STAFF REPORT

Meeting Date: November 13, 2012
Agenda Item #

Agency: City of Belmont

Staff Contact: Terri Cook, City Clerk, (650) 595-7413, tcook@belmont.gov

Agenda Title: Discussion and Direction Regarding Parks and Recreation Commission Vacancy

Agenda Action: Discussion and Direction

Recommendation

Staff recommends that the City Council give direction regarding the vacancy that exists on the Parks and Recreation Commission.

Background

The Parks and Recreation Commission recently experienced a vacancy due to a resignation. The term of this seat expires in March of 2013. There will be four Commission meetings held before a new commissioner would be appointed through the regular application and appointment process, which begins in early 2013.

During the 2012 appointment process, the three new commission candidates were appointed, and two incumbent commissioners were not reappointed. In accordance with the City Council's Protocols regarding a mid-year commission vacancy, staff contacted the two applicants who were not appointed during the last cycle (Judy King and Mike Davis) to determine their interest. Ms. King has offered to be considered, and Mr. Davis has declined.

Analysis

Listed below are options to consider regarding this vacancy:

- Option 1. Do nothing and leave the position vacant until the next round of commission application and appointment process (February/March 2013).
- Option 2. Open the application process for and direct staff to solicit applicants.
- Option 3. Consider appointing previous applicant Judy King to the vacant position.

The Parks and Recreation Director does not foresee any issues should the Council choose to leave the position vacant until the next regular appointment process (February/March 2013).

Alternatives

1. Leave position vacant until the 2013 recruitment process
2. Recruit for candidates to fill the vacancy
3. Appoint previous applicant Judy King to the fill the vacancy
4. Take other action

Fiscal Impact

☒ No Impact/Not Applicable
☐ Funding Source Confirmed:

Source:	**Purpose:**	**Public Outreach:**
☐ Council	☐ Statutory/Contractual Requirement	☒ Posting of Agenda
☒ Staff	☐ Council Vision/Priority	☐ Other*
☐ Citizen Initiated	☒ Discretionary Action	
☐ Other*	☐ Plan Implementation*	