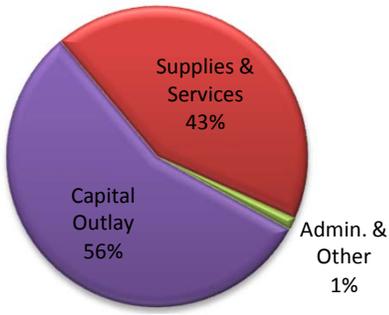
The Storm Drain Capital Improvement Projects Division is responsible for cost effective construction and repair of the City's storm infrastructure in order to ensure the health and safety of the community.

- ### Highlights
- Planning, Designing and Construction of Storm Drain Capital Improvement Projects

Total Expenditures & Staffing Trends

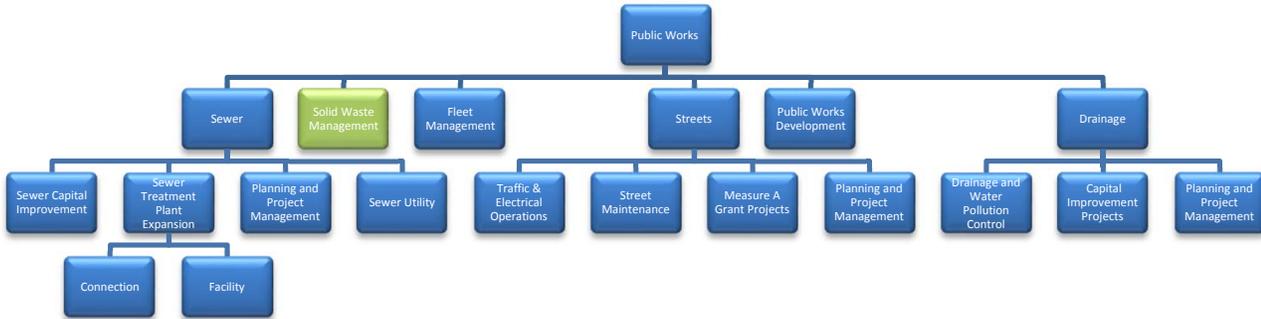


Allocation of Expenditures



Fund 525 Storm Drainage		Department Public Works				
Division 730		Division Capital Improvement Projects				
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8419	DEPRECIATION	233,700	238,793	233,700	233,700	233,700
8599	MISCELLANEOUS		(12,000)			
Supplies & Services Total		\$233,700	\$226,793	\$233,700	\$233,700	\$233,700
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	14,096	19,108	9,228	9,228	7,309
Administrative & Other Total		\$14,096	\$19,108	\$9,228	\$9,228	\$7,309
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	403,853	127,310	317,566		305,000
Capital Outlay Total		\$403,853	\$127,310	\$317,566	\$0	\$305,000
Total Expenditures		\$ 651,649	\$ 373,211	\$ 560,494	\$ 242,928	\$ 546,009

530-770 Solid Waste Management

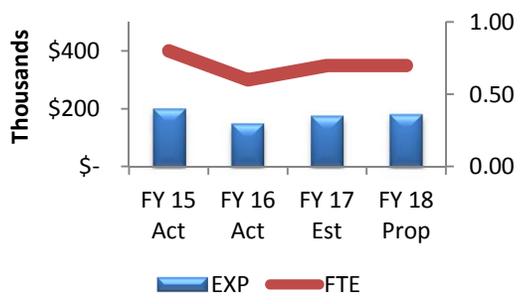


Purpose

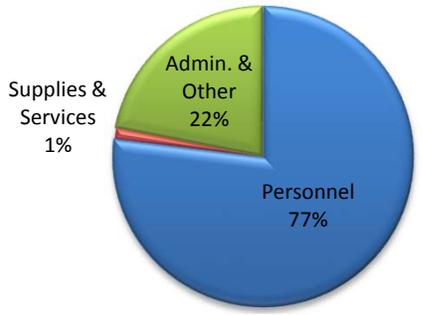
The Solid Waste Management ensures that all residents of Belmont are provided with a clean, safe, and ecologically-sound environment. The Department manages City's Franchise Agreement that emphasize waste reduction and recycling, composting, and environmentally-sound landfill management to meet the City and region's long-term disposal needs. The program oversees the delivery of quality environmental programs through franchise and fiscal management, community outreach and education, and customer service.

- ### Highlights
- Single stream recycling
 - Household hazardous waste
 - E-waste, compost and shredding events
 - NPDES stormwater compliance

Total Expenditures & Staffing Trends



Allocation of Expenditures

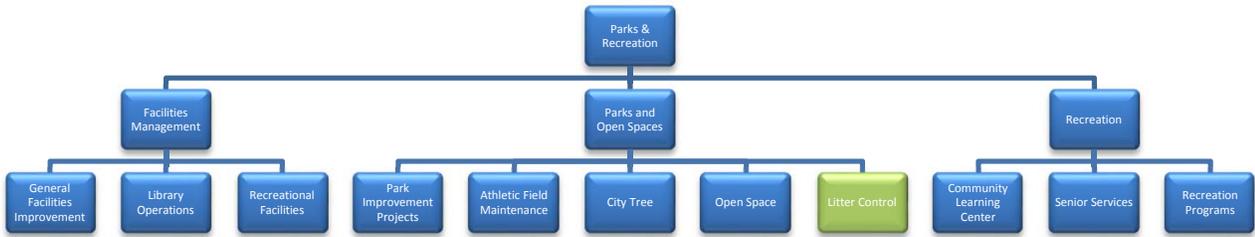


Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	90,488	71,355	80,525	72,204	85,244
8111	OVERTIME	358	85		120	
8211	P.E.R.S. RETIREMENT	14,085	12,484	15,079	14,034	17,706
8232	MEDICARE	1,407	1,112	1,238	1,311	1,322
8233	LIFE & DISABILITY INSURANCE	404	288	373	317	420
8241	DENTAL PLAN	851	625	698	625	680
8242	VISION PLAN	188	141	165	139	160
8253	ALLOWANCES	540	570	720	630	615
8259	DEFERRED COMPENSATION	1,113	937	1,037	1,177	1,581
8271	SEC 125 BENEFITS	17,460	13,291	14,932	12,880	16,796
8281	BENEFIT STABILIZATION	8,001	6,167	6,840	7,725	11,652
8282	COMPENSATED ABSENCES	(15,294)	261			
8283	GASB 68 PENSION EXPENSE	(2,847)	(13,104)			
8285	WORKERS' COMPENSATION	5,646	2,780	3,083	2,867	2,497
Personnel Total		\$122,400	\$96,991	\$124,690	\$114,029	\$138,673
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	31,963	12,292	85,000	25,000	75,000
8522	LIABILITY INSURANCE CHARGE	761	858	858		2,053
8599	MISCELLANEOUS		61	2,000		
8610	GENERAL SUPPLIES			300		
Supplies & Services Total		\$32,724	\$13,210	\$88,158	\$25,000	\$77,053
Administrative & Other						
8308	COMPUTER USAGE CHARGE	5,721	4,594	5,675	5,675	6,611
8309	BUILDING MAINTENANCE CH	1,868	1,497	1,621	1,621	1,636
8310	ADMINISTRATIVE SUPPORT	37,781	29,751	26,119	26,119	31,333
Administrative & Other Total		\$45,370	\$35,842	\$33,415	\$33,415	\$39,580
Capital Outlay						
Total Expenditures		\$ 200,495	\$ 146,043	\$ 246,263	\$ 172,444	\$ 255,306

Fund	530 Solid Waste	Department	Public Works
Division	770	Division	Solid Waste Management

Account	Account Description	Amount		Notes
8351	OTHER PROFESSIONAL/TECH	\$50,000	Franchise renegotiation	
		\$25,000	Solid waste rate review	

530-813 Litter Control

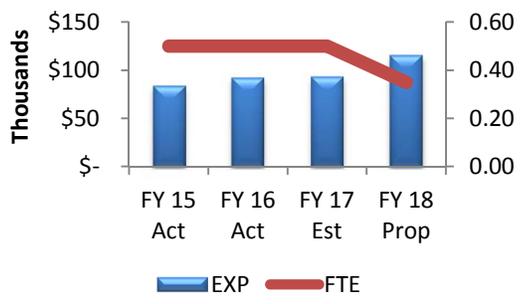


Purpose

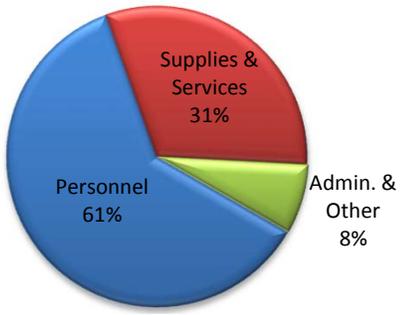
The Litter Control Fund serves to improve waste management in City facilities, parks, medians, rights-of-way, athletic fields, and open space.

- ### Highlights
- Purchase new waste management containers that include composting, recycling, and trash
 - Collect and manage the waste generated by activities in the City's parks, picnic areas and open spaces
 - Continue to improve the rates of recycling and composting in facilities and parks by providing appropriate containers and signage

Total Expenditures & Staffing Trends



Allocation of Expenditures

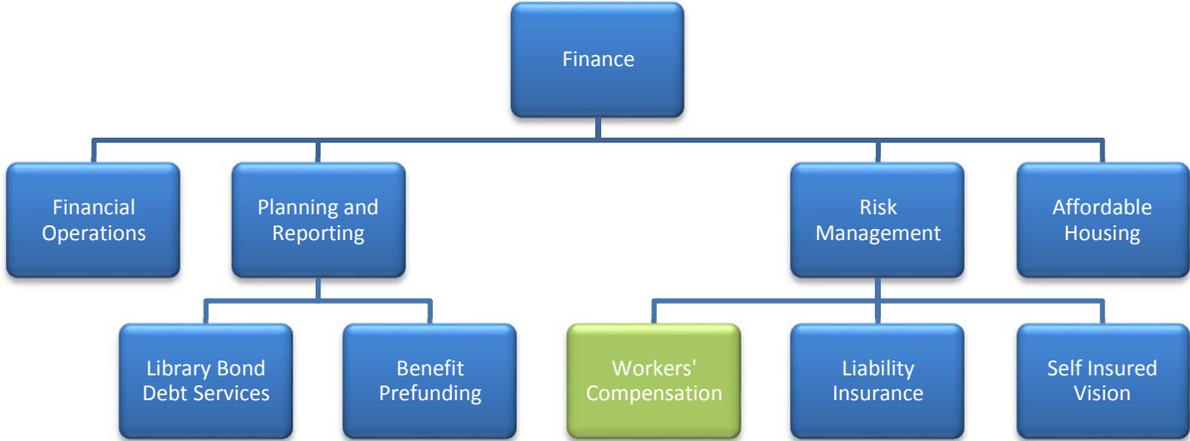


Fund 530 Solid Waste		Department			Parks & Recreation	
Division 813		Division			Litter Control	
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	34,601	36,026	37,843	35,392	42,927
8111	OVERTIME	27	8		9	
8119	TERMINATION PAY	486	14			
8211	P.E.R.S. RETIREMENT	5,042	5,338	5,934	6,336	6,891
8232	MEDICARE	594	608	601	674	713
8233	LIFE & DISABILITY INSURANCE	213	204	195	193	211
8241	DENTAL PLAN	594	555	560	622	560
8242	VISION PLAN	122	120	122	136	122
8259	DEFERRED COMPENSATION	449	476	511	550	523
8271	SEC 125 BENEFITS	9,814	9,037	7,075	8,950	9,819
8281	BENEFIT STABILIZATION	2,846	2,623	2,698	3,439	4,300
8285	WORKERS' COMPENSATION	5,397	4,342	4,586	4,850	4,305
Personnel Total		\$60,185	\$59,351	\$60,125	\$61,151	\$70,372
Supplies & Services						
8430	REPAIR & MAINTENANCE SERVICE	10,753	10,236	15,000	13,000	15,000
8522	LIABILITY INSURANCE CHARGE	476	715	715	1,220	1,027
8610	GENERAL SUPPLIES	2,395	11,507	20,000	7,000	20,000
Supplies & Services Total		\$13,624	\$22,458	\$35,715	\$21,220	\$36,027
Administrative & Other						
8308	COMPUTER USAGE CHARGE	2,256	2,180	2,764	2,764	2,350
8309	BUILDING MAINTENANCE CH	2,891	3,049	2,890	2,890	1,945
8310	ADMINISTRATIVE SUPPORT	4,677	4,795	4,727	4,727	4,319
Administrative & Other Total		\$9,824	\$10,024	\$10,381	\$10,381	\$8,614
Total Expenditures		\$ 83,633	\$ 91,832	\$ 106,221	\$ 92,752	\$ 115,013

Fund	530 Solid Waste	Department	Parks & Recreation
Division	813	Division	Litter Control

Account	Account Description	Amount	Notes
8430	REPAIR & MAINTENANCE SERVICE	\$15,000	Cost for vendors to remove waste and litter from City facilities
8610	GENERAL SUPPLIES	\$20,000	Purchasing waste enclosures, litter control tools and materials for City facilities

570-503 Workers' Compensation



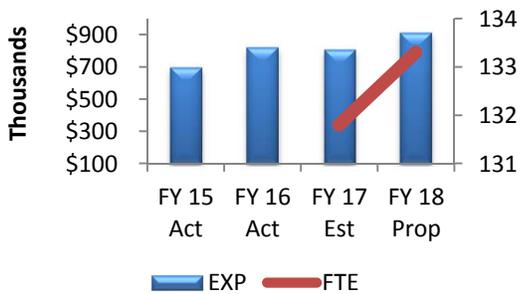
Purpose

This division serves to provide Worker's Compensation coverage to the City's employees.

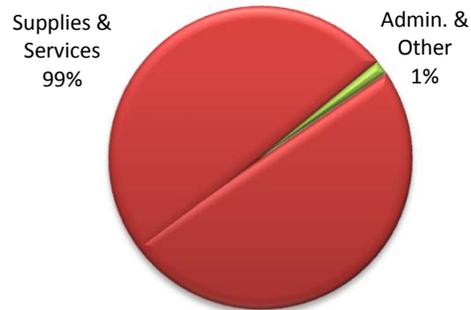
Highlights

- Worked diligently with the Workers' Compensation Third Party Administrator to actively manage and close claims in effort to control losses
- Prior to 1997, the City was self-insured for Workers' Compensation. Claims from this period are referred to as a "tail". A continued effort to settle tail claims is being pursued

Total Expenditures & Staffing Trends



Allocation of Expenditures

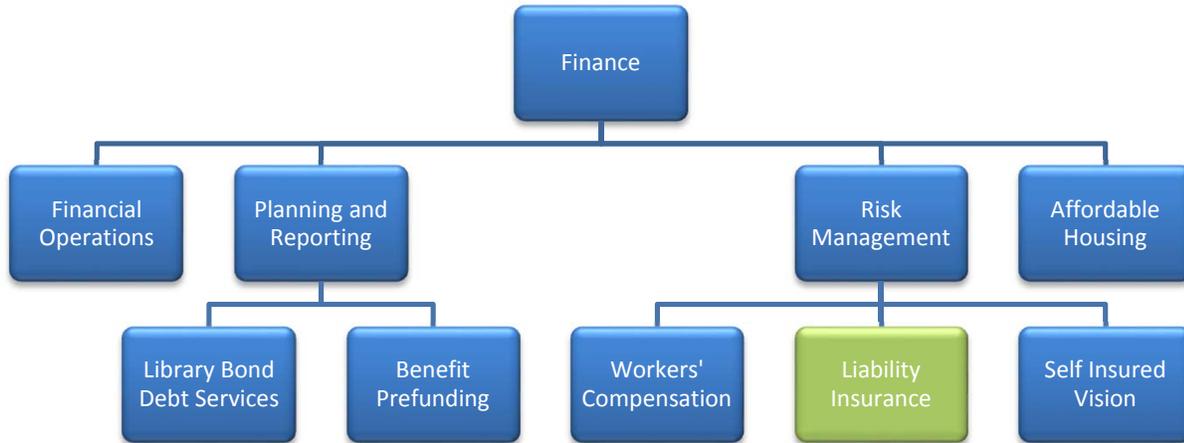


Fund 570 Worker's Compensation		Department			Finance	
Division 503		Division			Risk Management Services	
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH			9,650	10,946	11,490
8520	INSURANCE	721,352	743,530	775,694	710,295	806,000
8598	CLAIMS-WORKERS' COMP	(31,376)	72,315	80,000	77,000	80,000
Supplies & Services Total		\$689,976	\$815,845	\$865,344	\$798,241	\$897,490
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	4,989	4,349	4,690	4,690	13,658
Administrative & Other Total		\$4,989	\$4,349	\$4,690	\$4,690	\$13,658
Total Expenditures		\$ 694,965	\$ 820,194	\$ 870,034	\$ 802,931	\$ 911,148

Fund	570 Worker's Compensation	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Amount	Notes
8520	INSURANCE	\$806,000	Estimate provided by Alliant Insurance for primary and excess WC insurance for City and Fire Dept
8598	CLAIMS-WORKERS' COMP	\$80,000	Estimate of claims expense provided by CSAC

571-503 Liability Insurance



Purpose

The Liability Insurance Fund provides protection from casualty losses through the placement of liability insurance coverage from third parties.

To achieve the lowest overall program cost, the City is responsible for the first \$250,000 of general liability from claims filed as part of self-insured retention terms agreed to with the third party insurers.

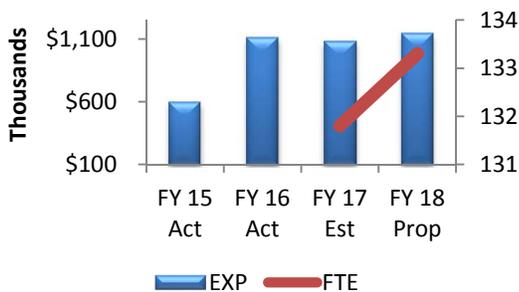
Liability program costs are allocated to all operating divisions based on claim losses in prior years.

Departments are charged an amount sufficient to fund the program expressed as a percentage of claim experience.

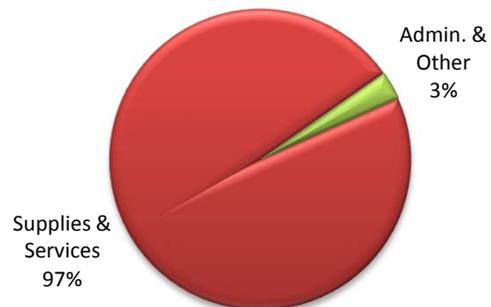
Highlights

- Completed successful policy renewal with competitive market comparison
- Defended City from claims exposures by combining the efforts of the Finance Department and City Attorney's Office, coupled with outside professionals, to prevent payment of unwarranted claims

Total Expenditures & Staffing Trends



Allocation of Expenditures

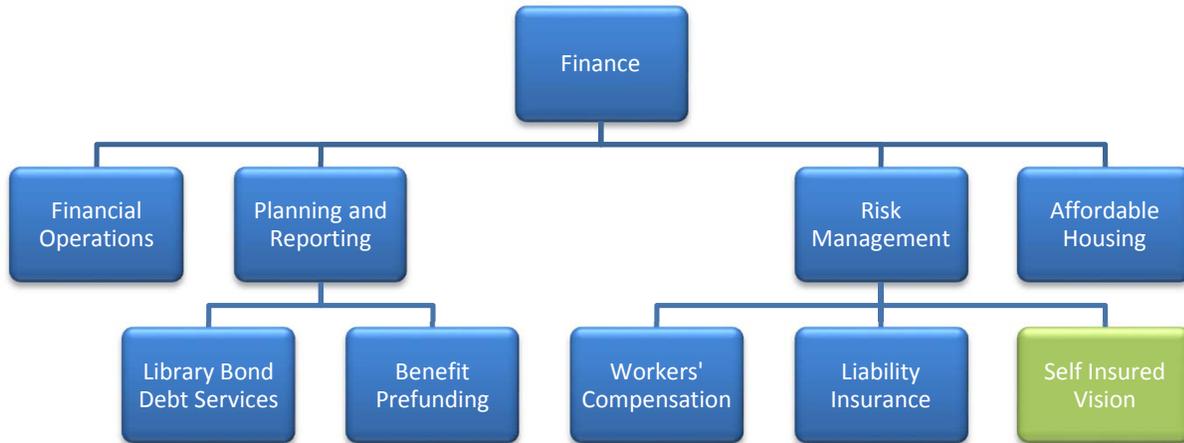


Fund 571 Liability Insurance		Department			Finance	
Division 503		Division			Risk Management Services	
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8322	LEGAL-ADDITIONAL	198,515	251,513	800,000	800,000	325,000
8351	OTHER PROFESSIONAL/TECH	11,952	27,871	22,900	25,683	26,970
8520	CLAIMS-INSURANCE	177,035	196,198	184,568	147,940	205,055
8597	CLAIMS-LIABILITY	186,823	609,714	400,000	75,000	550,000
Supplies & Services Total		\$574,325	\$1,085,297	\$1,407,468	\$1,048,623	\$1,107,025
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	26,021	26,910	29,914	29,914	34,856
Administrative & Other Total		\$26,021	\$26,910	\$29,914	\$29,914	\$34,856
Total Expenditures		\$ 600,346	\$ 1,112,207	\$ 1,437,382	\$ 1,078,537	\$ 1,141,881

Fund	571 Liability Insurance	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Amount	Notes
8520	CLAIMS-INSURANCE		
		\$121,000	General Liability Program
		\$42,100	Belmont Fire Protection District Commercial Package
		\$19,430	Motor Vehicle Program
		\$10,355	Deferred Compensation Fiduciary Liability Plan
		\$4,400	Cyber Liability
		\$3,955	Crime Insurance Program
		\$2,230	Pollution Liability & Remediation
		\$985	Underground Storage Tank
		\$600	Public Official Bonds
8597	CLAIMS-LIABILITY	\$550,000	Estimate based on current activity and future claims

572-503 Self Insured Vision



Purpose

The Self Insured Vision Fund accounts for the funding and reimbursement of claims pursuant to the City's vision reimbursement plan for its employees.

