City of Belmont

FY 2017 Budget

City of Belmont, California

Adopted Budget

Fiscal Year 2017

Effective July 1, 2016

Mayor and Council

ERIC REED
Mayor

CHARLES STONE
Vice Mayor

DAVINA HURT
Council Member

DOUG KIM
Council Member

WARREN LIEBERMAN
Council Member

City Administration

GREG SCOLES
City Manager

THOMAS FIL
Finance Director/Chief Financial Officer

City of Belmont
FY 2017
Budget Brief

Message From City Management

Honorable Mayor and Members of the Council:

I am pleased to submit the Proposed FY 2017 Budget for your review and consideration.

Summary

The FY 2017 Budget conveys, in financial terms, two competing messages: On one hand, operationally, the City has improved -- On the other hand, the condition of the City's infrastructure is in crisis.

Not long ago, the City emerged from an operational condition that was best described as "surviving". The City was forced to react to recessionary pressures and state takeaways by imposing cuts, reducing services or implementing tough cost containment strategies. However, a combination of factors, including service innovation, fiscal discipline, improved revenue collections and employee collaboration on achieving sustainable benefits, resulted in "stabilizing" operational costs. The City has taken several steps to manage the budget in a prudent manner, and the results are evident.

As described in more detail in this Budget Brief, the FY 2017 Budget supports Belmont's core values of providing quality service in a financially responsible way and maintaining existing service level commitments to residents and businesses of the community. Moreover, it advances the City Council's top priorities by allocating funding to those endeavors.

What the FY 2017 Budget is unable to do is mitigate the risk of failure from the City's aging infrastructure in any meaningful way. Consequently, that exposure remains the biggest threat to the recent success in stabilizing overall operations. In an effort not to ignore the problem, the FY 2017 Budget does provide noteworthy, one-time infrastructure funding to pay for street and storm drainage projects, shore up depleted emergency repair reserves and sets aside funds for critical general facility improvements. Yet, given the magnitude of the deferred infrastructure costs, estimated to be over $135M and growing (excluding sewers), these limited efforts fall far short in providing relief since they only address a fraction of the problem. A great deal more must be done in a sustainable, recurring way to address potential infrastructure failure.

To address failing infrastructure and services, the City surveyed its residents and received considerable feedback on the community's highest priorities. The community wants a locally controlled revenue source to address local needs.

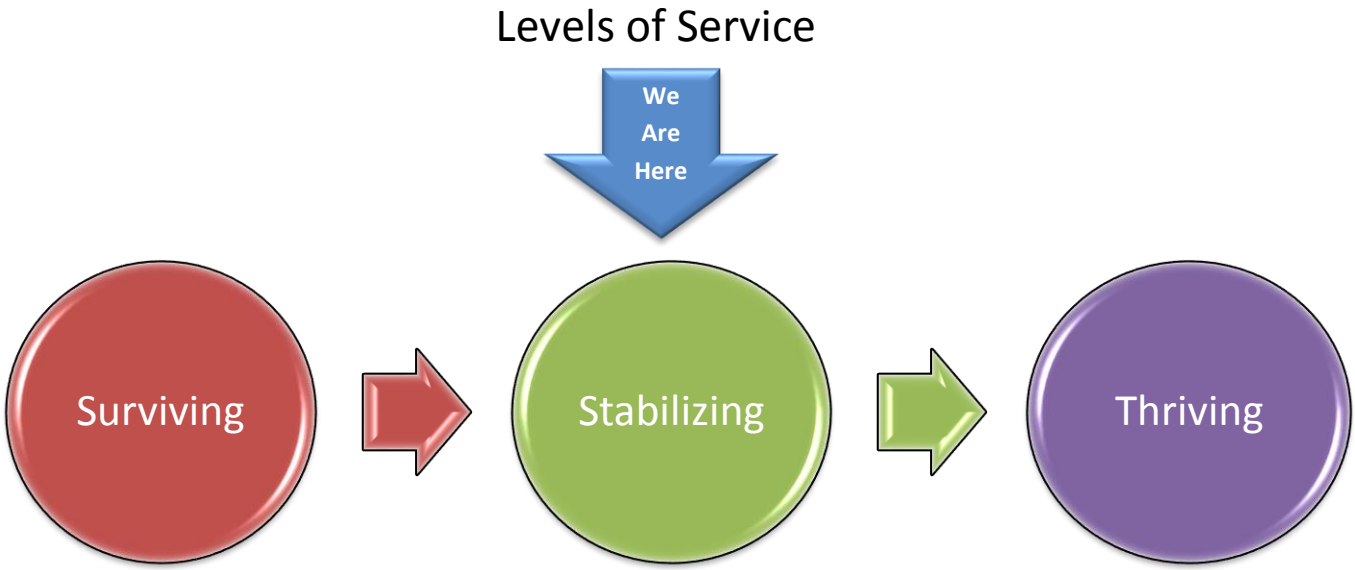
As such, the FY 2017 Budget will fund efforts to further engage the community in a conversation about the infrastructure challenge the City faces as you will read later in this Budget Brief.

Turning to the State of California, based on the Governor's May Revise budget proposal, the City does not anticipate significant takeaways by the State. This is welcome news compared to past years when the State looked to cities to fund their budget deficits. That said, the Legislature has not acted on the Governor's proposal, so it is unclear if there will be new proposals to further redirect local funds to solve State issues.

As for the numbers, the FY 2017 Budget, as proposed, is balanced and the long term projection for the General Fund is encouraging. The General Fund Budget is anticipated to have revenues of $21.9M, and expenditures of $18.1M, excluding transfers, and end with an unassigned reserve of $9.6M, which is favorable compared to the 33% of operations reserve target.

Addressing Our Quality of Life

As the chart below shows, the FY 2017 Budget continues to provide a predictable level of service to meet existing operating commitments for the benefit of the residents and businesses. In many key areas of service, the FY 2017 Budget allocates additional resources consistent with the directives of the City Council.

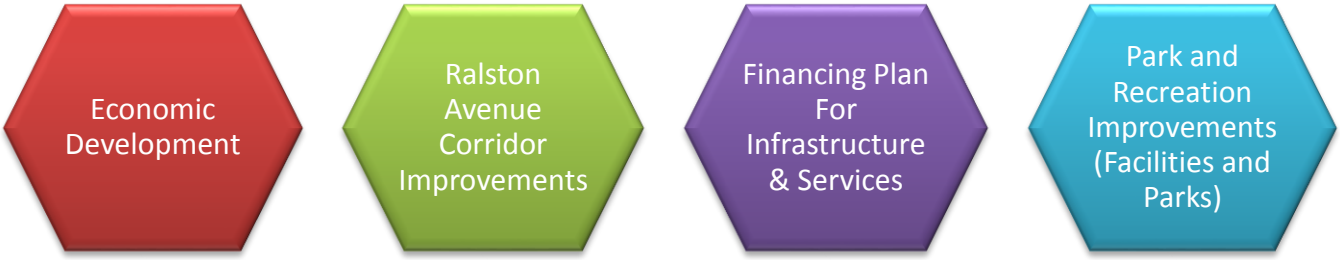


Most local governments, including Belmont, aspire to thrive as an organization. Certainly, the City's Vision Statement suggests that as a goal. Some of the hallmarks of cities performing at this level include providing a broad array of services and activities for residents, workers and visitors, a high level of safety, robust reserves, well-funded pension plans, and capital infrastructure that is in good working order. Today, Belmont is headed in the right direction, but has much further to go.

Focusing on the Community's Top Priorities

Funding has been incorporated for the Top 4 Priorities, including 1) Economic Development, Downtown Revitalization & Advance Planning, 2) Ralston Avenue Corridor Improvements, 3) Financing Plan for Infrastructure & Services, and 4) Park and Recreation Improvements (Facilities and Parks), as well as, many of the City Council's policy objectives adopted earlier in the year.

Top 4 Priorities



Another influence on the FY 2017 Budget has been the public outreach for the General Plan Update and Community Priorities, which are elements of the Top 4 Priorities. Over two thousand respondents participated in a community survey indicating their priorities for Belmont which include:

- Maintaining 911 emergency response times and neighborhood police patrols. Over half of the City's General Fund budget goes to public safety – helping to maintain rapid 911 response times.
- Fixing streets. Belmont's deteriorating neighborhood streets are rated the worst in the County and rank in the bottom 7% of the entire Bay Area. Fixing our streets will improve public safety.
- Improving storm drains. Improving the City's 50-year-old, deteriorated storm drain infrastructure will help protect streets, property and the water quality of our creeks and Bay.
- Fortifying fiscal strategies and guaranteeing revenue streams that cannot be taken by the state.

It continues to be a challenge for the City to be responsive to the resident's priorities within current fiscal limitations, particularly given that over the last 20 years, the State has taken over $16M from the City.

The Aging Infrastructure Dilemma

At present, the City has nearly $100M in unmet road, street, and storm drain infrastructure needs alone, and continued deferral of critical maintenance will only increase these needs in the future. It's well understood that assets will remain in good condition when periodic investments are made, and move to poor when they are not. Of late, this has proven to be the case with the City experiencing a disturbing trend of sink holes forming in the roadways near failed pipes, as shown in the image below.

With 28 miles of storm drain pipes and 70 miles of street pavement coursing through Belmont in deficient or "at risk" condition, the task of addressing the backlog of deferred maintenance is

formidable. Nonetheless, the FY 2017 Budget takes the first steps in reversing this situation by laying the groundwork should the community be asked to decide on the issue.

The FY 2017 Budget funds a number of important infrastructure projects and reserves. A one-time allocation of funding to replenish a $1M reserve for Emergency Repairs is provided. This fund addresses unanticipated repairs to the City's infrastructure, including streets, retaining walls, bridges, culverts, waterways, buildings, etc. A companion fund that will also be replenished to $1M is the General Facilities Fund. This fund is used for roof replacements, painting and repairs to the City's facilities. Due to the recent loss of gas tax revenues, the General Fund will augment existing resources and provide in excess of $1M in additional relief to street maintenance and improvements activities over the remainder of the current and next fiscal year. Another risk was mitigated by shoring up a nearly $1M deficit in the Storm Drainage Fund. Lastly, a recent uptick in claims related, in part, to malfunctioning infrastructure has stressed the Liability Insurance Fund which manages such claims. As a consequence, a $.5M transfer from the General Fund has been made to shore up these reserves.

Responsible Fiscal Management

As mentioned above, the City has practiced prudent fiscal management through a number of ways, namely running a very lean organization and relying on the talents of our staff rather than hiring to fill positions that have been vacant for years. In cases where there is a gap between staff workload and services that need to be provided, the City has relied on consultants, thereby keeping costs down. Lastly, shared services have also been a significant key to effectively managing costs.

In keeping with established policy, the FY 2017 General Fund Budget is balanced. The City’s five-year forecast predicts stable reserve levels for the planning period. Future fund balances are projected to be above the $5M minimum reserve requirement and within the policy reserve target of 33% operating expenditures.

While the $5M General Fund reserve level is not optimal, given the inevitable contraction of business cycles, the potential exposure to a catastrophic loss from infrastructure failures due to natural or manmade disasters, maintaining this reserve level is prudent and marks the City’s ability to modestly protect itself from the impacts from these types of losses. Ultimately, the City should continue to strive to increase the General Fund minimum reserve level.

Another important provision in the FY 2017 Budget is the increase in the allocation toward the contingency reserve for unanticipated expenses to $250K. Given the frequency and nature of emergencies or uncertain occurrences requiring funding, the Council has approved this increase of the contingency allocation in order to provide greater flexibility in addressing problems or opportunities when they arise.

The foregoing policies and actions are examples of the City's disciplined approach in managing its fiscal affairs by identifying risks early, dealing with negative conditions quickly and adjusting to new conditions. This approach has helped the City contain costs. Difficult choices made by City Council and implemented by staff in the past have built a solid budget foundation for the future. Barring an unprecedented event, such as what occurred with the Redevelopment Agency dissolution, the FY 2017 Budget is balanced and reserves levels are sensible.

A Few Words About Belmont's Staffing Plan and the CalPERS Pension Obligation

It is important to note that Belmont continues to run a relatively lean organization and provides staffing to the community with 131.8 permanent full time equivalents (FTE) employed by the City and another 23 FTE in the Belmont Fire Department, which represents an increase of 5.95 FTE.

Beginning January 1, 2014, new retirement legislation, called PEPRA, was instituted for public employees. While PEPRA primarily affected new participants by providing lower benefits, it also affected existing participants through a variety of provisions designed to reform the existing retirement system.

Recently, CalPERS approved new rate-smoothing, mortality and investment risk changes aimed at fully-funding retirements within 30 years and shoring up the cost of retirement longevity. These changes, plus a proposed risk pooling consolidation, have created a five-year ramp-up of rates ranging from 7%-25%.

The FY 2017 Budget and the long-term projections reflect the PEPRA and CalPERS rate-smoothing changes and anticipate fully funding the annual required contributions.

Local Funds and Sacramento

Despite the Council's considerable achievements in managing the City's finances, actions by Sacramento have had a history of negatively impacting the City's Budget.

For instance, the K-12 Local Control Funding Formula/Triple Flip removes local funds from cities and counties to reduce the State's obligation to local schools. The County Controller's Office has advised the new formula could eventually eliminate the entire $700K of the City's excess ERAF property tax. The FY 2017 Budget projections include a partial phase out of this funding as more schools move from revenue limit status.

It is still possible that the State may adopt a budget scheme which, if enacted, could negatively impact Belmont's ability to deliver services. Should the State take an adverse action with their budget, it is unlikely the City will know the full ramifications prior to this budget being adopted. On the positive side, the Governor's FY 2017 Budget proposal includes an estimated $3.6B increase for state and local transportation programs by implementing new $65 vehicle registration tax, increases gas and diesel excise taxes and making other changes. The new funds would be split between the State and local agencies (counties and cities) to support various existing and new programs, with about $1.4B for local streets and roads. Belmont's share would be approximately $140K, which is far less than what has been

lost in gas tax revenues. The League of California Cities strongly advises agencies not to budget this additional funding until the budget proposal (or some other) is actually adopted by the State. As such, no provision has been made in this budget for these potential funds.

Belmont Fire Protection District

The Fire District has been the beneficiary of improved property tax receipts. The FY 2017 Budget is proposed to end the fiscal year with an unassigned reserve balance of $6M. This result reflects the recent reorganizations made in the Fire Department, as the District continues and expands its shared service efforts with the neighboring communities of San Mateo and Foster City, which is yielding significant service improvements and cost savings. The FY 2017 Budget also includes a reserve set-aside for replacing fleet and facilities.

Conclusion

The City Council's ongoing commitment to responsible fiscal management and the City's quality of life, enhanced by strong economics, has moved the City in the right direction. Residents and businesses of this community are receiving a predictable level of service to meet existing operating commitments. Reserves have been bolstered, personnel costs, including pensions and retiree medical costs, have been accounted for and known near term risk exposures mitigated, with the exception of Belmont's aging infrastructure dilemma, discussed above. The challenge ahead is for the City to be responsive to the resident's expressed priorities for maintaining 911 response times and neighborhood police patrols, fixing streets, improving storm drains, and fortifying fiscal strategies within the current fiscal means available, particularly given Sacramento's ongoing take of funds from the City.

Again, this budget shows improvement over the past few budgets submitted by me for your consideration. Through ongoing collaboration and communication, the City Council and staff continue to move the City of Belmont in a positive direction. I am grateful for having City employees who demonstrate commitment to the success of this organization each and every day, and for a City Council who provides the leadership and the commitment to make Belmont a financially stable and well-balanced community as their main priority.

Acknowledgement

As always, I would like to express my appreciation to our staff for the hard work and collaboration shown in developing this budget and, in particular, the Finance Department for their efforts. I continue to be amazed at the effort and expertise they display in the preparation of this complex document. The City is certainly fortunate to have such a talented team dedicated to helping Belmont thrive as an organization and as a great place to live and work.

I turn the proposed FY 2017 Budget over to you for review and approval.

Sincerely,

Greg D. Scoles
City Manager

Assumptions

Demographics

- Inflation: 3.2% increasing for the region
- Office Vacancy: 2.1% and improving for the City
- Unemployment: 2.9% and declining for County

Revenues

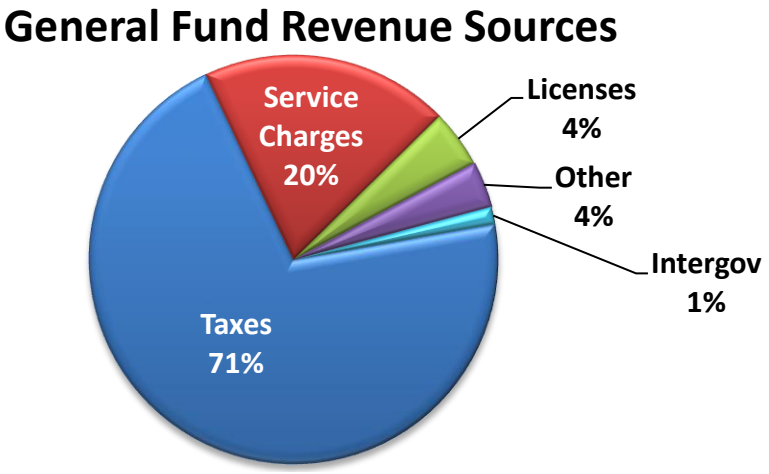
- Revenues: Continued moderate growth on reduced base with most key categories
- Property taxes: 5.85% for Belmont (Long term 2%) and 5.72% for the Belmont Fire Protection District (Long term 3%)
- Sales Tax: 2.0% for Belmont (Long term 2% growth)
- Interest rates: 0.5% for investments (Long term rising, flat on assets)

Operations and Capital Improvements

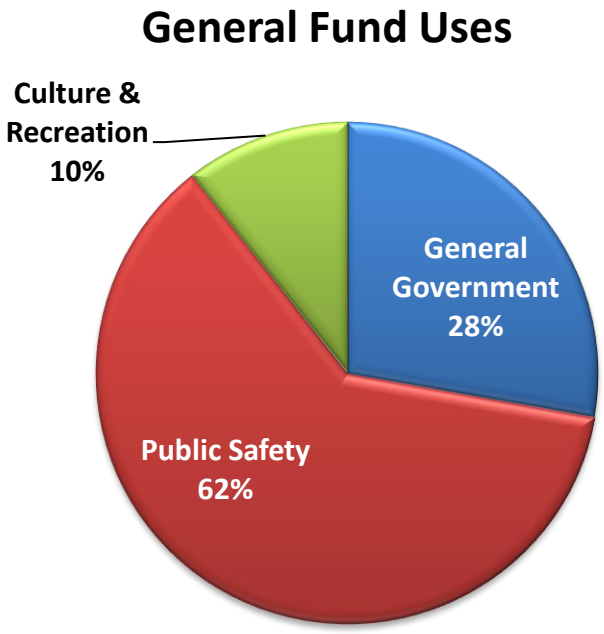
- Personnel costs: 2.5-7.5% for entire projection
- PERS costs: 19.08% for Miscellaneous Tier 1; 48.78% for Safety Tier 1 (Long term increase of 9% Miscellaneous; 25% Safety)
- Supplies and services costs: 3-4% growth with exceptions for fuels, utilities, insurance, etc.
- Capital program: $11.1 million allocated

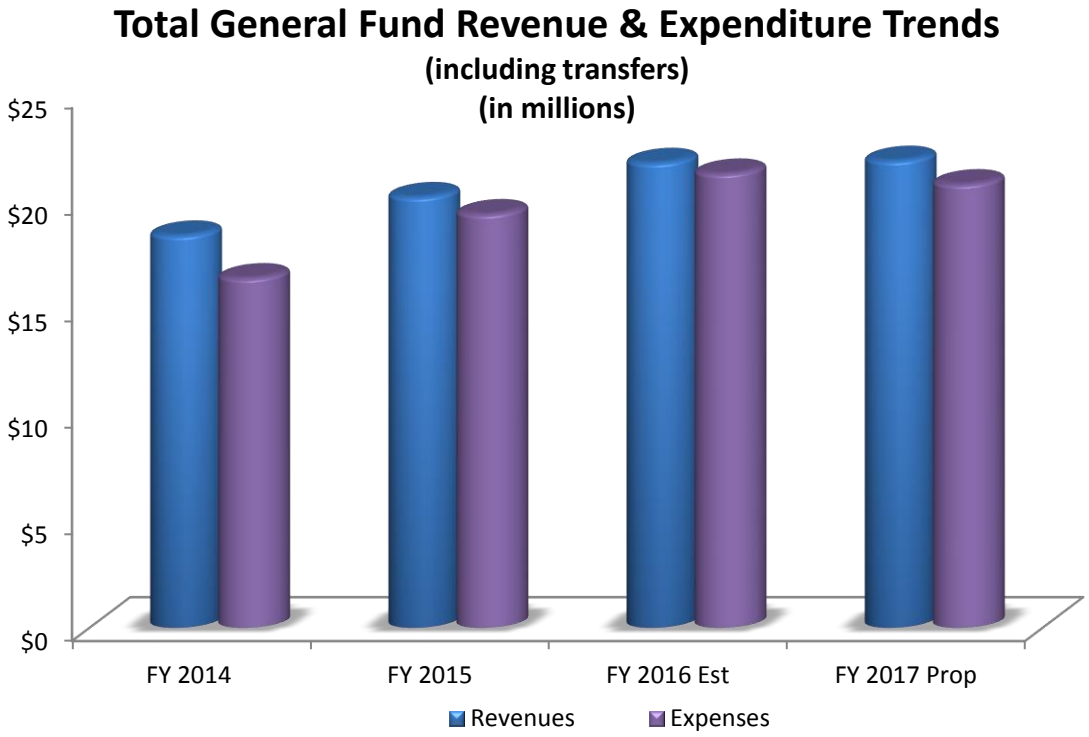
Budget Analysis

General Fund revenues support basic services including police, public works, parks & recreation and general government operations. The General Fund revenues have several components:

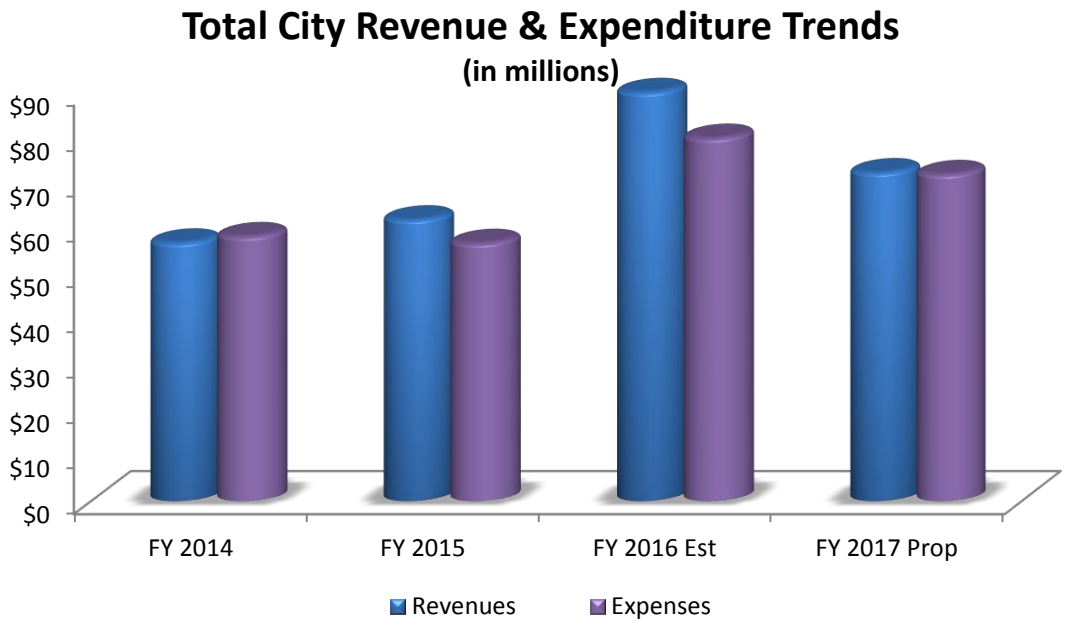


In FY 2017, General Fund expenditures total $18.1 million, net of transfers, up $1.4 million from the $16.7 million estimated in FY 2016.



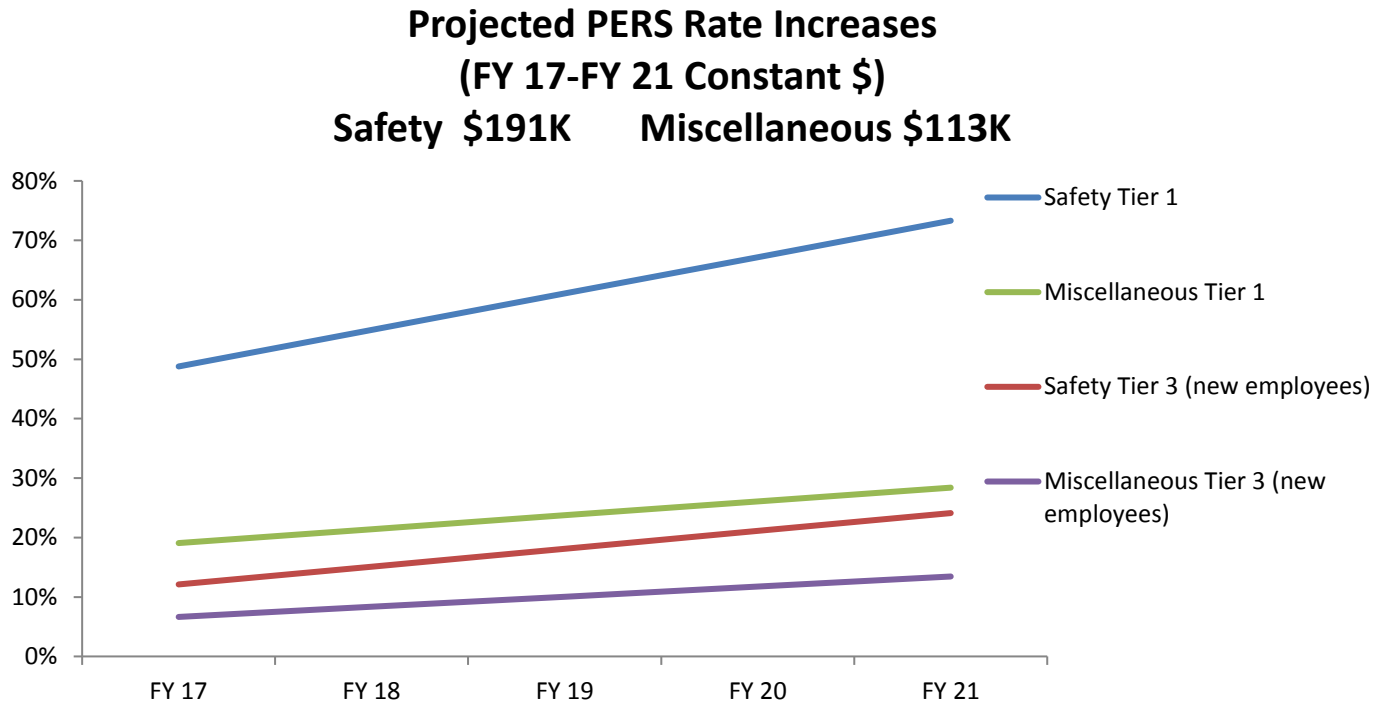


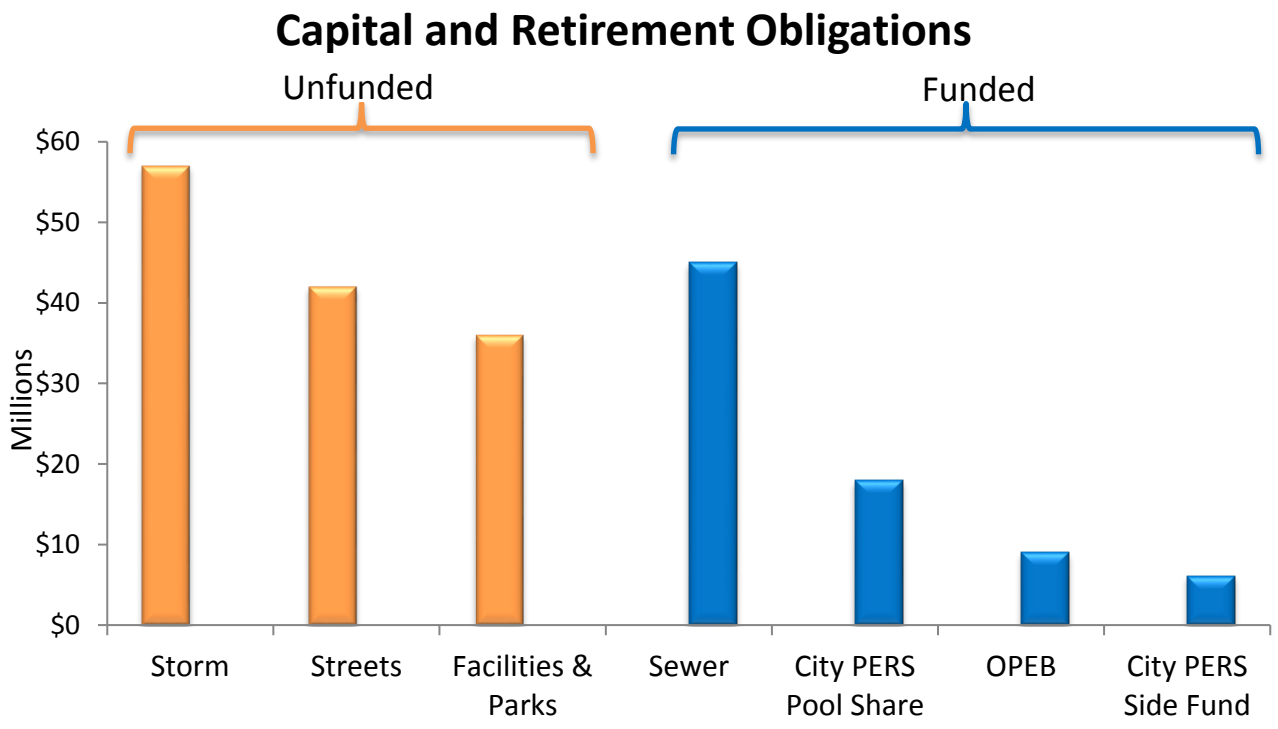
Total expenditures city-wide are estimated at $71.9 million and city-wide revenues estimated at $72.3 million.



The City has accumulated reserves. Reserves fund capital projects and largely account for the difference between total revenues and total expenditures, once debt issues have been factored out. In addition, City Council has established a prudent reserve level to protect against service reductions or raising taxes and fees due to temporary revenue shortfalls or unpredicted events.

Obligations





Top 4 Priorities

Economic Development, Downtown Revitalization, and Advanced Planning

Parks & Recreation Improvements (Facilities and Parks)

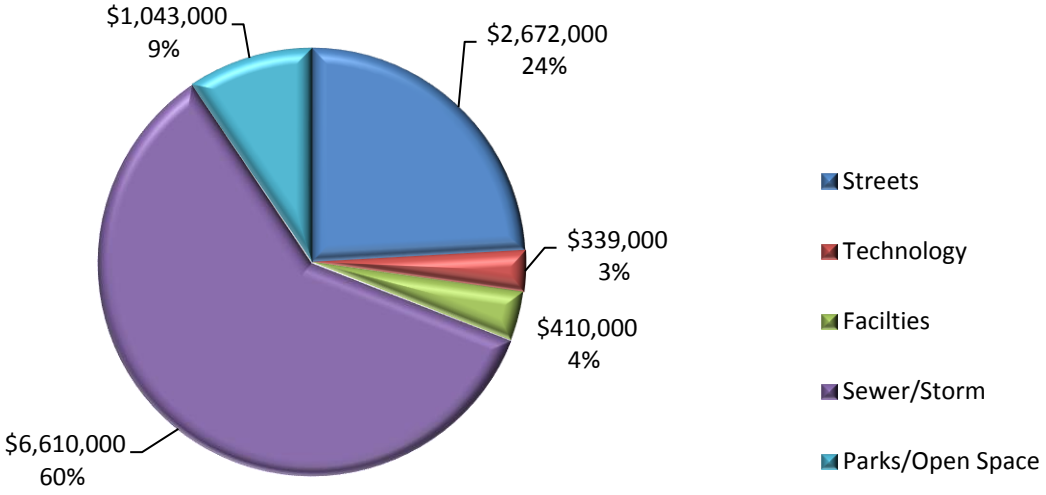
Ralston Ave. Corridor Improvements

Financing Plan for Infrastructure and Services

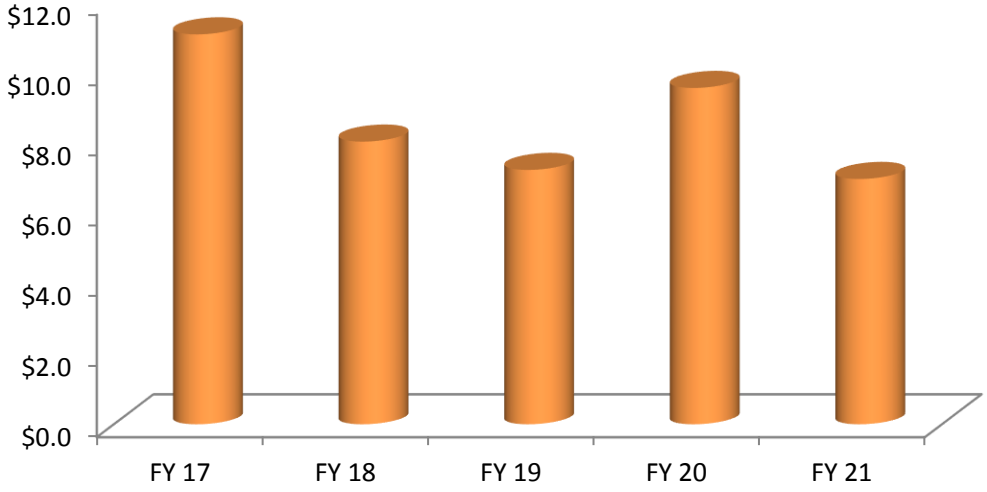
Capital Improvement Plan and Capital Outlay Trends

Capital Projects by Function

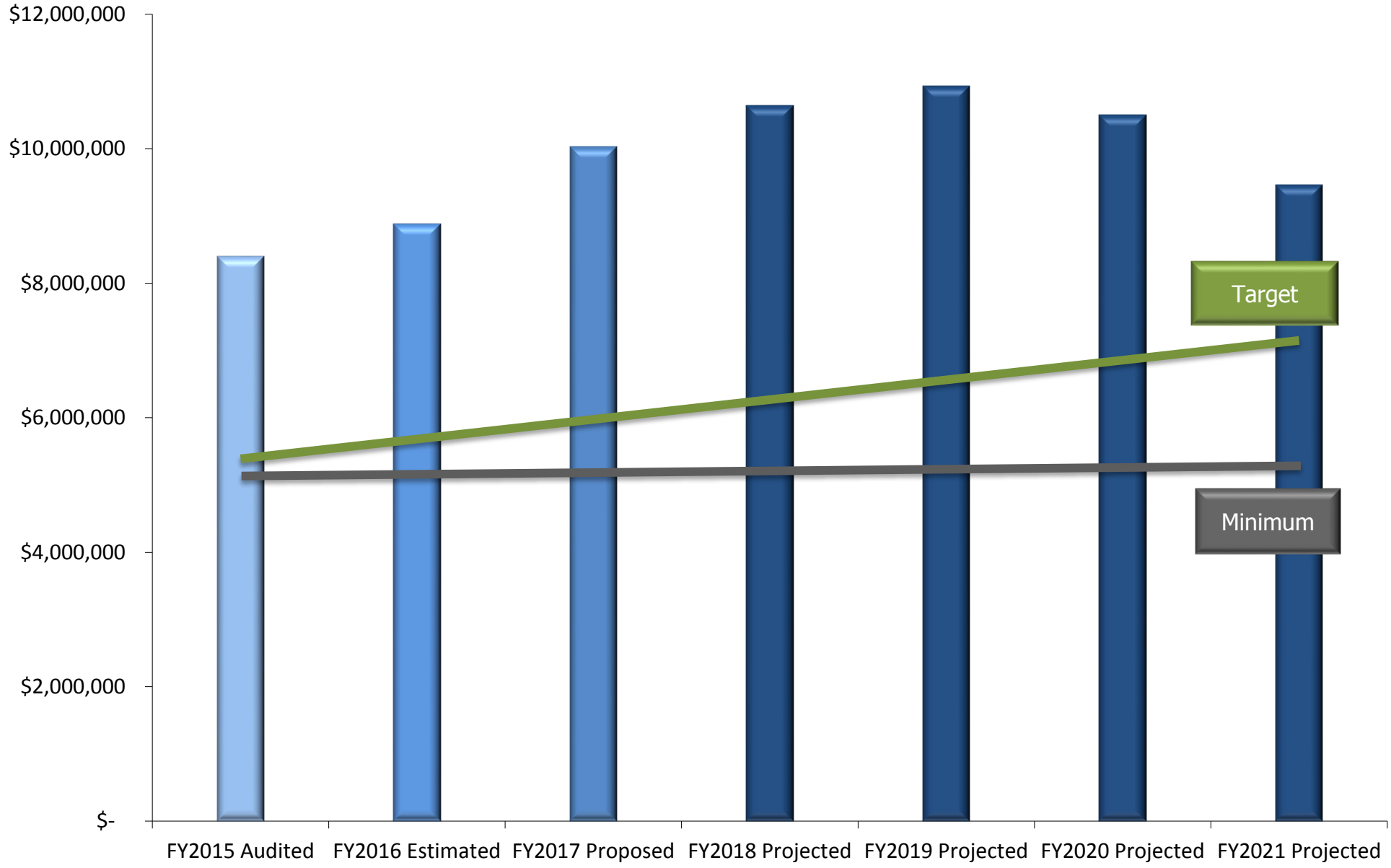
5 year CIP-$42.9M FY 2017 CIP-$11.1M



Projected Capital Outlay
(in millions)



City of Belmont
General Fund Balance - 7 Yr Trends & Projections



City of Belmont
FY 2017 Budget
General Fund and Subsidized Funds
Trends & Projections
FY2015-FY2021

Fund Number	Fund Description	Major Sources & Uses	FY2015 Audited	FY2016 Estimated	FY2017 Proposed	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
101	General Fund	***Sources***							
		Property tax	$7,228,635	$7,488,063	$7,783,719	$7,917,231	$8,015,161	$8,075,465	$8,236,974
		Sales tax	3,085,607	3,626,758	3,490,708	3,560,522	3,631,733	3,704,367	3,778,455
		Transient occupancy tax	1,947,101	2,289,921	2,661,665	3,244,898	3,244,898	3,244,898	3,244,898
		Other taxes	1,583,253	1,569,381	1,585,368	1,617,075	1,649,417	1,682,405	$1,732,877
		License & permits	889,803	1,019,067	1,049,639	1,070,632	1,092,044	1,113,885	1,136,163
		Use of money & property	457,921	454,766	505,582	665,694	829,008	845,588	862,499
		Intergovernmental	586,457	360,762	273,001	278,461	284,030	289,711	295,505
		Fines & forfeitures	210,470	223,000	223,000	227,460	232,009	236,649	241,382
		Service charges	4,184,005	4,160,822	4,333,601	4,420,273	4,758,678	4,853,852	4,950,929
		Miscellaneous	59,528	365,091	39,272	40,057	40,859	41,676	42,509
		Non-subsidized transfers		201,480	-	-	-	-	-
		Subtotal	20,232,780	21,759,111	21,945,555	23,042,303	23,777,838	24,088,496	24,522,192
		Uses							
		General Government	4,553,314	4,289,351	5,034,142	5,235,238	5,437,261	5,641,770	5,852,385
		Public Safety	10,410,241	10,686,743	11,133,130	11,759,146	12,376,090	12,992,533	13,613,840
		Culture & Recreation	1,813,472	1,740,612	1,889,718	1,982,736	2,076,712	2,172,416	2,271,709
		Non-subsidized transfers	2,606,144	4,048,656	1,906,494	2,266,928	2,323,602	2,381,692	2,441,234
		Subtotal	19,383,170	20,765,362	19,963,484	21,244,048	22,213,665	23,188,410	24,179,168
		Gross Available	849,609	993,749	1,982,071	1,798,255	1,564,172	900,086	343,025
205	Recreation	***Sources***							
		Service charges	1,769,932	1,873,198	1,974,320	2,033,550	2,094,556	2,157,393	2,222,115
		Intergovernmental	40,022	44,500	45,000	45,000	45,000	45,000	45,000
		Miscellaneous & other	13,569	13,457	13,537	13,537	13,537	13,537	13,537
		Use of Money & Property	13	37					
		Subtotal	1,823,535	1,931,192	2,032,857	2,092,087	2,153,093	2,215,930	2,280,652
		Uses							
		Culture & Recreation	2,241,003	2,424,785	2,571,274	2,670,063	2,769,748	2,870,990	2,975,288
		Subtotal	2,241,003	2,424,785	2,571,274	2,670,063	2,769,748	2,870,990	2,975,289
		Net difference	(417,468)	(493,593)	(538,417)	(577,976)	(616,654)	(655,060)	(694,637)
		Fund Balance Availability							
		Subsidy Requirement	417,468	493,593	538,417	577,976	616,654	655,060	694,637

City of Belmont

FY 2017 Budget

General Fund and Subsidized Funds

Trends & Projections

FY2015-FY2021

Fund Number	Fund Description	Major Sources & Uses	FY2015 Audited	FY2016 Estimated	FY2017 Proposed	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
210	Development Services	***Sources***							
		License & permits	956,564	965,240	1,191,500	1,251,075	1,313,629	1,379,310	1,448,276
		Service charges	1,463,517	1,735,402	1,650,200	1,732,710	1,819,346	1,910,313	2,005,828
		Fines & forfeitures		700					
		Use of Money & Property	98	127	127				
		Miscellaneous & other	3,780	3,592					
		Subtotal	2,423,960	2,705,061	2,841,827	2,983,785	3,132,974	3,289,623	3,454,104
		Uses							
		Urban Redevelopment	2,019,071	2,118,179	2,501,692	2,619,997	2,739,702	2,861,721	2,988,226
		Highways and Streets	504,673	562,466	559,581	586,114	612,903	640,163	668,410
		Non-subsidized transfers							
		Subtotal	2,523,745	2,680,645	3,061,273	3,206,110	3,352,605	3,501,884	3,656,635
		Net difference	(99,785)	24,416	(219,446)	(222,325)	(219,631)	(212,261)	(202,531)
		Fund Balance Availability			-				
		Subsidy Requirement	99,785	-	219,446	222,325	219,631	212,261	202,531
227	Supplemental Law	***Sources***							
		Intergovernmental	100,000	100,000	100,000	100,000	100,000	100,000	100,000
		Use of money & property		12	12				
		Subtotal	100,000	100,012	100,012	100,000	100,000	100,000	100,000
		Uses							
		Public Safety	142,980	121,652	170,653	178,789	187,068	195,548	204,271
		Subtotal	142,980	121,652	170,653	178,789	187,068	195,548	204,272
		Net difference	(42,980)	(21,640)	(70,641)	(78,789)	(87,068)	(95,548)	(104,272)
		Fund Balance Availability							
		Subsidy Requirement	42,980	21,640	70,641	78,789	87,068	95,548	104,272

City of Belmont
FY 2017 Budget
General Fund and Subsidized Funds
Trends & Projections
FY2015-FY2021

Fund Number	Fund Description	Major Sources & Uses	FY2015 Audited	FY2016 Estimated	FY2017 Proposed	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
574	Facilities Management	***Sources***							
		Service charges	1,011,758	1,094,306	1,059,425	1,091,208	1,123,944	1,157,662	1,192,392
		Use of money & property	421,292	350,344	364,009	374,929	386,177	397,762	409,695
		Miscellaneous	750	319,695					
		Subtotal	1,433,800	1,764,345	1,423,434	1,466,137	1,510,121	1,555,425	1,602,088
		Uses							
		General Government	978,712	950,386	1,051,021	1,096,276	1,142,580	1,190,163	1,239,526
		Culture & Recreation	548,123	531,098	654,969	682,633	711,062	740,554	742,377
		Subtotal	1,526,835	1,481,484	1,705,990	1,778,909	1,853,641	1,930,717	1,981,903
		Net difference	(93,035)	282,861	(282,556)	(312,772)	(343,520)	(375,292)	(379,816)
		Fund Balance Availability			282,861				
		Subsidy Requirement	93,035	-	(305)	312,772	343,520	375,292	379,816
	General Fund Balance	**Net Available**	**$196,341**	**$478,516**	**$1,153,872**	**$606,392**	**$297,299**	**-$438,076**	**-$1,038,232**
		Beginning Fund Balance	**$8,203,899**	**$8,400,240**	**$8,878,756**	**$10,032,628**	**$10,639,021**	**$10,936,320**	**$10,498,245**
		Projected Ending Fund Balance	**$8,400,240**	**$8,878,756**	**$10,032,628**	**$10,639,021**	**$10,936,320**	**$10,498,245**	**$9,460,013**
		Reserve Requirement	**$5,536,419**	**$5,516,513**	**$5,958,807**	**$6,262,450**	**$6,563,721**	**$6,866,217**	**$7,173,518**
		Targeted Ending Fund Balance	***$8,400,240***	***$8,878,756***	***$10,032,628***	***$10,639,021***	***$10,936,320***	***$10,498,245***	***$9,460,013***

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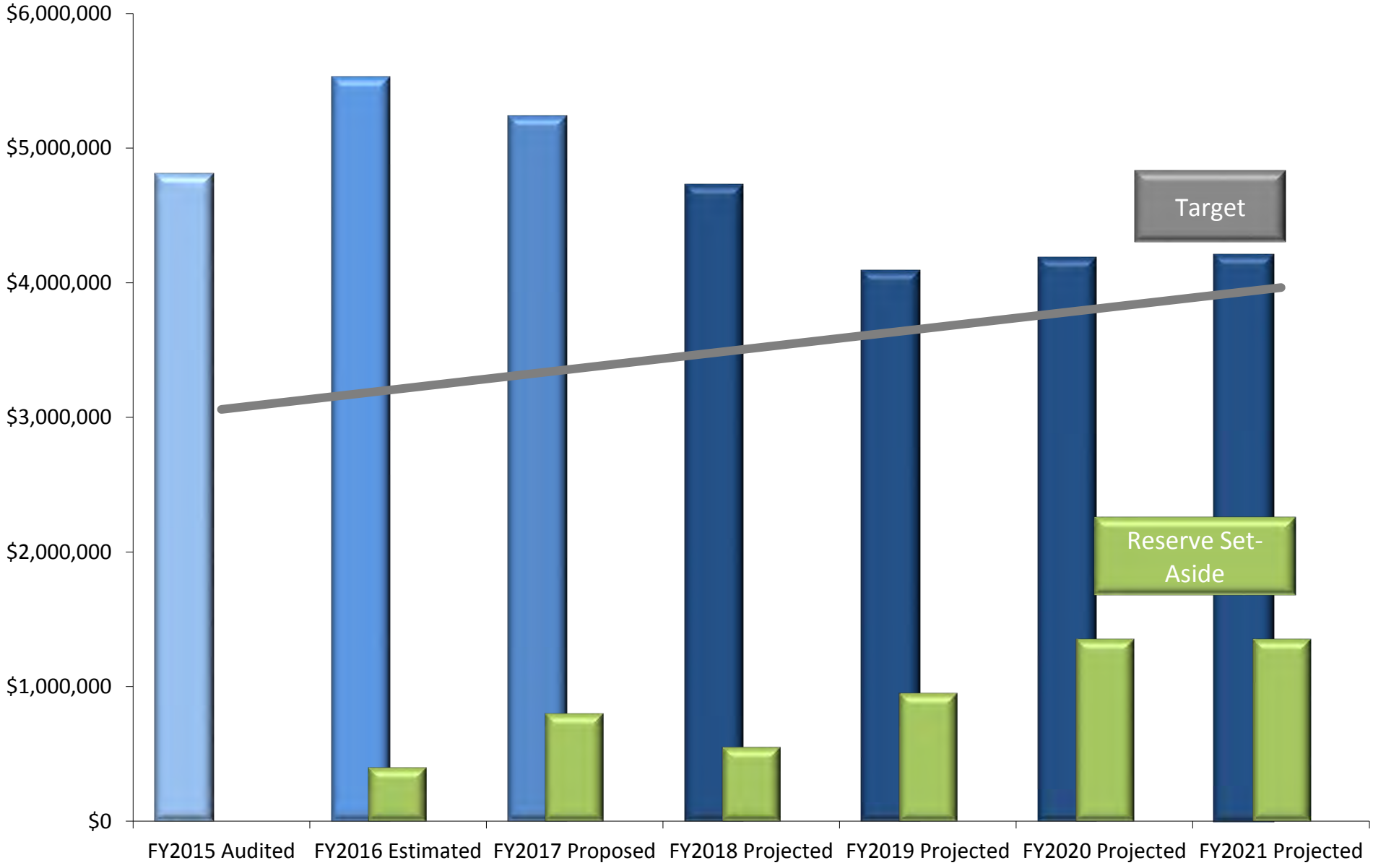
Belmont Fire Protection District
Fund Balance - 7 Yr Trends & Projections



Belmont Fire Protection District

FY 2017 Budget

Trends & Projections

FY2015 - FY2021

Fund Number	Fund Description	Major Sources & Uses	FY2015 Audited	FY2016 Estimated	FY2017 Proposed	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
223	Belmont Fire Protection District	***Sources***							
		Property tax	$8,822,552	$9,413,236	$9,946,494	$10,244,889	$10,552,235	$10,868,803	$11,194,867
		Use of money & property	1,522	3,599	3,599	3,635	3,671	3,708	3,745
		Intergovernmental	101,122	98,096	98,096	98,586	99,079	99,575	100,073
		Service charges	46,022	52,482	75,000	76,500	78,030	79,591	81,182
		Miscellaneous & other sources	741,000	708,842	620,122	632,524	645,175	658,078	671,240
		Subtotal	9,712,218	10,276,255	10,743,311	11,056,135	11,378,191	11,709,754	12,051,107
		Uses							
		Public Safety	9,066,957	9,156,273	10,633,455	11,165,898	11,619,741	11,212,445	11,633,913
		Subtotal	9,066,957	9,156,273	10,633,455	11,165,898	11,619,741	11,212,445	11,633,913
	Belmont Fire Protection District Net Available		**$645,261**	**$1,119,982**	**$109,856**	**($109,764)**	**($241,550)**	**$497,309**	**$417,193**
		Beginning Fund Balance	**$4,166,944**	**$4,812,205**	**$5,532,187**	**$5,242,043**	**$4,732,279**	**$4,090,730**	**$4,188,039**
		Projected Ending Fund Balance	**$4,812,205**	**$5,532,187**	**5,242,043**	**$4,732,279**	**$4,090,730**	**$4,188,039**	**$4,205,232**
		Targeted Ending Fund Balance 33%	**$2,992,096**	**$3,021,570**	**$3,509,040**	**$3,684,746**	**$3,834,514**	**$3,700,107**	**$3,839,191**
		Reserve Set-aside		**$400,000**	**$800,000**	**$550,000**	**$950,000**	**$1,350,000**	**$1,350,000**

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City of Belmont
FY 2017 Budget
Fund Recap
Fiscal Years 2016 through 2017

Fund Number	Description	Audited Fund Balance 7/1/2015 Assigned	Audited Fund Balance 7/1/2015 Unassigned	FY 2016 Estimated Revenues	FY 2016 Estimated Other Sources	FY 2016 Estimated Expenditures	FY 2016 Estimated Other Uses	Estimated Fund Balance 6/30/2016 Assigned	Estimated Fund Balance 6/30/2016 Unassigned	Revenues	Other Sources	Expenditures	Other Uses	Proposed Fund Balance 6/30/2017 Assigned	Proposed Fund Balance 6/30/2017 Unassigned
General Fund															
101	General Fund	$ 1,130,963	$ 7,917,689	$ 21,557,632	$ 201,480	$ 16,716,706	$ 4,563,889	$ 1,130,963	$ 8,396,206	$ 21,945,556		$ 18,056,990	$ 2,734,693	$ 1,130,963	$ 9,550,080
Special Revenue Funds															
205	Co-Sponsored Recreation	-	(0)	1,931,192	493,593	2,424,785		-	(0)	2,032,857	538,417	2,571,274		-	0
206	Library Maintenance & Ops	-	958,225	499,319		280,603	201,480	-	975,460	299,325		373,720		-	901,065
207	Athletic Field Maintenance	-	188,127	75,173		43,000		-	220,300	101,633		112,000		-	209,933
208	City Trees	-	430,751	32,533		58,000		-	405,285	20,373		66,000		-	359,658
210	Development Services	-	0	2,705,061		2,680,646		-	24,415	2,841,827	195,032	3,061,274		-	0
212	General Plan Maintenance	-	(146,538)	230,341	506,197	590,000		-	(0)	607,992		365,000		-	242,991
223	Belmont Fire Protection Distr	-	4,812,204	10,276,255		8,968,041	188,233	-	5,932,186	10,743,311		10,570,222	63,233	-	6,042,043
225	Public Safety Grants	-	5,644	1,005		1,000		-	5,649	1,005		1,000		-	5,654
227	Supplemental Law Enforcement	-	(0)	100,012	21,640	121,652		-	(0)	100,012	70,641	170,653		-	(0)
231	Street Maintenance Gas Tax	-	0	1,330,144	489,668	1,819,812		-	0	1,527,591	444,317	1,971,908		-	0
234	Street Improvement Measure A	-	1,437,482	1,991,532	215,577	1,861,965		-	1,782,626	1,529,348		1,759,955		-	1,552,019
275	Housing Successor	3,968,796	70,909	134,799	119,075	195,173		3,968,796	129,610	101,152	12,065	242,827		3,968,796	0
	Total Special Revenue Funds	3,968,796	7,756,805	19,307,366	1,845,750	19,044,677	389,713	3,968,796	9,475,531	19,906,425	1,260,472	21,265,832	63,233	3,968,796	9,313,364
Capital Projects Funds															
308	General Facilities	-	519,630	476	69,344	82,667		-	506,783	476	815,161	322,420		-	1,000,000
310	Emergency Repair	-	1,290,502	1,343				-	1,291,845	1,343	656,813	950,000		-	1,000,000
312	Comcast	-	351,199	73,676				-	424,875	347				-	425,222
341	Planned Park	-	586,019	1,030,167		833,247		-	782,938	1,954,500		984,891		-	1,752,547
343	Open Space	-	301,440	259		8,799		-	292,900			15,346		-	277,554
704	Special Assessment District	-	295,999	257				-	296,256	257				-	296,514
	Total Capital Projects Funds	-	3,344,789	1,106,177	69,344	924,713	-	-	3,595,597	1,956,923	1,471,974	2,272,657	-	-	4,751,837
Enterprise Funds															
501	Sewer Enterprise-Operations	-	8,246,929	9,455,441		6,790,643	858,036	-	10,053,690	10,579,474		6,701,755	824,580	-	13,106,829
503	Sewer Operations-Capital	4,199,456	(0)	28,083,074		3,126,448	12,237,977	4,199,456	12,718,649	1,276,085		6,816,170	2,009,560	4,199,456	5,169,004
505	Sewer Enterprise-Treatment Pln	-	1,968,720	2,136		1,335		-	1,969,521					-	1,969,521
507	Sewer Treatment Facility	-	4,263,411	3,110,411		4,258,083	484,715	-	2,631,024	3,125,956		85,194	500,231	-	5,171,555
525	Storm Drainage	4,225,158	(1,027,026)	903,689	1,750,306	1,626,968		4,225,158	0	1,092,359	824,580	1,916,939		4,225,158	0
530	Solid Waste	-	561,225	492,100		280,066		-	773,259	500,447		302,483		-	971,223
	Total Enterprise Funds	8,424,614	14,013,258	42,046,851	1,750,306	16,083,544	13,580,728	8,424,614	28,146,143	16,574,322	824,580	15,822,541	3,334,371	8,424,614	26,388,132
Internal Service & Other Funds															
406	Library Bond Debt Service	-	292,224	661,358		37,351	637,169	-	279,061	664,665		38,056	631,644	-	274,026
570	Worker's Compensation	-	455,543	961,363		805,467		-	611,439	1,009,413		870,034		-	750,818
571	Liability Insurance	-	(53,997)	468,361	500,000	476,856		-	437,508	842,593		837,382		-	442,719
572	Self-Funded Vision	-	-	28,912	6,525	35,437		-	-	29,476	2,247	31,723		-	-
573	Fleet & Equipment Management	-	2,245,634	2,531,911		3,858,105		-	919,440	2,762,427		2,943,677		-	738,190
574	Facilities Management	-	0	1,764,345		1,481,484		-	282,861	1,423,434		1,705,990		-	305
575	Benefit Prefunding	-	103,932	887,676	1,250,000	925,174		-	1,316,434	1,207,226		967,273		-	1,556,387
576	BFPD Benefit Prefunding	-	(663)	269,750	125,000	318,820		-	75,267	394,516		329,664		-	140,119
	Total Internal Service & Other Funds	-	3,042,672	7,573,676	1,881,525	7,938,694	637,169	-	3,922,009	8,333,749	2,247	7,723,799	631,644	-	3,902,562
	Total All Funds	**$ 13,524,373**	**$ 36,075,213**	**$91,591,702**	**$ 5,748,405**	**$60,708,335**	**$19,171,498**	**$ 13,524,373**	**$ 53,535,487**	**$68,716,975**	**$ 3,559,273**	**$65,141,818**	**$ 6,763,941**	**$ 13,524,373**	**$ 53,905,975**

City of Belmont
FY 2017 Budget
Statement of Revenues, Expenditures and Changes in Fund Balances

	GENERAL FUND		SPECIAL REVENUE FUNDS		CAPITAL PROJECT FUNDS		ENTERPRISE FUNDS		INTERNAL SERVICE & OTHER FUNDS		TOTAL	
	FY 2016 Estimated	FY 2017 Proposed	FY 2016 Estimated	FY 2017 Proposed	FY 2016 Estimated	FY 2017 Proposed	FY 2016 Estimated	FY 2017 Proposed	FY 2016 Estimated	FY 2017 Proposed	FY 2016 Estimated	FY 2017 Proposed
REVENUES:												
Taxes	14,974,124	15,521,461	10,368,168	10,922,646	73,329				661,303	664,610	26,076,924	27,108,717
Licenses and Permits	1,019,067	1,049,639	965,240	1,191,500							1,984,307	2,241,139
Intergovernmental	360,762	273,001	2,069,558	2,340,523	66,667		48,047	70,000			2,545,034	2,683,524
Service Charges	4,160,822	4,333,601	4,417,114	4,684,139	963,000	1,954,000	14,701,052	16,488,740	6,213,994	7,260,132	30,455,983	34,720,612
Fines and Forfeitures	223,000	223,000	700								223,700	223,000
Use of Money and Property	454,766	505,582	126,704	106,535	3,181	2,923	15,483	15,581	352,843	366,508	952,977	997,129
Miscellaneous	365,091	39,272	1,265,653	658,582			9,095		328,036		1,967,875	697,854
Total Revenues	21,557,632	21,945,556	19,213,137	19,903,925	1,106,177	1,956,923	14,773,678	16,574,322	7,556,176	8,291,249	64,206,799	68,671,975
EXPENDITURES:												
General Government	4,289,351	5,034,142							4,605,399	5,205,338	8,894,749	10,239,480
Public Safety	10,686,743	11,133,130	9,278,925	10,805,107					318,820	329,664	20,284,489	22,267,901
Highways and Streets			4,244,243	4,291,444		950,000	28,710,280	18,226,112	2,170,160	1,114,451	35,124,683	24,582,007
Culture and Recreation	1,740,612	1,889,718	5,709,741	6,232,513	924,713	1,322,657	95,956	106,221	1,481,484	1,705,990	9,952,506	11,257,099
Total Expenditures	16,716,706	18,056,990	19,232,909	21,329,065	924,713	2,272,657	28,806,236	18,332,332	8,575,863	8,355,443	74,256,428	68,346,486
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	4,840,926	3,888,567	(19,773)	(1,425,139)	181,464	(315,734)	(14,032,558)	(1,758,010)	(1,019,688)	(64,194)	(10,049,628)	325,489
OTHER FINANCING SOURCES AND USES												
Other Sources			94,229	2,500			27,273,173		17,500	42,500	27,384,902	45,000
Operating Transfer In	201,480		1,845,750	1,260,472	69,344	1,471,974	1,750,306	824,580	1,881,525	2,247	5,748,405	3,559,273
Operating Transfer Out	(4,563,889)	(2,734,693)	(201,480)	-	-	-	(858,036)	(824,580)	-	-	(5,623,405)	(3,559,273)
Total Other Financing Sources and Uses	(4,362,409)	(2,734,693)	1,738,499	1,262,972	69,344	1,471,974	28,165,443	-	1,899,025	44,747	27,509,902	45,000
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	478,517	1,153,874	1,718,726	(162,167)	250,808	1,156,240	14,132,885	(1,758,010)	879,337	(19,447)	17,460,274	370,489
FUND BALANCE AT BEGINNING OF YEAR	9,048,652	9,527,169	11,725,601	13,444,327	3,344,789	3,595,597	22,437,872	36,570,757	3,042,672	3,922,009	49,599,586	67,059,860
FUND BALANCE AT END OF YEAR	$9,527,169	10,681,043	$13,444,327	$13,282,160	$3,595,597	$4,751,837	36,570,757	34,812,746	$3,922,009	3,902,562	67,059,860	$67,430,348

City of Belmont
FY 2017 Budget
Revenues and Other Sources & Expenditures and Other Uses
By Fund and Function

Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
101		6101	PROPERTY TAXES-SECURED	2,803,132	2,974,500	3,186,678	3,199,831	3,387,021
101		6102	PROPERTY TAXES-UNITARY	25,558	28,020	31,834	31,834	33,696
101		6103	PROPERTY TAXES-UNSECURED	189,622	194,192	376,419	201,980	213,796
101		6104	PROPERTY TAXES-PRIOR	(1,852)	(8,689)	-	(2,567)	
101		6105	SUPPLEMENTAL PROPERTY T	162,708	123,294	197,166	196,750	196,750
101		6106	SUPPLEMENTAL TAXES-PRIOR	(7,506)	322	-		
101		6108	PROPERTY TAXES-RDA PASS-THROUGH	420,332	680,934	582,669	715,965	756,274
101		6110	ERAF REFUND	707,157	772,410	695,169	718,850	628,875
101		6111	VLF IN LIEU	2,152,323	2,463,652	2,530,172	2,425,420	2,567,307
101		6121	SALES AND USE TAX	2,064,064	2,344,828	3,023,740	3,098,696	3,373,457
101		6123	SALES TAXES-PUBLIC SAFETY	110,470	117,793	110,943	120,980	117,251
101		6124	SALES TAX IN LIEU-TRIPLE FLIP	656,714	622,986	368,446	407,082	
101		6125	TRANSIENT OCCUPANCY TAX	1,722,803	1,947,101	2,335,118	2,289,921	2,661,665
101		6129	PROPERTY TRANSFER TAXES	287,039	247,518	225,372	221,205	221,205
101		6131	UTILITY FRANCHISE TAXES	243,652	237,195	237,195	249,666	249,666
101		6132	GARBAGE FRANCHISE TAXES	679,808	681,959	658,361	659,434	663,566
101		6133	CABLE TV FRANCHISE TAXES	409,533	416,581	429,918	439,076	450,931
			TAXES	$ 12,625,556	$ 13,844,596	$ 14,989,199	$ 14,974,124	$ 15,521,461
101		6201	BUSINESS LICENSES	879,644	889,803	916,255	1,019,067	1,049,639
			LICENSES AND PERMITS	$ 879,644	$ 889,803	$ 916,255	$ 1,019,067	$ 1,049,639
101		6315	PD REIMBURSEMENT GRANTS	19,237	22,809	14,000	14,000	14,000
101		6319	MISCELLANEOUS FEDERAL GRANTS	2,437	1,303	2,421	6,063	2,170
101		6325	MOTOR VEHICLE TAXES	15,861	10,884	-		
101		6328	H.O.P.T.R.	22,836	22,564	22,564	22,120	22,121
101		6331	STATE MANDATED COST REI	4,716	301,563	4,967	85,042	5,506
101		6332	PEACE OFFICER STANDARDS	30,605	23,130	21,000	29,333	25,000
101		6399	STREET ACCESSS FEE	204,204	204,204	204,204	204,204	204,204
			INTERGOVERNMENTAL	$ 299,895	$ 586,457	$ 269,157	$ 360,762	$ 273,001
101		6401	GENERAL GOVERNMENT SERV	58,645	58,868	58,485	58,485	58,485
101		6422	SALES OF PUBLICATIONS	-	73	-		
101		6423	ADMIN REIM-NET SIX	12,288	12,607	12,947	12,947	13,361
101		6424	ADMIN REIM-SUCCESSOR AGENCY	204,037	199,206	213,270	213,270	236,842
101		6425	PUBLIC SAFETY ADMIN REIMB-BFPD	264,300	286,012	239,081	239,081	264,300
101		6426	ADMIN REIM-HOUSING SUCCESSOR	25,285	34,090	48,565	48,565	74,545
101		6427	ADMIN REIM-SOLID WASTE	58,364	42,458	34,546	34,546	30,846
101		6428	ADMIN REIM-LIBRARY OPS	14,917	14,026	18,438	18,438	13,402
101		6429	ADMIN REIM-LIBRARY DEBT	3,631	4,255	3,929	3,929	3,638
101		6430	ADMIN REIM-GENL FUND DE	1,260,000	1,356,217	1,337,561	1,337,561	1,475,092
101		6431	ADMIN REIM-CO-SPONSORED	95,735	117,056	127,396	127,396	127,378
101		6432	ADMIN REIM-DEVELOPMENT SERVICES	153,657	205,354	218,019	218,019	234,485
101		6433	ADMIN REIM-BELMONT FIRE	607,149	674,583	722,862	722,862	584,904
101		6434	ADMIN REIM-BSCFD	40,200	55,200	56,635	56,635	58,344
101		6435	ADMIN REIM-FLEET & EQUIPMENT	232,954	278,307	208,510	208,510	191,127
101		6436	ADMIN REIM-GAS TAX FUND	118,942	113,650	123,776	123,776	132,357
101		6437	ADMIN REIM-MEASURE A FU	28,064	23,465	25,965	25,965	37,955
101		6438	ADMIN REIM-GENERAL FACI	969	5,716	864	864	617
101		6441	ADMIN REIM-RED LIGHT CAMERA	15,498	-	-		
101		6442	ADMIN REIM-PLANNED PARK	2,059	12,054	15,091	15,091	13,891
101		6445	ADMIN REIM-SEWER ENTERP	138,373	180,804	168,536	168,536	197,791
101		6446	ADMIN REIM-SEWER CAPITAL	20,157	35,032	55,343	55,343	87,383
101		6447	ADMIN REIM-DRAINAGE CAP	95,195	98,250	105,852	105,852	111,163
101		6448	ADMIN REIM-LIABILITY	3,448	26,022	26,910	26,910	29,914
101		6449	ADMIN REIM-WORKERS' COMP	4,188	4,989	4,349	4,349	4,690
101		6450	ADMIN REIM-VISION	2,717	2,876	3,376	3,376	2,540
101		6452	ADMIN REIM-BFPD OPEB	1,089	2,294	3,100	3,100	3,065
101		6457	ADMIN REIM-FACILITIES MGMT	120,461	110,085	113,341	113,341	133,824
101		6460	ADMIN REIM-CITY OPEB	35,288	38,883	37,998	37,998	38,019
101		6468	ADMIN REIM-OPEN SPACE	-	658	5,799	5,799	343
101		6521	DEVELOPMENT REVIEW LEGAL FEES	2,500	-	-		
101		6601	FINGERPRINTING FEES	2,932	3,968	5,000	2,592	2,500
101		6602	POLICE REPORT FEES	2,805	2,690	2,300	2,300	2,300
101		6603	ALARM FEES	59,180	62,210	53,000	53,000	53,000
101		6621	POLICE CONTRACT FEES	6,615	3,000	(2,202)	308	2,000
101		6631	AFTER HR DISPATCH-SEWER	10,000	10,000	10,000	10,000	10,000
101		6644	EMERGENCY RESPONSE-DUI	-	-	-		
101		6663	ABANDONED VEHICLE AUTH	22,658	-	-	706	
101		6666	IMPOUND VEHICLE RELEASE	10,300	11,850	10,300	5,942	6,000
101		6690	MISCELLANEOUS POLICE SE	97,082	97,197	97,000	95,430	97,500
			SERVICE CHARGES	$ 3,831,682	$ 4,184,005	$ 4,165,942	$ 4,160,822	$ 4,333,601
101		7001	PARKING & CODE ENFORCEMENT FINES	129,682	137,943	135,000	135,000	135,000
101		7002	VEHICLE CODE FINES	79,793	72,527	88,000	88,000	88,000
			FINES AND FORFEITURES	$ 209,475	$ 210,470	$ 223,000	$ 223,000	$ 223,000
101		7111	INTEREST EARNINGS-INVES	2,224	4,940	(29,706)	6,141	6,141
101		7113	INTEREST REVENUE-CHANGE	689	4,508	-	(12,404)	
101		7124	1070 SIXTH RENTALS	141,080	148,796	153,935	157,138	188,570
101		7125	1070 SIXTH COMMON AREA	6,070	6,230	6,301	6,355	6,444
101		7195	SPORTS COMPLEX RENT	97,708	109,018	112,484	112,386	115,402
101		7199	OTHER RENTALS	56,000	184,429	185,023	185,151	189,025