The fund operates at a self sustaining level.

Departments are charged an amount sufficient to fund the program expressed as a dollar amount per employee.

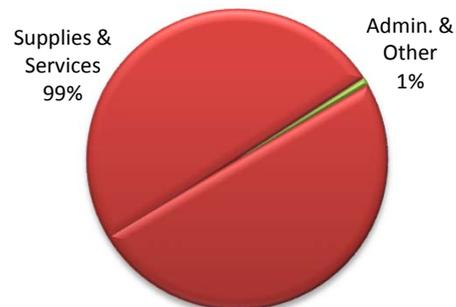
Highlights

- Completed timely distribution of planned benefits to employees and their dependents.

Total Expenditures & Staffing Trends



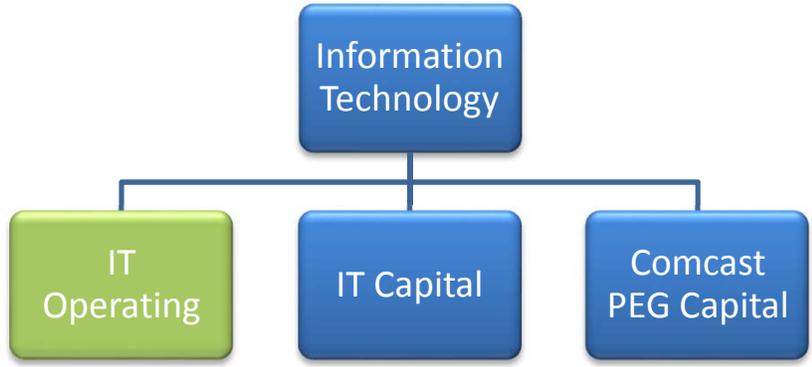
Allocation of Expenditures



Fund	572 Self-Funded Vision	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8593	CLAIMS-AFSCME VISION	9,054	9,140	9,680	9,325	6,921
8594	CLAIMS-BPOA VISION	8,455	8,626	8,436	8,208	10,403
8595	CLAIMS-MGMT VISION	7,695	7,726	8,787	8,033	10,609
8596	CLAIMS-UNREP VISION	2,964	3,040	2,280	3,420	4,335
Supplies & Services Total		\$28,168	\$28,533	\$29,183	\$28,986	\$32,268
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	2,876	3,376	2,540	2,540	255
Administrative & Other Total		\$2,876	\$3,376	\$2,540	\$2,540	\$255
Total Expenditures		\$ 31,044	\$ 31,909	\$ 31,723	\$ 31,526	\$ 32,523

573-301 IT Operating

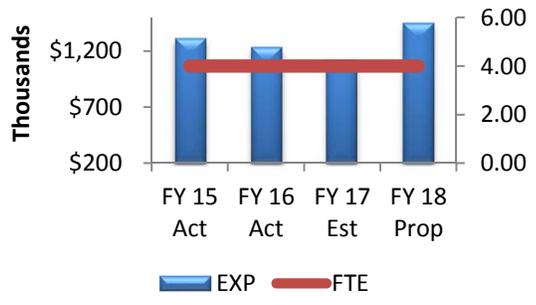


Purpose

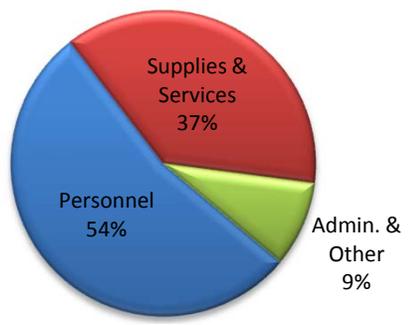
Information Technology enhances productivity and efficiency through the timely implementation of cost effective technologies that meet goals defined by the City Council and City staff.

- Highlights**
- Upgraded Active Directory in preparation for Exchange/Outlook
 - Implemented Office 365 Email
 - Developed strategy/design for Office 365 application expansion/adoption
 - Implemented [ETrackIII] on-line building permit functionality
 - Increased storage for virtual servers and data
 - Made historical council videos available
 - Replaced Interactive Voice Response (IVR) System

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	573 Fleet & Equipment Management	Department	Information Technology		
Division	301	Division	IT Operating		

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	449,069	447,924	508,365	306,712	501,987
8103	TEMPORARY PART-TIME		2,600		2,082	
8211	P.E.R.S. RETIREMENT	58,019	64,433	77,575	75,124	86,076
8232	MEDICARE	6,989	6,993	7,754	6,417	7,801
8233	LIFE & DISABILITY INSURANCE	2,111	2,124	2,674	1,881	3,099
8241	DENTAL PLAN	4,956	4,700	5,076	4,140	4,956
8242	VISION PLAN	912	874	912	811	912
8253	ALLOWANCES	3,000	2,600	4,200	4,200	
8259	DEFERRED COMPENSATION	6,180	7,060	8,340	7,563	9,060
8271	SEC 125 BENEFITS	86,882	88,412	94,740	72,939	93,566
8281	BENEFIT STABILIZATION	29,989	29,604	32,819	39,624	55,127
8282	COMPENSATED ABSENCES	7,529	5,635			
8285	WORKERS' COMPENSATION	17,630	16,929	14,812	14,615	11,400
Personnel Total		\$673,266	\$679,887	\$757,268	\$536,108	\$773,984
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	64,832	47,519	63,000	31,195	75,000
8359	COMPUTER SOFTWARE LICENSE	178,424	225,665	302,127	309,500	335,400
8419	DEPRECIATION	83,595	36,524	47,385	42,120	42,120
8430	REPAIR & MAINTENANCE SERVICE	31,322	34,070	31,000	31,000	35,000
8522	LIABILITY INSURANCE CHARGE	3,804	9,582	4,388	8,677	11,732
8531	POSTAGE/DELIVERY SERVICE		161	100	28	100
8532	TELEPHONE	26,740	26,863	11,200	8,496	11,200
8550	PRINTING AND BINDING	44	188	100	70	100
8580	TRAVEL AND TRAINING	6,588	15,797	12,500	6,058	17,500
8591	MEMBERSHIPS & DUES		108	400	451	3,000
8599	MISCELLANEOUS	32	552	1,000	884	1,000
8610	GENERAL SUPPLIES	2,620	953	1,000	651	1,000
8612	SMALL TOOLS	1,195	267	500	420	500
8641	REPAIR & MAINTENANCE SUPPLIES	19,767	15,319	7,800	2,016	7,800
8680	BOOK-MANUALS-SUBSCRIPTIONS	194	99	250		250
Supplies & Services Total		\$419,158	\$413,668	\$482,750	\$441,566	\$541,702
Administrative & Other						
8309	BUILDING MAINTENANCE CH	38,833	40,837	39,417	39,417	39,417
8310	ADMINISTRATIVE SUPPORT	170,748	96,089	102,501	102,501	91,495
Administrative & Other Total		\$209,581	\$136,926	\$141,918	\$141,918	\$130,912
Capital Outlay						
9040	MACHINERY AND EQUIPMENT	14,150				
Capital Outlay Total		\$14,150	\$0	\$0	\$0	\$0
Total Expenditures		\$ 1,316,155	\$ 1,230,480	\$ 1,381,936	\$ 1,119,592	\$ 1,446,598

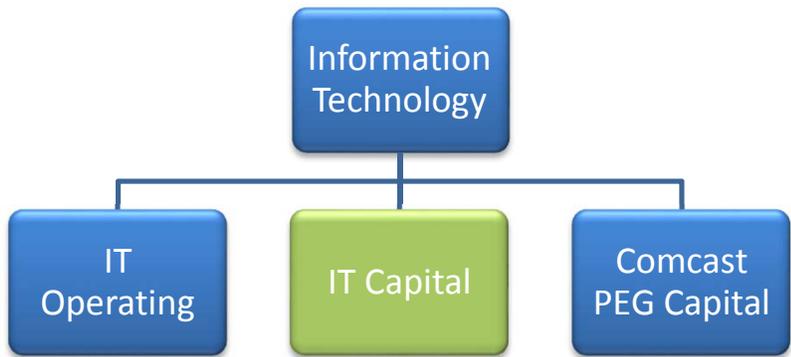
Fund	573 Fleet & Equipment Management	Department	Information Technology
Division	301	Division	IT Operating

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH	\$30,000	Broadcast Video
		\$20,000	Application Support (Hansen, Vision, CRW)
		\$15,000	Tech Support (Fire, Network, Server, Telephone)
		\$10,000	Vision Upgrade
8359	COMPUTER SOFTWARE LICENSE	\$80,000	Microsoft EA
		\$42,500	Hansen
		\$30,000	Unitrends DRAAS
		\$25,000	GP
		\$20,000	ESRI
		\$20,000	SIEM
		\$18,000	Sunguard Trakit & eTrak
		\$12,300	Trakit IVR
		\$11,100	Questys
		\$10,000	Network Tools (SolarWinds, GTAC)
		\$8,000	Granicus
		\$8,000	ITPipes
		\$8,000	Vision Internet
		\$7,000	Adobe Acrobat Professional Update
		\$6,800	Public Stuff, IF EAM resolves, can remove (2019)
		\$6,000	GP: Integrity Data, Scribe, Greenshades, Mekorma, 2 new
		\$6,000	Voice Print
		\$5,800	Network/Firewall, PD FW/Sonicwall:800, EPS
		\$2,500	Profile Unity
		\$2,500	SiteImprove
		\$1,800	SouthTec Systems Form 700
		\$1,500	Drop Box
		\$1,500	Misc.
		\$900	SmartDeploy
		\$200	Spiceworks
8430	REPAIR & MAINTENANCE SERVICE	\$30,000	Konica Printers
		\$5,000	Cabling

Fund	573 Fleet & Equipment Management	Department	Information Technology
Division	301	Division	IT Operating

Account	Account Description	Amount	Notes
8532	TELEPHONE		
		\$8,400	Astound
		\$1,800	TelePacific
		\$1,000	Utility Telephone
8580	TRAVEL AND TRAINING		
		\$17,500	GIS, SharePoint, SAN, Win10, VM, Questsys, SunGuard, SQL, RIMS, MISAC
8610	GENERAL SUPPLIES		
		\$1,000	Office and Training Supplies
8612	SMALL TOOLS		
		\$500	Miscellaneous
8641	REPAIR & MAINTENANCE SUPPLIES		
		\$3,500	Desktop Components
		\$1,800	Small Printer Replacement
		\$1,500	Network Components & Cables
		\$1,000	UPS Batteries

573-302 IT Capital



Purpose

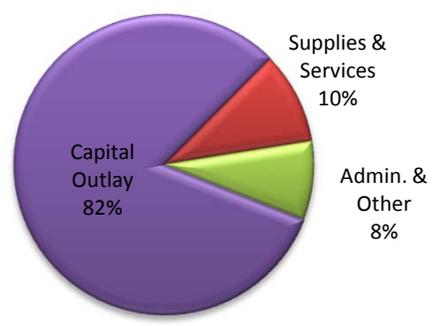
The Information Technology Department continues implementation of the most current Technology Plan adopted by City Council.

- Highlights**
- Conducted technical refresh for 50% City staff
 - Developed GIS Strategic Plan to provide direction for multi-faceted delivery of mapping related services
 - Aligned IT Pipes database infrastructure in preparation for implementation
 - Installed CCTV equipment & software for Police and Public Works
 - Completed Tech Refresh for Multi-Functional Printers (MFPs)
 - Implemented mobile solution to allow Contractors/Inspectors to view and schedule inspections online
 - Evaluated/developed RFP for the Enterprise Asset Management (EAM) System

Total Expenditures & Staffing Trends



Allocation of Expenditures

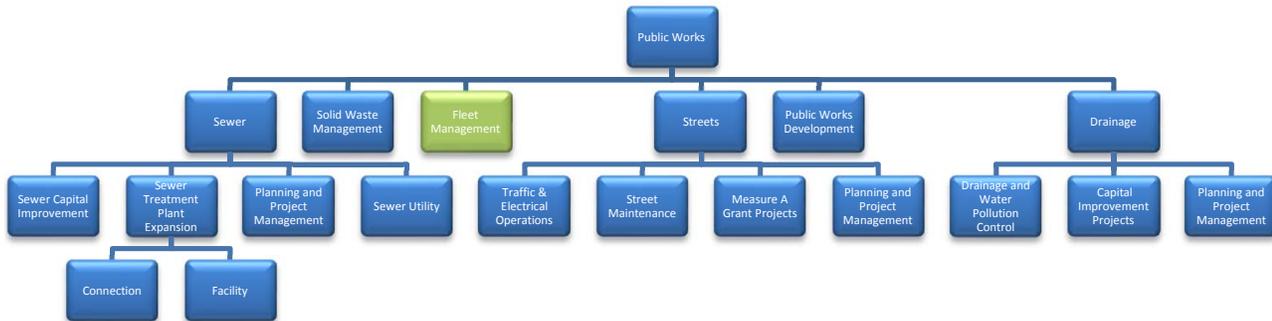


Fund 573 Fleet & Equipment Management		Department Information Technology				
Division 302		Division IT Capital				
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8419	DEPRECIATION	71,569	100,326	76,463	76,463	76,463
Supplies & Services Total		\$71,569	\$100,326	\$76,463	\$76,463	\$76,463
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	17,827	48,263	31,827	31,827	65,097
Administrative & Other Total		\$17,827	\$48,263	\$31,827	\$31,827	\$65,097
Capital Outlay						
9040	MACHINERY AND EQUIPMENT	270,390	251,501	381,200	312,741	625,000
Capital Outlay Total		\$270,390	\$251,501	\$381,200	\$312,741	\$625,000
Total Expenditures		\$ 359,786	\$ 400,090	\$ 489,490	\$ 421,031	\$ 766,560

Fund	573 Fleet & Equipment Management	Department	Information Technology
Division	302	Division	IT Capital

Account	Account Description	Amount	Notes
9040	MACHINERY AND EQUIPMENT		
		\$250,000	Enterprise Asset Management (EAM) Application Software
		\$200,000	Access Security Inc. Video (Library, SportsComp, Senior Center)
		\$55,000	Tech Refresh - Desktops, Laptops
		\$40,000	Sewer software
		\$35,000	GIS Redesign
		\$25,000	Mobile Workforce
		\$10,000	Dispatch center updates
		\$10,000	Network Update

573-740 Fleet Management



Purpose

The Fleet Management Division serves to provide safe, reliable, functional and cost effective vehicles and equipment that enable City staff to serve the community.

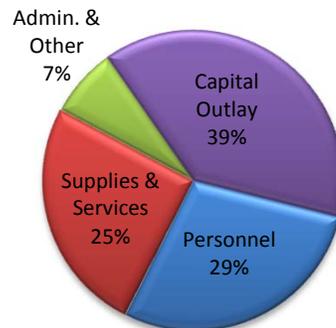
Highlights

- Provide preventive maintenance and repairs on 106 City/BFPD vehicles, equipment and emergency back-up generators
- Develop vehicle specification, manage the procurement and disposal of vehicles and equipment
- Ensure emission compliance for both on-road and off-road vehicles and equipment
- Comply with all local, state and federal regulations
- Oversee the City's underground fuel tank and fuel management systems
- Outfit City's fleet with hardware for use with the new fuel management system
- Completed 400+ preventive maintenance and repair work orders

Total Expenditures & Staffing Trends



Allocation of Expenditures

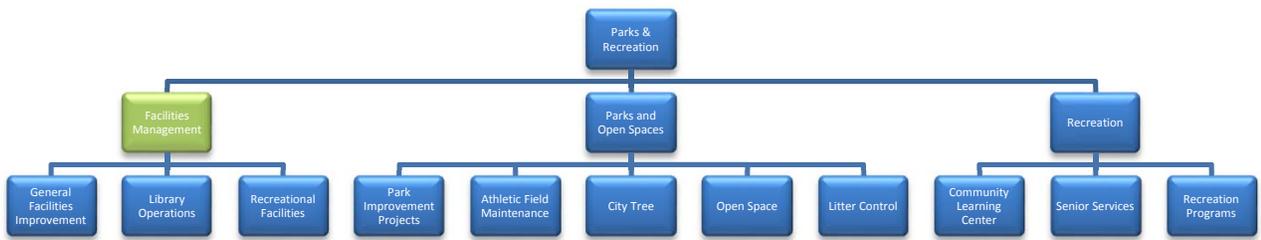


Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	228,690	250,964	300,795	248,706	248,727
8111	OVERTIME	579	2,364	4,250	5,504	1,135
8119	TERMINATION PAY				1,721	
8211	P.E.R.S. RETIREMENT	35,596	42,059	49,813	49,012	52,526
8232	MEDICARE	3,783	4,139	4,816	4,893	4,049
8233	LIFE & DISABILITY INSURANCE	1,213	1,306	1,487	1,363	1,221
8241	DENTAL PLAN	3,682	3,995	4,635	4,238	3,682
8242	VISION PLAN	690	749	913	857	664
8253	ALLOWANCES	360	380	480	420	410
8259	DEFERRED COMPENSATION	3,016	3,506	4,297	4,228	3,728
8271	SEC 125 BENEFITS	58,233	65,054	81,460	68,506	63,757
8281	BENEFIT STABILIZATION	20,259	21,607	22,526	26,707	34,566
8282	COMPENSATED ABSENCES	6,947	5,300			
8285	WORKERS' COMPENSATION	30,215	25,024	27,248	26,667	18,694
Personnel Total		\$393,264	\$426,446	\$502,719	\$442,824	\$433,159
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	5,426	6,964	11,000	11,000	12,500
8419	DEPRECIATION	171,029	334,945	202,345	205,345	205,345
8430	REPAIR & MAINTENANCE SERVICE	28,985	37,083	43,000	43,000	45,000
8522	LIABILITY INSURANCE CHARGE	24,978	23,211	26,159	6,807	8,066
8531	POSTAGE/DELIVERY SERVICE	6	54	250	100	200
8532	TELEPHONE	1,824	1,942	2,000	2,500	2,500
8580	TRAVEL AND TRAINING	790	1,698	2,200	750	1,500
8599	MISCELLANEOUS	1,014	1,901	1,200	1,200	1,200
8610	GENERAL SUPPLIES	5,676	7,984	8,000	8,000	8,000
8612	SMALL TOOLS	2,881	2,337	2,500	2,500	2,500
8638	OIL	1,147	2,964	4,500	5,000	5,000
8639	GASOLINE	1,696	1,071	2,000	1,000	1,500
8641	REPAIR & MAINTENANCE SUPPLIES	89,311	105,226	90,000	90,000	90,000
Supplies & Services Total		\$334,765	\$527,380	\$395,154	\$377,202	\$383,311
Administrative & Other						
8308	COMPUTER USAGE CHARGE	19,666	21,057	21,057	21,057	25,971
8309	BUILDING MAINTENANCE CH	6,422	6,863	6,863	6,863	6,427
8310	ADMINISTRATIVE SUPPORT	89,732	64,158	64,158	64,158	81,090
Administrative & Other Total		\$115,820	\$92,078	\$92,078	\$92,078	\$113,488
Capital Outlay						
9040	MACHINERY AND EQUIPMENT		78,301	2,000		2,000
9041	VEHICLES	294,697	772,275	282,290	528,500	582,500
Capital Outlay Total		\$294,697	\$850,576	\$284,290	\$528,500	\$584,500
Total Expenditures		\$ 1,138,546	\$ 1,896,480	\$ 1,274,241	\$ 1,440,604	\$ 1,514,458

Fund	573 Fleet & Equipment Management	Department	Public Works
Division	740	Division	Fleet Management

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$6,500	Miscellaneous services
		\$6,000	Underground fuel tank, permits, testing fees
8430	REPAIR & MAINTENANCE SERVICE		
		\$45,000	Vehicle and accident repairs
8641	REPAIR & MAINTENANCE SUPPLIES		
		\$90,000	Vehicle/equipment replacement parts
9041	VEHICLES		
		\$175,000	#212-PW
		\$120,000	#210-PW
		\$60,000	#231-PW
		\$50,000	#307-Parks
		\$47,500	#115-PD
		\$47,500	#116-PD
		\$47,500	Vehicle 109-PD
		\$25,000	New vehicle - Tack Oiler-PW
		\$10,000	#228-PW

574-801 Facilities Management



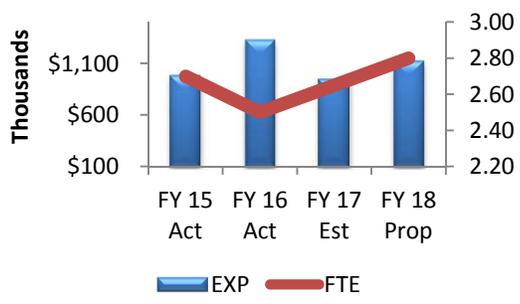
Purpose

Facilities Management supports the effective conduct of City business and programs and provides safe and well-maintained buildings.

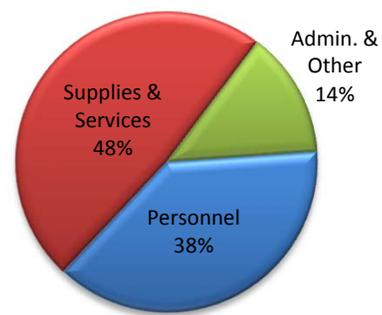
The facilities managed by the Parks and Recreation Department represent the majority of Belmont's public facilities and are a significant public investment. The Parks and Recreation Department manages over 160,000 square feet of built space representing an insurable investment of over \$50 million.

- ### Highlights
- Maintenance and repair of various structural and mechanical systems that make up City buildings, including elevators, generators, roofs, paint, flooring, fire safety equipment and HVAC systems.
 - Facilitation and supervision of regular and routine custodial services.
 - Preventative maintenance on City buildings.
 - Energy and water conservation projects.
 - Track assets and analyze Belmont's facilities to prioritize use of resources
- = *Council Priority Active Project*

Total Expenditures & Staffing Trends



Allocation of Expenditures



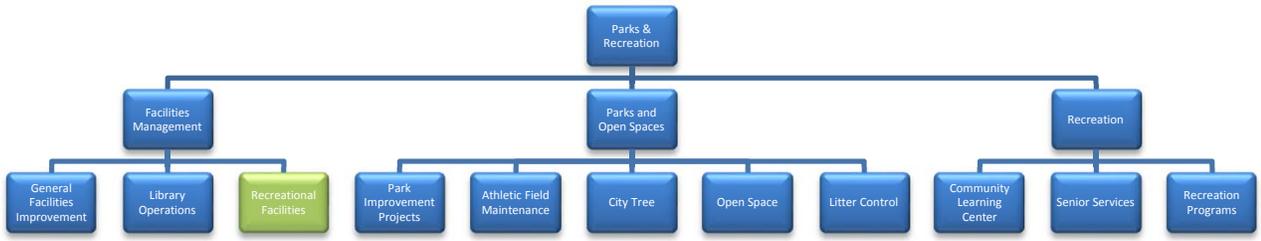
Fund	574 Facilities Management	Department	Parks & Recreation
Division	801	Division	Facilities Management

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	219,428	219,941	237,787	210,114	260,984
8111	OVERTIME	25	8		9	
8119	TERMINATION PAY	486	14			
8211	P.E.R.S. RETIREMENT	33,828	37,464	43,980	43,779	52,681
8232	MEDICARE	3,527	3,600	3,674	3,931	4,275
8233	LIFE & DISABILITY INSURANCE	1,114	1,057	1,201	1,141	1,280
8241	DENTAL PLAN	3,229	3,143	3,331	3,498	3,490
8242	VISION PLAN	648	601	640	670	676
8253	ALLOWANCES	1,050	1,120	1,260	1,120	1,225
8259	DEFERRED COMPENSATION	2,937	3,004	3,187	3,508	3,666
8271	SEC 125 BENEFITS	52,485	48,896	39,107	42,708	48,272
8281	BENEFIT STABILIZATION	19,526	18,506	19,957	24,169	34,763
8282	COMPENSATED ABSENCES	1,531	5,301			
8285	WORKERS' COMPENSATION	24,890	20,524	22,641	22,229	18,368
Personnel Total		\$364,704	\$363,180	\$376,765	\$356,876	\$429,681
Supplies & Services						
8411	WATER	7,459	10,219	9,500	14,000	16,000
8417	OTHER WASTE WATER TREATMENT	73,665	74,692	75,000	70,100	75,000
8423	CUSTODIAL SERVICES	66,296	67,626	70,000	70,000	70,000
8430	REPAIR & MAINTENANCE SERVICE	91,001	107,976	115,000	120,000	145,890
8522	LIABILITY INSURANCE CHARGE	48,905	51,707	49,859	49,000	8,213
8532	TELEPHONE	8,539	8,870	8,600	8,000	9,000
8599	MISCELLANEOUS	225				
8610	GENERAL SUPPLIES	59	20,176	20,000	16,000	20,000
8612	SMALL TOOLS		120			
8632	NATURAL GAS & ELECTRICITY	194,819	134,833	210,000	130,000	190,000
8641	REPAIR & MAINTENANCE SUPPLIES	12,781	770			
8655	CUSTODIAL SUPPLIES	8,464	10,514	11,500	8,500	10,000
Supplies & Services Total		\$512,213	\$487,505	\$569,459	\$485,600	\$544,103
Administrative & Other						
8307	VEHICLE USAGE CHARGE	21,130	21,145	21,648	21,648	22,760
8308	COMPUTER USAGE CHARGE	12,184	10,901	14,374	14,374	18,802
8310	ADMINISTRATIVE SUPPORT	68,481	81,478	68,775	68,775	111,718
Administrative & Other Total		\$101,795	\$113,524	\$104,797	\$104,797	\$153,280
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING		365,211	12,006		
Capital Outlay Total		\$0	\$365,211	\$12,006	\$0	\$0
Total Expenditures		\$ 978,712	\$ 1,329,419	\$ 1,063,027	\$ 947,273	\$ 1,127,064

Fund	574 Facilities Management	Department	Parks & Recreation
Division	801	Division	Facilities Management

Account	Account Description	Amount	Notes
8411	WATER	\$16,000	Miscellaneous services
8417	OTHER WASTE WATER TREATMENT	\$75,000	Usage fees for various City buildings for waste water systems.
8423	CUSTODIAL SERVICES	\$70,000	Custodial supplies for City facilities
8430	REPAIR & MAINTENANCE SERVICE	\$145,890	Various contract services for City facilities, including HVAC maintenance and repairs, plumbing, electrical, painting, roofs and elevators, emergency generators. Includes repair and maintenance of Fire Stations 14 & 15.
8610	GENERAL SUPPLIES	\$20,000	Materials and supplies needed for routine repairs and maintenance on various components of City-owned facilities.
8632	NATURAL GAS & ELECTRICITY	\$190,000	Gas and electricity to various City facilities including City Hall/PD, P&R, Corporation Yard, Manor Building, etc.
8655	CUSTODIAL SUPPLIES	\$10,000	Supplies including paper towels, toilet paper, soap, trash liners and cleaning products.

574-803 Recreational Facilities



Purpose

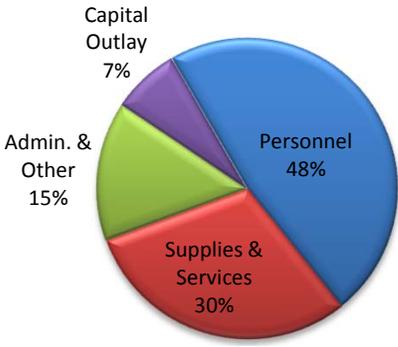
The Recreational Facilities Division serves to provide quality, affordable, accessible and well-maintained facilities for a variety of recreational and rental opportunities for both public and private uses.

- ### Highlights
- Scheduling facilities for City meetings, programs and events
 - Marketing, scheduling, and renting facilities for private and non-profit uses
 - Providing safe, clean and properly prepared facilities
 - Updating the Facility Use Policy which governs use of City facilities for rentals and events
 - Active picnic rental program
 - Coordinate public festivals in Twin Pines Park, including Save the Music
 - Move the facility rental program online through the use of registration software

Total Expenditures & Staffing Trends



Allocation of Expenditures



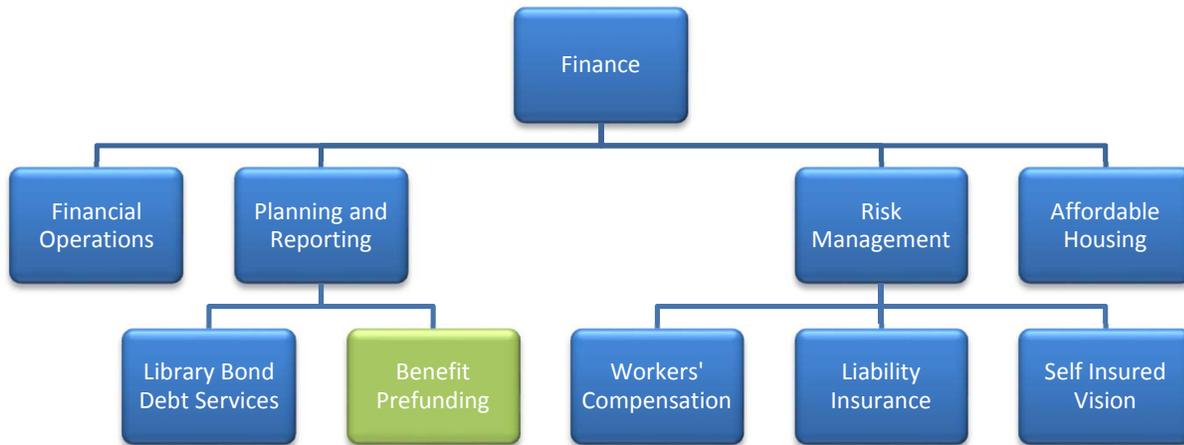
Fund	574 Facilities Management	Department	Parks & Recreation
Division	803	Division	Recreational Facilities

Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Personnel						
8101	REGULAR SALARIES	95,407	101,221	114,518	111,334	156,669
8102	PERMANENT PART-TIME	13,740				
8103	TEMPORARY PART-TIME	89,775	66,147	100,694	71,500	98,726
8111	OVERTIME		5			
8119	TERMINATION PAY		3,538			
8211	P.E.R.S. RETIREMENT	17,338	13,728	14,294	17,932	15,777
8221	F.I.C.A. SOCIAL SECURITY	4,472	3,761		3,638	
8232	MEDICARE	2,771	2,495	3,069	2,829	3,682
8233	LIFE & DISABILITY INSURANCE	728	539	618	618	629
8241	DENTAL PLAN	1,256	1,155	1,296	1,567	1,287
8242	VISION PLAN	393	313	327	390	327
8253	ALLOWANCES	150	240	270	240	263
8259	DEFERRED COMPENSATION	2,244	2,409	2,978	3,311	3,040
8271	SEC 125 BENEFITS	30,895	25,291	29,760	33,994	31,359
8281	BENEFIT STABILIZATION	9,782	5,780	5,579	7,714	8,609
8285	WORKERS' COMPENSATION	10,101	7,227	8,297	8,259	7,601
Personnel Total		\$279,052	\$233,849	\$281,700	\$263,326	\$327,968
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	1,029	8,620	10,000	9,965	15,000
8411	WATER	10,120	10,722	11,000	10,900	11,000
8423	CUSTODIAL SERVICES	65,815	49,877	55,000	55,000	63,000
8430	REPAIR & MAINTENANCE SERVICE	33,857	36,285	40,000	38,000	40,000
8522	LIABILITY INSURANCE CHARGE	1,569	2,181	2,181	3,477	7,069
8532	TELEPHONE	5,821	6,901	7,335	6,000	7,335
8540	ADVERTISING	35	364	3,000	1,000	3,000
8580	TRAVEL AND TRAINING		449	1,000	700	1,000
8599	MISCELLANEOUS	-	3			
8632	NATURAL GAS & ELECTRICITY	36,582	32,148	35,000	28,900	
8641	REPAIR & MAINTENANCE SUPPLIES	14,276	19,957	37,659	37,500	44,500
8655	CUSTODIAL SUPPLIES	13,916	13,401	16,000	14,500	16,000
Supplies & Services Total		\$183,020	\$180,909	\$218,175	\$205,942	\$207,904
Administrative & Other						
8307	VEHICLE USAGE CHARGE	2,337	1,553	1,589	1,589	1,904
8308	COMPUTER USAGE CHARGE	7,446	6,650	7,878	7,878	16,189
8309	BUILDING MAINTENANCE CH	9,541	9,299	8,237	8,237	13,391
8310	ADMINISTRATIVE SUPPORT	41,604	31,863	65,049	65,049	71,955
Administrative & Other Total		\$60,928	\$49,365	\$82,753	\$82,753	\$103,439
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	25,123	27,201	90,000	50,000	50,000
Capital Outlay Total		\$25,123	\$27,201	\$90,000	\$50,000	\$50,000
Total Expenditures		\$ 548,123	\$ 491,324	\$ 672,628	\$ 602,021	\$ 689,311

Fund	574 Facilities Management	Department	Parks & Recreation
Division	803	Division	Recreational Facilities

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$15,000	Contractual vendors and annual floor maintenance services
8423	CUSTODIAL SERVICES		
		\$63,000	Custodial services for recreation facilities.
8532	TELEPHONE		
		\$7,335	Department telephone expense
8632	NATURAL GAS & ELECTRICITY		
		\$35,000	Gas and electricity for recreation facilities
8641	REPAIR & MAINTENANCE SUPPLIES		
		\$44,500	Various repair and maintenance supplies for recreation facilities.
8655	CUSTODIAL SUPPLIES		
		\$16,000	Custodial Supplies for recreation facilities.

575-503 Benefit Prefunding



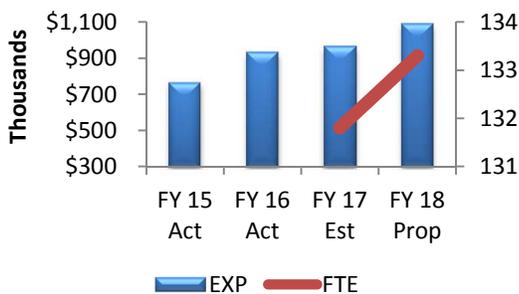
Purpose

The Benefit Prefunding is used to account for certain employee benefits which have been accrued, (i.e., earned) by the employee and are payable to the employee at a future date.

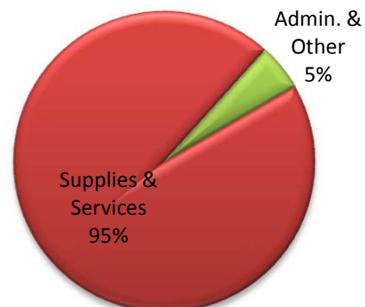
Highlights

- The fund operates at a self sustaining level
- Other post-employment benefits, e.g. medical coverage, have been funded in accordance with current best practice and generally accepted accounting standards
- Continue to pre-fund accrued leave obligations on accelerated schedule
- Contracted for bi-annual Other Post-Employments Benefits (OPEB) actuarial analysis as required by GASB 45 and are transitioning to new GASB 75 requirements

Total Expenditures & Staffing Trends

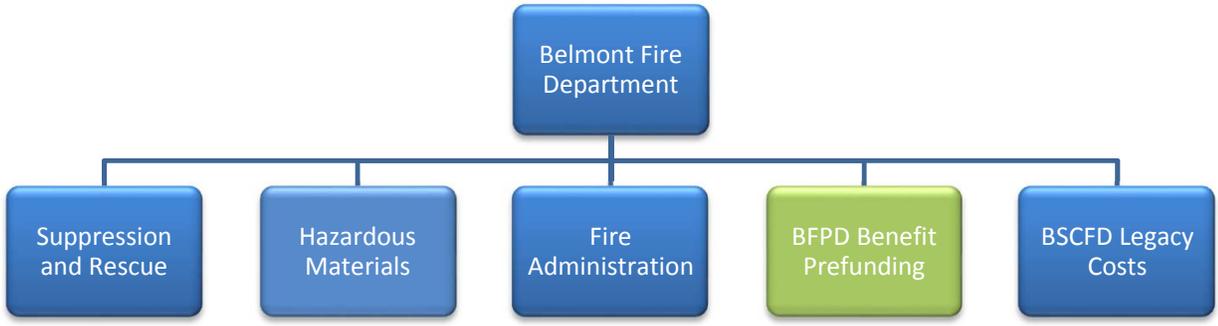


Allocation of Expenditures



Fund 575 Benefit Prefunding		Department			Finance	
Division 503		Division			Risk Management Services	
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH		6,500	8,500	8,100	8,100
8519	OPEB ARC CONTRIBUTION	728,485	888,720	920,754	920,754	1,028,829
Supplies & Services Total		\$728,485	\$895,220	\$929,254	\$928,854	\$1,036,929
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	38,883	37,998	38,019	38,019	54,515
Administrative & Other Total		\$38,883	\$37,998	\$38,019	\$38,019	\$54,515
Total Expenditures		\$ 767,368	\$ 933,218	\$ 967,273	\$ 966,873	\$ 1,091,444

576-119 BFPD Benefit Prefunding

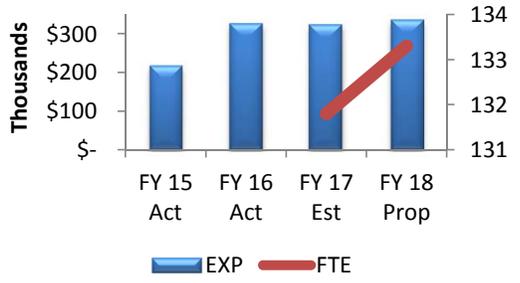


Purpose

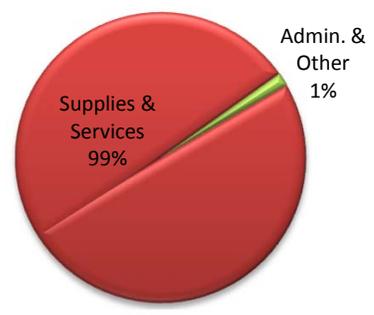
The BFPD Benefit Prefunding is used to account for certain employee benefits which have been accrued, (i.e., earned) by the employee and are payable to the employee at a future date.

- ### Highlights
- The fund operates at a self sustaining level.
 - Other post-employment benefits (e.g. medical coverage) have been funded in accordance with current best practice and generally accepted accounting standards.
 - Contracted for bi-annual Other Post-Employments Benefits (OPEB) actuarial analysis as required by GASB 45 and are transitioning to new GASB 75 requirements

Total Expenditures & Staffing Trends

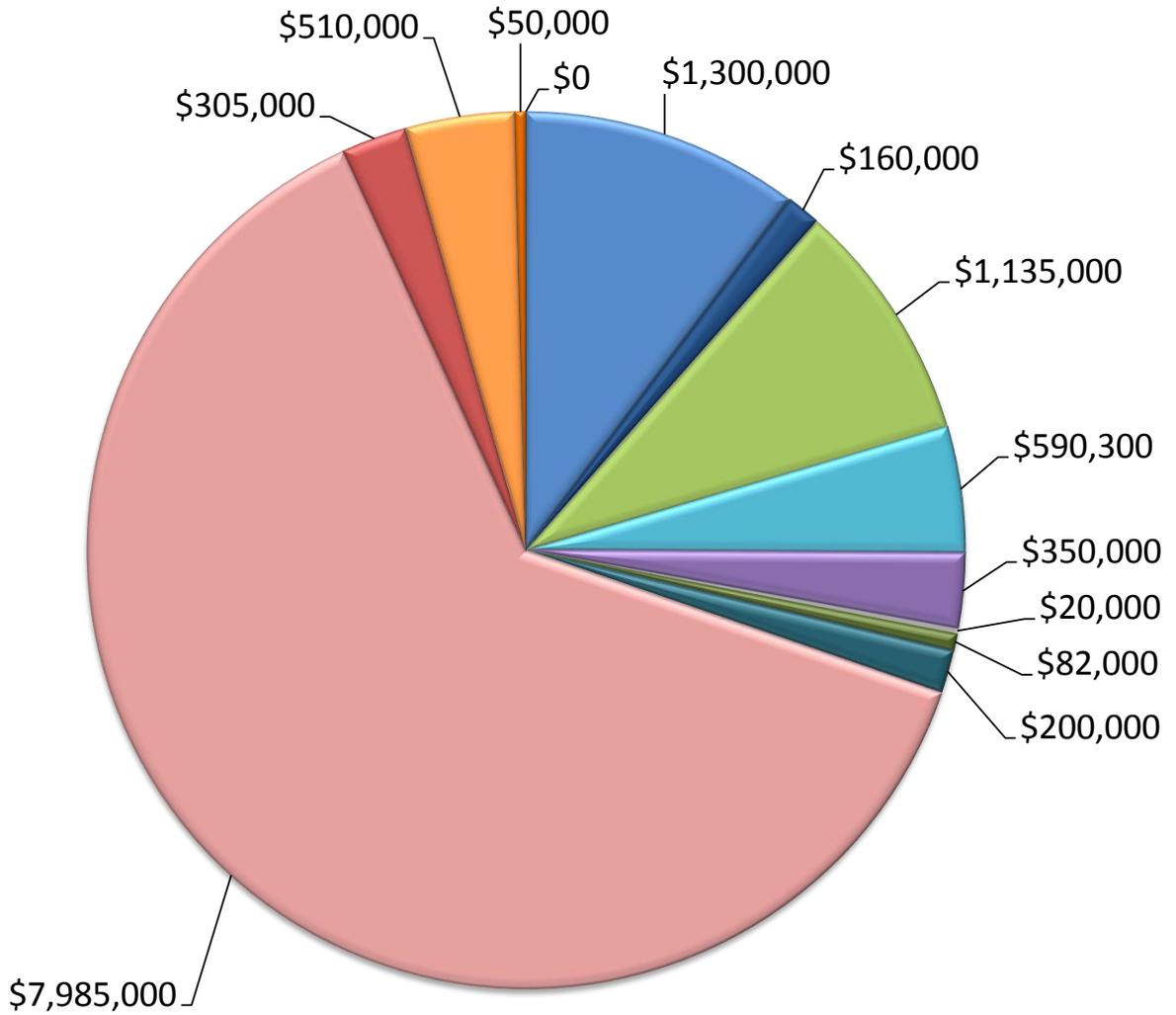


Allocation of Expenditures



Fund 576 BFPD Benefit Prefunding		Department				Fire
Division 119		Division				BFPD Benefit Prefunding
Account	Account Description	Actual FY 2015	Actual FY 2016	Amended Budget FY 2017	Estimated FY 2017	Proposed FY 2018
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	4,900	4,500	5,000		5,400
8519	OPEB ARC CONTRIBUTION	210,603	318,738	321,599	321,599	325,025
Supplies & Services Total		\$215,503	\$323,238	\$326,599	\$321,599	\$330,425
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	2,294	3,100	3,065	3,065	4,924
Administrative & Other Total		\$2,294	\$3,100	\$3,065	\$3,065	\$4,924
Total Expenditures		\$ 217,797	\$ 326,338	\$ 329,664	\$ 324,664	\$ 335,349