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Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
			USE OF MONEY AND PROPERTY	$ 303,771	$ 457,921	$ 428,037	$ 454,766	$ 505,582
101		7252	REIMBURSEMENTS	17,339	54,854	350,259	364,531	39,272
101		7270	CONTRIBUTIONS & DONATIONS	61	-	-	200	
101		7299	MISCELLANEOUS	78,015	4,674	-	360	
			MISCELLANEOUS	$ 95,415	$ 59,528	$ 350,259	$ 365,091	$ 39,272
101		7608	TRNSF FR MEASURE A	-	-	135,103		
101		7613	TRNSF FR RED LIGHT CAMERA FUND	135,315	-	-		
101		7617	TRNSF FR LIBRARY	-	-	201,480	201,480	
			OPERATING TRANSFER IN	$ 135,315	$ -	$ 336,583	$ 201,480	$ -
	Total Revenues		**General Fund**	**$ 18,380,752**	**$ 20,232,780**	**$ 21,678,431**	**$ 21,759,112**	**$ 21,945,556**
101	101		CITY COUNCIL	488,653	483,035	476,755	468,992	483,012
101	102		CONTINGENCY			300,000		250,000
101	111		EXECUTIVE MANAGEMENT	579,064	618,543	703,298	625,210	719,643
101	121		CITY ATTORNEY	384,146	435,927	463,798	473,859	474,549
101	201		CITY CLERK	295,719	314,579	310,756	299,474	317,740
101	202		CITY CLERK-ELECTIONS	27,488		36,500	21,546	31,000
101	401		HUMAN RESOURCES	521,471	587,948	603,073	605,355	639,134
101	501		FINANCIAL OPERATIONS	1,042,657	1,483,338	1,360,900	1,171,052	1,355,737
101	502		FINANCIAL PLANNING & REPORTING	432,379	467,037	561,543	457,992	575,598
101	503		RISK MANAGEMENT	195,509	162,906	164,351	165,870	187,729
			GENERAL GOVERNMENT	$ 3,967,086	$ 4,553,314	$ 4,980,974	$ 4,289,351	$ 5,034,142
101	600		LAW ENFORCEMENT ADMINISTRATION	1,390,657	1,569,404	1,641,748	1,631,332	1,677,491
101	601		CRIME CONTROL	5,951,913	6,352,166	6,676,751	6,540,832	6,847,623
101	602		TRAFFIC & COMMUNITY SAFETY	1,072,748	1,135,834	1,164,724	1,089,526	1,202,558
101	604		SUPPORT SERVICES	1,213,180	1,352,836	1,407,172	1,425,054	1,405,459
			PUBLIC SAFETY	$ 9,628,497	$ 10,410,241	$ 10,890,395	$ 10,686,743	$ 11,133,130
101	811		PARKS AND OPEN SPACES	1,573,551	1,813,472	1,825,201	1,740,612	1,889,718
			CULTURE AND RECREATION	$ 1,573,551	$ 1,813,472	$ 1,825,201	$ 1,740,612	$ 1,889,718
101	504		OPERATING TRANSFERS	1,217,899	2,606,144	3,781,573	4,563,889	2,734,693
			OPERATING TRANSFERS OUT	$ 1,217,899	$ 2,606,144	$ 3,781,573	$ 4,563,889	$ 2,734,693
	Total Expenditures		**General Fund**	**$ 16,387,033**	**$ 19,383,170**	**$ 21,478,143**	**$ 21,280,595**	**$ 20,791,683**
205		6363	NUTRITION SITE GRANT	38,613	40,022	43,000	44,500	45,000
			INTERGOVERNMENTAL	$ 38,613	$ 40,022	$ 43,000	$ 44,500	$ 45,000
205		6910	RALSTON SPORTS FEES	59,869	63,552	65,000	67,440	67,500
205		6913	SENIOR CITIZEN CLASSES	19,116	16,248	19,000	19,120	20,000
205		6921	RECREATION CLASSES	781,186	950,319	850,000	1,019,485	1,100,000
205		6941	DAY CARE FEES	736,841	738,238	775,000	765,500	785,000
205		6979	COMMUNITY GARDEN FEES	1,296	1,575	1,560	1,653	1,820
			SERVICE CHARGES	$ 1,598,308	$ 1,769,932	$ 1,710,560	$ 1,873,198	$ 1,974,320
205		7111	INTEREST EARNINGS-INVES	11	13	6	37	37
			USE OF MONEY AND PROPERTY	$ 11	$ 13	$ 6	$ 37	$ 37
205		7272	SENIOR FUNDRAISING	5,668	5,297	7,000	5,300	6,000
205		7273	SPECIAL EVENTS FUNDRAISING	250	-	-	17	
205		7274	TEEN FUND RAISING	428	401	500	40	
205		7276	SENIOR TRANSPORTATION	6,600	7,871	6,500	8,100	7,500
			MISCELLANEOUS	$ 12,946	$ 13,569	$ 14,000	$ 13,457	$ 13,500
205		7601	TRNSF FR GENERAL FUND	392,483	417,468	613,980	493,593	538,417
			OPERATING TRANSFER IN	$ 392,483	$ 417,468	$ 613,980	$ 493,593	$ 538,417
	Total Revenues		**Co-Sponsored Recreation**	**$ 2,042,360**	**$ 2,241,003**	**$ 2,381,546**	**$ 2,424,785**	**$ 2,571,274**
205	820		RECREATION PROGRAMS	1,068,562	1,161,503	1,171,430	1,196,319	1,248,143
205	822		COMMUNITY LEARNING CENTER	646,456	714,529	806,139	797,559	863,980
205	823		SENIOR SERVICES	327,342	364,971	419,408	430,907	459,150
			CULTURE AND RECREATION	$ 2,042,360	$ 2,241,003	$ 2,396,978	$ 2,424,785	$ 2,571,274
	Total Expenditures		**Co-Sponsored Recreation**	**$ 2,042,360**	**$ 2,241,003**	**$ 2,396,978**	**$ 2,424,785**	**$ 2,571,274**
206		6156	LIBRARY SPECIAL TAXES	297,031	297,107	297,107	297,107	298,593
			TAXES	$ 297,031	$ 297,107	$ 297,107	$ 297,107	$ 298,593

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Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
206		7111	INTEREST EARNINGS-INVES	386	438	246	732	732
			USE OF MONEY AND PROPERTY	$ 386	$ 438	$ 246	$ 732	$ 732
206		7252	REIMBURSEMENTS	-	1,000	201,480	201,480	
206		7270	DONATIONS	388	-	-		
			MISCELLANEOUS	$ 388	$ 1,000	$ 201,480	$ 201,480	$ -
206		7601	TRNSF FR GENERAL FUND	-	201,480	-		
			OPERATING TRANSFER IN	$ -	$ 201,480	$ -	$ -	$ -
	Total Revenues		**Library Maintenance & Ops**	**$ 297,805**	**$ 500,025**	**$ 498,833**	**$ 499,319**	**$ 299,325**
206	801		FACILITIES MANAGEMENT	336,227	494,805	319,218	280,603	373,720
			CULTURE AND RECREATION	$ 336,227	$ 494,805	$ 319,218	$ 280,603	$ 373,720
206	504		OPERATING TRANSFERS			201,480	201,480	
			OPERATING TRANSFERS OUT	$ -	$ -	$ 201,480	$ 201,480	$ -
	Total Expenditures		**Library Maintenance & Ops**	**$ 336,227**	**$ 494,805**	**$ 520,698**	**$ 482,083**	**$ 373,720**
207		6950	PLAYER REGISTRATION FEE	74,707	75,555	75,000	75,000	75,000
			SERVICE CHARGES	$ 74,707	$ 75,555	$ 75,000	$ 75,000	$ 75,000
207		7111	INTEREST EARNINGS-INVES	55	90	44	173	173
			USE OF MONEY AND PROPERTY	$ 55	$ 90	$ 44	$ 173	$ 173
207		7252	REIMBURSEMENTS	-	-	26,460		26,460
			MISCELLANEOUS	$ -	$ -	$ 26,460	$ -	$ 26,460
207		7601	TRNSF FR GENERAL FUND	30,000	-	-		
			OPERATING TRANSFER IN	$ 30,000	$ -	$ -	$ -	$ -
	Total Revenues		**Athletic Field Maintenance**	**$ 104,762**	**$ 75,645**	**$ 101,504**	**$ 75,173**	**$ 101,633**
207	812		Athletic Field Maintenance	66,631	43,350	112,000	43,000	112,000
			CULTURE AND RECREATION	$ 66,631	$ 43,350	$ 112,000	$ 43,000	$ 112,000
	Total Expenditures		**Athletic Field Maintenance**	**$ 66,631**	**$ 43,350**	**$ 112,000**	**$ 43,000**	**$ 112,000**
208		6978	TREE REMOVAL PERMIT FEE	97,536	148,270	15,000	32,160	20,000
			SERVICE CHARGES	$ 97,536	$ 148,270	$ 15,000	$ 32,160	$ 20,000
208		7111	INTEREST EARNINGS-INVES	107	204	106	373	373
			USE OF MONEY AND PROPERTY	$ 107	$ 204	$ 106	$ 373	$ 373
208		7252	REIMBURSEMENTS	-	1,850	-		
			MISCELLANEOUS	$ -	$ 1,850	$ -	$ -	$ -
208		7601	TRNSF FR GENERAL FUND	-	19,000	-		
			OPERATING TRANSFER IN	$ -	$ 19,000	$ -	$ -	$ -
	Total Revenues		**City Trees**	**$ 97,643**	**$ 169,324**	**$ 15,106**	**$ 32,533**	**$ 20,373**
208	811		PARKS AND OPEN SPACES	18,074	49,917	83,044	58,000	66,000
			CULTURE AND RECREATION	$ 18,074	$ 49,917	$ 83,044	$ 58,000	$ 66,000
	Total Expenditures		**City Trees**	**$ 18,074**	**$ 49,917**	**$ 83,044**	**$ 58,000**	**$ 66,000**

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Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
210		6221	BUILDING PERMITS	378,081	505,344	553,153	500,000	711,000
210		6222	DELINQUENT BLDG PERMITS	6,524	8,517	10,000	3,740	4,000
210		6223	PLUMBING PERMITS	84,686	128,604	143,750	100,000	125,000
210		6224	ELECTRICAL PERMITS	70,990	83,427	85,000	90,000	90,000
210		6225	MECHANICAL PERMITS	51,085	60,255	60,000	60,000	60,000
210		6230	HAULING PERMITS	5,332	12,102	16,500	16,500	16,500
210		6231	GRADING PERMITS	14,229	33,604	56,543	70,000	60,000
210		6232	ENCROACHMENT PERMITS	175,219	124,711	129,266	125,000	125,000
			LICENSES AND PERMITS	$ 786,146	$ 956,564	$ 1,054,212	$ 965,240	$ 1,191,500
210		6422	SALES OF PUBLICATIONS	1,947	1,783	2,000	200	200
210		6509	ZONING & SUBDIVISION FEES-PW	-	35,578	30,982	15,350	20,000
210		6510	ZONING & SUBDIVISION FEES-PL	125,114	140,632	127,732	96,000	120,000
210		6511	PLAN CHECK FEES	301,251	352,127	457,316	545,000	434,000
210		6512	DESIGN REVIEW FEES	111,205	169,854	233,307	275,000	275,000
210		6513	PLANNING PLAN CHECK FEE	51,890	89,774	161,964	170,000	138,000
210		6515	ENVIRONMENTAL FEES	205,839	299,379	75,000	70,000	75,000
210		6517	COUNTY EXEMPT FILING FEE	10,832	1,100	2,000	2,000	2,000
210		6518	STATE ENERGY REQ. PLAN	45,521	57,755	65,136	70,000	90,000
210		6519	ACCESSIBILITY PLAN CHECK	10,186	7,749	58,357	60,000	85,000
210		6520	GEOLOGIC HAZARD REVIEW	28,037	48,678	35,000	45,552	35,000
210		6521	LEGAL REVIEW FEES	-	-	-		
210		6522	ARBORIST REPORT FEES	24,633	26,875	20,000	8,300	5,000
210		6529	RE-INSPECTION FEES	1,068	1,726	2,536	1,000	1,000
210		6591	DOCUMENT RETENTION FEE	14,446	21,691	30,457	22,000	30,000
210		6612	FIRE PREVENTION PERMIT FEES	12,102	7,488	9,235	12,000	12,000
210		6613	FIRE PREVENTION PLAN CHECK FEES	43,016	35,007	36,699	50,000	50,000
210		6614	FIRE PREVENTION INSPECTION FEES	1,409	4,027	4,738	3,000	3,000
210		6615	FIRE PREVENTION BUS LIC INSPECTION	11,275	7,248	7,580	9,000	9,000
210		6701	ENGINEERING FEES	1,026	10,520	10,500	11,000	11,000
210		6702	ENGINEERING DESIGN REVIEW	106,200	46,715	109,921	115,000	110,000
210		6706	CITY CIP CHARGEBACK	8,586	-	-		
210		6711	BANNER PERMIT FEE	6,600	5,659	5,000	5,000	5,000
210		6721	ENGINEERING PLAN CHECK	81,741	70,426	60,561	125,000	115,000
210		6723	PUBLIC NOTICE FEE	7,410	9,419	8,354	10,000	10,000
210		6731	NPDES CHARGES	5,377	12,308	19,630	15,000	15,000
			SERVICE CHARGES	$ 1,216,709	$ 1,463,517	$ 1,574,005	$ 1,735,402	$ 1,650,200
210		7010	CODE ENFORCEMENT FINES	2,210	-	-	700	
			FINES AND FORFEITURES	$ 2,210	$ -	$ -	$ 700	$ -
210		7111	INTEREST EARNINGS-INVES	50	98	44	127	127
			USE OF MONEY AND PROPERTY	$ 50	$ 98	$ 44	$ 127	$ 127
210		7252	REIMBURSEMENTS	1,035	1,751	-	3,500	
210		7299	MISCELLANEOUS	445	2,030	-	92	
			MISCELLANEOUS	$ 1,480	$ 3,780	$ -	$ 3,592	$ -
210		7601	TRNSF FR GENERAL FUND	203,852	99,785	-		195,032
			OPERATING TRANSFER IN	$ 203,852	$ 99,785	$ -	$ -	$ 195,032
	Total Revenues		**Development Services**	**$ 2,210,447**	**$ 2,523,745**	**$ 2,628,261**	**$ 2,705,061**	**$ 3,036,859**
210	904		PERMIT CENTER	802,065	878,869	999,058	953,389	976,618
210	905		DEVELOPMENT REVIEW	986,560	1,140,203	1,206,009	1,164,790	1,525,074
			CULTURE AND RECREATION	$ 1,788,625	$ 2,019,071	$ 2,205,067	$ 2,118,179	$ 2,501,692
210	780		PUBLIC WORKS DEVELOPMENT	274,321	504,673	577,553	562,466	559,581
			HIGHWAYS AND STREETS	$ 274,321	$ 504,673	$ 577,553	$ 562,466	$ 559,581
210	504		OPERATING TRANSFERS	147,500				
			OPERATING TRANSFERS OUT	$ 147,500	$ -	$ -	$ -	$ -
	Total Expenditures		**Development Services**	**$ 2,210,447**	**$ 2,523,745**	**$ 2,782,619**	**$ 2,680,646**	**$ 3,061,274**
212		6380	CONTRIBUTIONS FROM OTHER LOCAL AGENCIES	-	-	440,000	78,659	361,341
			INTERGOVERNMENTAL	$ -	$ -	$ 440,000	$ 78,659	$ 361,341
212		6530	GENERAL PLAN MAINTENANCE	69,818	76,476	97,167	151,531	246,500
			SERVICE CHARGES	$ 69,818	$ 76,476	$ 97,167	$ 151,531	$ 246,500
212		7111	INTEREST EARNINGS-INVES	28	175	30	151	151
			USE OF MONEY AND PROPERTY	$ 28	$ 175	$ 30	$ 151	$ 151
212		7601	TRNSF FR GENERAL FUND	-	-	413,000	506,197	

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Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
			OPERATING TRANSFER IN	$ -	$ -	$ 413,000	$ 506,197	$ -
	Total Revenues		**General Plan Maintenance**	**$ 69,846**	**$ 76,651**	**$ 950,197**	**$ 736,538**	**$ 607,992**
212	906		GENERAL PLAN MAINTENANCE	32,925	322,291	1,776,643	590,000	365,000
			CULTURE AND RECREATION	$ 32,925	$ 322,291	$ 1,776,643	$ 590,000	$ 365,000
	Total Expenditures		**General Plan Maintenance**	**$ 32,925**	**$ 322,291**	**$ 1,776,643**	**$ 590,000**	**$ 365,000**
223		6101	PROPERTY TAXES-SECURED	6,488,241	6,878,561	7,269,247	7,387,576	7,810,146
223		6102	PROPERTY TAXES-UNITARY	60,744	66,543	69,810	78,815	80,152
223		6103	PROPERTY TAXES-UNSECURED	421,767	432,964	444,654	450,356	476,116
223		6104	PROPERTY TAXES-PRIOR	(22,818)	(18,923)	-	(5,307)	
223		6105	SUPPLEMENTAL PROPERTY T	229,601	268,240	238,286	238,286	245,435
223		6106	SUPPLEMENTAL TAXES-PRIOR	1,591	699	-		
223		6108	PROPERTY TAXES-RDA PASS-THROUGH	734,067	1,194,470	1,201,914	1,263,510	1,334,646
			TAXES	$ 7,913,193	$ 8,822,553	$ 9,223,912	$ 9,413,237	$ 9,946,494
223		6328	H.O.P.T.R.	49,730	49,078	48,246	47,294	47,294
223		6356	ADVANCED LIFE SUPPORT JPA	53,076	52,044	50,802	50,802	50,802
			INTERGOVERNMENTAL	$ 102,806	$ 101,122	$ 99,048	$ 98,096	$ 98,096
223		6465	WORKERS COMP PREMIUMS	-	-	-	6,460	
223		6614	FIRE INSPECTION FEES	112,104	46,022	133,665	46,022	75,000
223		6625	CPR/AED CLASS FEES	1,058	-	-		
			SERVICE CHARGES	$ 113,162	$ 46,022	$ 133,665	$ 52,482	$ 75,000
223		7111	INTEREST EARNINGS-INVES	1,555	1,522	812	3,599	3,599
			USE OF MONEY AND PROPERTY	$ 1,555	$ 1,522	$ 812	$ 3,599	$ 3,599
223		7252	REIMBURSEMENTS	143,894	247,764	35,871	122,513	61,500
223		7253	HAZARDOUS MATERIALS REIMBURSEMENT	483,564	493,236	554,969	505,564	556,122
223		7299	MISCELLANEOUS	926	-	-	15	
			MISCELLANEOUS	$ 628,384	$ 741,000	$ 590,840	$ 628,092	$ 617,622
223		7501	PROCEEDS-SALE OF CAPITAL ASSETS	4,650	-	606,000	80,750	2,500
			OTHER FINANCING SOURCES	$ 4,650	$ -	$ 606,000	$ 80,750	$ 2,500
	Total Revenues		**Belmont Fire Protection Distr**	**$ 8,763,750**	**$ 9,712,218**	**$ 10,654,277**	**$ 10,276,255**	**$ 10,743,311**
223	115		SUPPRESSION & RESCUE	6,165,164	6,278,922	7,139,842	6,313,444	7,553,105
223	116		HAZMAT	439,166	353,108	539,406	458,758	503,307
223	117		FIRE ADMINISTRATION	889,034	969,511	760,933	756,952	799,749
223	118		BSCFD LEGACY COSTS	1,524,819	1,465,416	1,561,218	1,627,119	1,777,294
			PUBLIC SAFETY	$ 9,018,183	$ 9,066,957	$ 10,001,399	$ 9,156,273	$ 10,633,455
223	504		OPERATING TRANSFERS			125,000		
			OPERATING TRANSFERS OUT	$ -	$ -	$ 125,000	$ -	$ -
	Total Expenditures		**Belmont Fire Protection Distr**	**$ 9,018,183**	**$ 9,066,957**	**$ 10,126,399**	**$ 9,156,273**	**$ 10,633,455**
225		7111	INTEREST EARNINGS-INVES	2	2	-	5	5
			USE OF MONEY AND PROPERTY	$ 2	$ 2	$ -	$ 5	$ 5
225		7270	CONTRIBUTIONS & DONATIONS	1,163	1,737	1,000	1,000	1,000
			MISCELLANEOUS	$ 1,163	$ 1,737	$ 1,000	$ 1,000	$ 1,000
	Total Revenues		**Public Safety Grants**	**$ 1,165**	**$ 1,739**	**$ 1,000**	**$ 1,005**	**$ 1,005**
225	601		CRIME CONTROL	3,991	1,031	1,000	1,000	1,000
			PUBLIC SAFETY	$ 3,991	$ 1,031	$ 1,000	$ 1,000	$ 1,000
	Total Expenditures		**Public Safety Grants**	**$ 3,991**	**$ 1,031**	**$ 1,000**	**$ 1,000**	**$ 1,000**

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Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
227		6333	SUPPLMTL LAW ENFORCEMENT	100,000	100,000	100,000	100,000	100,000
			INTERGOVERNMENTAL	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
227		7111	INTEREST EARNINGS-INVES	-	-	-	12	12
			USE OF MONEY AND PROPERTY	$ -	$ -	$ -	$ 12	$ 12
227		7601	TRNSF FR GENERAL FUND	19,061	42,980	49,764	21,640	70,641
			OPERATING TRANSFER IN	$ 19,061	$ 42,980	$ 49,764	$ 21,640	$ 70,641
	Total Revenues		**Supplemental Law Enforcement**	**$ 119,061**	**$ 142,980**	**$ 149,764**	**$ 121,652**	**$ 170,653**
227	601		CRIME CONTROL	119,061	142,980	149,764	121,652	170,653
			PUBLIC SAFETY	$ 119,061	$ 142,980	$ 149,764	$ 121,652	$ 170,653
	Total Expenditures		**Supplemental Law Enforcement**	**$ 119,061**	**$ 142,980**	**$ 149,764**	**$ 121,652**	**$ 170,653**
231		6321	STATE GAS TAX-SEC 2105	178,676	156,977	151,738	147,747	167,059
231		6322	STATE GAS TAX-SEC 2106	103,440	117,433	83,030	107,885	86,343
231		6323	STATE GAS TAX-SEC 2107	191,144	201,858	207,453	187,304	231,988
231		6324	STATE GAS TAX-SEC 2107.5	-	12,000	6,000	6,000	6,000
231		6365	COUNTY GAS TAX REBATE-R	327,622	353,558	372,289	382,562	393,082
			INTERGOVERNMENTAL	$ 800,880	$ 841,826	$ 820,510	$ 831,497	$ 884,472
231		6705	PUBLIC WORKS SERVICE CHARGE	6,618	102,187	-	4,182	1,500
231		6706	CITY CIP CHARGEBACK	280,270	198,703	305,000	326,000	472,000
231		6710	VEHICLE IMPACT FEE	169,952	169,851	164,590	164,560	167,019
231		6715	STATE HIGHWAY MAINTENAN	2,600	2,600	2,600	2,600	2,600
			SERVICE CHARGES	$ 459,440	$ 473,341	$ 472,190	$ 497,342	$ 643,119
231		7111	INTEREST EARNINGS-INVES	-	3	-		
			USE OF MONEY AND PROPERTY	$ -	$ 3	$ -	$ -	$ -
231		7251	PROPERTY DAMAGE REIMBUR	27,145	-	-		
231		7252	REIMBURSEMENTS	375	10	-		
231		7299	MISCELLANEOUS	775	1,661	-	1,305	
			MISCELLANEOUS	$ 28,295	$ 1,671	$ -	$ 1,305	$ -
231		7601	TRNSF FR GENERAL FUND	-	25,500	-	489,668	444,317
231		7608	TRNSF FR STREET IMPROVE	280,763	348,705	632,719		
			OPERATING TRANSFER IN	$ 280,763	$ 374,205	$ 632,719	$ 489,668	$ 444,317
	Total Revenues		**Street Maintenance Gas Tax**	**$ 1,569,378**	**$ 1,691,046**	**$ 1,925,419**	**$ 1,819,812**	**$ 1,971,908**
231	701		PLANNING & PROJECT MANAGEMENT	518,230	464,916	448,948	407,099	386,369
231	750		STREET MAINTENANCE	600,787	676,712	870,410	806,204	942,078
231	751		TRAFFIC/ELECTRICAL OPERATIONS	450,361	549,418	606,061	606,509	643,460
			HIGHWAYS AND STREETS	$ 1,569,378	$ 1,691,046	$ 1,925,419	$ 1,819,812	$ 1,971,908
	Total Expenditures		**Street Maintenance Gas Tax**	**$ 1,569,378**	**$ 1,691,046**	**$ 1,925,419**	**$ 1,819,812**	**$ 1,971,908**
234		6122	SALES TAXES-TRANSPORTATION	661,151	645,327	675,585	657,824	677,559
			TAXES	$ 661,151	$ 645,327	$ 675,585	$ 657,824	$ 677,559
234		6319	MIS. FEDERAL GRANTS-CMA	-	-	784,000	534,000	520,000
234		6359	MISCELLANEOUS STATE GRANTS	56,810	-	187,500	150,000	37,500
234		6362	COUNTY GRANTS	59,937	138,480	102,193	111,626	169,298
234		6380	CONTRIBUTIONS FROM OTHER LOCAL AGENCIES	366,021	273,500	120,301	121,180	124,816
			INTERGOVERNMENTAL	$ 482,768	$ 411,980	$ 1,193,994	$ 916,806	$ 851,614
234		7111	INTEREST EARNINGS-INVES	466	576	334	175	175
			USE OF MONEY AND PROPERTY	$ 466	$ 576	$ 334	$ 175	$ 175
234		7252	REFUNDS-REIMBURSEMENTS	48,818	-	416,727	416,727	

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Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
234		7270	CONTRIBUTIONS & DONATIONS	-	43,500	-		
234		7299	MISCELLANEOUS	-	-	-		
			MISCELLANEOUS	$ 48,818	$ 43,500	$ 416,727	$ 416,727	$ -
234		7601	TRNSF FR GENERAL FUND	170,000	355,680	215,577	215,577	
			OPERATING TRANSFER IN	$ 170,000	$ 355,680	$ 215,577	$ 215,577	$ -
	Total Revenues		**Street Improvement Measure A**	**$ 1,363,203**	**$ 1,457,063**	**$ 2,502,217**	**$ 2,207,109**	**$ 1,529,348**
234	730		IMPROVEMENT PROJECTS	955,456	1,211,228	3,147,589	1,861,965	1,759,955
			HIGHWAYS AND STREETS	$ 955,456	$ 1,211,228	$ 3,147,589	$ 1,861,965	$ 1,759,955
234	504		OPERATING TRANSFERS	282,589	348,705	767,822		
			OPERATING TRANSFERS OUT	$ 282,589	$ 348,705	$ 767,822	$ -	$ -
	Total Expenditures		**Street Improvement Measure A**	**$ 1,238,044**	**$ 1,559,933**	**$ 3,915,411**	**$ 1,861,965**	**$ 1,759,955**
275		7111	INTEREST EARNINGS-INVES	1,893	1,944	-	312	312
275		7199	OTHER RENTALS	107,372	120,927	120,375	121,008	100,840
			USE OF MONEY AND PROPERTY	$ 109,265	$ 122,871	$ 120,375	$ 121,320	$ 101,152
275		7502	PROCEEDS OF LOANS	-	-	-	13,479	
			OTHER FINANCING SOURCES	$ -	$ -	$ -	$ 13,479	$ -
275		7601	TRNSF FR GENERAL FUND	-	98,333	119,075	119,075	12,065
			OPERATING TRANSFER IN	$ -	$ 98,333	$ 119,075	$ 119,075	$ 12,065
	Total Revenues		**Housing Successor**	**$ 109,265**	**$ 221,204**	**$ 239,450**	**$ 253,874**	**$ 113,217**
275	902		HOUSING	127,913	183,089	307,111	195,173	242,827
			CULTURE AND RECREATION	$ 127,913	$ 183,089	$ 307,111	$ 195,173	$ 242,827
	Total Expenditures		**Housing Successor**	**$ 127,913**	**$ 183,089**	**$ 307,111**	**$ 195,173**	**$ 242,827**
308		6362	COUNTY GRANTS	53,750	-	-		
			INTERGOVERNMENTAL	$ 53,750	$ -	$ -	$ -	$ -
308		7111	INTEREST EARNINGS-INVES	185	257	-	476	476
			USE OF MONEY AND PROPERTY	$ 185	$ 257	$ -	$ 476	$ 476
308		7601	TRNSF FR GENERAL FUND	225,500	-	69,344	69,344	815,161
			OPERATING TRANSFER IN	$ 225,500	$ -	$ 69,344	$ 69,344	$ 815,161
	Total Revenues		**General Facilities**	**$ 279,435**	**$ 257**	**$ 69,344**	**$ 69,820**	**$ 815,637**
308	501		FINANCIAL OPERATIONS			109,777		
			GENERAL GOVERNMENT	$ -	$ -	$ 109,777	$ -	$ -
308	802		GENERAL FACILITIES IMPROVEMENT	122,304	17,056	82,666	82,667	322,420
			CULTURE AND RECREATION	$ 122,304	$ 17,056	$ 82,666	$ 82,667	$ 322,420
	Total Expenditures		**General Facilities**	**$ 122,304**	**$ 17,056**	**$ 192,443**	**$ 82,667**	**$ 322,420**
310		7111	INTEREST EARNINGS-INVES	135	364	132	1,343	1,343
			USE OF MONEY AND PROPERTY	$ 135	$ 364	$ 132	$ 1,343	$ 1,343

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Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
310		7601	TRNSF FR GENERAL FUND	-	1,202,103	849,915		656,813
			OPERATING TRANSFER IN	$ -	$ 1,202,103	$ 849,915	$ -	$ 656,813
	Total Revenues		**Emergency Repair**	**$ 135**	**$ 1,202,467**	**$ 850,047**	**$ 1,343**	**$ 658,156**
310	760		Emergency Repair		244,683	502,647		950,000
			HIGHWAYS AND STREETS	$ -	$ 244,683	$ 502,647	$ -	$ 950,000
	Total Expenditures		**Emergency Repair**	**$ -**	**$ 244,683**	**$ 502,647**	**$ -**	**$ 950,000**
312		6133	CABLE TV FRANCHISE TAXES	-	-	-	73,329	
			TAXES	$ -	$ -	$ -	$ 73,329	$ -
312		7111	INTEREST EARNINGS-INVES	146	173	-	347	347
			USE OF MONEY AND PROPERTY	$ 146	$ 173	$ -	$ 347	$ 347
	Total Revenues		**Comcast**	**$ 146**	**$ 173**	**$ -**	**$ 73,676**	**$ 347**
312	303		COMCAST PEG PROGRAM	15,330		75,000		
			GENERAL GOVERNMENT	$ 15,330	$ -	$ 75,000	$ -	$ -
	Total Expenditures		**Comcast**	**$ 15,330**	**$ -**	**$ 75,000**	**$ -**	**$ -**
341		6362	COUNTY GRANTS	-	-	66,667	66,667	
			INTERGOVERNMENTAL	$ -	$ -	$ 66,667	$ 66,667	$ -
341		6995	PARK IN LIEU FEES	-	286,000	-	963,000	1,954,000
			SERVICE CHARGES	$ -	$ 286,000	$ -	$ 963,000	$ 1,954,000
341		7111	INTEREST EARNINGS-INVES	135	282	138	500	500
			USE OF MONEY AND PROPERTY	$ 135	$ 282	$ 138	$ 500	$ 500
341		7270	CONTRIBUTIONS & DONATIONS	9,341	(193)	-		
			MISCELLANEOUS	$ 9,341	$ (193)	$ -	$ -	$ -
341		7601	TRNSF FR GENERAL FUND	-	48,000	-		
			OPERATING TRANSFER IN	$ -	$ 48,000	$ -	$ -	$ -
	Total Revenues		**Planned Park**	**$ 9,476**	**$ 334,089**	**$ 66,805**	**$ 1,030,167**	**$ 1,954,500**
341	810		PARK IMPROVEMENT PROJECTS	57,771	62,521	1,019,661	833,247	984,891
			CULTURE AND RECREATION	$ 57,771	$ 62,521	$ 1,019,661	$ 833,247	$ 984,891
	Total Expenditures		**Planned Park**	**$ 57,771**	**$ 62,521**	**$ 1,019,661**	**$ 833,247**	**$ 984,891**
343		7111	to be deleted	83	156	-	259	
			USE OF MONEY AND PROPERTY	$ 83	$ 156	$ -	$ 259	$ -
343		7501	PROCEEDS-SALE OF CAPITAL ASSETS	2,050,000	-	-		
			OTHER FINANCING SOURCES	$ 2,050,000	$ -	$ -	$ -	$ -
	Total Revenues		**Open Space**	**$ 2,050,083**	**$ 156**	**$ -**	**$ 259**	**$ -**
343	810		PARK IMPROVEMENT PROJECTS	153,470	42,912	50,799	8,799	15,346

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343	811		PARKS AND OPEN SPACES	2,020				
			CULTURE AND RECREATION	$ 155,490	$ 42,912	$ 50,799	$ 8,799	$ 15,346
	Total Expenditures		**Open Space**	**$ 155,490**	**$ 42,912**	**$ 50,799**	**$ 8,799**	**$ 15,346**
406		6156	LIBRARY SPECIAL TAXES	661,133	661,303	661,303	661,303	664,610
			TAXES	$ 661,133	$ 661,303	$ 661,303	$ 661,303	$ 664,610
406		7111	INTEREST EARNINGS-INVES	44	51	14	55	55
			USE OF MONEY AND PROPERTY	$ 44	$ 51	$ 14	$ 55	$ 55
	Total Revenues		**Library Bond Debt Service**	**$ 661,177**	**$ 661,354**	**$ 661,317**	**$ 661,358**	**$ 664,665**
406	502		FINANCIAL PLANNING & REPORTING	675,053	677,316	674,870	674,520	669,700
			GENERAL GOVERNMENT	$ 675,053	$ 677,316	$ 674,870	$ 674,520	$ 669,700
	Total Expenditures		**Library Bond Debt Service**	**$ 675,053**	**$ 677,316**	**$ 674,870**	**$ 674,520**	**$ 669,700**
501		6705	PUBLIC WORKS SERVICE CHARGE	(5,790)	1,911	-		
501		6706	CITY CIP CHARGEBACK	111,175	190,744	320,000	175,000	753,333
501		6805	SEWER USE FEES CURRENT	8,058,987	8,410,043	9,257,977	9,257,977	9,811,722
501		6850	SEWER LATERAL CERTIFICATE FEE	1,500	1,200	1,200	150	1,200
			SERVICE CHARGES	$ 8,165,872	$ 8,603,897	$ 9,579,177	$ 9,433,127	$ 10,566,255
501		7111	INTEREST EARNINGS-INVES	569	6,381	3,216	13,219	13,219
			USE OF MONEY AND PROPERTY	$ 569	$ 6,381	$ 3,216	$ 13,219	$ 13,219
501		7252	REIMBURSEMENTS	-	-	-	9,095	
			MISCELLANEOUS	$ -	$ -	$ -	$ 9,095	$ -
	Total Revenues		**Sewer Enterprise-Operations**	**$ 8,166,441**	**$ 8,610,278**	**$ 9,582,393**	**$ 9,455,441**	**$ 10,579,474**
501	701		PLANNING & PROJECT MANAGEMENT	324,979	331,882	657,551	567,693	929,982
501	710		SEWER UTILITY	4,336,989	4,858,940	5,924,190	6,222,951	5,771,773
			HIGHWAYS AND STREETS	$ 4,661,968	$ 5,190,821	$ 6,581,741	$ 6,790,643	$ 6,701,755
501	504		OPERATING TRANSFERS	547,775	628,769	830,187	858,036	824,580
			OPERATING TRANSFERS OUT	$ 547,775	$ 628,769	$ 830,187	$ 858,036	$ 824,580
	Total Expenditures		**Sewer Enterprise-Operations**	**$ 5,209,743**	**$ 5,819,590**	**$ 7,411,928**	**$ 7,648,679**	**$ 7,526,335**
503		6820	SEWER CONNECTION FEES	15,911	160,371	150,000	809,914	1,276,000
			SERVICE CHARGES	$ 15,911	$ 160,371	$ 150,000	$ 809,914	$ 1,276,000
503		7111	INTEREST EARNINGS-INVES	2,683	2,568	2,786	85	85
503		7112	OTHER INTEREST EARNINGS	8,865	1,104	-		
503		7113	INTEREST REVENUE-CHANGE	(4,949)	2,658	-	(98)	
			USE OF MONEY AND PROPERTY	$ 6,599	$ 6,330	$ 2,786	$ (13)	$ 85
503		7252	REIMBURSEMENTS	500	-	-		
			MISCELLANEOUS	$ 500	$ -	$ -	$ -	$ -
503		7503	PROCEEDS OF BOND ISSUES	-	-	20,300,000	26,065,000	
503		7505	PROCEEDS OF NOTES	-	-	-	1,208,173	
			OTHER FINANCING SOURCES	$ -	$ -	$ 20,300,000	$ 27,273,173	$ -
	Total Revenues		**Sewer Operations-Capital**	**$ 23,009**	**$ 166,702**	**$ 20,452,786**	**$ 28,083,074**	**$ 1,276,085**

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Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
503	730		IMPROVEMENT PROJECTS	1,716,123	2,931,895	18,889,539	15,364,425	8,825,730
			HIGHWAYS AND STREETS	$ 1,716,123	$ 2,931,895	$ 18,889,539	$ 15,364,425	$ 8,825,730
	Total Expenditures		**Sewer Operations-Capital**	**$ 1,716,123**	**$ 2,931,895**	**$ 18,889,539**	**$ 15,364,425**	**$ 8,825,730**
505		6820	SEWER CONNECTION FEES	-	32,026	-	2,136	
			SERVICE CHARGES	$ -	$ 32,026	$ -	$ 2,136	$ -
505		7111	INTEREST EARNINGS-INVES	4,558	-	-		
			USE OF MONEY AND PROPERTY	$ 4,558	$ -	$ -	$ -	$ -
	Total Revenues		**Sewer Enterprise-Treatment Pln**	**$ 4,558**	**$ 32,026**	**$ -**	**$ 2,136**	**$ -**
505	730		IMPROVEMENT PROJECTS	205,463	92	1,335	1,335	
			HIGHWAYS AND STREETS	$ 205,463	$ 92	$ 1,335	$ 1,335	$ -
	Total Expenditures		**Sewer Enterprise-Treatment Pln**	**$ 205,463**	**$ 92**	**$ 1,335**	**$ 1,335**	**$ -**
507		6821	SEWER TREATMENT FACILITY CHARGE	3,108,838	3,109,099	3,109,099	3,109,099	3,124,644
			SERVICE CHARGES	$ 3,108,838	$ 3,109,099	$ 3,109,099	$ 3,109,099	$ 3,124,644
507		7111	INTEREST EARNINGS-INVES	989	1,075	306	1,312	1,312
507		7112	OTHER INTEREST EARNINGS	5,051	687	-		
507		7113	INTEREST REVENUE-CHANGE	(2,953)	2,219	-		
			USE OF MONEY AND PROPERTY	$ 3,087	$ 3,982	$ 306	$ 1,312	$ 1,312
	Total Revenues		**Sewer Treatment Facility**	**$ 3,111,925**	**$ 3,113,080**	**$ 3,109,405**	**$ 3,110,411**	**$ 3,125,956**
507	730		IMPROVEMENT PROJECTS	8,515,888	422,225	4,764,278	4,742,798	585,425
			HIGHWAYS AND STREETS	$ 8,515,888	$ 422,225	$ 4,764,278	$ 4,742,798	$ 585,425
	Total Expenditures		**Sewer Treatment Facility**	**$ 8,515,888**	**$ 422,225**	**$ 4,764,278**	**$ 4,742,798**	**$ 585,425**
525		6362	COUNTY GRANTS	-	42,745	20,000		20,000
			INTERGOVERNMENTAL	$ -	$ 42,745	$ 20,000	$ -	$ 20,000
525		6705	PUBLIC WORKS SERVICE CHARGE	(0)	-	-	18,955	
525		6706	CITY CIP CHARGEBACK	31,485	51,766	65,000	10,982	188,333
525		6731	NPDES CHARGES	420,653	416,209	416,209	416,209	416,209
525		6760	STREET SWEEPING	-	407,640	396,558	394,943	400,845
525		6763	NPDES LITTER IMPACT PAYMENT	67,981	67,940	65,836	62,436	66,808
			SERVICE CHARGES	$ 520,118	$ 943,555	$ 943,603	$ 903,525	$ 1,072,195
525		7111	INTEREST EARNINGS-INVES	30	140	28	164	164
			USE OF MONEY AND PROPERTY	$ 30	$ 140	$ 28	$ 164	$ 164
525		7252	REIMBURSEMENTS	-	524	-		
525		7299	MISCELLANEOUS	-	2,500	-		
			MISCELLANEOUS	$ -	$ 3,024	$ -	$ -	$ -
525		7601	TRNSF FROM GENERAL FUND	-	-	-	892,270	
525		7671	TRNSF FR SEWER OPS	547,775	628,769	830,187	858,036	824,580
			OPERATING TRANSFER IN	$ 547,775	$ 628,769	$ 830,187	$ 1,750,306	$ 824,580
	Total Revenues		**Storm Drainage**	**$ 1,067,923**	**$ 1,618,233**	**$ 1,793,818**	**$ 2,653,995**	**$ 1,916,939**

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525	701		PLANNING & PROJECT MANAGEMENT	176,288	144,247	302,519	157,461	164,101
525	720		DRAINAGE/WATER POLLUTION CNTRL	802,153	1,056,038	1,134,131	1,081,699	1,224,910
525	730		IMPROVEMENT PROJECTS	327,716	651,649	482,342	387,808	527,928
			HIGHWAYS AND STREETS	$ 1,306,157	$ 1,851,934	$ 1,918,992	$ 1,626,968	$ 1,916,939
	Total Expenditures		**Storm Drainage**	**$ 1,306,157**	**$ 1,851,934**	**$ 1,918,992**	**$ 1,626,968**	**$ 1,916,939**
530		6359	MISCELLANEOUS STATE GRA	55,888	60,735	50,000	48,047	50,000
530		6362	COUNTY GRANTS	10,503	-	-		
			INTERGOVERNMENTAL	$ 66,391	$ 60,735	$ 50,000	$ 48,047	$ 50,000
530		6135	LITTER CONTROL PAYMENT	135,962	135,880	131,672	131,648	133,615
530		6760	STREET SWEEPING	407,885	-	-		
530		6761	SOLID WASTE RATE STABILIZATION	67,981	67,940	65,836	65,824	66,808
530		6762	AB 939/ADMIN	237,933	237,790	230,426	230,383	233,827
530		6764	HHW FEE	17,949	16,727	17,949	15,397	15,397
			SERVICE CHARGES	$ 867,709	$ 458,337	$ 445,884	$ 443,252	$ 449,646
530		7111	INTEREST EARNINGS-INVES	283	443	242	801	801
			USE OF MONEY AND PROPERTY	$ 283	$ 443	$ 242	$ 801	$ 801
	Total Revenues		**Solid Waste**	**$ 934,383**	**$ 519,515**	**$ 496,126**	**$ 492,100**	**$ 500,447**
530	813		LITTER CONTROL	107,166	83,633	106,798	95,956	106,221
			CULTURE AND RECREATION	$ 107,166	$ 83,633	$ 106,798	$ 95,956	$ 106,221
530	770		SOLID WASTE MANAGEMENT	419,190	203,342	184,269	184,110	196,263
			HIGHWAYS AND STREETS	$ 419,190	$ 203,342	$ 184,269	$ 184,110	$ 196,263
	Total Expenditures		**Solid Waste**	**$ 526,356**	**$ 286,974**	**$ 291,067**	**$ 280,066**	**$ 302,483**
570		6465	WORKER'S COMP PREMIUMS	791,824	1,066,252	960,990	960,990	1,009,040
			SERVICE CHARGES	$ 791,824	$ 1,066,252	$ 960,990	$ 960,990	$ 1,009,040
570		7111	INTEREST EARNINGS-INVES	40	169	28	373	373
			USE OF MONEY AND PROPERTY	$ 40	$ 169	$ 28	$ 373	$ 373
570		7252	REIMBURSEMENTS	113	-	-		
			MISCELLANEOUS	$ 113	$ -	$ -	$ -	$ -
	Total Revenues		**Worker's Compensation**	**$ 791,977**	**$ 1,066,421**	**$ 961,018**	**$ 961,363**	**$ 1,009,413**
570	503		RISK MANAGEMENT	740,936	694,965	777,213	805,467	870,034
			GENERAL GOVERNMENT	$ 740,936	$ 694,965	$ 777,213	$ 805,467	$ 870,034
	Total Expenditures		**Worker's Compensation**	**$ 740,936**	**$ 694,965**	**$ 777,213**	**$ 805,467**	**$ 870,034**
571		6466	LIABILITY PREMIUMS	302,501	425,950	468,089	468,089	842,321
			SERVICE CHARGES	$ 302,501	$ 425,950	$ 468,089	$ 468,089	$ 842,321
571		7111	INTEREST EARNINGS-INVES	162	159	82	272	272
			USE OF MONEY AND PROPERTY	$ 162	$ 159	$ 82	$ 272	$ 272
571		7252	REIMBURSEMENTS	44	17,761	-		
			MISCELLANEOUS	$ 44	$ 17,761	$ -	$ -	$ -
571		7601	TRNSF FROM GENERAL FUND	-	-	-	500,000	

City of Belmont
FY 2017 Budget
Revenues and Other Sources & Expenditures and Other Uses
By Fund and Function

Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
525	701		PLANNING & PROJECT MANAGEMENT	176,288	144,247	302,519	157,461	164,101
525	720		DRAINAGE/WATER POLLUTION CNTRL	802,153	1,056,038	1,134,131	1,081,699	1,224,910
525	730		IMPROVEMENT PROJECTS	327,716	651,649	482,342	387,808	527,928
			HIGHWAYS AND STREETS	$ 1,306,157	$ 1,851,934	$ 1,918,992	$ 1,626,968	$ 1,916,939
	Total Expenditures		**Storm Drainage**	**$ 1,306,157**	**$ 1,851,934**	**$ 1,918,992**	**$ 1,626,968**	**$ 1,916,939**
530		6359	MISCELLANEOUS STATE GRA	55,888	60,735	50,000	48,047	50,000
530		6362	COUNTY GRANTS	10,503	-	-		
			INTERGOVERNMENTAL	$ 66,391	$ 60,735	$ 50,000	$ 48,047	$ 50,000
530		6135	LITTER CONTROL PAYMENT	135,962	135,880	131,672	131,648	133,615
530		6760	STREET SWEEPING	407,885	-	-		
530		6761	SOLID WASTE RATE STABILIZATION	67,981	67,940	65,836	65,824	66,808
530		6762	AB 939/ADMIN	237,933	237,790	230,426	230,383	233,827
530		6764	HHW FEE	17,949	16,727	17,949	15,397	15,397
			SERVICE CHARGES	$ 867,709	$ 458,337	$ 445,884	$ 443,252	$ 449,646
530		7111	INTEREST EARNINGS-INVES	283	443	242	801	801
			USE OF MONEY AND PROPERTY	$ 283	$ 443	$ 242	$ 801	$ 801
	Total Revenues		**Solid Waste**	**$ 934,383**	**$ 519,515**	**$ 496,126**	**$ 492,100**	**$ 500,447**
530	813		LITTER CONTROL	107,166	83,633	106,798	95,956	106,221
			CULTURE AND RECREATION	$ 107,166	$ 83,633	$ 106,798	$ 95,956	$ 106,221
530	770		SOLID WASTE MANAGEMENT	419,190	203,342	184,269	184,110	196,263
			HIGHWAYS AND STREETS	$ 419,190	$ 203,342	$ 184,269	$ 184,110	$ 196,263
	Total Expenditures		**Solid Waste**	**$ 526,356**	**$ 286,974**	**$ 291,067**	**$ 280,066**	**$ 302,483**
570		6465	WORKER'S COMP PREMIUMS	791,824	1,066,252	960,990	960,990	1,009,040
			SERVICE CHARGES	$ 791,824	$ 1,066,252	$ 960,990	$ 960,990	$ 1,009,040
570		7111	INTEREST EARNINGS-INVES	40	169	28	373	373
			USE OF MONEY AND PROPERTY	$ 40	$ 169	$ 28	$ 373	$ 373
570		7252	REIMBURSEMENTS	113	-	-		
			MISCELLANEOUS	$ 113	$ -	$ -	$ -	$ -
	Total Revenues		**Worker's Compensation**	**$ 791,977**	**$ 1,066,421**	**$ 961,018**	**$ 961,363**	**$ 1,009,413**
570	503		RISK MANAGEMENT	740,936	694,965	777,213	805,467	870,034
			GENERAL GOVERNMENT	$ 740,936	$ 694,965	$ 777,213	$ 805,467	$ 870,034
	Total Expenditures		**Worker's Compensation**	**$ 740,936**	**$ 694,965**	**$ 777,213**	**$ 805,467**	**$ 870,034**
571		6466	LIABILITY PREMIUMS	302,501	425,950	468,089	468,089	842,321
			SERVICE CHARGES	$ 302,501	$ 425,950	$ 468,089	$ 468,089	$ 842,321
571		7111	INTEREST EARNINGS-INVES	162	159	82	272	272
			USE OF MONEY AND PROPERTY	$ 162	$ 159	$ 82	$ 272	$ 272
571		7252	REIMBURSEMENTS	44	17,761	-		
			MISCELLANEOUS	$ 44	$ 17,761	$ -	$ -	$ -
571		7601	TRNSF FROM GENERAL FUND	-	-	-	500,000	

City of Belmont
FY 2017 Budget
Revenues and Other Sources & Expenditures and Other Uses
By Fund and Function

Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
			OPERATING TRANSFER IN	$ -	$ -	$ -	$ 500,000	$ -
	Total Revenues		**Liability Insurance**	**$ 302,707**	**$ 443,870**	**$ 468,171**	**$ 968,361**	**$ 842,593**
571	503		RISK MANAGEMENT	662,681	600,346	468,978	476,856	837,382
			GENERAL GOVERNMENT	$ 662,681	$ 600,346	$ 468,978	$ 476,856	$ 837,382
	Total Expenditures		**Liability Insurance**	**$ 662,681**	**$ 600,346**	**$ 468,978**	**$ 476,856**	**$ 837,382**
572		6461	B.P.O.A. VISION PREMIUM	8,569	8,455	8,664	8,569	8,664
572		6462	AFSCME VISION PLAN PREM	9,425	9,144	9,858	9,389	9,858
572		6463	MANAGEMENT VISION PLAN	11,096	10,659	10,944	10,945	10,945
			SERVICE CHARGES	$ 29,090	$ 28,258	$ 29,466	$ 28,903	$ 29,467
572		7111	INTEREST EARNINGS-INVES	5	7	2	9	9
			USE OF MONEY AND PROPERTY	$ 5	$ 7	$ 2	$ 9	$ 9
572		7601	TRNSF FR GENERAL FUND	2,711	2,779	3,374	6,525	2,247
			OPERATING TRANSFER IN	$ 2,711	$ 2,779	$ 3,374	$ 6,525	$ 2,247
	Total Revenues		**Self-Funded Vision**	**$ 31,806**	**$ 31,044**	**$ 32,842**	**$ 35,437**	**$ 31,723**
572	503		RISK MANAGEMENT	31,806	31,044	32,842	35,437	31,723
			GENERAL GOVERNMENT	$ 31,806	$ 31,044	$ 32,842	$ 35,437	$ 31,723
	Total Expenditures		**Self-Funded Vision**	**$ 31,806**	**$ 31,044**	**$ 32,842**	**$ 35,437**	**$ 31,723**
573		6411	COMPUTER USAGE FEE	1,039,187	1,404,665	1,504,245	1,504,245	1,626,939
573		6750	VEHICLE USAGE FEE	587,792	1,067,157	1,000,694	1,000,694	1,091,857
573		6751	VEHICLE MAINTENANCE SER	662	-	-		
			SERVICE CHARGES	$ 1,627,640	$ 2,471,822	$ 2,504,939	$ 2,504,939	$ 2,718,796
573		7111	INTEREST EARNINGS-INVES	4,644	771	424	1,131	1,131
			USE OF MONEY AND PROPERTY	$ 4,644	$ 771	$ 424	$ 1,131	$ 1,131
573		7252	REIMBURSEMENTS	3,215	766	-	8,341	
			MISCELLANEOUS	$ 3,215	$ 766	$ -	$ 8,341	$ -
573		7501	PROCEEDS-SALE OF CAPITAL ASSETS	9,275	6,060	55,000	17,500	42,500
			OTHER FINANCING SOURCES	$ 9,275	$ 6,060	$ 55,000	$ 17,500	$ 42,500
573		7603	TRNSF FR DEVELOPMENT SERVICES	147,500	-	-		
			OPERATING TRANSFER IN	$ 147,500	$ -	$ -	$ -	$ -
	Total Revenues		**Fleet & Equipment Management**	**$ 1,792,275**	**$ 2,479,419**	**$ 2,560,363**	**$ 2,531,911**	**$ 2,762,427**
573	301		INFORMATION TECHNOLOGY	1,294,312	1,316,155	1,226,313	1,225,649	1,381,936
573	302		IT CAPITAL	290,838	359,786	473,920	462,295	447,290
			GENERAL GOVERNMENT	$ 1,585,151	$ 1,675,941	$ 1,700,233	$ 1,687,944	$ 1,829,226
573	740		FLEET MANAGEMENT	951,268	1,138,606	2,161,112	2,170,160	1,114,451
			HIGHWAYS AND STREETS	$ 951,268	$ 1,138,606	$ 2,161,112	$ 2,170,160	$ 1,114,451
	Total Expenditures		**Fleet & Equipment Management**	**$ 2,536,419**	**$ 2,814,547**	**$ 3,861,345**	**$ 3,858,105**	**$ 2,943,677**
574		6412	BUILDING MAINTENANCE FEE	783,023	1,011,758	1,094,306	1,094,306	1,059,425
			SERVICE CHARGES	$ 783,023	$ 1,011,758	$ 1,094,306	$ 1,094,306	$ 1,059,425
574		7111	INTEREST EARNINGS-INVES	32	44	16	9	9
574		7127	MANOR BUILDING RENTAL	43,610	38,161	37,500	37,455	38,500

City of Belmont
FY 2017 Budget
Revenues and Other Sources & Expenditures and Other Uses
By Fund and Function

Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
574		7150	PICNIC AREA RENTAL	31,998	34,121	32,000	35,585	35,500
574		7151	LODGE & COTTAGE RENTALS	84,959	76,354	75,000	75,655	75,000
574		7152	CREEKSIDE RENTAL	7,726	745	-		
574		7154	SENIOR CENTER RENTAL	137,212	113,948	100,000	99,650	110,000
574		7155	BARRETT CENTER RENTAL	70,105	92,826	50,000	50,000	50,000
574		7158	BELMONT SPORTS COMPLEX	66,036	65,094	50,000	51,990	55,000
			USE OF MONEY AND PROPERTY	$ 441,678	$ 421,292	$ 344,516	$ 350,344	$ 364,009
574		7252	REIMBURSEMENTS	-	750	319,695	319,695	
			MISCELLANEOUS	$ -	$ 750	$ 319,695	$ 319,695	$ -
574		7601	TRNSF FR GENERAL FUND	174,291	93,036	197,545		
574		7631	TRNSF FR GENERAL FACILI	-	-	109,777		
			OPERATING TRANSFER IN	$ 174,291	$ 93,036	$ 307,322	$ -	$ -
	Total Revenues		**Facilities Management**	**$ 1,398,992**	**$ 1,526,835**	**$ 2,065,839**	**$ 1,764,345**	**$ 1,423,434**
574	801		FACILITIES MANAGEMENT	818,930	978,712	1,865,560	950,386	1,051,021
574	803		RECREATIONAL FACILITIES	580,062	548,123	575,784	531,098	654,969
			CULTURE AND RECREATION	$ 1,398,992	$ 1,526,835	$ 2,441,344	$ 1,481,484	$ 1,705,990
	Total Expenditures		**Facilities Management**	**$ 1,398,992**	**$ 1,526,835**	**$ 2,441,344**	**$ 1,481,484**	**$ 1,705,990**
575		6467	BENEFIT PREFUNDING SERVICE CHARGES	852,411	871,265	887,092	887,092	1,206,642
			SERVICE CHARGES	$ 852,411	$ 871,265	$ 887,092	$ 887,092	$ 1,206,642
575		7111	INTEREST EARNINGS-INVES	11	35	24	584	584
			USE OF MONEY AND PROPERTY	$ 11	$ 35	$ 24	$ 584	$ 584
575		7601	TRNSF FR GENERAL FUND	-	-	1,250,000	1,250,000	
			OPERATING TRANSFER IN	$ -	$ -	$ 1,250,000	$ 1,250,000	$ -
	Total Revenues		**Benefit Prefunding**	**$ 852,422**	**$ 871,300**	**$ 2,137,116**	**$ 2,137,676**	**$ 1,207,226**
575	503		RISK MANAGEMENT	909,377	767,368	856,498	925,174	967,273
			GENERAL GOVERNMENT	$ 909,377	$ 767,368	$ 856,498	$ 925,174	$ 967,273
	Total Expenditures		**Benefit Prefunding**	**$ 909,377**	**$ 767,368**	**$ 856,498**	**$ 925,174**	**$ 967,273**
576		6467	BENEFIT STABILIZATION	209,322	212,868	269,675	269,675	394,441
			SERVICE CHARGES	$ 209,322	$ 212,868	$ 269,675	$ 269,675	$ 394,441
576		7111	INTEREST EARNINGS-INVES	6	15	14	75	75
			USE OF MONEY AND PROPERTY	$ 6	$ 15	$ 14	$ 75	$ 75
576		7616	TRNSF FROM BFPD	-	-	125,000	125,000	
			OPERATING TRANSFER IN	$ -	$ -	$ 125,000	$ 125,000	$ -
	Total Revenues		**BFPD Benefit Prefunding**	**$ 209,328**	**$ 212,883**	**$ 394,689**	**$ 394,750**	**$ 394,516**
576	119		BFPD BENEFIT STABILIZATION	205,089	217,797	268,600	318,820	329,664
			PUBLIC SAFETY	$ 205,089	$ 217,797	$ 268,600	$ 318,820	$ 329,664
	Total Expenditures		**BFPD Benefit Prefunding**	**$ 205,089**	**$ 217,797**	**$ 268,600**	**$ 318,820**	**$ 329,664**

City of Belmont
FY 2017 Budget
Revenues and Other Sources & Expenditures and Other Uses
By Fund and Function

Fund	Division	Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
704		7111	INTEREST EARNINGS-INVES	4,278	146	-	257	257
			USE OF MONEY AND PROPERTY	$ 4,278	$ 146	$ -	$ 257	$ 257
	Total Revenues		**Special Assessment District**	**$ 4,278**	**$ 146**	**$ -**	**$ 257**	**$ 257**
			Total Revenues	**$ 56,821,913**	**$ 61,935,670**	**$ 89,428,081**	**$ 97,340,107**	**$ 72,276,248**
			Total Expenditures	**$ 58,161,243**	**$ 56,713,419**	**$ 90,074,607**	**$ 79,879,833**	**$ 71,905,759**

City of Belmont
FY 2017 Budget
Department Summary
By Division and Expenditure Classification

DEPARTMENTS	Expenditure Classification	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2016 Estimated	FY 2017 Proposed
City Attorney	Personnel Total	$ 269,095	$ 292,378	$ 293,427	$ 294,612	$ 304,590
	Supplies & Services Total	40,562	65,254	81,484	90,360	81,484
	Administrative & Other Total	74,489	78,296	88,887	88,887	88,475
	City Attorney	**384,146**	**435,927**	**463,798**	**473,859**	**474,549**
City Clerk	Personnel Total	135,364	139,855	146,798	142,931	143,516
	Supplies & Services Total	52,167	14,756	58,843	36,472	51,052
	Administrative & Other Total	135,677	159,968	141,616	141,616	154,172
	City Clerk	**323,207**	**314,579**	**347,256**	**321,020**	**348,740**
City Manager	Personnel Total	547,234	538,903	555,672	555,587	554,971
	Supplies & Services Total	57,594	55,543	418,426	66,313	367,858
	Administrative & Other Total	462,889	507,132	505,955	472,302	529,826
	City Manager	**1,067,717**	**1,101,578**	**1,480,053**	**1,094,202**	**1,452,655**
Community Development	Personnel Total	1,097,671	1,167,253	1,294,147	1,263,870	1,425,469
	Supplies & Services Total	480,518	841,863	2,449,004	1,094,262	1,070,343
	Administrative & Other Total	371,274	515,336	545,670	545,220	613,707
	Community Development	**1,949,463**	**2,524,451**	**4,288,820**	**2,903,352**	**3,109,519**
Finance	Personnel Total	1,151,638	1,180,618	1,262,696	1,137,684	1,387,431
	Supplies & Services Total	2,576,341	2,345,519	2,596,201	2,558,924	3,048,895
	Administrative & Other Total	3,158,181	4,941,801	6,854,136	6,639,166	4,618,123
	Finance	**6,886,160**	**8,467,939**	**10,713,033**	**10,335,774**	**9,054,449**
Fire	Personnel Total	4,941,955	4,893,426	4,831,477	4,878,397	5,893,038
	Supplies & Services Total	2,757,833	2,657,720	3,132,242	3,028,267	3,352,759
	Administrative & Other Total	1,354,033	1,733,609	1,345,292	1,470,293	1,219,149
	Capital Outlay Total	169,451		960,988	98,136	498,173
	Fire	**9,223,272**	**9,284,754**	**10,269,999**	**9,475,093**	**10,963,119**
Human Resources	Personnel Total	371,682	391,553	405,225	407,432	429,243
	Supplies & Services Total	70,170	91,234	105,610	105,685	112,910
	Administrative & Other Total	79,618	105,161	92,238	92,238	96,981
	Human Resources	**521,471**	**587,948**	**603,073**	**605,355**	**639,134**
Information Technology	Personnel Total	636,725	673,266	686,812	712,877	757,268
	Supplies & Services Total	372,595	490,727	474,575	452,309	559,213
	Administrative & Other Total	181,146	227,408	185,189	169,101	173,745
	Capital Outlay Total	410,015	284,540	428,657	353,657	339,000
	Information Technology	**1,600,481**	**1,675,941**	**1,775,233**	**1,687,944**	**1,829,226**
Parks & Recreation	Personnel Total	2,986,459	3,057,730	3,160,011	3,074,571	3,296,981
	Supplies & Services Total	1,966,480	2,222,305	2,492,459	2,219,724	2,445,884
	Administrative & Other Total	564,725	779,762	807,883	807,859	926,714
	Capital Outlay Total	360,901	315,708	1,977,357	947,000	1,478,000
	Parks & Recreation	**5,878,565**	**6,375,505**	**8,437,710**	**7,049,154**	**8,147,579**
Police	Personnel Total	7,735,754	8,015,062	8,381,362	8,175,723	8,595,502
	Supplies & Services Total	788,996	831,548	861,731	835,607	845,558
	Administrative & Other Total	1,226,800	1,707,642	1,798,066	1,798,066	1,863,723
	Capital Outlay Total					
	Police	**9,751,549**	**10,554,252**	**11,041,159**	**10,809,396**	**11,304,783**
Public Works	Personnel Total	3,603,508	3,748,786	4,116,906	3,952,193	4,603,212
	Supplies & Services Total	5,124,713	5,411,824	8,100,523	7,269,275	6,527,366
	Administrative & Other Total	1,945,366	2,293,304	14,054,159	14,115,450	4,041,429
	Capital Outlay Total	9,901,625	3,936,630	14,382,885	9,787,766	9,410,000
	Public Works	**20,575,213**	**15,390,545**	**40,654,472**	**35,124,683**	**24,582,007**
All	Personnel Total	23,477,085	24,098,829	25,134,532	24,595,878	27,391,220
	Supplies & Services Total	14,287,967	15,028,292	20,771,097	17,757,198	18,463,322
	Administrative & Other Total	9,554,199	13,049,419	26,419,092	26,340,197	14,326,044
	Capital Outlay Total	10,841,993	4,536,879	17,749,887	11,186,559	11,725,173
	All	**$ 58,161,243**	**$ 56,713,419**	**$ 90,074,607**	**$ 79,879,833**	**$ 71,905,759**

City of Belmont
FY 2017 Budget
Expenditure Summary by Account

Account Number	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2016 Estimated	FY 2017 Proposed
8101	REGULAR SALARIES	13,065,328	13,277,175	14,117,330	13,585,856	15,523,470
8102	PERMANENT PART-TIME	212,083	238,924	223,521	237,240	188,370
8103	TEMPORARY PART-TIME	397,225	383,328	389,658	379,796	325,687
8107	HAZ MAT ASSIGNMENT PAY	141,877	130,947	145,784	127,806	145,713
8111	OVERTIME-SCHEDULED	904,844	1,172,519	1,102,285	1,258,565	1,425,076
8112	STANDBY/UNSCHEDULED	194,839	111,051	83,500	72,178	80,000
8113	HOLIDAY PAY	151,134	130,656	119,347	169,002	207,211
8119	TERMINATION PAY	51,054	89,355	129,808	146,423	78,873
8211	P.E.R.S. RETIREMENT	2,858,242	2,846,909	3,000,558	2,915,498	3,339,552
8221	F.I.C.A. SOCIAL SECURITY	20,540	21,688	21,686	21,265	14,813
8232	MEDICARE	225,350	233,132	244,627	238,532	267,938
8233	LIFE & DISABILITY INSURANCE	84,285	61,828	62,239	62,902	62,889
8235	STATE UNEMPLOYMENT INSURANCE	266	11,424		1,137	
8241	DENTAL PLAN	186,475	179,980	191,702	191,789	200,033
8242	VISION PLAN	35,054	33,912	34,836	35,114	35,711
8251	UNIFORM ALLOWANCE	33,875	35,675	36,800	35,264	51,748
8253	ALLOWANCES	28,960	29,050	30,231	32,094	39,600
8259	DEFERRED COMPENSATION	128,851	134,314	144,278	155,287	166,642
8271	SEC 125 BENEFITS	2,808,001	2,791,093	2,932,042	2,856,558	3,060,566
8281	BENEFIT STABILIZATION	1,083,006	1,119,871	1,161,276	1,148,743	1,171,579
8282	COMPENSATED ABSENCES	76,842	786			
8283	GASB 68 PENSION EXPENSE					
8285	WORKERS' COMPENSATION	788,954	1,065,213	963,024	924,829	1,005,749
8303	PUBLIC SAFETY ADMIN CHARGE	264,300	286,012	239,081	239,081	248,295
8305	AFTER HOURS DISPATCH SERVICE	10,000	10,000	10,000	10,000	10,000
8307	VEHICLE USAGE CHARGE	587,792	1,067,157	1,000,694	1,000,694	1,091,859
8308	COMPUTER USAGE CHARGE	1,039,187	1,404,665	1,501,245	1,486,143	1,625,698
8309	BUILDING MAINTENANCE CH	783,172	1,011,758	1,094,306	1,076,606	1,059,919
8310	ADMINISTRATIVE SUPPORT	3,022,851	3,381,308	3,406,125	3,366,175	3,536,332
8311	PROPERTY TAX ADMIN FEE	164,415	160,726	166,146	176,266	186,578
8312	BOOKING FEES	26,329	23,696	27,168	27,168	26,329
8322	LEGAL-ADDITIONAL	194,630	249,757	245,000	240,096	280,000
8349	GRAFFITI ABATEMENT	1,064	100	500	500	500
8350	COMMUNITY TRAINING	913	5	1,000	750	1,000
8351	OTHER PROFESSIONAL/TECH--SUPPRESSION & RESCU	1,899,827	2,393,109	4,797,491	2,953,205	3,121,289
8352	OTHER PROF/TECHNICAL-AP	79,297	119,261	75,576	75,207	75,000
8353	PRE-EMPLOYMENT SERVICES	17,315	28,602	25,013	18,662	24,420
8354	BOND ISSUANCE COSTS			1,177,400	515,881	
8356	EOC-DISASTER PREPAREDNESS	8,448	8,466	10,000	9,500	10,000
8357	PLANNING COMM MEETING PAY	3,250	3,375	4,200	4,200	4,200
8358	TREE TRIMMING COSTS	19,773	55,270	77,590	75,000	77,590
8359	COMPUTER SOFTWARE LICENSE	131,972	189,791	221,935	209,973	310,127
8360	PHYSICAL FITNESS PROGRAM	13,750	21,317	30,000	28,925	31,000
8366	ENVIRONMENTAL IMPACT REVIEW	149,527	151,061	154,835	150,000	150,000
8411	WATER	217,256	214,191	232,402	218,852	236,200
8417	OTHER WASTE WATER TREATMENT	154,456	151,073	162,355	162,555	169,259
8418	S.V.C.W. SEWER TREATMENT	2,675,171	2,729,108	3,311,967	3,686,358	3,159,308
8419	DEPRECIATION	1,024,475	1,120,448	1,277,925	1,120,448	1,211,675
8420	HOA DUES	6,480	9,720	9,720	9,720	9,720
8423	CUSTODIAL SERVICES	148,865	157,071	166,568	160,580	170,500
8424	TURF/LAWN CARE SERVICES	37,198	33,848	36,500	36,500	36,500
8430	REPAIR & MAINTENANCE SERVICE	421,311	390,185	480,818	428,910	522,039
8439	VEHICLE MAINTENANCE SERVICE	72,314	50,327	90,000	50,000	50,000
8441	LAND/BUILDING RENTALS	78,300	76,300	79,700	79,800	81,000
8442	EQUIPMENT/VEHICLE RENTAL	22,754	4,866	9,000	6,500	6,500
8501	BSCFD SERVICE FEES	1,518,597	1,456,794	1,552,733	1,618,634	1,768,193
8502	SAN MATEO FIRE MANAGEMENT FEES	280,000	258,200	315,440	315,440	331,547
8519	OPEB ARC CONTRIBUTION	1,071,289	939,088	1,070,000	1,201,562	1,242,353
8520	INSURANCE	957,110	898,387	940,282	1,003,345	960,262
8522	LIABILITY INSURANCE CHARGE	302,501	495,151	550,868	551,292	533,595
8530	COMMUNICATIONS	71,555	118,413	76,643	96,100	104,615
8531	POSTAGE/DELIVERY SERVICE	21,282	19,524	26,276	23,804	24,625
8532	TELEPHONE	197,842	174,243	157,558	129,310	130,555
8535	FIRE PREVENTION CONSULTING	89,215	38,052	110,945	78,500	100,000
8540	ADVERTISING	9,441	8,844	17,456	13,197	18,250
8550	PRINTING AND BINDING	29,860	30,293	37,988	33,994	39,058

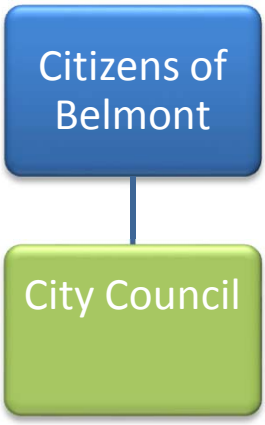
City of Belmont
FY 2017 Budget
Expenditure Summary by Account

Account Number	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2016 Estimated	FY 2017 Proposed
8580	TRAVEL AND TRAINING	131,946	138,793	224,699	170,431	250,611
8581	CONTINUING EDUCATION	11,760	13,869	15,000	16,000	16,000
8590	STREET ACCESSS FEE	204,204	204,600	204,204	204,204	204,204
8591	MEMBERSHIPS & DUES	52,970	51,999	61,492	56,644	67,920
8593	CLAIMS-AFSCME VISION	9,425	9,054	9,858	9,858	9,680
8594	CLAIMS-BPOA VISION	8,569	8,455	8,664	8,664	8,436
8595	CLAIMS-MGMT VISION	7,752	7,695	7,980	10,575	8,787
8596	CLAIMS-UNREP VISION	3,343	2,964	2,964	2,964	2,280
8597	CLAIMS-LIABILITY	230,153	186,823	60,000	28,653	400,000
8598	CLAIMS-WORKERS' COMP	21,176	(31,376)	20,000	47,938	80,000
8599	MISCELLANEOUS	72,306	76,881	421,341	125,327	348,077
8610	GENERAL SUPPLIES	240,226	231,812	376,493	295,950	322,600
8612	SMALL TOOLS	69,669	42,995	93,950	88,950	68,050
8613	SAFETY EQUIPMENT	89,287	104,555	138,211	122,845	124,790
8614	TURNOUTS/WILDLAND SAFETY	4,357	50,715	48,367	18,583	62,225
8615	CLEAN/MAINT TURNOUTS	4,536	6,559	7,000	6,500	6,750
8632	NATURAL GAS & ELECTRICITY	385,495	523,521	532,150	395,243	527,600
8638	OIL	3,383	1,147	3,500	3,500	4,500
8639	GASOLINE	151,414	138,078	171,725	123,670	148,900
8641	REPAIR & MAINTENANCE SUPPLIES	230,518	213,628	356,600	292,450	300,100
8642	STREET REPAIR/MAINT SUPPLIES	82,788	100,242	90,600	70,000	95,000
8648	HAZARDOUS MATERIALS-REIMBURSED	43,784	31,496	45,000	30,000	60,000
8651	PLANT MATERIALS	5,098	10,067	10,000	5,000	10,000
8652	IRRIGATION SUPPLIES	7,608	23,298	30,000	16,000	25,000
8654	ELECTRICAL SUPPLIES	2,772				
8655	CUSTODIAL SUPPLIES	27,330	28,489	33,500	32,000	33,500
8660	SENIOR MEALS PROGRAM	40,062	45,336	43,000	44,500	45,000
8680	BOOK-MANUALS-SUBSCRIPTIONS	18,259	17,936	17,800	10,015	19,525
9010	LAND	138,474				
9030	IMPROVEMENT OTHER THAN BUILDING	10,095,072	3,957,641	15,201,590	9,338,789	10,953,173
9040	MACHINERY AND EQUIPMENT--SUPPRESSION & RES(	457,848	284,540	619,479	574,394	497,000
9041	VEHICLES	150,599	294,697	1,928,818	1,273,376	275,000
9301	PRINCIPAL-BFPD VEHICLES	97,907	451,493	55,316	180,316	57,641
9306	PRINCIPAL-LIBRARY BOND	235,000	250,000	265,000	265,000	275,000
9317	PRINCIPAL-2001 SEWER BOND	-	-	5,420,000	5,420,000	
9318	PRINCIPAL-2006 SEWER BOND	-	-	6,220,000	6,220,000	
9321	PRINCIPAL-2009 SEWER TREATMENT BOND	-	-	165,000	165,000	170,000
9322	PRINCIPAL - 2016A SEWER BOND					453,287
9323	PRINCIPAL - 2016B SEWER BOND					793,993
9351	INTEREST-BFPD VEHICLES	32,893	23,351	7,917	7,917	5,592
9356	INTEREST-LIBRARY BOND	400,625	386,975	372,169	372,169	356,644
9367	INTEREST-2001 SEWER BON	276,162	266,996	261,389	298,983	
9368	INTEREST-2006 SEWER BON	271,339	263,045	259,756	298,994	
9371	INTEREST-2009 SEWER TREATMENT BOND	343,081	338,143	335,256	319,715	330,231
9376	INTEREST-LOAN/ADVANCES	4,126	1,499			
9378	INTEREST - 2016A SEWER BOND					453,287
9379	INTEREST - 2016B SEWER BOND					308,993
9601	TRNSF TO GENERAL FUND			336,583	201,480	
9602	TRNSF TO CO-SPONSORED REC	392,483	417,468	613,980	493,593	538,417
9603	TRNSF TO SUPP LAW ENFORC FUND	19,061	42,980	49,764	21,640	70,641
9604	TRNSF TO GENERAL PLAN MAINTENANCE		-	413,000	506,197	
9606	TRNSF TO GAS TAX	280,763	374,205	632,719	489,668	444,317
9607	TRNSF TO MEASURE A STREET FUND	170,000	355,680	215,577	215,577	
9609	TRNSF TO EMERGENCY REPAIR		1,202,103	849,915		656,813
9610	TRNSF TO BENEFIT PREFUNDING			1,250,000	1,250,000	
9611	TRNSF TO DEVELOPMENT SERVICE	203,852	99,785			195,032
9613	TRNSF TO ATHLETIC FIELD MAINTENANCE	30,000				
9616	TRNSF TO BFPD PREFUNDING BENEFITS			125,000		
9617	TRNSF TO LIBRARY		201,480			
9631	TRNSF TO GENERAL FACILITIES	225,500		69,344	69,344	815,161
9641	TRNSF TO TREE FUND		19,000			
9642	TRNSF TO PLANNED PARK FUND		48,000			
9661	TRNSF TO G.O. DEBT SERVICE				1,392,270	
9673	TRNSF TO STORM DRAINAGE	547,775	628,769	830,187	858,036	824,580
9676	TRNSF TO AFFORDABLE HOUSING SA		98,333	119,075	119,075	12,065
9680	TRNSF TO VISION FUND	2,711	2,779	3,374	6,525	2,247

City of Belmont
FY 2017 Budget
Expenditure Summary by Account

Account Number	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2016 Estimated	FY 2017 Proposed
9683	TRNSF TO FACILITIES MANAGEMENT	174,291	93,036	307,322		
9684	TRNSF TO FLEET MANAGEMENT	147,500				
9685	TRNSF TO BIKE BRIDGE	1,826				
9772	EQUITY TRANSFER TO COUNTY/SA		333,400			
	TOTAL EXPENDITURES	**$ 58,161,243**	**$ 56,713,419**	**$ 90,074,607**	**$ 79,879,833**	**$ 71,905,759**

101-101 City Council



Purpose

The City Council serves as the legislative branch of City government and handles the fiscal responsibilities of the City. The Council makes up the policy leadership that directs the City government to meet the wants and needs of its residents.