**City of Belmont
FY 2018 Budget
Capital Improvement Program**



- | | | |
|----------------------|-----------------------|-------------------------|
| ■ Measure I Projects | ■ RMRA Street | ■ Street Improvements |
| ■ General Facilities | ■ Planned Parks | ■ Open Space |
| ■ Athletic Field | ■ Infrastructure | ■ Sewer Capital |
| ■ Storm Drainage | ■ Fleet and Equipment | ■ Facilities Management |
| ■ Comcast | | |

City of Belmont
FY 2018 Budget
Capital Improvement Program
Project Listing

Fund	Fund Description	Division	Project	Project Description	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
					Proposed	Proposed	Proposed	Proposed	Proposed
102	Measure I	730	3101	Measure I Street Project	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
			6020	Measure I Storm Project	300,000	300,000	300,000	300,000	300,000
					1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
207	Athletic Field Maintenance	812	8058	Belmont Sports Complex Fence Enhancement	52,000				
			8059	McDougal Field Improvements Design and Construction	30,000				
					82,000	-	-	-	-
232	RMRA Street	730	3102	RMRA Street Project	160,000	765,000	765,000	765,000	765,000
					160,000	765,000	765,000	765,000	765,000
					160,000	765,000	765,000	765,000	765,000
234	Street Improvement	730	3026	Accessible Ramp/Pathway Improvements	35,000	35,000	35,000	35,000	35,000
			3084	Hillside Stabilization & RWR	285,000				
			3100	Street Improvements	405,000	45,000	546,000	50,000	405,000
			3112	Overlay	70,000	385,000	70,000	385,000	70,000
			3207	Traffic Intersection Improvements		45,000	45,000	45,000	45,000
			3208	Ralston Corridor Study & Improvements	190,000	1,410,000	280,000	1,530,000	60,000
			3209	Old County Road Streetlights	10,000	530,000			
			3210	OCR Bike and Pedestrian Improvements					
			3211	Ralston Avenue Sidewalk Improvement Project	90,000				
			3212	Comprehensive Pedestrian/Bicycle Plan					
			3213	Lantern Style Street Light Replacement Project	10,000	165,000			
					1,135,000	2,615,000	976,000	2,045,000	615,000
308	General Facilities	802	2055	City Hall/Police Facility	430,300	175,000			
			8057	Twin Pines Senior & Community Center Roof Replacement					100,000
			8065	City Hall Roof Repair			300,000		
			8067	Twin Pines Senior/Community Center Generator					98,100
			8068	City Facilities Flooring Replacement	60,000				
			8083	Library Floor Replacement	25,000				
					590,300	175,000	300,000	-	198,100
310	Infrastructure	760	3217	Municipal Regional Permit Compliance Project	100,000				
			3218	Belmont Creek Watershed Project	100,000				
			3220	Street Pavement Project					
					200,000				
312	Comcast PEG Program	303	2062	Comcast PEG Program		40,000			
						-	40,000		
						40,000			
341	Planned Park	810	8048	Davey Glen Park	100,000				
			8049	O'Donnell Park Playground Restoration Project		100,000			
			8052	Park and Open Space Master Plan Update			150,000		
			8053	Master Plan for Twin Pines Park	50,000	25,000			
			8056	Installation of Synthetic Turf	200,000			2,400,000	
					350,000		150,000		
343	Open Space	810	8033	Open Space Trail Improvements	20,000	20,000	20,000	20,000	20,000
					20,000	20,000	20,000	20,000	20,000
					20,000	20,000	20,000	20,000	20,000
503	Sewer Operations Capital	730	7003	Sewer Rehabilitation - Annual	715,000	715,000	715,000	715,000	715,000
			7036	Pump Station Rehabilitation	1,430,000	1,930,000	1,105,000	800,000	800,000
			7073	Basin Rehabilitation Projects	3,300,000	3,300,000	3,300,000	3,000,000	3,000,000
			7078	Force Main Evaluation & Rehabilitation	290,000	340,000	2,100,000	800,000	2,100,000
			7082	Sewer System Flow Monitoring	90,000				
			7084	Ralston Avenue Sewer Main Improvements	2,000,000	40,000			
			7085	Pump Station Electrical and Mechanical System Repair and Replacement	160,000	160,000	160,000	200,000	200,000
			7086	San Juan Sewer Main Capacity Improvements		200,000	190,000	900,000	
					7,985,000	6,685,000	7,570,000	6,415,000	6,815,000
525	Storm Drainage	730	6001	Storm Drainage Rehabilitation	200,000	200,000	200,000	200,000	200,000
			6010	Water Dog Lake Siltation Removal	60,000	60,000	60,000	60,000	60,000
			6045	Storm Drain CIP Project	45,000	230,000	45,000	230,000	45,000
					305,000	490,000	305,000	490,000	305,000
573	Fleet & Equipment Management	302	2142	IT Capital	510,000	184,500	173,500		
					510,000	184,500	173,500		
					510,000	184,500	173,500	-	-
574	Facilities Management	803	8080	Barrett & Rec Facility Improvement Project	50,000	50,000	50,000	50,000	50,000
					50,000	50,000	50,000	50,000	50,000
					50,000	50,000	50,000	50,000	50,000
Total Expenditures					\$ 12,687,300	\$ 12,324,500	\$ 11,609,500	\$ 11,085,000	\$ 10,068,100

Project: Measure I Street Project
 Neighborhood: Citywide
 Asset Category: Streets

Fund: 102 Measure I
 Division: 730
 Project #: 3101

This project provides for the repair and rehabilitation of City Streets under the Voter Approved Measure I.



Acct	SubAcct	Description		Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
Project Planning									
9030	8331	Engineering/Archit 8331			200,000	200,000	200,000	200,000	200,000
9030	8368	City Proj Mgmt- PLANNING 8368			50,000	50,000	50,000	50,000	50,000
Project Design									
Project Construction									
9030	9030	Improvements 9030			750,000	750,000	750,000	750,000	750,000
Total Expenditures				\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Total Fund Sources				\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000

Project: Measure I Storm Project
 Neighborhood: Citywide
 Asset Category: Storm Line

Fund: 102 Measure I
 Division: 730
 Project #: 6020

This project provides for the repair and rehabilitation of City Storm drains under the Voter Approved Measure I.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331		20,000	20,000	20,000	20,000	20,000	
9030	8368	City Proj Mgmt- PLANNING 8368		50,000	50,000	50,000	50,000	50,000	
Project Design									
Project Construction									
9030	9030	Improvements 9030		230,000	230,000	230,000	230,000	230,000	
Total Expenditures			\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			300,000	300,000	300,000	300,000	300,000
Total Fund Sources				\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000

Project: Belmont Sports Complex Fence Enhancement Project
 Neighborhood: Unassigned
 Asset Category: Parks

Fund: 207 Athletic Field Maintenance
 Division: 812
 Project #: 8058

This project includes increasing the height of the right field fence at the South (Softball) Field of the Belmont Sports Complex. The fence height needs to be increased to prevent errant softballs from hitting parked cars in the Autobahn Parking Lot. Autobahn Motors is paying for half of the cost of the project.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
		Project Planning						
		Project Design						
		Project Construction						
9030	9030	Improvements 9030		52,000				
Total Expenditures			\$ -	\$ 52,000	\$ -	\$ -	\$ -	\$ -

Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			26,000				
	7252	Refunds-Reimbursements			26,000				
Total Fund Sources				\$ -	\$ 52,000	\$ -	\$ -	\$ -	\$ -

Project: McDougal Field Improvements Design and Construction
 Neighborhood: Unassigned
 Asset Category: Facility

Fund: 207 Athletic Field Maintenance
 Division: 812
 Project #: 8059

This project will include the services of a professional consultant to design improvements to the irrigation system, drainage and turf. Plans and design will include an irrigation audit, new design and layout, soil analysis, turf grass specifications and engineer's estimate. This phase is the overall design for an improved City athletic field.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
Project Design									
9030	8351	Other Prof/Tech 8351-Design		30,000					
Project Construction									
Total Expenditures			\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			30,000				
Total Fund Sources			\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	

Project: RMRA Street Project
 Neighborhood: Citywide
 Asset Category: Streets

Fund: 232 RMRA Street Project
 Division: 730
 Project #: 3102

This project provides for the repair and rehabilitation of City streets based on criteria and requirements of Senate Bill 1 which created the Road Maintenance and Rehabilitation Account (RMRA)



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331		5,000	25,000	25,000	25,000	25,000	
9030	8368	City Proj Mgmt- PLANNING 8368		35,000	140,000	140,000	140,000	140,000	
Project Design									
Project Construction									
9030	9030	Improvements 9030		120,000	600,000	600,000	600,000	600,000	
Total Expenditures			\$ -	\$ 160,000	\$ 765,000	\$ 765,000	\$ 765,000	\$ 765,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			160,000	160,000	160,000	160,000	160,000
Total Fund Sources				\$ -	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000

Project: Accessible Ramp/Pathway Improvements
 Neighborhood: Citywide
 Asset Category: ADA Ramps

Fund: 234 Street Improvement
 Division: 730
 Project #: 3026

This project provides for the construction of accessible ramps and pathways throughout the City.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
9030	8368	City Proj Mgmt- PLANNING 8368		35,000	35,000	35,000	35,000	35,000	
		Project Design							
		Project Construction							
Total Expenditures			\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			35,000	35,000	35,000	35,000	35,000
Total Fund Sources				\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000

Project:	Hillside Stabilization & RWR	Fund:	234 Street Improvement
Neighborhood:	Citywide	Division:	730
Asset Category:	Retaining Walls	Project #:	3084

This project will provide for the evaluation of hillside slippage areas and corresponding hillside stabilization improvements. Existing City-owned retaining walls will also be evaluated and repaired as necessary. Funding available for planning phase only. Future phases require identification of funding source.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331	7,000	25,000					
9030	8368	City Proj Mgmt- PLANNING 8368		10,000					
Project Design Project Construction									
9030	9030	Improvements 9030		250,000					
Total Expenditures			\$ 7,000	\$ 285,000	\$ -	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			285,000				
Total Fund Sources				\$ -	\$ 285,000	\$ -	\$ -	\$ -	\$ -

Project: Street Improvements
 Neighborhood: Citywide
 Asset Category: Streets

Fund: 234 Street Improvement
 Division: 730
 Project #: 3100

The City's Pavement Management program is intended to improve the overall condition of the City's street network by maximizing the cost effectiveness of available funds. A primary component of the program is preventative maintenance as these treatments (crack and surface seals, slurry seal, and thin overlays) extend the life of good pavement at a much lower cost than rehabilitation or reconstruction treatments.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
Project Planning								
9030	8331	Engineering/Archit 8331		15,000		15,000		15,000
9030	8368	City Proj Mgmt- PLANNING 8368		30,000	30,000	75,000	30,000	30,000
Project Design								
9030	8351	Other Prof/Tech 8351-Design		10,000	15,000	10,000	20,000	10,000
Project Construction								
9030	9030	Improvements 9030	4,500	350,000		446,000		350,000

Total Expenditures			\$ 4,500	\$ 405,000	\$ 45,000	\$ 546,000	\$ 50,000	\$ 405,000
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Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		4,500	405,000	45,000	100,000	50,000	405,000
	6319	Miscellaneous Federal Grants					446,000		

Total Fund Sources				\$ 4,500	\$ 405,000	\$ 45,000	\$ 546,000	\$ 50,000	\$ 405,000
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Project: Overlay
 Neighborhood: Citywide
 Asset Category: Streets

Fund: 234 Street Improvement
 Division: 730
 Project #: 3112

The City's Pavement Management Program is intended to improve the overall condition of the City's street network by maximizing the cost effectiveness of available funds. This project will fund the rehabilitation and reconstruction portion of the Pavement Management Program.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331	2,000	50,000	15,000	50,000	15,000	50,000	
9030	8368	City Proj Mgmt- PLANNING 8368	1,000	10,000	10,000	10,000	10,000	10,000	
Project Design									
9030	8351	Other Prof/Tech 8351-Design		10,000	10,000	10,000	10,000	10,000	
Project Construction									
9030	9030	Improvements 9030			350,000		350,000		
Total Expenditures			\$ 3,000	\$ 70,000	\$ 385,000	\$ 70,000	\$ 385,000	\$ 70,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		3,000	70,000	385,000	70,000	385,000	70,000
Total Fund Sources			\$ 3,000	\$ 70,000	\$ 385,000	\$ 70,000	\$ 385,000	\$ 70,000	

Project: Traffic Intersection Improvements	Fund: 234 Street Improvement
Neighborhood: Citywide	Division: 730
Asset Category: Traffic Signals	Project #: 3207

This project provides for the upgrade, repair and optimization of the City's signalized intersections. A number of the City's traffic signal infrastructure has reached its useful life and is in need of repair. This project will look at each traffic intersection as a whole to ensure compatibility of the entire system. Funding available for planning phase only. Future phases require identification of funding source.

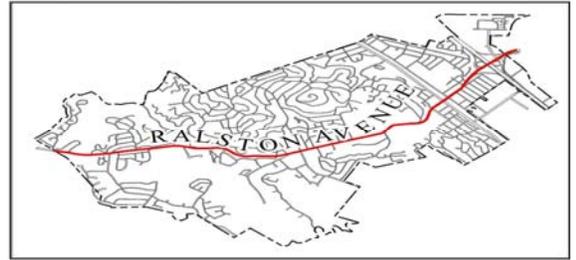


Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331			35,000	35,000	35,000	35,000	
9030	8368	City Proj Mgmt- PLANNING 8368			10,000	10,000	10,000	10,000	
Project Design									
Project Construction									
Total Expenditures			\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance				45,000	45,000	45,000	45,000
Total Fund Sources				\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000

Project: Ralston Corridor Study & Imprv
 Neighborhood: Citywide
 Asset Category: None

Fund: 234 Street Improvement
 Division: 730
 Project #: 3208

This project will provide for a comprehensive study and corresponding improvements on Ralston Avenue to optimize its use for pedestrian, bicycle and vehicle use. The Ralston Avenue Corridor Study and Improvement Plan was adopted in August 2014 which divided the corridor into 4 segments. Improvements for Segments 1 and 2 from US 101 to South Road are currently in Design. Funding available for planning phase only. Future phases require identification of funding source.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
Project Planning								
9030	8331	Engineering/Archit 8331	90,000	150,000	150,000	200,000	150,000	50,000
9030	8368	City Proj Mgmt- PLANNING 8368	30,000	40,000	60,000	80,000	80,000	10,000
Project Design								
Project Construction								
9030	9030	Improvements 9030			1,200,000		1,300,000	

Total Expenditures			\$ 120,000	\$ 190,000	\$ 1,410,000	\$ 280,000	\$ 1,530,000	\$ 60,000
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Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
5120		Fund Balance		120,000	125,000	592,964	280,000	530,000	60,000
6319		Miscellaneous Federal Grants						1,000,000	
6362		County Grants			65,000	817,036			

Total Fund Sources			\$ 120,000	\$ 190,000	\$ 1,410,000	\$ 280,000	\$ 1,530,000	\$ 60,000
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Project: Old County Road Streetlights
 Neighborhood: Sterling Downs Homeview
 Asset Category: Street Lights

Fund: 234 Street Improvement
 Division: 730
 Project #: 3209

The project will install new streetlights on Old County Road in conjunction with the PG&E project to place overhead utility services underground. The estimated cost of the streetlights is approximately \$800,000. Funding for the construction of the streetlights has not yet been identified.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
Project Planning								
9030	8331	Engineering/Archit 8331	2,000	5,000	10,000			
9030	8368	City Proj Mgmt- PLANNING 8368	4,000	5,000	20,000			
Project Design								
Project Construction								
9030	9030	Improvements 9030			500,000			

Total Expenditures			\$ 6,000	\$ 10,000	\$ 530,000	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		6,000	10,000				
	7631	Trnsf Fr General Facilities				530,000			

Total Fund Sources			\$ 6,000	\$ 10,000	\$ 530,000	\$ -	\$ -	\$ -
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Project: OCR Bike & Pedes Improvements
Neighborhood: Homeview
Asset Category: Sidewalks, Bicycle Facilities

Fund: 234 Street Improvement
Division: 730
Project #: 3210

This project includes new bike lane striping, replacement of existing ADA non-conforming driveways, installation of new sidewalk, and repair and replacement of existing sidewalk on Old County Road between Ralston Avenue and the southern City limits.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
Project Planning								
9030	8331	Engineering/Archit 8331	100,000					
9030	8368	City Proj Mgmt- PLANNING 8368	70,000					
Project Design								
Project Construction								
9030	9030	Improvements 9030	530,000					

Total Expenditures			\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		430,000					
	6359	Misc. State Grants		270,000					

Total Fund Sources				\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -
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Project:	Ralston Ave Sidewalk Impv Proj	Fund:	234 Street Improvement
Neighborhood:	Central	Division:	730
Asset Category:	Sidewalks, ADA Ramps	Project #:	3211

Install new concrete sidewalk, concrete curb and gutter to create a continuous pedestrian route on Ralston Avenue between South Road and the Notre Dame de Namur University entrance. This work will require relocation of existing retaining walls to accommodate 4' wide sidewalk for pedestrian access.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
Project Planning								
9030	8331	Engineering/Archit 8331	160,000					
9030	8368	City Proj Mgmt- PLANNING 8368	160,000	15,000				
Project Design								
Project Construction								
9030	9030	Improvements 9030	940,000	75,000				

	Total Expenditures	\$ 1,260,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		1,010,000					
	6359	Misc. State Grants		250,000	90,000				

	Total Fund Sources	\$ 1,260,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -
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Project: Comp Pedestrian/Bicycle Plan
 Neighborhood: Citywide
 Asset Category: Sidewalks, Bicycle Facilities

Fund: 234 Street Improvement
 Division: 730
 Project #: 3212

This project is to develop a city-wide comprehensive Pedestrian/Bicycle plan to create a safe, comfortable, pedestrian and bicycle friendly environment. The project is funded with \$37,500 in grant funds from the San Mateo County TDA Article 3.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331	25,000						
9030	8368	City Proj Mgmt- PLANNING 8368	15,000						
Project Design									
Project Construction									
Total Expenditures				\$ 40,000	\$ -	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		2,500					
	6359	Misc. State Grants		37,500					
Total Fund Sources				\$ 40,000	\$ -				

Project: Lantern Style Streetlight Rep	Fund: 234 Street Improvement
Neighborhood: Ralston Ave.	Division: 730
Asset Category: Street Lights	Project #: 3213

The project will replace the 119 Town & Country style wood pole lights located along Ralston Avenue and around the downtown area. Currently, these streetlights have varying pole shapes and lantern fixtures. The poles are deteriorating, require a high degree of maintenance and are no longer commercially available. A total of 55 wood light poles were replaced in FY 2017.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8368	City Proj Mgmt- PLANNING 8368	90,000	10,000	15,000				
Project Design									
Project Construction									
9030	9030	Improvements 9030	100,000		150,000				
Total Expenditures			\$ 190,000	\$ 10,000	\$ 165,000	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		190,000	10,000	165,000			
Total Fund Sources			\$ 190,000	\$ 10,000	\$ 165,000	\$ -	\$ -	\$ -	

Project: Alameda de las Pulgas Corridor Improvements
 Neighborhood: Citywide
 Asset Category: Streets

Fund: 234 Street Improvement
 Division: 730
 Project #: 3219

Improvements on Alameda de las Pulgas from Ralston Avenue to the Belmont/San Carlos City limits. This is a joint sponsored project between the City of Belmont and the City of San Carlos, San Carlos School District, and the Sequoia High School District.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
	8331	Engineering/Archit 8331		40,000					
		Project Design							
		Project Construction							
Total Expenditures			\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			40,000				
Total Fund Sources				\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -

Project: City Hall/Police Facility
 Neighborhood: Downtown
 Asset Category: Facility

Fund: 308 General Facilities
 Division: 802
 Project #: 2055

The first phase of this project addresses the key Council policy of customer service improvement. The work will include improvements of the 1st and 3rd floors of City Hall to enhance the customer experience (facilities, information, ease of use) and address shortcomings in security access. The second phase involves the painting of the exterior and interior surfaces of City Hall to protect the structure from water and sun damage. The work will include the preparation, repair and painting of the wood siding and stucco on exterior surfaces of the original portion of the building and painting on the recently constructed portion including the lobby and Council Chambers.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
		Project Design							
		Project Construction							
9030	9030	Improvements 9030	125,000	430,300	175,000				
Total Expenditures			\$ 125,000	\$ 430,300	\$ 175,000	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		125,000	430,300	175,000			
Total Fund Sources				\$ 125,000	\$ 430,300	\$ 175,000	\$ -	\$ -	\$ -

Project: City Hall Roof Repair
 Neighborhood: Downtown
 Asset Category: Facility

Fund: 308 General Facilities
 Division: 802
 Project #: 8065

The project includes repairing the roof on City Hall. The roof is over 27 years old and past its life expectancy. The current roof is in need of repair and has begun to fail and bubble. The Parks and Recreation Department patch repaired leaks in the winter of 2011.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
		Project Design							
		Project Construction							
9030	9030	Improvements 9030				300,000			
Total Expenditures			\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance					300,000		
Total Fund Sources				\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -

Project:	City Facilities Flooring Replacement	Fund:	308 General Facilities
Neighborhood:	Downtown	Division:	802
Asset Category:	Facility	Project #:	8068

This project includes replacement of worn or damaged flooring in City Hall, the Cottage, Barrett Community Center and the Library. Certain areas of these facilities receive extensive traffic, which leads to wear and tear. In particular, the Police Department, which is a 24 hours a day, 7 days a week operating facility, receives the most traffic. The carpeting in Dispatch, Records, Report Writing and Sergeant's offices is in poor condition and needs replacing. The project also includes selected replacement of flooring in other areas of City Hall. In addition, flooring in the Cottage, several classrooms at the Barrett Community Center and the Belmont Library are in need of replacement. A fund transfer in the amount of \$20,000 will need to occur from the Library Fund (206) to cover those costs.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
		Project Planning Project Design Project Construction						
9030	9030	Improvements 9030		60,000				

Total Expenditures			\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			60,000				

Total Fund Sources				\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
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Project: Library Floor Replacement
 Neighborhood: Citywide
 Asset Category: Facility

Fund: 308 General Facilities
 Division: 802
 Project #: 8083

The project includes replacement of worn or damaged flooring at the Belmont Library. Certain areas of the facility receive extensive wear and tear. The Library receives an estimated 360,000 visits a year. As a result, highly used areas of the flooring are in poor condition, specifically the Children's Area, Study Rooms and Taube Room.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
		Project Design							
		Project Construction							
9030	9030	Improvements 9030		25,000					
Total Expenditures			\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			25,000				
Total Fund Sources			\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	

Project: Twin Pines Senior & Community Center - Partition Wall Replacement	Fund: 308 General Facilities
Neighborhood:	Division: 802
Asset Category: Facility	Project #: 8084

The project includes replacement of the Twin Pines Senior & Community Center partition wall. The existing partition wall is over 30 years old and has had numerous repairs over the years, and many of the required replacement parts are no longer manufactured.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning Project Design Project Construction							
9030	9030	Improvements 9030		75,000					
Total Expenditures			\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			75,000				
Total Fund Sources				\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -

Project: Municipal Regional Permit Compliance Project
 Neighborhood: Citywide
 Asset Category:

Fund: 310 Infrastructure
 Division: 760
 Project #: 3217

The new NPDES permit requires the City to produce and adopt a Green Infrastructure Plan by June 2017.



Acct	SubAcct	Description		Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
Project Planning									
9030	8331	Engineering/Archit 8331			90,000				
9030	8368	City Proj Mgmt- PLANNING 8368			10,000				
Project Design									
Project Construction									
Total Expenditures				\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			100,000				
Total Fund Sources				\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -

Project:	Belmont Creek Watershed Project	Fund:	310 Infrastructure
Neighborhood:	Citywide	Division:	760
Asset Category:		Project #:	3218

This is a joint sponsored study between the City of Belmont, City of San Carlos and the County of San Mateo. Proposed work includes preliminary engineering for improvements to Belmont Creek within the three jurisdictions.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331		90,000					
9030	8368	City Proj Mgmt- PLANNING 8368		10,000					
Project Design									
Project Construction									
Total Expenditures			\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			100,000				
Total Fund Sources				\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -

Project: Street Pavement Project	Fund: 310 Infrastructure
Neighborhood: Citywide	Division: 760
Asset Category: Streets	Project #: 3220

This project includes pavement maintenance of various City streets.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8368	City Proj Mgmt- PLANNING 8368	115,000						
Project Design									
Project Construction									
9030	9030	Improvements 9030	185,000						
Total Expenditures				\$ 300,000	\$ -	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		300,000					
Total Fund Sources				\$ 300,000	\$ -	\$ -	\$ -	\$ -	

Project: Comcast PEG Program
 Neighborhood:
 Asset Category:

Fund: 312 Comcast
 Division: 303
 Project #: 2062

This project is a technology refresh for Council Chambers, including implementation and upgrade of audio video equipment.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
		Project Design							
		Project Construction							
9040	9040	Machinery & Equipment 9040	40,000		40,000				
Total Expenditures			\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		40,000		40,000			
Total Fund Sources				\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -

Project: Davey Glen Park
 Neighborhood: Central
 Asset Category: Park

Fund: 341 Planned Park
 Division: 810
 Project #: 8048

The project includes the design and construction of a new neighborhood park on Davey Glen Road. The one-acre site was dedicated for a park as part of the Ross Woods Development. This project is substantially complete. Some remaining invoices and associated costs will be paid in FY18.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
		Project Design							
		Project Construction							
9030	9030	Improvements 9030	1,100,000	100,000					
Total Expenditures			\$ 1,100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		1,100,000	100,000				
Total Fund Sources				\$ 1,100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -

Project: O'Donnell Park Playground Restoration Project
 Neighborhood: Homeview
 Asset Category: Park

Fund: 341 Planned Park
 Division: 810
 Project #: 8049

The project is to replace the aging 2-5 year old play structure at O'Donnell Park. The work would include removal of the sand and the old play structure, purchase and installation of a new play structure, and installation of poured-in-place material around the play structure. Some adjacent grading and fence work may also be required.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
		Project Design							
		Project Construction							
9030	9030	Improvements 9030			100,000				
Total Expenditures			\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance				100,000			
Total Fund Sources				\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -

Project: Park and Open Space Master Plan Update
 Neighborhood: Citywide
 Asset Category: Plan

Fund: 341 Planned Park
 Division: 810
 Project #: 8052

The Parks and Open Space Master Plan was completed in 1992, and an update is necessary. Once the City updates the General Plan, consultant assistance will be required to assist in the community engagement effort, and to complete the document. The Department plans to start this effort in FY2020. There is no identified funding source for this project.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
Project Design									
9030	8351	Other Prof/Tech 8351-Design				150,000			
Project Construction									
Total Expenditures			\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance					150,000		
Total Fund Sources			\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	

Project: Master Plan For Twin Pines Park
 Neighborhood:
 Asset Category: Facility

Fund: 341 Planned Park
 Division: 810
 Project #: 8053

This project includes the preparation, public reviews, and adoption for a master plan for Twin Pines Park. City Council made this a Priority item in February 2017. The project will include the assistance of a planning professional to lead the public input effort, plan development, and adoption process. The project will explore the connection of Twin Pines Park to Belmont's proposed downtown improvements, Belmont Creek, use of recreation buildings, tree management, and trail improvements.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
Project Design									
9030	8351	Other Prof/Tech 8351-Design		50,000	25,000				
Project Construction									
Total Expenditures			\$ -	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			50,000	25,000			
Total Fund Sources			\$ -	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ -	

Project: Installation of Synthetic Turf
 Neighborhood: Unassigned
 Asset Category: Park

Fund: 341 Planned Park
 Division: 810
 Project #: 8056

This project consists of the installation of synthetic turf at the Belmont Sports Complex. The Department received Council approval to complete the planning and design that began in FY2011. In FY2018, planning, design, environmental compliance and permitting will begin, with construction occurring in subsequent years. There is no identified funding source for the estimated \$2,400,000 construction cost of this project.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
		Project Planning						
9030	8331	Engineering/Archit 8331		200,000				
		Project Design						
		Project Construction						
9030	9030	Improvements 9030					2,400,000	

Total Expenditures			\$ -	\$ 200,000	\$ -	\$ -	\$ 2,400,000	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			200,000			2,400,000	

Total Fund Sources			\$ -	\$ 200,000	\$ -	\$ -	\$ 2,400,000	\$ -
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Project: Open Space Trail Improvements
 Neighborhood: Western Hills
 Asset Category: Trail

Fund: 343 Open Space
 Division: 810
 Project #: 8033

This project includes maintenance and improvement of trails in the Water Dog Lake Open Space Area and the San Juan Hills, including materials and labor for bridges, retaining walls, erosion control, and trail maintenance.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
		Project Design							
		Project Construction							
9030	9030	Improvements 9030		20,000	20,000	20,000	20,000	20,000	
Total Expenditures			\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			20,000	20,000	20,000	20,000	20,000
Total Fund Sources				\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

Project: Pump Sta. Rehabilitation
 Neighborhood: Citywide
 Asset Category: Sewer Pump Station

Fund: 503 Sewer Operations-Capital
 Division: 730
 Project #: 7036

Belmont has eleven sanitary sewer pump stations throughout the City. This project will rehabilitate and/or reconstruct the existing sewer pump stations, as well as evaluate and provide for rehabilitation and needed upgrades at the pump stations. It is anticipated that the North Road, Shoreway and San Juan Pump Stations will require significant rehabilitation or replacement.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331	250,000	300,000	300,000	100,000	180,000	180,000	
9030	8368	City Proj Mgmt- PLANNING 8368		100,000	100,000	150,000	100,000	100,000	
Project Design									
9030	8351	Other Prof/Tech 8351-Design	50,000	30,000	30,000	20,000	20,000	20,000	
Project Construction									
9030	9030	Improvements 9030		1,000,000	1,500,000	835,000	500,000	500,000	
Total Expenditures			\$ 300,000	\$ 1,430,000	\$ 1,930,000	\$ 1,105,000	\$ 800,000	\$ 800,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		300,000	1,430,000	1,930,000	1,105,000	800,000	800,000
Total Fund Sources				\$ 300,000	\$ 1,430,000	\$ 1,930,000	\$ 1,105,000	\$ 800,000	\$ 800,000

Project: Basin Rehabilitation Projects
 Neighborhood: Citywide
 Asset Category: Sewer Pipe

Fund: 503 Sewer Operations-Capital
 Division: 730
 Project #: 7073

This project will address the City's maintenance backlog of sewer gravity line rehabilitation throughout the City. The project anticipates the rehabilitation of 2 to 3 linear miles of gravity sewer line per year.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331	300,000	300,000	300,000	300,000	280,000	280,000	
9030	8368	City Proj Mgmt- PLANNING 8368	200,000	200,000	200,000	200,000	120,000	120,000	
Project Design									
Project Construction									
9030	9030	Improvements 9030	2,800,000	2,800,000	2,800,000	2,800,000	2,600,000	2,600,000	
Total Expenditures			\$ 3,300,000	\$ 3,300,000	\$ 3,300,000	\$ 3,300,000	\$ 3,000,000	\$ 3,000,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		3,300,000	3,300,000	3,300,000	3,300,000	3,000,000	3,000,000
Total Fund Sources				\$ 3,300,000	\$ 3,300,000	\$ 3,300,000	\$ 3,300,000	\$ 3,000,000	\$ 3,000,000

Project: Force Main Evaluation & Rehab
 Neighborhood: Citywide
 Asset Category: Force Main

Fund: 503 Sewer Operations-Capital
 Division: 730
 Project #: 7078

The force main pipes are used to transmit sewer flows from the pump station to the gravity line. The City has 11 sewer pump stations and each pump station has a force main line. An evaluation of 11 of the sewer main pipes was completed in 2015. The needed work on the force mains will be coordinated with the work at the pump stations. Funding available for planning phase only. Future phases require identification of funding source.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331	40,000	150,000	150,000	400,000	100,000	400,000	
9030	8368	City Proj Mgmt- PLANNING 8368	5,000	40,000	40,000	200,000	100,000	200,000	
Project Design Project Construction									
9030	9030	Improvements 9030		100,000	150,000	1,500,000	600,000	1,500,000	
Total Expenditures			\$ 45,000	\$ 290,000	\$ 340,000	\$ 2,100,000	\$ 800,000	\$ 2,100,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		45,000	290,000	340,000	2,100,000	800,000	2,100,000
Total Fund Sources				\$ 45,000	\$ 290,000	\$ 340,000	\$ 2,100,000	\$ 800,000	\$ 2,100,000

Project: Sewer System Flow Monitoring
 Neighborhood: Citywide
 Asset Category: Flow Monitors

Fund: 503 Sewer Operations-Capital
 Division: 730
 Project #: 7082

This project provides for the installation of flow monitoring equipment at various locations in the collection system. Information gathered will help staff identify locations of high concentrations of I&I. Flow monitoring will produce data necessary to update the wet weather peaking factors used in the sewer hydraulic model. An analysis would determine the changes in wet weather peaking factors.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
Project Planning								
9030	8331	Engineering/Archit 8331		80,000				
9030	8368	City Proj Mgmt- PLANNING 8368	5,000	10,000				
Project Design								
Project Construction								
9030	9030	Improvements 9030	180,000					

Total Expenditures			\$ 185,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		185,000	90,000				

Total Fund Sources			\$ 185,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -
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Project: Ralston Ave Sewer Main Imprvmt
 Neighborhood: Downtown
 Asset Category: Sewer Pipe

Fund: 503 Sewer Operations-Capital
 Division: 730
 Project #: 7084

This project will increase the capacity of the Ralston Avenue Sewer Main. The 2010 Sewer Capacity Study identified future capacity needs for this sewer main. This project will provide for the evaluation, design and construction of these improvements. Due to funding limitation, this work will be broken up into multiple phases.

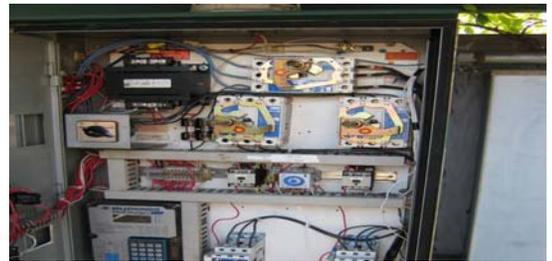


Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331	200,000	100,000	20,000				
9030	8368	City Proj Mgmt- PLANNING 8368	50,000	200,000	20,000				
Project Design									
Project Construction									
9030	9030	Improvements 9030		1,700,000					
Total Expenditures			\$ 250,000	\$ 2,000,000	\$ 40,000	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		250,000	2,000,000	40,000			
Total Fund Sources				\$ 250,000	\$ 2,000,000	\$ 40,000	\$ -	\$ -	\$ -

Project: Pump Station Elec Mech Repair
 Neighborhood: Citywide
 Asset Category: Sewer Pump Station

Fund: 503 Sewer Operations-Capital
 Division: 730
 Project #: 7085

This project will provide for needed repair and replacement of electrical and mechanical components at the City's eleven sanitary sewer pump stations throughout the City.



Acct	SubAcct	Description		Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
		Project Planning							
9030	8368	City Proj Mgmt- PLANNING 8368		10,000	10,000	10,000	10,000	10,000	10,000
		Project Design							
		Project Construction							
9030	9030	Improvements 9030		150,000	150,000	150,000	150,000	190,000	190,000
Total Expenditures				\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 200,000	\$ 200,000
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		160,000	160,000	160,000	160,000	200,000	200,000
Total Fund Sources				\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 200,000	\$ 200,000

Project: San Juan Sewer Main Capacity Improvements
 Neighborhood: San Juan Hills
 Asset Category: Sewer Pipe

Fund: 503 Sewer Operations-Capital
 Division: 730
 Project #: 7086

This project will increase the capacity of the sewer main along San Juan Boulevard. The 2010 Sewer Capacity Study identified future capacity needs for the sewer main. This project will provide for the evaluation, design and construction of these improvements.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331			160,000	150,000			
9030	8368	City Proj Mgmt- PLANNING 8368			40,000	40,000	100,000		
Project Design									
Project Construction									
9030	9030	Improvements 9030						800,000	
Total Expenditures			\$ -	\$ -	\$ 200,000	\$ 190,000	\$ 900,000	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance				200,000	190,000	900,000	
Total Fund Sources			\$ -	\$ -	\$ 200,000	\$ 190,000	\$ 900,000	\$ -	

Project: Water Dog Lake Siltation Remov
 Neighborhood: Western Hills
 Asset Category: Lake

Fund: 525 Storm Drainage
 Division: 730
 Project #: 6010

The dam and reservoir at Water Dog Lake is our central storm water detention facility necessary for flood control. This project includes testing sediments; updating hydrological study to verify urgency; required environmental studies; permits for Dam Safety; Fish and Game; Regional Water Quality Control Board, etc.; dredging; disposing of material; inspection construction; perform analysis to comply with Water Resources Department's requirements for safety of dam.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
9030	8331	Engineering/Archit 8331		60,000	60,000	60,000	60,000	60,000	
		Project Design							
		Project Construction							
Total Expenditures			\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance			60,000	60,000	60,000	60,000	60,000
Total Fund Sources				\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000

Project: Storm Drain CIP Project
 Neighborhood: Citywide
 Asset Category: Storm Line

Fund: 525 Storm Drainage
 Division: 730
 Project #: 6045

In 2008, the City finished a Storm Drain Master Plan that addresses areas of deficiencies in the City's stormwater system. Project priorities were established as follows: Priority 1 – Private property flooding improvements, Undersized CMP improvements, and Aging CMP improvements; Priority 2 – Improvements correcting existing under-sized lines where the excess flow is not readily conveyed within the street; Priority 3 – Improvements correcting existing undersized lines where there is adequate flow capacity within the street to convey the excess runoff. Addressing these deficiencies will fix I&I problems for the sewer lines.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
Project Planning									
9030	8331	Engineering/Archit 8331			20,000		20,000		
	8368	City Proj Mgmt- PLANNING 8368		45,000					
9030	8368	City Proj Mgmt- PLANNING 8368	10,000		10,000	45,000	10,000	45,000	
Project Design Project Construction									
9030	9030	Improvements 9030	75,000		200,000		200,000		
Total Expenditures			\$ 85,000	\$ 45,000	\$ 230,000	\$ 45,000	\$ 230,000	\$ 45,000	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		85,000	45,000	230,000	45,000	230,000	45,000
Total Fund Sources				\$ 85,000	\$ 45,000	\$ 230,000	\$ 45,000	\$ 230,000	\$ 45,000

Project: Technology Master Plan
 Neighborhood:
 Asset Category:

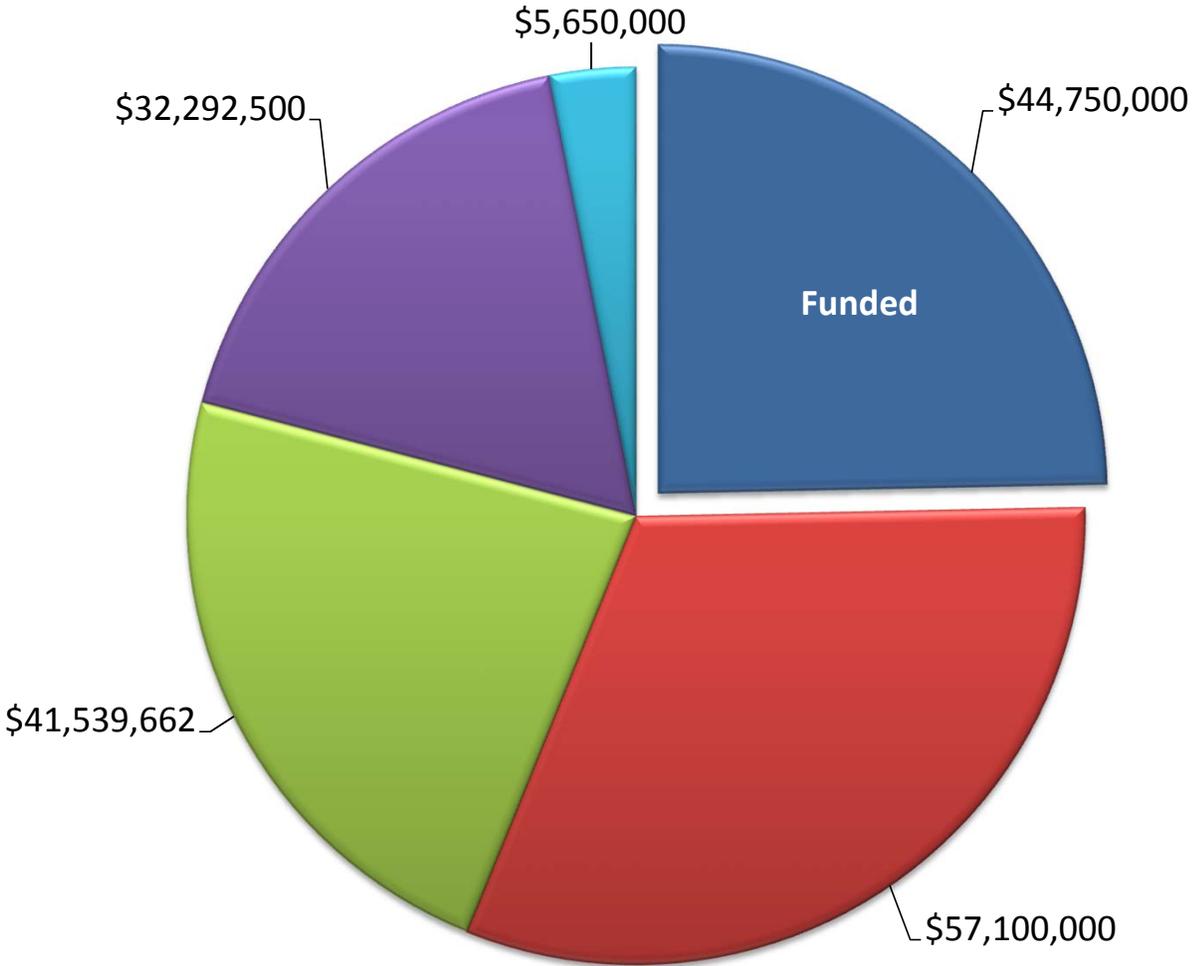
Fund: 573 Fleet & Equipment Management
 Division: 302
 Project #: 2142

With a vision of transforming Belmont into a digital "eCity", and in support of the Council Priority to improve civic engagement opportunities, e-commerce and provide for a 24/7 virtual City Hall, the City will continue discovering, implementing, and using technology solutions which will help grow the City into an organization where: (1) Systems are better connected — reducing redundancy and creating smart integrations; (2) Employees are better connected — reducing re-work and creating improved communication and cooperation; and (3) Citizens are better connected — improving outreach, collaboration, and providing a better platform for doing business with the City.