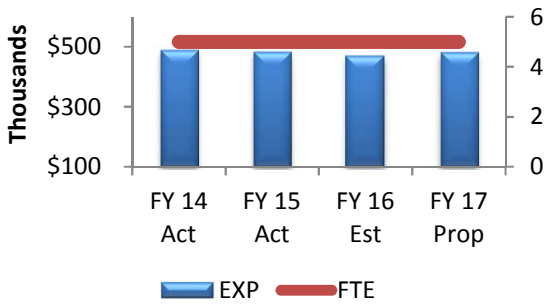
The Council has the responsibility for setting all municipal policies not designated by state legislation, such as adopting ordinances and resolutions, and approving the City budget.

Highlights

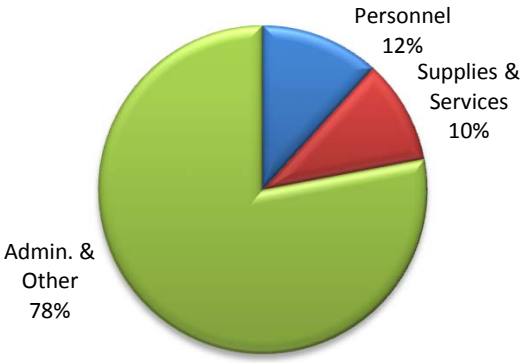
Top Council Priorities for this Fiscal Year include the following:

1. Economic Development, Downtown Revitalization and Advance Planning
   - 2035 General Plan Update
   - Belmont Village Specific Plan
   - Economic Development
   - Advancement of Affordable Housing Program
2. Ralston Avenue Corridor Improvements
3. Develop a long term Capital Financing Plan for Infrastructure (Sewer, Storm, Streets, Facilities and Parks)
4. Park and Recreation Improvements
   - Athletic Field Improvements
   - Complete Davey Glen Park

Total Expenditures & Staffing Trends



Allocation of Expenditures



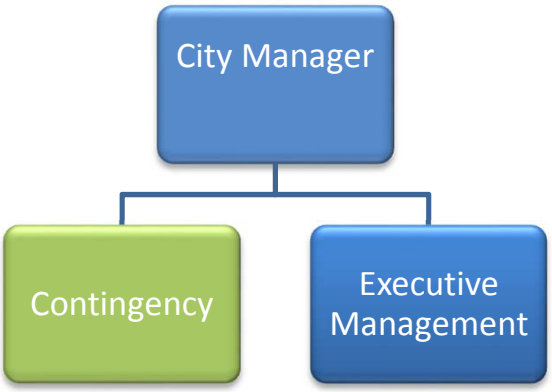
Fund	101 General Fund	Department	City Manager
Division	101	Division	City Council

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	22,620	23,400	23,400	23,646	23,400
8103	TEMPORARY PART-TIME					
8111	F.I.C.A. SOCIAL SECURITY					
8211	P.E.R.S. RETIREMENT	2,486	1,457	1,638	1,455	893
8221	F.I.C.A. SOCIAL SECURITY	181	870	870	886	870
8231	HEALTH INSURANCE					
8232	MEDICARE	1,194	873	892	825	748
8233	LIFE & DISABILITY INSURANCE	632	244	234	337	261
8235	STATE UNEMPLOYMENT INSURANCE					
8241	DENTAL PLAN	3,024	2,083	2,083	1,775	1,092
8242	VISION PLAN	836	456	456	576	684
8259	DEFERRED COMPENSATION					
8271	SEC 125 BENEFITS	69,043	38,094	38,091	33,682	28,172
8281	BENEFIT STABILIZATION	1,416	829	810	639	405
8285	WORKERS' COMPENSATION	648	919	913	923	913
Personnel Total		**$102,081**	**$69,225**	**$69,386**	**$64,745**	**$57,437**
Supplies & Services						
8341	PLANNING					
8351	OTHER PROFESSIONAL/TECH					
8371	COMMUNITY GROUP FUNDING					
8372	COMMUNITY PROJECTS FUND					
8522	LIABILITY INSURANCE CHARGE		4,755	7,151	7,151	7,151
8531	POSTAGE/DELIVERY SERVICE	26		700	700	700
8532	TELEPHONE	1,081	830	1,000	1,000	1,000
8550	PRINTING AND BINDING					
8580	TRAVEL AND TRAINING	6,459	2,001	7,000	4,924	7,000
8591	MEMBERSHIPS & DUES	26,442	25,731	26,987	25,850	27,169
8599	MISCELLANEOUS	7,687	7,877	6,500	4,520	6,500
8610	GENERAL SUPPLIES		-			
8950	HIGH SPEED RAIL					
Supplies & Services Total		**$41,695**	**$41,195**	**$49,338**	**$44,146**	**$49,520**
Administrative & Other						
8309	BUILDING MAINTENANCE CH	40,486	58,438	62,915	62,915	60,979
8310	ADMINISTRATIVE SUPPORT	304,391	314,177	297,186	297,186	315,077
Administrative & Other Total		**$344,877**	**$372,615**	**$360,101**	**$360,101**	**$376,056**
Capital Outlay						
9040	MACHINERY AND EQUIPMENT					
Capital Outlay Total		**$0**	**$0**	**$0**	**$0**	**$0**
Total Expenditures		**$ 488,653**	**$ 483,035**	**$ 478,825**	**$ 468,992**	**$ 483,012**

Fund	101 General Fund	Department	City Manager
Division	101	Division	City Council

Account	Account Description	Amount	Notes
8591	MEMBERSHIPS & DUES		
		$10,500	League of CA Cities
		$9,357	CCAG
		$5,937	ABAG
		$625	Chamber of Commerce
		$500	Other Miscellaneous
		$250	NDNU
8599	MISCELLANEOUS		
		$4,000	Commission Dinner
		$2,500	Miscellaneous Council Expenses

101-102 Contingency



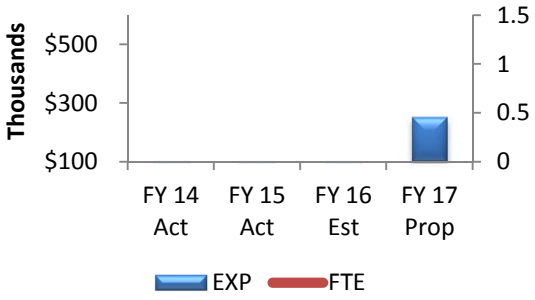
Purpose

The Contingency Fund is a recurring appropriation for contingencies. The use of these funds is covered by a policy included as part of this budget. This account requires Council authority to spend.

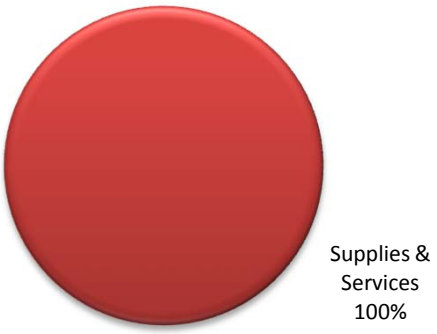
Highlights

- The basic contingency allocation has been increased to $250,000

Total Expenditures & Staffing Trends



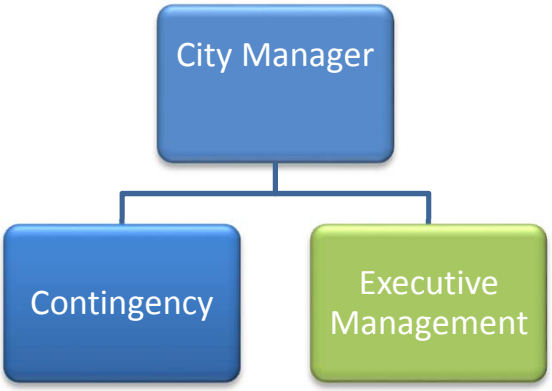
Allocation of Expenditures



Fund	101 General Fund	Department	City Manager
Division	102	Division	Contingency

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8599	MISCELLANEOUS			300,000		250,000
Supplies & Services Total		**$0**	**$0**	**$300,000**	**$0**	**$250,000**
Administrative & Other						
Capital Outlay						
Total Expenditures		**$ -**	**$ -**	**$ 300,000**	**$ -**	**$ 250,000**

101-111 Executive Management



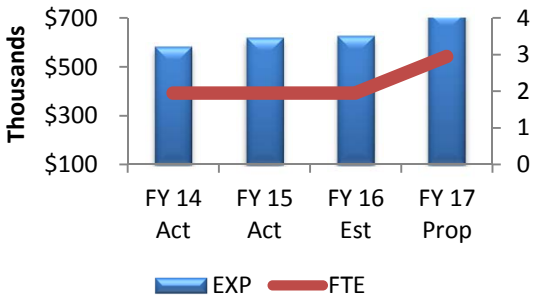
Purpose

The purpose of this Fund is to ensure effective and efficient delivery of City services and to guide municipal operations in accordance with City Council policies and adopted Council Priorities.

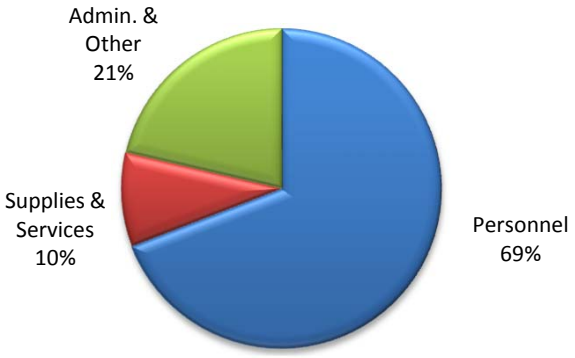
Highlights

- Provide strategic leadership, visioning and planning;
- Manage and support overall organizational performance;
- Maintain the financial stability of the organization;
- Ensure policy direction is implemented as intended;
- Promote efficient and effective customer service.

Total Expenditures & Staffing Trends



Allocation of Expenditures



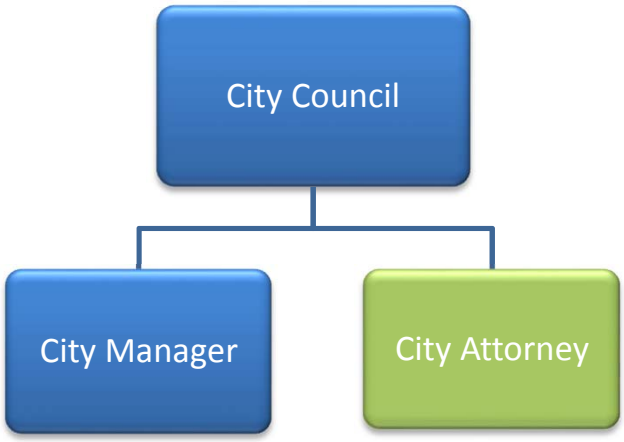
Fund	101 General Fund	Department	City Manager
Division	111	Division	Executive Management

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	296,995	305,872	313,776	313,264	323,403
8111	OVERTIME				738	
8211	P.E.R.S. RETIREMENT	44,555	47,648	54,895	54,806	60,791
8232	MEDICARE	4,420	5,461	5,214	5,388	5,180
8233	LIFE & DISABILITY INSURANCE	1,328	952	919	957	1,222
8241	DENTAL PLAN	2,998	2,998	2,998	3,155	3,112
8242	VISION PLAN	445	445	445	468	445
8253	ALLOWANCES	5,700	5,795	6,270	6,600	6,270
8259	DEFERRED COMPENSATION	20,816	20,868	21,754	24,337	14,011
8271	SEC 125 BENEFITS	39,412	39,913	40,627	41,805	43,096
8281	BENEFIT STABILIZATION	24,713	27,520	27,151	27,107	27,576
8285	WORKERS' COMPENSATION	3,772	12,207	12,237	12,217	12,429
Personnel Total		**$445,153**	**$469,677**	**$486,286**	**$490,842**	**$497,534**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	4,500	1,000	50,000	7,074	50,000
8522	LIABILITY INSURANCE CHARGE		1,854	2,789	1,394	2,789
8531	POSTAGE/DELIVERY SERVICE	83	116	350	89	350
8532	TELEPHONE	4,585	2,706	5,000	2,000	2,000
8580	TRAVEL AND TRAINING	1,634	1,763	3,750	4,400	5,000
8591	MEMBERSHIPS & DUES	2,300	2,935	2,750	2,145	2,750
8599	MISCELLANEOUS	746	692	1,000	1,600	1,750
8610	GENERAL SUPPLIES	1,627	3,135	3,000	3,250	3,250
8680	BOOK-MANUALS-SUBSCRIPTIONS	424	147	450	215	450
Supplies & Services Total		**$15,899**	**$14,348**	**$69,089**	**$22,167**	**$68,339**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	17,765	22,245	32,051	26,800	34,166
8309	BUILDING MAINTENANCE CH	17,397	32,784	34,402	17,201	35,696
8310	ADMINISTRATIVE SUPPORT	82,850	79,488	79,401	68,200	83,908
Administrative & Other Total		**$118,012**	**$134,517**	**$145,854**	**$112,201**	**$153,770**
Capital Outlay						
Total Expenditures		**$ 579,064**	**$ 618,543**	**$ 701,228**	**$ 625,210**	**$ 719,643**

Fund	101 General Fund	Department	City Manager
Division	111	Division	Executive Management

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$40,000	Public Information Effort
		$10,000	Special Project Consulting

101-121 City Attorney



Purpose

The City Attorney serves as chief legal counsel and is responsible for administration of all legal affairs of the City, its boards and commissions, the Belmont Fire Protection District, and the Successor Agency to the Former Redevelopment Agency. The City Attorney's Office is responsible for:

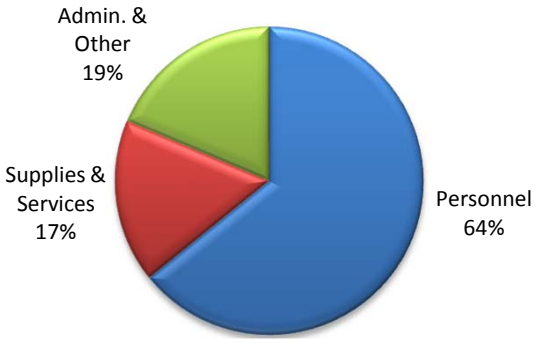
- Providing legal advice and opinions to City Council, City officials, City staff, the Successor Agency, City Boards and Commissions
- Overseeing all work done by outside counsel on behalf of the City
- Drafting and reviewing leases, ordinances, deeds, bonds, resolutions, contracts, and other legal documents
- Representing the City in litigation, administrative hearings, and other legal matters

Highlights

- Revised Massage & Smoking Ordinances
- Assisted with amendments to single family design review process
- Assisting with amendments to residential development standards
- Assisted with Pacific Clean Energy JPA
- Completed ordinance making efficiency improvements to public project construction process
- Assisted in obtaining DOF approval of Long Range Property Management Plan
- Supported entitlement review of major projects, including 490 & 600 El Camino, Marriott Springhill Suites and Crystal Springs Upland School
- Assisted in advancing Clear Channel Billboard project, Firehouse Square, General Plan Update, Belmont Village Specific Plan, Inclusionary Housing Policy and a Housing Impact Fee

Total Expenditures & Staffing Trends

Allocation of Expenditures



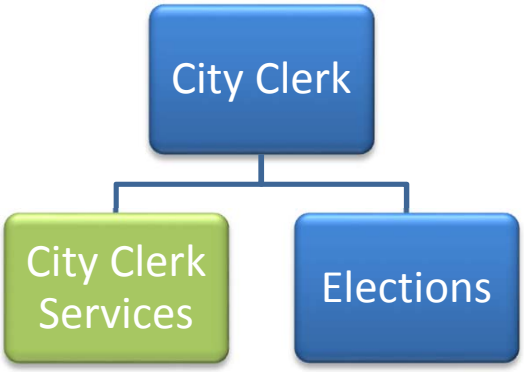
Fund	101 General Fund	Department	City Attorney
Division	121	Division	City Attorney

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	186,196	199,647	193,476	193,476	199,280
8211	P.E.R.S. RETIREMENT	27,150	29,380	33,849	33,849	37,459
8232	MEDICARE	2,869	3,070	2,946	3,030	2,992
8233	LIFE & DISABILITY INSURANCE	539	436	419	441	755
8241	DENTAL PLAN	1,460	1,460	1,460	1,537	1,574
8242	VISION PLAN	217	217	217	228	217
8253	ALLOWANCES	4,560	4,655	5,130	5,400	5,130
8259	DEFERRED COMPENSATION	7,239	7,304	9,674	9,674	9,964
8271	SEC 125 BENEFITS	20,916	21,595	21,970	22,690	22,568
8281	BENEFIT STABILIZATION	15,651	17,051	16,741	16,741	16,993
8285	WORKERS' COMPENSATION	2,298	7,563	7,546	7,546	7,659
Personnel Total		**$269,095**	**$292,378**	**$293,427**	**$294,612**	**$304,590**
Supplies & Services						
8322	LEGAL-ADDITIONAL	23,395	45,346	60,000	77,000	60,000
8522	LIABILITY INSURANCE CHARGE		903	1,359	1,359	1,359
8531	POSTAGE/DELIVERY SERVICE	82	4	50	46	50
8532	TELEPHONE	426	222	425	340	425
8540	ADVERTISING					
8580	TRAVEL AND TRAINING	2,125	2,464	3,000	2,480	3,000
8591	MEMBERSHIPS & DUES	495	515	650	135	650
8599	MISCELLANEOUS	8	46	1,000	1,000	1,000
8610	GENERAL SUPPLIES	99	85	1,000	1,000	1,000
8680	BOOK-MANUALS-SUBSCRIPTIONS	13,932	15,669	14,000	7,000	14,000
Supplies & Services Total		**$40,562**	**$65,254**	**$81,484**	**$90,360**	**$81,484**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	2,486	3,354	7,824	7,824	8,340
8309	BUILDING MAINTENANCE CH	3,620	6,347	6,690	6,690	6,421
8310	ADMINISTRATIVE SUPPORT	68,383	68,595	74,373	74,373	73,714
Administrative & Other Total		**$74,489**	**$78,296**	**$88,887**	**$88,887**	**$88,475**
Capital Outlay						
Total Expenditures		**$ 384,146**	**$ 435,927**	**$ 463,798**	**$ 473,859**	**$ 474,549**

Fund	101 General Fund	Department	City Attorney
Division	121	Division	City Attorney

Account	Account Description	Amount	Notes
8322	LEGAL-ADDITIONAL		
		$60,000	Outside Legal Counsel for specialized legal services including special projects and additional general legal services capacity
8591	MEMBERSHIPS & DUES		
		$650	Includes State Bar of California
8680	BOOK-MANUALS-SUBSCRIPTIONS		
		$14,000	Renewals and Updates for Law Library

101-201 City Clerk Services



Purpose

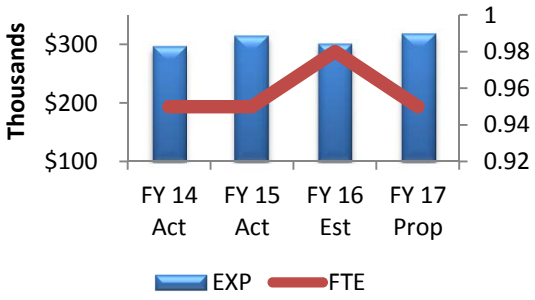
The City Clerk's Office serves to ensure compliance with state and local laws and policies related to official City records. These records are required to be accurate, timely and provided to the public in a prompt courteous manner.

The Clerk's office is also responsible for maintaining a wide variety of vital permanent City records, including City Council minutes, resolutions and ordinances. The City Clerk's Office also manages and coordinates the Council's meeting packet, produces meeting minutes, and is the gateway for ensuring the public's access to public records.

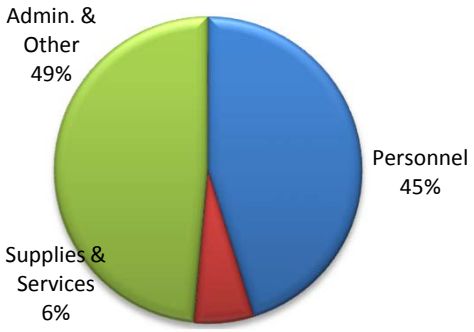
Highlights

- Revision of City-wide records retention schedule, and continued refinement of procedures for records destruction and records management systems
- Work with IT Department to continue refining the automated agenda system and electronic documents management program
- Ongoing digitizing of City's legacy documents for public access and transparency
- Coordinate a November 2016 election for a potential city initiative
- Respond to Council, citizen and staff requests for information, and management of state-mandated filings for Council, Commissions and designated employees

Total Expenditures & Staffing Trends



Allocation of Expenditures



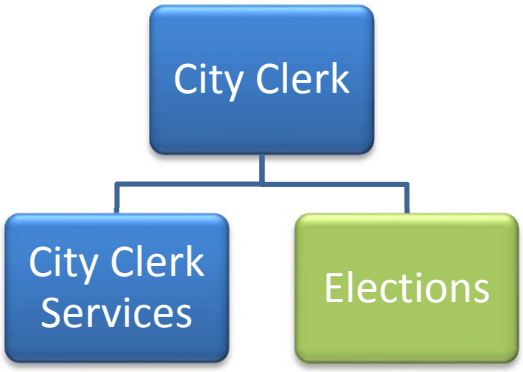
Fund	101 General Fund	Department	City Clerk
Division	201	Division	City Clerk

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	90,185	90,184	93,033	90,184	90,185
8211	P.E.R.S. RETIREMENT	13,529	14,037	16,276	15,778	17,203
8232	MEDICARE	1,464	1,464	1,522	1,475	1,455
8233	LIFE & DISABILITY INSURANCE	308	249	247	252	613
8241	DENTAL PLAN	519	519	535	546	519
8242	VISION PLAN	217	217	223	228	217
8259	DEFERRED COMPENSATION	1,596	1,596	1,646	1,596	
8271	SEC 125 BENEFITS	19,228	20,052	21,635	21,552	22,003
8281	BENEFIT STABILIZATION	7,498	7,993	8,050	7,804	7,804
8285	WORKERS' COMPENSATION	821	3,544	3,628	3,517	3,517
Personnel Total		**$135,364**	**$139,855**	**$146,798**	**$142,931**	**$143,516**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	9,146	5,971	12,835	7,050	10,000
8359	COMPUTER SOFTWARE LICENSE	10,899				
8522	LIABILITY INSURANCE CHARGE		903	1,402	1,402	1,402
8531	POSTAGE/DELIVERY SERVICE	324	59	300	279	300
8540	ADVERTISING	1,378	2,412	2,456	2,251	2,500
8580	TRAVEL AND TRAINING	1,885	1,958	2,500	3,000	3,000
8591	MEMBERSHIPS & DUES	433	407	500	383	500
8599	MISCELLANEOUS	124	114	750	461	750
8610	GENERAL SUPPLIES	490	2,837	1,500	100	1,500
8680	BOOK-MANUALS-SUBSCRIPTIONS		95	100		100
Supplies & Services Total		**$24,678**	**$14,756**	**$22,343**	**$14,926**	**$20,052**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	62,793	69,271	65,465	65,465	73,590
8309	BUILDING MAINTENANCE CH	10,561	20,106	21,160	21,160	20,489
8310	ADMINISTRATIVE SUPPORT	62,323	70,591	54,991	54,991	60,093
Administrative & Other Total		**$135,677**	**$159,968**	**$141,616**	**$141,616**	**$154,172**
Capital Outlay						
Total Expenditures		**$ 295,719**	**$ 314,579**	**$ 310,756**	**$ 299,474**	**$ 317,740**

Fund	101 General Fund	Department	City Clerk
Division	201	Division	City Clerk

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$7,000	Bruce Meier Record Management Consulting
		$3,000	Minucode Updates and Webhosting

101-202 City Clerk - Elections



Purpose

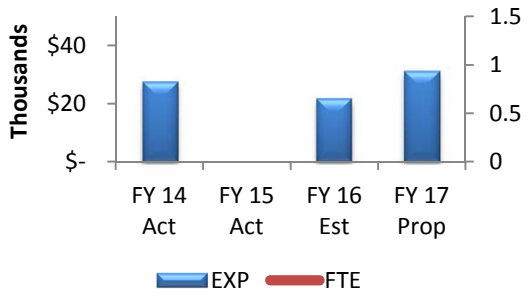
The Elections fund supports Municipal Elections, which are generally held in odd years.

The City Clerk is the Election official and election filing officer during municipal elections.

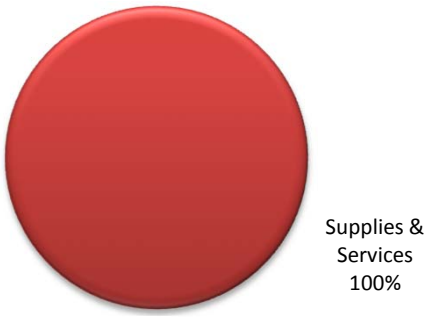
Highlights

- Coordinate a November 2016 election for a potential city initiative

Total Expenditures & Staffing Trends



Allocation of Expenditures



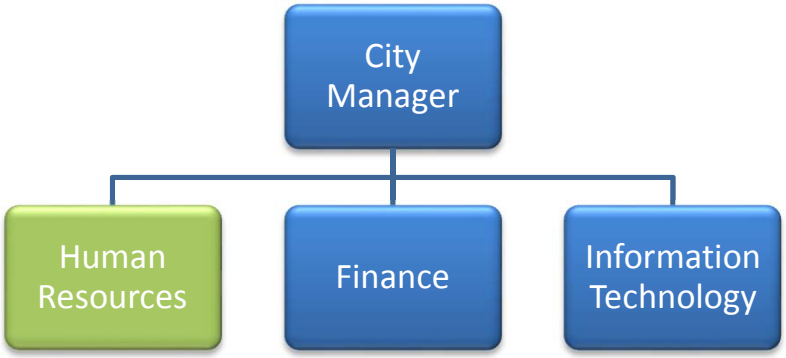
Fund	101 General Fund	Department	City Clerk
Division	202	Division	Elections

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	26,897		35,000	21,000	30,000
8540	ADVERTISING	591		1,500	546	1,000
Supplies & Services Total		**$27,488**	**$0**	**$36,500**	**$21,546**	**$31,000**
Administrative & Other						
Capital Outlay						
Total Expenditures		**$ 27,488**	**$ -**	**$ 36,500**	**$ 21,546**	**$ 31,000**

Fund	101 General Fund	Department	City Clerk
Division	202	Division	Elections

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$30,000	Cost to conduct election for potential revenue measure on November ballot

101-401 Human Resources Center



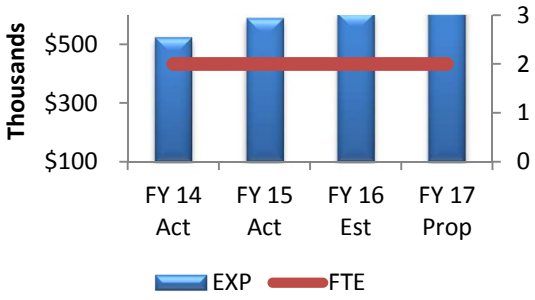
Purpose

The Human Resources Department is responsible for citywide recruitment and selection, benefits administration, classification and compensation. Additional responsibilities include Workers' Compensation, safety compliance, labor law compliance, employee relations (corrective action, grievance management, and labor contract negotiations), and employee wellness. The Department oversees and collaborates with Department Heads in performance management, training and development and workforce/succession planning. Additionally, HR responds to discrimination and harrassment complaints and consults with and makes recommendations to management and employees on a variety of organizational issues.

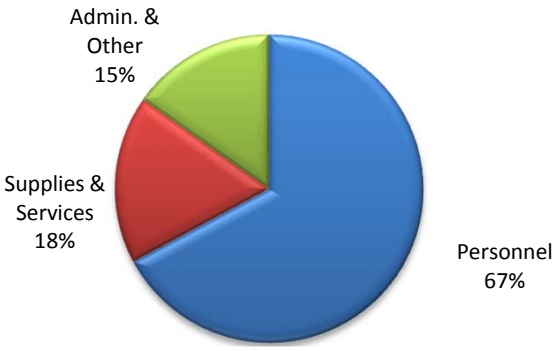
Highlights

- Negotiated successor MOU with the following labor groups: 1) American Federation of State, County & Municipal Employees, 2) Mid-Management Confidential Employees Association, 3) Belmont Firefighter's Association IAFF, Local 2400, 4) Fire Management Unit
- 2nd Annual Internship Program in collaboration with Carlmont to introduce students to municipal government
- Updated the Unrepresented Management Compensation and Benefits Program

Total Expenditures & Staffing Trends



Allocation of Expenditures



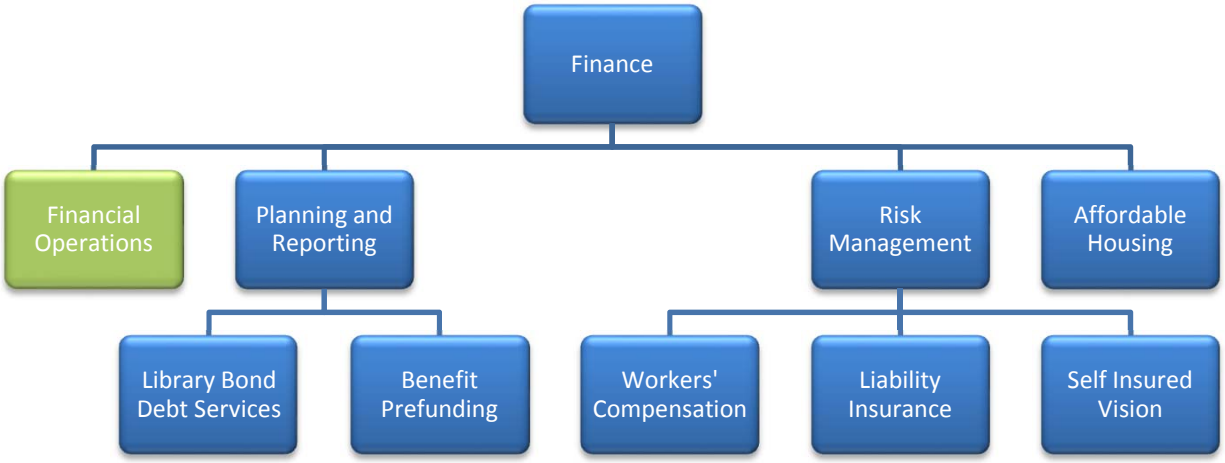
Fund	101 General Fund	Department	Human Resources
Division	401	Division	Human Resources

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	253,810	262,009	270,955	269,487	278,516
8103	TEMPORARY PART-TIME	1,148	2,295		3,429	6,947
8211	P.E.R.S. RETIREMENT	38,077	40,782	47,404	46,874	52,826
8221	F.I.C.A. SOCIAL SECURITY	71	142		214	424
8232	MEDICARE	4,162	4,397	4,527	4,582	4,735
8233	LIFE & DISABILITY INSURANCE	1,298	877	1,121	980	1,355
8241	DENTAL PLAN	2,478	2,478	2,478	2,608	2,598
8242	VISION PLAN	456	456	456	480	456
8253	ALLOWANCES	3,000	3,000	3,000	3,284	3,600
8259	DEFERRED COMPENSATION	3,180	3,180	3,180	3,635	3,900
8271	SEC 125 BENEFITS	39,348	38,327	38,091	38,091	38,853
8281	BENEFIT STABILIZATION	21,416	23,223	23,446	23,184	23,964
8285	WORKERS' COMPENSATION	3,238	10,387	10,567	10,584	11,068
Personnel Total		**$371,682**	**$391,553**	**$405,225**	**$407,432**	**$429,243**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	36,780	55,176	59,000	59,000	63,500
8353	PRE-EMPLOYMENT SERVICES	6,199	7,403	9,500	8,000	10,500
8522	LIABILITY INSURANCE CHARGE		1,902	2,860	2,860	2,860
8531	POSTAGE/DELIVERY SERVICE	84	58	150	75	100
8532	TELEPHONE	1,614	1,098	1,250	800	1,000
8540	ADVERTISING	1,015	835	1,500	2,500	2,500
8550	PRINTING AND BINDING	599	779	750	750	750
8580	TRAVEL AND TRAINING	4,476	1,536	5,000	5,000	5,000
8581	CONTINUING EDUCATION	11,760	13,869	15,000	16,000	16,000
8591	MEMBERSHIPS & DUES	834	390	800	800	800
8599	MISCELLANEOUS	5,672	7,321	8,500	8,500	8,500
8610	GENERAL SUPPLIES	975	869	1,100	1,200	1,200
8680	BOOK-MANUALS-SUBSCRIPTIONS	164		200	200	200
Supplies & Services Total		**$70,170**	**$91,234**	**$105,610**	**$105,685**	**$112,910**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	23,289	29,288	31,976	31,976	34,087
8309	BUILDING MAINTENANCE CH	7,541	13,202	13,917	13,917	13,355
8310	ADMINISTRATIVE SUPPORT	48,788	62,671	46,345	46,345	49,539
Administrative & Other Total		**$79,618**	**$105,161**	**$92,238**	**$92,238**	**$96,981**
Capital Outlay						
Total Expenditures		**$ 521,471**	**$ 587,948**	**$ 603,073**	**$ 605,355**	**$ 639,134**

Fund	101 General Fund	Department	Human Resources
Division	401	Division	Human Resources

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$24,000	Labor Relations Consulting
		$9,000	Employee Relations Service
		$8,000	CalPERS Survivor Benefits
		$5,500	PERS Health Admin Fee
		$5,000	Employee Assistance/Substance Abuse Prevention Program
		$3,500	Medical Services
		$3,500	Section 125/Cobra Administration
		$3,000	Preferred Alliance DOT Testing
		$2,000	CalOpps Annual Fee
8353	PRE-EMPLOYMENT SERVICES		
		$5,000	Pre-Employment Physicals
		$4,000	Recruitment Expenses
		$1,000	Fingerprinting - Livescan
		$500	Background Investigations
8581	CONTINUING EDUCATION		
		$5,500	LCW Employee Relations Consortium
		$4,500	Education Reimbursements
		$3,000	County Learning Management System
		$3,000	OSHA Mandated Training, Harassment Prevention, Supervisory Training
8599	MISCELLANEOUS		
		$8,500	Employee Wellness and Recognition

101-501 Financial Operations



Purpose

The Finance Department supports the delivery of City services by managing financial resources in a thorough, responsive and accurate way that safeguards assets, promotes a system of internal controls, complies with laws and regulations, and maintains the public trust.

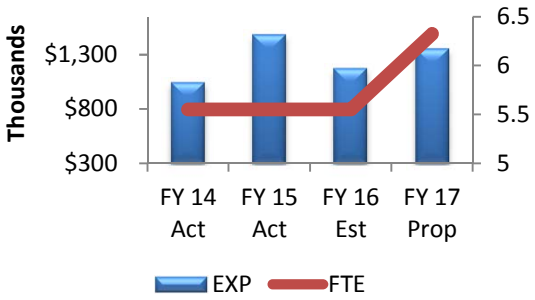
The Financial Operations Division ensures that sufficient funds are available to meet the obligations of the City.

Highlights

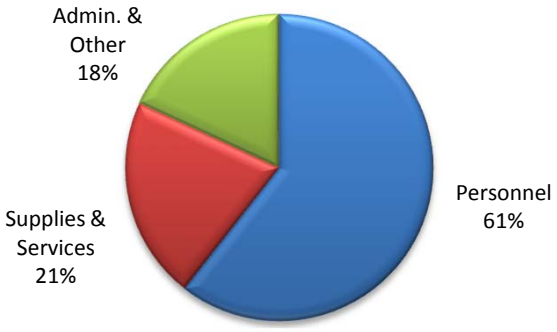
- ➢ Supported the Infrastructure Subcommittee to address deferred maintenance and future Capital needs alternatives with long-term Capital financing and instituted a community engagement effort on priorities
- Supported the Successor Agency and Belmont Oversight Board in the winddown of the Belmont Redevelopment Agency
- Implemented a department reorganization plan to improve efficiency and effectiveness
- Completed issuance of sewer revenue bonds to finance improvements to the sewer system

➢ = ***Council Priority Active Project***

Total Expenditures & Staffing Trends



Allocation of Expenditures



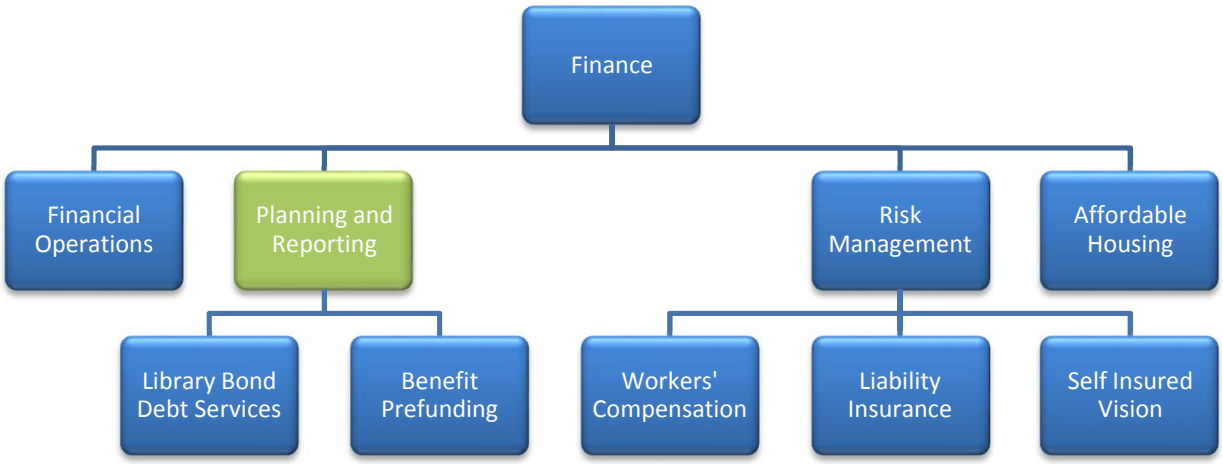
Fund	101 General Fund	Department	Finance
Division	501	Division	Financial Operations

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	436,347	428,154	466,905	401,209	543,521
8103	TEMPORARY PART-TIME	25,466	46,512	42,154	44,677	
8111	OVERTIME				59	
8119	TERMINATION PAY		9,005	5,066	12,352	
8211	P.E.R.S. RETIREMENT	65,259	66,577	77,128	62,763	64,935
8221	F.I.C.A. SOCIAL SECURITY	1,579	1,497	1,562	2,039	
8232	MEDICARE	7,527	7,841	8,271	7,205	7,892
8233	LIFE & DISABILITY INSURANCE	3,766	2,415	2,315	2,397	2,730
8241	DENTAL PLAN	5,446	5,522	6,068	6,277	7,897
8242	VISION PLAN	1,337	1,324	1,302	1,275	1,485
8253	ALLOWANCES	1,200	1,200	1,200	1,314	1,680
8259	DEFERRED COMPENSATION	5,738	5,773	5,883	6,595	8,709
8271	SEC 125 BENEFITS	114,636	103,191	104,120	99,625	137,229
8281	BENEFIT STABILIZATION	36,312	33,863	36,035	30,483	26,098
8285	WORKERS' COMPENSATION	7,662	18,499	20,051	17,613	19,128
Personnel Total		**$712,273**	**$731,374**	**$778,060**	**$695,882**	**$821,304**
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE	28,829	29,896	30,494	33,648	35,616
8351	OTHER PROFESSIONAL/TECH	85,393	121,755	260,105	149,249	194,433
8430	REPAIR & MAINTENANCE SERVICE	1,603	2,339	2,845	2,845	2,845
8522	LIABILITY INSURANCE CHARGE		5,778	18,926	23,189	11,513
8531	POSTAGE/DELIVERY SERVICE	5,404	5,170	5,025	5,025	5,025
8532	TELEPHONE	13,302	7,255	9,400	3,369	3,500
8540	ADVERTISING		1,500			
8550	PRINTING AND BINDING				500	500
8580	TRAVEL AND TRAINING	6,638	10,575	8,000	5,000	13,500
8591	MEMBERSHIPS & DUES	2,468	3,358	2,320	2,320	4,003
8599	MISCELLANEOUS	818	745	750	5,051	750
8610	GENERAL SUPPLIES	17,749	14,876	13,700	13,700	16,500
8612	SMALL TOOLS	8,720		1,000	1,000	1,000
Supplies & Services Total		**$170,924**	**$203,248**	**$352,565**	**$244,896**	**$289,185**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	55,718	83,966	88,837	88,837	97,238
8309	BUILDING MAINTENANCE CH	23,599	41,933	44,162	44,162	44,950
8310	ADMINISTRATIVE SUPPORT	80,143	89,417	97,276	97,276	103,060
9772	EQUITY TRANSFER TO COUNTY/SA		333,400			
Administrative & Other Total		**$159,460**	**$548,716**	**$230,275**	**$230,275**	**$245,248**
Capital Outlay						
Total Expenditures		**$ 1,042,657**	**$ 1,483,338**	**$ 1,360,900**	**$ 1,171,052**	**$ 1,355,737**

Fund	101 General Fund	Department	Finance
Division	501	Division	Financial Operations

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$75,000	Capital Financing Plan for Infrastructure
		$50,000	Financial Advisory including Economic Development Consulting
		$38,500	Financial System Consulting
		$20,000	Audits of sales,property taxes,business licenses
		$6,683	Budget Software Maintenance
		$3,500	State Mandated Claims
		$750	Uncollectible Account Services
8430	REPAIR & MAINTENANCE SERVICE		
		$1,650	Check Folder/Sealer Maintenance
		$695	City-Wide Postage Machine Maintenance
		$500	Miscellaneous Repairs
8522	LIABILITY INSURANCE CHARGE		
		$11,013	Fiduciary Liability
		$500	Public Official Bond
8580	TRAVEL AND TRAINING		
		$12,000	Continual Professional Education - license requirement
		$1,500	Staff Training
8591	MEMBERSHIPS & DUES		
		$1,200	CALCPA
		$788	GFOA
		$705	AICPA
		$500	Other
		$330	CSMFO
		$155	CMTA
		$150	CAPPO
		$100	CRMTA
		$75	CPA LICENSE
8610	GENERAL SUPPLIES		
		$16,500	Includes city-wide supplies for copiers and central kitchen supplies

101-502 Financial Planning and Reporting



Purpose

The Financial Planning and Reporting Division enables informed decision-making by applying Generally Accepted Accounting Procedures (GAAP), analyzing alternatives, reporting results and projecting information in a manner that facilitates fiscal stewardship and the attainment of a strong financial position.

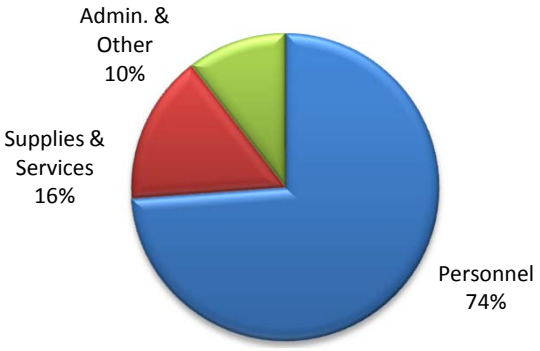
Highlights

- The top priority objectives of Economic Development, Downtown Revitalization and General/Specific Planning continue to be advanced
- The Department received the highest recognition from GFOA for outstanding financial reporting

➢ = ***Council Priority Active Project***

Total Expenditures & Staffing Trends

Allocation of Expenditures



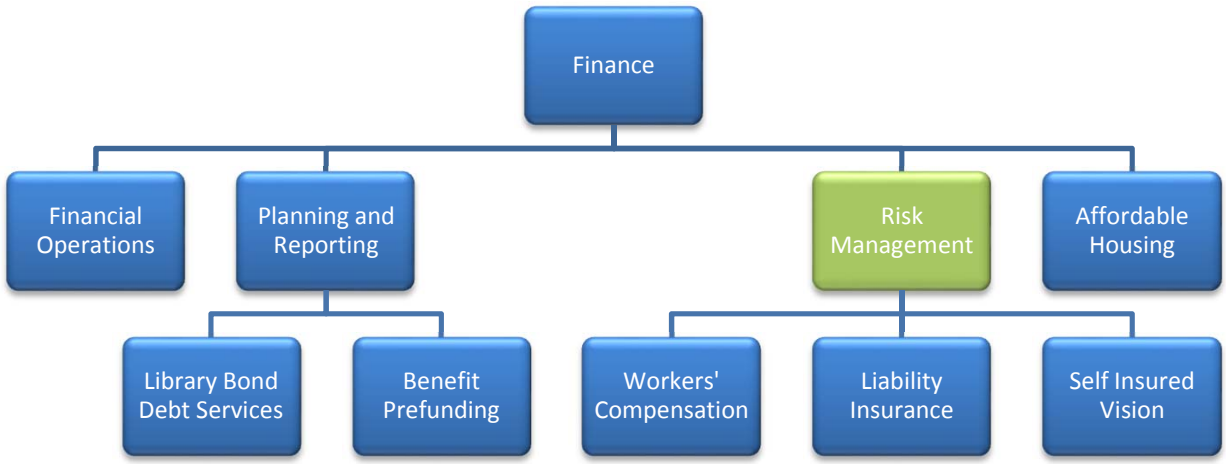
Fund	101 General Fund	Department	Finance
Division	502	Division	inancial Planning & Reporting

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	222,814	221,058	235,694	204,305	286,742
8119	TERMINATION PAY			5,066	6,399	
8211	P.E.R.S. RETIREMENT	33,253	34,408	42,121	34,739	41,970
8232	MEDICARE	3,585	3,540	3,837	3,210	3,980
8233	LIFE & DISABILITY INSURANCE	1,586	1,018	980	1,008	1,271
8241	DENTAL PLAN	1,952	1,960	1,961	1,981	2,582
8242	VISION PLAN	422	422	422	389	456
8253	ALLOWANCES	1,200	1,200	1,200	1,314	1,680
8259	DEFERRED COMPENSATION	2,895	2,895	2,895	3,066	4,219
8271	SEC 125 BENEFITS	37,566	38,246	39,412	37,119	55,269
8281	BENEFIT STABILIZATION	18,575	19,593	20,833	17,868	17,566
8285	WORKERS' COMPENSATION	3,420	8,688	9,390	7,968	9,268
Personnel Total		**$327,267**	**$333,028**	**$363,811**	**$319,367**	**$425,004**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	67,019	79,134	139,237	90,000	85,436
8522	LIABILITY INSURANCE CHARGE		1,759	2,646	2,646	2,646
8532	TELEPHONE	1,162	623	850	850	850
8550	PRINTING AND BINDING	1,345	1,209	1,350	1,350	1,418
Supplies & Services Total		**$69,526**	**$82,725**	**$144,083**	**$94,846**	**$90,350**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	18,573	27,989	29,612	19,741	33,149
8309	BUILDING MAINTENANCE CH	7,866	13,978	14,721	14,721	15,324
8310	ADMINISTRATIVE SUPPORT	9,147	9,317	9,317	9,317	11,771
Administrative & Other Total		**$35,586**	**$51,284**	**$53,650**	**$43,779**	**$60,244**
Capital Outlay						
Total Expenditures		**$ 432,379**	**$ 467,037**	**$ 561,543**	**$ 457,992**	**$ 575,598**

Fund	101 General Fund	Department	Finance
Division	502	Division	Financial Planning & Reporting

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$84,961	Audit and reporting requirements for City and Fire District
		$475	Required Statistics for CAFR
8550	PRINTING AND BINDING		
		$1,418	CAFR printing costs and GFOA Award Program

101-503 Risk Management Services



Purpose

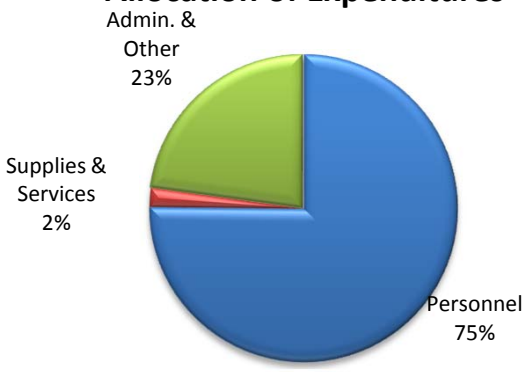
The Risk Management Division serves to minimize the City's financial losses from liability exposure, property damage, and other casualties.

Highlights

- The annual report of the City's Risk Management Program was issued
- Working with the City Attorney, the Department continues to identify better ways to transfer risk to others through improved contractual agreements

Total Expenditures & Staffing Trends

Allocation of Expenditures



Fund	101 General Fund	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	77,429	78,260	80,747	80,897	88,402
8211	P.E.R.S. RETIREMENT	11,413	12,181	14,127	14,027	16,165
8232	MEDICARE	1,300	1,314	1,340	1,299	1,355
8233	LIFE & DISABILITY INSURANCE	465	304	294	346	418
8241	DENTAL PLAN	893	892	893	954	964
8242	VISION PLAN	137	137	137	148	148
8253	ALLOWANCES	600	600	600	657	840
8259	DEFERRED COMPENSATION	942	942	942	1,131	1,335
8271	SEC 125 BENEFITS	11,553	11,573	11,611	12,797	20,868
8281	BENEFIT STABILIZATION	6,398	6,937	6,987	7,024	7,210
8285	WORKERS' COMPENSATION	966	3,076	3,149	3,155	3,419
Personnel Total		**$112,097**	**$116,216**	**$120,826**	**$122,435**	**$141,123**
Supplies & Services						
8522	LIABILITY INSURANCE CHARGE		571	858	858	858
8580	TRAVEL AND TRAINING	835	1,860	1,875	1,785	2,685
8591	MEMBERSHIPS & DUES	100	75	150	150	150
Supplies & Services Total		**$935**	**$2,505**	**$2,883**	**$2,793**	**$3,693**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	6,024	9,077	9,604	9,604	9,576
8309	BUILDING MAINTENANCE CH	2,551	4,533	4,774	4,774	4,427
8310	ADMINISTRATIVE SUPPORT	73,901	30,575	26,264	26,264	28,910
Administrative & Other Total		**$82,476**	**$44,185**	**$40,642**	**$40,642**	**$42,913**
Capital Outlay						
Total Expenditures		**$ 195,509**	**$ 162,906**	**$ 164,351**	**$ 165,870**	**$ 187,729**

Fund	101 General Fund	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Amount	Notes
8580	TRAVEL AND TRAINING		
		$2,685	Professional Education related to Risk Management functions including PARMA conference

101-600 Law Enforcement Administration

Purpose

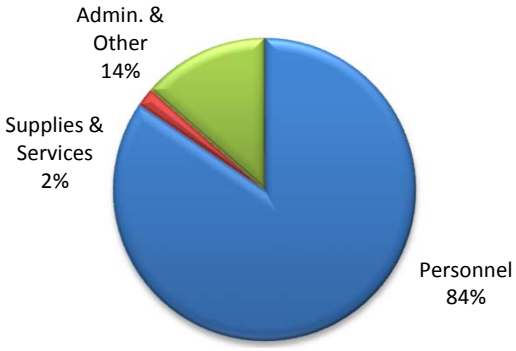
The Law Enforcement Administration Division provides management oversight and support to all divisions within the Police Department.

Highlights

- Provide the leadership and guidance to allow this department to meet and exceed the expectations of the community.
- Coordination of Emergency Preparedness services
- Recruit and prepare high quality staff.
- Promote community partnerships via special events and social media.

Total Expenditures & Staffing Trends

Allocation of Expenditures



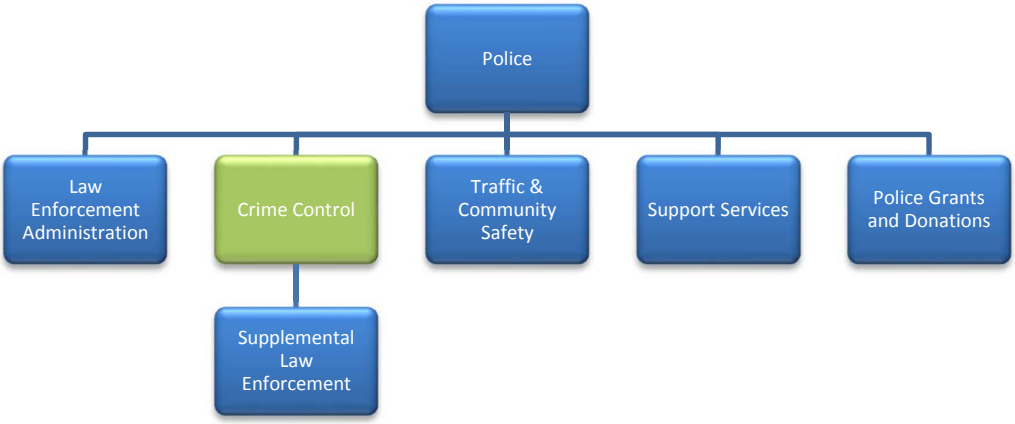
Fund	101 General Fund	Department	Police
Division	600	Division	Law Enforcement Administration

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	754,752	808,576	834,264	828,001	853,455
8111	OVERTIME				1,200	
8119	TERMINATION PAY	4,689				
8211	P.E.R.S. RETIREMENT	224,794	256,567	288,999	283,441	325,230
8232	MEDICARE	7,390	7,924	8,247	8,159	8,648
8233	LIFE & DISABILITY INSURANCE	5,202	3,405	3,247	3,518	3,677
8241	DENTAL PLAN	7,001	7,434	7,434	7,825	7,554
8242	VISION PLAN	1,311	1,368	1,368	1,440	1,368
8251	UNIFORM ALLOWANCE	2,700	2,700	2,700	2,274	1,800
8253	ALLOWANCES					3,600
8259	DEFERRED COMPENSATION	9,045	9,420	9,420	10,847	12,780
8271	SEC 125 BENEFITS	103,881	102,034	106,257	107,315	81,634
8281	BENEFIT STABILIZATION	59,322	59,864	60,411	59,388	60,980
8285	WORKERS' COMPENSATION	45,992	64,578	55,984	55,005	56,564
Personnel Total		**$1,226,078**	**$1,323,870**	**$1,378,330**	**$1,368,414**	**$1,417,290**
Supplies & Services						
8522	LIABILITY INSURANCE CHARGE		5,706	8,581	8,581	8,581
8532	TELEPHONE	5,579	5,830	5,100	4,600	4,600
8550	PRINTING AND BINDING	398	471	500	500	500
8580	TRAVEL AND TRAINING	4,513	13,600	13,500	13,500	13,174
8591	MEMBERSHIPS & DUES	1,949	1,350	2,000	2,000	2,000
8599	MISCELLANEOUS	1,674	1,254	1,350	1,350	1,350
8639	GASOLINE	3,561	2,791	3,000	3,000	3,000
Supplies & Services Total		**$17,675**	**$31,002**	**$34,031**	**$33,531**	**$33,205**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	15,453	35,253	38,085	38,085	39,026
8308	COMPUTER USAGE CHARGE	56,720	79,024	86,762	86,762	86,814
8309	BUILDING MAINTENANCE CH	25,338	44,987	47,380	47,380	45,566
8310	ADMINISTRATIVE SUPPORT	49,393	55,269	57,160	57,160	55,590
Administrative & Other Total		**$146,904**	**$214,533**	**$229,387**	**$229,387**	**$226,996**
Capital Outlay						
Total Expenditures		**$ 1,390,657**	**$ 1,569,404**	**$ 1,641,748**	**$ 1,631,332**	**$ 1,677,491**

Fund	101 General Fund	Department	Police
Division	600	Division	Law Enforcement Administration

Account	Account Description	Amount	Notes
8580	TRAVEL AND TRAINING		
		$9,095	Non-Post Reimbursable Training
		$4,079	Post Reimbursable Training

101-601 Crime Control



Purpose

Crime Control is the largest division in the Police Department and includes all uniformed officers who respond to emergency and non-emergency calls for service as well as the Investigations Bureau and School Resource Officers.

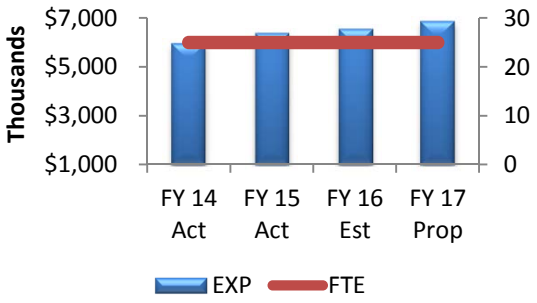
The Investigations Bureau conducts follow-up on reports taken by patrol officers and works with officers and investigators from law enforcement agencies throughout the country.

The School Resource Officers work within the Investigations Bureau and identify youth that are at risk, provide outreach and education to the youth of Belmont and investigate crimes committed by juveniles.

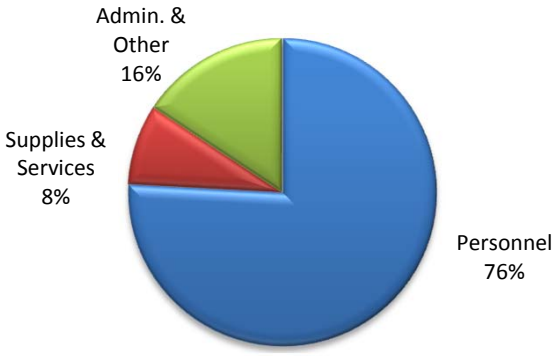
Highlights

- Impartial enforcement of laws
- Prevention and deterrence of crime, including the new Belmont Watch Program
- Apprehension and prosecution of offenders
- Response to emergency and non-emergency calls in a timely manner
- Collaborative resolution of public safety problems within a community policing philosophy

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	101 General Fund	Department	Police
Division	601	Division	Crime Control

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	2,601,535	2,637,396	2,777,762	2,685,639	2,804,300
8111	OVERTIME	288,361	290,304	290,585	269,773	310,585
8113	HOLIDAY PAY	33,523	20,620	21,239	18,500	37,000
8119	TERMINATION PAY	16,899	32,389	51,720	71,896	36,742
8211	P.E.R.S. RETIREMENT	808,043	846,499	915,065	918,064	1,009,077
8232	MEDICARE	40,127	41,929	45,894	43,511	47,714
8233	LIFE & DISABILITY INSURANCE	11,623	12,714	12,878	13,245	10,650
8241	DENTAL PLAN	39,624	34,486	36,184	38,996	36,737
8242	VISION PLAN	5,643	5,567	5,757	5,862	5,472
8251	UNIFORM ALLOWANCE	22,275	22,125	23,400	22,832	22,400
8259	DEFERRED COMPENSATION					2,400
8271	SEC 125 BENEFITS	440,022	447,747	444,858	466,371	468,348
8281	BENEFIT STABILIZATION	183,743	185,008	175,761	168,729	182,904
8285	WORKERS' COMPENSATION	198,900	265,100	223,330	211,596	219,127
Personnel Total		**$4,690,319**	**$4,841,884**	**$5,024,432**	**$4,935,014**	**$5,193,455**
Supplies & Services						
8312	BOOKING FEES	26,329	23,696	27,168	27,168	26,329
8349	GRAFFITI ABATEMENT	1,064	100	500	500	500
8351	OTHER PROFESSIONAL/TECH	284,569	274,742	298,372	298,372	281,583
8353	PRE-EMPLOYMENT SERVICES	7,700	12,271	10,321	5,000	7,700
8430	REPAIR & MAINTENANCE SERVICE	507	711	700	700	700
8522	LIABILITY INSURANCE CHARGE	-	37,024	50,164	50,164	50,164
8532	TELEPHONE	40,692	29,560	39,958	23,000	23,000
8550	PRINTING AND BINDING	2,654	157	1,000	1,000	1,000
8580	TRAVEL AND TRAINING	63,404	55,243	53,900	54,000	72,152
8591	MEMBERSHIPS & DUES	255	255	740	740	740
8599	MISCELLANEOUS	2,773	3,354	3,065	3,065	3,065
8610	GENERAL SUPPLIES	11,288	10,504	15,100	15,100	17,500
8612	SMALL TOOLS	2,500	2,241	2,500	2,500	2,000
8613	SAFETY EQUIPMENT	48,758	46,008	45,322	45,000	45,400
8639	GASOLINE	50,319	43,150	45,000	45,000	45,000
8680	BOOK-MANUALS-SUBSCRIPTIONS	518	754	850	850	850
Supplies & Services Total		**$543,331**	**$539,768**	**$594,660**	**$572,159**	**$577,683**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	121,336	176,443	186,769	186,769	236,715
8308	COMPUTER USAGE CHARGE	236,332	329,265	361,509	361,509	361,723
8309	BUILDING MAINTENANCE CH	105,577	187,446	197,418	197,418	189,860
8310	ADMINISTRATIVE SUPPORT	255,018	277,359	287,963	287,963	288,187
Administrative & Other Total		**$718,263**	**$970,513**	**$1,033,659**	**$1,033,659**	**$1,076,485**
Capital Outlay						
Total Expenditures		**$ 5,951,913**	**$ 6,352,166**	**$ 6,652,751**	**$ 6,540,832**	**$ 6,847,623**

Fund	101 General Fund	Department	Police
Division	601	Division	Crime Control

Account	Account Description	Amount	Notes
8312	BOOKING FEES		
		$25,368	Star Vista First Chance
		$961	County Jail
8351	OTHER PROFESSIONAL/TECH		
		$123,174	SM County Animal Control
		$78,597	Lexipol,CORA,Range Fees
		$33,337	SM County Narcotics Task Force
		$15,380	SM County Crime Lan
		$13,300	StarVista Youth Diversion
		$10,000	K-9 Training,Maintenance,exams,food,meds
		$4,795	Phlebotomy & RDFL
		$3,000	Peninsula Conflict Resolution Center
8532	TELEPHONE		
		$23,000	Includes long distance services, all liners for computers, teleminder, phones, voicemails
8580	TRAVEL AND TRAINING		
		$34,061	Patrol Post Reimbursable Training
		$8,042	SGTS/CPLS Other Post Reimbursable Training
		$5,643	Patrol Non Post Reimbursable Training
		$5,563	Traffic Other Post Reimbursable Training
		$4,754	SGTS/CPLS Supervisory Leadership Institute
		$4,671	Investigations Other Post Reimbursable Training
		$2,617	Specialty Post Reimbursable Training
		$1,961	Support Services Post Reimbursable Training
		$1,890	SGTS/CPLS Management Course
		$1,600	Support Services Non Post Reimbursable Training
		$1,350	Traffic-CSO Symposium
8610	GENERAL SUPPLIES		
		$17,500	Office supplies used by Patrol, Investigations, and Training personnel
8613	SAFETY EQUIPMENT		
		$25,322	Officer Worn Cameras/Update/SVS/Data Storage
		$20,078	Includes service and training ammunition,taser cartridges,less lethal drag stablized ammo,flares,magazines,rifle
8639	GASOLINE		
		$45,000	Fuel used by Patrol, Investigations, Training personnel

101-602 Traffic & Community Safety

Purpose

The Traffic Unit's duty is to educate the motoring public, enforce the street traffic regulations of the City, enforce the State's vehicle laws applicable to traffic, make arrests for traffic violations, and to investigate traffic accidents.