Acct	SubAcct	Description	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	
		Project Planning							
		Project Design							
		Project Construction							
9040	9040	Machinery & Equipment 9040	129,000	510,000	184,500	173,500			
Total Expenditures			\$ 129,000	\$ 510,000	\$ 184,500	\$ 173,500	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022
	5120	Fund Balance		129,000	510,000	184,500	173,500		
Total Fund Sources				\$ 129,000	\$ 510,000	\$ 184,500	\$ 173,500	\$ -	\$ -

City of Belmont
FY 2018 Budget
Deferred Capital Maintenance



- Sewer
- Storm Drain
- Streets
- Facilities
- Parks

City of Belmont Capital Infrastructure Fact Sheet

Streets

The City's street infrastructure includes approximately 70 centerline miles (140 travel lane miles) of street pavement, as well as traffic signals, street lighting, pedestrian and bicycle facilities, street signs and retaining walls.

The City's street pavement has an average rating of "at risk" by the Metropolitan Transportation Commission (MTC), which means that the average street in Belmont is worn to the point of needing major rehabilitation or reconstruction. In March 2016, MTC rated Belmont's streets worst in the County and near the bottom for the entire San Francisco Bay Area.

The cost of bringing the average rating of City streets to a rating of "good", as well as addressing other right-of-way related facility replacement needs, are noted on the following page.

Beginning in FY2018, the Governor authorized the Road Maintenance and Rehabilitation Account (RMRA) Fund to provide \$15 billion for local streets and roads over the next ten years, of which Belmont is expected to receive \$6.37 million. Additionally, Council initially determined to allocate a minimum of \$1,000,000 (or 80%) in Measure I resources towards the Street Repair and Related Improvement Program.

Remaining Gas Tax revenues are insufficient and the City's General Fund remains at risk from unanticipated failures and emergency response.



Funding Level

City of Belmont Capital Infrastructure Fact Sheet

Streets

Streets Capital Improvement Projects

Sources:

Section 2130 (RMRA) Gas Tax (10-year total - \$6.37M)	\$637,000
Measure I	1,000,000
Other Recurring Revenues	687,223
Developer Contributions (non-recurring)	1,060,000
Grants	TBD
Total Sources:	\$3,384,223

Uses:

Pavement Maintenance (Distribution by Classification)^a

Residential	\$21,337,958
Collector	12,980,349
Arterial	3,821,355
Subtotal Pavement Maintenance	\$38,139,662

Priority Hillside Slippage Projects^b

7 High Priority Locations	TBD
Subtotal Priority Hillside Slippage Project Cost	\$TBD^c

Traffic Asset Renewal Projects

Traffic Signals	\$TBD ^d
64 Lantern-style fixtures with direct burial wood poles 55 fixtures were replaced in FY 2017	\$470,000
Streetlight Steel Pole Replacements	2,930,000
Subtotal Traffic Asset Renewal Project Cost	3,400,000
Total Uses	\$41,539,662

^a Level of expenditure required to raise the City's pavement condition to an optimal network PCI of 82 and eliminate the current maintenance and rehabilitation backlog, based on the 2015 Street Condition Assessment Report.

^b Rough estimate.

^c A rough estimate puts the cost of repairs between \$1,900,000 to \$2,500,000.

^d A rough estimate puts the cost of renewal between \$500,000 to \$1,000,000.

City of Belmont Capital Infrastructure Fact Sheet

Storm Drain

The City's drainage and water pollution prevention infrastructure consist of 28 miles of storm drain pipes and 2 storm pump stations.

The existing 28 miles of storm lines are made up of:

1. Corrugated Metal Pipe (CMP) [11,300 feet citywide, 2.1 miles]
2. Reinforced Concrete Pipe (RCP) [132,800 feet citywide, 14.3 miles]
3. High-Density Polyethylene Pipe (HDPE) and Polyvinyl Chloride Pipe (PVC) [61,526 feet citywide, 11.6 miles]

Throughout the City are areas that do not have adequate drainage infrastructure.

In 2009, the City completed a Storm Drainage Study which documented the existing City storm drainage system was deficient. The cost to correct the deficiencies was estimated at \$44 million. These costs were updated in late 2013, to an estimated \$57.1 million, as described on the following page.

To the extent storm drainage infiltrates and intrudes into the City's sewer system, repairs can be made from sewer fees. Council determined initially to allocate \$300,000 annually in Measure I resources towards the repair and replacement of deficient pipes, installation of new storm pipes, where currently none exist, to help with storm and flooding issues, and installation of curb and gutter improvements. Otherwise, there is no dedicated revenue source for Storm Drain Infrastructure repairs and, as a consequence, the City's General Fund is exposed to risk from failures.



Funding Level

City of Belmont Capital Infrastructure Fact Sheet

Storm Drain

Storm Drain Capital Improvement Projects

Sources:

Measure I	\$300,000
Total Sources:	\$300,000

Uses:

Improvements to Eliminate Property Flooding	\$20,200,000
Replace/Rehabilitate Deficient Pipes	29,300,000
Installation of Curb and Gutter Improvements	3,300,000
Creek Improvements	2,800,000
Water Dog Lake Siltation Removal ^a	1,500,000
Total Uses	\$57,100,000

^a Needed for safety of dam

City of Belmont Capital Infrastructure Fact Sheet

Sewers

The City's sewer infrastructure consists of 82 miles of sewer pipelines, 11 sewer pump stations and over 3 miles of force (pressurized) mains.

Wastewater flows east to the Belmont Sewer Pump Station, operated by the Silicon Valley Clean Water (SVCW), located on Shoreway Road. The wastewater is then pumped to the SVCW sewer treatment plant in Redwood Shores for processing and discharge into the San Francisco Bay. Many of Belmont's sewer pipelines were installed over 50 to 90 years ago, and are in dire need of rehabilitation, replacement or upsizing. In addition, the pump stations and force mains are also in need of rehabilitation. The estimated costs of this work are noted on the following page. These costs exclude the deferred maintenance at the SVCW sewer treatment plant. That project is in excess of \$0.5 billion, of which Belmont is partially responsible. A separate fee has been adopted to pay for those costs.

The City Council has adopted a plan to fully fund sewer infrastructure from sewer fees.



Funding Level

City of Belmont Capital Infrastructure Fact Sheet

Sewers

Sewer Capital Improvement Projects	
Sources:	
Sewer Fees	\$44,750,000
Total Sources:	\$44,750,000
Uses:	
Sewer Gravity	
Gravity Sewer Rehabilitation	\$33,900,000
6,800 LF have been rehabilitated at a cost of \$1.9M	
Pump Stations^a	
Island Park & Motel Evaluation and Upgrades	950,000
Hiller & North Road Control Panel Canopy	950,000
El Camino & Ralston Ranch Upgrades ^a	750,000
Allowance for Future PS Rehabilitation	2,000,000
Force Mains^a	
Force Main Evaluation	Completed
Allowance for Force Main Spot Repair	500,000
Allowance for Force Main Replacement	3,000,000
Subtotal Sewer Gravity, Pump Station and Force Main Projects	42,050,000
Sewer Capacity Improvement Projects	
Flow Monitoring	600,000
Ralston Avenue Sewer Main Upsizing	1,300,000
San Juan Blvd. Sewer Main Upsizing	800,000
Subtotal Capacity Improvement Projects	2,700,000
Total Uses:	\$44,750,000

^a Assessment of Pump Stations and Force Mains will be completed and presented to City Council in Calendar Year 2017 with revised estimates.

City of Belmont Capital Infrastructure Fact Sheet

Facilities

The City of Belmont manages over 160,000 sq. ft. of built space in facilities spread across the City and constructed over a period of 100 years. The facilities require considerable investment to ensure continued use and resolve deferred maintenance issues, including:

- **The Manor Building**, consisting of 5,725 square feet and being one of the oldest buildings in Belmont, was constructed in 1908 and refurbished in 2009, will require a fire sprinkler system, flooring and lighting;
- **Barrett Community Center**, originally constructed in 1949 as a school, was converted to a community center, and is a facility that is at the end of its useful life. A recent report recommended its replacement ([Barrett Ad Hoc Committee Report](#));
- **Belmont Library**, built in 2006, is a heavily used facility and requires constant maintenance, and presents challenges related to building style and type; and
- **City Hall**, built in 1983, was substantially remodeled in 2006, and is in need of a roof replacement, siding repair and drainage improvements.
- **Fire Station 15 located at the corner of Cipriani and Ralston is outdated and does not meet the needs of the Fire Department.**

With the exception of the Belmont Library, which has a dedicated revenue source, the balance of facilities has no recurring revenue and represents a risk to the City's General Fund or Fire Department in the event of failure.



Funding Level

City of Belmont Capital Infrastructure Fact Sheet

Facilities

Facilities Capital Improvement Projects

Sources:

Library Special Tax	\$298,593
Infrastructure Fund	1,000,000
General Facilities Fund	1,000,000
Total Sources:	\$2,298,593

Uses:

Facilities

Barrett Community Center – Demolishment and Replacement	\$25,000,000
Sports Complex – Repairs to Concessions Buildings (2)	50,000
Sports Complex – Conference Center Building Roof and Gutter Repair, Restroom Modernization	100,000
Sports Complex – Upgrade Restrooms (2)	50,000
Sports Complex – Score Booths (3) Repairs and Upgrades	25,000
Civic Center Complex – City Hall Repairs and Improvements	750,000
Corporation Yard Repairs and Upgrades	500,000
Fire Station 14 – Minor Interior Repairs	14,500
Fire Station 15 – Demolition and Replacement	5,000,000
Kiosk on Alameda – Painting	10,000
Library Exterior Drainage Improvements, Stone Work	50,000
Manor Building Fire Sprinklers, Flooring & Lighting	55,000
Parks & Recreation Office ADA Improvements, Other Repairs & Improvements	75,000
Twin Pines Cottage Repairs & Bracing for Lower Level	88,000
Twin Pines Creekside Studio – Demolishment and Replacement	200,000
Twin Pines Lodge Heating System Repair, Paint, Roof Repairs	100,000
Twin Pines Senior & Community Center Roof Replacement, Fire Suppression Upgrades, and Restroom Modernization	225,000
Total Uses	\$32,292,500

City of Belmont Capital Infrastructure Fact Sheet

Parks

The City of Belmont manages 14 parks, 11 athletic fields, and 335 acres of open space including 10 miles of trails, street medians, and rights-of-way which represent a significant public investment, but suffer from deferred maintenance.

Belmont's athletic fields are in need of renewal. . The irrigation systems are antiquated, require constant repair and should be replaced. The turf suffers from broad leaf weeds and the irrigation systems do not function properly. The turf at the Belmont Sports Complex is planned to be replaced with synthetic turf to reduce maintenance and improve the environment.

Additional investment is needed to upgrade existing playgrounds and restrooms, complete additional park improvements, and perform trail maintenance in Belmont's open space with the goal of reducing the danger of wildfire and enhancing the recreational use. Park capital funding is subject to new development projects. Consequently, existing facilities have little to no recurring funding, and subject the City's General Fund to risk in the event of failure.



Funding Level

City of Belmont Capital Infrastructure Fact Sheet

Parks

Parks Capital Improvement Projects

Sources:

Park Development Fees Balance	\$2,896,252
Estimated Fees in FY17-18	2,168,142
Athletic Field Maintenance Fees	75,000
Total Sources:	\$5,139,394

Uses:

Parks

Athletic Fields at Schools- Fox, Ralston, McDougal, Cipriani, Nesbit, Central Irrigation Upgrade, Turf Repair, Amenities Improvements	2,000,000
Belmont Sports Complex – Turf Replacement/Synthetic Turf Project	2,400,000
O'Donnell Park Playground Replacement Project	150,000
Twin Pines Park – Creekside Restoration, Circulation Improvements, and Picnic Area Improvements	1,000,000
Subtotal Parks	5,550,000

Open Space

Trail Maintenance, Erosion Control, and Fire Prevention Project	\$100,000
Subtotal Open Space	100,000
Total Uses	\$5,650,000

City of Belmont

FY 2018 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2014	FY2015	FY2016	FY2017	FY2018
City Attorney					
City Attorney	1.00	1.00	1.00	1.00	1.00
City Attorney Total	1.00	1.00	1.00	1.00	1.00
City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk					
City Clerk Total	1.00	1.00	1.00	1.00	1.00
City Council					
City Council	5.00	5.00	5.00	5.00	5.00
City Council Total	5.00	5.00	5.00	5.00	5.00
City Manager					
City Manager	1.00	1.00	1.00	1.00	1.00
Public Engagement Officer ⁽³⁾				1.00	1.00
Executive Assistant to City Manager	1.00	1.00	1.00	1.00	1.00
City Manager Total	2.00	2.00	2.00	3.00	3.00
City Treasurer					
City Treasurer	1.00	1.00	1.00	1.00	1.00
City Treasurer Total	1.00	1.00	1.00	1.00	1.00
Community Development					
Planning & Community Development Director	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Senior Planner ⁽⁵⁾				1.50	1.00
Associate Planner	1.00	1.00	1.00		-
Assistant Planner					1.00
Planning Technician			1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Building Inspector I	1.00				
Building Inspector II		1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Community Development Total	7.00	7.00	8.00	8.50	9.00
Human Resources					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Management Analyst I/II	1.00	1.00	1.00	1.00	1.00
Human Resources Total	2.00	2.00	2.00	2.00	2.00

City of Belmont

FY 2018 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2014	FY2015	FY2016	FY2017	FY2018
Finance					
Finance Director	1.00	1.00	1.00	1.00	1.00
Deputy Finance Director	1.00	1.00	1.00	0.50	1.00
Accounting Manager (Controller)				1.00	1.00
Housing & Economic Development Manager ⁽⁴⁾				1.00	-
Accounting Services Supervisor				1.00	1.00
Accountant I/II/III	1.00	1.00	1.00		
Accounting Technician I/II/III	2.00	2.00	2.00	2.00	2.00
Management Analyst I/II ⁽⁴⁾	2.00	2.00	2.00	1.50	2.00
Finance Total	7.00	7.00	7.00	8.00	8.00
Information Services					
Information Services Director	1.00	1.00	1.00	1.00	1.00
Technology Specialist II	1.00	1.00	1.00	1.00	1.00
Technology Specialist III	1.00	1.00	1.00	1.00	1.00
GIS Technician/GIS Coordinator	1.00	1.00	1.00	1.00	1.00
Information Services Total	4.00	4.00	4.00	4.00	4.00
Parks and Recreation					
Parks and Recreation Director	1.00	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	2.80	2.80	2.80	2.80	2.80
Recreation Program Coordinator	1.80	1.80	1.80	2.00	3.00
Recreation Specialist I/II	0.75	0.75	0.75	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Parks Manager	1.00	1.00	1.00	1.00	1.00
Senior Parks Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Equipment Operator ⁽¹⁾	-	-	-	1.00	1.00
Parks Maintenance Worker I/II ⁽¹⁾	7.00	7.00	7.00	6.00	6.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Head Teacher	2.00	2.00	2.00	2.00	2.00
Teacher/Part-Time Recreation Personnel ⁽²⁾	1.50	1.50	1.50	1.50	1.50
Parks and Recreation Total	22.85	22.85	22.85	23.30	24.30
Police					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00	2.00
Police Lieutenant					
Police Sergeant	5.00	5.00	5.00	5.00	6.00
Police Officer	23.00	23.00	23.00	23.00	18.00
Police Corporal	-	-	-	-	4.00
Administrative Assistant ⁽¹⁾	1.00	1.00	1.00	-	-
Management Analyst I/II ⁽¹⁾	2.00	2.00	2.00	3.00	3.00
Dispatcher	5.00	5.00	5.00	5.00	5.00
Police Office Specialist I/II	2.00	2.00	2.00	2.00	2.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Community Service Officer	3.00	3.00	3.00	3.00	3.00
Police Total	45.00	45.00	45.00	45.00	45.00

City of Belmont

FY 2018 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2014	FY2015	FY2016	FY2017	FY2018
Public Works					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Assistant Public Works Director/City Engineer	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	2.00	2.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Public Works Services Manager	1.00	1.00	1.00	1.00	1.00
Construction Inspector	1.00	1.00	1.00	2.00	2.00
Equipment Operator	3.00	2.00	2.00	2.00	2.00
Electrician/Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Field Supervisor	3.00	2.00	2.00	2.00	2.00
Street Operator	1.00	1.00	1.00	1.00	1.00
Lead Maintenance Worker		3.00	3.00	3.00	3.00
Maintenance Worker I/II ⁽¹⁾	8.00	6.00	6.00	7.00	7.00
Administrative Assistant ⁽¹⁾	1.00	1.00	1.00	2.00	2.00
Office Assistant I/II ⁽¹⁾	1.00	1.00	1.00	-	-
Senior Mechanic	1.00	1.00	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	1.00	1.00
Public Works Total	28.00	27.00	27.00	30.00	30.00
Staff Total - City	125.85	124.85	125.85	131.80	133.30

⁽¹⁾ Position reclassification.

⁽²⁾ Reflects actual head count.

⁽³⁾ Position authorized, but funded through contract.

⁽⁴⁾ Position authorized, flexibility filled with Management Analyst I/II.

⁽⁵⁾ Position authorized, flexibility filled with 0.5 FTE Assistant Planner.

Belmont Fire Protection District

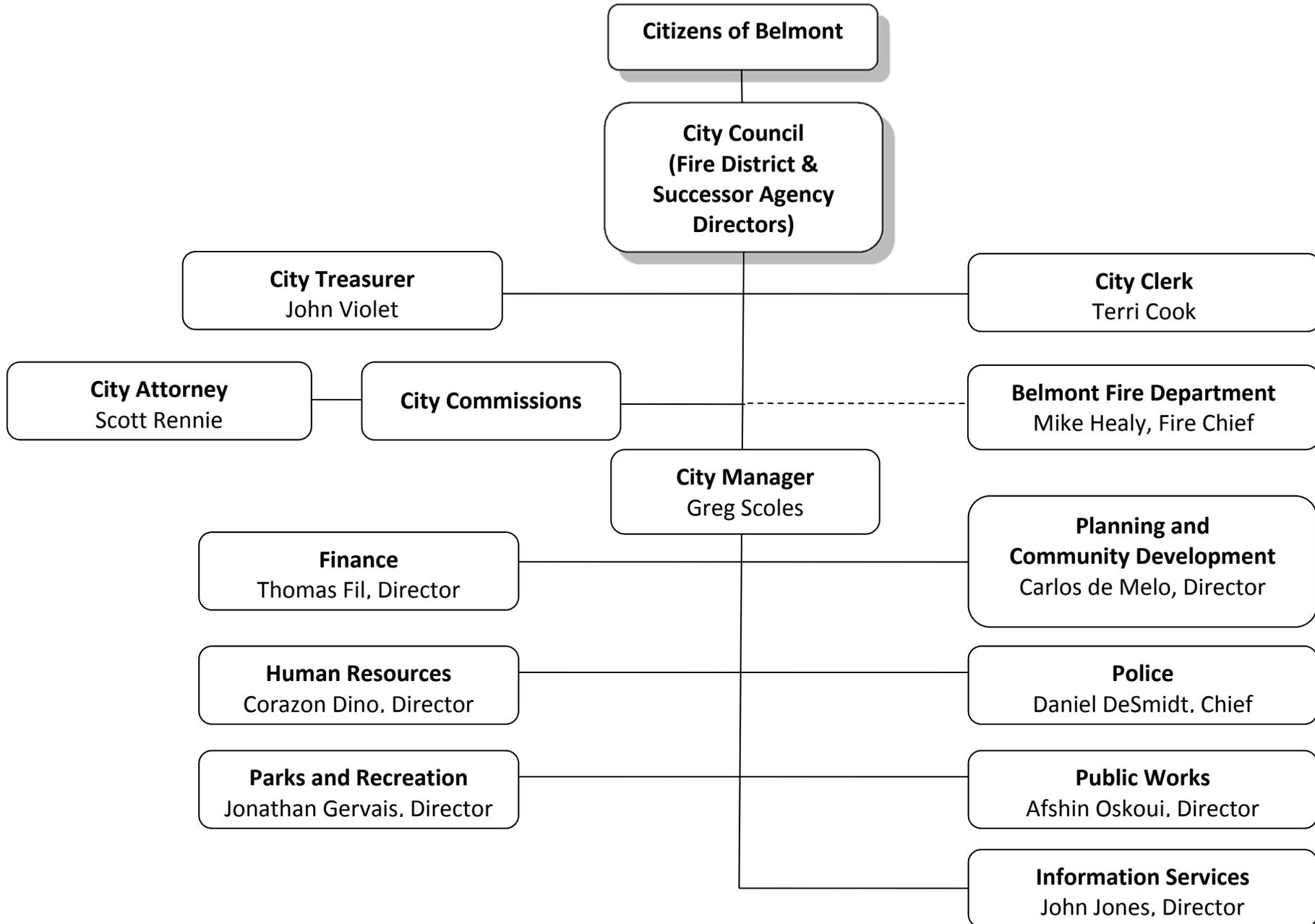
FY 2018 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2014	FY2015	FY2016	FY2017	FY2018
Fire Department					
Fire Chief					
Deputy Fire Chief	1.00				
Battalion Chief	1.00				
Administrative Battalion Chief		1.00	1.00	2.00	2.00
Fire Captain	6.00	6.00	7.00	7.00	7.00
Fire Captain (40 hours/week)		1.00			
Firefighter	15.00	15.00	15.00	15.00	15.00
Fire Total	23.00	23.00	23.00	24.00	24.00
Staff Total-Fire	23.00	23.00	23.00	24.00	24.00

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City of Belmont



City of Belmont

FY 2018 Budget Organizational Values

We believe local government exists because of our Citizen-customer and seek to understand and meet their needs within the resources available to us.