The Traffic Unit works with the Public Works Traffic Engineer and other departments to improve traffic conditions and traffic safety.

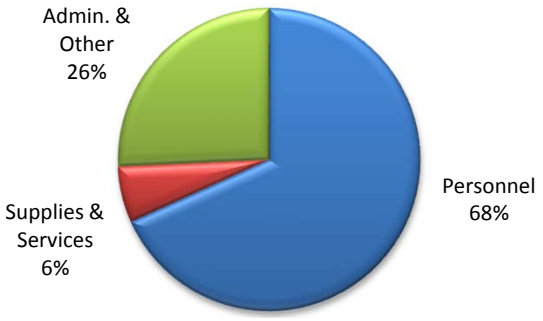
This division also includes non-sworn officers whose duties include parking enforcement, code enforcement, vehicle abatement, traffic control, abandoned vehicles, and various other details, including taking limited types of criminal reports.

Highlights

- Enforcing State vehicle code and City parking regulations
- Coordinating with other City departments for traffic calming and collision reduction
- Marking and towing abandoned vehicles
- Soliciting and responding to traffic enforcement concerns via the "Traffic Enforcement Hot Spot" Program
- Investigating vehicle collisions

Total Expenditures & Staffing Trends

Allocation of Expenditures



Fund	101 General Fund	Department	Police
Division	602	Division	Traffic & Community Safety

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	456,294	438,284	488,097	449,208	495,178
8111	OVERTIME	39,975	21,219	44,670	25,000	39,500
8119	TERMINATION PAY		10,048			
8211	P.E.R.S. RETIREMENT	105,003	98,680	102,258	85,525	89,385
8232	MEDICARE	8,384	7,999	8,748	7,825	8,702
8233	LIFE & DISABILITY INSURANCE	2,709	2,549	2,660	2,693	2,364
8241	DENTAL PLAN	5,059	4,376	4,320	5,368	6,461
8242	VISION PLAN	1,347	1,322	1,386	1,387	1,158
8251	UNIFORM ALLOWANCE	2,500	4,350	4,200	5,179	4,200
8259	DEFERRED COMPENSATION	1,076	4,698	4,725	4,702	4,573
8271	SEC 125 BENEFITS	97,992	92,404	92,249	95,671	109,977
8281	BENEFIT STABILIZATION	35,766	34,593	32,134	29,021	28,639
8285	WORKERS' COMPENSATION	31,910	28,063	27,729	27,154	30,958
Personnel Total		**$788,014**	**$748,584**	**$813,177**	**$738,734**	**$821,098**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	51,429	59,705	46,522	46,000	46,922
8430	REPAIR & MAINTENANCE SERVICE	267	445			
8522	LIABILITY INSURANCE CHARGE	27,620	28,021	7,151	7,151	7,151
8550	PRINTING AND BINDING	660	4,990	3,990	3,800	3,990
8610	GENERAL SUPPLIES	57		350	350	350
8612	SMALL TOOLS		-	350	350	350
8613	SAFETY EQUIPMENT	2,592	3,335	2,244	2,200	1,890
8639	GASOLINE	14,130	10,758	11,825	11,825	11,500
Supplies & Services Total		**$96,756**	**$107,255**	**$72,432**	**$71,676**	**$72,153**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	58,951	103,326	92,709	92,709	104,511
8308	COMPUTER USAGE CHARGE	56,720	79,024	86,762	86,762	86,814
8309	BUILDING MAINTENANCE CH	25,338	44,987	47,380	47,380	45,566
8310	ADMINISTRATIVE SUPPORT	46,969	52,658	52,265	52,265	72,416
Administrative & Other Total		**$187,978**	**$279,995**	**$279,116**	**$279,116**	**$309,307**
Capital Outlay						
Total Expenditures		**$ 1,072,748**	**$ 1,135,834**	**$ 1,164,724**	**$ 1,089,526**	**$ 1,202,558**

Fund	101 General Fund	Department	Police
Division	602	Division	Traffic & Community Safety

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$31,622	Remittance to San Mateo County for Parking Citation Assessments
		$11,500	Fees charged by vendor Turbo Data for processing of parking and admin citations
		$3,800	Annual maintenance contract with Duncan Solutions (Autocite)

101-604 Police Support Services

Purpose

The Support Services Division is comprised of Records and Communications.

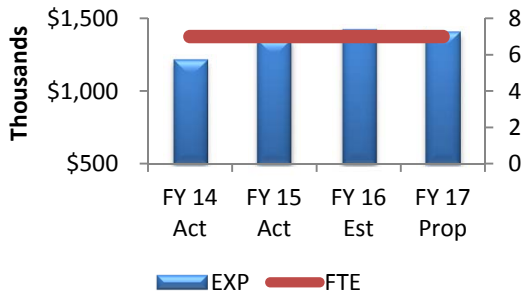
The Records Bureau maintains all criminal records and responds to requests for copies of police reports and other official documents received by the Department. Records is also responsible for handling front counter inquiries, warrant verification, statistical compilation for the U. S. Department of Justice and the FBI, processing of subpoenas and other court documents.

Communications is the link between citizens and the Police Department. They handle all 9-1-1 communications and radio support for officers on the street.

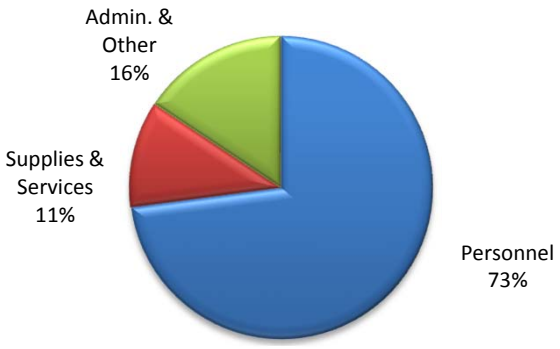
Highlights

- Timely dispatch of calls for service
- Securely storing and organizing property and evidence
- Enhancing professional standards and controlling liability through the effective delivery of training services
- Safeguarding, maintaining and reporting police records in compliance with the law

Total Expenditures & Staffing Trends



Allocation of Expenditures



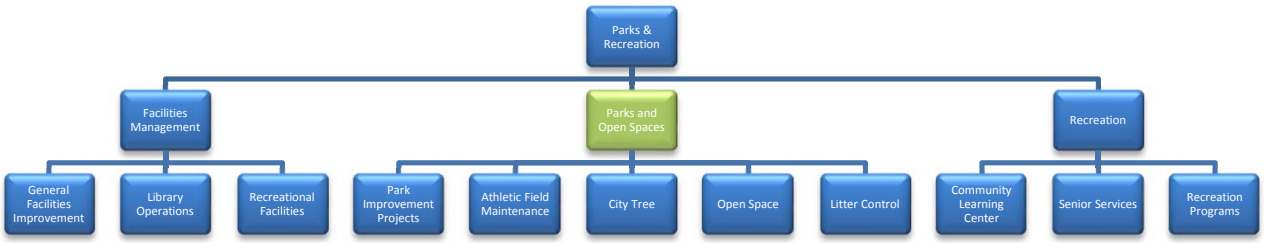
Fund	101 General Fund	Department	Police
Division	604	Division	Police Support Services

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	557,946	569,615	581,808	581,317	579,571
8103	TEMPORARY PART-TIME	16,518	28,230	34,895	31,568	
8111	OVERTIME	53,119	55,784	80,696	62,193	78,000
8113	HOLIDAY PAY	1,624				
8119	TERMINATION PAY				15,428	22,617
8211	P.E.R.S. RETIREMENT	74,854	77,981	92,826	91,385	100,331
8221	F.I.C.A. SOCIAL SECURITY	39	1,477	1,257	1,582	
8232	MEDICARE	10,113	10,475	10,758	10,939	10,653
8233	LIFE & DISABILITY INSURANCE	3,050	2,953	2,909	3,062	2,622
8241	DENTAL PLAN	11,113	10,213	10,216	10,753	10,216
8242	VISION PLAN	1,596	1,596	1,596	1,680	1,596
8251	UNIFORM ALLOWANCE	5,600	5,600	5,600	4,042	5,700
8259	DEFERRED COMPENSATION	4,593	8,400	8,400	8,400	7,200
8271	SEC 125 BENEFITS	139,802	142,148	142,559	147,644	132,502
8281	BENEFIT STABILIZATION	45,783	49,800	50,059	49,986	50,947
8285	WORKERS' COMPENSATION	7,608	23,191	23,923	23,774	22,962
Personnel Total		**$933,357**	**$987,462**	**$1,047,502**	**$1,043,752**	**$1,024,917**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	40,239	36,081	35,338	36,000	35,338
8430	REPAIR & MAINTENANCE SERVICE	34,947	35,695	35,223	35,000	37,394
8522	LIABILITY INSURANCE CHARGE		6,657	10,011	10,011	10,011
8530	COMMUNICATIONS	42,059	64,591	65,994	65,000	67,194
8531	POSTAGE/DELIVERY SERVICE	2,111	2,305	2,415	1,500	1,900
8550	PRINTING AND BINDING	2,385	2,052	2,398	1,500	1,850
8591	MEMBERSHIPS & DUES	100	125	200	200	400
8599	MISCELLANEOUS	1,478	1,465	2,100	2,100	2,000
8610	GENERAL SUPPLIES	-		1,000	1,000	1,000
8612	SMALL TOOLS	3,467	2,568	3,000	3,000	2,500
8613	SAFETY EQUIPMENT	455		500	500	500
Supplies & Services Total		**$127,243**	**$151,541**	**$158,179**	**$155,811**	**$160,087**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	66,173	92,194	101,223	101,223	101,282
8309	BUILDING MAINTENANCE CH	29,561	52,485	55,277	55,277	53,161
8310	ADMINISTRATIVE SUPPORT	56,846	69,154	68,991	68,991	66,012
Administrative & Other Total		**$152,580**	**$213,833**	**$225,491**	**$225,491**	**$220,455**
Capital Outlay						
Total Expenditures		**$ 1,213,180**	**$ 1,352,836**	**$ 1,431,172**	**$ 1,425,054**	**$ 1,405,459**

Fund	101 General Fund	Department	Police
Division	604	Division	Police Support Services

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$25,200	SM County Microwave & Message Switch
		$5,250	Coplogic Online Reporting System
		$2,383	DOJ Fingerprint Fees
		$1,500	Other
		$1,005	Citizen RIMS
8430	REPAIR & MAINTENANCE SERVICE		
		$30,494	Sunridge Systems "RIMS" Support Service Agreement
		$5,700	Identix
		$1,200	Miscellaneous
8530	COMMUNICATIONS		
		$17,650	TEA Maintenance for Communication Center & Base Station
		$17,224	Sprint Cell Phones & MDC Aircards
		$12,070	Buckland Public Safety Radio Site
		$6,750	Radio Repairs & 911 Dispatch Center Equipment
		$6,500	Radio Upgrade
		$5,200	Other including text message retrieval
		$1,800	SM County Public Safety Pager Pass-Through

101-811 Parks and Open Spaces



Purpose

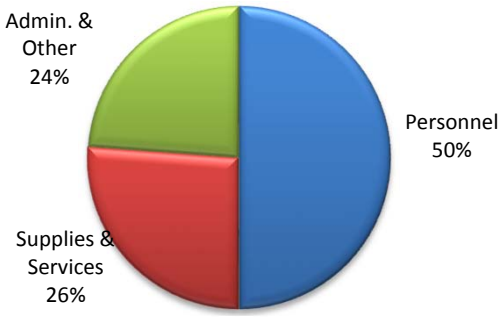
The Parks and Open Spaces Division exists to enhance the quality of life in Belmont through the maintenance and improvement of the City's parks, medians, athletic fields, and open space in the community.

Highlights

- Maintenance/repair of landscaping in 14 parks, 335 acres of open space and trails, 11 athletic fields, 3 acres of development right-of-way, 13 acres of undeveloped right-of-way and 5.6 acres of developed medians
- Open space activities, including fire reduction, trail maintenance, and invasive species removal
- Water reduction a top priority; replacing ornamental lawns, reducing or eliminating irrigation on medians, and installing sensing equipment on athletic field water systems
- ➢ Maintenance and improvement of the turf at athletic fields
- ➢ ***= Council Priority Active Project***

Total Expenditures & Staffing Trends

Allocation of Expenditures



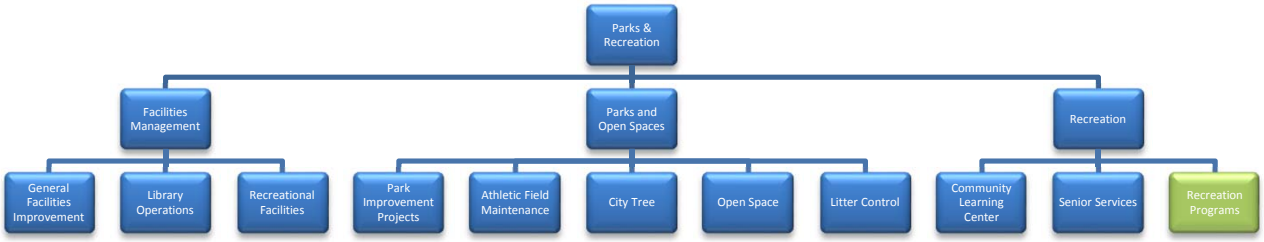
Fund	101 General Fund	Department	Parks & Recreation
Division	811	Division	Parks & Open Space

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	531,232	542,779	575,923	565,886	594,747
8111	OVERTIME	152	428		170	
8119	TERMINATION PAY		8,258		298	
8211	P.E.R.S. RETIREMENT	75,868	78,667	85,035	83,188	91,601
8232	MEDICARE	8,674	8,733	9,052	8,916	8,937
8233	LIFE & DISABILITY INSURANCE	4,900	3,130	3,140	3,167	3,082
8241	DENTAL PLAN	8,690	8,618	9,022	8,450	8,068
8242	VISION PLAN	1,873	1,816	1,861	1,914	1,836
8253	ALLOWANCES	1,200	1,200	1,050	1,149	1,260
8259	DEFERRED COMPENSATION	7,042	7,103	7,518	7,624	8,163
8271	SEC 125 BENEFITS	151,361	151,155	153,413	143,590	121,458
8281	BENEFIT STABILIZATION	43,202	44,948	41,315	40,931	41,659
8285	WORKERS' COMPENSATION	34,688	75,162	61,660	60,112	63,585
Personnel Total		**$868,882**	**$931,995**	**$948,988**	**$925,396**	**$944,396**
Supplies & Services						
8358	TREE TRIMMING COSTS	19,773	55,270	77,590	75,000	77,590
8411	WATER	171,240	167,789	180,000	170,000	180,000
8424	TURF/LAWN CARE SERVICES	37,065	33,848	36,500	36,500	36,500
8430	REPAIR & MAINTENANCE SERVICE	35,297	31,933	33,500	33,500	35,000
8522	LIABILITY INSURANCE CHARGE	118,423	105,820	10,940	10,940	10,940
8532	TELEPHONE	8,316	8,838	6,500	8,000	8,000
8580	TRAVEL AND TRAINING	2,836	4,372	10,000	3,000	7,500
8591	MEMBERSHIPS & DUES	1,005	885	1,000	1,000	1,200
8599	MISCELLANEOUS	4,701	5,094	5,500	7,000	7,000
8610	GENERAL SUPPLIES	33,317	40,674	64,407	45,000	50,000
8612	SMALL TOOLS	262	3,113	3,100	3,100	3,100
8613	SAFETY EQUIPMENT	2,344	4,428	4,000	4,000	4,000
8632	NATURAL GAS & ELECTRICITY	20,998	24,931	24,000	24,000	24,000
8639	GASOLINE	15,007	11,039	17,000	11,000	15,000
8641	REPAIR & MAINTENANCE SUPPLIES	5,413	-			
8651	PLANT MATERIALS	5,098	10,067	10,000	5,000	10,000
8652	IRRIGATION SUPPLIES	7,608	23,298	30,000	16,000	25,000
Supplies & Services Total		**$488,701**	**$531,397**	**$514,037**	**$453,040**	**$494,830**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	52,483	103,508	104,199	104,199	106,712
8308	COMPUTER USAGE CHARGE	23,917	34,071	33,358	33,358	41,739
8309	BUILDING MAINTENANCE CH	25,118	43,655	46,647	46,647	43,643
8310	ADMINISTRATIVE SUPPORT	114,450	168,846	177,972	177,972	258,398
Administrative & Other Total		**$215,968**	**$350,080**	**$362,176**	**$362,176**	**$450,492**
Capital Outlay						
Total Expenditures		**$ 1,573,551**	**$ 1,813,472**	**$ 1,825,201**	**$ 1,740,612**	**$ 1,889,718**

Fund	101 General Fund	Department	Parks & Recreation
Division	811	Division	Parks & Open Space

Account	Account Description	Amount	Notes
8358	TREE TRIMMING COSTS	$77,590	Tree maintenance of City owned trees in parks, street landscaping, and R-O-W. Includes emergency tree work.
8411	WATER	$180,000	Water for City parks, landscaping and athletic field irrigation
8424	TURF/LAWN CARE SERVICES	$36,500	Turf maintenance contract for city athletic fields. Contract includes mowing and trash collection
8430	REPAIR & MAINTENANCE SERVICE	$35,000	Various repairs to City parks, athletic fields and medians maintenance. Includes irrigation, fencing, pest control, lighting repairs, plumbing and brush control
8532	TELEPHONE	$8,000	Parks & Recreation telephones and cellular phones
8580	TRAVEL AND TRAINING	$7,500	Attend conferences, seminars, pay for instructors to train and educate staff on safety procedures, trends in P&R and various topics. Includes mandated training for Qualified Applicator Certificate holdlers
8591	MEMBERSHIPS & DUES	$1,200	Maintaining mandatory State of California pesticide applicator's licensing and education
8599	MISCELLANEOUS	$7,000	Staff uniforms, maintenance and laundry services
8610	GENERAL SUPPLIES	$50,000	Parks and Athletic fields general supplies include playground bark, mulch, top soil, etc.
8632	NATURAL GAS & ELECTRICITY	$24,000	Electricity for city irrigation controllers, lighting and field lights
8639	GASOLINE	$15,000	Fuel for equipment and vehicles
8651	PLANT MATERIALS	$10,000	Anticipated change in plant species due to drought conditions
8652	IRRIGATION SUPPLIES	$25,000	Various repairs and modifications to irrigation systems at city parks, athletic fields and medians. Converting under performing systems to meet mandated water conservation efforts

205-820 Recreation Programs



Purpose

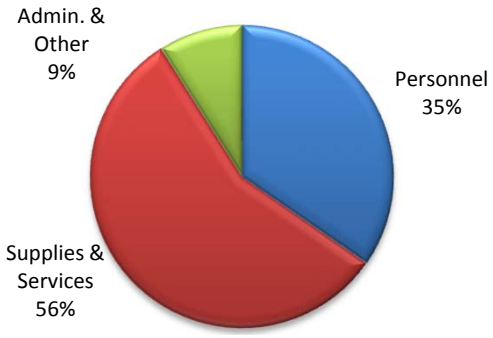
The Recreation Division serves to enhance the quality of life in the community by promoting lifelong learning, health and wellness, and providing quality classes and services.

Highlights

- Provide for recreation programs for youth, adults and seniors in City facilities
- Partner with community groups, non-profits, and local organizations to provide recreational opportunities
- Provide developmentally-appropriate, safe and caring childcare services
- Allocate athletic field useage for youth sports
- Provide summer camps, aquatics, and after school activities

Total Expenditures & Staffing Trends

Allocation of Expenditures



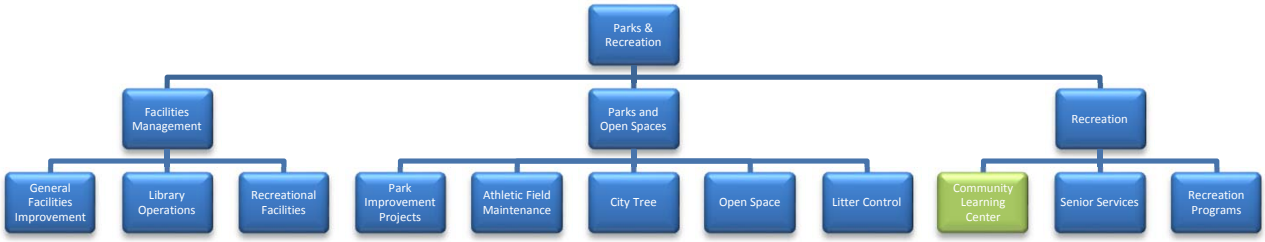
Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	820	Division	Recreation Programs

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	203,026	200,801	172,760	166,563	213,587
8102	PERMANENT PART-TIME	18,759	21,024	21,858	25,346	
8103	TEMPORARY PART-TIME	89,330	78,373	97,492	98,356	104,886
8119	TERMINATION PAY			15,432	19,493	
8211	P.E.R.S. RETIREMENT	31,857	32,642	26,528	26,675	25,097
8221	F.I.C.A. SOCIAL SECURITY	5,249	4,733	6,045	6,098	6,503
8232	MEDICARE	4,585	4,427	4,217	4,480	4,476
8233	LIFE & DISABILITY INSURANCE	2,212	1,374	1,169	1,009	1,276
8235	STATE UNEMPLOYMENT INSURANCE		39			
8241	DENTAL PLAN	2,164	1,833	3,690	2,084	2,201
8242	VISION PLAN	751	699	701	714	701
8253	ALLOWANCES	150	150	225	246	270
8259	DEFERRED COMPENSATION	3,478	3,420	3,141	3,447	4,714
8271	SEC 125 BENEFITS	56,279	53,190	66,408	47,349	46,347
8281	BENEFIT STABILIZATION	18,858	19,180	13,647	13,339	9,933
8285	WORKERS' COMPENSATION	8,824	11,790	11,392	11,306	12,344
Personnel Total		**$445,522**	**$433,675**	**$444,705**	**$426,506**	**$432,337**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	466,195	537,641	525,000	567,982	590,000
8441	LAND/BUILDING RENTALS	22,300	20,300	23,700	23,800	25,000
8522	LIABILITY INSURANCE CHARGE		2,853	3,897	3,897	3,897
8531	POSTAGE/DELIVERY SERVICE	8,612	8,963	12,000	12,000	12,000
8532	TELEPHONE	6,690	6,943	3,000	9,206	9,485
8540	ADVERTISING	2,223	1,774	4,000	3,000	4,000
8550	PRINTING AND BINDING	18,040	17,950	22,000	20,000	22,600
8580	TRAVEL AND TRAINING	2,717	4,670	4,500	4,500	4,500
8591	MEMBERSHIPS & DUES	1,357	1,850	2,000	1,500	2,000
8599	MISCELLANEOUS	31	214	300		
8610	GENERAL SUPPLIES	27,697	23,023	25,000	23,000	30,000
8639	GASOLINE	478	295	690	290	300
8680	BOOK-MANUALS-SUBSCRIPTIONS	15	1			
Supplies & Services Total		**$556,355**	**$626,477**	**$626,087**	**$669,175**	**$703,782**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	4,293	6,163	3,815	3,815	3,907
8308	COMPUTER USAGE CHARGE	13,019	21,824	18,685	18,685	29,782
8309	BUILDING MAINTENANCE CH	8,108	17,347	16,616	16,616	17,197
8310	ADMINISTRATIVE SUPPORT	41,264	56,017	61,522	61,522	61,138
Administrative & Other Total		**$66,684**	**$101,351**	**$100,638**	**$100,638**	**$112,024**
Capital Outlay						
Total Expenditures		**$ 1,068,562**	**$ 1,161,503**	**$ 1,171,430**	**$ 1,196,319**	**$ 1,248,143**

Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	820	Division	Recreation Programs

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$590,000	Community Based Programs - Contract Class Instructors, Teen Services, BRS School District, Entertainment, Education Programs, Admissions
8441	LAND/BUILDING RENTALS		
		$25,000	Carlmont High School Pool Rental
8531	POSTAGE/DELIVERY SERVICE		
		$12,000	Three Recreation Activity Guide and departmental mailing of marketing materials
8532	TELEPHONE		
		$9,485	Department Telephone Expense
8540	ADVERTISING		
		$4,000	Marketing of programs and special events.
8550	PRINTING AND BINDING		
		$22,600	Printing of three Activity Guide and other markerting material
8580	TRAVEL AND TRAINING		
		$4,500	CPRS Conference for legislative updates and traiing and mileage reimbursement
8610	GENERAL SUPPLIES		
		$30,000	Supplies for various camps, sports and office

205-822 Community Learning Center



Purpose

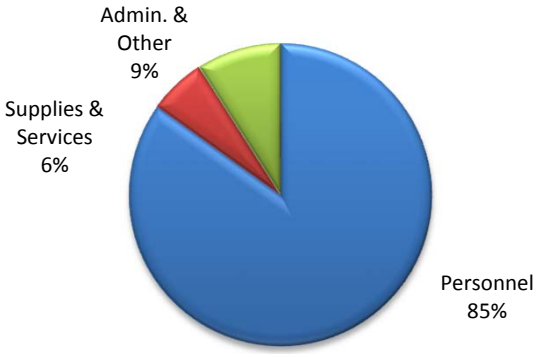
The Community Learning Center serves to provide a developmentally-appropriate pre-school program which encourages growth and creativity in a safe and nurturing environment.

Highlights

- Fostering cognitive, physical, social and emotional development
- Hiring and retaining quality staff
- Providing enrichment opportunities, field trips and special events
- Providing nutritional snacks
- Encouraging parent participation and education
- Supported by a Parent/Teacher non-profit organization

Total Expenditures & Staffing Trends

Allocation of Expenditures



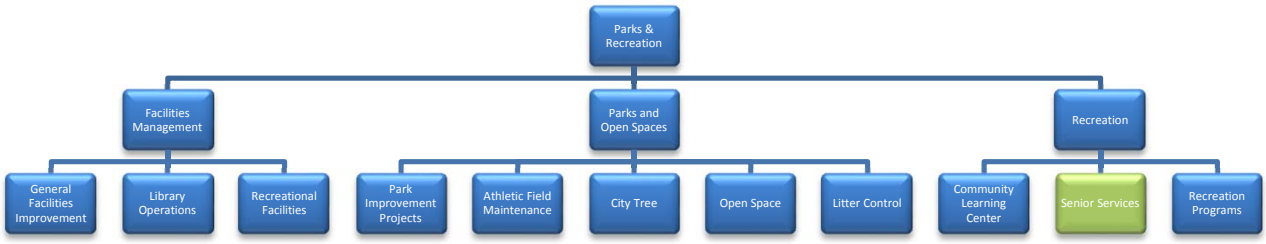
Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	822	Division	Community Learning Center

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	200,056	220,250	250,054	248,433	273,133
8102	PERMANENT PART-TIME	74,669	78,364	89,208	79,433	82,056
8103	TEMPORARY PART-TIME	91,496	95,161	93,849	95,648	105,797
8211	P.E.R.S. RETIREMENT	41,464	46,479	59,354	57,318	65,105
8221	F.I.C.A. SOCIAL SECURITY	5,338	5,900	5,819	5,839	6,559
8232	MEDICARE	6,021	6,396	6,835	6,696	6,916
8233	LIFE & DISABILITY INSURANCE	2,900	1,928	1,989	2,085	2,074
8235	STATE UNEMPLOYMENT INSURANCE		1,935			
8241	DENTAL PLAN	4,560	5,309	5,907	6,156	5,655
8242	VISION PLAN	1,294	1,292	1,313	1,382	1,313
8253	ALLOWANCES		150	225	246	270
8259	DEFERRED COMPENSATION	3,806	4,016	4,670	4,767	5,504
8271	SEC 125 BENEFITS	92,640	98,552	108,602	111,036	131,383
8281	BENEFIT STABILIZATION	22,427	26,228	29,123	28,068	29,875
8285	WORKERS' COMPENSATION	13,219	15,349	16,786	16,381	17,907
Personnel Total		**$559,891**	**$607,309**	**$673,733**	**$663,488**	**$733,548**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	14,768	13,959	13,000	16,500	14,000
8423	CUSTODIAL SERVICES			13,970	13,080	14,500
8522	LIABILITY INSURANCE CHARGE		4,422	7,043	7,043	7,043
8532	TELEPHONE	1,658	1,749	1,000	2,375	2,450
8540	ADVERTISING	869		1,000	550	750
8580	TRAVEL AND TRAINING	220	1,200	2,000	1,530	2,000
8591	MEMBERSHIPS & DUES	550	605	605	605	650
8599	MISCELLANEOUS	3		400		
8610	GENERAL SUPPLIES	10,318	8,810	11,000	10,500	11,000
8612	SMALL TOOLS	381	318	500		
Supplies & Services Total		**$28,767**	**$31,063**	**$50,518**	**$52,183**	**$52,393**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	5,817	8,002	9,805	9,805	4,255
8309	BUILDING MAINTENANCE CH	15,699	26,887	30,031	30,031	28,469
8310	ADMINISTRATIVE SUPPORT	36,283	41,268	42,052	42,052	45,315
Administrative & Other Total		**$57,799**	**$76,157**	**$81,888**	**$81,888**	**$78,039**
Capital Outlay						
Total Expenditures		**$ 646,456**	**$ 714,529**	**$ 806,139**	**$ 797,559**	**$ 863,980**

Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	822	Division	Community Learning Center

Account	Account Description	Amount	Notes
8580	TRAVEL AND TRAINING		
		$2,000	Various training required for State licensing and program development
8610	GENERAL SUPPLIES		
		$11,000	Miscellaneous supplies for the program

205-823 Senior Services



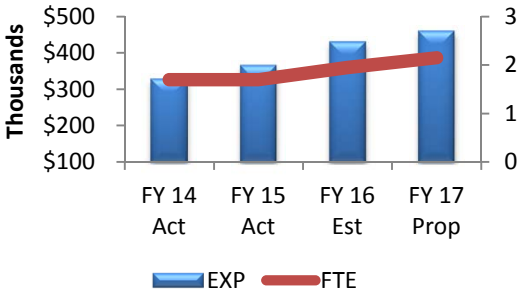
Purpose

The Senior Services Division serves to enhance the quality of life for the senior citizens of Belmont by providing a place to gather and maintain community connections through clubs, social and volunteer opportunities, lifelong learning, nutritional lunches, health and wellness programs and services, activities and events.

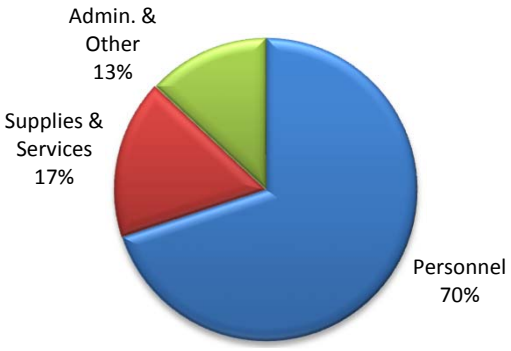
Highlights

- Provide educational classes, seminars and workshops
- Provide local transportation to/from the Senior Center
- Partner and provide social opportunities, special events and day trips
- Partner and provide information and referral services
- Provide a lunch program with balanced meals for seniors.

Total Expenditures & Staffing Trends



Allocation of Expenditures



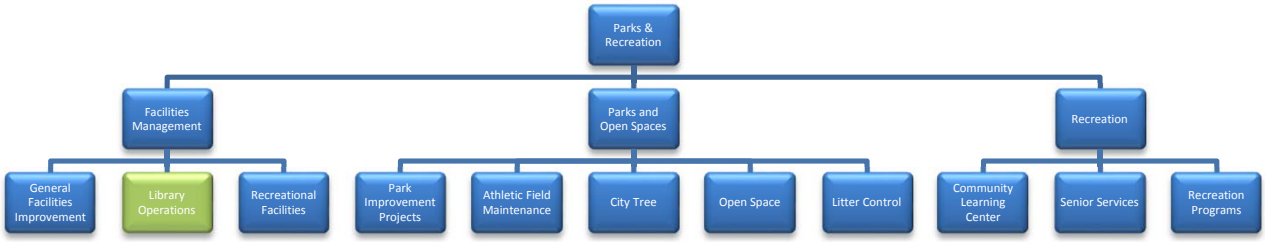
Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	823	Division	Senior Services

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	6,025	5,436	30,997	31,008	105,080
8102	PERMANENT PART-TIME	118,655	125,796	112,455	132,461	106,313
8103	TEMPORARY PART-TIME	15,711	18,427	26,712	13,791	7,362
8211	P.E.R.S. RETIREMENT	18,705	33,116	26,213	28,375	35,959
8221	F.I.C.A. SOCIAL SECURITY	974	1,114	1,656	865	456
8232	MEDICARE	1,145	1,243	1,429	1,544	2,118
8233	LIFE & DISABILITY INSURANCE	1,324	818	991	1,026	920
8235	STATE UNEMPLOYMENT INSURANCE	266				
8241	DENTAL PLAN	2,177	2,055	2,373	2,435	2,314
8242	VISION PLAN	482	451	538	566	538
8259	DEFERRED COMPENSATION	2,479	2,481	2,876	3,244	5,072
8271	SEC 125 BENEFITS	33,749	33,914	39,670	40,425	30,449
8281	BENEFIT STABILIZATION	10,400	11,636	12,413	14,034	16,008
8285	WORKERS' COMPENSATION	5,077	6,011	6,636	6,869	8,542
Personnel Total		**$217,170**	**$242,498**	**$264,959**	**$276,642**	**$321,129**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	16,060	14,639	15,000	14,800	15,000
8522	LIABILITY INSURANCE CHARGE		1,617	2,789	2,789	2,789
8532	TELEPHONE	281	263	275	250	260
8540	ADVERTISING	117	231	500	450	1,000
8580	TRAVEL AND TRAINING	89	15	1,000	600	1,000
8591	MEMBERSHIPS & DUES	150		300		
8610	GENERAL SUPPLIES	9,868	11,741	35,500	35,600	11,000
8639	GASOLINE	1,280	1,457	2,010	1,200	2,000
8660	SENIOR MEALS PROGRAM	40,062	45,336	43,000	44,500	45,000
Supplies & Services Total		**$67,906**	**$75,298**	**$100,374**	**$100,189**	**$78,049**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	8,585	5,021	4,993	4,993	5,096
8308	COMPUTER USAGE CHARGE	9,418	12,367	13,371	13,371	21,523
8309	BUILDING MAINTENANCE CH	5,866	9,830	11,890	11,890	12,428
8310	ADMINISTRATIVE SUPPORT	18,397	19,957	23,822	23,822	20,925
Administrative & Other Total		**$42,266**	**$47,175**	**$54,076**	**$54,076**	**$59,972**
Capital Outlay						
Total Expenditures		**$ 327,342**	**$ 364,971**	**$ 419,408**	**$ 430,907**	**$ 459,150**

Fund	205 Co-Sponsored Recreation	Department	Parks & Recreation
Division	823	Division	Senior Services

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$15,000	Entertainment, Service Providers, Instructors
8532	TELEPHONE		
		$260	Cell phone, Van Driver
8540	ADVERTISING		
		$1,000	Marketing and promotion of various senior events, classes and activities
8610	GENERAL SUPPLIES		
		$11,000	Miscellaneous supplies for the program
8639	GASOLINE		
		$2,000	Senior Van
8660	SENIOR MEALS PROGRAM		
		$45,000	Senior Lunch Program through San Mateo County. $4.00 donation for over 60 years, $8.50 donation if under 60 years, Average 35 lunches daily $8.50 per lunch, $4.25 if over 60 years paid by San Mateo County. Balance requested in donation

206-801 Library Maintenance & Operations



Purpose

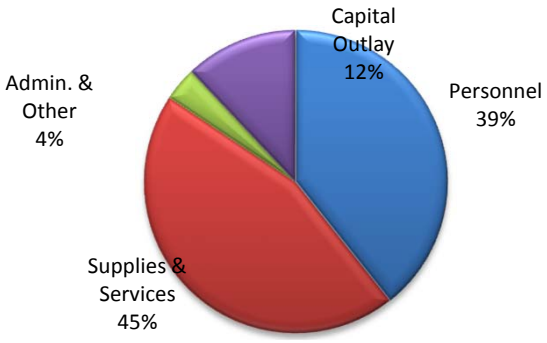
The Library Maintenance & Operation Fund supports the enhanced learning opportunities for the community by providing and maintaining a safe and well-maintained Library facility.

Highlights

- Maintenance and repair of the various structural and mechanical systems, including roofs, fire safety equipment, lighting, HVAC systems, doors and windows
- Facilitation and supervision of regular and routine custodial service
- Efficient and effective management of natural gas and electricity
- Coordination of a facility maintenance program for the Library

Total Expenditures & Staffing Trends

Allocation of Expenditures



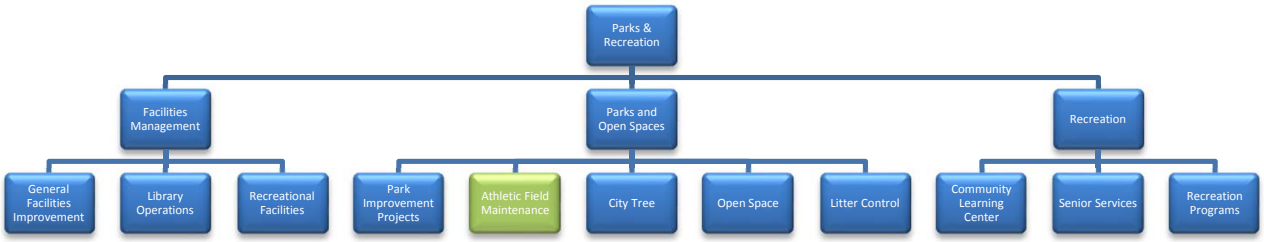
Fund	206 Library Maintenance & Ops	Department	Parks & Recreation
Division	801	Division	Facilities Management

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	115,606	82,973	85,697	85,159	92,680
8111	OVERTIME	9	25		10	
8119	TERMINATION PAY		486		18	
8211	P.E.R.S. RETIREMENT	17,114	12,577	14,068	13,948	16,355
8232	MEDICARE	1,794	1,348	1,328	1,320	1,350
8233	LIFE & DISABILITY INSURANCE	983	453	444	462	477
8241	DENTAL PLAN	1,654	1,247	1,246	1,253	1,282
8242	VISION PLAN	361	251	260	271	272
8253	ALLOWANCES	450	300	225	246	270
8259	DEFERRED COMPENSATION	1,679	1,128	1,143	1,195	1,335
8271	SEC 125 BENEFITS	29,175	20,639	21,528	21,065	16,615
8281	BENEFIT STABILIZATION	9,583	7,413	6,914	6,884	7,426
8285	WORKERS' COMPENSATION	5,421	9,474	8,091	7,996	8,919
Personnel Total		**$183,828**	**$138,313**	**$140,943**	**$139,828**	**$146,981**
Supplies & Services						
8411	WATER	8,626	11,333	11,200	12,000	12,000
8417	OTHER WASTE WATER TREATMENT	4,121	4,558	4,600	4,800	4,800
8423	CUSTODIAL SERVICES	25,759	24,960	31,000	28,000	31,000
8430	REPAIR & MAINTENANCE SERVICE	19,973	11,103	20,000	25,000	25,000
8522	LIABILITY INSURANCE CHARGE		1,046	1,537	1,537	1,537
8532	TELEPHONE	3,226	2,318	3,500	2,000	2,000
8610	GENERAL SUPPLIES			5,000	2,000	5,000
8632	NATURAL GAS & ELECTRICITY	69,906	79,359	81,000	45,000	81,000
8641	REPAIR & MAINTENANCE SUPPLIES	44	200			
8654	ELECTRICAL SUPPLIES	149				
8655	CUSTODIAL SUPPLIES	5,678	6,110	6,000	6,000	6,000
Supplies & Services Total		**$137,482**	**$140,987**	**$163,837**	**$126,337**	**$168,337**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	14,917	14,026	14,438	14,438	13,402
Administrative & Other Total		**$14,917**	**$14,026**	**$14,438**	**$14,438**	**$13,402**
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING		201,480			45,000
Capital Outlay Total		**$0**	**$201,480**	**$0**	**$0**	**$45,000**
Total Expenditures		**$ 336,227**	**$ 494,805**	**$ 319,218**	**$ 280,603**	**$ 373,720**

Fund	206 Library Maintenance & Ops	Department	Parks & Recreation
Division	801	Division	Facilities Management

Account	Account Description	Amount	Notes
8411	WATER		
		$12,000	Water costs for library building
8417	OTHER WASTE WATER TREATMENT		
		$4,800	Usage fees for library waste water system
8423	CUSTODIAL SERVICES		
		$31,000	Contract custodials services
8430	REPAIR & MAINTENANCE SERVICE		
		$25,000	Various contract services which include HVAC, plumbing, electrical, pest control, etc.
8610	GENERAL SUPPLIES		
		$5,000	Supplies and materials needed to repair and maintain facility
8632	NATURAL GAS & ELECTRICITY		
		$81,000	Gas and electrical costs within the library which includes interior and exterior lights, heating and cooling costs
8655	CUSTODIAL SUPPLIES		
		$6,000	Supplies including paper towels, toilet paper, trash liners, soap and cleaning products

207-812 Athletic Field Maintenance



Purpose

The Athletic Field Maintenance Fund supports the ongoing maintenance of the City's athletic fields. The funds are collected from the City's youth and adult sports partners and used for direct benefit to the athletic fields and facilities in Belmont.

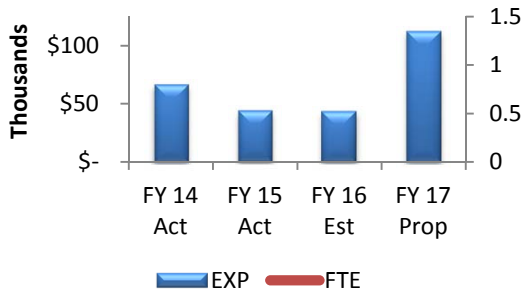
Highlights

- Improvements to the athletic fields including turf repair, materials, and services to directly benefit the sports leagues in Belmont.
- Fence extension project on the South Field of the Belmont Sports Complex

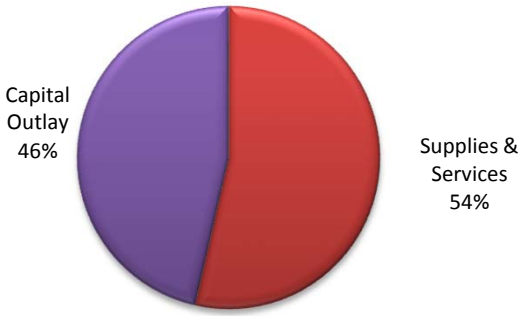
➢ Athletic Field Improvements

➢ ***= Council Priority Active Project***

Total Expenditures & Staffing Trends



Allocation of Expenditures



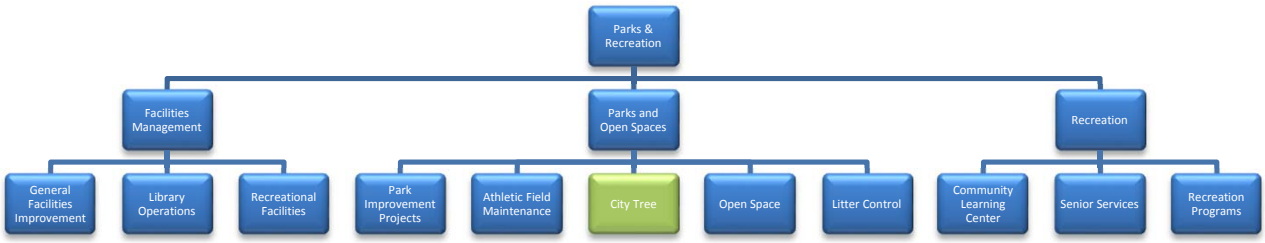
Fund	207 Athletic Field Maintenance	Department	Parks & Recreation
Division	812	Division	Athletic Field Maintenance

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	10,206	15,454	20,000	13,000	20,000
8610	GENERAL SUPPLIES	30,470	27,896	40,000	30,000	40,000
Supplies & Services Total		**$40,676**	**$43,350**	**$60,000**	**$43,000**	**$60,000**
Administrative & Other						
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	25,955	-	52,000		52,000
Capital Outlay Total		**$25,955**	**$0**	**$52,000**	**$0**	**$52,000**
Total Expenditures		**$ 66,631**	**$ 43,350**	**$ 112,000**	**$ 43,000**	**$ 112,000**

Fund	207 Athletic Field Maintenance	Department	Parks & Recreation
Division	812	Division	Athletic Field Maintenance

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$20,000	Professional services contracts for athletic field renovations including turf, irrigation, backstops, dugouts and fencing
8610	GENERAL SUPPLIES		
		$40,000	Athletic field maintenance supplies and equipment including fertilizers, seed, temporary fencing, etc.

208-811 City Tree Fund



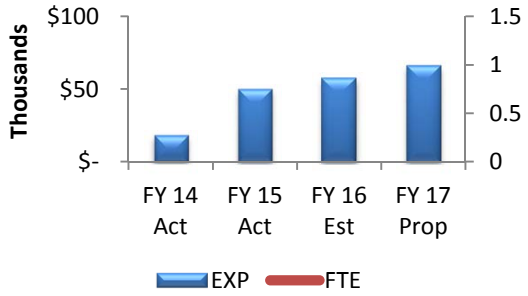
Purpose

The City Tree Fund is reserved for the maintenance and improvement of the City's urban forest, including the planting, care, and maintenance of trees.

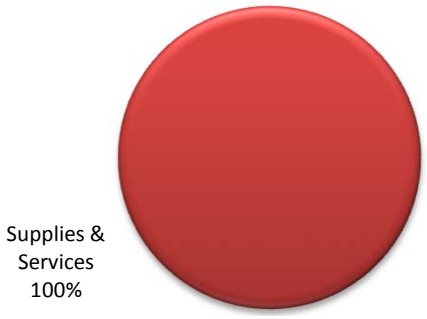
Highlights

- The City Tree Fund collects funds from the removal of trees required for the development of property, maintenance tree removals, and Tree Ordinance violations.
- Funds have been used to purchase trees for the annual tree giveaway and for the maintenance, expansion, and improvement of the urban forest
- Funds are also used to support permitting activities through a contract arborist.

Total Expenditures & Staffing Trends



Allocation of Expenditures



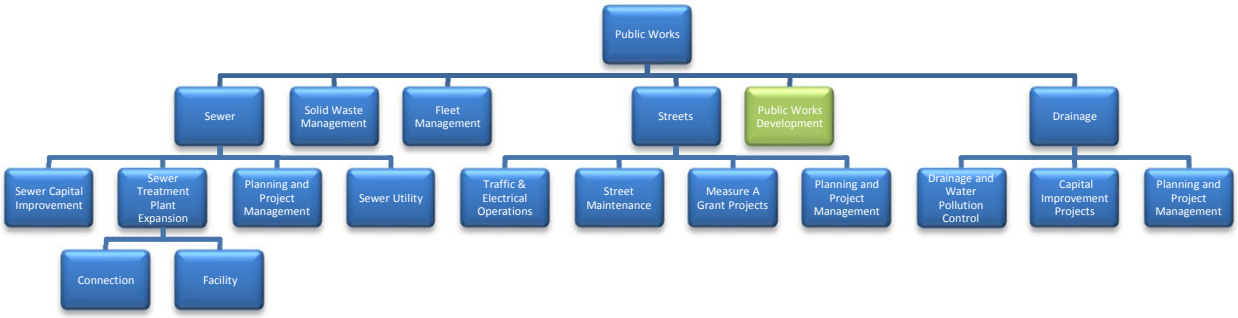
Fund	208 City Trees	Department	Parks & Recreation
Division	811	Division	Parks & Open Space

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	14,028	46,955	77,044	56,000	60,000
8610	GENERAL SUPPLIES	4,046	2,963	6,000	2,000	6,000
Supplies & Services Total		**$18,074**	**$49,917**	**$83,044**	**$58,000**	**$66,000**
Administrative & Other						
Capital Outlay						
Total Expenditures		**$ 18,074**	**$ 49,917**	**$ 83,044**	**$ 58,000**	**$ 66,000**

Fund	208 City Trees	Department	Parks & Recreation
Division	811	Division	Parks & Open Space

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$60,000	Consulting Arborist Services
8610	GENERAL SUPPLIES		
		$6,000	Purchase of trees to be planted on city property. 30 trees are purchased annualy for residents in teh Tree Give-Away program

210-780 Public Works Development



Purpose

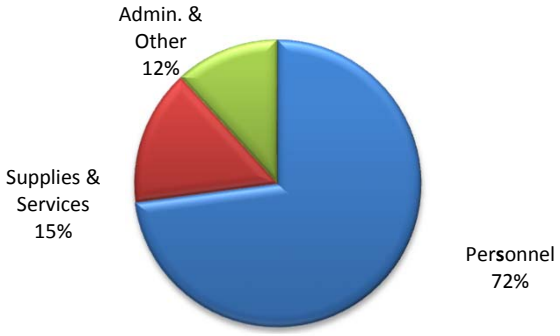
The Public Works Engineering (Development) Division ensures private developments are in compliance with federal, state and local regulations.

Highlights

- Review of traffic and other engineering studies for development projects
- Review, issue and inspect permits in ompliance with City ordinances
- Review and approve subdivisions in accordance with the Subdivision Map Act
- Process easements and right-of-way vacation and dedications in compliance with State law.

Total Expenditures & Staffing Trends

Allocation of Expenditures



Fund	210 Development Services	Department	Public Works
Division	780	Division	Public Works Development

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	150,041	260,961	274,554	266,155	267,861
8111	OVERTIME	154	270		62	
8211	P.E.R.S. RETIREMENT	22,593	40,933	48,033	46,062	41,408
8232	MEDICARE	2,337	4,069	4,265	4,114	4,128
8233	LIFE & DISABILITY INSURANCE	1,248	1,343	1,279	1,347	1,028
8241	DENTAL PLAN	1,646	2,825	2,825	2,973	2,924
8242	VISION PLAN	355	596	582	612	611
8253	ALLOWANCES	180	180	180	196	240
8259	DEFERRED COMPENSATION	1,969	3,330	3,365	3,635	3,153
8271	SEC 125 BENEFITS	30,535	52,229	53,811	55,133	58,375
8281	BENEFIT STABILIZATION	12,608	23,408	23,757	22,782	17,838
8285	WORKERS' COMPENSATION	6,419	10,332	10,708	10,268	10,358
Personnel Total		**$230,085**	**$400,474**	**$423,357**	**$413,340**	**$407,924**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	13,155	40,951	79,670	75,000	80,000
8522	LIABILITY INSURANCE CHARGE		2,330	3,504	3,504	3,504
8532	TELEPHONE			100	100	100
8580	TRAVEL AND TRAINING			200	200	200
8599	MISCELLANEOUS		48	1,200	1,200	800
8639	GASOLINE	933	842	1,200	800	1,200
Supplies & Services Total		**$14,089**	**$44,171**	**$85,874**	**$80,804**	**$85,804**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	2,289	2,721	2,702	2,702	5,264
8308	COMPUTER USAGE CHARGE	6,476	17,521	18,760	18,760	20,673
8309	BUILDING MAINTENANCE CH	9,499	18,172	17,893	17,893	17,237
8310	ADMINISTRATIVE SUPPORT	11,884	21,615	28,967	28,967	22,679
Administrative & Other Total		**$30,148**	**$60,029**	**$68,322**	**$68,322**	**$65,853**
Capital Outlay						
Total Expenditures		**$ 274,321**	**$ 504,673**	**$ 577,553**	**$ 562,466**	**$ 559,581**

Fund	210 Development Services	Department	Public Works
Division	780	Division	Public Works Development

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$80,000	Design review support

210-904 Permit Center

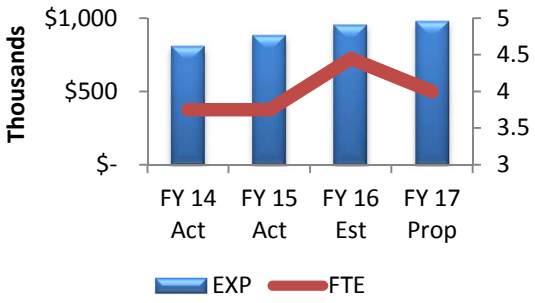
Purpose

The Permit Center provides assistance to the public in the processing of Building, Planning, Public Works, and Fire applications. At one single location, information is disseminated regarding land use, development, permitting, inspections, and business licenses. The Permit Center staff strives to assist the applicant with the various processes with the highest degree of customer service.

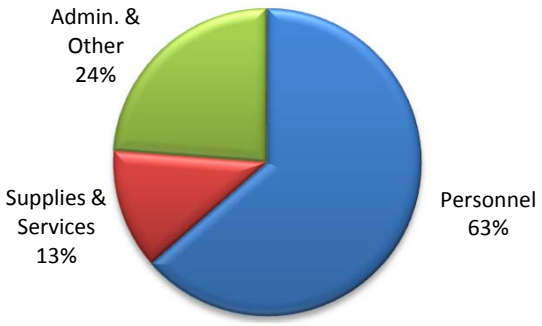
Highlights

- Permitting for Building, Public Works, and Fire activities
- Processing applications for Planning entitlement
- Plan review by Building, Planning, Public Works, and Fire
- Business license processing and inspections
- Public information
- Pre-application consultations and pre-construction meetings

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	210 Development Services	Department	Community Development
Division	904	Division	Permit Center

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	349,514	366,817	416,619	392,859	398,556
8103	TEMPORARY PART-TIME		8,587		1,212	
8211	P.E.R.S. RETIREMENT	52,430	57,095	67,187	65,333	71,247
8221	F.I.C.A. SOCIAL SECURITY		532		75	
8232	MEDICARE	5,493	5,935	6,686	6,311	6,095
8233	LIFE & DISABILITY INSURANCE	3,046	1,963	2,135	1,967	1,898
8241	DENTAL PLAN	3,799	3,799	4,875	4,029	4,342
8242	VISION PLAN	919	908	1,063	970	955
8253	ALLOWANCES	300	300	300	307	420
8259	DEFERRED COMPENSATION	4,888	4,987	5,542	5,569	6,013
8271	SEC 125 BENEFITS	78,800	79,697	97,083	87,688	84,672
8281	BENEFIT STABILIZATION	29,095	32,489	32,996	31,999	32,193
8285	WORKERS' COMPENSATION	10,225	14,743	16,238	15,298	14,500
Personnel Total		**$538,508**	**$577,850**	**$650,725**	**$613,616**	**$620,890**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	9,925	30,416	40,000	25,000	40,000
8359	COMPUTER SOFTWARE LICENSE	27,800		500		
8522	LIABILITY INSURANCE CHARGE		3,566	6,364	6,364	6,364
8531	POSTAGE/DELIVERY SERVICE	447	567	525	540	550
8532	TELEPHONE	5,526	3,365	4,500	3,000	3,000
8535	FIRE PREVENTION CONSULTING	43,929	37,441	40,000	50,500	60,000
8540	ADVERTISING			500		500
8550	PRINTING AND BINDING	2,055	1,034	3,000	2,000	2,500
8580	TRAVEL AND TRAINING	2,846	1,719	4,100	3,800	3,000
8591	MEMBERSHIPS & DUES	677	1,105	645	470	872
8599	MISCELLANEOUS	108	158	200	100	200
8610	GENERAL SUPPLIES	207	145	300	1,800	1,300
8612	SMALL TOOLS		54	100	100	100
8639	GASOLINE	2,004	1,740	2,250	1,500	2,000
8641	REPAIR & MAINTENANCE SUPPLIES			100	100	100
8680	BOOK-MANUALS-SUBSCRIPTIONS	2,460	99	500	200	2,725
Supplies & Services Total		**$97,984**	**$81,409**	**$103,584**	**$95,474**	**$123,211**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	9,014	13,050	10,194	10,194	10,442
8308	COMPUTER USAGE CHARGE	68,398	81,097	95,225	95,225	100,159
8309	BUILDING MAINTENANCE CH	46,628	81,060	90,837	90,387	75,149
8310	ADMINISTRATIVE SUPPORT	41,533	44,403	48,493	48,493	46,767
Administrative & Other Total		**$165,573**	**$219,610**	**$244,749**	**$244,299**	**$232,517**
Capital Outlay						
Total Expenditures		**$ 802,065**	**$ 878,869**	**$ 999,058**	**$ 953,389**	**$ 976,618**

Fund	210 Development Services	Department	Community Development
Division	904	Division	Permit Center

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$40,000	Outside Plan Checking-CSG
8535	FIRE PREVENTION CONSULTING		
		$60,000	Fire Prevention Services--CSG
8550	PRINTING AND BINDING		
		$2,500	New Code Cycle

210-905 Development Review

Purpose

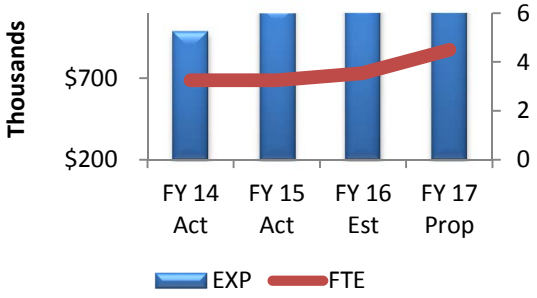
Development Review regulates land use in order to meet community values and environmental standards.

Highlights

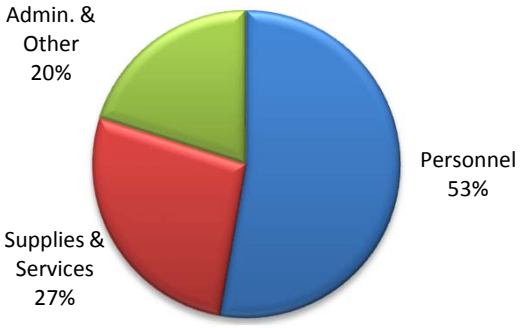
- Encourage public participation through outreach and hearings
- Prepare reports & recommendations, including conditions of approval
- Prepare records of decision & related notices to implement policy actions
- Manage high-level complex Development Review projects
- ➢ Single Family Remodel & Tree Regulations Project

➢ = ***Council Priority Active Project***

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	210 Development Services	Department	Community Development
Division	905	Division	Development Review

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	370,149	380,493	418,701	423,530	519,016
8103	TEMPORARY PART-TIME		8,587		1,212	
8211	P.E.R.S. RETIREMENT	55,534	59,224	71,827	70,528	93,089
8221	F.I.C.A. SOCIAL SECURITY		532		75	
8232	MEDICARE	5,620	5,932	6,485	6,531	7,767
8233	LIFE & DISABILITY INSURANCE	2,478	1,579	1,667	1,731	2,525
8241	DENTAL PLAN	4,181	4,181	4,642	4,616	5,564
8242	VISION PLAN	748	747	817	857	1,039
8253	ALLOWANCES	2,700	2,700	2,700	2,760	3,780
8259	DEFERRED COMPENSATION	5,093	5,104	5,439	6,073	8,587
8271	SEC 125 BENEFITS	69,141	71,064	79,346	81,137	104,384
8281	BENEFIT STABILIZATION	31,117	33,971	35,470	34,693	42,484
8285	WORKERS' COMPENSATION	12,402	15,290	16,328	16,513	16,343
Personnel Total		**$559,163**	**$589,403**	**$643,422**	**$650,254**	**$804,579**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	5,000	3,010	52,500	18,000	165,000
8352	OTHER PROF/TECHNICAL-AP	79,297	119,261	75,576	75,207	75,000
8357	PLANNING COMM MEETING PAY	3,250	3,375	4,200	4,200	4,200
8366	ENVIRONMENTAL IMPACT REVIEW	149,527	151,061	154,835	150,000	150,000
8430	REPAIR & MAINTENANCE SERVICE			100		100
8522	LIABILITY INSURANCE CHARGE		3,091	5,077		
8531	POSTAGE/DELIVERY SERVICE	1,238	1,037	1,500	1,200	1,500
8532	TELEPHONE	642	913	1,500	600	1,500
8540	ADVERTISING	1,752	2,057	3,000	2,400	3,000
8550	PRINTING AND BINDING	170		1,500	175	1,500
8580	TRAVEL AND TRAINING	310	77	3,348	3,348	3,600
8591	MEMBERSHIPS & DUES	3,858	3,952	4,445	4,000	5,100
8599	MISCELLANEOUS	265	221	500	1,000	1,000
8610	GENERAL SUPPLIES	1,643	2,551	1,800	1,800	2,000
8612	SMALL TOOLS	29	58	100	100	100
8680	BOOK-MANUALS-SUBSCRIPTIONS			250	150	250
Supplies & Services Total		**$246,981**	**$290,663**	**$310,231**	**$262,180**	**$413,850**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	1,002	1,450	1,133	1,133	1,160
8308	COMPUTER USAGE CHARGE	38,763	49,098	38,198	38,198	55,903
8309	BUILDING MAINTENANCE CH	40,411	70,252	72,465	72,465	84,543
8310	ADMINISTRATIVE SUPPORT	100,240	139,337	140,560	140,560	165,039
Administrative & Other Total		**$180,416**	**$260,137**	**$252,356**	**$252,356**	**$306,645**
Capital Outlay						
Total Expenditures		**$ 986,560**	**$ 1,140,203**	**$ 1,206,009**	**$ 1,164,790**	**$ 1,525,074**

Fund	210 Development Services	Department	Community Development
Division	905	Division	Development Review

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$120,000	Temporary Planner-Consultant
		$40,000	Outside Planning Consultant
		$5,000	Temporary Admin Assistance
8591	MEMBERSHIPS & DUES		
		$3,500	LAFCO
		$1,600	APA Dues (4)

212-906 General Plan Maintenance

Purpose

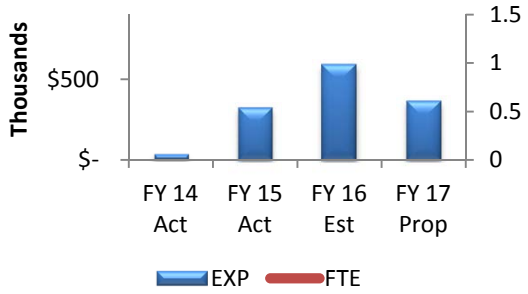
The General Plan Maintenance Division serves to update and maintain the City's General Plan and associated policy documents, including preparation.

Highlights

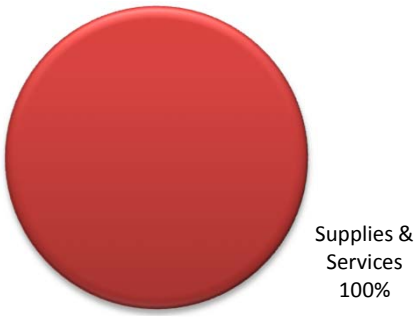
- 2035 General Plan Update
- Belmont Village Specific Plan (BVSP)
- Develop City's Climate Action Plan (CAP)

- ***= Council Priority Active Project***

Total Expenditures & Staffing Trends



Allocation of Expenditures



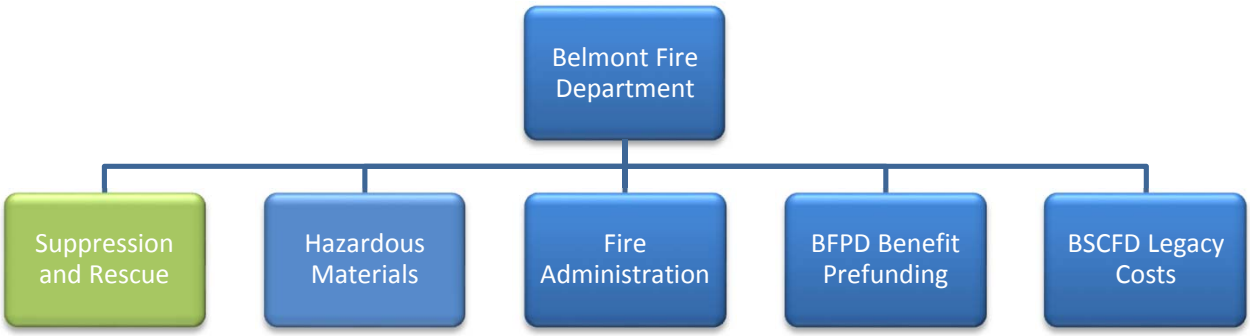
Fund	212 General Plan Maintenance	Department	Community Development
Division	906	Division	General Plan Maintenance

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	32,925	320,792	1,776,643	590,000	365,000
Supplies & Services Total		**$32,925**	**$320,792**	**$1,776,643**	**$590,000**	**$365,000**
Administrative & Other						
9376	INTEREST LOANS/ADVANCES		1,499			
Administrative & Other Total		**$0**	**$1,499**	**$0**	**$0**	**$0**
Capital Outlay						
Total Expenditures		**$ 32,925**	**$ 322,291**	**$ 1,776,643**	**$ 590,000**	**$ 365,000**

Fund	212 General Plan Maintenance	Department	Community Development
Division	906	Division	Development Review

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$320,000	General Plan/Belmont Village Specific Plan Consultant (Dyett&Bhatia)
		$25,000	GP/BVSP Project Contingency (Dyett&Bhatia)
		$20,000	GP/BVSP Project Management (CSG)

223-115 Suppression and Rescue



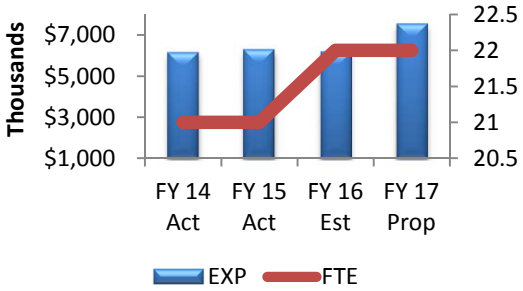
Purpose

The Belmont Fire Protection District provides all risk emergency services to the City of Belmont and the unincorporated Harbor Industrial Area. Suppression and Rescue is the largest division in the Fire Department and includes the Fire Captains and Firefighters who respond to emergency and non-emergency calls for service. The crews operate out of the two Belmont Fire Stations as well as a San Mateo Fire Station as part of a shared Tiller Truck services agreement.

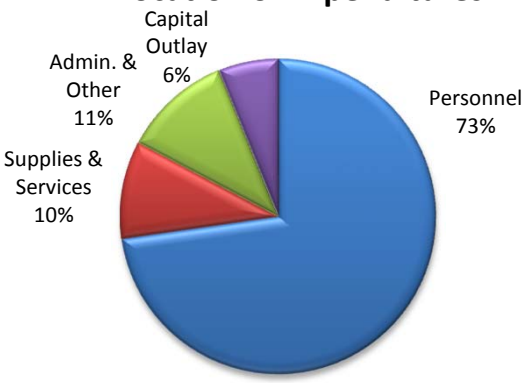
Highlights

- Respond to emergency and non-emergency calls for service in a timely manner
- Member of shared command staff and Tiller Truck services with Foster City and San Mateo providing Emergency Incident Management
- Provide public education opportunities to the community
- Collaborative resolution of public safety concerns
- Participative member in Central County Joint Training Division which affords the Department the opportunity to train with partner agencies.

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	115	Division	Suppression & Rescue

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	2,146,747	2,091,884	2,278,658	2,172,557	2,799,861
8111	OVERTIME-SCHEDULED	486,350	772,173	678,749	881,127	983,241
8112	STANDBY/UNSCHEDULED	114,767	33,742			
8113	HOLIDAY PAY	112,335	110,036	119,347	150,502	170,211
8119	TERMINATION PAY		1,393	19,071	15,441	5,778
8211	PERS RETIREMENT	606,185	462,070	367,215	367,617	481,720
8232	MEDICARE	42,721	44,296	44,613	47,306	61,210
8233	LIFE & DISABILITY INSURANCE	6,936	5,347	5,544	5,065	4,476
8241	DENTAL PREMIUMS	36,509	34,503	38,002	34,434	40,663
8242	VISION PLAN	5,536	5,257	5,423	5,045	5,671
8251	UNIFORM ALLOWANCE	-				16,146
8259	DEFERRED COMPENSATION	-				1,620
8271	SECTION 125 BENEFITS	421,101	429,117	475,267	407,183	503,407
8281	OTHER POST EMPLOYMENT BENEFITS	181,170	197,813	255,555	274,594	260,807
8285	WORKERS' COMPENSATION	202,239	130,117	138,031	134,239	159,306
Personnel Total		**$4,362,598**	**$4,317,746**	**$4,425,473**	**$4,495,111**	**$5,494,116**
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE	82,473	57,324	58,470	65,297	69,116
8350	COMMUNITY TRAINING	913	5	1,000	750	1,000
8351	OTHER PROFESSIONAL/TECH	179,217	179,471	175,061	156,644	176,239
8353	PRE-EMPLOYMENT SERVICES		8,239	5,692	5,662	6,220
8356	EOC-DISASTER PREPAREDNESS	8,448	8,466	10,000	9,500	10,000
8360	PHYSICAL FITNESS PROGRAM	1,160	2,849	7,000	5,925	7,000
8411	WATER	6,822	6,239	7,350	5,500	5,500
8417	OTHER WASTE WATER TREATMENT		5,280	5,755	5,755	4,459
8430	REPAIR & MAINTENANCE SERVICE	13,350	12,860	20,000	17,500	18,000
8439	VEHICLE MAINTENANCE SERVICE	72,314	50,327	90,000	50,000	50,000
8522	LIABILITY INSURANCE CHARGE	35,152	60,521	103,428	103,428	103,428
8530	COMMUNICATIONS	27,386	19,732	24,349	24,000	29,621
8531	POSTAGE/DELIVERY SERVICE	291				
8532	TELEPHONE	33,200	42,051	30,000	14,981	17,000
8535	FIRE PREVENTION CONSULTING	45,286	611	70,945	28,000	40,000
8550	PRINTING AND BINDING	477	36	1,000	969	1,000
8580	TRAVEL AND TRAINING	11,399	11,589	15,000	7,000	10,000
8599	MISCELLANEOUS	17,969	13,057	38,855	38,855	25,000
8610	GENERAL SUPPLIES	19,366	21,768	23,000	19,000	20,000
8612	SMALL TOOLS	22,535	4,389	15,000	13,000	15,000
8613	SAFETY EQUIPMENT	21,893	31,873	45,145	45,145	40,000
8614	TURNOUTS/WILDLAND SAFETY	4,357	50,715	48,367	18,583	62,225
8615	CLEAN/MAINT TURNOUTS	4,536	6,559	6,500	6,500	6,500
8632	NATURAL GAS & ELECTRICITY	20,075	23,215	23,000	23,000	23,000
8639	GASOLINE	19,922	16,624	24,000	13,000	15,000
Supplies & Services Total		**$648,539**	**$633,801**	**$848,917**	**$677,993**	**$755,308**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	20,032	38,576	18,348	18,348	18,759
8308	COMPUTER USAGE CHARGE	116,029	132,724	143,522	143,522	156,964
8309	BUILDING MAINTENANCE CH	164,797	71,229	99,405	99,405	88,722
8310	ADMINISTRATIVE SUPPORT	567,301	610,003	618,932	618,932	512,830
9301	PRINCIPAL-BFPD VEHICLES	97,907	451,493	55,316	55,316	57,641
9351	INTEREST-BFPD VEHICLES	32,893	23,351	7,917	7,917	5,592
Administrative & Other Total		**$998,960**	**$1,327,376**	**$943,440**	**$943,440**	**$840,508**
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	121,618		195,473	2,300	193,173
9040	MACHINERY AND EQUIPMENT	33,448		16,000	14,502	120,000
9041	VEHICLES			710,540	55,099	150,000
Capital Outlay Total		**$155,067**	**$0**	**$922,013**	**$71,901**	**$463,173**
Total Expenditures		**$ 6,165,164**	**$ 6,278,922**	**$ 7,139,842**	**$ 6,188,444**	**$ 7,553,105**

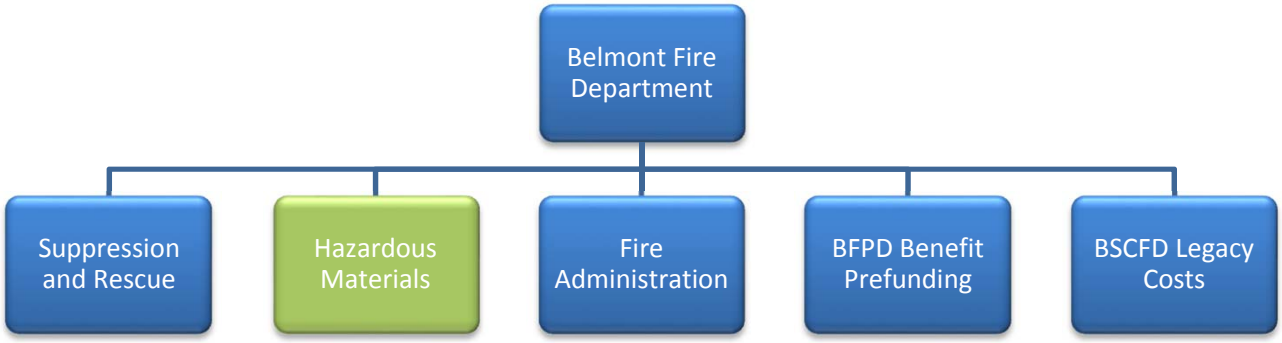
Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	115	Division	Suppression & Rescue

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$117,574	CSMCTD
		$41,685	County OES JPA
		$5,000	Labor Relations
		$4,885	Policy Manual Renewal
		$2,340	RMS Annual Support
		$1,600	PERS Survivor
		$1,350	Physio Control Monitor Maintenance
		$1,305	Telestaff Support
		$500	Drivers License Monitoring
8353	PRE-EMPLOYMENT SERVICES		
		$2,000	Two Backgrounds
		$2,000	Two Physicals
		$1,300	Two Psych. Backgrounds
		$920	Two Academy Uniforms
8356	EOC-DISASTER PREPAREDNESS		
		$7,000	Equipment/Supplies for EOC
		$3,000	Ethernet Switch for Stn. 14
8360	PHYSICAL FITNESS PROGRAM		
		$7,000	Replacement Workout Equipment
8411	WATER		
		$5,500	Water Service for Stn. 14 & 15
8430	REPAIR & MAINTENANCE SERVICE		
		$11,340	Station Supplies
		$4,560	Stn. 14 & 15 Landscaping
		$900	Stn. 14 & 15 Fire Ext. Maint.
		$800	Bauer Compressor Maint.
		$400	Ground Ladder Testing
8439	VEHICLE MAINTENANCE SERVICE		
		$50,000	Apparatus Maintenance & Repairs through CCFD
8530	COMMUNICATIONS		
		$12,501	FN6 Charges
		$8,000	BK Radios
		$5,220	Station Alerting
		$2,500	Radio Repairs
		$1,400	Pagers
8532	TELEPHONE		
		$10,500	Utility Telephone
		$4,000	Verizon Phone/Data
		$2,500	Telepacific
8535	FIRE PREVENTION CONSULTING		
		$40,000	Fire Inspection Fees to CSG
8580	TRAVEL AND TRAINING		
		$8,000	Training Classes & Conferences
		$2,000	Mileage & Meals Reimbursement
8599	MISCELLANEOUS		
		$14,000	Station Supplies
		$10,000	Medical & Safety Supplies
		$1,000	Other
8610	GENERAL SUPPLIES		
		$14,000	Uniforms
		$6,000	Medical Waste Disposal
8612	SMALL TOOLS		
		$11,500	Tools

Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	115	Division	Suppression & Rescue

Account	Account Description	Amount	Notes
		$3,000	Repairs & Maint.
		$500	Fuel, Oil, Etc...
8613	SAFETY EQUIPMENT		
		$16,625	Apparatus Supplies
		$16,625	Personnel Supplies
		$6,750	O2 Cylinder Rental
8614	TURNOUTS/WILDLAND SAFETY		
		$23,075	9 Turnout Sets
		$15,000	2 New Hires PPE & Safety
		$10,750	22 Wildland Sets
		$7,200	22 Wildland Boots
		$4,200	10 Structure Boots
		$2,000	Nomex Pants
8615	CLEAN/MAINT TURNOUTS		
		$6,500	Required Cleaning & Maint. of Turnouts
8632	NATURAL GAS & ELECTRICITY		
		$23,000	Station 14 & 15 Gas & Electricity
8639	GASOLINE		
		$15,000	Fuel for Fire Apparatus
9030	IMPROVEMENT OTHER THAN BUILDING		
		$193,173	Station 15 Remodel
9040	MACHINERY AND EQUIPMENT		
		$90,000	Replacement of SCBA's
		$30,000	Replacement of Fire Station 14 Alerting System
9041	VEHICLES		
		$150,000	Refurbish E-15
9301	PRINCIPAL-BFPD VEHICLES		
		$57,641	E-15 Lease
9351	INTEREST-BFPD VEHICLES		
		$5,592	E-15 Lease

223-116 Hazardous Materials



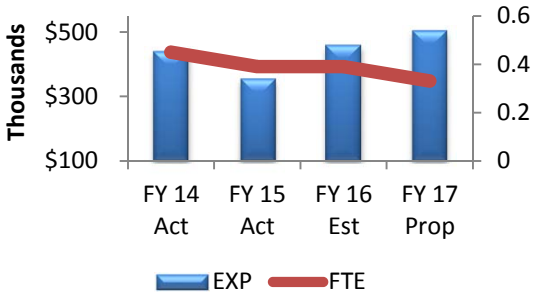
Purpose

The Hazardous Materials Division operates under a fee-for-service contract with the County of San Mateo to provide Hazardous Materials Emergency Response to all jurisdictions within the County. Belmont personnel operate in partnership with the County Environmental Health Division and the Sheriff's Office of Emergency Services to form the Response Team.

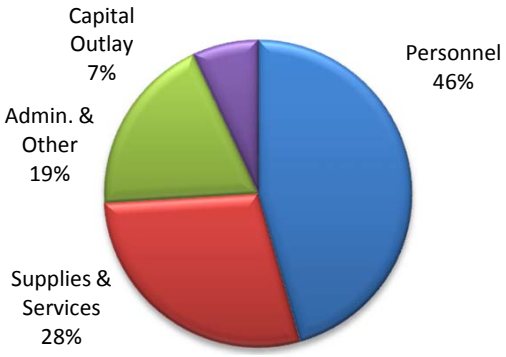
Highlights

- Respond to emergencies and non-emergencies in a timely manner
- Collaborate with Office of Emergency Services and Environmental Health during response
- Provide hazardous materials training to other fire departments and new recruits
- Provide hazardous materials consultation to other agencies
- Maintain training and skills of Team Members

Total Expenditures & Staffing Trends



Allocation of Expenditures



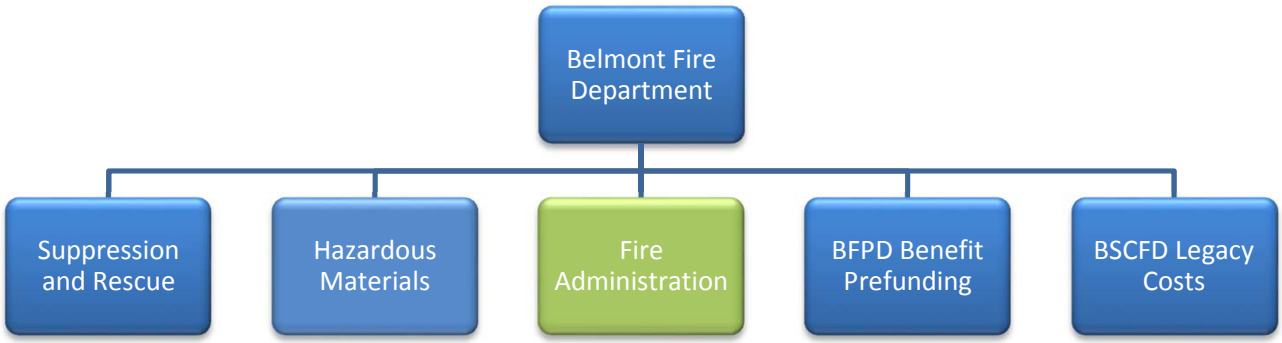
Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	116	Division	Hazardous Materials

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	66,466	55,976	63,105	52,140	57,029
8107	HAZ MAT ASSIGNMENT PAY	141,877	130,947	145,784	127,806	145,713
8111	OVERTIME-SCHEDULED	4,339	213		7,830	
8113	HOLIDAY PAY	219				
8119	TERMINATION PAY					1
8211	PERS RETIREMENT	41,076	39,848	32,754	26,643	9,537
8232	MEDICARE	2,985	3,051	3,137	2,540	931
8233	LIFE & DISABILITY INSURANCE	239	93	98	83	83
8241	DENTAL PREMIUMS	578	752	820	690	694
8242	VISION PLAN	109	92	96	81	81
8251	UNIFORM ALLOWANCE					232
8259	DEFERRED COMPENSATION	676	-			535
8271	SECTION 125 BENEFITS	8,499	7,306	7,428	6,255	6,411
8281	OTHER POST EMPLOYMENT BENEFITS	16,055	3,886	5,507	5,797	4,660
8285	WORKERS' COMPENSATION	9,397	3,783	3,775	3,093	3,365
Personnel Total		**$292,516**	**$245,947**	**$262,503**	**$232,959**	**$229,272**
Supplies & Services						
8360	PHYSICAL FITNESS PROGRAM	12,590	18,468	23,000	23,000	24,000
8522	LIABILITY INSURANCE CHARGE	17,314	1,124	1,833	1,833	1,833
8580	TRAVEL AND TRAINING	720	2,906	45,276	21,913	57,500
8648	HAZARDOUS MATERIALS-REIMBURSED	43,784	31,496	45,000	30,000	60,000
Supplies & Services Total		**$74,409**	**$53,994**	**$115,109**	**$76,746**	**$143,333**
Administrative & Other						
8303	PUBLIC SAFETY ADMIN CHARGE	36,209	36,209	59,745	59,745	62,048
8307	VEHICLE USAGE CHARGE			8,566	8,566	8,771
8308	COMPUTER USAGE CHARGE	2,486	2,465	2,544	2,544	2,354
8309	BUILDING MAINTENANCE CH	3,528	1,323	1,762	1,762	1,331
8310	ADMINISTRATIVE SUPPORT	15,634	13,170	50,201	50,201	21,198
Administrative & Other Total		**$57,857**	**$53,167**	**$122,818**	**$122,818**	**$95,702**
Capital Outlay						
9040	MACHINERY AND EQUIPMENT	14,384		38,975	26,235	35,000
Capital Outlay Total		**$14,384**	**$0**	**$38,975**	**$26,235**	**$35,000**
Total Expenditures		**$ 439,166**	**$ 353,108**	**$ 539,406**	**$ 458,758**	**$ 503,307**

Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	116	Division	Hazardous Materials

Account	Account Description	Amount	Notes
8360	PHYSICAL FITNESS PROGRAM		
		$24,000	Kaiser Annual Physicals
8580	TRAVEL AND TRAINING		
		$30,000	Hazmat Tech. Training Classes
		$27,500	OES Reimbursable Training
8648	HAZARDOUS MATERIALS-REIMBURSED		
		$43,650	Equipt./Supplies/Incidentals
		$15,000	Monitors Maint.
		$1,350	Physio Control Monitor Maintenance
9040	MACHINERY AND EQUIPMENT		
		$30,000	HAZMAT Share of SCBA Replamcement
		$5,000	Bobtail Truck Decaling

223-117 Fire Administration



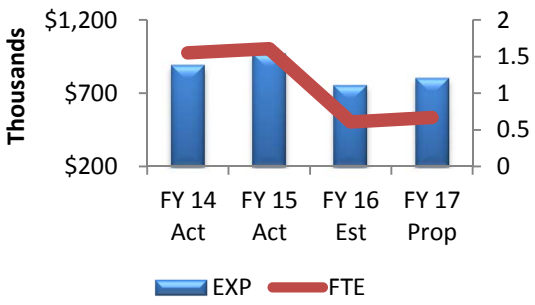
Purpose

The Fire Administration Division serves to ensure efficient and effective delivery of fire services in accordance with Fire Board polices and industry standards.

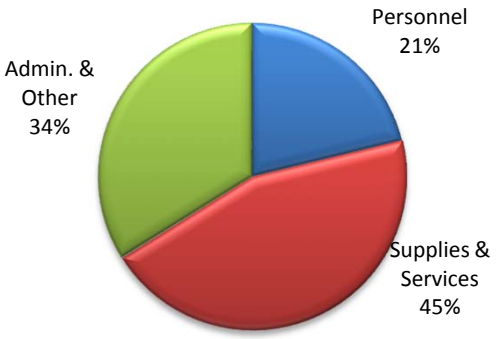
Highlights

- Provide visionary leadership, operational planning, employee mentoring and succession training
- Maintain and enhance administrative oversight partnership with the City of San Mateo and Foster City
- Collaborate with community members and other departments within the City
- Provide organizational and budgetary oversight to other divisions in the fire department

Total Expenditures & Staffing Trends



Allocation of Expenditures



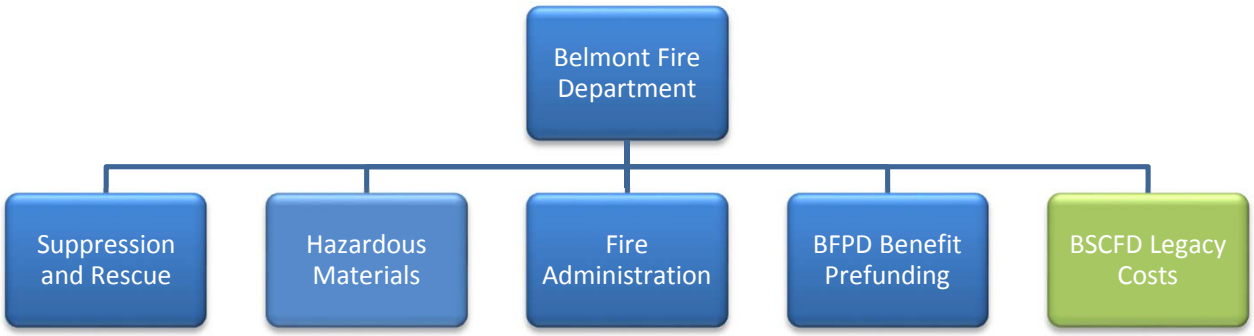
Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	117	Division	Fire Administration

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	157,025	178,429	98,703	99,831	115,787
8103	TEMPORARY PART-TIME SALARIES		3,938		553	
8111	OVERTIME-SCHEDULED	20,107	15,515			
8112	STANDBY/UNSCHEDULED	3,732				
8113	HOLIDAY PAY	3,432				
8119	TERMINATION PAY	15,827	26,532			1
8211	PERS RETIREMENT	35,070	39,325	15,477	16,007	19,364
8221	F.I.C.A. SOCIAL SECURITY		418		34	
8232	MEDICARE	2,992	3,438	1,600	1,776	1,890
8233	LIFE & DISABILITY INSURANCE	583	303	154	156	169
8241	DENTAL PREMIUMS	1,645	2,752	1,282	1,301	1,409
8242	VISION PLAN	264	339	150	153	165
8251	UNIFORM ALLOWANCE	-			38	470
8259	DEFERRED COMPENSATION	1,686	-		3,496	1,085
8271	SECTION 125 BENEFITS	20,677	31,435	11,618	11,788	13,016
8281	BENEFIT STABILIZATION	13,897	16,044	8,613	9,066	9,460
8285	WORKERS' COMPENSATION	9,904	11,265	5,905	6,129	6,833
Personnel Total		**$286,841**	**$329,733**	**$143,501**	**$150,328**	**$169,650**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	3,254	4,090	4,125	3,375	3,375
8353	PRE-EMPLOYMENT SERVICES	3,417	689			
8502	SAN MATEO FIRE MANAGEMENT FEES	280,000	258,200	315,440	315,440	331,547
8522	LIABILITY INSURANCE CHARGE		4,640	2,868	2,868	2,868
8530	COMMUNICATIONS	65		300	300	300
8531	POSTAGE/DELIVERY SERVICE	966	262	750	500	500
8532	TELEPHONE	5,474	4,328	5,000	2,500	4,000
8550	PRINTING AND BINDING	509	855	1,000	750	750
8580	TRAVEL AND TRAINING	1,781	4,926	3,500	2,050	3,000
8591	MEMBERSHIPS & DUES	3,420	4,096	4,000	4,236	4,236
8610	GENERAL SUPPLIES	6,119	5,900	6,500	4,500	5,000
8613	SAFETY EQUIPMENT		1,453	1,000	500	1,000
8615	CLEAN/MAINT TURNOUTS			500		250
8639	GASOLINE	7,284	8,190	5,000	2,155	2,500
Supplies & Services Total		**$312,288**	**$297,628**	**$349,983**	**$339,174**	**$359,326**
Administrative & Other						
8303	PUBLIC SAFETY ADMIN CHARGE	228,091	249,803	179,336	179,336	186,247
8307	VEHICLE USAGE CHARGE	2,862	4,705	4,677	4,677	4,779
8308	COMPUTER USAGE CHARGE	8,564	10,175	3,979	3,979	4,780
8309	BUILDING MAINTENANCE CH	32,396	34,680	34,214	34,214	33,192
8310	ADMINISTRATIVE SUPPORT	17,992	42,787	45,244	45,244	41,775
Administrative & Other Total		**$289,905**	**$342,150**	**$267,450**	**$267,450**	**$270,773**
Capital Outlay						
Total Expenditures		**$ 889,034**	**$ 969,511**	**$ 760,933**	**$ 756,952**	**$ 799,749**

Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	117	Division	Fire Administration

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$3,375	Axcient Data Back-Up
8502	SAN MATEO FIRE MANAGEMENT FEES		
		$331,547	San Mateo/Foster City Shared Management Services Fee

223-118 BSCFD Legacy Costs



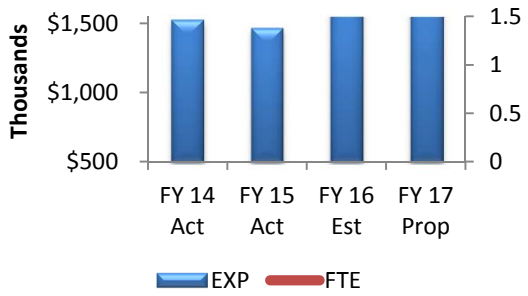
Purpose

The Belmont-San Carlos Fire Department (BSCFD) Legacy Costs Fund reflect the Department's obligations in a post-operations era since the September 30, 2011 dissolution. The budget funds wind-down activities, such as unfunded liabilities of the safety and miscellaneous retirement plans with CalPERS, Other Post-Employment Benefits (OPEB), outstanding workers compensation claims from past Fire Department employees, transfer of insurance proceeds the Department received from the accident at Fire Station 15, and administrative and professional services required to carry-out the above activities.

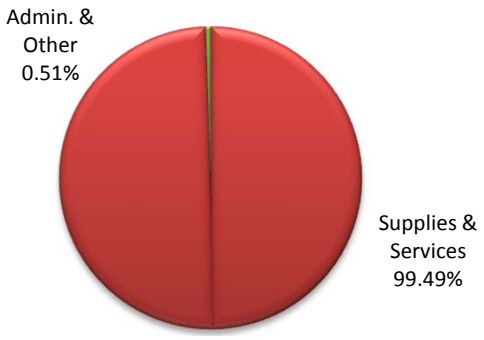
Highlights

- Ensure effective direction in handling the contributions to be paid by the member agencies.

Total Expenditures & Staffing Trends



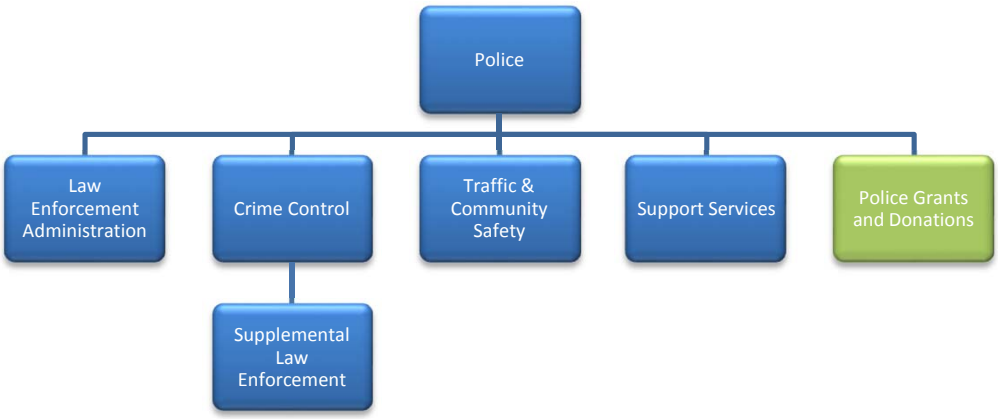
Allocation of Expenditures



Fund	223 Belmont Fire Protection Distr	Department	Fire
Division	118	Division	BSCFD Legacy Costs

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8501	BELMONT-SAN CARLOS FIRE DEPT FEES	1,518,597	1,456,794	1,552,733	1,618,634	1,768,193
Supplies & Services Total		**$1,518,597**	**$1,456,794**	**$1,552,733**	**$1,618,634**	**$1,768,193**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	6,222	8,622	8,485	8,485	9,101
Administrative & Other Total		**$6,222**	**$8,622**	**$8,485**	**$8,485**	**$9,101**
Capital Outlay						
Total Expenditures		**$ 1,524,819**	**$ 1,465,416**	**$ 1,561,218**	**$ 1,627,119**	**$ 1,777,294**

225-601 Police Grants and Donations



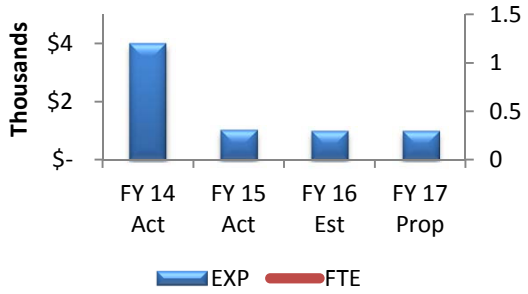
Purpose

The Police Grants and Donations Fund accounts for grants and donations received by the Police Department to further their activities, including the Canine Program.

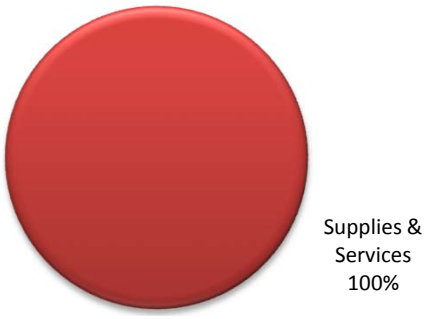
Highlights

- Utilize available funds for training and equipment primarily for traffic enforcement and canine program.

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	225 Public Safety Grants	Department	Police
Division	601	Division	Crime Control

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8580	TRAVEL AND TRAINING	3,000				
8610	GENERAL SUPPLIES	991	1,031	1,000	1,000	1,000
Supplies & Services Total		**$3,991**	**$1,031**	**$1,000**	**$1,000**	**$1,000**
Administrative & Other						
Capital Outlay						
Total Expenditures		**$ 3,991**	**$ 1,031**	**$ 1,000**	**$ 1,000**	**$ 1,000**

227-601 Supplemental Law Enforcement

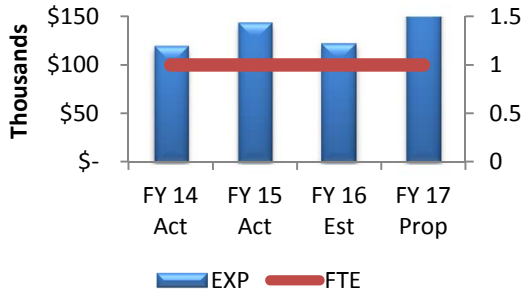
Purpose

The Supplemental Law Enforcement Fund serves to account for the Citizens Option for Public Safety (COPS) program.

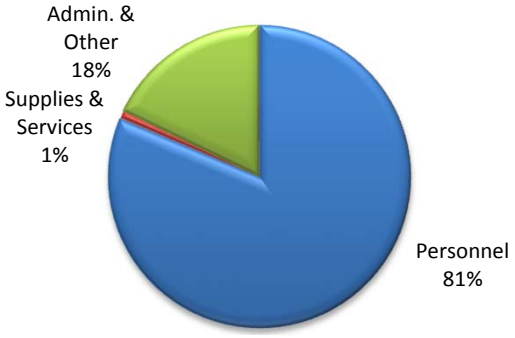
Highlights

- Support for this fund comes from the State of California and can be used for front line law enforcement

Total Expenditures & Staffing Trends



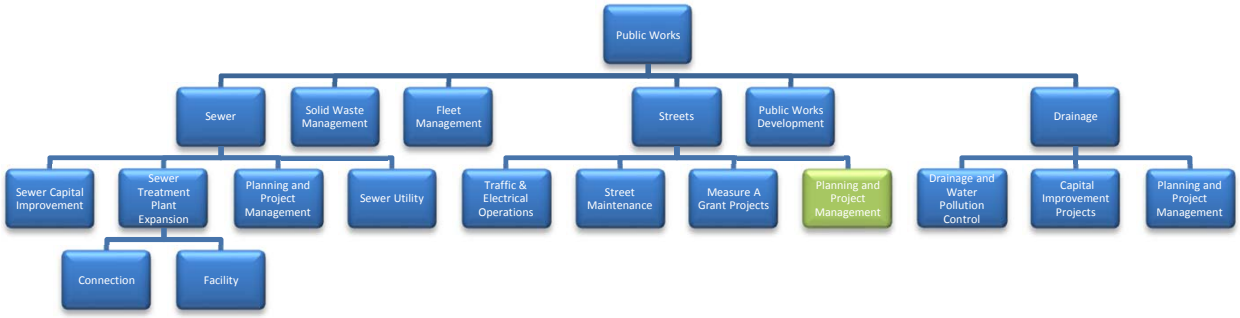
Allocation of Expenditures



Fund	227 Supplemental Law Enforcement	Department	Police
Division	601	Division	Crime Control

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	69,400	77,918	84,600	61,728	86,292
8111	OVERTIME	-	5,723	2,500	110	1,000
8211	P.E.R.S. RETIREMENT	6,262	8,279	9,536	4,554	7,939
8232	MEDICARE	1,077	1,254	1,302	950	1,436
8233	LIFE & DISABILITY INSURANCE	452	520	510	410	426
8241	DENTAL PLAN	969	755	755	952	755
8242	VISION PLAN	247	228	228	190	228
8251	UNIFORM ALLOWANCE	800	900	900	900	800
8271	SEC 125 BENEFITS	11,341	8,025	8,895	11,813	31,034
8281	BENEFIT STABILIZATION	2,032	1,767	1,800	3,173	1,800
8285	WORKERS' COMPENSATION	5,406	7,893	6,895	5,031	7,033
Personnel Total		**$97,986**	**$113,261**	**$117,921**	**$89,809**	**$138,743**
Supplies & Services						
8522	LIABILITY INSURANCE CHARGE		951	1,430	1,430	1,430
Supplies & Services Total		**$0**	**$951**	**$1,430**	**$1,430**	**$1,430**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	9,453	13,171	14,460	14,460	14,469
8309	BUILDING MAINTENANCE CH	4,223	7,498	7,897	7,897	7,594
8310	ADMINISTRATIVE SUPPORT	7,399	8,099	8,056	8,056	8,417
Administrative & Other Total		**$21,075**	**$28,768**	**$30,413**	**$30,413**	**$30,480**
Capital Outlay						
Total Expenditures		**$ 119,061**	**$ 142,980**	**$ 149,764**	**$ 121,652**	**$ 170,653**

231-701 Street Planning & Project Management



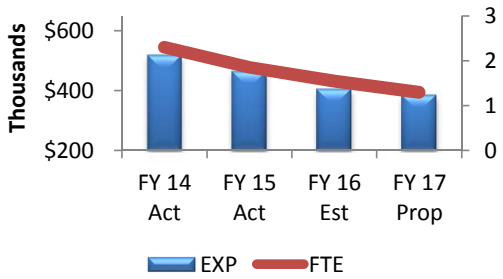
Purpose

The Street Planning and Project Management Division manages the City's transportation infrastructure in a cost effective way to ensure the mobility and safety of all users.

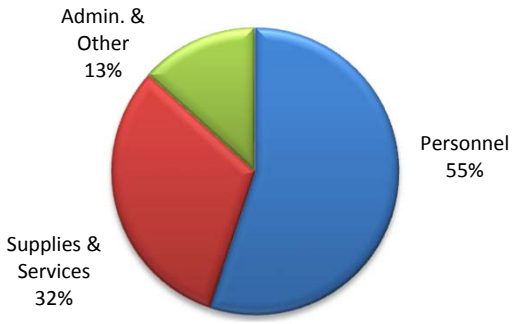
Highlights

- Evaluating existing street infrastructure (i.e., pavement, traffic signals, street lights, sidewalks, retaining walls and signs) conditions
- Developing strategies to determine cost effective approaches to pavement management
- Street Capital Project Planning
- Preparation and Administration of Grant Applications
- Managing Traffic Parking and Safety Committee
- Implementing the City's Complete Streets Policy
- Regulatory Compliance

Total Expenditures & Staffing Trends



Allocation of Expenditures



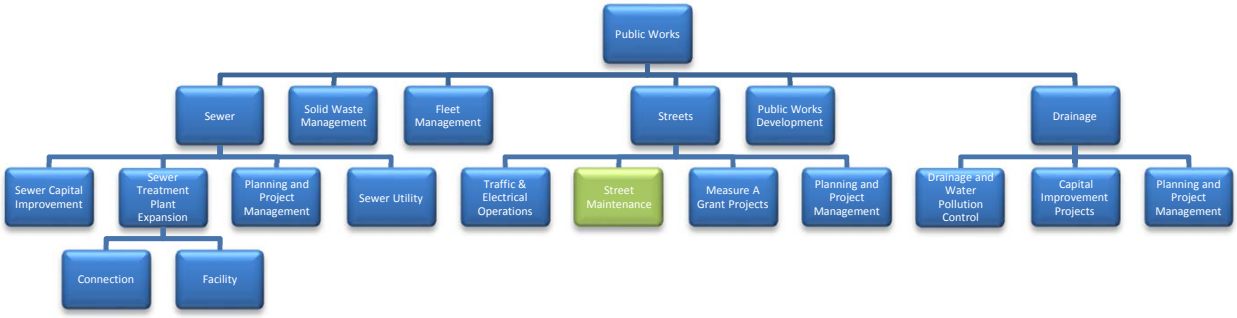
Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	701	Division	nning & Project Management

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	242,573	198,590	168,473	145,147	142,563
8103	TEMPORARY PART-TIME				531	
8111	OVERTIME	405	420		166	
8211	P.E.R.S. RETIREMENT	36,754	31,016	29,474	25,475	20,405
8221	F.I.C.A. SOCIAL SECURITY				33	
8232	MEDICARE	3,736	2,959	2,570	2,175	2,135
8233	LIFE & DISABILITY INSURANCE	2,067	1,053	807	850	444
8241	DENTAL PLAN	2,416	2,299	1,937	2,039	1,385
8242	VISION PLAN	539	432	360	379	300
8253	ALLOWANCES	720	360	360	392	480
8259	DEFERRED COMPENSATION	3,413	2,721	2,244	2,542	2,495
8271	SEC 125 BENEFITS	48,559	40,641	35,067	36,045	28,545
8281	BENEFIT STABILIZATION	21,453	17,802	14,578	12,594	8,721
8285	WORKERS' COMPENSATION	9,283	7,815	6,570	5,697	5,458
Personnel Total		**$371,917**	**$306,107**	**$262,440**	**$234,064**	**$212,930**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	66,847	70,961	91,473	85,000	95,000
8359	COMPUTER SOFTWARE LICENSE	2,130	11,367	12,000	6,000	5,000
8430	REPAIR & MAINTENANCE SERVICE			500	500	500
8522	LIABILITY INSURANCE CHARGE		1,759	2,217	2,217	2,217
8531	POSTAGE/DELIVERY SERVICE	1,571	977	2,000	1,500	1,200
8532	TELEPHONE	6,884	4,024	4,400	4,400	4,400
8550	PRINTING AND BINDING	220	239	200	300	300
8580	TRAVEL AND TRAINING	2,266	2,646	2,500	2,500	3,000
8591	MEMBERSHIPS & DUES	1,066	1,271	1,500	1,400	2,000
8599	MISCELLANEOUS	164	3,869	4,800	4,800	2,500
8610	GENERAL SUPPLIES	4,091	4,541	5,000	5,000	5,000
8612	SMALL TOOLS			200	200	200
8639	GASOLINE	424	279	500	300	400
8641	REPAIR & MAINTENANCE SUPPLIES			300	100	200
8680	BOOK-MANUALS-SUBSCRIPTIONS	338	698	400	300	300
Supplies & Services Total		**$86,001**	**$102,632**	**$127,990**	**$114,517**	**$122,217**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	2,289	2,842	2,822	2,822	2,892
8308	COMPUTER USAGE CHARGE	10,273	13,230	11,869	11,869	10,539
8309	BUILDING MAINTENANCE CH	8,475	4,320	3,868	3,868	3,011
8310	ADMINISTRATIVE SUPPORT	39,275	35,785	39,959	39,959	34,780
Administrative & Other Total		**$60,312**	**$56,177**	**$58,518**	**$58,518**	**$51,222**
Capital Outlay						
Total Expenditures		**$ 518,230**	**$ 464,916**	**$ 448,948**	**$ 407,099**	**$ 386,369**

Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	701	Division	Planning & Project Management

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$65,000	C/CAG
		$15,000	Misc support services
		$15,000	Traffic engineer support

231-750 Street Maintenance



Purpose

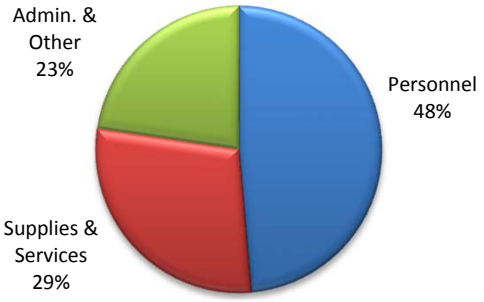
The Street Maintenance Division serves to protect and extend the life of the roadway infrastructure and promote safe and efficient transportation.

Highlights

- Maintain and repair 140 lane miles of streets
- Maintain and repair City-owned curbs, gutters, sidewalks, ADA ramps and retaining walls
- Perform preventive maintenance and repairs on 1,450 street lights
- Identify and mark locations of City-owned underground utilities for construction work done in public right-of-way
- Installed 128 lantern-style LED street lights
- Surveyed and audited all City-owned street lights

Total Expenditures & Staffing Trends

Allocation of Expenditures



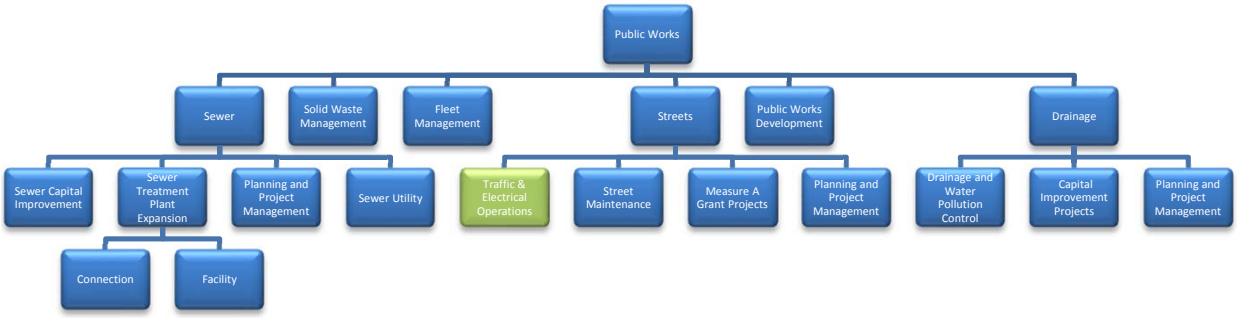
Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	750	Division	Street Maintenance

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	109,627	112,418	241,313	235,938	270,997
8103	TEMPORARY PART-TIME	13,432				
8111	OVERTIME	862	885	2,500	3,216	3,500
8112	STANDBY/UNSCHEDULED				487	
8119	TERMINATION PAY	10,911	164			
8211	P.E.R.S. RETIREMENT	16,446	16,320	38,837	38,885	45,801
8221	F.I.C.A. SOCIAL SECURITY	833				
8232	MEDICARE	1,617	1,676	3,822	3,753	4,282
8233	LIFE & DISABILITY INSURANCE	1,421	680	1,206	1,218	1,368
8235	STATE UNEMPLOYMENT INSURANCE		5,670		682	
8241	DENTAL PLAN	2,461	2,152	3,668	3,792	3,802
8242	VISION PLAN	502	404	782	792	866
8253	ALLOWANCES	180	180	180	196	240
8259	DEFERRED COMPENSATION	1,863	1,457	3,084	3,116	3,645
8271	SEC 125 BENEFITS	41,141	34,493	62,045	62,777	69,721
8281	BENEFIT STABILIZATION	14,564	12,040	19,081	18,923	19,522
8285	WORKERS' COMPENSATION	9,551	27,743	30,704	29,931	34,184
Personnel Total		**$225,410**	**$216,282**	**$407,223**	**$403,707**	**$457,928**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	14,041	15,542	25,000	20,500	26,500
8430	REPAIR & MAINTENANCE SERVICE	1,127	2,002	1,000	750	1,000
8442	EQUIPMENT/VEHICLE RENTAL		3,480	3,500	1,000	2,000
8522	LIABILITY INSURANCE CHARGE	36,504	12,106	11,317	11,317	11,317
8530	COMMUNICATIONS	322		500	300	500
8532	TELEPHONE	357	486	450	750	800
8580	TRAVEL AND TRAINING	604	80	1,000	1,200	2,000
8591	MEMBERSHIPS & DUES	184	547	800	110	200
8599	MISCELLANEOUS	1,461	316	800	800	800
8610	GENERAL SUPPLIES	3,355	6,494	5,500	5,850	6,000
8612	SMALL TOOLS	4,969	5,271	7,500	2,500	5,000
8613	SAFETY EQUIPMENT	634	4,039	5,000	5,000	5,000
8632	NATURAL GAS & ELECTRICITY	90,024	114,118	106,000	83,500	106,000
8639	GASOLINE	9,833	8,937	12,000	7,600	8,500
8641	REPAIR & MAINTENANCE SUPPLIES					
8642	STREET REPAIR/MAINT SUPPLIES	82,788	100,242	91,500	70,000	95,000
Supplies & Services Total		**$246,202**	**$273,660**	**$271,867**	**$211,177**	**$270,617**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	50,824	108,181	105,687	105,687	108,129
8308	COMPUTER USAGE CHARGE	15,856	21,454	24,503	24,503	28,699
8309	BUILDING MAINTENANCE CH	13,081	7,006	7,986	7,986	8,200
8310	ADMINISTRATIVE SUPPORT	49,414	50,129	53,144	53,144	68,505
Administrative & Other Total		**$129,175**	**$186,770**	**$191,320**	**$191,320**	**$213,533**
Capital Outlay						
Total Expenditures		**$ 600,787**	**$ 676,712**	**$ 870,410**	**$ 806,204**	**$ 942,078**

Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	750	Division	Street Maintenance

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$15,000	Annual C/CAG Membership Fee
		$10,000	Asphalt grinding
		$1,500	Update/develop SOP's, and safety programs
8632	NATURAL GAS & ELECTRICITY		
		$106,000	Electricity for street lights, Children's Bridge lights, and traffic signals
8642	STREET REPAIR/MAINT SUPPLIES		
		$95,000	Asphalt for repairs, crack sealing material, concrete for curb and butter repairs. Guardrail and street light supplies

231-751 Traffic & Electrical Operations



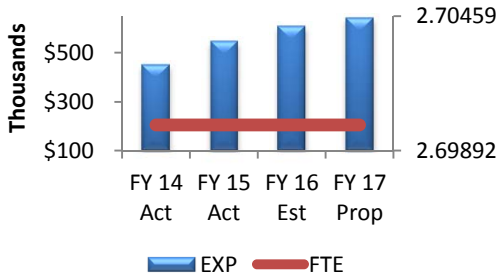
Purpose

The Traffic & Electrical Operations Fund provides essential traffic control devices to ensure safe and reliable mobility to meet the community's needs.

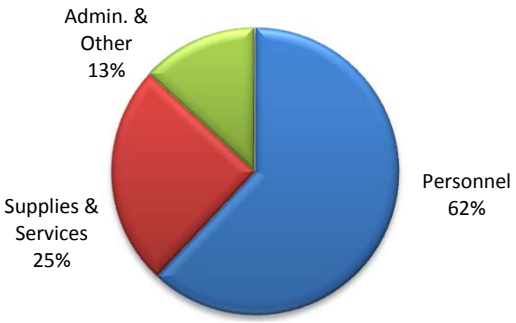
Highlights

- Maintain and repair the City's 3,000+ regulatory, warning and guide signs
- Maintain and repair traffic signals at six City-owned intersections
- Maintain roadway striping, 43,000+ feet of painted curb and six in-roadway lighted crosswalks
- Install, modify and maintain traffic calming devices
- Maintain the Children's Bike Bridge
- Remove graffiti in public right-of-way
- Install holiday banners
- Fabricated 350 new signs
- Replaced 320 signs

Total Expenditures & Staffing Trends



Allocation of Expenditures



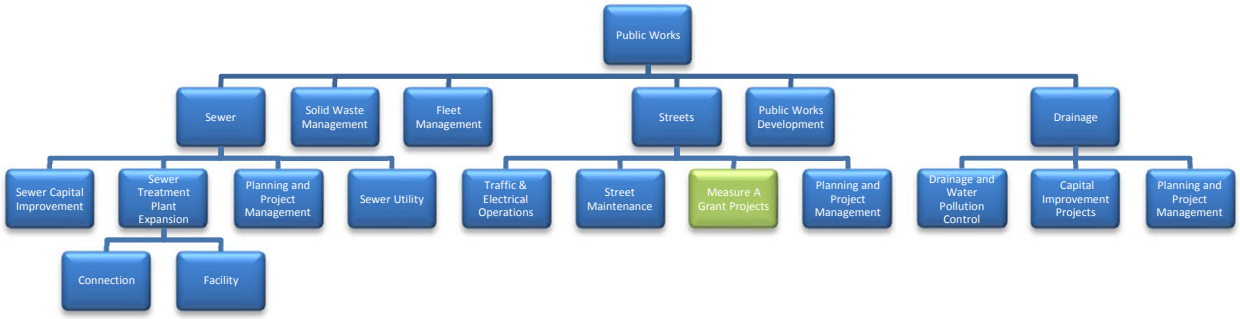
Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	751	Division	Traffic & Electrical Operations

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	184,241	221,990	232,216	231,791	242,106
8103	TEMPORARY PART-TIME	25,024	2,066			
8111	OVERTIME	420	1,117	1,500	337	
8119	TERMINATION PAY					6,867
8211	P.E.R.S. RETIREMENT	28,398	31,999	36,800	36,802	41,036
8221	F.I.C.A. SOCIAL SECURITY	829				
8232	MEDICARE	3,589	3,869	3,996	3,986	4,208
8233	LIFE & DISABILITY INSURANCE	1,624	1,230	1,205	1,213	1,207
8241	DENTAL PLAN	2,315	3,358	3,435	3,435	3,447
8242	VISION PLAN	571	652	647	647	647
8253	ALLOWANCES	360	360	360	367	480
8259	DEFERRED COMPENSATION	2,572	2,956	3,047	3,295	3,746
8271	SEC 125 BENEFITS	40,449	53,366	54,278	54,248	47,200
8281	BENEFIT STABILIZATION	16,933	17,941	17,986	17,661	18,293
8285	WORKERS' COMPENSATION	15,736	35,839	28,594	28,431	29,462
Personnel Total		**$323,059**	**$376,742**	**$384,063**	**$382,212**	**$398,699**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH			3,800	5,000	6,000
8430	REPAIR & MAINTENANCE SERVICE	18,472	45,801	70,700	60,000	80,000
8522	LIABILITY INSURANCE CHARGE		2,568	3,861	3,861	3,861
8530	COMMUNICATIONS			500	300	500
8532	TELEPHONE	391	533	450	700	800
8580	TRAVEL AND TRAINING	942	2,846	3,000	3,000	3,000
8591	MEMBERSHIPS & DUES		328	800	800	1,200
8610	GENERAL SUPPLIES	2,322	2,688	8,000	7,500	7,500
8612	SMALL TOOLS	965	5,562	1,500	1,500	1,500
8613	SAFETY EQUIPMENT					2,500
8639	GASOLINE	3,585	2,727	4,750	2,000	3,500
8641	REPAIR & MAINTENANCE SUPPLIES	38,578	29,543	40,000	55,000	50,000
Supplies & Services Total		**$65,254**	**$92,597**	**$137,361**	**$139,661**	**$160,361**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	9,787	26,727	26,551	26,551	27,184
8308	COMPUTER USAGE CHARGE	12,059	19,309	20,674	20,674	21,889
8309	BUILDING MAINTENANCE CH	9,949	6,306	6,738	6,738	6,254
8310	ADMINISTRATIVE SUPPORT	30,253	27,737	30,673	30,673	29,073
Administrative & Other Total		**$62,048**	**$80,079**	**$84,636**	**$84,636**	**$84,400**
Capital Outlay						
Total Expenditures		**$ 450,361**	**$ 549,418**	**$ 606,061**	**$ 606,509**	**$ 643,460**

Fund	231 Street Maintenance Gas Tax	Department	Public Works
Division	751	Division	Traffic & Electrical Operations

Account	Account Description	Amount	Notes
8430	REPAIR & MAINTENANCE SERVICE		
		$80,000	San Mateo County traffic signal maintenance and repairs
8641	REPAIR & MAINTENANCE SUPPLIES		
		$50,000	Traffic signal supplies, traffic signs, and materials

234-730 Street Capital Improvement Projects



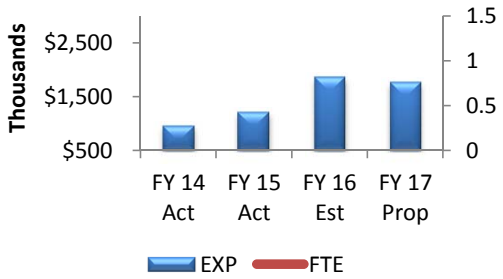
Purpose

The Street Capital Improvements Projects Division (Measure A Grant Projects) is responsible for the construction and repair of the City's transportation infrastructure in a cost effective way to ensure the mobility and safety of all users.

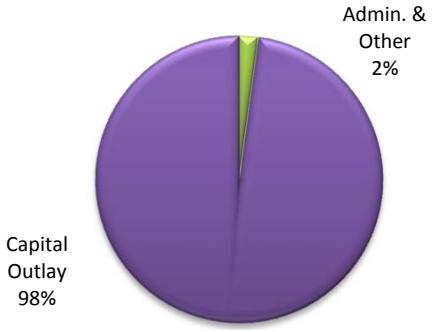
Highlights

- Planning, Designing and Construction of Street Capital Improvement Projects
- Completion of Pavement Reconstruction Project in Fall 2015
- Development of Comprehensive Pedestrian/Bicycle Plan in FY 15/16

Total Expenditures & Staffing Trends



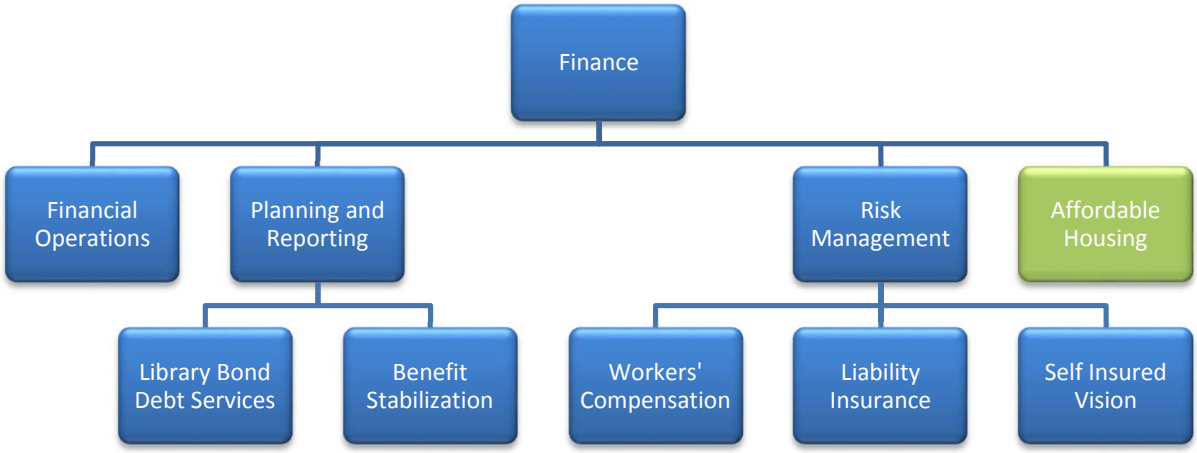
Allocation of Expenditures



Fund	234 Street Improvement Measure A	Department	Public Works
Division	730	Division	Capital Improvement Projects

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
Supplies & Services Total		**$0**	**$0**	**$0**	**$0**	**$0**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	28,064	23,465	25,965	25,965	37,955
Administrative & Other Total		**$28,064**	**$23,465**	**$25,965**	**$25,965**	**$37,955**
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	927,392	1,187,763	3,121,624	1,836,000	1,722,000
Capital Outlay Total		**$927,392**	**$1,187,763**	**$3,121,624**	**$1,836,000**	**$1,722,000**
Total Expenditures		**$ 955,456**	**$ 1,211,228**	**$ 3,147,589**	**$ 1,861,965**	**$ 1,759,955**

275-902 Affordable Housing Successor Agency



Purpose

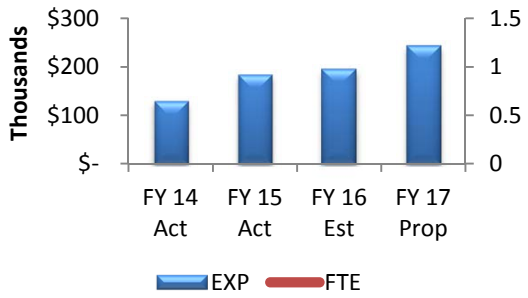
The Affordable Housing Fund was established to account for the activities of the City in its capacity as the Housing Successor to the former Redevelopment Agency (RDA). The affordable housing assets of the former RDA were transferred to the Housing Successor, including several real property assets.

This fund also supports development and implementation of affordable housing policies and programs as directed by the City Council in furtherance of the City's affordable housing priority.

Highlights

- Owned and maintained five affordable housing units within the City.
- ➢ Completed the County-wide affordable housing Nexus Study to determine the impacts that development has on housing supply, and commenced work on developing inclusionary zoning and housing impact/linkage fees.
- ➢ Developed an asset disposition plan that consolidates resources and provides opportunity for provision of more affordable housing units.
- Provided financial support to local housing service providers Human Investment Project (HIP) Housing and HEART (Housing Endowment and Regional Trust).
- ➢ = Council Priority Active Project

Total Expenditures & Staffing Trends



Allocation of Expenditures

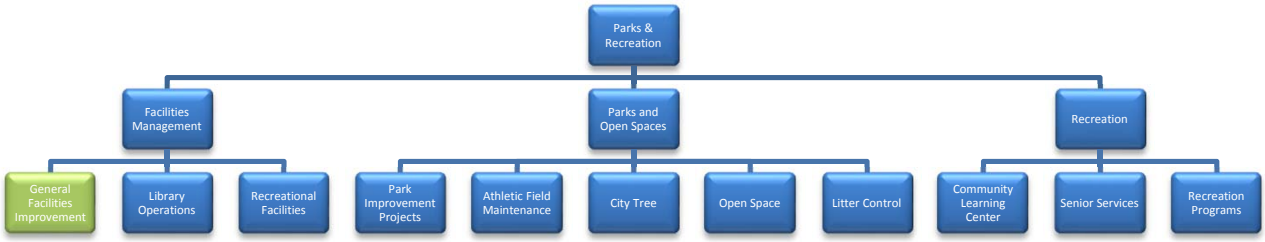
Fund	275 Housing Successor	Department	Finance
Division	902	Division	Housing

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8322	LEGAL-ADDITIONAL		5,896	15,000	18,629	20,000
8351	OTHER PROFESSIONAL/TECH	41,534	73,983	168,953	58,837	84,300
8411	WATER	3,775	4,564	5,452	4,027	4,200
8420	HOA DUES	6,480	9,720	9,720	9,720	9,720
8430	REPAIR & MAINTENANCE SERVICE	28,845	30,988	24,000	20,515	22,500
8532	TELEPHONE	954	539	1,000	187	250
8599	MISCELLANEOUS	16,974	17,201	27,571	28,000	20,212
8632	NATURAL GAS & ELECTRICITY	4,066	6,108	6,850	6,693	7,100
Supplies & Services Total		**$102,628**	**$148,999**	**$258,546**	**$146,608**	**$168,282**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	25,285	34,090	48,565	48,565	74,545
Administrative & Other Total		**$25,285**	**$34,090**	**$48,565**	**$48,565**	**$74,545**
Capital Outlay						
Total Expenditures		**$ 127,913**	**$ 183,089**	**$ 307,111**	**$ 195,173**	**$ 242,827**

Fund	275 Housing Successor	Department	Finance
Division	902	Division	Housing

Account	Account Description	Amount	Notes
8322	LEGAL-ADDITIONAL		
		$20,000	Legal Assistance for City Council Housing Program Priority
8351	OTHER PROFESSIONAL/TECH		
		$25,000	Housing Relocation
		$17,500	Housing Asset Disposition
		$10,000	Housing Economic Analysis
		$9,000	HEART
		$9,000	Property Management
		$5,800	Inclusionary Zoning/Impact Fee Support
		$5,000	HIP Housing
		$3,000	Housing Element Annual Report

308-802 General Facilities Improvement



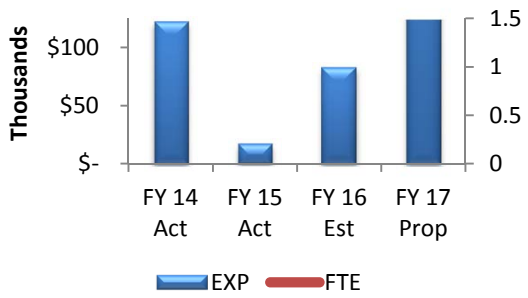
Purpose

The General Facilities Improvement Division serves to provide a funding source for capital improvements to the City's facilities. The division serves as a repository for one time funds, grants, or donations that are allocated for specific facility improvement projects.

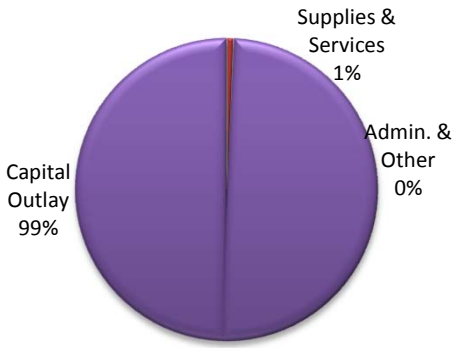
Highlights

- The Division funds improvements to City facilities, including roof, siding, carpet, and HVAC repairs and replacements.
- Priorities include carpeting in areas of City Hall, roofs at the Twin Pines Senior and Community Center and painting and siding repairs on City Hall.

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	308 General Facilities	Department	Parks & Recreation
Division	802	Division	General Facilities Improvement

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	1,802	1,802	1,802	1,803	1,803
Supplies & Services Total		**$1,802**	**$1,802**	**$1,802**	**$1,803**	**$1,803**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	969	5,716	864	864	617
Administrative & Other Total		**$969**	**$5,716**	**$864**	**$864**	**$617**
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	119,532	9,537	80,000	80,000	320,000
Capital Outlay Total		**$119,532**	**$9,537**	**$80,000**	**$80,000**	**$320,000**
Total Expenditures		**$ 122,304**	**$ 17,056**	**$ 82,666**	**$ 82,667**	**$ 322,420**

310-760 Emergency Repair

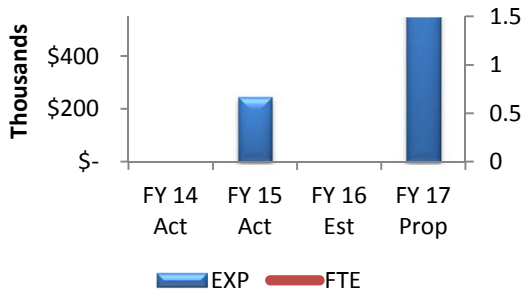
Purpose

The Emergency Repair was established to fund unanticipated repairs to the City's Infrastructure, which is not fully supported by user fees.

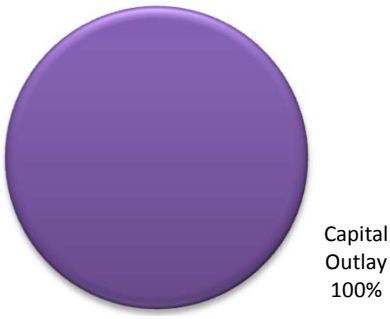
Highlights

- Funded several unanticipated Municipal Regional Stormwater Permit (MRP) projects
- Funding will reconstruct portions of O'Neill and make associated drainage improvements to extend the roadway's useful life in collaboration with the County of San Mateo

Total Expenditures & Staffing Trends



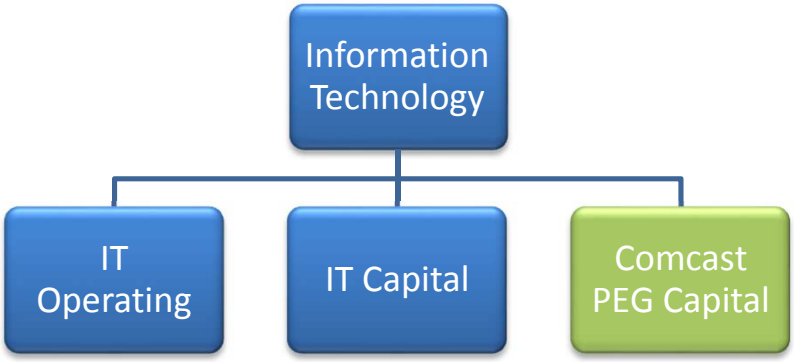
Allocation of Expenditures



Fund	310 Emergency Repair	Department	Public Works
Division	760	Division	Emergency Repair

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
Administrative & Other						
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING		244,683	502,647		950,000
Capital Outlay Total		**$0**	**$244,683**	**$502,647**	**$0**	**$950,000**
Total Expenditures		**$ -**	**$ 244,683**	**$ 502,647**	**$ -**	**$ 950,000**

312-303 Comcast PEG Capital



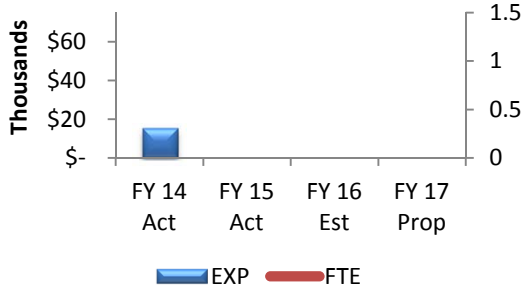
Purpose

The Comcast PEG Capital fund provides the ability for City Hall to broadcast events to Pen TV, the City's Public Education Government Channel.

Highlights

- No funds expended this year

Total Expenditures & Staffing Trends

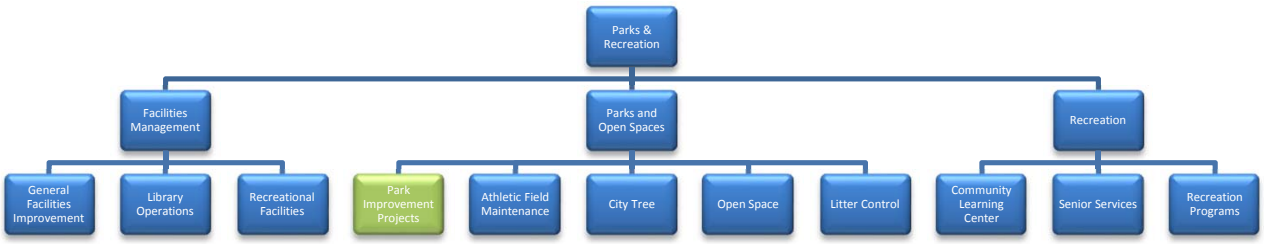


Allocation of Expenditures

Fund	312 Comcast	Department	Information Technology
Division	303	Division	Comcast PEG Capital

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
Administrative & Other						
Capital Outlay						
9040	MACHINERY AND EQUIPMENT	15,330		75,000		
Capital Outlay Total		**$15,330**	**$0**	**$75,000**	**$0**	**$0**
Total Expenditures		**$ 15,330**	**$ -**	**$ 75,000**	**$ -**	**$ -**

341-810 Park Improvement Projects



Purpose

The Park Improvement Projects Division includes Capital outlay projects that provide new or enhanced recreational opportunities to the community through the acquisition of land for parks, design and construction of new parks, or major rehabilitation of existing parks.

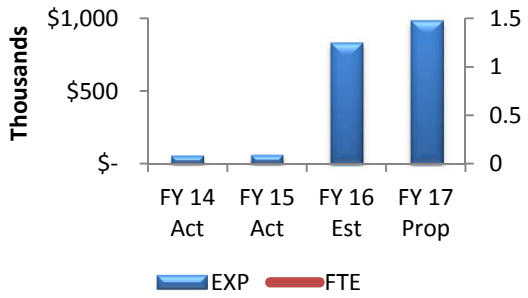
Highlights

- New construction, improvements or rehabilitation of City parks and playgrounds
- Acquisition of lands to further provide recreational opportunities
- Improvements or rehabilitation to recreational areas
- Improvements to the City's Open Space and trails
- Alexander Park restroom replacement project

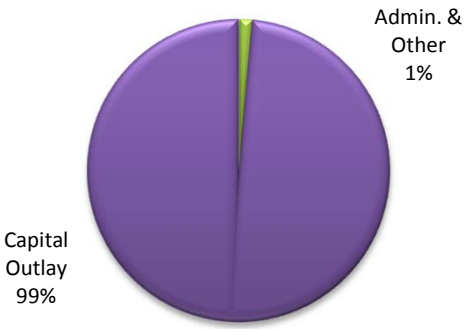
➢ Davey Glen Park Project

➢ ***= Council Priority Active Project***

Total Expenditures & Staffing Trends



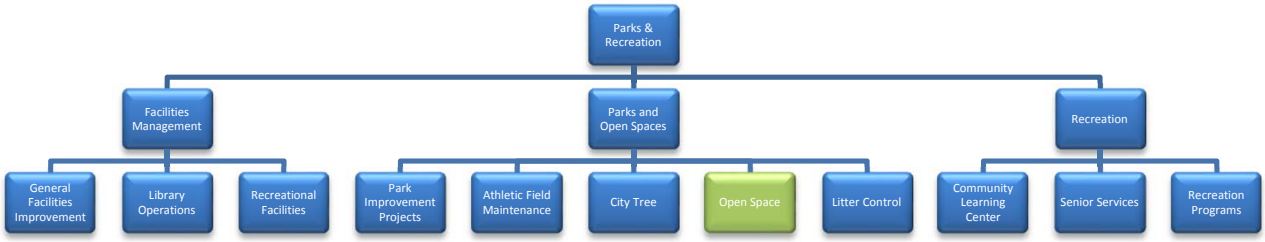
Allocation of Expenditures



Fund	341 Planned Park	Department	Parks & Recreation
Division	810	Division	Park Improvement Projects

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	11,442	6,253		1,156	
Supplies & Services Total		**$11,442**	**$6,253**	**$0**	**$1,156**	**$0**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	2,059	12,054	15,091	15,091	13,891
Administrative & Other Total		**$2,059**	**$12,054**	**$15,091**	**$15,091**	**$13,891**
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	44,270	44,215	1,004,570	817,000	971,000
Capital Outlay Total		**$44,270**	**$44,215**	**$1,004,570**	**$817,000**	**$971,000**
Total Expenditures		**$ 57,771**	**$ 62,521**	**$ 1,019,661**	**$ 833,247**	**$ 984,891**

343-810 Open Space



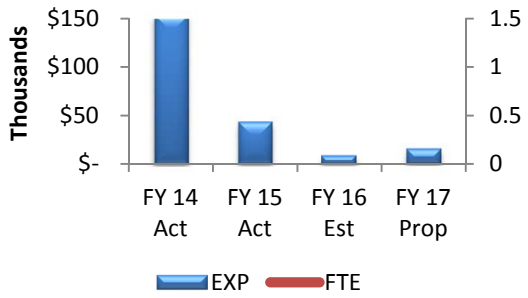
Purpose

The purpose of the Open Space Division is to provide funding for the acquisition and maintenance of open space in Belmont.