We are dedicated to the highest standards of honesty, integrity and ethics in all that we do.

We believe that employees are our most important resource and the cornerstone of the City's success.

We are dedicated to providing our employees with the tools, training and incentives necessary to accomplish our mission.

We are dedicated to an open government process which encourages citizen involvement in all aspects of municipal activities.

We are dedicated to the fair and respectful treatment of all people, and we recognize and value the strengths derived from our diversity.

We are dedicated to responsible fiscal management, the development of a sound local economy and long-term fiscal stability.

We are dedicated to providing quality services and continuously improving our service delivery through relevant, reliable, and consistent processes.

We believe that teamwork, partnership and interagency cooperation synergizes work and improves the quality and consistency of outcomes by strengthening and refining ideas, objectives and work products.

City of Belmont

FY 2018 Budget Vision Statement

DISTINCTIVE COMMUNITY CHARACTER

- Belmont prides itself on being unique.
- Its small-town ambience sets it apart as a tranquil, inclusive, safe, and desirable place to live, work and play.
- We get involved in town matters because we care about living here.
- We connect with each other in all kinds of gathering places.
- We value and celebrate a strong commitment to diversity, inclusion, safety, equality and dignity for all individuals in Belmont.
- Our strong sense of community and enjoyment of the town's assets and activities deepen as we become better informed and connected.

EASY MOBILITY

- We put a priority on getting out of, into, and through town efficiently.
- Bicyclists, walkers, and other nondrivers get where they're going easily and safely.
- We require safe residential streets and smooth-flowing thoroughfares.

NATURAL BEAUTY

- We choose to make our home among these beautiful hills, trees, parks, views, and open spaces.
- Our natural surroundings inspire us to play, create, and contemplate.
- Our actions today preserve and enhance Belmont's beauty to make it even lovelier for future generations.
- Our wooded residential areas are diverse, peaceful and well maintained.

THRIVING CULTURE

- Belmont is a wonderfully safe, culturally diverse and supportive place to raise a family.
- We facilitate lifelong learning in our academic, artistic, athletic, and social dimensions and we thrive in interconnection with the rest of the world.
- Our schools and library are the pride of the community.
- Our university is intrinsic to Belmont's social, artistic and economic life.
- Our playgrounds and athletic fields are of high quality and in high gear.
- The arts thrive in this creative, appreciative town – the arts hub of the Peninsula.
- Our history makes Belmont what it is, and we preserve that heritage for our children.

THRIVING ECONOMY

- A charming, vibrant town center is the heart of our civic and economic life.
- Our economy prospers with a mix of attractive, successful businesses that fit with our community character.
- We look first into our town shops and restaurants for what we need.
- Education, arts and the economy flourish in concert.

City of Belmont

FY 2018 Budget Profile

- Date of Incorporation: Belmont was incorporated as a General Law City in 1926.
- Form of Government: Council/Manager
- Authorized Employees as of July 1, 2016: 131.80 permanent, full-time equivalents
- Area in square miles: 4.61 square miles
- Miles of streets and alleys: 70 miles
- Number of street lights: approximately 1,514
- Miles of storm drains: 27 miles
- Police protection:
 - Sworn personnel: 31
 - Non-Sworn personnel (full-time): 13
- Parks and Recreation:
 - Number of developed parks: 14 (approx. 60.4 acres)
 - Open Space: 287.58 acres
 - Community buildings: 19
- Fire Protection: Provided by the Belmont Fire Protection District.
 - Number of fire personnel: 23
 - Number of fire stations (Belmont): 2
- Sanitary Sewer Services: Provided by Silicon Valley Clean Water which serves Belmont, San Carlos, Redwood City, and Menlo Park.
 - Miles of sewers (Belmont): 90 miles
 - Number of service users (Belmont): 8,248
- Water services - Provided by the Mid-Peninsula Water District

City of Belmont

Gann Appropriation Limit

Years/Factors	Amount	% Change	Years/Factors	Amount	% Change
FY 2007/08			FY 2016/17		
POPULATION CHANGE		0.67%	POPULATION CHANGE		0.91%
CPI/PERSONAL INCOME		4.42%	CPI/PERSONAL INCOME		5.37%
COMBINED PERCENTAGE	\$572,784	5.12%	COMBINED PERCENTAGE	\$961,853	6.33%
GANN LIMIT-07/08	\$11,759,971		GANN LIMIT-16/17	\$16,156,995	
FY 2008/09			FY 2017/18		
POPULATION CHANGE		1.27%	POPULATION CHANGE		0.56%
CPI/PERSONAL INCOME		4.29%	CPI/PERSONAL INCOME		3.69%
COMBINED PERCENTAGE	\$659,734	5.61%	COMBINED PERCENTAGE	\$689,904	4.27%
GANN LIMIT-08/09	\$12,419,705		GANN LIMIT-17/18	\$16,846,899	
FY 2009/10					
POPULATION CHANGE		1.21%			
CPI/PERSONAL INCOME		0.62%			
COMBINED PERCENTAGE	\$228,523	1.84%			
GANN LIMIT-09/10	\$12,648,228				
FY 2010/11					
POPULATION CHANGE		1.17%			
CPI/PERSONAL INCOME		-2.54%			
COMBINED PERCENTAGE	(\$177,075)	-1.40%			
GANN LIMIT-10/11	\$12,471,152				
FY 2011/12					
POPULATION CHANGE		0.84%			
CPI/PERSONAL INCOME		2.51%			
COMBINED PERCENTAGE	\$420,278	3.37%			
GANN LIMIT-11/12	\$12,891,430				
FY 2012/13					
POPULATION CHANGE		0.98%			
CPI/PERSONAL INCOME		3.77%			
COMBINED PERCENTAGE	\$617,500	4.79%			
GANN LIMIT-12/13	\$13,508,930				
FY 2013/14					
POPULATION CHANGE		1.09%			
CPI/PERSONAL INCOME		5.12%			
COMBINED PERCENTAGE	\$847,010	6.27%			
GANN LIMIT-13/14	\$14,355,940				
FY 2014/15					
POPULATION CHANGE		1.17%			
CPI/PERSONAL INCOME		-0.23%			
COMBINED PERCENTAGE	\$134,946	0.94%			
GANN LIMIT-14/15	\$14,490,886				
FY 2015/16					
POPULATION CHANGE		1.00%			
CPI/PERSONAL INCOME		3.82%			
COMBINED PERCENTAGE	\$704,257	4.86%			
GANN LIMIT-15/16	\$15,195,143				

Belmont Fire Protection District

Gann Appropriation Limit

Years/Factors	Amount	% Change	Years/Factors	Amount	% Change
FY 2007/08			FY 2016/17		
POPULATION CHANGE		0.67%	POPULATION CHANGE		0.91%
CPI/PERSONAL INCOME		4.42%	CPI/PERSONAL INCOME		5.37%
COMBINED PERCENTAGE	\$365,166	5.12%	COMBINED PERCENTAGE	\$613,209	6.33%
GANN LIMIT-07/08	\$7,497,322		GANN LIMIT-16/17	\$10,300,552	
FY 2008/09			FY 2017/18		
POPULATION CHANGE		1.27%	POPULATION CHANGE		0.56%
CPI/PERSONAL INCOME		4.29%	CPI/PERSONAL INCOME		3.69%
COMBINED PERCENTAGE	\$420,600	5.61%	COMBINED PERCENTAGE	\$439,834	4.27%
GANN LIMIT-08/09	\$7,917,921		GANN LIMIT-17/18	\$10,740,386	
FY 2009/10					
POPULATION CHANGE		1.21%			
CPI/PERSONAL INCOME		0.62%			
COMBINED PERCENTAGE	\$145,690	1.84%			
GANN LIMIT-09/10	\$8,063,611				
FY 2010/11					
POPULATION CHANGE		1.17%			
CPI/PERSONAL INCOME		-2.54%			
COMBINED PERCENTAGE	(\$112,891)	-1.40%			
GANN LIMIT-10/11	\$7,950,720				
FY 2011/12					
POPULATION CHANGE		0.84%			
CPI/PERSONAL INCOME		2.51%			
COMBINED PERCENTAGE	\$267,939	3.37%			
GANN LIMIT-11/12	\$8,218,660				
FY 2012/13					
POPULATION CHANGE		0.98%			
CPI/PERSONAL INCOME		3.77%			
COMBINED PERCENTAGE	\$393,674	4.79%			
GANN LIMIT-12/13	\$8,612,334				
FY 2013/14					
POPULATION CHANGE		1.09%			
CPI/PERSONAL INCOME		5.12%			
COMBINED PERCENTAGE	\$539,993	6.27%			
GANN LIMIT-13/14	\$9,152,327				
FY 2014/15					
POPULATION CHANGE		1.17%			
CPI/PERSONAL INCOME		-0.23%			
COMBINED PERCENTAGE	\$86,032	0.94%			
GANN LIMIT-14/15	\$9,238,359				
FY 2015/16					
POPULATION CHANGE		1.00%			
CPI/PERSONAL INCOME		3.82%			
COMBINED PERCENTAGE	\$448,984	4.86%			
GANN LIMIT-15/16	\$9,687,343				

City of Belmont

FY 2018 Budget

Computation of Legal Debt Margin

06/30/2018 Estimated

Assessed Valuation		\$	6,588,746,169
Bonded Debt Limit - (15% of Assessed Valuation)		\$	988,311,925
Amount of Debt Subject to Limit:			
Bonded Debt- General Obligation	\$	-	
Less: Net Assets Available in Debt Service Fund		-	<u>-</u>
Legal Debt Margin		\$	<u><u>988,311,925</u></u>

Source: San Mateo County Assessment Roll Tracker - 5/1/17 Secured Roll Estimate

APPENDIX

Why Does the City Prepare a Budget?

Any government entity prepares a budget for more than one reason. The first is that it has a legal obligation to do so. But of equal importance for the City of Belmont, is that the budget sets forth the basic spending policy of the City Council. The budget indicates what services and service levels the City Council has determined are to be delivered, what capital improvements to public facilities are to be made, what objectives the organization is expected to accomplish, and what performance standards and measures are to be used to judge both the quality and the quantity of services delivered.

Each year the City Council adopts a budget for the upcoming fiscal year. The City of Belmont's fiscal year begins on July 1st. This budget, therefore, will remain in effect through June 30th.

There are two major sections of the budget. The revenue side describes the sources and amounts of revenue from other governments, use of money, property, and service charges the City of Belmont expects to receive over the period.

The expenditure or appropriations side describes how much money will be spent from either current revenues or from existing fund balances from the City of Belmont's various funds, both general and restricted, to accomplish the delivery of services and the investment in infrastructure.

While in many ways the City of Belmont's budget may be similar to a household budget, there are some major differences. On the revenue side of the budget, the City of Belmont's income can fluctuate from year to year as money comes in from various sources. Some sources of revenue are forwarded to the City of Belmont from either the State or the County (e.g., grants).

The City of Belmont does have more control over the expenditure side of the budget, but even here, the City of Belmont is faced with a series of statutory requirements (mandates), which dictate that certain services must be offered and funded.

In addition, the City of Belmont does not, in most cases, have the ability to stop providing services simply because it does not have the income. Police protection and fire suppression are the most clear cut examples. Even if revenue decreases substantially, the City of Belmont must still provide an acceptable minimum level of police protection and fire suppression.

A final important thing to remember about the budget document is that it is a plan for service. The projected revenues and the expenditures are estimates. Many things can happen in a year to change either revenue expectations or expenditure needs. The City of Belmont tries to budget as accurately as possible. Should things change there is a process

to amend the budget document. Supplemental appropriation resolutions are presented to the City Council during the budget cycle to add appropriations or transfer appropriations from one fund to another. Sometimes these changes will be accompanied by an offsetting additional source of revenue, neutralizing the possible impact on the expected ending fund balance of the relevant fund. Other times these changes will require that fund balances be used, reducing the amount of the fund balance from what was projected at the beginning of the year.

How Does the City Prepare its Budget?

The City of Belmont prepares a budget through a traditional budget process. The City Manager, working in conjunction with the Finance Director, prepares a rough draft of the budget for review by the City Council and Audit Committee. The Audit Committee reviews the draft and provides input to the City Council. Once this has been done, the draft budget is reviewed, considered and adopted by the City Council at a public hearing usually held in June.

What is the Basis for the City of Belmont Budget?

The City of Belmont prepares its budget using the modified accrual basis of accounting whereby revenues are recognized when they become measurable and available. Likewise, expenditures are recognized when an event or transaction is expected to draw upon current spendable resources.

The budget document itself is based upon the principle of cost centers (i.e., funds, departments, and service areas). The City of Belmont prepares its budget based upon discrete service centers or divisions, which represent the many cost centers through which services are delivered. This allows the City Council to determine with accuracy what the true cost of delivering a service is and what impacts either increasing or decreasing appropriations will have on a particular service. This method is consistent with generally accepted accounting principles.

Departmental management responsibility is identified for each service center and division. Each service center and division has within it elements of the major policy initiatives determined by the City Council, where appropriate. In addition, performance standards and measures are stated. This allows management and the City Council to evaluate how expenditures are achieving stated objectives and performance expectations.

What are the Budgetary Policies of the City of Belmont?

The City of Belmont operates under a set of budget policies, which guide the development of the budget. These policies are presented below.

Where possible, General Fund revenues, operating expenditures and transfers should balance on a "current" basis.

The City Council has established a policy on the balance of unrestricted fund balance of the General Fund. This policy establishes reserves at a target 33% of operating expenditures with a \$5,000,000 minimum. In addition, the City Council utilizes long term forecasting to determine the adequacy of the General Fund reserve. The forecast projections, particularly in the out years, provide a useful framework to determining the sufficiency of the balances. Consistent with GFOA best practice, the General Fund reserve often may require a level of unrestricted fund balance significantly in excess of the recommended minimum or target levels, when considering the balance in context with the results of long-term forecast, thereby avoiding the risk of placing too much emphasis upon the level of unrestricted fund balance in the General Fund at any one time.

The City Council also established a \$250,000 Contingency appropriation that may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval.

Supplemental appropriations during the fiscal year require an appropriations adjustment resolution passed by the City Council.

There are several different types of appropriations:

- In the case where there is a transfer of approved appropriations from one service center or division to another, the appropriation transfer is an expenditure transfer only and the overall size of the budget is not increased and no additional transfer is required from a fund balance.
- In the case where there is an increase in the size of the budget because of the appropriation increase, the resolution requires an offsetting change in fund balance unless the added cost is accompanied by an unanticipated increase in revenue to either the General Fund or a restricted fund. If such an offset occurs, then there is no change to the fund balance but the increase in revenue and the source of that revenue is to be shown in the appropriations adjustment resolution.
- Where the increased appropriation is to be funded from fund balance and no offsetting revenue is identified, the resolution must show a decrease in fund balance from that expected when the budget was adopted.
- Where the increased appropriation is to be funded from the General Fund, an appropriation from the \$250,000 contingency shall occur first, as this has already been accounted for in the City's overall expenditure plan for the year. In the event that the total contingency is expended, the City Council will have to decide, on a case by case basis, to authorize a further expenditure from the City's General Fund unreserved fund balance.
- The Department Heads approve interior appropriations adjustments within the division. Interior appropriations adjustments between divisions and departments requires the approval of the City Manager. Exterior appropriations adjustments between funds require approval of the City Council.

Within legal limits, the City shall allow transfers consistent with implementing the programs and activities outlined in the budget. However, the City shall discourage the use of transfers when:

- Amounts are excessive and seriously alter priorities in the budget.
- Made to obscure chronic deficits resulting in a delay of corrective action.
- Shift the burden of taxation from one group to another.
- Made from the General Fund to business type funds, whereby the transfer constitutes a subsidy from the general taxpayers to customers of the enterprise.

Wherever possible, fees, charges and other revenues should cover the full cost of those services and activities for which they were intended. The City Council determines the application of this policy on a case by case basis. Staff assumes the policy is to be used in establishing the budget, except where the City Council has previously determined otherwise.

To shelter itself from exposure from a decrease in any one revenue source, the City shall seek diversification and stability in its revenue mix. This policy shall be considered annually as part of the budget preparation process and development of the Master Revenue Schedule.

The City shall aggressively seek State and Federal financial support unless conditions attached to that assistance are contrary to the City's interest. Prior to applying for and accepting intergovernmental aid, the City will examine the matching requirements so that a source and availability of these funds may be determined before a grant application is made. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits.

The City shall develop a five year Capital Improvement Program (CIP). The CIP shall provide for the systematic repair and/or replacement of existing capital assets. The CIP shall directly relate to the long range plans and policies of the City. Operating funds to maintain capital improvements and additional staff needs will be estimated and identified prior to making the decision to undertake a specific capital improvement.

The CIP shall be updated annually. This plan will include "unfunded" projects that carry out the strategic and general plans of the City, but it will also include a capital spending plan that identifies the projects that can be completed with the known funding sources.

The City will maintain reserves sufficient to ensure that resources are available annually for the replacement of vehicles and equipment, including technology. Replacement of these assets will be funded through fees charged to users in sufficient amount to correspond to the City's future needs.

What is the Basis of Accounting versus the Budgetary Basis?

The term "basis of accounting" is used to describe the timing of recognition when the effects of transactions or events should be recognized. The basis of accounting used for purposes of financial reporting in accordance with generally accepted accounting principles (GAAP) is not the same basis used in preparing the City's budget document. For example, governmental funds are required to use the modified accrual basis of accounting in GAAP

financial statements whereas the cash basis of accounting plus encumbrances basis of accounting is used for budgetary purposes. Disparities between GAAP and the budgetary basis of accounting often occur because regulations governing budgeting (e.g., laws or ordinances of the state, county, city or some other jurisdiction) differ from GAAP. Some of the more common differences between GAAP and the budgetary basis of accounting are as follows:

- Encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting.
- Under the GAAP basis of accounting used in proprietary funds, the receipt of long term debt proceeds, capital outlays and debt service principal payments are not reported in operations, but allocations for depreciation and amortization expense are recorded. Often the opposite is true under the budgetary basis of accounting.

What are Funds?

Perhaps the biggest surprise encountered by someone examining the financial statements or the budget of a government agency for the first time is the presence of numerous "funds". Whereas even the largest commercial enterprise generally will report only a single amount for each item in its financial statements (e.g., "cash," "sales"), governments, both large and small, will typically report a number of separate amounts in "funds."

Each of these funds is considered to function as a separate fiscal and accounting entity. Funds normally are used by governments to segregate resources related to specific activities (e.g., general operations, capital projects). For most governments, the principal operating fund is known as the "General Fund."

What Different Kinds of Funds do Governments Use?

Governments may use any number of individual funds in their financial reporting and budgeting (although they are encouraged to use the least number of funds practical in their specific circumstances). Regardless of the number of individual funds used, generally accepted accounting principles (GAAP) require all of these individual funds to be aggregated into no more than seven specified "fund types" on the combined balance sheet.

Four of these fund types are known as the "Governmental Funds." They are the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. These funds are typically used to account for most of a government's operations and capital expenditures. Two other funds types are known as the "Proprietary Funds" because they function in a manner similar to private enterprise. These funds are the Enterprise (Service) Funds and the Internal Service Funds. The last of the seven fund types that may be found on a combined balance sheet or in a budget document is the Trust and Agency Fund.