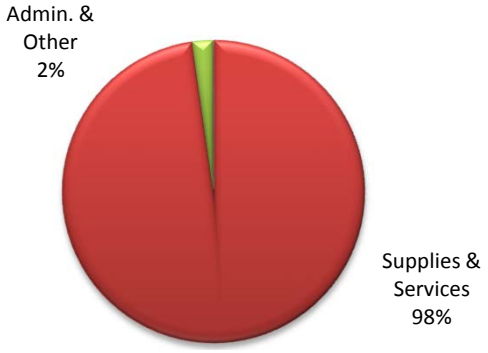
Highlights

- Funding vehicle for the acquisition of the San Juan Canyon open space lands
- Trail maintenance, planning and improvement

Total Expenditures & Staffing Trends



Allocation of Expenditures



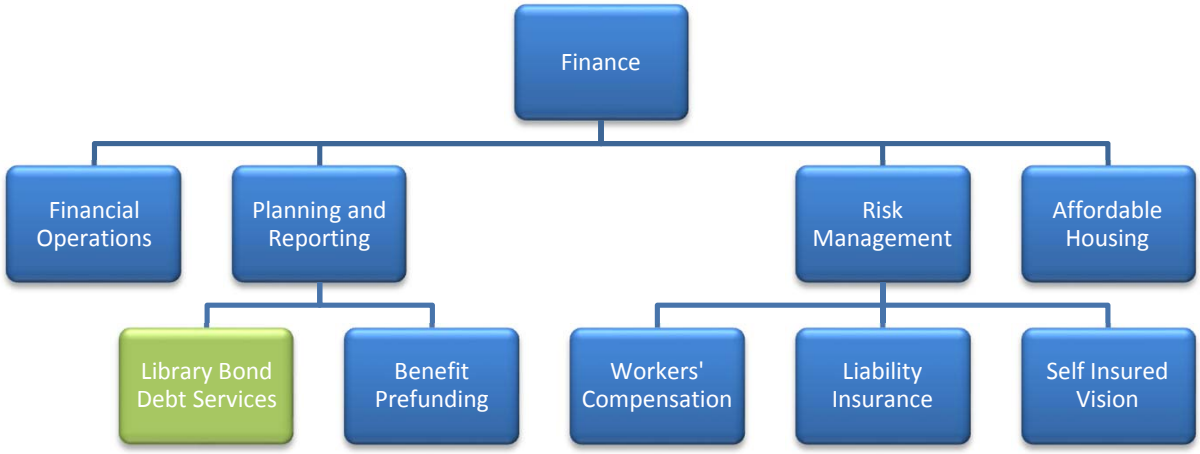
Fund	343 Open Space	Department	Parks & Recreation
Division	810	Division	Park Improvement Projects

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8430	REPAIR & MAINTENANCE SERVICE	4,389	3,589	10,000	1,500	7,500
8610	GENERAL SUPPLIES	6,481	3,314	15,000	1,500	7,500
Supplies & Services Total		**$10,870**	**$6,903**	**$25,000**	**$3,000**	**$15,000**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	-	656	5,799	5,799	346
9376	INTEREST LOANS/ADVANCES	4,126				
Administrative & Other Total		**$4,126**	**$656**	**$5,799**	**$5,799**	**$346**
Capital Outlay						
9010	LAND	138,474				
9030	IMPROVEMENT OTHER THAN BUILDING		35,353	20,000		20,000
Capital Outlay Total		**$138,474**	**$35,353**	**$20,000**	**$0**	**$20,000**
Total Expenditures		**$ 153,470**	**$ 42,912**	**$ 50,799**	**$ 8,799**	**$ 35,346**

Fund	343 Open Space	Department	Parks & Recreation
Division	810	Division	Park Improvement Projects

Account	Account Description	Amount	Notes
8430	REPAIR & MAINTENANCE SERVICE		
		$7,500	Trail Markers, signage, gates, miscellaneous repairs
8610	GENERAL SUPPLIES		
		$7,500	Miscellaneous purchases of waste enclosures, signs, kiosks, etc.

406-502 Library Bond Debt Service



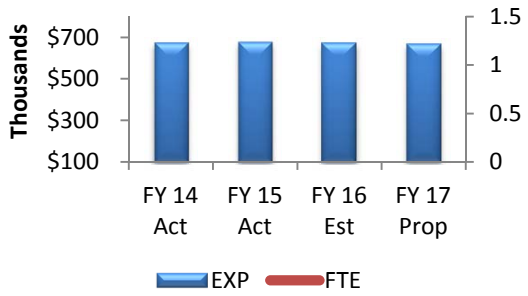
Purpose

Library Bond Debt Services Fund serves to account for the Library special taxes legally restricted for the payment of principal and interest on long-term indebtness generated by the Library Mello-Roos bonds sold in 2004.

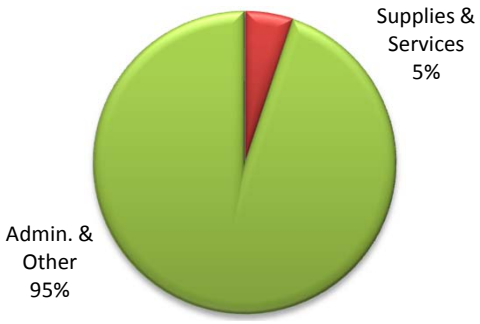
Highlights

- The City is in full compliance with its debt covenents.

Total Expenditures & Staffing Trends



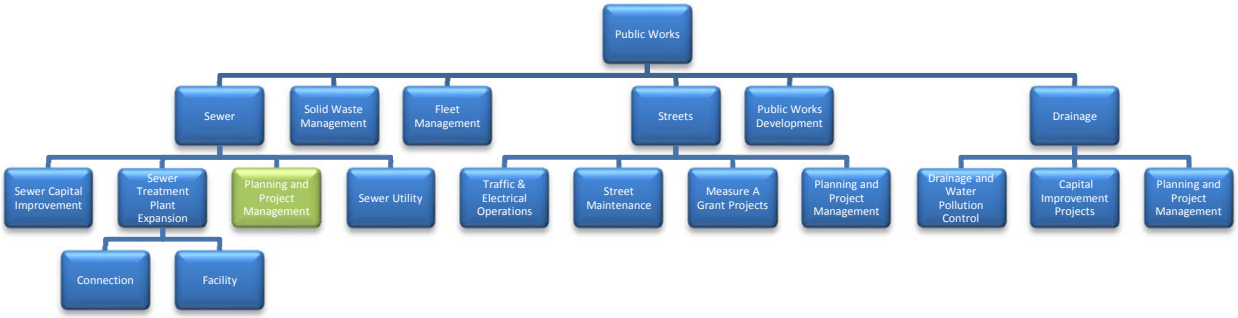
Allocation of Expenditures



Fund	406 Library Bond Debt Service	Department	Finance
Division	502	Division	inancial Planning & Reporting

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE	10,112	10,116	10,621	10,644	11,267
8351	OTHER PROFESSIONAL/TECH	25,685	25,971	23,151	22,778	23,151
Supplies & Services Total		**$35,797**	**$36,087**	**$33,772**	**$33,422**	**$34,418**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	3,631	4,255	3,929	3,929	3,638
9306	PRINCIPAL-LIBRARY BOND	235,000	250,000	265,000	265,000	275,000
9356	INTEREST-LIBRARY BOND	400,625	386,975	372,169	372,169	356,644
Administrative & Other Total		**$639,256**	**$641,230**	**$641,098**	**$641,098**	**$635,282**
Capital Outlay						
Total Expenditures		**$ 675,053**	**$ 677,316**	**$ 674,870**	**$ 674,520**	**$ 669,700**

501-701 Sewer Planning & Project Management



Purpose

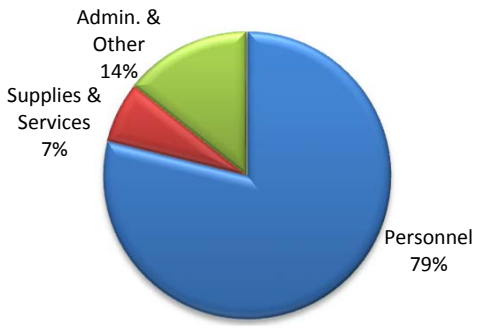
The Sewer Planning & Project Management Division manages the City's sewer infrastructure in a cost effective way to ensure the health and safety of the community.

Highlights

- Evaluating existing sewer infrastructure
- Developing strategies to determine cost effective approaches to asset management
- Sewer Capital Project Planning
- Public Education related to inflow and infiltration (I&I)
- I&I Detection and Elimination Program
- Regulatory compliance

Total Expenditures & Staffing Trends

Allocation of Expenditures



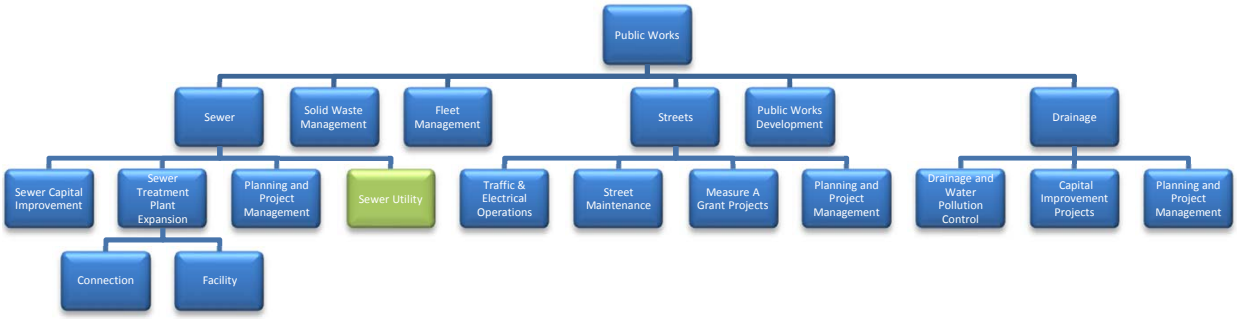
Fund	501 Sewer Enterprise-Operations	Department	Public Works
Division	701	Division	nning & Project Management

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	162,256	162,075	273,992	244,013	476,454
8103	TEMPORARY PART-TIME				531	
8111	OVERTIME	384	396		172	
8211	P.E.R.S. RETIREMENT	24,398	25,297	54,933	41,202	81,108
8221	F.I.C.A. SOCIAL SECURITY				33	
8232	MEDICARE	2,608	2,537	4,801	3,714	7,067
8233	LIFE & DISABILITY INSURANCE	1,413	853	1,403	1,176	2,180
8241	DENTAL PLAN	1,410	1,490	2,649	2,696	4,978
8242	VISION PLAN	384	362	597	580	955
8253	ALLOWANCES	180	720	951	783	960
8259	DEFERRED COMPENSATION	2,236	2,323	3,896	3,535	7,741
8271	SEC 125 BENEFITS	32,837	33,246	57,755	54,421	97,961
8281	BENEFIT STABILIZATION	13,715	14,774	27,169	21,292	35,583
8283	GASB 68 PENSION EXPENSE					
8285	WORKERS' COMPENSATION	7,007	6,553	12,247	9,535	18,335
Personnel Total		**$248,829**	**$250,627**	**$440,395**	**$383,682**	**$733,323**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH		10,743	118,196	78,000	35,000
8359	COMPUTER SOFTWARE LICENSE			3,000	3,000	3,000
8522	LIABILITY INSURANCE CHARGE		1,474	2,789	2,789	2,789
8531	POSTAGE/DELIVERY SERVICE	0		100	100	100
8532	TELEPHONE	4,982	2,959	5,400	4,000	6,000
8550	PRINTING AND BINDING	323	292	200	300	300
8580	TRAVEL AND TRAINING	560	1,573	3,500	2,000	3,600
8591	MEMBERSHIPS & DUES	2,602	438	3,000	3,500	5,000
8599	MISCELLANEOUS	210	3,684	4,100	5,600	4,500
8610	GENERAL SUPPLIES	385	1,166	1,000	9,000	2,000
8612	SMALL TOOLS			100	100	1,200
8680	BOOK-MANUALS-SUBSCRIPTIONS	159	180	400	250	300
Supplies & Services Total		**$9,222**	**$22,509**	**$141,784**	**$108,639**	**$63,789**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	3,720	4,678	4,646	4,646	8,503
8308	COMPUTER USAGE CHARGE	7,146	11,085	14,931	14,931	33,239
8309	BUILDING MAINTENANCE CH	5,896	3,620	4,867	4,867	9,497
8310	ADMINISTRATIVE SUPPORT	50,166	39,363	50,928	50,928	81,631
Administrative & Other Total		**$66,928**	**$58,746**	**$75,372**	**$75,372**	**$132,870**
Capital Outlay						
Total Expenditures		**$ 324,979**	**$ 331,882**	**$ 657,551**	**$ 567,693**	**$ 929,982**

Fund	501 Sewer Enterprise-Operations	Department	Public Works
Division	701	Division	Planning & Project Management

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$35,000	SOPs

501-710 Sewer Utility



Purpose

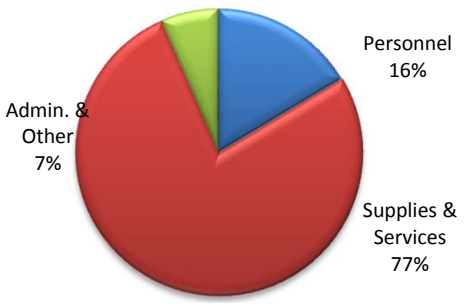
The Sewer Utility Division serves to provide a safe and reliable sewage collection system to ensure the health and safety of the community.

Highlights

- Maintained and repaired the City's 90 miles of sewer main lines and 11 pump stations
- Performed CCTV inspections on 48,000 feet of sewer main lines
- Cleaned 225,000 ft of sewer main lines
- Smoke test to locate sources of inflow and infiltration
- Root foam approximately 48,000 – 55,000 feet of sewer main lines annually to address ongoing problems with root intrusion
- Responded to 275 calls for lateral line blockages and cleared blockages located within the public right-of-way sections of private laterals

Total Expenditures & Staffing Trends

Allocation of Expenditures



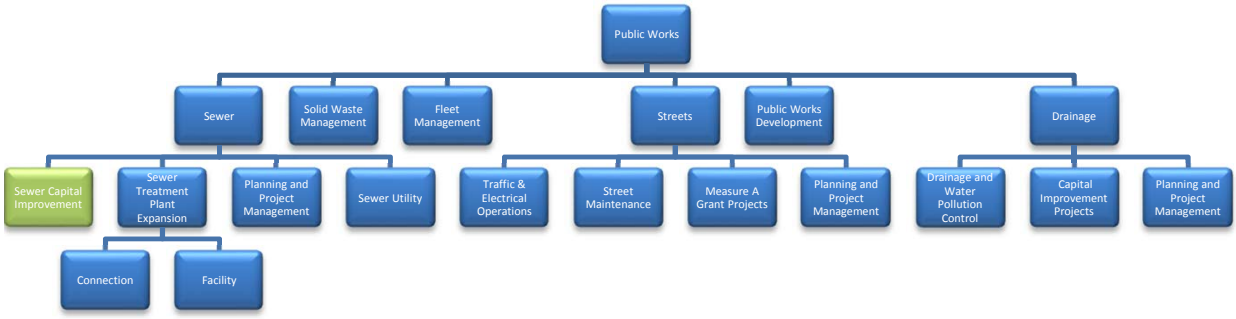
Fund	501 Sewer Enterprise-Operations	Department	Public Works
Division	710	Division	Sewer Utility

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	458,565	492,493	484,988	464,592	518,174
8103	TEMPORARY PART-TIME	21,160	1,378			
8111	OVERTIME	4,874	4,370	6,100	3,515	5,000
8112	STANDBY/UNSCHEDULED	76,340	77,309	83,500	71,528	80,000
8119	TERMINATION PAY	1,364	55		475	5,494
8211	P.E.R.S. RETIREMENT	69,531	74,561	77,184	75,709	86,987
8221	F.I.C.A. SOCIAL SECURITY	830				
8232	MEDICARE	9,196	9,544	9,309	8,776	9,772
8233	LIFE & DISABILITY INSURANCE	4,527	2,847	2,593	2,625	2,385
8235	STATE UNEMPLOYMENT INSURANCE		1,890		227	
8241	DENTAL PLAN	6,248	6,751	6,664	6,345	6,348
8242	VISION PLAN	1,684	1,605	1,546	1,513	1,430
8253	ALLOWANCES	360	360	360	392	480
8259	DEFERRED COMPENSATION	6,464	6,465	6,317	6,319	6,774
8271	SEC 125 BENEFITS	131,548	131,599	135,112	128,491	124,458
8281	BENEFIT STABILIZATION	39,926	43,397	37,428	36,852	38,181
8282	COMPENSATED ABSENCES	17,260	(2,943)			
8285	WORKERS' COMPENSATION	38,418	80,902	59,178	55,990	62,423
Personnel Total		**$888,295**	**$932,585**	**$910,280**	**$863,349**	**$947,906**
Supplies & Services						
8305	AFTER HOURS DISPATCH SERVICE	10,000	10,000	10,000	10,000	10,000
8311	PROPERTY TAX ADMIN FEE	32,647	41,916	44,012	44,087	46,666
8351	OTHER PROFESSIONAL/TECH	153,409	120,385	119,900	175,000	225,000
8411	WATER	5,645	4,966	6,200	6,200	12,000
8417	OTHER WASTE WATER TREATMENT	62,606	67,570	77,000	77,000	85,000
8418	S.V.C.W. SEWER TREATMENT	2,470,622	2,729,108	3,311,967	3,686,358	3,159,308
8419	DEPRECIATION	-	3,785	247,995	247,995	247,995
8430	REPAIR & MAINTENANCE SERVICE	9,152	12,351	25,500	15,000	25,500
8441	LAND/BUILDING RENTALS	56,000	56,000	56,000	56,000	56,000
8442	EQUIPMENT/VEHICLE RENTAL		310	1,000	1,000	1,000
8522	LIABILITY INSURANCE CHARGE	66,830	93,507	160,688	160,688	160,688
8530	COMMUNICATIONS	1,722	29,110	7,500	5,000	5,000
8532	TELEPHONE	4,280	2,792	5,000	2,500	3,500
8580	TRAVEL AND TRAINING	711	989	2,500	2,500	5,000
8590	STREET ACCESSS FEE	204,204	204,600	204,204	204,204	204,204
8591	MEMBERSHIPS & DUES	1,911	1,555	3,000	3,000	5,000
8599	MISCELLANEOUS	2,071	876	1,000	625	1,000
8610	GENERAL SUPPLIES	10,212	12,485	12,500	12,500	14,000
8612	SMALL TOOLS	10,581	12,924	37,000	40,000	18,000
8613	SAFETY EQUIPMENT	9,032	10,424	18,000	16,000	20,000
8632	NATURAL GAS & ELECTRICITY	31,332	44,244	44,000	35,000	40,000
8639	GASOLINE	19,060	14,234	22,000	10,000	22,000
8641	REPAIR & MAINTENANCE SUPPLIES	51,531	30,504	73,600	75,600	80,000
Supplies & Services Total		**$3,213,559**	**$3,504,634**	**$4,490,566**	**$4,886,257**	**$4,446,861**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	90,687	218,141	191,266	191,266	191,217
8308	COMPUTER USAGE CHARGE	30,818	46,842	48,623	48,623	54,156
8309	BUILDING MAINTENANCE CH	25,425	15,297	15,848	15,848	15,473
8310	ADMINISTRATIVE SUPPORT	88,206	141,441	117,608	117,608	116,160
Administrative & Other Total		**$235,136**	**$421,721**	**$373,345**	**$373,345**	**$377,006**
Capital Outlay						
9040	MACHINERY AND EQUIPMENT			150,000	100,000	
Capital Outlay Total		**$0**	**$0**	**$150,000**	**$100,000**	**$0**
Total Expenditures		**$ 4,336,989**	**$ 4,858,940**	**$ 5,924,190**	**$ 6,222,951**	**$ 5,771,773**

Fund	501 Sewer Enterprise-Operations	Department	Public Works
Division	710	Division	Sewer Utility

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$108,000	Pump station diagnosis/repairs, and emergency sewer repairs
		$70,000	Root foaming
		$25,000	Update/develop SOPs & safety procedures
		$22,000	Payment in lieu study
8411	WATER		
		$12,000	Hydro cleaning sewer mains
8417	OTHER WASTE WATER TREATMENT		
		$85,000	City of San Mateo waste water treatment fee
8418	S.V.C.W. SEWER TREATMENT		
		$3,014,719	Silicon Valley Clean Water Operating Contribution
		$144,589	Silicon Valley Clean Water Capital Contribution
8430	REPAIR & MAINTENANCE SERVICE		
		$25,500	Pump repairs & by-pass pumping services
8610	GENERAL SUPPLIES		
		$14,000	Uniform cleaning & office/misc. supplies
8641	REPAIR & MAINTENANCE SUPPLIES		
		$44,500	Manhole rings, covers, piping, bands, and backfill materials
		$35,500	Island Park, Hiller, and Motel 6 spare pumps

503-730 Sewer Capital Improvement Projects



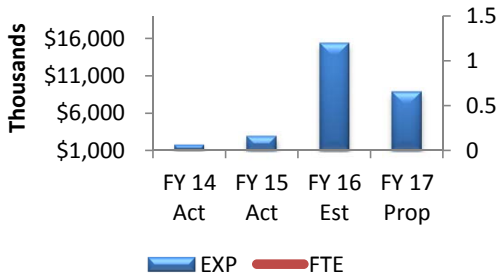
Purpose

The Sewer Capital Improvement Projects Division is responsible for cost effective construction and repair of the City's sewer infrastructure in order to ensure the health and safety of the community.

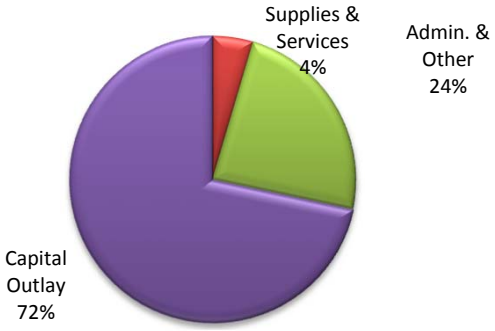
Highlights

- Planning, Designing and Construction of Sewer Capital Improvement Projects
- Completion of 2015 Sewer Rehabilitation Project
- Installation of Sewer Flow Monitors

Total Expenditures & Staffing Trends



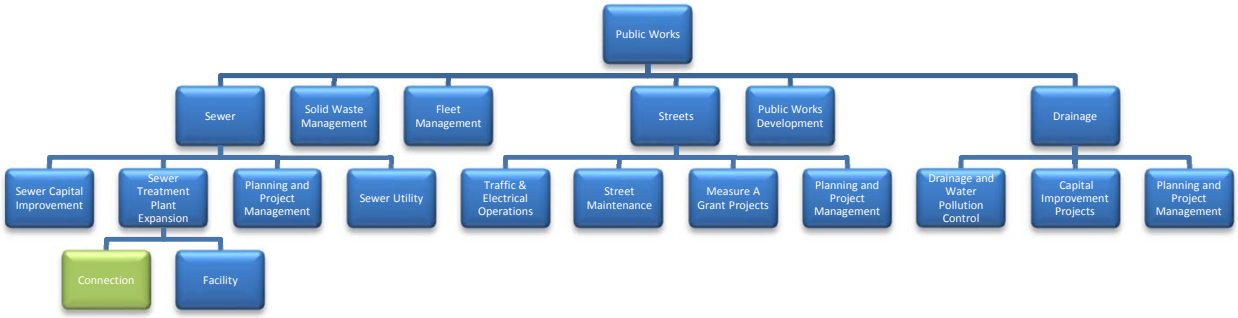
Allocation of Expenditures



Fund	503 Sewer Operations-Capital	Department	Public Works
Division	730	Division	Capital Improvement Projects

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	4,127	4,509	7,442		
8354	BOND ISSUANCE COSTS			1,177,400	515,881	
8419	DEPRECIATION	484,545	556,770	484,545	312,560	403,787
Supplies & Services Total		**$488,672**	**$561,279**	**$1,669,387**	**$828,441**	**$403,787**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	19,242	34,941	54,007	54,007	87,383
9317	PRINCIPAL-2001 SEWER BOND	-	-	5,420,000	5,420,000	
9318	PRINCIPAL-2006 SEWER BOND	-	-	6,220,000	6,220,000	
9322	PRINCIPAL - 2016A SEWER BOND					453,287
9323	PRINCIPAL - 2016B SEWER BOND					793,993
9367	INTEREST-2001 SEWER BON	276,162	266,996	261,389	298,983	
9368	INTEREST-2006 SEWER BON	271,339	263,045	259,756	298,994	
9378	INTEREST - 2016A SEWER BOND					453,287
9379	INTEREST - 2016B SEWER BOND					308,993
Administrative & Other Total		**$566,743**	**$564,982**	**$12,215,152**	**$12,291,984**	**$2,096,943**
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	660,708	1,805,634	5,005,000	2,244,000	6,325,000
Capital Outlay Total		**$660,708**	**$1,805,634**	**$5,005,000**	**$2,244,000**	**$6,325,000**
Total Expenditures		**$ 1,716,123**	**$ 2,931,895**	**$ 18,889,539**	**$ 15,364,425**	**$ 8,825,730**

505-730 Sewer Treatment Plant Expansion (Connection)



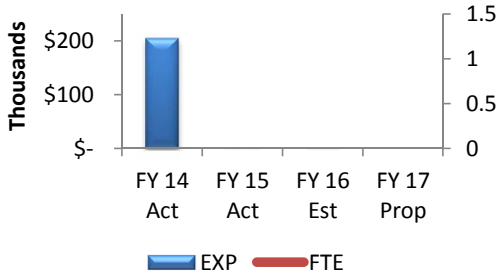
Purpose

The Sewer Treatment Plant Expansion (Connection) funding provides for the costs associated with expansion of capacity in the Silicon Valley Clean Water (SVCW) Conveyance System and Treatment Plant based on City's capacity needs.

Highlights

- Budget fully funds SVCW membership contribution requirements for expansion of capacity

Total Expenditures & Staffing Trends

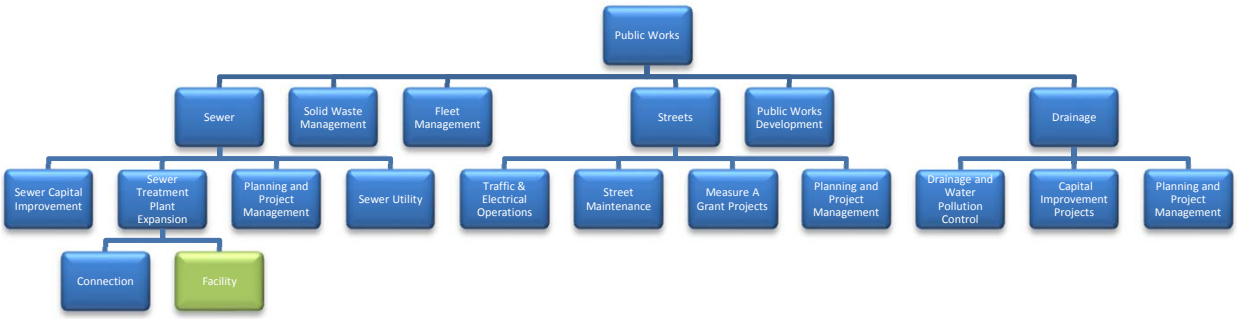


Allocation of Expenditures

Fund	505 Sewer Enterprise-Treatment Pln	Department	Public Works
Division	730	Division	Capital Improvement Projects

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8418	S.B.S.A. SEWER TREATMENT	204,549		-		
Supplies & Services Total		**$204,549**	**$0**	**$0**	**$0**	**$0**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	914	92	1,335	1,335	
Administrative & Other Total		**$914**	**$92**	**$1,335**	**$1,335**	**$0**
Capital Outlay						
Total Expenditures		**$ 205,463**	**$ 92**	**$ 1,335**	**$ 1,335**	**$ -**

507-730 Sewer Treatment Plant Upgrade (Facility)



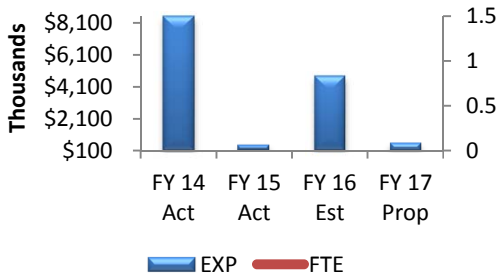
Purpose

The Sewer Treatment Facility Charge provides funding for the City's portion of the Silicon Valley Clean Water (SVCW) Capital Improvement Program related to the facility repairs and upgrades, and regulatory compliance.

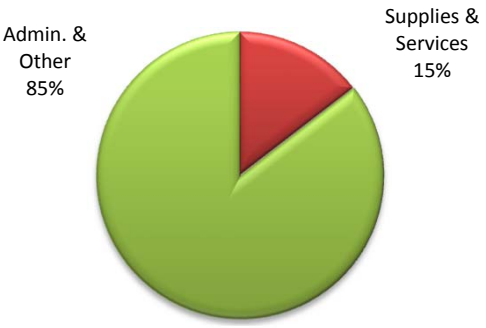
Highlights

- As a result of changes in SVCW's CIP rollout, the Debt Management program has been modified. For FY 2017, the use of cash reserves is contemplated to pay off existing debt with shorter maturities. Should SVCW begin drawing 30-year State Revolving Loan Funds (SRF), as is the plan, then the City will likely reduce the likelihood of issuing its own debt.

Total Expenditures & Staffing Trends



Allocation of Expenditures



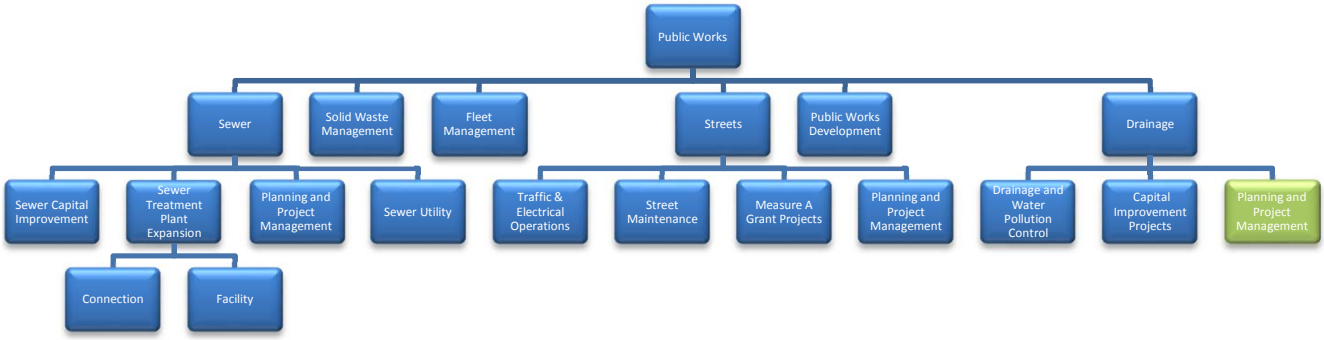
Fund	507 Sewer Treatment Facility	Department	Public Works
Division	730	Division	Capital Improvement Projects

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE	10,355	10,356	10,874	10,897	11,535
8351	OTHER PROFESSIONAL/TECH	68,772	73,726	78,659	72,697	73,659
Supplies & Services Total		**$79,126**	**$84,082**	**$89,533**	**$83,594**	**$85,194**
Administrative & Other						
9321	PRINCIPAL-2009 SEWER TREATMENT BOND	-	-	165,000	165,000	170,000
9371	INTEREST-2009 SEWER TREATMENT BOND	343,081	338,143	335,256	319,715	330,231
Administrative & Other Total		**$343,081**	**$338,143**	**$500,256**	**$484,715**	**$500,231**
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	8,093,680		4,174,489	4,174,489	
Capital Outlay Total		**$8,093,680**	**$0**	**$4,174,489**	**$4,174,489**	**$0**
Total Expenditures		**$ 8,515,888**	**$ 422,225**	**$ 4,764,278**	**$ 4,742,798**	**$ 585,425**

Fund	507 Sewer Treatment Facility	Department	Public Works
Division	730	Division	Capital Improvement Projects

Account	Account Description	Amount	Notes
8311	PROPERTY TAX ADMIN FEE		
		$11,535	County fee for collecting the Sewer Treatment Facility Charge on the property tax roll
8351	OTHER PROFESSIONAL/TECH		
		$58,485	City Administraion Expense per 2009 Bonds
		$8,600	Property Tax Roll Administration
		$5,000	Misc.
		$1,574	Bond Trustee Costs

525-701 Storm Drain Planning & Project Management



Purpose

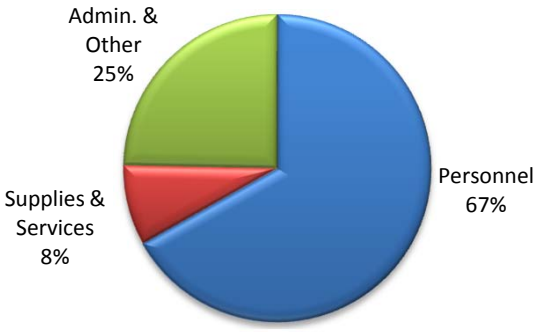
The Storm Drain Planning & Project Management Division manages the City's storm infrastructure in a cost effective way to ensure the health and safety of the community.

Highlights

- Evaluating existing storm drain infrastructure
- Developing strategies to determine cost effective approaches to asset management
- Storm Drain Capital Project Planning
- Securing Environmental Permits
- Preparation and Administration of Grant Applications
- Commercial and Industrial Inspections for MRP compliance
- Construction Storm water Inspections
- Regulatory Compliance

Total Expenditures & Staffing Trends

Allocation of Expenditures



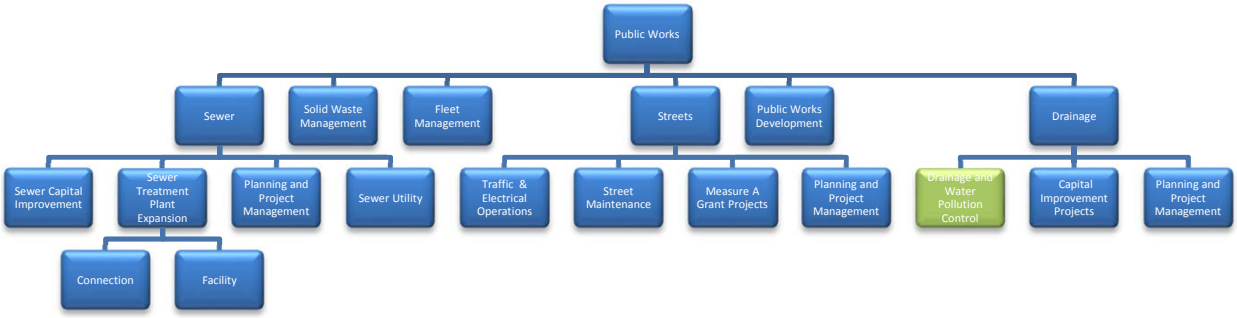
Fund	525 Storm Drainage	Department	Public Works
Division	701	Division	nning & Project Management

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	98,970	60,043	72,122	67,542	70,318
8103	TEMPORARY PART-TIME				265	
8111	OVERTIME	121	64		21	
8211	P.E.R.S. RETIREMENT	14,903	9,381	12,618	11,791	13,008
8221	F.I.C.A. SOCIAL SECURITY				16	
8232	MEDICARE	1,496	896	1,091	1,014	1,067
8233	LIFE & DISABILITY INSURANCE	761	281	308	327	321
8241	DENTAL PLAN	1,177	670	823	867	730
8242	VISION PLAN	221	119	141	149	141
8253	ALLOWANCES	180	180	180	196	240
8259	DEFERRED COMPENSATION	1,235	716	853	933	933
8271	SEC 125 BENEFITS	19,353	10,942	13,668	14,082	14,277
8281	BENEFIT STABILIZATION	8,456	5,337	6,241	5,832	6,003
8283	GASB 68 PENSION EXPENSE					
8285	WORKERS' COMPENSATION	4,007	2,366	2,813	2,639	2,706
Personnel Total		**$150,881**	**$90,993**	**$110,858**	**$105,674**	**$109,744**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	3,835	7,848	136,174	5,000	5,000
8522	LIABILITY INSURANCE CHARGE		476	858	858	858
8550	PRINTING AND BINDING	24	185			
8580	TRAVEL AND TRAINING	88	504	2,000	900	1,000
8591	MEMBERSHIPS & DUES	631	122	300	700	700
8599	MISCELLANEOUS	2,550	7,053	5,000	6,000	5,000
8610	GENERAL SUPPLIES	157	1,345	10,200	1,200	1,200
8680	BOOK-MANUALS-SUBSCRIPTIONS	98	100	100	100	100
Supplies & Services Total		**$7,382**	**$17,633**	**$154,632**	**$14,758**	**$13,858**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	3,148	3,968	3,940	3,940	4,038
8308	COMPUTER USAGE CHARGE	4,020	3,576	4,594	4,594	4,864
8309	BUILDING MAINTENANCE CH	3,316	1,168	1,497	1,497	1,390
8310	ADMINISTRATIVE SUPPORT	7,540	26,909	26,998	26,998	30,207
Administrative & Other Total		**$18,024**	**$35,621**	**$37,029**	**$37,029**	**$40,499**
Capital Outlay						
Total Expenditures		**$ 176,288**	**$ 144,247**	**$ 302,519**	**$ 157,461**	**$ 164,101**

Fund	525 Storm Drainage	Department	Public Works
Division	701	Division	Planning & Project Management

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$5,000	SOPs

525-720 Drainage and Water Pollution Control



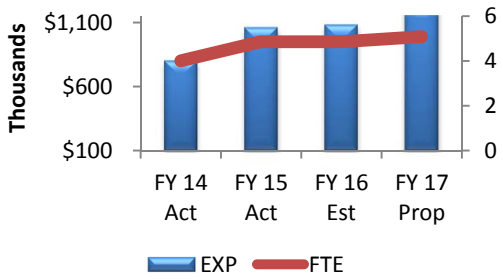
Purpose

The Drainage and Water Pollution Control Division serves to protect the environment from flooding and erosion with a safe and reliable storm drain collection system, and reduce pollution and run-off in compliance with state and federal regulations.

Highlights

- Clean, maintain, inspect, repair 1,400+ storm drain inlets, 2 pump stations and 26 miles of storm drain lines
- Maintain creeks & flood control facilities
- Implement strategies to comply with a 70% reduction of trash in the storm system by July 2017
- Comply with the California Regional Water Quality Control Board San Francisco Bay Region Municipal Regional Stormwater Permit requirements
- Maintain 57 full capture trash devices with 342 inspections
- Performed CCTV inspections on 48,750 feet of storm drain lines
- Sweep 6,750 curb miles and collected 560 tons of debris
- Performed 20 on-land trash cleanups

Total Expenditures & Staffing Trends



Allocation of Expenditures

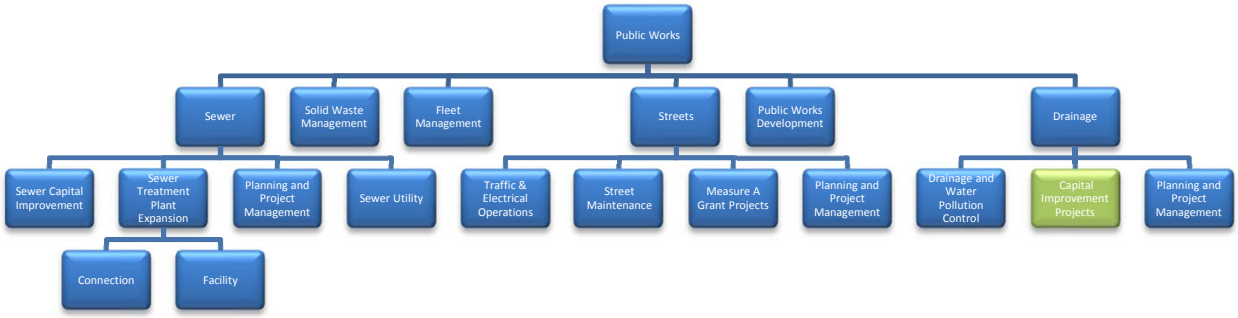
Fund	525 Storm Drainage	Department	Public Works
Division	720	Division	age & Water Pollution Control

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	309,920	384,714	406,506	389,983	433,443
8103	TEMPORARY PART-TIME	4,477				
8111	OVERTIME	3,676	2,626	3,650	2,503	3,500
8112	STANDBY/UNSCHEDULED	-			162	
8119	TERMINATION PAY	1,364	55		119	1,373
8211	P.E.R.S. RETIREMENT	46,552	57,977	62,766	62,052	69,846
8221	F.I.C.A. SOCIAL SECURITY	278				
8232	MEDICARE	5,114	6,174	6,608	6,412	6,946
8233	LIFE & DISABILITY INSURANCE	2,944	2,138	2,104	2,143	2,063
8235	STATE UNEMPLOYMENT INSURANCE		1,890		227	
8241	DENTAL PLAN	4,046	5,645	6,314	6,462	6,571
8242	VISION PLAN	991	1,181	1,171	1,197	1,181
8253	ALLOWANCES	360	360	360	392	480
8259	DEFERRED COMPENSATION	4,326	5,093	5,299	5,503	6,087
8271	SEC 125 BENEFITS	81,172	99,389	103,367	102,982	103,260
8281	BENEFIT STABILIZATION	26,477	33,115	29,758	28,808	29,628
8282	COMPENSATED ABSENCES	8,499	3,015			
8285	WORKERS' COMPENSATION	21,553	53,093	43,384	41,442	46,470
Personnel Total		**$521,748**	**$656,466**	**$671,287**	**$650,387**	**$710,848**
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE		11,119	11,675	11,694	12,378
8351	OTHER PROFESSIONAL/TECH	39,302	20,341	55,600	45,000	55,000
8411	WATER	313	1,722	1,700	1,750	2,000
8430	REPAIR & MAINTENANCE SERVICE	42,505	4,391	15,000	6,000	20,000
8442	EQUIPMENT/VEHICLE RENTAL	683	1,076	4,500	4,500	3,500
8522	LIABILITY INSURANCE CHARGE	658	14,951	15,588	15,588	15,588
8530	COMMUNICATIONS		4,980	1,500	1,200	1,500
8532	TELEPHONE	1,434	1,095	1,500	1,200	1,500
8580	TRAVEL AND TRAINING	272	304	1,500	400	500
8591	MEMBERSHIPS & DUES	184	103	200	200	200
8599	MISCELLANEOUS	1,607	952	400	100	200
8610	GENERAL SUPPLIES	7,239	10,222	7,500	5,000	7,500
8612	SMALL TOOLS	5,820	2,419	18,500	18,500	15,000
8613	SAFETY EQUIPMENT	3,578	2,994	5,000	4,500	4,500
8632	NATURAL GAS & ELECTRICITY	243	146	2,300	300	1,500
8639	GASOLINE	1,667	13,317	18,000	12,500	15,000
8641	REPAIR & MAINTENANCE SUPPLIES	11,262	17,245	26,500	27,000	52,000
Supplies & Services Total		**$116,766**	**$107,379**	**$186,963**	**$155,432**	**$207,866**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	63,615	188,937	166,894	166,894	181,517
8308	COMPUTER USAGE CHARGE	17,866	34,684	37,137	37,137	41,184
8309	BUILDING MAINTENANCE CH	14,739	11,327	12,104	12,104	11,767
8310	ADMINISTRATIVE SUPPORT	67,420	57,245	59,746	59,746	71,728
Administrative & Other Total		**$163,640**	**$292,193**	**$275,881**	**$275,881**	**$306,196**
Capital Outlay						
Total Expenditures		**$ 802,153**	**$ 1,056,038**	**$ 1,134,131**	**$ 1,081,699**	**$ 1,224,910**

Fund	525 Storm Drainage	Department	Public Works
Division	720	Division	Drainage & Water Pollution Control

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$55,000	Annual MRP assessment preparation for tax roll. Emergency storm drain system repair services. State MRP and Water Dog
8430	REPAIR & MAINTENANCE SERVICE		
		$20,000	Includes Supplemental Council Appropriation of $15,000 for Raccoon Control
8641	REPAIR & MAINTENANCE SUPPLIES		
		$27,000	Pipes, asphalt, base rock, and backfill materals
		$15,000	Ralston and Harbor pump stations spare pumps
		$10,000	Ralston and Harbor pump stations spare check valves

525-730 Storm Drain Capital Improvement Projects



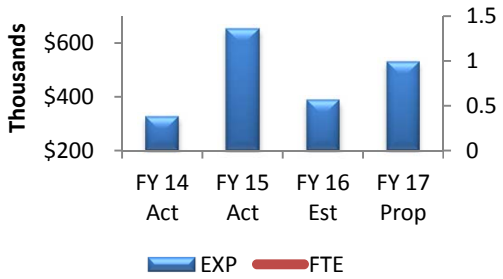
Purpose

The Storm Drain Capital Improvement Projects Division is responsible for cost effective construction and repair of the City's storm infrastructure in order to ensure the health and safety of the community.

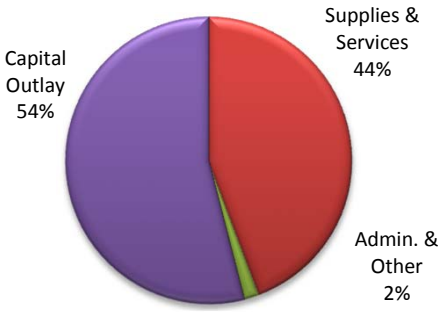
Highlights

- Planning, Designing and Construction of Storm Drain Capital Improvement Projects

Total Expenditures & Staffing Trends



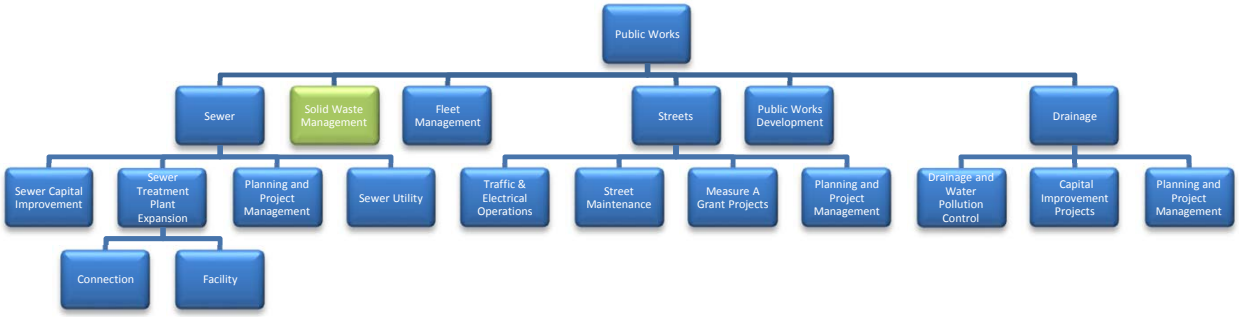
Allocation of Expenditures



Fund	525 Storm Drainage	Department	Public Works
Division	730	Division	Capital Improvement Projects

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8419	DEPRECIATION	238,234	233,700	238,234	233,700	233,700
8599	MISCELLANEOUS					
Supplies & Services Total		**$238,234**	**$233,700**	**$238,234**	**$233,700**	**$233,700**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	20,235	14,096	19,108	19,108	9,228
Administrative & Other Total		**$20,235**	**$14,096**	**$19,108**	**$19,108**	**$9,228**
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	69,247	403,853	225,000	135,000	285,000
Capital Outlay Total		**$69,247**	**$403,853**	**$225,000**	**$135,000**	**$285,000**
Total Expenditures		**$ 327,716**	**$ 651,649**	**$ 482,342**	**$ 387,808**	**$ 527,928**

530-770 Solid Waste Management



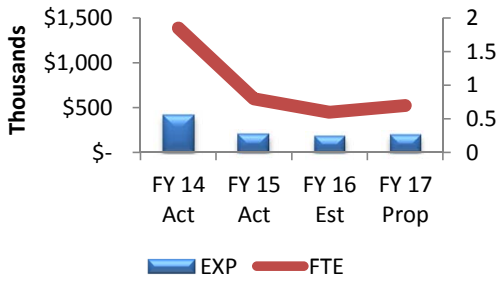
Purpose

The Solid Waste Management ensures that all residents of Belmont are provided with a clean, safe, and ecologically-sound environment. The Department manages City's Franchise Agreement that emphasize waste reduction and recycling, composting, and environmentally-sound landfill management to meet the City and region's long-term disposal needs. The program oversees the delivery of quality environmental programs through franchise and fiscal management, community outreach and education, and customer service.

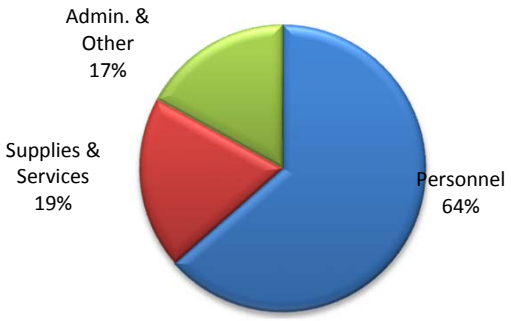
Highlights

- Single stream recycling
- Household hazardous waste
- E-waste, compost and shredding events
- NPDES stormwater compliance

Total Expenditures & Staffing Trends



Allocation of Expenditures



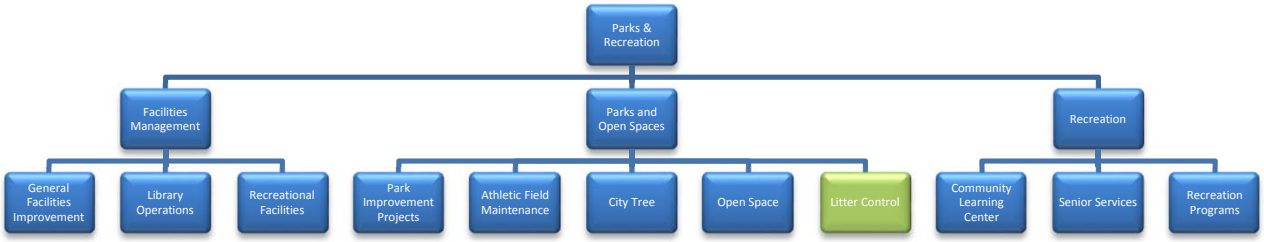
Fund	530 Solid Waste	Department	Public Works
Division	770	Division	Solid Waste Management

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	161,423	90,488	71,874	71,314	80,525
8111	OVERTIME	939	358		95	
8211	P.E.R.S. RETIREMENT	24,217	14,085	12,574	12,476	15,079
8232	MEDICARE	2,469	1,407	1,128	1,113	1,238
8233	LIFE & DISABILITY INSURANCE	1,297	404	265	293	373
8241	DENTAL PLAN	2,397	851	625	658	698
8242	VISION PLAN	465	188	141	148	165
8253	ALLOWANCES	720	540	540	587	720
8259	DEFERRED COMPENSATION	2,002	1,113	811	899	1,037
8271	SEC 125 BENEFITS	39,805	17,460	13,388	13,680	14,932
8281	BENEFIT STABILIZATION	13,562	8,001	6,219	6,167	6,840
8282	COMPENSATED ABSENCES	6,753	(15,294)			
8283	GASB 68 PENSION EXPENSE					
8285	WORKERS' COMPENSATION	10,148	5,646	2,803	2,780	3,083
Personnel Total		**$266,196**	**$125,247**	**$110,369**	**$110,210**	**$124,690**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	16,000	31,963	35,000	35,000	35,000
8411	WATER	1,252				
8522	LIABILITY INSURANCE CHARGE		761	858	858	858
8599	MISCELLANEOUS			2,000	2,000	2,000
8610	GENERAL SUPPLIES	256		200	200	300
8632	NATURAL GAS & ELECTRICITY	10,146				
Supplies & Services Total		**$27,653**	**$32,724**	**$38,058**	**$38,058**	**$38,158**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	57,234				
8308	COMPUTER USAGE CHARGE	8,263	5,721	4,594	4,594	5,675
8309	BUILDING MAINTENANCE CH	6,817	1,868	1,497	1,497	1,621
8310	ADMINISTRATIVE SUPPORT	53,027	37,781	29,751	29,751	26,119
Administrative & Other Total		**$125,341**	**$45,370**	**$35,842**	**$35,842**	**$33,415**
Capital Outlay						
Total Expenditures		**$ 419,190**	**$ 203,342**	**$ 184,269**	**$ 184,110**	**$ 196,263**

Fund	530 Solid Waste	Department	Public Works
Division	770	Division	Solid Waste Management

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$35,000	Solid waste rate services

530-813 Litter Control



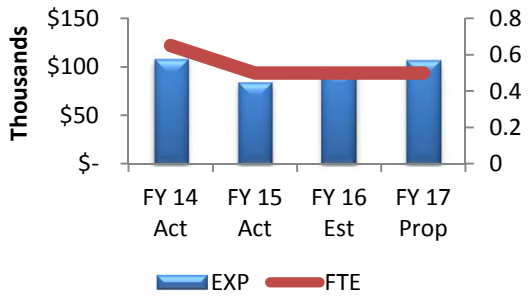
Purpose

The Litter Control Fund serves to improve waste management in City facilities, parks, medians, rights-of-way, athletic fields, and open space.

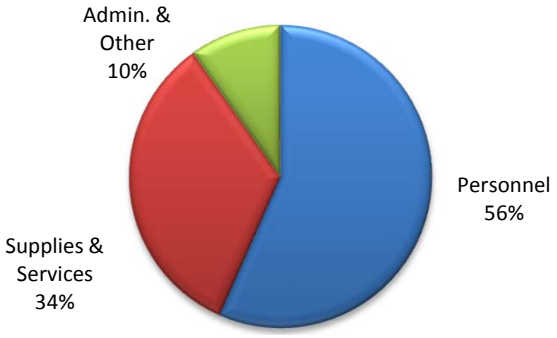
Highlights

- Purchase new waste management containers that include composting, recycling, and trash
- Collect and manage the waste generated by activities in the City's parks, picnic areas and open spaces

Total Expenditures & Staffing Trends



Allocation of Expenditures



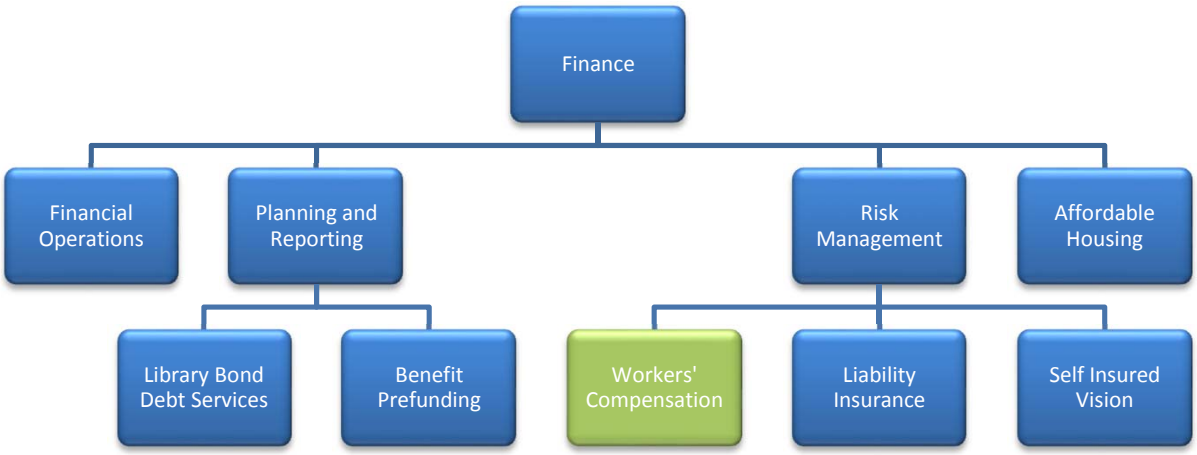
Fund	530 Solid Waste	Department	Parks & Recreation
Division	813	Division	Litter Control

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	45,272	34,601	36,319	35,766	37,843
8111	OVERTIME	12	27		10	
8119	TERMINATION PAY		486		18	
8211	P.E.R.S. RETIREMENT	6,494	5,042	5,429	5,322	5,934
8232	MEDICARE	785	594	610	605	601
8233	LIFE & DISABILITY INSURANCE	450	213	209	210	195
8241	DENTAL PLAN	793	594	610	583	560
8242	VISION PLAN	169	122	122	126	122
8259	DEFERRED COMPENSATION	598	449	471	471	511
8271	SEC 125 BENEFITS	13,223	9,814	9,811	9,202	7,075
8281	BENEFIT STABILIZATION	3,681	2,846	2,642	2,619	2,698
8285	WORKERS' COMPENSATION	3,370	5,397	4,399	4,308	4,586
Personnel Total		**$74,846**	**$60,185**	**$60,623**	**$59,241**	**$60,125**
Supplies & Services						
8430	REPAIR & MAINTENANCE SERVICE	6,488	10,753	15,000	10,000	15,000
8522	LIABILITY INSURANCE CHARGE		476	715	715	715
8610	GENERAL SUPPLIES	16,116	2,395	20,437	16,000	20,000
Supplies & Services Total		**$22,604**	**$13,624**	**$36,152**	**$26,715**	**$35,715**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	2,135	2,256	2,180	2,200	2,764
8309	BUILDING MAINTENANCE CH	2,243	2,891	3,049	3,000	2,890
8310	ADMINISTRATIVE SUPPORT	5,337	4,677	4,795	4,800	4,727
Administrative & Other Total		**$9,715**	**$9,824**	**$10,024**	**$10,000**	**$10,381**
Capital Outlay						
Total Expenditures		**$ 107,166**	**$ 83,633**	**$ 106,798**	**$ 95,956**	**$ 106,221**

Fund	530 Solid Waste	Department	Parks & Recreation
Division	813	Division	Litter Control

Account	Account Description	Amount	Notes
8430	REPAIR & MAINTENANCE SERVICE		
		$15,000	Cost for vendors to remove waste and litter from city facilities

570-503 Workers' Compensation



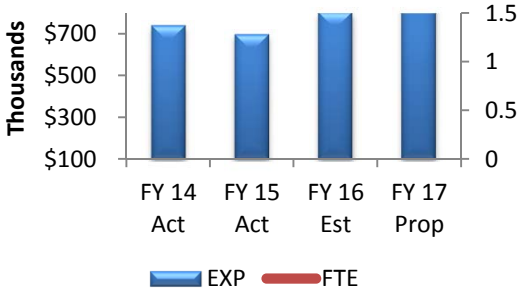
Purpose

This division serves to provide Worker's Compensation coverage to the City's employees.

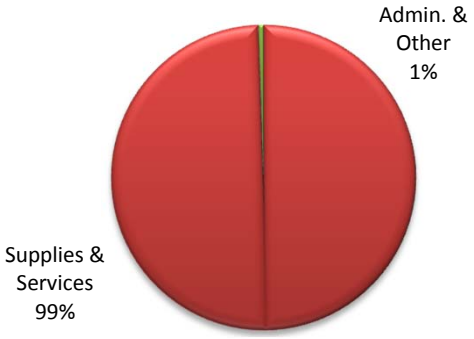
Highlights

- Facilitated transition to new Workers' Compensation Third Party Administrator (TPA)
- Working diligently with the TPA to actively manage and close claims in effort to control losses
- Prior to 1997, the City was self-insured for Workers' Compensation. Claims from this period are referred to as a "tail". A continued effort to settle tail claims is being pursued

Total Expenditures & Staffing Trends



Allocation of Expenditures



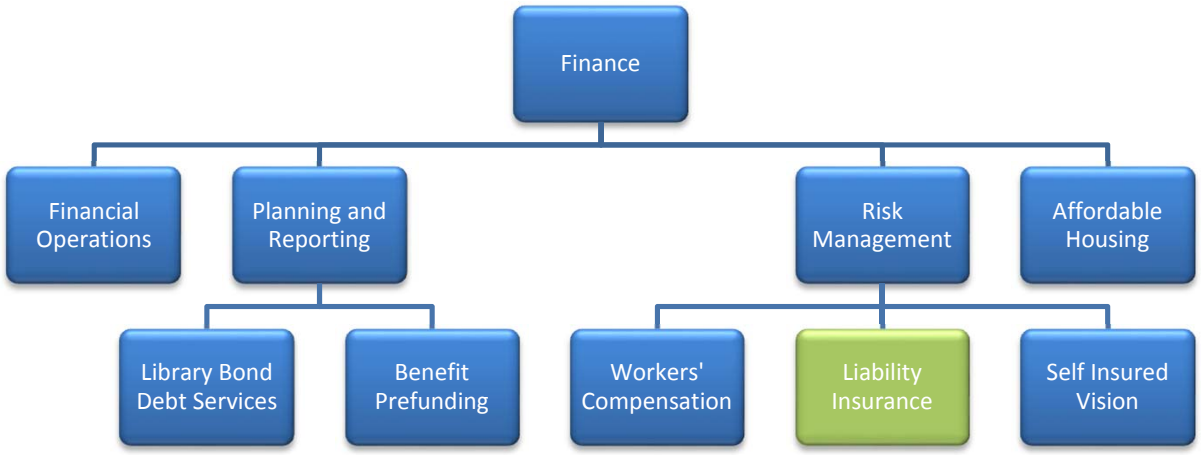
Fund	570 Worker's Compensation	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH			9,650	9,650	9,650
8520	INSURANCE	715,572	721,352	743,214	743,530	775,694
8598	CLAIMS-WORKERS' COMP	21,176	(31,376)	20,000	47,938	80,000
Supplies & Services Total		**$736,748**	**$689,976**	**$772,864**	**$801,118**	**$865,344**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	4,188	4,989	4,349	4,349	4,690
Administrative & Other Total		**$4,188**	**$4,989**	**$4,349**	**$4,349**	**$4,690**
Capital Outlay						
Total Expenditures		**$ 740,936**	**$ 694,965**	**$ 777,213**	**$ 805,467**	**$ 870,034**

Fund	570 Worker's Compensation	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Amount	Notes
8520	INSURANCE		
		$775,694	Estimate provided by Alliant Insurance for primary and excess workers' compensation insurance for City and Fire Department
8598	CLAIMS-WORKERS' COMP		
		$80,000	Estimate provided by CSAC

571-503 Liability Insurance



Purpose

The Liability Insurance Fund provides protection from casualty losses through the placement of liability insurance coverage from third parties.

To achieve the lowest overall program cost, the City is responsible for the first $250,000 of general liability from claims filed as part of self-insured retention terms agreed to with the third party insurers.

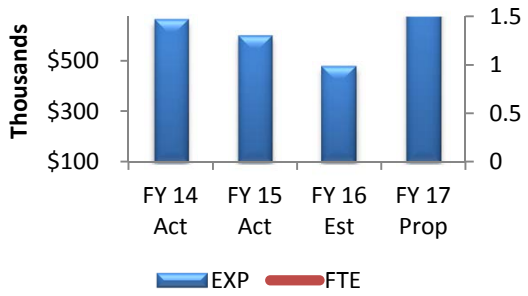
Liability program costs are allocated to all operating divisions based on claim losses in prior years.

Departments are charged an amount sufficient to fund the program expressed as a percentage of base payrolls.

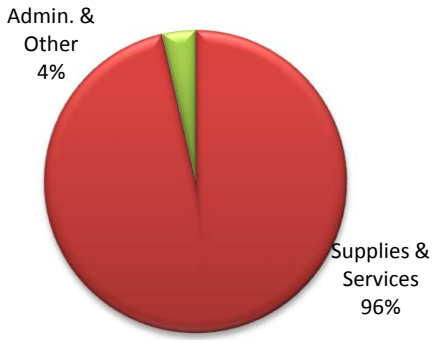
Highlights

- Completed successful policy renewal with competitive market comparison
- Defended City from claims explosures by combining the efforts of the Finance Department and City Attorney's Office, coupled with outside professionals, to prevent payment of unwarranted claims

Total Expenditures & Staffing Trends



Allocation of Expenditures



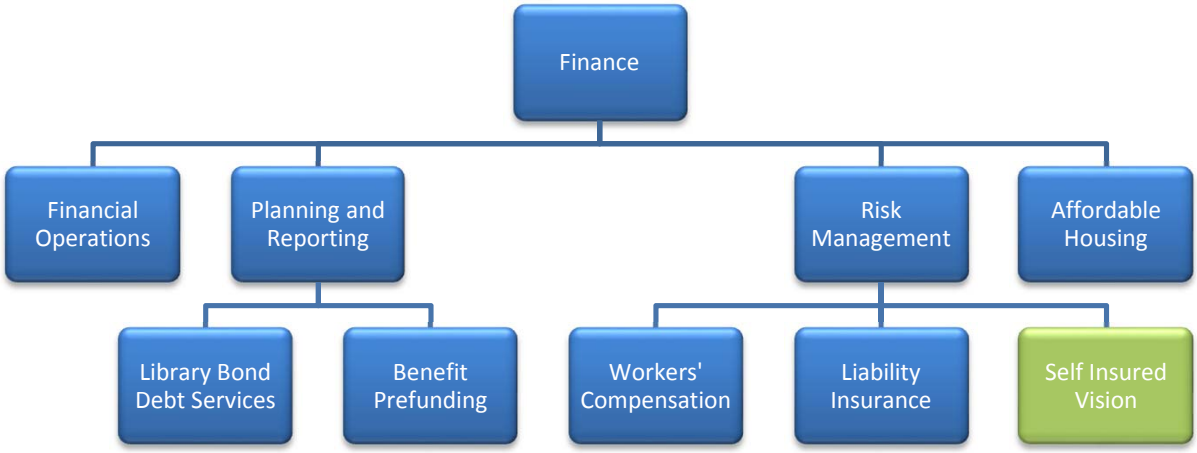
Fund	571 Liability Insurance	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8322	LEGAL-ADDITIONAL	171,235	198,515	170,000	144,467	200,000
8351	OTHER PROFESSIONAL/TECH	16,307	11,952	15,000	17,011	22,900
8520	CLAIMS-INSURANCE	241,538	177,035	197,068	259,815	184,568
8597	CLAIMS-LIABILITY	230,153	186,823	60,000	28,653	400,000
Supplies & Services Total		**$659,233**	**$574,325**	**$442,068**	**$449,946**	**$807,468**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	3,448	26,021	26,910	26,910	29,914
Administrative & Other Total		**$3,448**	**$26,021**	**$26,910**	**$26,910**	**$29,914**
Capital Outlay						
Total Expenditures		**$ 662,681**	**$ 600,346**	**$ 468,978**	**$ 476,856**	**$ 837,382**

Fund	571 Liability Insurance	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$22,900	Claims Administrator Fees
8520	CLAIMS-INSURANCE		
		$135,162	General Liability Program
		$43,323	Fire Department-Commercial Package
		$3,954	Commercial Crime
		$1,783	Pollution Program
		$346	Pollution Liability
8597	CLAIMS-LIABILITY		
		$400,000	Estimate based on current activity and future claims

572-503 Self Insured Vision



Purpose

The Self Insured Vision Fund accounts for the funding and reimbursement of claims pursuant to the City's vision reimbursement plan for its employees.

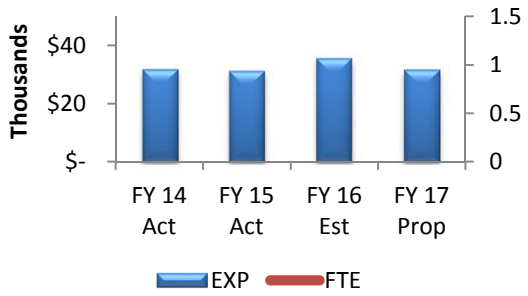
The fund operates at a self sustaining level.

Departments are charged an amount sufficient to fund the program expressed as a dollar amount per employee.

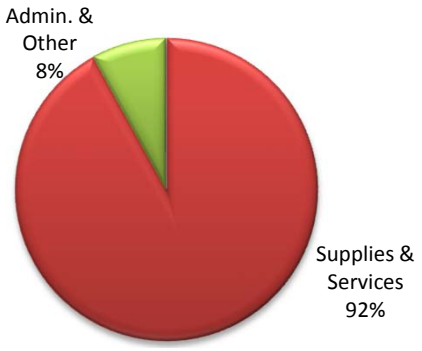
Highlights

- Completed timely distribution of planned benefits to employees and their dependents.

Total Expenditures & Staffing Trends



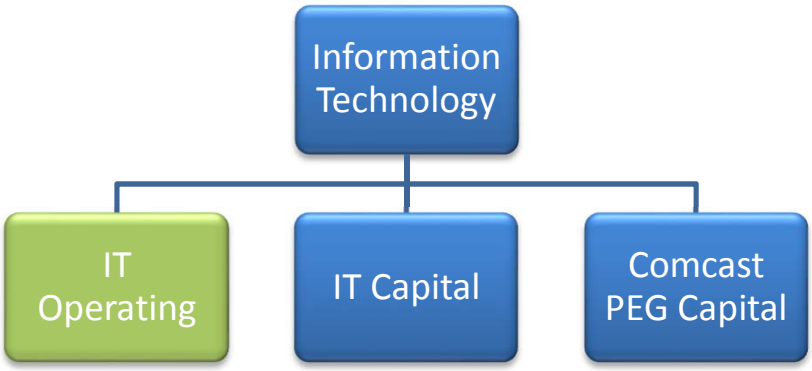
Allocation of Expenditures



Fund	572 Self-Funded Vision	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8593	CLAIMS-AFSCME VISION	9,425	9,054	9,858	9,858	9,680
8594	CLAIMS-BPOA VISION	8,569	8,455	8,664	8,664	8,436
8595	CLAIMS-MGMT VISION	7,752	7,695	7,980	10,575	8,787
8596	CLAIMS-UNREP VISION	3,343	2,964	2,964	2,964	2,280
Supplies & Services Total		**$29,089**	**$28,168**	**$29,466**	**$32,061**	**$29,183**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	2,717	2,876	3,376	3,376	2,540
Administrative & Other Total		**$2,717**	**$2,876**	**$3,376**	**$3,376**	**$2,540**
Capital Outlay						
Total Expenditures		**$ 31,806**	**$ 31,044**	**$ 32,842**	**$ 35,437**	**$ 31,723**

573-301 IT Operating



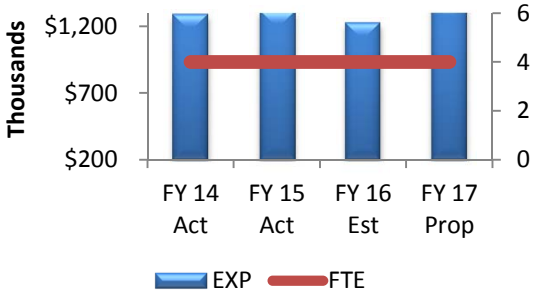
Purpose

Information Technology enhances productivity and efficiency through the timely implementation of cost effective technologies that meet goals defined by the City Council and City staff.

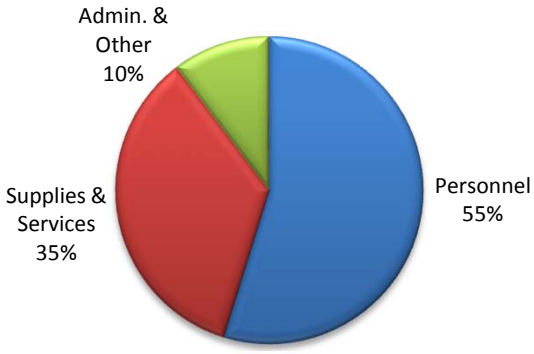
Highlights

- Expanded Enterprise GIS to allow for increased online mapping capabilities
- Implemented a large file transfer solution (DropBox)
- Reduction in telephone costs due to Voice-over-IP (VoIP) implementation
- Moved Fire Stations over to VoIP
- Wireless expansion to Senior Center, Barrett Community Center, Park & Rec Facilities and the Manor Building
- Admin training for Enterprise Systems
- Implemented imaging software for configuring and deploying desktops
- Incorporated redundancy on the firewall for high-availability

Total Expenditures & Staffing Trends



Allocation of Expenditures



Fund	573 Fleet & Equipment Management	Department	Information Technology
Division	301	Division	IT Operating

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	418,895	449,069	458,335	455,249	508,365
8103	TEMPORARY PART-TIME	3,148			26,520	
8211	P.E.R.S. RETIREMENT	52,130	58,019	65,147	64,607	77,575
8221	F.I.C.A. SOCIAL SECURITY	195				
8232	MEDICARE	6,604	6,989	7,117	7,115	7,754
8233	LIFE & DISABILITY INSURANCE	3,213	2,111	2,026	2,296	2,674
8241	DENTAL PLAN	5,120	4,956	4,956	5,217	5,076
8242	VISION PLAN	912	912	912	960	912
8253	ALLOWANCES	3,100	3,000	3,000	3,284	4,200
8259	DEFERRED COMPENSATION	6,180	6,180	6,180	7,165	8,340
8271	SEC 125 BENEFITS	84,614	86,882	91,596	93,310	94,740
8281	BENEFIT STABILIZATION	31,306	29,989	29,667	29,399	32,819
8282	COMPENSATED ABSENCES	15,876	7,529			
8285	WORKERS' COMPENSATION	5,432	17,630	17,875	17,755	14,812
Personnel Total		**$636,725**	**$673,266**	**$686,812**	**$712,877**	**$757,268**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	48,777	64,832	46,939	39,727	63,000
8359	COMPUTER SOFTWARE LICENSE	91,143	178,424	206,435	200,973	302,127
8419	DEPRECIATION	71,246	83,595	44,619	47,385	47,385
8430	REPAIR & MAINTENANCE SERVICE	6,660	31,322	38,100	30,100	31,000
8442	EQUIPMENT/VEHICLE RENTAL	22,071				
8522	LIABILITY INSURANCE CHARGE		3,804	5,571	8,629	4,388
8531	POSTAGE/DELIVERY SERVICE			161	100	100
8532	TELEPHONE	32,546	26,740	24,400	19,232	11,200
8550	PRINTING AND BINDING		44	100	100	100
8580	TRAVEL AND TRAINING	7,927	6,588	15,500	13,500	12,500
8591	MEMBERSHIPS & DUES			400	400	400
8599	MISCELLANEOUS	1,781	32	1,000	1,000	1,000
8610	GENERAL SUPPLIES	4,169	2,620	2,300	2,300	1,000
8612	SMALL TOOLS	6,444	1,195	500	500	500
8641	REPAIR & MAINTENANCE SUPPLIES	4,377	19,767	15,800	11,150	7,800
8680	BOOK-MANUALS-SUBSCRIPTIONS	150	194	750	750	250
Supplies & Services Total		**$297,291**	**$419,158**	**$402,575**	**$375,846**	**$482,750**
Administrative & Other						
8309	BUILDING MAINTENANCE CH	21,352	38,833	40,837	40,837	39,417
8310	ADMINISTRATIVE SUPPORT	147,413	170,748	96,089	96,089	102,501
Administrative & Other Total		**$168,765**	**$209,581**	**$136,926**	**$136,926**	**$141,918**
Capital Outlay						
9040	MACHINERY AND EQUIPMENT	191,532	14,150			
Capital Outlay Total		**$191,532**	**$14,150**	**$0**	**$0**	**$0**
Total Expenditures		**$ 1,294,312**	**$ 1,316,155**	**$ 1,226,313**	**$ 1,225,649**	**$ 1,381,936**

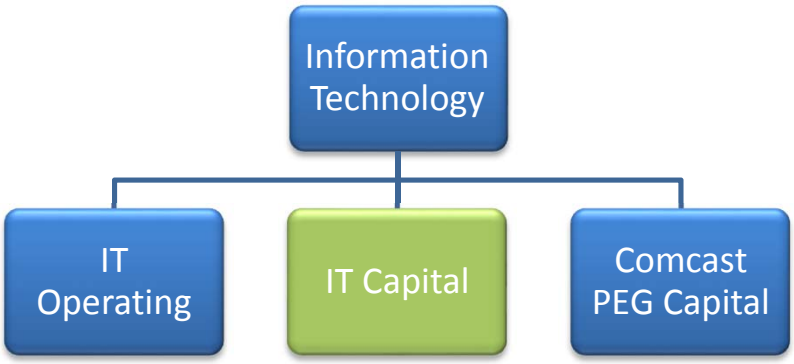
Fund	573 Fleet & Equipment Management	Department	Information Technology
Division	301	Division	IT Operating

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$30,000	Broadcast Video
		$20,000	Application Support (GP, Hansen, Vision, CRW)
		$13,000	Tech Support (Fire, Network, Server, Telephone)
8359	COMPUTER SOFTWARE LICENSE		
		$68,000	Microsoft EA
		$42,500	Hansen
		$30,000	Unitrends DRAAS
		$22,000	GP
		$19,000	ESRI
		$16,000	Sunguard Trakit & eTrak
		$12,732	SIEM
		$12,300	Trakit IVR
		$11,100	Questys
		$10,000	Network Tools (SolarWinds, GTAC)
		$8,000	Granicus
		$6,800	Public Stuff
		$6,365	Vision Internet
		$6,000	Voice Prinit
		$4,500	Adobe Acrobat Professional Update
		$2,700	Firewall
		$2,500	Profile Unity
		$2,500	SiteImprove
		$2,400	Spam Filter
		$2,250	McAfee AV
		$1,800	Adobe Suite
		$1,800	SouthTec Systems Form 700
		$1,700	ArcMail - Maintenance
		$1,500	Drop Box
		$1,500	Misc.
		$1,300	Integrity Data
		$1,250	Scribe
		$1,150	Greenshades
		$900	SmartDeploy
		$750	Mekorma
		$360	Adobe
		$270	Fineprint
		$200	Spiceworks
8430	REPAIR & MAINTENANCE SERVICE		
		$26,000	Konica Printers
		$2,500	Cabling
		$2,500	Enterays - GTAC Support
8522	LIABILITY INSURANCE CHARGE		
		$4,055	CEO Enhancement
		$333	Cyber Liability
8532	TELEPHONE		
		$8,400	Astound
		$1,800	TelePacific
		$1,000	Utility Telephone

Fund	573 Fleet & Equipment Management	Department	Information Technology
Division	301	Division	IT Operating

Account	Account Description	Amount	Notes
8580	TRAVEL AND TRAINING		
		$5,000	Application
		$3,500	Server
		$3,000	Network
		$1,000	MiSAC
8610	GENERAL SUPPLIES		
		$1,000	Office & Training Supplies
8612	SMALL TOOLS		
		$500	Misc
8641	REPAIR & MAINTENANCE SUPPLIES		
		$3,500	Desktop Components
		$1,800	Small Printer Replacement
		$1,500	Network Components & Cables
		$1,000	UPS Batteries

573-302 IT Capital



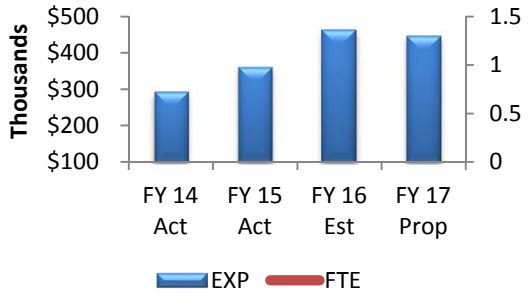
Purpose

The Information Technology Department continues implementation of the most current Technology Plan adopted by City Council.

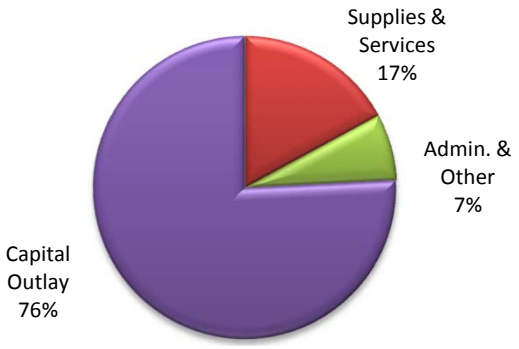
Highlights

- CCTV equipment and software installation for Police Department and Public Works
- First phase of a Tech Refresh for the Multi-Functional Printers (MFPs)
- Replacement of Interactive Voice Response (IVR) System
- Implementation of a mobile solution allowing Contractors/Inspectors to view/schedule inspections online
- Evaluation of the Enterprise Asset Management (EAM) System
- Replacement of Power Supplies for Police Systems including: Dispatch, 911, and Records Management.
- Implemention a Disaster Recovery solution for mission critical servers

Total Expenditures & Staffing Trends



Allocation of Expenditures



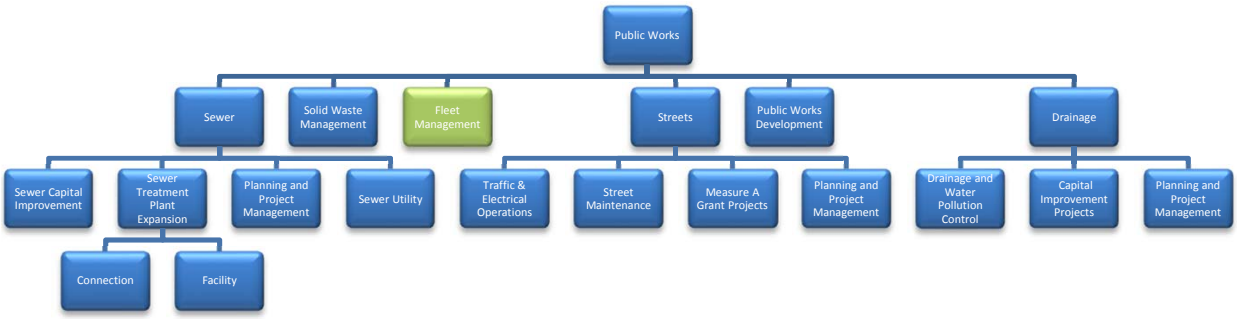
Fund	573 Fleet & Equipment Management	Department	Information Technology
Division	302	Division	IT Capital

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8419	DEPRECIATION	75,304	71,569	72,000	76,463	76,463
Supplies & Services Total		**$75,304**	**$71,569**	**$72,000**	**$76,463**	**$76,463**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	12,381	17,827	48,263	32,175	31,827
Administrative & Other Total		**$12,381**	**$17,827**	**$48,263**	**$32,175**	**$31,827**
Capital Outlay						
9040	MACHINERY AND EQUIPMENT	203,154	270,390	353,657	353,657	339,000
Capital Outlay Total		**$203,154**	**$270,390**	**$353,657**	**$353,657**	**$339,000**
Total Expenditures		**$ 290,838**	**$ 359,786**	**$ 473,920**	**$ 462,295**	**$ 447,290**

Fund	573 Fleet & Equipment Management	Department	Information Technology
Division	302	Division	IT Capital

Account	Account Description	Amount	Notes
9040	MACHINERY AND EQUIPMENT		
		$55,000	Tech Refresh - Desktops, Laptops, iPads
		$50,000	IT Pipes - CCTV Sewer Video
		$45,000	Milestone - City Hall Camera
		$42,000	EqualLogic Storage (SAN)
		$40,000	GIS Roadmap Strategic Planning
		$40,000	Tech Refresh - MFP
		$32,000	Qconnect - Questys/CRW Doc Mgt
		$30,000	Sophos
		$5,000	Tech Refresh - Network

573-740 Fleet Management



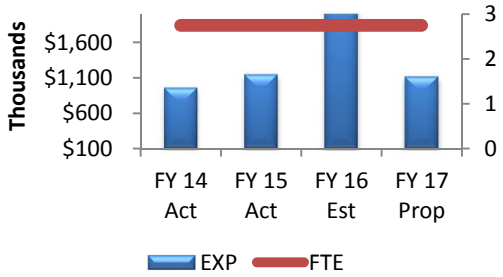
Purpose

The Fleet Management Division serves to provide safe, reliable, functional and cost effective vehicles and equipment that enable City staff to serve the community.

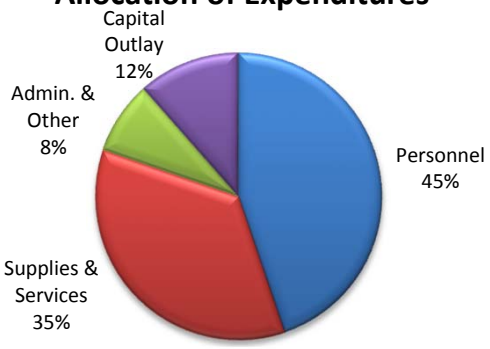
Highlights

- Provide preventive maintenance and repairs on 103 City/BFPD vehicles, equipment and emergency back-up generators
- Develop vehicle specification, manage the procurement and disposal of vehicles and equipment
- Ensure emission compliance for both on-road and off-road vehicles and equipment
- Comply with all local, state and federal regulations
- Oversee the City's underground fuel tank and fuel management and dispensing systems
- Installed a new fuel management software system at the Corporation Yard Fuel Island.

Total Expenditures & Staffing Trends



Allocation of Expenditures



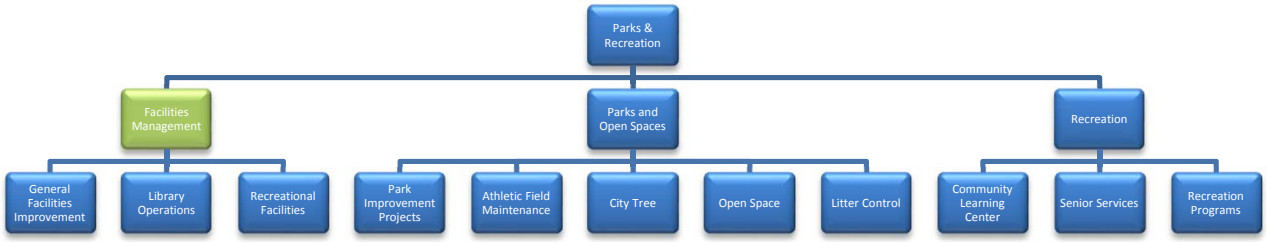
Fund	573 Fleet & Equipment Management	Department	Public Works
Division	740	Division	Fleet Management

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	221,252	228,690	234,681	240,529	300,795
8111	OVERTIME	577	579	850	241	750
8211	P.E.R.S. RETIREMENT	33,192	35,596	41,057	41,374	49,813
8232	MEDICARE	3,683	3,783	3,867	3,953	4,816
8233	LIFE & DISABILITY INSURANCE	1,909	1,213	1,155	1,310	1,487
8241	DENTAL PLAN	3,682	3,682	3,682	4,074	4,635
8242	VISION PLAN	704	690	667	754	913
8253	ALLOWANCES	360	360	360	392	480
8259	DEFERRED COMPENSATION	2,973	3,016	3,068	3,323	4,297
8271	SEC 125 BENEFITS	55,988	58,233	60,848	63,979	81,460
8281	BENEFIT STABILIZATION	18,424	20,259	20,307	21,025	22,526
8282	COMPENSATED ABSENCES	17,904	6,947			
8285	WORKERS' COMPENSATION	16,441	30,215	24,392	24,616	27,248
Personnel Total		**$377,089**	**$393,264**	**$394,934**	**$405,568**	**$499,219**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	5,042	5,426	8,000	7,500	11,000
8419	DEPRECIATION	155,146	171,029	190,533	202,345	202,345
8430	REPAIR & MAINTENANCE SERVICE	42,351	29,045	39,650	35,000	45,000
8522	LIABILITY INSURANCE CHARGE		24,978	27,692	27,692	26,159
8531	POSTAGE/DELIVERY SERVICE	44	6	250	150	250
8532	TELEPHONE	3,019	1,824	3,500	1,650	2,000
8580	TRAVEL AND TRAINING	690	790	1,550	1,800	2,200
8599	MISCELLANEOUS	1,281	1,014	1,500	600	1,200
8610	GENERAL SUPPLIES	6,067	5,676	6,000	6,000	6,000
8612	SMALL TOOLS	2,474	2,881	2,500	2,500	2,500
8638	OIL	3,383	1,147	3,500	3,500	4,500
8639	GASOLINE	1,929	1,696	2,500	1,500	2,000
8641	REPAIR & MAINTENANCE SUPPLIES	106,579	89,311	84,800	84,000	90,000
Supplies & Services Total		**$328,004**	**$334,825**	**$371,975**	**$374,237**	**$395,154**
Administrative & Other						
8308	COMPUTER USAGE CHARGE	12,283	19,666	21,057	21,057	21,057
8309	BUILDING MAINTENANCE CH	10,133	6,422	6,863	6,863	6,863
8310	ADMINISTRATIVE SUPPORT	73,161	89,732	64,158	64,158	64,158
Administrative & Other Total		**$95,577**	**$115,820**	**$92,078**	**$92,078**	**$92,078**
Capital Outlay						
9040	MACHINERY AND EQUIPMENT			83,847	80,000	3,000
9041	VEHICLES	150,599	294,697	1,218,278	1,218,277	125,000
Capital Outlay Total		**$150,599**	**$294,697**	**$1,302,125**	**$1,298,277**	**$128,000**
Total Expenditures		**$ 951,268**	**$ 1,138,606**	**$ 2,161,112**	**$ 2,170,160**	**$ 1,114,451**

Fund	573 Fleet & Equipment Management	Department	Public Works
Division	740	Division	Fleet Management

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$8,000	Underground fuel tank testing and cleaning
		$3,000	Miscellaneous Services
8430	REPAIR & MAINTENANCE SERVICE		
		$45,000	Vehicle and accident repairs
8522	LIABILITY INSURANCE CHARGE		
		$25,113	Auto Physical Damage Program
		$958	Underground Storage Tank
		$88	Waste Tire Hauler Bond
9041	VEHICLES		
		$125,000	Vehicle #201 - PW Truck

574-801 Facilities Management



Purpose

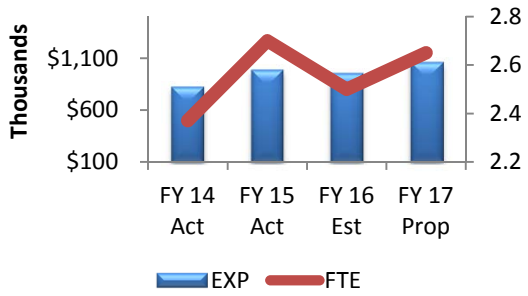
Facilities Management supports the effective conduct of City business and programs and provides safe and well-maintained buildings.

The facilities managed by the Parks and Recreation Department represent the majority of Belmont's public facilities and are a significant public investment. The Parks and Recreation Department manages over 160,000 square feet of built space representing an insurable investment of over $50,000,000.

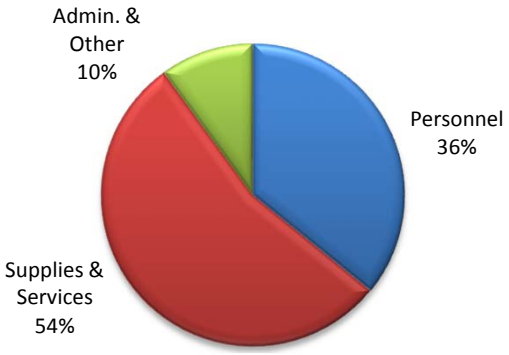
Highlights

- Maintenance and repair of various structural and mechanical systems that make up City buildings, including elevators, generators, roofs, paint, flooring, fire safety equipment and HVAC systems.
- Facilitation and supervision of regular and routine custodial services.
- Preventative maintenance on City buildings.
- Energy and water conservation projects.
- ➢ Track assets and analyze Belmont's facilities to prioritize use of resources
- ➢ ***= Council Priority Active Project***

Total Expenditures & Staffing Trends



Allocation of Expenditures



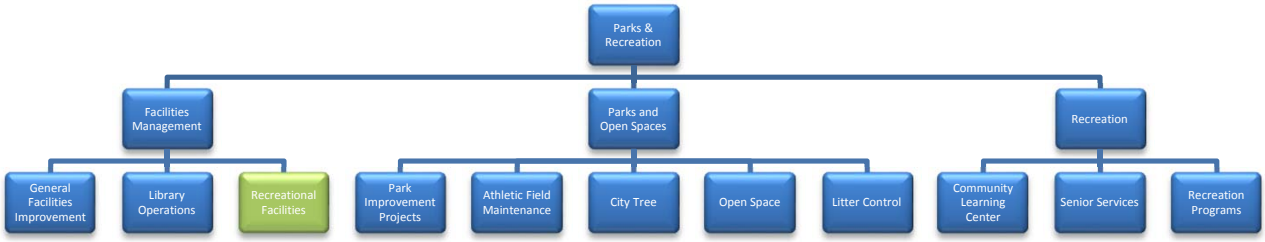
Fund	574 Facilities Management	Department	Parks & Recreation
Division	801	Division	Facilities Management

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	197,643	219,428	220,279	219,980	237,787
8111	OVERTIME	9	25		10	
8119	TERMINATION PAY		486		18	
8211	P.E.R.S. RETIREMENT	29,421	33,828	37,613	37,487	43,980
8232	MEDICARE	3,211	3,527	3,621	3,601	3,674
8233	LIFE & DISABILITY INSURANCE	1,557	1,114	1,011	1,085	1,201
8241	DENTAL PLAN	2,957	3,229	3,197	3,308	3,331
8242	VISION PLAN	598	648	603	633	640
8253	ALLOWANCES	1,050	1,050	1,050	1,149	1,260
8259	DEFERRED COMPENSATION	2,636	2,937	2,798	2,935	3,187
8271	SEC 125 BENEFITS	47,122	52,485	49,791	49,537	39,107
8281	BENEFIT STABILIZATION	16,449	19,526	18,560	18,520	19,957
8282	COMPENSATED ABSENCES	10,550	1,531			
8285	WORKERS' COMPENSATION	10,067	24,890	20,598	20,500	22,641
Personnel Total		**$323,270**	**$364,704**	**$359,121**	**$358,762**	**$376,765**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH			50,000		
8411	WATER	9,003	7,459	9,500	9,500	9,500
8417	OTHER WASTE WATER TREATMENT	87,730	73,665	75,000	75,000	75,000
8423	CUSTODIAL SERVICES	63,615	66,296	70,000	70,000	70,000
8424	TURF/LAWN CARE SERVICES	133				
8430	REPAIR & MAINTENANCE SERVICE	113,685	91,001	115,000	95,000	115,000
8522	LIABILITY INSURANCE CHARGE		48,905	51,928	51,500	49,859
8532	TELEPHONE	3,908	8,539	3,700	8,600	8,600
8599	MISCELLANEOUS	6	225	500		
8610	GENERAL SUPPLIES	26	59	25,000	12,000	20,000
8612	SMALL TOOLS	14				
8632	NATURAL GAS & ELECTRICITY	112,747	194,819	210,000	145,000	210,000
8641	REPAIR & MAINTENANCE SUPPLIES	6,554	12,781			
8654	ELECTRICAL SUPPLIES	2,623				
8655	CUSTODIAL SUPPLIES	9,330	8,464	11,500	11,500	11,500
Supplies & Services Total		**$409,373**	**$512,213**	**$622,128**	**$478,100**	**$569,459**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	8,614	21,130	21,145	21,145	21,648
8308	COMPUTER USAGE CHARGE	7,786	12,184	10,901	10,901	14,374
8310	ADMINISTRATIVE SUPPORT	69,887	68,481	81,478	81,478	68,775
Administrative & Other Total		**$86,287**	**$101,795**	**$113,524**	**$113,524**	**$104,797**
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING			770,787		
Capital Outlay Total		**$0**	**$0**	**$770,787**	**$0**	**$0**
Total Expenditures		**$ 818,930**	**$ 978,712**	**$ 1,865,560**	**$ 950,386**	**$ 1,051,021**

Fund	574 Facilities Management	Department	Parks & Recreation
Division	801	Division	Facilities Management

Account	Account Description	Amount	Notes
8411	WATER		
		$9,500	Water cost for City Adminstration Office Building
8417	OTHER WASTE WATER TREATMENT		
		$75,000	Usage fees for various city buildings for waste water systems
8423	CUSTODIAL SERVICES		
		$70,000	Custodial maintenance of city buildings, city administrative offices, leased spaces.
8430	REPAIR & MAINTENANCE SERVICE		
		$115,000	Various contract services for city facilities including HVAC maintenance and repairs, plumbing, electrical, painting, roofs
8522	LIABILITY INSURANCE CHARGE		
		$49,859	Property and Boiler & Machinery Liability Insurance Allocation.
8610	GENERAL SUPPLIES		
		$20,000	Materials and supplies needed for routine repairs and maintenance on various components of city owned facilities.
8632	NATURAL GAS & ELECTRICITY		
		$210,000	Gas and electricity to various city facilities including City Hall/PD, P&R, Corporation Yard, Manor Building, etc.
8655	CUSTODIAL SUPPLIES		
		$11,500	Supplies including paper towels, toilet paper, soap, trash liners and cleaning products

574-803 Recreational Facilities



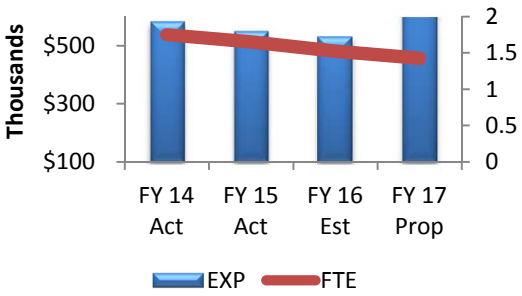
Purpose

The Recreational Facilities Division serves to provide quality, affordable, accessible and well-maintained facilities for a variety of recreational and rental opportunities for both public and private uses.

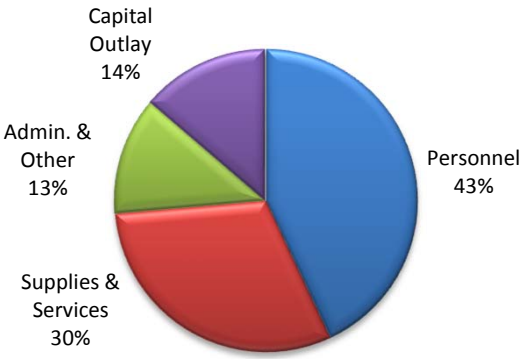
Highlights

- Scheduling facilities for City meetings, programs and events
- Marketing, scheduling, and renting facilities for private and non-profit uses
- Providing safe, clean and properly prepared facilities
- Updating the Facility Use Policy which governs use of City facilities for rentals and events
- Active picnic rental program
- Coordinate public festivals in Twin Pines Park, including Save the Music

Total Expenditures & Staffing Trends



Allocation of Expenditures



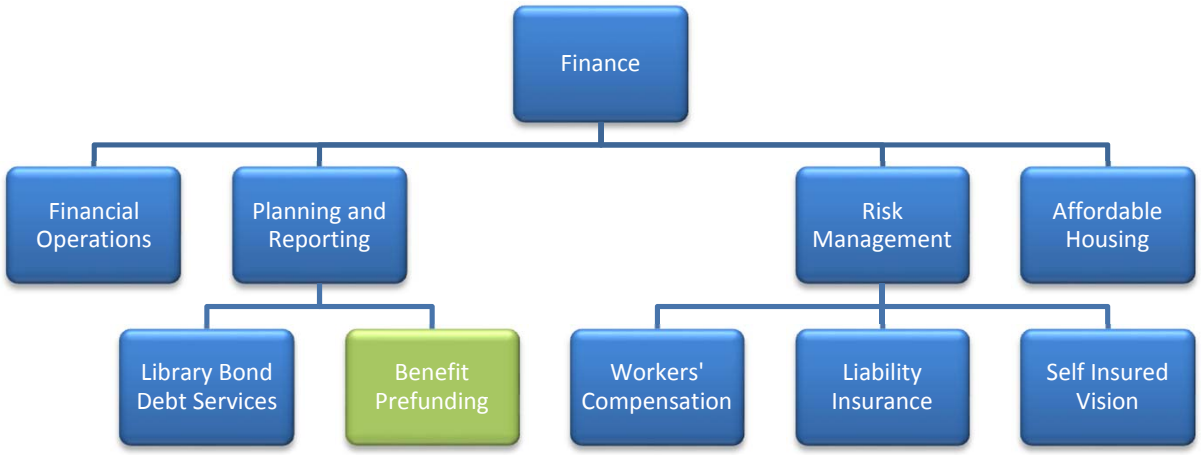
Fund	574 Facilities Management	Department	Parks & Recreation
Division	803	Division	Recreational Facilities

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
8101	REGULAR SALARIES	132,482	95,407	106,944	97,529	114,518
8102	PERMANENT PART-TIME		13,740			
8103	TEMPORARY PART-TIME	90,314	89,775	94,555	61,504	100,694
8111	OVERTIME				6	
8119	TERMINATION PAY				4,469	
8211	P.E.R.S. RETIREMENT	23,233	17,338	16,315	13,364	14,294
8221	F.I.C.A. SOCIAL SECURITY	4,145	4,472	4,478	3,475	
8232	MEDICARE	3,264	2,771	2,942	2,383	3,069
8233	LIFE & DISABILITY INSURANCE	1,293	728	606	413	618
8241	DENTAL PLAN	1,316	1,256	1,075	1,162	1,296
8242	VISION PLAN	411	393	351	322	327
8253	ALLOWANCES	150	150	225	246	270
8259	DEFERRED COMPENSATION	2,438	2,244	2,196	2,219	2,978
8271	SEC 125 BENEFITS	35,492	30,895	22,565	24,979	29,760
8281	BENEFIT STABILIZATION	11,026	9,782	6,112	5,717	5,579
8285	WORKERS' COMPENSATION	7,484	10,101	8,575	6,918	8,297
Personnel Total		**$313,048**	**$279,052**	**$266,940**	**$224,707**	**$281,700**
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	5,399	1,029	10,000	9,500	10,000
8411	WATER	10,580	10,120	11,000	9,875	11,000
8423	CUSTODIAL SERVICES	59,492	65,815	51,598	49,500	55,000
8430	REPAIR & MAINTENANCE SERVICE	39,671	33,857	36,600	40,000	40,000
8522	LIABILITY INSURANCE CHARGE		1,569	2,181	2,181	2,181
8532	TELEPHONE	5,634	5,821	3,600	7,120	7,335
8540	ADVERTISING	1,495	35	3,000	1,500	3,000
8580	TRAVEL AND TRAINING			1,000	600	1,000
8599	MISCELLANEOUS	144	-			
8610	GENERAL SUPPLIES	3,025	-			
8612	SMALL TOOLS	507				
8632	NATURAL GAS & ELECTRICITY	25,958	36,582	35,000	32,750	35,000
8641	REPAIR & MAINTENANCE SUPPLIES	6,180	14,276	39,500	39,500	20,000
8655	CUSTODIAL SUPPLIES	12,323	13,916	16,000	14,500	16,000
Supplies & Services Total		**$170,408**	**$183,020**	**$209,479**	**$207,026**	**$200,516**
Administrative & Other						
8307	VEHICLE USAGE CHARGE	1,574	2,337	1,553	1,553	1,589
8308	COMPUTER USAGE CHARGE	5,749	7,446	6,650	6,650	7,878
8309	BUILDING MAINTENANCE CH	6,038	9,541	9,299	9,299	8,237
8310	ADMINISTRATIVE SUPPORT	50,574	41,604	31,863	31,863	65,049
Administrative & Other Total		**$63,935**	**$60,928**	**$49,365**	**$49,365**	**$82,753**
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING	32,670	25,123	50,000	50,000	90,000
Capital Outlay Total		**$32,670**	**$25,123**	**$50,000**	**$50,000**	**$90,000**
Total Expenditures		**$ 580,062**	**$ 548,123**	**$ 575,784**	**$ 531,098**	**$ 654,969**

Fund	574 Facilities Management	Department	Parks & Recreation
Division	803	Division	Recreational Facilities

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		$10,000	Contractual vendors and consultant services and Active Facilities Module
8532	TELEPHONE		
		$7,335	Department Telephone Expense
8632	NATURAL GAS & ELECTRICITY		
		$35,000	Gas and electricity for the recreation facilities
8641	REPAIR & MAINTENANCE SUPPLIES		
		$20,000	Various repair and maintenance supplies for recreation facilities

575-503 Benefit Prefunding



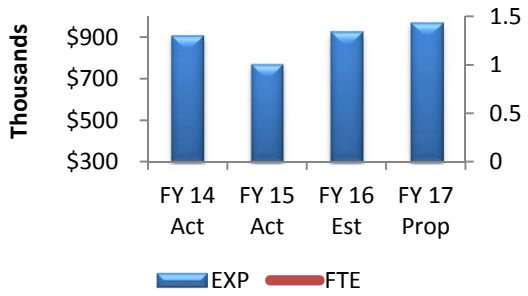
Purpose

The Benefit Prefunding is used to account for certain employee benefits which have been accrued, (i.e., earned) by the employee and are payable to the employee at a future date.

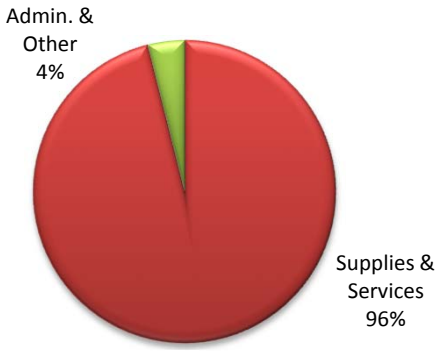
Highlights

- The fund operates at a self sustaining level.
- Other post-employment benefits, e.g. medical coverage, have been funded in accordance with current best practice and generally accepted accounting standards.
- Completed bi-annual Other Post-Employments Benefits (OPEB) actuarial analysis as required by GASB 45.
- Implemented analysis on pre-funding of accrued leave obligations.

Total Expenditures & Staffing Trends



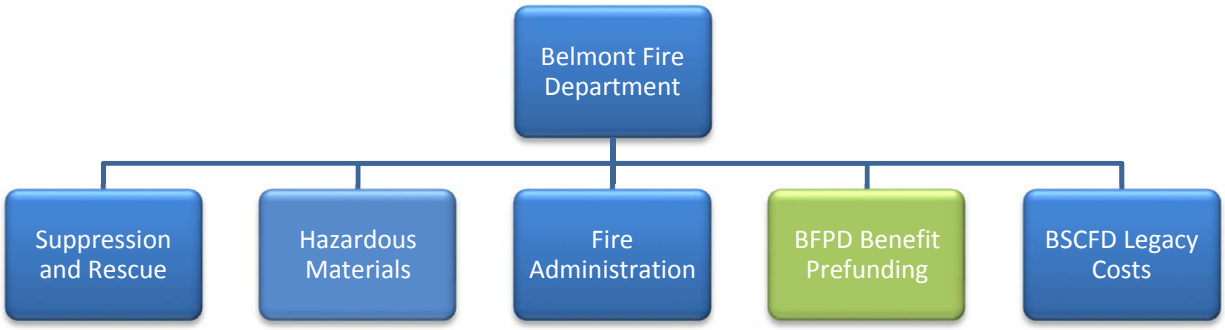
Allocation of Expenditures



Fund	575 Benefit Prefunding	Department	Finance
Division	503	Division	Risk Management Services

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH	6,800		8,500	8,500	8,500
8519	OPEB ARC CONTRIBUTION	867,289	728,485	810,000	891,342	920,754
Supplies & Services Total		**$874,089**	**$728,485**	**$818,500**	**$899,842**	**$929,254**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	35,288	38,883	37,998	25,332	38,019
Administrative & Other Total		**$35,288**	**$38,883**	**$37,998**	**$25,332**	**$38,019**
Capital Outlay						
Total Expenditures		**$ 909,377**	**$ 767,368**	**$ 856,498**	**$ 925,174**	**$ 967,273**

576-119 BFPD Benefit Prefunding



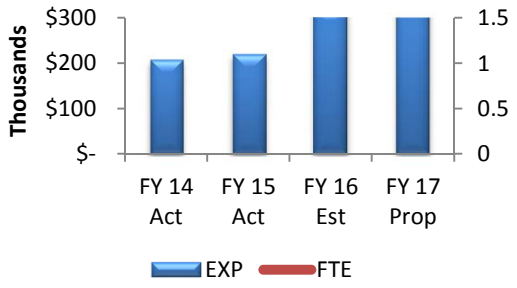
Purpose

The BFPD Benefit Prefunding is used to account for certain employee benefits which have been accrued, (i.e., earned) by the employee and are payable to the employee at a future date.

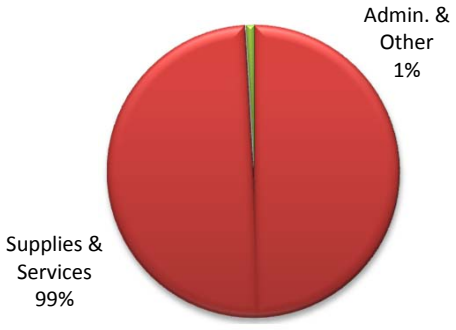
Highlights

- The fund operates at a self sustaining level.
- Other post-employment benefits, e.g. medical coverage, have been funded in accordance with current best practice and generally accepted accounting standards.

Total Expenditures & Staffing Trends



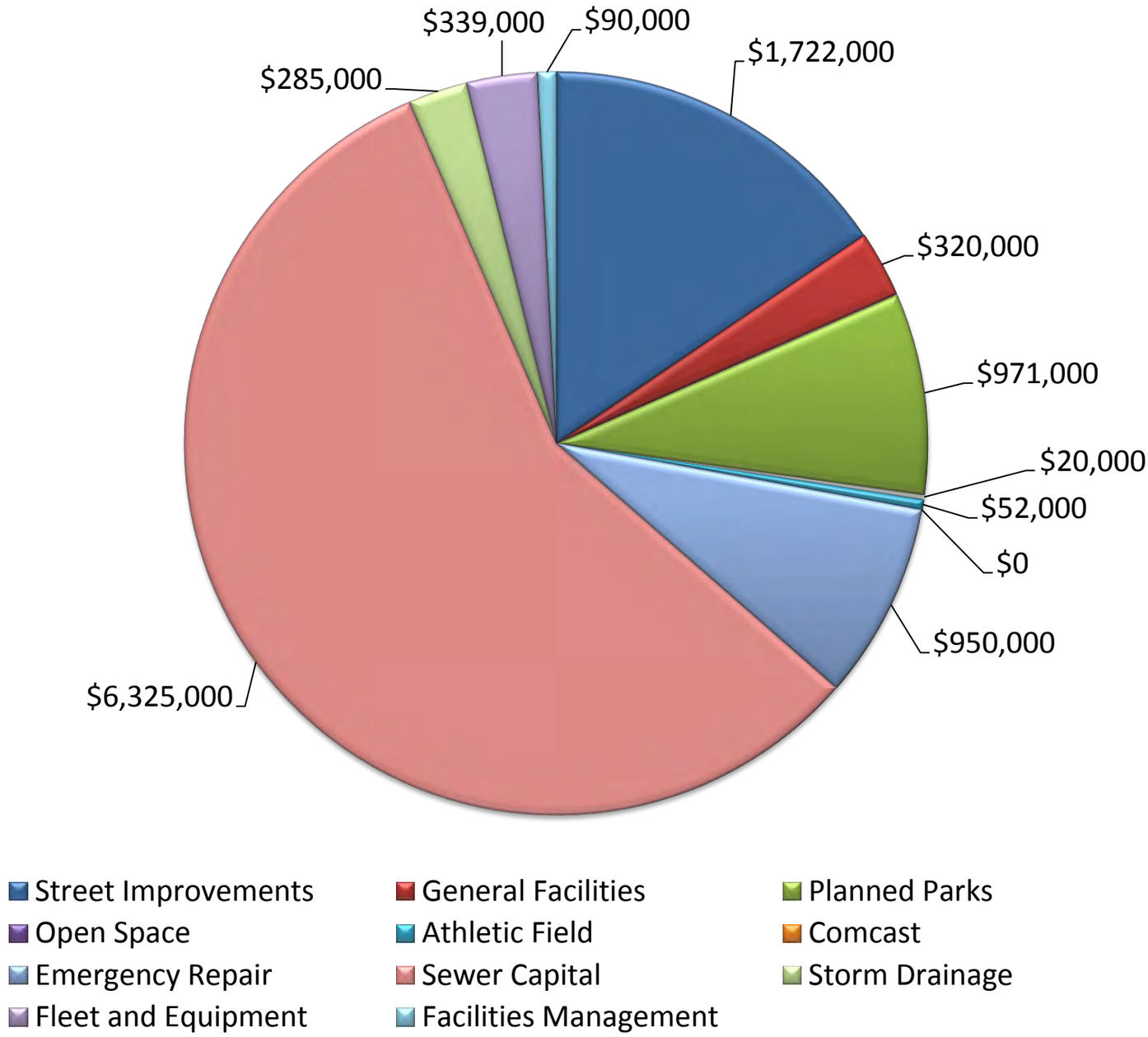
Allocation of Expenditures



Fund	576 BFPD Benefit Prefunding	Department	Fire
Division	119	Division	BFPD Benefit Prefunding

Account	Account Description	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Estimated FY 2016	Proposed FY 2017
Personnel						
Supplies & Services						
8351	OTHER PROFESSIONAL/TECH		4,900	5,500	5,500	5,000
8519	OPEB ARC CONTRIBUTION	204,000	210,603	260,000	310,220	321,599
Supplies & Services Total		**$204,000**	**$215,503**	**$265,500**	**$315,720**	**$326,599**
Administrative & Other						
8310	ADMINISTRATIVE SUPPORT	1,089	2,294	3,100	3,100	3,065
Administrative & Other Total		**$1,089**	**$2,294**	**$3,100**	**$3,100**	**$3,065**
Capital Outlay						
Total Expenditures		**$ 205,089**	**$ 217,797**	**$ 268,600**	**$ 318,820**	**$ 329,664**

City of Belmont
FY 2017 Budget
Capital Improvement Program



City of Belmont
FY 2017 Budget
Capital Improvement Program
Project Listing

Fund	Fund Description	Division	Project	Project Description	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed
207	Athletic Field Maintenance	812	8056	Installation of Synthetic Turf		200,000			
			8058	Belmont Sports Complex Fence Enhancement	52,000				
					52,000		-		-
234	Street Improvement Measure A	730	3026	Handicap Ramp/Pathway Improvements	35,000	35,000	35,000	35,000	35,000
			3084	Hillside Stabilization & RWR		35,000	35,000		
			3100	Street Improvements	85,000	85,000	370,000	370,000	370,000
			3112	Overlay	10,000				
			3207	Traffic Intersection Improvements	35,000	35,000	45,000	45,000	45,000
			3208	Ralston Corridor Study & Improvements	315,000	1,095,000	60,000		
			3209	Old County Road Streetlights	10,000	520,000			
			3210	OCR Bike and Pedestrian Improvements	470,000				
			3211	Ralston Avenue Sidewalk Improvement Project	595,000				
			3212	Comprehensive Pedestrian/Bicycle Plan	37,000				
			3213	Lantern Style Street Light Replacement Project	90,000	90,000	90,000	90,000	90,000
			3219	Alameda de las Pulgas Corridor Improvements	40,000				
					1,722,000	1,895,000	635,000	540,000	540,000
308	General Facilities	802	2055	City Hall/Police Facility	240,000			125,000	
			8057	Twin Pines Senior & Community Center Roof Replacement				100,000	
			8065	City Hall Roof Repair				300,000	
			8067	Twin Pines Senior/Community Center Generator					98,100
			8068	City Hall Carpeting	55,000				
			8083	Library Floor Replacement	25,000				
					320,000		-		98,100
310	Emergency Repair	760	3215	Steel Light Pole Replacement	450,000				
			3217	Municipal Regional Permit Compliance Project	100,000				
			3218	Belmont Creek Watershed Project	100,000				
			3220	Street Pavement Project	300,000				
					950,000				
312	Comcast PEG Program	303	2062	Comcast PEG Program		40,000	40,000		
					-	40,000	40,000		
341	Planned Park	810	8048	Davey Glen Park	797,000				
			8052	Park and Open Space Master Plan Update			150,000		
			8066	Alexander Park Restroom Replacement	174,000				
					971,000			-	
343	Open Space	810	8033	Open Space Trail Improvements	20,000	20,000	20,000	20,000	20,000
					20,000	20,000	20,000	20,000	20,000
503	Sewer Operations Capital	730	7003	Sewer Rehabilitation - Annual	755,000	755,000	755,000	1,000,000	850,000
			7036	Pump Sta. Rehabilitation	380,000	600,000	990,000	1,125,000	830,000
			7073	Basin Rehabilitation Projects	3,300,000	3,300,000	3,300,000	3,300,000	3,300,000
			7078	Force Main Evaluation & Rehabilitation	45,000	290,000	375,000	2,300,000	800,000
			7082	Sewer System Flow Monitoring	185,000	185,000			
			7084	Ralston Avenue Sewer Main Improvements	1,500,000				
			7085	Pump Station Electrical and Mechanical System Repair and Replacement	160,000	160,000	160,000	160,000	200,000
			7086	San Juan Sewer Main Capacity Improvements		200,000	200,000	600,000	
					6,325,000	5,490,000	5,780,000	8,485,000	5,980,000
525	Storm Drainage	730	6001	Storm Drainage Rehabilitation	200,000	200,000	200,000	200,000	200,000
			6010	Water Dog Lake Siltation Removal		60,000	60,000	60,000	60,000
			6045	Storm Drain CIP Project	85,000	25,000	260,000	26,000	25,000
					285,000	285,000	520,000	286,000	285,000
573	Fleet & Equipment Management	302	2142	IT Capital	339,000	252,000	184,500	173,500	
					339,000	252,000	184,500	173,500	-
574	Facilities Management	803	8080	Barrett & Rec Facility Improvement Project	90,000	50,000	50,000	50,000	50,000
					90,000	50,000	50,000	50,000	50,000
				Total Expenditures	**$ 11,074,000**	**$ 8,032,000**	**$ 7,229,500**	**$ 9,554,500**	**$ 6,973,100**

Project:	**Installation of Synthetic Turf**	**Fund:**	**207 Athletic Field Maintenance**
Neighborhood:	**Unassigned**	**Division:**	**812**
Asset Category:	**Park**	**Project #:**	**8056**

This project consists of the installation of synthetic turf at the Belmont Sports Complex. The Department received Council approval to begin planning and design in FY 2011. In FY18 planning and design will continue with construction in subsequent years. There is no identified funding source for the estimated $2,400,000 construction cost of this project.

There is no identified funding source for the estimated $4,500,000 construction cost of this project.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Design						
9030	8331	Engineering/Architectural						
9030	8351	Other Profl/Tech 8351-Design			200,000			
9030	8368	City Project Management						
		Project Construction						
9030	9030	Improvements 9030						4,500,000
		Total Expenditures	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ 4,500,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance				200,000			4,500,000
		Total Fund Sources		**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ 4,500,000**

Project:	**Belmont Sports Complex Fence Enhancement Project**	**Fund:**	**207 Athletic Field Maintenance**
Neighborhood:	**Unassigned**	**Division:**	**812**
Asset Category:	**Parks**	**Project #:**	**8058**

This project includes increasing the height of the right field fence at the South (Softball) Field of the Belmont Sports Complex. The fence height needs to be increased to prevent errant softballs from hitting parked cars in the Autobahn Parking Lot. Autobahn Motors is paying for half of the cost of the project.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
	9030	Improvements 9030		52,000				
		Total Expenditures	**$ -**	**$ 52,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			26,000				
	7252	Refunds-Reimbursements			26,000				
		Total Fund Sources		**$ -**	**$ 52,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Handicap Ramp/Pathway Improve**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**ADA Ramps**	**Project #:**	**3026**

This project provides for the construction of accessible ramps and pathways, if grant funds become available.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8368	City Proj Mgmt- PLANNING 8368		35,000	35,000	35,000	35,000	35,000
		Total Expenditures	**$ -**	**$ 35,000**	**$ 35,000**	**$ 35,000**	**$ 35,000**	**$ 35,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			35,000	35,000	35,000	35,000	35,000
		Total Fund Sources		**$ -**	**$ 35,000**	**$ 35,000**	**$ 35,000**	**$ 35,000**	**$ 35,000**

Project:	**Hillside Stabilization & RWR**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Retaining Walls**	**Project #:**	**3084**

This project will provide for the evaluation of hillside slippage areas and corresponding hillside stabilization improvements. Existing City-owned retaining walls will also be evaluated and repaired as necessary.

Funding available for planning phase only. Future phases require identification of funding source.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331			25,000	25,000		
9030	8368	City Proj Mgmt- PLANNING 8368			10,000	10,000		
		Total Expenditures	**$ -**	**$ -**	**$ 35,000**	**$ 35,000**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance				35,000	35,000		
		Total Fund Sources		**$ -**	**$ -**	**$ 35,000**	**$ 35,000**	**$ -**	**$ -**

Project:	**Street Improvements**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Streets**	**Project #:**	**3100**

The City's Pavement Management program is intended to improve the overall condition of the City's street network by maximizing the cost effectiveness of available funds. A primary component of the program is preventative maintenance as these treatments (crack and surface seals, slurry seal, and thin overlays) extend the life of good pavement at a much lower cost than rehabilitation or reconstruction treatments.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8368	City Proj Mgmt- PLANNING 8368	3,000	65,000	65,000	100,000	100,000	100,000
		Project Design						
9030	8351	Other Profl/Tech 8351-Design		20,000	20,000	20,000	20,000	20,000
		Project Construction						
9030	9030	Improvements 9030				250,000	250,000	250,000
		Total Expenditures	**$ 3,000**	**$ 85,000**	**$ 85,000**	**$ 370,000**	**$ 370,000**	**$ 370,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		3,000	85,000	85,000	370,000	370,000	370,000
		Total Fund Sources		**$ 3,000**	**$ 85,000**	**$ 85,000**	**$ 370,000**	**$ 370,000**	**$ 370,000**

Project:	**Overlay**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Streets**	**Project #:**	**3112**

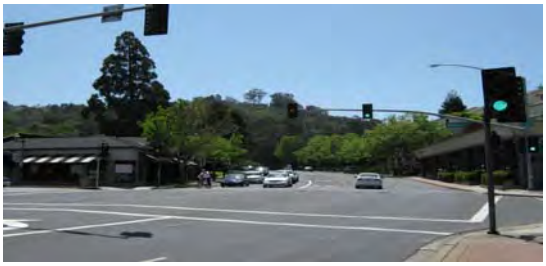
The City's Pavement Management Program is intended to improve the overall condition of the City's street network by maximizing the cost effectiveness of available funds. This project will fund the rehabilitation and reconstruction portion of the Pavement Management Program.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331	125,000	10,000				
9030	8368	City Proj Mgmt- PLANNING 8368	125,000					
		Project Construction						
9030	9030	Improvements 9030	1,100,000					
		Total Expenditures	**$ 1,350,000**	**$ 10,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		666,000	10,000				
	6319	Miscellaneous Federal Grants		534,000					
	6359	Misc. State Grants		150,000					
		Total Fund Sources		**$ 1,350,000**	**$ 10,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Traffic Intersection Improvements**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Traffic Signals**	**Project #:**	**3207**

This project provides for the upgrade, repair and optimization of the City's signalized intersections. A number of the City's traffic signal infrastructure has reached it useful like and is in need of repair. This project will look at each traffic intersection as a whole to ensure compatibility of the entire system.



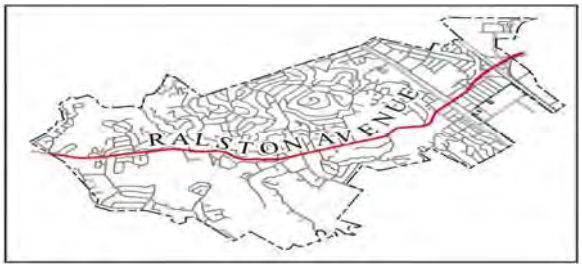
Funding available for planning phase only. Future phases require identification of funding source.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331				35,000	35,000	35,000
9030	8368	City Proj Mgmt- PLANNING 8368		35,000	35,000	10,000	10,000	10,000
		Total Expenditures	**$ -**	**$ 35,000**	**$ 35,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			35,000	35,000	45,000	45,000	45,000
		Total Fund Sources		**$ -**	**$ 35,000**	**$ 35,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**

Project:	**Ralston Corridor Study & Imprv**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**None**	**Project #:**	**3208**

This project will provide for a comprehensive study and corresponding improvements on Ralston Avenue to optimize its use for pedestrian, bicycle and vehicle use.



Funding available for planning phase only. Future phases require identification of funding source.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
	8331	Engineering/Archit 8331		250,000				
9030	8331	Engineering/Archit 8331	130,000		150,000	50,000		
	8368	City Proj Mgmt- PLANNING 8368		65,000				
9030	8368	City Proj Mgmt- PLANNING 8368	25,000		60,000	10,000		
		Project Construction						
9030	9030	Improvements 9030			885,000			
		Total Expenditures	**$ 155,000**	**$ 315,000**	**$ 1,095,000**	**$ 60,000**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		155,000	250,000	277,964	60,000		
	6362	County Grants			65,000	817,036			
		Total Fund Sources		**$ 155,000**	**$ 315,000**	**$ 1,095,000**	**$ 60,000**	**$ -**	**$ -**

Project:	**Old County Road Streetlights**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Sterling Downs Homeview**	**Division:**	**730**
Asset Category:	**Street Lights**	**Project #:**	**3209**

The project will install new street lights on Old County Road in conjunction with the PG&E project to place overhead utility services underground. The estimated cost of the streetlights is approximately $800,000. Funding for the construction of the streetlights has not yet been identified.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
	8331	Engineering/Archit 8331		5,000				
9030	8331	Engineering/Archit 8331	10,000					
	8368	City Proj Mgmt- PLANNING 8368		5,000				
9030	8368	City Proj Mgmt- PLANNING 8368	12,000		20,000			
		Project Construction						
9030	9030	Improvements 9030			500,000			
		Total Expenditures	**$ 22,000**	**$ 10,000**	**$ 520,000**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		22,000	10,000				
	7631	Trnsf Fr General Facilities				520,000			
		Total Fund Sources		**$ 22,000**	**$ 10,000**	**$ 520,000**	**$ -**	**$ -**	**$ -**

Project:	**OCR Bike & Pedes Improvements**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Homeview**	**Division:**	**730**
Asset Category:	**Sidewalks, Bicycle Facilities**	**Project #:**	**3210**

This project includes new bike lane striping, replacement of existing ADA non-conforming driveways, installation of new sidewalk, and repair and replacement of existing sidewalk on Old County Road between Ralston Avenue and the southern City limits.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331	40,000	50,000				
9030	8368	City Proj Mgmt- PLANNING 8368	27,000	20,000				
		Project Construction						
9030	9030	Improvements 9030	40,000	400,000				
		Total Expenditures	**$ 107,000**	**$ 470,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		107,000	200,000				
	6359	Misc. State Grants			270,000				
		Total Fund Sources		**$ 107,000**	**$ 470,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Ralston Ave Sidewalk Impv Proj**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Central**	**Division:**	**730**
Asset Category:	**Sidewalks, ADA Ramps**	**Project #:**	**3211**

Install new concrete sidewalk, concrete curb and gutter to create a continuous pedestrian route on Ralston Avenue between South Road and the Notre Dame de Namur University entrance. This work will require relocation of existing retaining walls to accommodate 4' wide sidewalk for pedestrian access. The project length is approximately length of this part of project is about 800' long.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331	40,000	50,000				
9030	8368	City Proj Mgmt- PLANNING 8368	22,000	20,000				
		Project Construction						
9030	9030	Improvements 9030		525,000				
		Total Expenditures	**$ 62,000**	**$ 595,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		62,000	345,000				
	6359	Misc. State Grants			250,000				
		Total Fund Sources		**$ 62,000**	**$ 595,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Comp Pedestrian/Bicycle Plan**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Sidewalks, Bicycle Facilities**	**Project #:**	**3212**

This project is to develop a city-wide comprehensive Pedestrian/Bicycle plan to create a safe, comfortable, pedestrian and bicycle friendly environment. The project is funded with $37,500 in grant funds from The San Mateo County TDA Article 3

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331	45,000	30,000				
9030	8368	City Proj Mgmt- PLANNING 8368	2,000	7,000				
		Total Expenditures	**$ 47,000**	**$ 37,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		37,000	12,000				
	6359	Misc. State Grants		10,000	25,000				
		Total Fund Sources		**$ 47,000**	**$ 37,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Lantern Style Street Light Replacement Project**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Ralston Ave.**	**Division:**	**730**
Asset Category:	**Street Lights**	**Project #:**	**3213**

The project will replace the 111 town and country style wood pole lights located along Ralston Avenue and around the downtown area. Currently these streetlights have varying pole shapes and lantern fixtures. The poles are deteriorating, require a high degree of maintenance and are no longer commercially available.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8368	City Proj Mgmt- PLANNING 8368	10,000	10,000	10,000	10,000	10,000	10,000
		Project Construction						
9030	9030	Improvements 9030	80,000	80,000	80,000	80,000	80,000	80,000
		Total Expenditures	**$ 90,000**	**$ 90,000**	**$ 90,000**	**$ 90,000**	**$ 90,000**	**$ 90,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		90,000	90,000	90,000	90,000	90,000	90,000
			Total Fund Sources	**$ 90,000**	**$ 90,000**	**$ 90,000**	**$ 90,000**	**$ 90,000**	**$ 90,000**

Project:	**Alameda de las Pulgas Corridor Improvements**	**Fund:**	**234 Street Improvement Measure A**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Streets**	**Project #:**	**3219**

Improvements on Alameda de las Pulgas from Ralston Avenue to the Belmont/San Carlos City limits. This is a joint sponsored project between the City Belmont, City of San Carlos, San Carlos School District, and the Sequoia High School District.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331		30,000				
9030	8368	City Project Management		10,000				
		Total Expenditures	**$ -**	**$ 40,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			40,000				
		Total Fund Sources		**$ -**	**$ 40,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**City Hall / Police Facility**	**Fund:**	**308 General Facilities**
Neighborhood:	**Downtown**	**Division:**	**802**
Asset Category:	**Facility**	**Project #:**	**2055**

The first phase of this project addresses the key council policy of customer service improvement. The work will include improvements to the 1st and 3rd floors of City Hall to enhance customer experience (facilities, information, ease of use) and address shortcomings in security access. The second phase involves the painting of the exterior surfaces of City Hall to protect the structure from water and sun damage. The work will include the preparation, repair and painting of the wood siding and stucco on exterior surfaces of the original portion of the building and painting on the recently constructed portion including the lobby and Council Chambers.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030		240,000			125,000	
		Total Expenditures	**$ -**	**$ 240,000**	**$ -**	**$ -**	**$ 125,000**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			240,000			125,000	
		Total Fund Sources		**$ -**	**$ 240,000**	**$ -**	**$ -**	**$ 125,000**	**$ -**

Project:	**Twin Pines Senior & Community Center Roof Replacement**	**Fund:**	**308 General Facilities**
Neighborhood:	**Downtown**	**Division:**	**802**
Asset Category:	**Facility**	**Project #:**	**8057**

The project includes replacing the tar and gravel roof on the Twin Pines Senior and Community Center. The roof is over 25 years old and has reached its expected life expectancy. The tar and gravel roof is deteriorating and needs replacement. The Parks and Recreation Department has made numerous patches for leaks in the winter of 2011 and previous years.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030	80,000				100,000	
		Total Expenditures	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		80,000				100,000	
			Total Fund Sources	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**	**$ -**

Project:	**City Hall Roof Repair**	**Fund:**	**308 General Facilities**
Neighborhood:	**Downtown**	**Division:**	**802**
Asset Category:	**Facility**	**Project #:**	**8065**

The project includes repairing the roof on City Hall. The roof is over 27 years old and past its life expectancy. The current roof is in need of repair and has begun to fail and bubble. The Parks and Recreation Department patch repaired leaks in the winter of 2011.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030					300,000	
		Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 300,000**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance						300,000	
		Total Fund Sources		**$ -**	**$ -**	**$ -**	**$ -**	**$ 300,000**	**$ -**

Project:	**Twin Pines Senior/Community Center Generator**	**Fund:**	**308 General Facilities**
Neighborhood:	**Downtown**	**Division:**	**802**
Asset Category:	**Facility**	**Project #:**	**8067**

The Twin Pines Senior and Community Center serves the community by housing Senior Services activities and community events but also acts as an emergency shelter and official cooling station. In 2011, an apartment fire led to the evacuation of about 25 residents in the middle of the night. As an emergency shelter and cooling station the building is not prepared because it lacks backup power generation. This project includes the installation of a backup generator to power the facility in case of a power outage.

There is no identified funding source for this project. Staff will seek grants and other funding sources to fund this project.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030						98,100
		Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 98,100**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance							98,100
		Total Fund Sources		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 98,100**

Project:	**City Hall Carpeting**	**Fund:**	**308 General Facilities**
Neighborhood:	**Downtown**	**Division:**	**802**
Asset Category:	**Facility**	**Project #:**	**8068**

The project includes replacement of worn or damaged carpet in City Hall. Certain areas of the facility receive extensive wear and tear on the carpets. In particular, the Police Dispatch and Rentals offices. The Police Department is a 24 hour a day, 7 day a week operating facility which receives heavy foot traffic. The carpeting in Dispatch, records, report writing and Sergeant's offices are in poor condition and need replacing. Also includes selected replacement of carpeting in other areas of City Hall. In addition, flooring in the Cottage is in need of replacement.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030		55,000				
		Total Expenditures	**$ -**	**$ 55,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			55,000				
		Total Fund Sources		**$ -**	**$ 55,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Library Floor Replacement**	**Fund:**	**308 General Facilities**
Neighborhood:	**Citywide**	**Division:**	**802**
Asset Category:	**Facility**	**Project #:**	**8083**

The project includes replacement of worn or damaged flooring at the Belmont Library. Certain areas of the facility receive extensive wear and tear. The library receives an estimated 360,000 visits a year. As a result, highly used areas of the flooring are in poor condition, specifically the teen zone, study rooms and tech room.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030		25,000				
		Total Expenditures	**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			25,000				
		Total Fund Sources		**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Steel Light Pole Replacement**	**Fund:**	**310 Emergency Repair**
Neighborhood:	**Unassigned**	**Division:**	**760**
Asset Category:	**Street Lights**	**Project #:**	**3215**

This project will replace the 40 deteriorated steel light poles and 79 wood street light poles throughout the City.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030		450,000				
		Total Expenditures	**$ -**	**$ 450,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			450,000				
		Total Fund Sources		**$ -**	**$ 450,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Municipal Regional Permit Compliance Project**	**Fund:**	**310 Emergency Repair**
Neighborhood:	**Citywide**	**Division:**	**760**
Asset Category:	**Storm Line**	**Project #:**	**3217**

The new NPDES Permit requires the City to produce and adopt a Green Infrastructure Plan by June 2017.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
	8331	Engineering/Archit 8331		90,000				
	8368	City Proj Mgmt- PLANNING 8368		10,000				
		Total Expenditures	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			100,000				
		Total Fund Sources		**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Belmont Creek Watershed Project**	**Fund:**	**310 Emergency Repair**
Neighborhood:	**Citywide**	**Division:**	**760**
Asset Category:	**Storm Drainage**	**Project #:**	**3218**

This a joint sponsored study between the City of Belmont, the City of San Carlos and the County of San Mateo. Proposed work includes preliminary engineering for improvements to Belmont Creek within the three jurisdictions.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
	8331	Engineering/Archit 8331		90,000				
	8368	City Proj Mgmt- PLANNING 8368		10,000				
		Total Expenditures	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			100,000				
		Total Fund Sources		**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Street Pavement Project**	**Fund:**	**310 Emergency Repair**
Neighborhood:	**Citywide**	**Division:**	**760**
Asset Category:	**Streets**	**Project #:**	**3220**

This project includes pavement maintenance of various City streets.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
	8368	City Proj Mgmt- PLANNING 8368		115,000				
		Project Construction						
	9030	Improvements 9030		185,000				
		Total Expenditures	$ -	$ 300,000	$ -	$ -	$ -	$ -

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			300,000				
		Total Fund Sources		$ -	$ 300,000	$ -	$ -	$ -	$ -

Project:	**Comcast PEG Program**	**Fund:**	**312**	**Comcast**
Neighborhood:		**Division:**	**303**	
Asset Category:		**Project #:**	**2062**	

This project is a technology refresh for Council Chambers, including implementation of an electronic voting system and upgrade of audio video equipment.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9040	9040	Machinery & Equipment 9040			40,000	40,000		
		Total Expenditures	**$ -**	**$ -**	**$ 40,000**	**$ 40,000**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance				40,000	40,000		
		Total Fund Sources		**$ -**	**$ -**	**$ 40,000**	**$ 40,000**	**$ -**	**$ -**

Project:	**Davey Glen Park**	**Fund:**	**341 Planned Park**
Neighborhood:	**Central**	**Division:**	**810**
Asset Category:	**Park**	**Project #:**	**8048**

The project includes the design and construction of a new neighborhood park on Davey Glen Road. The one acre site was dedicated for a park as part of the Ross Woods Development. In FY17, construction will be completed and the park will be opened to the public.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030	797,000	797,000				
		Total Expenditures	**$ 797,000**	**$ 797,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		797,000	797,000				
		Total Fund Sources		**$ 797,000**	**$ 797,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Park and Open Space Master Plan Update**	**Fund:**	**341 Planned Park**
Neighborhood:	**Citywide**	**Division:**	**810**
Asset Category:	**Plan**	**Project #:**	**8052**

The Parks and Open Space Master Plan was completed in 1992 and an update is necessary and once the City updates the General Plan. Consultant assistance will be required to assist in the community engagement and to complete the document. The Department plans to start this effort in FY2019. There is no identified funding source for this project.

There is no identified funding source for this project.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Design						
9030	8331	Engineering/Architectural						
9030	8351	Other Profl/Tech 8351-Design				150,000		
9030	8368	City Project Management						
		Total Expenditures	**$ -**	**$ -**	**$ -**	**$ 150,000**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance					150,000		
		Total Fund Sources		**$ -**	**$ -**	**$ -**	**$ 150,000**	**$ -**	**$ -**

Project:	**Alexander Park Restroom**	**Fund:**	**341 Planned Park**
Neighborhood:	**Sterling Downs**	**Division:**	**810**
Asset Category:	**Facility**	**Project #:**	**8066**

The bathroom at Alexander Park is in poor condition. The single stall bathroom suffers from extensive use and is past its life expectancy. The Department plans to replace the old bathroom with a new pre-fabricated restroom that includes nicer amenities and results in a better park experience

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030	20,000	174,000				
		Total Expenditures	**$ 20,000**	**$ 174,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		20,000	174,000				
		Total Fund Sources		**$ 20,000**	**$ 174,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Open Space Trail Improvements**	**Fund:**	**343 Open Space**
Neighborhood:	**Western Hills**	**Division:**	**810**
Asset Category:	**Trail**	**Project #:**	**8033**

The maintenance and improvement of trails in the Water Dog Lake Open Space Area including materials and labor for bridges, retaining walls, erosion control, and new trail segments.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030		20,000	20,000	20,000	20,000	20,000
		Total Expenditures	**$ -**	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ 20,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance			20,000	20,000	20,000	20,000	20,000
		Total Fund Sources		**$ -**	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ 20,000**

Project:	**Sewer Rehabilitation - Annual**	**Fund:**	**503 Sewer Operations-Capital**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Sewer**	**Project #:**	**7003**

This project provides for ongoing repair and replacement of the sewer collection system including pipes and manholes.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331	6,000	65,000	65,000	65,000	110,000	65,000
9030	8368	City Proj Mgmt- PLANNING 8368	60,000	65,000	65,000	65,000	65,000	65,000
		Project Design						
9030	8351	Other Profl/Tech 8351-Design		25,000	25,000	25,000	25,000	25,000
		Project Construction						
9030	9030	Improvements 9030	67,000	600,000	600,000	600,000	800,000	695,000
		Total Expenditures	**$ 133,000**	**$ 755,000**	**$ 755,000**	**$ 755,000**	**$ 1,000,000**	**$ 850,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		133,000	755,000	755,000	755,000	1,000,000	850,000
			Total Fund Sources	**$ 133,000**	**$ 755,000**	**$ 755,000**	**$ 755,000**	**$ 1,000,000**	**$ 850,000**

Project:	**Pump Sta. Rehabilitation**	**Fund:**	**503 Sewer Operations-Capital**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Sewer Pump Station**	**Project #:**	**7036**

The City has eleven sanitary sewer pump station throughout the City. This project will rehabilitate and/or reconstruct the existing sewer pump stations. This project will evaluate and provide for rehabilitation and needed upgrades at the pump stations.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331	21,000	250,000	50,000	225,000	100,000	180,000
9030	8368	City Proj Mgmt- PLANNING 8368	1,000	80,000	130,000	130,000	170,000	130,000
		Project Design						
9030	8351	Other Profl/Tech 8351-Design		50,000	30,000	30,000	20,000	20,000
		Project Construction						
9030	9030	Improvements 9030			390,000	605,000	835,000	500,000
		Total Expenditures	**$ 22,000**	**$ 380,000**	**$ 600,000**	**$ 990,000**	**$ 1,125,000**	**$ 830,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		22,000	380,000	600,000	990,000	1,125,000	830,000
		Total Fund Sources		**$ 22,000**	**$ 380,000**	**$ 600,000**	**$ 990,000**	**$ 1,125,000**	**$ 830,000**

Project:	**Basin Rehabilitation Projects**	**Fund:**	**503 Sewer Operations-Capital**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Sewer Pipe**	**Project #:**	**7073**

This project will address the City's maintenance backlog of sewer gravity line rehabilitation throughout the City.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331	220,000	300,000	300,000	300,000	300,000	280,000
9030	8368	City Proj Mgmt- PLANNING 8368	52,000	200,000	200,000	200,000	200,000	120,000
		Project Construction						
9030	9030	Improvements 9030	1,600,000	2,800,000	2,800,000	2,800,000	2,800,000	2,600,000
		Total Expenditures	**$ 1,872,000**	**$ 3,300,000**	**$ 3,300,000**	**$ 3,300,000**	**$ 3,300,000**	**$ 3,000,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		1,872,000	3,300,000	3,300,000	3,300,000	3,300,000	3,000,000
			Total Fund Sources	**$ 1,872,000**	**$ 3,300,000**	**$ 3,300,000**	**$ 3,300,000**	**$ 3,300,000**	**$ 3,000,000**

Project:	**Force Main Evaluation & Rehab**	**Fund:**	**503 Sewer Operations-Capital**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Force Main**	**Project #:**	**7078**

The force main pipes are used to transmit sewer flows from the pump station to the gravity line. The City has 11 sewer pump stations and each pump station has a force main line. An evaluation of ll of the sewer main pipes will be completed in 2014. The results of the evaluation will be used to plan for future force main rehabilitation.