- **General Fund**

- The **General Fund** is used to account for the financial resources and expenditures associated with most City operations where revenue is not required to be recorded in a separate fund. As the name implies, revenues collected in this fund are not restricted as to which division or purpose they may be expended. The sources of revenue for the General Fund are primarily from taxes intergovernmental (other governmental sources), service charges and the use of money and property held by the City of Belmont.
- The **Measure I Fund** is a sub-fund of the General Fund and is used to account for the financial resources and expenditures associated with the ½ percent local district sales and use tax enacted by the voters on November 8, 2016 and administratively made effective for thirty years by the State Board of Equalization on transactions beginning April 1, 2017. Revenues collected from this general tax are legally unrestricted as to purpose, however, the Council determined initially to allocate Measure I resources towards infrastructure deferred maintenance, with a minimum of \$1,000,000 (or 80% of the Measure I resources) directed annually to the Street Repair and Related Improvement Program and \$300,000 annually for the repair and replacement of deficient pipes, installation of new storm pipes, where currently none exist, to help with storm and flooding issues, and installation of curb and gutter improvements.

- **Special Revenue Funds**

Special revenue funds are used for a number of activities. They include:

- The **Recreation Services Fund** is used for Parks and Recreation. Currently the direct cost of providing these programs is paid for by the fees collected for the activities. The City has historically supported these programs, with \$560,000 as a guideline, from the General Fund.
- The **Library Maintenance and Operation Fund** is used for on-going maintenance of the Belmont Library Community Facilities District, including the Library and adjacent Belameda Park. The cost of providing these services is funded by special taxes.
- **Athletic Field Maintenance Fund** is used to account for the ongoing maintenance of the City's athletic fields.
- **City Tree Fund** is used to account for the removal of trees required for the development of property.
- The **Development Services Fund** is used to account for the Permit Center and Development Regulation Programs. This fund makes it possible for staff to track and determine if development fees are covering the direct and indirect cost of providing these services. State law allows for full recovery of these costs.
- The **General Plan Maintenance Fee Fund** is used to account for activities related to the General Plan Update.
- The **Belmont Fire Protection District Fund** accounts for the dependent District's activities which are under the umbrella of the City of Belmont. The purpose of this fund is to provide fire protection services to the City of Belmont

and the unincorporated Harbor Industrial Area. The District has established a reserve target of 33% of operating expenditures.

- **Police Grants and Donations Fund** is used to account for grants and donations for the Police Department's activities.
- **Supplemental Law Enforcement Services Fund** is used to account for the Citizens Option for Public Safety (COPS) program. Money for this fund comes from the State of California and can be used for front line law enforcement programs. The amount of money received is based on population.
- **Street Maintenance Fund** is required by the State of California to restrict the use of gas tax dollars to street improvements and maintenance. The money from this fund is used to pay for street maintenance activities. These funds are expended on a first-in, first-out basis, consistent with recommendations by the State Controller's Office.
- **Road Maintenance and Rehabilitation Account (RMRA) Fund** accounts for gas tax approved by the State Legislature through SB 1 (The Road Repair and Accountability Act of 2017) to provide \$5.2 billion annually or \$15 billion for local streets and roads over the next ten years. RMRA funds can be used (1) to satisfy match requirements of a state or federal program or (2) for projects that include, but are not limited to, the following: road maintenance and rehabilitation; safety projects; railroad grade separations; complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project and traffic control devices. Amongst other requirements, RMRA includes a maintenance of effort necessitating that cities and counties must maintain their existing commitment to transportation funding. The commitment must not be less than the average expenditures from the General Fund in 2009-10, 2010-11, and 2011-12 fiscal years.
- **Street Improvements Fund** is restricted for street improvements. The primary source of funds comes from Measure A sales taxes and grants and are spent on transportation related capital projects and programs.
- **Affordable Housing Fund** was created as a result of the dissolution of the Redevelopment Agency. It is used to account for the City's housing-related activities that were formerly administered under the Low and Moderate Incoming Housing Fund.
- **Inclusionary Housing Fund** is a sub-fund of the Affordable Housing Fund and is used to account for residential and non-residential housing mitigation fees which lessen the burdens created by new residential and non-residential development projects on the need for extremely low, very low, low, and moderate-income housing, interest earned thereon and their expenditure, pursuant to the Mitigation Fee Act. Housing mitigation fees are used to increase and preserve the supply of housing affordable to households of extremely low, very low, low, median, and moderate incomes (including necessary administrative costs) and shall be adjusted by CPI.

- **Capital Project Funds**

- The **General Facilities Fund** has been established to fund expenditures with the City's facilities. Funding is used to offset both the direct and indirect cost of implementing these projects.
- **Infrastructure Fund** was established to fund expenditures associated with the City's infrastructure including streets, retaining walls, bridges, culverts, waterways, buildings, etc. Funding is used to offset both the direct and indirect cost of implementing these projects.
- **Comcast PEG Fund** has been established to account for the purchase and installation of hardware within City Hall to broadcast events to Pen TV, our Public Education Government Channel.
- **Open Space Fund** has been established to develop plans and purchase open space properties, such as those in the San Juan Canyon.
- **Park Impact Fee Fund** is to account for park impact fees, interest earned thereon and their expenditure, pursuant to the Mitigation Fee Act, needed to ensure that the City can construct park and recreation facilities and improvements needed for the population growth created by new development consistent with the policies of the City of Belmont General Plan.
- **Planned Park Fund** is for the acquisition and improvement of parks, playgrounds, and recreation facilities funded through Quimby Act fees.
- **Special Assessment District** is for maintenance and improvement costs within City's Special Assessment District boundaries. Resources represent funds remaining after the retirement of Special Assessment Debt.

- **Debt Service Funds**

The debt services funds are used to account for financial resources to be used for the payment of principal and interest on long-term debt.

- The **Library CFD Bond Fund** accounts for the Library special taxes legally restricted for the payment of principal and interest on long-term indebtedness generated by the Library Mello-Roos bonds sold in 2004.

- **Enterprise Funds**

- The **Sewer Enterprise Fund** is used for financing the City's operating costs associated with the operating of the South Bayside System Authority (SBSA). SBSA is a joint powers authority that manages wastewater treatment.
- The **Sewer Capital Fund** is used for the physical improvements to the City's sewer system.
- The **SBSA Treatment Plant Connection Fund** is used to account for maintenance and operating activities at the SBSA plant. Revenue for the improvements comes from fees paid by users connected to the sanitary system.
- The **SBSA Treatment Facility Charge Fund** is used to account for capital improvements made to the SBSA plant. Revenue for the improvements comes from the Sewer Treatment Facility Charge paid by users connected to the sanitary system.

- The **Storm Drainage Enterprise Fund** is used to account for operations to the City's storm drainage system. Funding comes from customers connected to the City's sewer system, due to extensive infiltration to the City's sewer system, and NPDES charges.
- The **Solid Waste Fund** is used to account for operating costs associated with the City's Solid Waste Franchise Agreement.
- **Internal Service and Other Funds**
 - Internal service funds include the City's **Workers' Compensation Fund** and **Liability Insurance Fund**. The City participates in a risk sharing pool with other California public agencies for liability and workers' compensation coverage. Through a combination of risk sharing, reinsurance and excess insurance, the carrier provides the City with \$25,000,000 in coverage limits and workers' compensation at statutory coverage limits. The City has a \$250,000 self-insured retention (SIR) on its liability coverage, and workers' compensation coverage is on a first dollar basis. A loss reserve is maintained to pay for claims that fall within the self-insured retentions, which is funded by contributions from divisions that have experienced liability losses. The City purchases property insurance with a \$10,000 deductible SIR to protect all City property and assets. The City self-insures for the risks of earthquake and flood, and the property program includes a cyber-liability component, providing first and third party liability coverage for security breaches. The cost associated with workers' compensation is based on rates established by the carrier and allocated to the operating divisions and service centers. The cost of the liability program is allocated to all operating divisions and service centers based on claim losses in prior years.
 - **Self-Insured Vision Fund** is for the City's dental and vision reimbursement plan for its employees.
 - The **Fleet and Equipment Maintenance Fund** is used to collectively manage the purchase of vehicles and computer hardware. Departments "lease" vehicles and computer equipment from the fund. Over time, this fund will accumulate monies to replace worn out equipment. The City purchases physical damage insurance covering City vehicles and fleet, subject to a \$1,000 deductible.
 - The **Facilities Management Fund** accounts for maintenance to the City's main facilities, including City Hall, Police, Parks and Recreation, etc. Departments pay for maintenance on a square footage basis. Over time, this fund will accumulate monies to replace furniture, equipment and furnishings.
 - The **Benefit Prefunding Fund and the BFPD Benefit Prefunding Fund** were established to account for certain employee benefits which have been accrued, i.e., earned, by the employee and are payable to the employee at a future date. The fund activity includes, but is not limited to, amortizing compensated absences (vacation, sick leave, general leave, etc.), post-employment benefits (PERS rate smoothing) and other benefits due to employees upon separation from City service. The Fund also accounts for benefits related to retirees, such as retiree medical costs. The cost of these

programs are paid by charging departments an amount sufficient to fund the program expressed as a percentage of base payrolls.

What is the Unrestricted Fund Balance?

Governments segregate or classify financial resources for specified purposes. GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, replaced the traditional categories of reserved and unreserved fund balance with five new categories (i.e. nonspendable, restricted, committed, assigned, and unassigned) that represent a fundamentally different approach to classifying fund balance and is based on the relative strength of the constraints that control how specific amounts can be spent. The nonspendable fund balance is associated with assets that are not readily convertible to cash, such as fixed assets. The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes, but do not meet the criteria to be classified as restricted or committed. In governmental funds, other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. Unassigned fund balance is the residual classification for the government's General Fund and includes all spendable amounts not contained in the other classifications.

Prior to GASB Statement No. 54, the focus had been on unreserved fund balance. Now that the distinction between reserved and unreserved fund balance has been eliminated, the focus henceforth is on unrestricted fund balance, defined as the sum of committed fund balance, assigned fund balance, and unassigned fund balance.

Is Unrestricted Fund Balance a Good Measure of Economic Health?

Unrestricted fund balance provides a measure of the financial resources available for future spending or appropriation. While an absence of spendable resources may well be an indication of actual or potential economic problems, the presence of such resources is no guarantee of sound economic health. For example, just as an individual can increase his or her checkbook balance by taking out a loan, so too can a governmental fund increase its spendable resources (i.e., "unassigned fund balance") by issuing long-term debt. In neither case would the economic position of the individual or government be improved because the debt must be repaid. Accordingly, a significant level of "unassigned fund balance" should not be taken alone as evidence of sound economic health.

How High a Level of Unrestricted Fund Balance Should be Maintained in the General Fund?

There is little argument that a deficit unassigned fund balance is normally to be avoided. Indeed, such deficits are illegal in a number of jurisdictions. The "right amount" of

unrestricted fund balance, however, is a question open to debate, particularly in the General Fund. Bond raters and others often use "rules of thumb" to measure the adequacy of unrestricted fund balance in the General Fund. For example, 5-15 percent of annual operating expenditures is a commonly used amount. Others argue that unrestricted fund balance should equal no less than two month's operating expenditures (i.e., 16.7%). Care must be taken, however, to avoid applying such rules of thumb mechanically. A variety of factors must be taken into account when evaluating the adequacy of fund balance in the General Fund. One important consideration is the reliability of a governmental agency's revenue sources. Whereas some governmental revenues are traditionally quite stable, others often can vary significantly depending on conditions in the economy (e.g. sales tax and interest income). Governments depending upon less reliable revenue sources may need to maintain significantly higher levels of unreserved fund balance than those relying upon more stable sources of revenue.

Another important factor is the timing of cash inflows and outflows. Governments whose cash flows are less predictable or uneven because of the timing of revenue collections may need relatively higher levels of unreserved fund balance to maintain liquidity than those with highly predictable continuous cash inflows and outflows.

A third important consideration involves resources available in other funds. Some governments, for example, establish separate "budget stabilization funds" to meet unexpected contingencies. When such additional resources are available in other funds, a lesser amount of unrestricted fund balance may be appropriate in the General Fund.

A final important consideration involves the resources which may be required of the government to pay for new programs or large capital projects.

In short, the specific financial history, prospects and circumstances of each individual government must be carefully weighed when evaluating the adequacy of unrestricted fund balance. In the City of Belmont's case, the City Council has established a policy on the balance of unrestricted fund balance of the General Fund. The General Fund unrestricted fund balance should be maintained at a target of 33% of operating expenditures with \$5,000,000 minimum. The City Council further established a \$250,000 Contingency appropriation which may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval.

How Does the City Use Unrestricted Fund Balance in the General Fund?

The City Council's budget deliberations consider the adequacy and use of the unrestricted fund balance. Governments often develop policies or implement practices regarding the use of "excess" unrestricted fund balance reserves which are, by their nature, one-time funds. Consistent with GFOA best practice, Belmont directs such funds towards one-time uses, such as capital expenditures.

Major Revenue Sources

- **General Property Taxes** This revenue source is derived from the 1% Property Tax paid by homeowners and businesses to the County Tax Collector and is based on assessments made on land and structures in the City. Growth in property taxes is realized from the 2% annual increase allowed by Proposition 13, as well as increased valuation which occurs when property is sold and reassessed.
- **Sales Tax** This revenue source is the familiar tax that retailers add on to the price of most goods sold in Belmont. The City receives one percent on the dollar of taxable sales and uses.
- **Local (District) Tax** Sales and use tax rate varies across the State of California. Belmont created voter-approved special transactions (sales) and use tax districts through Measure I approved by the voters in November 2016. The total tax rate includes the standard statewide tax rate plus the "district" tax rate. The City receives one half of one percent on the dollar of applicable district taxable sales and uses.
- **Business License Tax** This revenue source is a type of excise tax imposed on businesses for the privilege of conducting business within the City. Cities may levy this tax for both revenue-raising purposes and regulatory purposes that are levied to cover the costs of regulation. This tax is indexed to the San Francisco Bay Area Consumer Price Index and is adjusted annually.
- **Transient Occupancy Tax** This revenue source is a general tax (10%) imposed on occupants for privilege of occupying rooms in hotel, motel, inn and other lodging facilities when the stay is 30 days or less.
- **Documentary Transfer Tax** This revenue source is derived from the \$1.10 per \$1,000 of value on the legal transfer of property under State Law. Half of the Documentary Transfer Tax is levied by the County of San Mateo and half is levied by the City of Belmont. The amount of revenue received each year is dependent on the volume of real estate transactions for newly constructed and previously owned property.
- **Franchise Fees** This revenue source is derived from taxes paid by utilities which have a franchise to operate on City streets and rights-of-ways. These businesses and their tax rates are: Recology (10%), AT&T Cable (5%), PG&E (1%). Revenue estimates are based on historical trends with consideration given to announced rate increases and increases in construction over the prior year.
- **Development Permits** These revenue sources are derived from building permit fees, plan check fees, planning permit fees, grading plan fees, encroachment fees and engineering fees. As such these revenues are dependent upon the level of building activity occurring in the community and are subject to periodic rate adjustments by the City Council.
- **Interest Earnings Investments** This revenue source is derived from investment earnings on the City's cash accounts, investments and loans receivable.
- **Refunds and Reimbursements** This revenue source is derived from cost reimbursements and miscellaneous other income. Estimates include negotiated

insurance settlements, negotiated cost sharing agreements and miscellaneous other revenues.

- **Gasoline Taxes** This revenue source is derived from Sections 2103, 2105, 2106, 2107, and 2107.5 of the Street and Highways Code. Beginning in FY 2018, the City will also receive Road Maintenance and Rehabilitation Account (RMRA – Section 2031) funds over ten years which can be used (1) to satisfy match requirements of a state or federal program or (2) for projects that include, but are not limited to, the following: road maintenance and rehabilitation; safety projects; railroad grade separations; complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project and traffic control devices. Generally, the revenues are allocated on a per capita basis. Allocation estimates have been provided by the State of California. The City expends Gas Tax proceeds on a first-in, first-out basis in the Street Maintenance Fund, consistent with recommendations from the State Controller's Office.
- **Recreation Service Fees** This revenue source is derived from classes taken from recreation classes from the Park and Recreation Department.
- **Facility Rentals** This revenue source is rental of various City buildings including; City Hall suites, Lodge, Cottage, Senior Center, Barrett Community Center, Sports complex and other City facilities.
- **Street Access Fee** This revenue source is a street access fee for enterprises. The City of Belmont receives an in-lieu franchise tax from the sewer enterprise.
- **Grants** This revenue source is a contribution of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.
- **Administrative Reimbursement Fees** Internal charges to divisions in support of providing administrative services, including City Manager, City Attorney, City Clerk, Finance, Treasurer, Risk Management, and Human Resources.
- **National Pollution Discharge Elimination Systems (NPDES) Charges** This revenue source is collected from customers to pay for the cost of the storm drainage system.
- **Sewer Service Fees** This revenue source is collected from customers to pay for the cost of sewer system operations and capital improvements.

Major Departmental Responsibilities

- **City Manager's Office** provides comprehensive direction to all City departments, as well as, coordination and administration of city activities, finances and personnel to attain effective and efficient municipal services.
- **City Clerk's Office** provides information to the City Council, staff and citizens, assists with elections, and keeps official records of City Council actions and City business.
- **City Attorney's Office** provides legal counsel and services to the City Council, its Commissions and the City departments.

- **City Treasurer's Office** provides oversight of the receipt, investment, and disbursement of City Funds consistent with state law and the City of Belmont's investment policy.
- **Finance Department** provides fiscal services to other city departments, boards, commissions, and Belmont-San Carlos Fire Department. Its roles is to enhance the City's decision making process by giving sound fiscal information and direction, to administer the City's risk management program, to maintain licensing, payroll, and accounts payable systems, and to provide programs and assistance which help define city services and fiscal requirements.
- **Human Resources Department** provides personnel support services to the City of Belmont and Belmont Fire Department. Its functions include recruitment, professional development, labor law compliance, compensation management, and employee development.
- **Public Works Department** provides inspection and engineering services to public rights-of-way and private development projects; maintains the present system of City streets, sidewalks, storm drains and traffic control devices; and ensures the safe and dependable performance of the sanitary sewer system and pump stations.
- **Community Development Department** develops, administers and enforces ordinances, building codes and standards relating to the community's present and future development and construction; and provides resources to accomplish the Redevelopment Agency's goals as outlined in the Agency Plan, the downtown Specific Plan and the Housing element of the General Plan.
- **Police Department** provides a sense of security for the community through its patrol services; furnishes information and support to citizens with respect to police service and crime prevention; recovers and returns property to its rightful owner; conducts both criminal and non-criminal investigations; and protects the public in the event of disaster or unusual incident.
- **Parks and Recreation Department** improves and maintains the quality of life in Belmont through the provision of educational, athletic and cultural activities in the City's parks and open spaces.
- **Belmont Fire Department** provides fire suppression and rescue to the City's residents and businesses, as well as serving as the county-wide Hazardous Materials response team.

Glossary of Terms

- **Administrative And Other** - A budget category which accounts for all administrative support, vehicle usage, equipment usage, debt service, and other uses required to support the division.
- **Allocation** - The division of tax proceeds among local agencies.
- **Appropriation** - Money budgeted for a given program. Appropriations are the means by which legal authority is given to expend public money. The appropriation is the maximum level of expenditure authorized.

- **Budget** - A plan of financial and program operation which lists appropriations and the means of financing them for a given time period. Belmont adopts a one-year plan.
- **California Government Code** - State Legislation providing the legal framework for Municipal operations.
- **Capital Asset** - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.
- **Capital Improvements** - Physical improvements which typically cost over \$25,000 and have a useful life of a year or more and involve the construction or reconstruction of a physical asset. Examples are street improvement projects, park improvement projects, infrastructure improvements and facility construction.
- **Capital Outlay** - A budget category that accounts for land, land improvements, buildings, furniture, equipment and rolling stock. Also known as Capital Assets, expenditures typically exceed \$5,000 and have a useful life of one year or more.
- **City Municipal Code** - City Legislation providing the legal framework for the operations of the City.
- **Department** - An organizational unit comprised of divisions and managed by a single director.
- **Division** - The detailed activity designed to provide a service to the public which is the budgeted level for expenditures.
- **Encumbrance** - Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.
- **Enterprise Fund** - A fund type that can be used to account for operations that are financed and operated in a manner similar to private enterprise where costs of providing a service is recovered through user charges.
- **Expenditure** - Appropriated funds which have been spent.
- **Fiscal Year** - A twelve-month period of time used for budgeting, accounting or tax collection purposes. California municipalities operate on a July 1 to June 30 fiscal basis.
- **Fund** - An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.
- **General Accepted Accounting Principles (GAAP)** - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.
- **Grant** - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.
- **In-Lieu Tax** - Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property, not subject to property tax.
- **Internal Service Charges** - The charges to user departments for internal services provided by another government agency, such as data processing, or insurance funded from a central pool.
- **Personnel** - A budget category which accounts for all salary and personnel related benefits required to support the planned level of program or activity.

- **Proposition 4** - Article XIII B of the California Constitution which limits appropriations to the level of proceeds of taxes.
- **Proposition 13** - Article XIII A of the California Constitution which imposes a 1% limit on property taxes, restricts assessments and places limitations on the levy of new taxes.
- **Revenue** - Amounts received for taxes, licenses, permits and fees, intergovernmental sources, service charges, interest and use of property and other income.
- **Supplies and Services** - A budget category, which accounts for all supplies, goods and services required to support the division.