Funding available for planning phase only. Future phases require identification of funding source.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331		40,000	150,000	185,000	400,000	100,000
9030	8368	City Proj Mgmt- PLANNING 8368	1,000	5,000	40,000	40,000	200,000	100,000
		Project Construction						
9030	9030	Improvements 9030			100,000	150,000	1,700,000	600,000
		Total Expenditures	**$ 1,000**	**$ 45,000**	**$ 290,000**	**$ 375,000**	**$ 2,300,000**	**$ 800,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		1,000	45,000	290,000	375,000	2,300,000	800,000
		Total Fund Sources		**$ 1,000**	**$ 45,000**	**$ 290,000**	**$ 375,000**	**$ 2,300,000**	**$ 800,000**

Project:	**Sewer System Flow Monitoring**	**Fund:**	**503 Sewer Operations-Capital**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Flow Monitors**	**Project #:**	**7082**

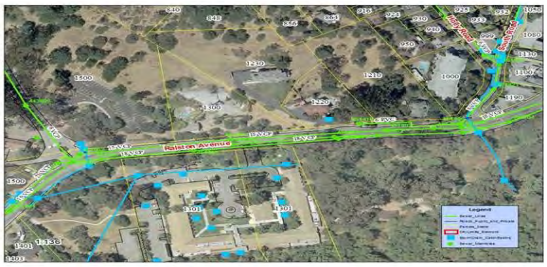
This project provides for the installation of flow monitoring equipment at various locations in the collection system. Information gathered will help staff identify locations of high concentrations of I&I. Flow monitoring will produce date necessary to update the wet weather peaking factors used in the sewer hydraulic model. An analysis would determine the changes in wet weather peaking factors.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8368	City Proj Mgmt- PLANNING 8368		5,000	5,000			
		Project Construction						
9030	9030	Improvements 9030	210,000	180,000	180,000			
		Total Expenditures	**$ 210,000**	**$ 185,000**	**$ 185,000**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		210,000	185,000	185,000			
			Total Fund Sources	**$ 210,000**	**$ 185,000**	**$ 185,000**	**$ -**	**$ -**	**$ -**

Project:	**Ralston Ave Sewer Main Imprvmt**	**Fund:**	**503 Sewer Operations-Capital**
Neighborhood:	**Downtown**	**Division:**	**730**
Asset Category:	**Sewer Pipe**	**Project #:**	**7084**

This project will increase of the capacity of the Ralston Avenue Sewer Main. The 2010 Sewer Capacity Study identified future capacity needs for this sewer main. This project will provide for the evaluation, design and construction of these improvements. Due to funding limitation, this work will be broken up into multiple phases.



Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331	5,000	200,000				
9030	8368	City Proj Mgmt- PLANNING 8368		100,000				
		Project Construction						
9030	9030	Improvements 9030		1,200,000				
		Total Expenditures	**$ 5,000**	**$ 1,500,000**	**$ -**	**$ -**	**$ -**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		5,000	1,500,000				
		Total Fund Sources		**$ 5,000**	**$ 1,500,000**	**$ -**	**$ -**	**$ -**	**$ -**

Project:	**Pump Station Elec Mech Repair**	**Fund:**	**503 Sewer Operations-Capital**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Sewer Pump Station**	**Project #:**	**7085**

This project will provide for needed repair and replacement of electrical and mechanical components at City's eleven sanitary sewer pump stations throughout the City.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8368	City Proj Mgmt- PLANNING 8368	1,000	10,000	10,000	10,000	10,000	10,000
		Project Construction						
9030	9030	Improvements 9030		150,000	150,000	150,000	150,000	190,000
		Total Expenditures	**$ 1,000**	**$ 160,000**	**$ 160,000**	**$ 160,000**	**$ 160,000**	**$ 200,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		1,000	160,000	160,000	160,000	160,000	200,000
		Total Fund Sources		**$ 1,000**	**$ 160,000**	**$ 160,000**	**$ 160,000**	**$ 160,000**	**$ 200,000**

Project:	**San Juan Sewer Main Capacity Improvements**	**Fund:**	**503 Sewer Operations-Capital**
Neighborhood:	**San Juan Hills**	**Division:**	**730**
Asset Category:	**Sewer Pipe**	**Project #:**	**7086**

This project will increase the capacity of the sewer main along San Juan Boulevard. The 2010 Sewer Capacity Study identified future capacity needs for the sewer main. This project will provide for the evaluation, design and construction of these improvements.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331			160,000	160,000		
9030	8368	City Proj Mgmt- PLANNING 8368			40,000	40,000	100,000	
		Project Construction						
9030	9030	Improvements 9030					500,000	
		Total Expenditures	**$ -**	**$ -**	**$ 200,000**	**$ 200,000**	**$ 600,000**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance				200,000	200,000	600,000	
		Total Fund Sources		**$ -**	**$ -**	**$ 200,000**	**$ 200,000**	**$ 600,000**	**$ -**

Project:	**Storm Drainage Rehabilitation**	**Fund:**	**525 Storm Drainage**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Storm Line**	**Project #:**	**6001**

This program is intended to fund improvements to the City's storm drainage infrastructure that are not identified during the fiscal year and to reduce intrusion and infiltration to the storm drainage infrastructure. During the winter season, it often becomes apparent that the drainage systems are in adequate condition has failed and require repair or replacement. Drainage improvement projects typically include: 1. Repair or replacement of corroded corrugated metal pipes (CMP); 2. Realignment or replacement of reinforced concrete pipes (RCP); 3. Repair of existing catch basins; 4. Repair of existing gutter or to control surface runoff; 5. Repair of existing sub-drains to remove surface and shallow flows.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
8331	8331	Engineering/Archit 8331		10,000				
9030	8331	Engineering/Archit 8331	500		10,000	10,000	10,000	10,000
9030	8368	City Proj Mgmt- PLANNING 8368	4,500	40,000	40,000	40,000	40,000	40,000
		Project Construction						
9030	9030	Improvements 9030	100,000	150,000	150,000	150,000	150,000	150,000
		Total Expenditures	**$ 105,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		105,000	200,000	200,000	200,000	200,000	200,000
		Total Fund Sources		**$ 105,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**

Project:	**Water Dog Lake Siltation Remov**	**Fund:**	**525 Storm Drainage**
Neighborhood:	**Western Hills**	**Division:**	**730**
Asset Category:	**Lake**	**Project #:**	**6010**

The dam and reservoir at Water Dog Lake is our central storm water detention facility necessary for flood control. This project includes testing sediments; updating hydrological study to verify urgency; required environmental studies; permits for Dam Safety; Fish and Game; Regional Water Quality Control Board, etc.; dredging; disposing of material; inspection construction; perform analysis to comply with Water Resources Department's requirements for safety of dam.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331			60,000	60,000	60,000	60,000
		Total Expenditures	**$ -**	**$ -**	**$ 60,000**	**$ 60,000**	**$ 60,000**	**$ 60,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance				60,000	60,000	60,000	60,000
		Total Fund Sources		**$ -**	**$ -**	**$ 60,000**	**$ 60,000**	**$ 60,000**	**$ 60,000**

Project:	**Storm Drain CIP Project**	**Fund:**	**525 Storm Drainage**
Neighborhood:	**Citywide**	**Division:**	**730**
Asset Category:	**Storm Line**	**Project #:**	**6045**

In 2008, the City finished a Storm Drain Master Plan that addresses areas of deficiencies in the City's stormwater system. Project priorities were established as follows: Priority 1 – Private property flooding improvements, Undersized CMP improvements, and Aging CMP improvements; Priority 2 – Improvements correct existing under-sized lines where the excess flow is not readily conveyed within the street; Priority 3 – Improvements correcting existing undersized lines where there is adequate flow capacity within the street to convey the excess runoff. Addressing these deficiencies will fix I&I problems for the sewer lines. The Master plan has identified $5.8M for Priority 1 projects. The location for replacement and relining will be prioritized depending on the existing condition and the risk of failure.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Planning						
9030	8331	Engineering/Archit 8331				20,000	20,000	
9030	8368	City Proj Mgmt- PLANNING 8368	5,000	10,000	25,000	40,000	40,000	25,000
		Project Construction						
9030	9030	Improvements 9030	25,000	75,000		200,000	200,000	
		Total Expenditures	**$ 30,000**	**$ 85,000**	**$ 25,000**	**$ 260,000**	**$ 260,000**	**$ 25,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		30,000	85,000	25,000	260,000	260,000	25,000
		Total Fund Sources		**$ 30,000**	**$ 85,000**	**$ 25,000**	**$ 260,000**	**$ 260,000**	**$ 25,000**

Project:	**Technology Master Plan**	**Fund:**	**573 Fleet & Equipment Management**
Neighborhood:		**Division:**	**302**
Asset Category:		**Project #:**	**2142**

With a vision of transforming Belmont into a digital "eCity," and in support of the Council Priority to improve civic engagement opportunities, e-commerce, and provide for a 24/7 virtual City Hall, the City will continue discovering, implementing, and using technology solutions which will help grow the City into an organization where: • Systems are better connected — reducing redundancy and creating smart integrations. • Employees are better connected — reducing re-work and creating improved communication and cooperation. • Citizens are better connected — improving outreach, collaboration, and providing a better platform for doing business with the city.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9040	9040	Machinery & Equipment 9040	353,657	339,000	252,000	184,500	173,500	
		Total Expenditures	**$ 353,657**	**$ 339,000**	**$ 252,000**	**$ 184,500**	**$ 173,500**	**$ -**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	5120	Fund Balance		353,657	339,000	252,000	184,500	173,500	
			Total Fund Sources	**$ 353,657**	**$ 339,000**	**$ 252,000**	**$ 184,500**	**$ 173,500**	**$ -**

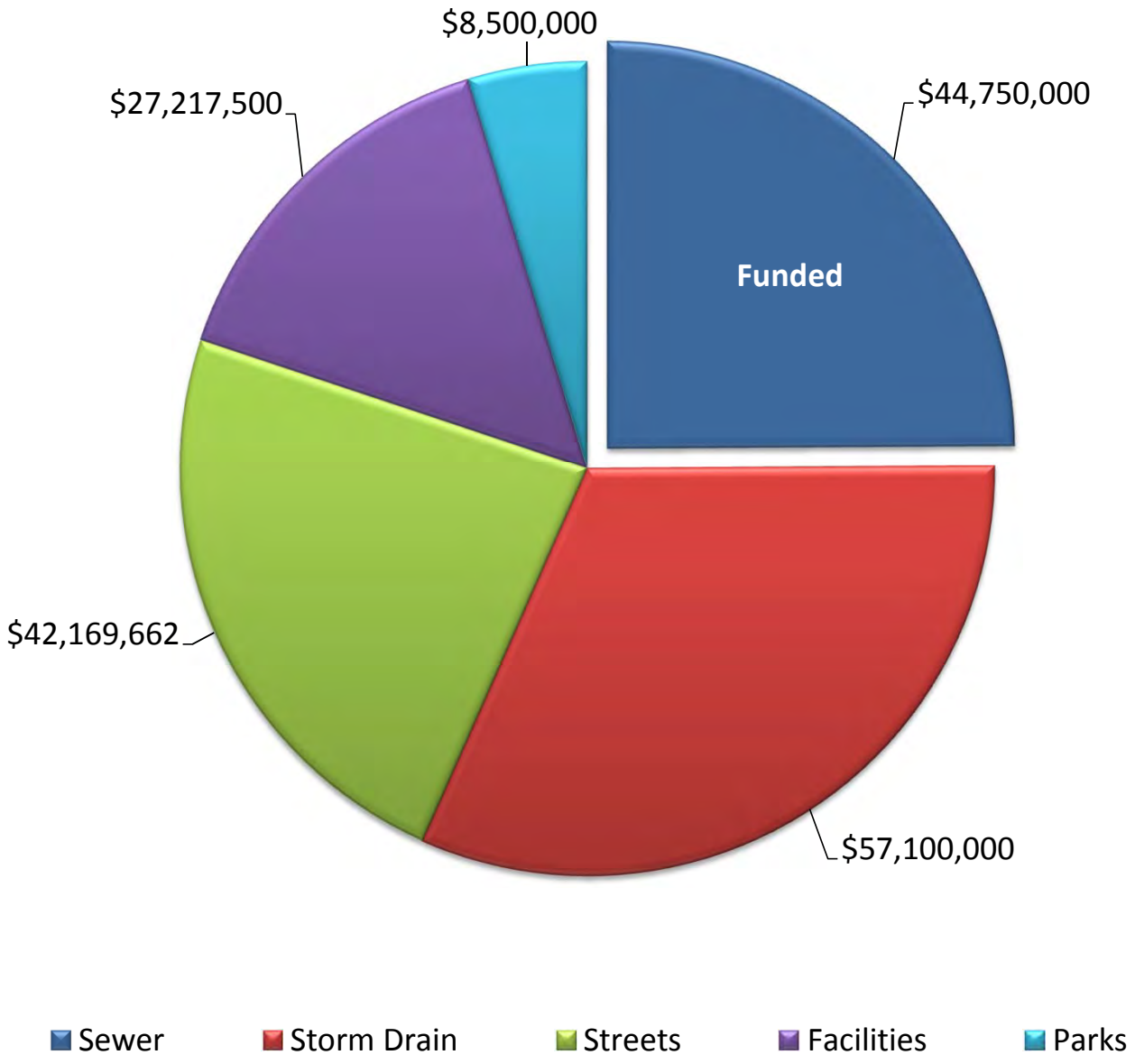
Project:	**Barrett & Rec Facil Imprv Proj**	**Fund:**	**574 Facilities Management**
Neighborhood:	**Central**	**Division:**	**803**
Asset Category:	**Facility**	**Project #:**	**8080**

The Barrett Community Center suffers from deferred maintenance and the structures, walkways, and utilities have not been upgraded and are in generally poor condition. The weatherproofing (roofing, windows, doors), heating, air conditioning, plumbing systems, electrical systems, and accessibility requirements need to be addressed. This project includes modest improvements to make the facility more safe, appealing, and useable while starting the long term planning for the future of the site. Projects can include painting, renovation of classrooms, improvements to the bathrooms, installation of traffic barriers, security gates, door locks, parking lot and walkway improvements, and other work to make the site more safe, appealing, and useable.

Acct	SubAcct	Description	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
		Project Construction						
9030	9030	Improvements 9030	50,000	90,000	50,000	50,000	50,000	50,000
		Total Expenditures	**$ 50,000**	**$ 90,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**

Acct	SubAcct	Description	Detail	Estimated FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	Proposed FY 2020	Proposed FY 2021
	7601	Trnsf Fr General Fund		50,000	90,000	50,000	50,000	50,000	50,000
		Total Fund Sources		**$ 50,000**	**$ 90,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**

City of Belmont
FY 2017 Budget
Deferred Capital Maintenance



City of Belmont
Capital Infrastructure Fact Sheet

Parks

The City of Belmont manages over 14 parks, 11 athletic fields, and 335 acres of open space including 10 miles of trails, medians, and rights-of-way which represent a significant public investment, but suffer from deferred maintenance.

Belmont's athletic fields are antiquated. The irrigation systems require constant repair, and should be replaced. The turf at the Belmont Sports Complex is problematic for the use, and is planned to be replaced to reduce maintenance and improve the environment.

Additional investment is needed to upgrade existing playgrounds and restrooms, complete additional parks, and make trail and other improvements to Belmont's open space with the goal of reducing the danger of wildfire.

Park funding is subject to new development projects. Consequently, existing facilities have little to no recurring funding, and subject the City's General Fund to risk in the event of failure.

▼

Funding Level

City of Belmont
Capital Infrastructure Fact Sheet

Parks

Parks Capital Improvement Projects	
Sources:	
Park Development Fees Balance	$550,000
Estimated Fees in FY16-17	2,917,000
Athletic Field Maintenance Fees	70,000
Total Sources:	**$3,537,000**
Uses:	
Parks	
Alexander Park Restroom Replacement Project	$200,000
Athletic Fields at Schools- Fox, Ralston, McDougal, Cipriani, Nesbit, Central Irrigation Updgrade, Turf Repair, Amenities Improvements	2,000,000
Belmont Sports Complex – Turf Replacement/Synthetic Turf Project	4,100,000
Davey Glen Park Construction	1,600,000
O'Donnell Park Playground Replacement Project	150,000
Twin Pines Park – Creekside Restoration, Circulation Improvements, and Picnic Area Improvements	250,000
Subtotal Parks	**8,300,000**
Open Space	
Trail Maintenance, Erosion Control, and Fire Prevention Project	$200,000
Subtotal Open Space	**200,000**
Total Uses	**$8,500,000**

City of Belmont
Capital Infrastructure Fact Sheet

Facilities

The City of Belmont manages over 160,000 sq. ft. of building space in facilities spread across the City, constructed over a period of 100 years that are impacted by deferred maintenance and require considerable investment to ensure continued use. Most notable of the buildings are:

- **The Manor Building**, consisting of 5,725 square feet and being one of the oldest buildings in Belmont, was constructed in 1908 and refurbished in 2009, will require a fire sprinkler system, flooring and lighting;
- **Barrett Community Center**, originally constructed in 1949 as a school, was converted to a community center, and is a facility that is at the end of its useful life. A recent report recommended its replacement (Barrett Ad Hoc Committee Report);
- **Belmont Library**, built in 2006, is a heavily used facility and requires constant maintenance, and presents challenges related to building style and type; and
- **City Hall**, built in 1983, was substantially remodeled in 2006, and is in need of a roof replacement, siding repair and drainage improvements.

With the exception of the Belmont Library, which has a dedicated revenue source, the balance of facilities has no recurring revenue and represents a risk to the City's General Fund in the event of failure.

Funding Level

City of Belmont
Capital Infrastructure Fact Sheet

Facilities

Facilities Capital Improvement Projects	
Sources:	
Library Special Tax	$297,000
Emergency Repair Fund	1,000,000
General Facilities Fund	479,000
Total Sources:	**$1,776,000**
Uses:	
Facilities	
Barrett Community Center – Demolishment and Replacement	$25,000,000
Sports Complex – Repairs to Concessions Buildings (2)	50,000
Sports Complex – Conference Center Building Roof and Gutter Repair, Restroom Modernization	100,000
Sports Complex – Upgrade Restrooms (2)	50,000
Sports Complex – Score Booths (3) Repairs and Upgrades	25,000
Civic Center Complex – City Hall Repairs and Improvements	750,000
Corporation Yard Repairs and Upgrades	500,000
Fire Station 14 – Minor Interior Repairs	14,500
Fire Station 15 – Repairs and Improvements, Restroom Modernization	150,000
Kiosk on Alameda – Painting	10,000
Library Exterior Drainage Improvements, Stone Work	50,000
Manor Building Fire Sprinklers, Flooring & Lighting	55,000
Parks & Recreation Office ADA Improvements, Other Repairs & Improvements	75,000
Twin Pines Cottage Repairs & Bracing for Lower Level	88,000
Twin Pines Creekside Studio – Demolishment and Replacement	200,000
Twin Pines Lodge Heating System Repair, Paint, Roof Repairs	100,000
Twin Pines Senior & Community Center Roof Replacement, Fire Suppression Upgrades, and Restroom Modernization	225,000
Total Uses	**$27,217,500**

City of Belmont
Capital Infrastructure Fact Sheet

Streets

The City's street infrastructure includes approximately 70 centerlines miles (140 travel lane miles) of street pavement, as well as traffic signals, street lighting, pedestrian and bicycle facilities, street signs and retaining walls.

The City's street pavement has an average rating of "at risk" by the Metropolitan Transportation Commission (MTC), which means that the average street in Belmont is worn to the point of needing major rehabilitation or reconstruction. In March 2015, MTC rated Belmont's streets worst in the County and near the bottom for the entire San Francisco Bay Area.

The cost of bringing the average rating of City streets to a rating of "good", as well addressing other right-of-way related facility replacement needs, are noted on the following page.

Existing Gas Tax revenue is inadequate, exposing the City's General Fund to risk from unanticipated failures and emergency response.

▼

Funding Level

City of Belmont
Capital Infrastructure Fact Sheet

Streets

Streets Capital Improvement Projects	
Sources:	
Section 2103 Gas Tax	$525,000
Other Recurring Revenues	525,000
Total Sources:	**$1,050,000**
Uses:	
Pavement Maintenance (Distribution by Classification)[a]	
Residential	$21,337,958
Collector	12,980,349
Arterial	3,821,355
Subtotal Pavement Maintenance	**$38,139,662**
Priority Hillside Slippage Projects [b]	
7 High Priority Locations	TBD
Subtotal Priority Hillside Slippage Project Cost	**$TBD[c]**
Traffic Asset Renewal Projects	
Traffic Signals	$TBD[d]
115 Lantern-style fixtures with direct burial wood poles	1,100,000
Streetlight Steel Pole Replacements	3,380,000
$450,000 of this project has been funded	(450,000)
Subtotal Traffic Asset Renewal Project Cost	**4,030,000**
Total Uses	**$42,169,662**

[a] Level of expenditure required to raise the City's pavement condition to an optimal network PCI of 82 and eliminate the current maintenance and rehabilitation backlog, based on the 2015 Street Condition Assessment Report.
[b] Rough estimate.
[c] A rough estimate puts the cost of repairs between $1,900,000 to $2,500,000.
[d] A rough estimate puts the cost of renewal between $500,000 to $1,000,000.

City of Belmont
Capital Infrastructure Fact Sheet

Storm Drain

The City's drainage and water pollution prevention infrastructure consist of 28 miles of storm drain pipes and 2 storm pump stations.

The existing 28 miles of storm lines are made up of:

1. Corrugated Metal Pipe (CMP) [11,300 feet citywide, 2.1 miles]
2. Reinforced Concrete Pipe (RCP) [132,800 feet citywide, 14.3 miles]
3. High-Density Polyethylene Pipe (HDPE) and Polyvinyl Chloride Pipe (PVC) [61,526 feet citywide, 11.6 miles]

Throughout the City are areas that do not have adequate drainage infrastructure.

In 2009, the City completed a Storm Drainage Study which documented the existing City storm drainage system was deficient. The cost to correct the deficiencies was estimated at $44 million. These costs were updated in late 2013, to an estimated $57.1 million, as described on the following page.

To the extent storm drainage infiltrates and intrudes into the City's sewer system, repairs can be made from sewer fees. Otherwise, there is no dedicated revenue source for Storm Drain Infrastructure repairs and, as a consequence, the City's General Fund is exposed to risk from failures.

▼

Funding Level

City of Belmont
Capital Infrastructure Fact Sheet

Storm Drain

Storm Drain Capital Improvement Projects	
Sources:	
No dedicated source of funding	$0
Total Sources:	**$0**
Uses:	
Improvements to Eliminate Property Flooding	$20,200,000
Replace/Rehabilitate Deficient Pipes	29,300,000
Installation of Curb and Gutter Improvements	3,300,000
Creek Improvements	2,800,000
Water Dog Lake Siltation Removal [a]	1,500,000
Total Uses	**$57,100,000**

[a] Needed for safety of dam

City of Belmont
Capital Infrastructure Fact Sheet

Sewers

The City's sewer infrastructure consists of 82 miles of sewer pipelines, 11 sewer pump stations and over 3 miles of force (pressurized) mains.

Wastewater flows east to the Belmont Sewer Pump Station, operated by the Silicon Valley Clean Water (SVCW), located on Shoreway Road. The wastewater is then pumped to the SVCW sewer treatment plant in Redwood Shores for processing and discharge into the San Francisco Bay. Many of Belmont's sewer pipelines were installed over 50 to 90 years ago, and are in dire need of rehabilitation, replacement or upsizing. In addition, the pump stations and force mains are also in need of rehabilitation. The estimated costs of this work are noted on the following page. These costs exclude the deferred maintenance at the SVCW sewer treatment plant. That project is in excess of $0.5 billion, of which Belmont is partially responsible. A separate fee has been adopted to pay for those costs.

The City Council has adopted a plan to fully fund sewer infrastructure from sewer fees.

Funding Level

City of Belmont
Capital Infrastructure Fact Sheet

Sewers

Sewer Capital Improvement Projects	
Sources:	
Sewer Fees	$44,750,000
Total Sources:	**$44,750,000**
Uses:	
Sewer Gravity	
Gravity Sewer Rehabilitation	$33,900,000
6,800 LF have been rehabilitated at a cost of $1.9M	
Pump Stations	
Island Park & Motel Evaluation and Upgrades	950,000
Hiller & North Road Control Panel Canopy	950,000
El Camino & Ralston Ranch Upgrades[a]	750,000
Allowance for Future PS Rehabilitation	2,000,000
Force Mains	
Force Main Evaluation	Completed
Allowance for Force Main Spot Repair	500,000
Allowance for Force Main Replacement	3,000,000
Subtotal Sewer Gravity, Pump Station and Force Main Projects	**42,050,000**
Sewer Capacity Improvement Projects	
Flow Monitoring	600,000
Ralston Avenue Sewer Main Upsizing	1,300,000
San Juan Blvd. Sewer Main Upsizing	800,000
Subtotal Capacity Improvement Projects	**2,700,000**
Total Uses:	**$44,750,000**

City of Belmont

FY 2017 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2013	FY2014	FY2015	FY2016	FY2017
City Attorney					
City Attorney	1.00	1.00	1.00	1.00	1.00
City Attorney Total	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00				
City Clerk Total	**2.00**	**1.00**	**1.00**	**1.00**	**1.00**
City Council					
City Council	5.00	5.00	5.00	5.00	5.00
City Council Total	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
City Manager					
City Manager	1.00	1.00	1.00	1.00	1.00
Public Engagement Officer (3)					1.00
Executive Assistant to City Manager	1.00	1.00	1.00	1.00	1.00
City Manager Total	**2.00**	**2.00**	**2.00**	**2.00**	**3.00**
City Treasurer					
City Treasurer	1.00	1.00	1.00	1.00	1.00
City Treasurer Total	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Community Development					
Planning & Community Development Director	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Senior Planner					0.50
Associate Planner	1.00	1.00	1.00	1.00	1.00
Planning Technician				1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Building Inspector I (1)	1.00	1.00			
Building Inspector II (1)			1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Economic & Redevelopment Manager	1.00				
Community Development Total	**8.00**	**7.00**	**7.00**	**8.00**	**8.50**
Human Resources					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Management Analyst I/II	1.00	1.00	1.00	1.00	1.00
Human Resources Total	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**

City of Belmont

FY 2017 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2013	FY2014	FY2015	FY2016	FY2017
Finance					
Finance Director	1.00	1.00	1.00	1.00	1.00
Deputy Finance Director	1.00	1.00	1.00	1.00	0.50
Accounting Manager (Controller)					1.00
Housing & Economic Development Manager					1.00
Accounting Operations Supervisor					1.00
Accountant I/II/III	1.00	1.00	1.00	1.00	
Accounting Technician I/II/III	2.00	2.00	2.00	2.00	2.00
Management Analyst I/II	2.00	2.00	2.00	2.00	1.50
Finance Total	**7.00**	**7.00**	**7.00**	**7.00**	**8.00**
Information Services					
Information Services Director	1.00	1.00	1.00	1.00	1.00
Technology Specialist II	1.00	1.00	1.00	1.00	1.00
Technology Specialist I	1.00	1.00	1.00	1.00	1.00
GIS Technician/GIS Coordinator	1.00	1.00	1.00	1.00	1.00
Information Services Total	4.00	4.00	4.00	4.00	4.00
Parks and Recreation					
Parks and Recreation Director	1.00	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	2.80	2.80	2.80	2.80	2.80
Recreation Program Coordinator	1.80	1.80	1.80	1.80	2.00
Recreation Specialist		0.75	0.75	0.75	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Parks Manager	1.00	1.00	1.00	1.00	1.00
Senior Parks Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Parks Maintenance Worker I/II	7.00	7.00	7.00	7.00	7.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Head Teacher	2.00	2.00	2.00	2.00	2.00
Teacher/Part-Time Recreation Personnel [(2)]	1.50	1.50	1.50	1.50	1.50
Parks and Recreation Total	**22.10**	**22.85**	**22.85**	**22.85**	**23.30**
Police					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	2.00	2.00	2.00	2.00
Police Lieutenant	2.00				
Police Sergeant	5.00	5.00	5.00	5.00	5.00
Police Officer	21.00	23.00	23.00	23.00	23.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Management Analyst I/II	1.00	2.00	2.00	2.00	2.00
Dispatcher	5.00	5.00	5.00	5.00	5.00
Police Office Specialist I/II	2.00	2.00	2.00	2.00	2.00
Code Compliance Officer [(1)]	1.00	1.00	1.00	1.00	1.00
Community Service Officer	3.00	3.00	3.00	3.00	3.00
Police Total	**43.00**	**45.00**	**45.00**	**45.00**	**45.00**

City of Belmont

FY 2017 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2013	FY2014	FY2015	FY2016	FY2017
Public Works					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Assistant Public Works Director/City Engineer	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	2.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Public Works Services Manager	1.00	1.00	1.00	1.00	1.00
Construction Inspector	1.00	1.00	1.00	1.00	2.00
Equipment Operator (1)	3.00	3.00	2.00	2.00	2.00
Electrician/Lead Maintenance Worker (1)	1.00	1.00	1.00	1.00	1.00
Field Supervisor	3.00	3.00	2.00	2.00	2.00
Street Sweeper	1.00	1.00	1.00	1.00	1.00
Lead Maintenance Worker (1)			3.00	3.00	3.00
Maintenance Worker I/II (1)	8.00	8.00	6.00	6.00	7.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Senior Mechanic	1.00	1.00	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	1.00	1.00
Public Works Total	**28.00**	**28.00**	**27.00**	**27.00**	**30.00**
Staff Total-City	**125.10**	**125.85**	**124.85**	**125.85**	**131.80**

(1) Position reclassification.
(2) Reflects actual head count.
(3) Position authorized, but funded through contract.

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Belmont Fire Protection District

FY 2017 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2013	FY2014	FY2015	FY2016	FY2017
Fire Department					
Fire Chief	1.00				
Deputy Fire Chief		1.00			
Battalion Chief	3.00	1.00			
Administrative Battalion Chief			1.00	1.00	1.00
Fire Captain	6.00	6.00	6.00	7.00	7.00
Fire Captain (40 hours/week)			1.00		
Firefighter	15.00	15.00	15.00	15.00	15.00
Fire Total	25.00	23.00	23.00	23.00	23.00
Staff Total-Fire	**25.00**	**23.00**	**23.00**	**23.00**	**23.00**

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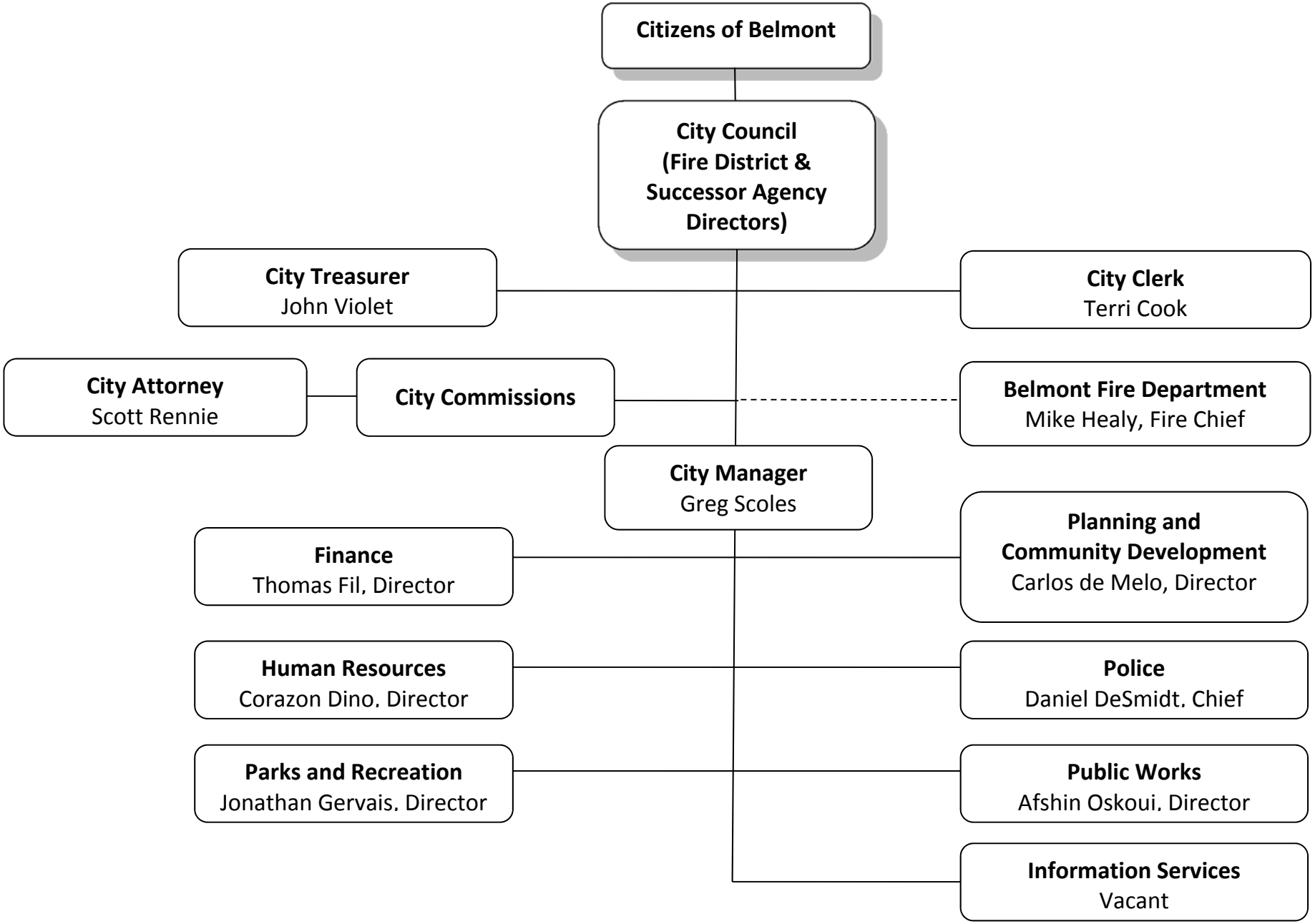
City of Belmont



City of Belmont

FY 2017 Budget

Organizational Values

We believe local government exists because of our
Citizen-customer and seek to understand and meet their needs
within the resources available to us.

We are dedicated to the highest standards of
honesty, integrity and ethics in all that we do.

We believe that employees are our most important resource
and the cornerstone of the City's success.
We are dedicated to providing our employees with
the tools, training and incentives necessary to accomplish our mission.

We are dedicated to an open government process
which encourages citizen involvement
in all aspects of municipal activities.

We are dedicated to the fair and respectful treatment of all people,
and we recognize and value
the strengths derived from our diversity.

We are dedicated to responsible fiscal management,
the development of a sound local economy and long-term fiscal stability.

We are dedicated to providing quality services
and continuously improving our service delivery
through relevant, reliable, and consistent processes.

We believe that teamwork, partnership and interagency cooperation
synergizes work and improves the quality and consistency of outcomes
by strengthening and refining ideas, objectives and work products.

City of Belmont

FY 2017 Budget
Vision Statement

DISTINCTIVE COMMUNITY CHARACTER

- Belmont prides itself on being unique
- Its small-town ambience sets it apart as a tranquil, safe, and desirable place to live.
- We get involved in town matters because we care about living here.
- We connect with each other in all kinds of gathering places.
- Our strong sense of community and enjoyment of the town's assets and activities deepen as we become better informed and connected.

EASY MOBILITY

- We put a priority on getting out of, into, and through town efficiently.
- Bicyclists, walkers, and other nondrivers get where they're going easily and safely.
- We require safe residential streets and smooth-flowing thoroughfares.

NATURAL BEAUTY

- We choose to make our home among these beautiful hills, trees, parks, views, and open spaces.
- Our natural surroundings inspire us to play, create, and contemplate.
- Our actions today preserve and enhance Belmont's beauty to make it even lovelier for our grandchildren.
- Our wooded residential areas are diverse, peaceful and well maintained.

THRIVING CULTURE

- Belmont is a wonderfully safe and supportive place to raise a family.
- We facilitate lifelong learning in our academic, artistic, athletic, and social dimensions
- Our schools and library are the pride of the community.
- Our university is intrinsic to Belmont's social, artistic and economic life.
- Our playgrounds and athletic fields are of high quality and in high gear.
- The arts thrive in this creative, appreciative town – the arts hub of the Peninsula.
- Our history makes Belmont what it is, and we preserve that heritage for our children.

THRIVING ECONOMY

- A charming, vibrant town center is the heart of our civic and economic life.
- Our economy prospers with a mix of attractive, successful businesses that fit with our community character.
- We look first into our town shops and restaurants for what we need.
- Education, arts and the economy flourish in concert.

City of Belmont

FY 2017 Budget

Profile

- Date of Incorporation: Belmont was incorporated as a General Law City in 1926.
- Form of Government: Council/Manager
- Authorized Employees as of July 1, 2015: 125.85 permanent, full-time equivalents
- Area in square miles: 4.61 square miles
- Miles of streets and alleys: 70 miles
- Number of street lights: approximately 1,514
- Miles of storm drains: 27 miles
- Police protection:
  - Sworn personnel: 31
  - Non-Sworn personnel (full-time): 13
- Parks and Recreation:
  - Number of developed parks: 14 (approx. 60.4 acres)
  - Open Space: 287.58 acres
  - Community buildings: 19
- Fire Protection: Provided by the Belmont Fire Protection District.
  - Number of fire personnel: 23
  - Number of fire stations (Belmont): 2
- Sanitary Sewer Services: Provided by Silicon Valley Clean Water which serves Belmont, San Carlos, Redwood City, and Menlo Park.
  - Miles of sewers (Belmont): 90 miles
  - Number of service users (Belmont): 8,242
- Water services - Provided by the Mid-Peninsula Water District

City of Belmont

Gann Appropriation Limit

Years/Factors	Amount	% Change
FY 2007/08		
POPULATION CHANGE		0.67%
CPI/PERSONAL INCOME		4.42%
COMBINED PERCENTAGE	$572,784	5.12%
GANN LIMIT-07/08	$11,759,971	
FY 2008/09		
POPULATION CHANGE		1.27%
CPI/PERSONAL INCOME		4.29%
COMBINED PERCENTAGE	$659,734	5.61%
GANN LIMIT-08/09	$12,419,705	
FY 2009/10		
POPULATION CHANGE		1.21%
CPI/PERSONAL INCOME		0.62%
COMBINED PERCENTAGE	$228,523	1.84%
GANN LIMIT-09/10	$12,648,228	
FY 2010/11		
POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		-2.54%
COMBINED PERCENTAGE	($177,075)	-1.40%
GANN LIMIT-10/11	$12,471,152	
FY 2011/12		
POPULATION CHANGE		0.84%
CPI/PERSONAL INCOME		2.51%
COMBINED PERCENTAGE	$420,278	3.37%
GANN LIMIT-11/12	$12,891,430	
FY 2012/13		
POPULATION CHANGE		0.98%
CPI/PERSONAL INCOME		3.77%
COMBINED PERCENTAGE	$617,500	4.79%
GANN LIMIT-12/13	$13,508,930	
FY 2013/14		
POPULATION CHANGE		1.09%
CPI/PERSONAL INCOME		5.12%
COMBINED PERCENTAGE	$847,010	6.27%
GANN LIMIT-13/14	$14,355,940	
FY 2014/15		
POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		-0.23%
COMBINED PERCENTAGE	$134,946	0.94%
GANN LIMIT-14/15	$14,490,886	
FY 2015/16		
POPULATION CHANGE		1.00%
CPI/PERSONAL INCOME		3.82%
COMBINED PERCENTAGE	$704,257	4.86%
GANN LIMIT-15/16	$15,195,143	

Years/Factors	Amount	% Change
FY 2016/17		
POPULATION CHANGE		0.91%
CPI/PERSONAL INCOME		5.37%
COMBINED PERCENTAGE	$961,853	6.33%
GANN LIMIT-16/17	$16,156,995	

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Belmont Fire Protection District

Gann Appropriation Limit

Years/Factors	Amount	% Change
FY 2007/08		
POPULATION CHANGE		0.67%
CPI/PERSONAL INCOME		4.42%
COMBINED PERCENTAGE	$365,166	5.12%
GANN LIMIT-07/08	$7,497,322	
FY 2008/09		
POPULATION CHANGE		1.27%
CPI/PERSONAL INCOME		4.29%
COMBINED PERCENTAGE	$420,600	5.61%
GANN LIMIT-08/09	$7,917,921	
FY 2009/10		
POPULATION CHANGE		1.21%
CPI/PERSONAL INCOME		0.62%
COMBINED PERCENTAGE	$145,690	1.84%
GANN LIMIT-09/10	$8,063,611	
FY 2010/11		
POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		-2.54%
COMBINED PERCENTAGE	($112,891)	-1.40%
GANN LIMIT-10/11	$7,950,720	
FY 2011/12		
POPULATION CHANGE		0.84%
CPI/PERSONAL INCOME		2.51%
COMBINED PERCENTAGE	$267,939	3.37%
GANN LIMIT-11/12	$8,218,660	
FY 2012/13		
POPULATION CHANGE		0.98%
CPI/PERSONAL INCOME		3.77%
COMBINED PERCENTAGE	$393,674	4.79%
GANN LIMIT-12/13	$8,612,334	
FY 2013/14		
POPULATION CHANGE		1.09%
CPI/PERSONAL INCOME		5.12%
COMBINED PERCENTAGE	$539,993	6.27%
GANN LIMIT-13/14	$9,152,327	
FY 2014/15		
POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		-0.23%
COMBINED PERCENTAGE	$86,032	0.94%
GANN LIMIT-14/15	$9,238,359	
FY 2015/16		
POPULATION CHANGE		1.00%
CPI/PERSONAL INCOME		3.82%
COMBINED PERCENTAGE	$448,984	4.86%
GANN LIMIT-15/16	$9,687,343	

Years/Factors	Amount	% Change
FY 2016/17		
POPULATION CHANGE		0.91%
CPI/PERSONAL INCOME		5.37%
COMBINED PERCENTAGE	$613,209	6.33%
GANN LIMIT-16/17	$10,300,552	

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City of Belmont

FY 2017 Budget

Computation of Legal Debt Margin

06/30/2017 Estimated

Assessed Valuation			$	6,098,191,397
Bonded Debt Limit - (15% of Assessed Valuation)			$	914,728,710
Amount of Debt Subject to Limit:				
Bonded Debt- General Obligation	$	-		
Less: Net Assets Available in Debt Service Fund		-		-
Legal Debt Margin			$	914,728,710

Source: San Mateo County Assessment Roll Tracker - 5/5/15 Secured Roll Estimate

APPENDIX

What is the Basis for the City of Belmont Budget?

The City of Belmont prepares its budget using the modified accrual basis of accounting whereby revenues are recognized when they become measurable and available. Likewise, expenditures are recognized when an event or transaction is expected to draw upon current spendable resources.

The budget document itself is based upon the principle of cost centers (i.e., funds, departments, and service areas). The City of Belmont prepares its budget based upon discrete service centers or divisions, which represent the many cost centers through which services are delivered. This allows the City Council to determine with accuracy what the true cost of delivering a service is and what impacts either increasing or decreasing appropriations will have on a particular service. This method is consistent with generally accepted accounting principles.

Departmental management responsibility is identified for each service center and division. Each service center and division has within it elements of the major policy initiatives determined by the City Council, where appropriate. In addition, performance standards and measures are stated. This allows management and the City Council to evaluate how expenditures are achieving stated objectives and performance expectations.

What are the Budgetary Policies of the City of Belmont?

The City of Belmont operates under a set of budget policies, which guide the development of the budget. These policies are presented below.

Where possible, General Fund revenues, operating expenditures and transfers should balance on a "current" basis.

The City Council has established a policy on the balance of unreserved fund balance of the General Fund. This policy establishes reserves at a target 33% of operating expenditures with a $5,000,000 minimum. Beginning in FY 2017, the City Council will establish a revised $250,000 Contingency appropriation that may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval.

Supplemental appropriations during the fiscal year require an appropriations adjustment resolution passed by the City Council.

There are several different types of appropriations:

In the case where there is a transfer of approved appropriations from one service center or division to another, the appropriation transfer is an expenditure transfer only and the overall size of the budget is not increased and no additional transfer is required from a fund balance.

In the case where there is an increase in the size of the budget because of the appropriation increase, the resolution requires an offsetting change in fund balance unless the added cost is accompanied by an unanticipated increase in revenue to either the General Fund or a restricted fund. If such an offset occurs, then there is no change to the fund balance but the increase in revenue and the source of that revenue is to be shown in the appropriations adjustment resolution.

Where the increased appropriation is to be funded from fund balance and no offsetting revenue is identified, the resolution must show a decrease in fund balance from that expected when the budget was adopted.

Where the increased appropriation is to be funded from the General Fund, an appropriation from the $250,000 contingency shall occur first, as this has already been accounted for in the City's overall expenditure plan for the year. In the event that the total contingency is expended, the City Council will have to decide, on a case by case basis, to authorize a further expenditure from the City's General Fund unreserved fund balance.

The Department Heads approve interior appropriations adjustments within the division. Interior appropriations adjustments between divisions and departments requires the approval of the City Manager. Exterior appropriations adjustments between funds require approval of the City Council.

Within legal limits, the City shall allow transfers consistent with implementing the programs and activities outlined in the budget. However, the City shall discourage the use of transfers when:

- Amounts are excessive and seriously alter priorities in the budget
- Made to obscure chronic deficits resulting in a delay of corrective action
- Shift the burden of taxation from one group to another
- Made from the General Fund to business type funds, whereby the transfer constitutes a subsidy from the general taxpayers to customers of the enterprise

Wherever possible, fees, charges and other revenues should cover the full cost of those services and activities for which they were intended. The City Council determines the application of this policy on a case by case basis. Staff assumes the policy is to be used in establishing the budget, except where the City Council has previously determined otherwise.

To shelter itself from exposure from a decrease in any one revenue source, the City shall seek diversification and stability in its revenue mix. This policy shall be considered annually as part of the budget preparation process and development of the Master Fee Schedule.

The City shall aggressively seek State and Federal financial support unless conditions attached to that assistance are contrary to the City's interest. Prior to applying for and accepting intergovernmental aid, the City will examine the matching requirements so that a source and availability of these funds may be determined before a grant application is made. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits.

The City shall develop a five year Capital Improvement Program (CIP). The CIP shall provide for the systematic repair and/or replacement of existing capital assets. The CIP shall directly relate to the long range plans and policies of the City. Operating funds to maintain capital improvements and additional staff needs will be estimated and identified prior to making the decision to undertake a specific capital improvement.

The CIP shall be updated annually. This plan will include "unfunded" projects that carry out the strategic and general plans of the City, but it will also include a capital spending plan that identifies the projects that can be completed with the known funding sources.

The City will maintain reserves sufficient to ensure that resources are available annually for the replacement of vehicles and equipment, including technology. Replacement of these assets will be funded through fees charged to users in sufficient amount to correspond to the City's future needs.

What are Funds?

Perhaps the biggest surprise encountered by someone examining the financial statements or the budget of a government agency for the first time is the presence of numerous "funds". Whereas even the largest commercial enterprise generally will report only a single amount for each item in its financial statements (e.g., "cash," "sales"), governments, both large and small, will typically report a number of separate amounts in "funds."

Each of these funds is considered to function as a separate fiscal and accounting entity. Funds normally are used by governments to segregate resources related to specific activities (e.g., general operations, capital projects). For most governments, the principal operating fund is known as the "General Fund."

What Different Kinds of Funds do Governments Use?

Governments may use any number of individual funds in their financial reporting and budgeting (although they are encouraged to use the least number of funds practical in their specific circumstances). Regardless of the number of individual funds used, generally accepted accounting principles (GAAP) require all of these individual funds to be

aggregated into no more than seven specified "fund types" on the combined balance sheet.

Four of these fund types are known as the "Governmental Funds." They are the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. These funds are typically used to account for most of a government's operations and capital expenditures. Two other funds types are known as the "Proprietary Funds" because they function in a manner similar to private enterprise. These funds are the Enterprise (Service) Funds and the Internal Service Funds. The last of the seven fund types that may be found on a combined balance sheet or in a budget document is the Trust and Agency Fund.

General Fund

The **General Fund** is used to account for the financial resources and expenditures associated with most City operations where revenue is not required to be recorded in a separate fund. As the name implies, revenues collected in this fund are not restricted as to which division or purpose they may be expended. The sources of revenue for the General Fund are primarily from taxes intergovernmental (other governmental sources), service charges and the use of money and property held by the City of Belmont.

Special Revenue Funds

Special revenue funds are used for a number of activities. They include:

The **Recreation Services Fund** is used for Parks and Recreation. Currently the direct cost of providing these programs is paid for by the fees collected for the activities. The City has historically supported these programs, with $560,000 as a guideline, from the General Fund.

The **Library Maintenance and Operation Fund** is used for on-going maintenance of the Belmont Library Community Facilities District, including the Library and adjacent Belameda Park. The cost of providing these services is funded by special taxes.

Athletic Field Maintenance Fund is used to account for the ongoing maintenance of the City's athletic fields.

City Tree Fund is used to account for the removal of trees required for the development of property.

The **Development Services Fund** is used to account for the Permit Center and Development Regulation Programs. This fund makes it possible for staff to track and determine if development fees are covering the direct and indirect cost of providing these services. State law allows for full recovery of these costs.

The **General Plan Maintenance Fee Fund** is used to account for activities related to the General Plan Update.

The **Belmont Fire Protection District** operates under the umbrella of the City of Belmont. The purpose of this fund is to provide fire protection services to the City of Belmont and the unincorporated Harbor Industrial Area. The District has established a reserve target of 33% of operating expenditures.

Police Grants and Donations Fund is used to account for grants and donations for the Police Department's activities.

Supplemental Law Enforcement Services is a fund used to account for the Citizens Option for Public Safety (COPS) program. Money for this fund comes from the State of California and can be used for front line law enforcement programs. The amount of money received is based on population.

Gas Tax Fund is required by the State of California to restrict the use of these tax dollars to street improvements and maintenance. The money from this fund is used to pay for street maintenance activities. These funds are expended on a first-in, first-out basis, consistent with recommendations by the State Controller's Office.

Street Improvements (Measure A/Grants) Fund is restricted for street improvements. The primary source of funds comes from sales taxes and is spent on transportation related capital projects and programs.

Affordable Housing Successor Agency Fund was created as a result of the dissolution of the Redevelopment Agency. It is used to account for the City's housing-related activities that were formerly administered under the Low and Moderate Incoming Housing Fund.

Capital Project Funds

The **General Facilities Fund** is used to account for minor improvements to the City's facilities. Fees collected in this fund are used to offset both the direct and indirect cost of implementing these projects.

Emergency Repair Fund was established to fund unanticipated repairs to the City's infrastructure including streets, retaining walls, bridges, culverts, waterways, buildings, etc. This money will be used to pay for future significant and unexpected infrastructure repairs.

Comcast PEG Fund has been established to account for the purchase and installation of hardware within City Hall to broadcast events to Pen TV, our Public Education Government Channel.

Open Space Fund has been established to develop plans and purchase open space properties, such as those in the San Juan Canyon.

Park Impact Fee Fund is to account for park impact fees, interest earned thereon and their expenditure, pursuant to the Mitigation Fee Act, needed to ensure that the City can construct park and recreation facilities and improvements needed for the population growth created by new development consistent with the policies of the City of Belmont General Plan.

Planned Park Fund is for the acquisition and improvement of parks, playgrounds, and recreation facilities funded through Quimby Act fees.

Special Assessment District is for maintenance and improvement costs within City's Special Assessment District boundaries. Resources represent funds remaining after the retirement of Special Assessment Debt.

Debt Service Funds

The debt services funds are used to account for financial resources to be used for the payment of principal and interest on long-term debt.

The **Library CFD Bond Fund** accounts for the Library special taxes legally restricted for the payment of principal and interest on long-term indebtedness generated by the Library Mello-Roos bonds sold in 2004.

Enterprise Funds

The **Sewer Enterprise Fund** is used for financing the City's operating costs associated with the operating of the South Bayside System Authority (SBSA). SBSA is a joint powers authority that manages wastewater treatment.

The **Sewer Capital Fund** is used for the physical improvements to the City's sewer system.

The **SBSA Treatment Plant Connection Fund** is used to account for maintenance and operating activities at the SBSA plant. Revenue for the improvements comes from fees paid by users connected to the sanitary system.

The **SBSA Treatment Facility Charge Fund** is used to account for capital improvements made to the SBSA plant. Revenue for the improvements comes from the Sewer Treatment Facility Charge paid by users connected to the sanitary system.

The **Storm Drainage Enterprise Fund** is used to account for operations to the City's storm drainage system. Funding comes from customers connected to the City's sewer system, due to extensive infiltration to the City's sewer system, and NPDES charges.

The **Solid Waste Fund** is used to account for operating costs associated with the City's Solid Waste Franchise Agreement.

Internal Service and Other Funds

Internal service funds include the City's **Workers' Compensation Fund** and **Liability Insurance Fund**. The City has purchased insurance with coverage of $125,000 with no deductible. The City also has excess workers compensation coverage of $5,000,000 with a deductible of $125,000. The cost associated with workers' compensation is based on rates established by the carrier and allocated to the operating divisions and service centers.

The City has purchased insurance coverage of $25,000,000 per occurrence above the City's self-insured retention of $250,000. The cost of the liability program is allocated to all operating divisions and service centers based on claim losses in prior years.

Self Insured Vision Fund is for the City's dental and vision reimbursement plan for its employees.

The **Fleet and Equipment Maintenance Fund** is used to collectively manage the purchase of vehicles and computer hardware. Departments "lease" vehicles and computer equipment from the fund. Over time, this fund will accumulate monies to replace worn out equipment.

The **Facilities Management Fund** accounts for maintenance to the City's main facilities, including City Hall, Police, Parks and Recreation, etc. Departments pay for maintenance on a square footage basis. Over time, this fund will accumulate monies to replace furniture, equipment and furnishings.

The **Benefit Prefunding Fund and the BFPD Benefit Prefunding Fund** were established to account for certain employee benefits which have been accrued, i.e., earned, by the employee and are payable to the employee at a future date. The fund activity includes, but is not limited to, amortizing compensated absences (vacation, sick leave, general leave, etc.), post employment benefits (PERS rate smoothing) and other benefits due to employees upon separation from City service. The Fund also accounts for benefits related to retirees. The cost of these programs are paid by charging departments an amount sufficient to fund the program expressed as a percentage of base payrolls.

What is the Difference Between "Committed or Assigned Fund Balance" and "Restricted Fund Balance"?

Sometimes governments segregate or "earmark" financial resources for specified purposes. Such "earmarking" is reflected in financial statements by means of "commitments" or "assignments." For example, a government may "assign" resources to be used for a specific purpose. The intent to assign funds is expressed by the City Council

and may be changed at the discretion of the City Council. It is very important to distinguish between "reserves" (i.e., "reserved fund balance") and "designations." The former are an indication that financial resources are not available for appropriation, whereas the latter only indicate that management would prefer to use available financial resources for a specified purpose. Accordingly, although earmarked, designations remain an integral part of a government's spendable or appropriable resources (i.e., "unreserved fund balance"). Committed funds also have constraints that are imposed and may be altered only by formal action of the City Council. The restricted fund balance section refers to amounts that can be used for specific purposes imposed by constitution, external resource providers, or through enabling legislation.

Is "Unassigned Fund Balance" a Good Measure of Economic Health?

"Unassigned" or "available" fund balance provides a measure of the financial resources available for future spending or appropriation. While an absence of spendable resources may well be an indication of actual or potential economic problems, the presence of such resources is no guarantee of sound economic health. For example, just as an individual can increase his or her checkbook balance by taking out a loan, so too can a governmental fund increase its spendable resources (i.e., "available fund balance") by issuing long-term debt. In neither case would the economic position of the individual or government be improved because the debt must be repaid. Accordingly, a significant level of "unassigned fund balance" should not be taken alone as evidence of sound economic health.

How High a Level of "Unassigned" or "Available" Fund Balance Should be Maintained in the General Fund?

There is little argument that a deficit "unreserved" or "available" fund balance is normally to be avoided. Indeed, such deficits are illegal in a number of jurisdictions. The "right amount" of unreserved fund balance, however, is a question open to debate, particularly in the General Fund. Bond raters and others often use "rules of thumb" to measure the adequacy of unreserved fund balance in the General Fund. For example, 5 percent of annual operating expenditures is a commonly used amount. Others argue that unreserved fund balance should equal no less than one month's operating expenditures (i.e., 8.3%). Care must be taken, however, to avoid applying such rules of thumb mechanically. A variety of factors must be taken into account when evaluating the adequacy of fund balance in the General Fund. One important consideration is the reliability of a governmental agency's revenue sources. Whereas some governmental revenues are traditionally quite stable, others often can vary significantly depending on conditions in the economy (e.g. sales tax and interest income). Governments depending upon less reliable revenue sources may need to maintain significantly higher levels of unreserved fund balance than those relying upon more stable sources of revenue.

Another important factor is the timing of cash inflows and outflows. Governments whose cash flows are less predictable or uneven because of the timing of revenue collections

may need relatively higher levels of unreserved fund balance to maintain liquidity than those with highly predictable continuous cash inflows and outflows.

A third important consideration involves resources available in other funds. Some governments, for example, establish separate "budget stabilization funds" to meet unexpected contingencies. When such additional resources are available in other funds, a lesser amount of unreserved fund balance may be appropriate in the General Fund.

A final important consideration involves the resources which may be required of the government to pay for new programs or large capital projects.

In short, the specific financial history, prospects and circumstances of each individual government must be carefully weighed when evaluating the adequacy of "unreserved fund balance." In the City of Belmont's case, the City Council has established a policy on the balance of unreserved fund balance of the General Fund. The General Fund unreserved fund balance should be maintained at a target of 33% of operating expenditures with $5,000,000 minimum. Beginning in FY 2017, the City Council will establish a revised $250,000 Contingency appropriation which may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval.

Why Does the City Prepare a Budget?

Any government entity prepares a budget for more than one reason. The first is that it has a legal obligation to do so. But of equal importance for the City of Belmont, is that the budget sets forth the basic spending policy of the City Council. The budget indicates what services and service levels the City Council has determined are to be delivered, what capital improvements to public facilities are to be made, what objectives the organization is expected to accomplish, and what performance standards and measures are to be used to judge both the quality and the quantity of services delivered.

Each year the City Council adopts a budget for the upcoming fiscal year. The City of Belmont's fiscal year begins on July 1st. This budget, therefore, will remain in effect through June 30th.

There are two major sections of the budget. The revenue side describes the sources and amounts of revenue from other governments, use of money, property, and service charges the City of Belmont expects to receive over the period.

The expenditure or appropriations side describes how much money will be spent from either current revenues or from existing fund balances from the City of Belmont's various funds, both general and restricted, to accomplish the delivery of services and the investment in infrastructure.

While in many ways the City of Belmont's budget may be similar to a household budget, there are some major differences. On the revenue side of the budget, the City of

Belmont's income can fluctuate from year to year as money comes in from various sources. Some sources of revenue are forwarded to the City of Belmont from either the State or the County (e.g., grants).

The City of Belmont does have more control over the expenditure side of the budget, but even here, the City of Belmont is faced with a series of statutory requirements (mandates), which dictate that certain services must be offered and funded.

In addition, the City of Belmont does not, in most cases, have the ability to stop providing services simply because it does not have the income. Police protection and fire suppression are the most clear cut examples. Even if revenue decreases substantially, the City of Belmont must still provide an acceptable minimum level of police protection and fire suppression.

A final important thing to remember about the budget document is that it is a plan for service. The projected revenues and the expenditures are estimates. Many things can happen in a year to change either revenue expectations or expenditure needs. The City of Belmont tries to budget as accurately as possible. Should things change there is a process to amend the budget document. Supplemental appropriation resolutions are presented to the City Council during the budget cycle to add appropriations or transfer appropriations from one fund to another. Sometimes these changes will be accompanied by an offsetting additional source of revenue, neutralizing the possible impact on the expected ending fund balance of the relevant fund. Other times these changes will require that fund balances be used, reducing the amount of the fund balance from what was projected at the beginning of the year.

How Does the City Prepare its Budget?

The City of Belmont prepares a budget through a traditional budget process. The City Manager, working in conjunction with the Finance Director, prepares a rough draft of the budget for review by the City Council and Audit Committee. The Audit Committee reviews the draft and provides input to the City Council. Once this has been done, the draft budget is reviewed, considered and adopted by the City Council at a public hearing usually held in June.

Major Revenue Sources

General Property Taxes This revenue source is derived from the 1% Property Tax paid by homeowners and businesses to the Country Tax Collector and is based on assessments made on land and structures in the City. Growth in property taxes is realized from the 2% annual increase allowed by Proposition 13, as well as increased valuation which occurs when property is sold and reassessed.

Sales Tax This revenue source is the familiar tax that retailers add on to the price of most goods sold in Belmont. The City receives one **percent** of the 9.0 cent/dollar sales tax.

Business License Tax This revenue source is a type of excise tax imposed on businesses for the privilege of conducting business within the City. Cities may levy this tax for both revenue-raising purposes and regulatory purposes that are levied to cover the costs of regulation. This tax is indexed to the San Francisco Bay Area Consumer Price Index and is adjusted annually.

Transient Occupancy Tax This revenue source is a general tax (10%) imposed on occupants for privilege of occupying rooms in hotel, motel, inn and other lodging facilities when the stay is 30 days or less.

Documentary Transfer Tax This revenue source is derived from the $1.10 per $1,000 of value on the legal transfer of property under State Law. Half of the Documentary Transfer Tax is levied by the County of San Mateo and half is levied by the City of Belmont. The amount of revenue received each year is dependent on the volume of real estate transactions for newly constructed and previously owned property.

Franchise Fees This revenue source is derived from taxes paid by utilities which have a franchise to operate on City streets and rights-of-ways. These businesses and their tax rates are: **Recology (10%), AT&T Cable (5%), PG&E (1%).** Revenue estimates are based on historical trends with consideration given to announced rate increases and increases in construction over the prior year.

Development Permits These revenue sources are derived from building permit fees, plan check fees, planning permit fees, grading plan fees, encroachment fees and engineering fees. As such these revenues are dependent upon the level of building activity occurring in the community and are subject to periodic rate adjustments by the City Council.

Interest Earnings Investments This revenue source is derived from investment earnings on the City's cash accounts, investments and loans receivable.

Refunds and Reimbursements This revenue source is derived from cost reimbursements and miscellaneous other income. Estimates include negotiated insurance settlements, negotiated cost sharing agreements and miscellaneous other revenues.

Gasoline Taxes This revenue source is derived from Sections 2105, 2106, 2107, and 2107.5 of the Street and Highways Code. Generally, the revenues are allocated on a per capita basis. Allocation estimates have been provided by the State of California. The City expends Gas Tax proceeds on a first-in, first-out basis in the Street Maintenance Fund, consistent with recommendations from the State Controller's Office.

Recreation Service Fees This revenue source is derived from classes taken from recreation classes from the Park and Recreation Department.

Facility Rentals This revenue source is rental of various City buildings including; City Hall suites, Lodge, Cottage, Senior Center, Barrett Community Center, Sports complex and other City facilities.

Street Access Fee This revenue source is a street access fee for enterprises. The City of Belmont receives an in-lieu franchise tax from the sewer enterprise.

Grants This revenue source is a contribution of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.

Administrative Reimbursement Fees Internal charges to divisions in support of providing administrative services, including City Manager, City Attorney, City Clerk, Finance, Treasurer, Risk Management, and Human Resources.

National Pollution Discharge Elimination Systems (NPDES) Charges This revenue source is collected from customers to pay for the cost of the storm drainage system.

Sewer Service Fees This revenue source is collected from customers to pay for the cost of sewer system operations and capital improvements.

Major Departmental Responsibilities

City Manager's Office provides comprehensive direction to all City departments, as well as, coordination and administration of city activities, finances and personnel to attain effective and efficient municipal services.

City Clerk's Office provides information to the City Council, staff and citizens, assists with elections, and keeps official records of City Council actions and City business.

City Attorney's Office provides legal counsel and services to the City Council, its Commissions and the City departments.

City Treasurer's Office provides oversight of the receipt, investment, and disbursement of City Funds consistent with state law and the City of Belmont's investment policy.

Finance Department provides fiscal services to other city departments, boards, commissions, and Belmont-San Carlos Fire Department. Its roles is to enhance the City's decision making process by giving sound fiscal information and direction, to administer the City's risk management program, to maintain licensing, payroll, and accounts payable systems, and to provide programs and assistance which help define city services and fiscal requirements.

Human Resources Department provides personnel support services to the City of Belmont and Belmont Fire Department. Its functions include recruitment, professional development, labor law compliance, compensation management, and employee development.

Public Works Department provides inspection and engineering services to public rights-of-way and private development projects; maintains the present system of City streets, sidewalks, storm drains and traffic control devices; and ensures the safe and dependable performance of the sanitary sewer system and pump stations.

Community Development Department develops, administers and enforces ordinances, building codes and standards relating to the community's present and future development and construction; and provides resources to accomplish the Redevelopment Agency's goals as outlined in the Agency Plan, the downtown Specific Plan and the Housing element of the General Plan.

Police Department provides a sense of security for the community through its patrol services; furnishes information and support to citizens with respect to police service and crime prevention; recovers and returns property to its rightful owner; conducts both criminal and non-criminal investigations; and protects the public in the event of disaster or unusual incident.

Parks and Recreation Department improves and maintains the quality of life in Belmont through the provision of educational, athletic and cultural activities in the City's parks and open spaces.

Belmont Fire Department provides fire suppression and rescue to the City's residents and businesses, as well as serving as the county-wide Hazardous Materials response team.

Glossary of Terms

Administrative And Other - A budget category which accounts for all administrative support, vehicle usage, equipment usage, debt service, and other uses required to support the division.

Allocation - The division of tax proceeds among local agencies.

Appropriation - Money budgeted for a given program. Appropriations are the means by which legal authority is given to expend public money. The appropriation is the maximum level of expenditure authorized.

Budget - A plan of financial and program operation which lists appropriations and the means of financing them for a given time period. Belmont adopts a one-year plan.

California Government Code - State Legislation providing the legal framework for Municipal operations.

Capital Asset - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Improvements - Physical improvements which typically cost over $5,000 and have a useful life of a year or more and involve the construction or reconstruction of a physical asset. Examples are street improvement projects, park improvement projects, infrastructure improvements and facility construction.

Capital Outlay - A budget category that accounts for land, land improvements, buildings, furniture, equipment and rolling stock. Also known as Capital Assets, expenditures exceed $5,000 and have a useful life of one year or more.

City Municipal Code - City Legislation providing the legal framework for the operations of the City.

Department - An organizational unit comprised of divisions and managed by a single director.

Division - The detailed activity designed to provide a service to the public which is the budgeted level for expenditures.

Encumbrance - Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

Enterprise Fund - A fund type that can be used to account for operations that are financed and operated in a manner similar to private enterprise where costs of providing a service is recovered through user charges.

Expenditure - Appropriated funds which have been spent.

Fiscal Year - A twelve-month period of time used for budgeting, accounting or tax collection purposes. California municipalities operate on a July 1 to June 30 fiscal basis.

Fund - An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

General Accepted Accounting Principles (GAAP) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Grant - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

In-Lieu Tax - Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property, not subject to property tax.

Internal Service Charges - The charges to user departments for internal services provided by another government agency, such as data processing, or insurance funded from a central pool.

Personnel - A budget category which accounts for all salary and personnel related benefits required to support the planned level of program or activity.

Proposition 4 - Article XIIIB of the California Constitution which limits appropriations to the level of proceeds of taxes.

Proposition 13 - Article XIIIA of the California Constitution which imposes a 1% limit on property taxes, restricts assessments and places limitations on the levy of new taxes.

Revenue - Amounts received for taxes, licenses, permits and fees, intergovernmental sources, service charges, interest and use of property and other income.

Supplies and Services - A budget category, which accounts for all supplies, goods and services required to support the division.