Council Agenda #4C
Meeting of February 14, 2012

Staff Report

RESOLUTION APPROVING SPECIFICATIONS, AUTHORIZATION TO ADVERTISE, AND AWARD A PURCHASE CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR THE ACQUISITION AND OUTFITTING OF A 2012 HARLEY DAVIDSON POLICE MOTORCYCLE FOR AN AMOUNT NOT TO EXCEED $50,000

Honorable Mayor and Council Members:

Summary

The Department of Public Works, Fleet Management Division requests City Council approval of specifications, authorization to advertise, and award of a purchase contract to the lowest responsible bidder for the acquisition of a 2012 Harley Davidson Police Motorcycle and subsequent outfitting of required police equipment for an amount not to exceed $50,000.

Background

The City of Belmont currently has an inventory of 109 pieces of equipment, which include vehicles, heavy equipment and emergency generators. Fleet Management is responsible for the maintenance and replacement of all vehicles and equipment in the fleet.

The City manages its vehicle acquisitions through an Equipment and Vehicle Replacement Program. This is a scheduled purchase in compliance with the Replacement Program. Each vehicle has a different life span. The Police administrative cars, patrol cars and motorcycles are replaced every six years. Community Development, Parks, Police trucks and Public Works Department cars and trucks are replaced every eleven years. Heavy-duty vehicles and equipment, such as the sewer vacuum truck and the larger dump trucks are on a 15-year replacement program.

Each piece of equipment that is due for replacement is evaluated before the end of the budget year to determine if the equipment has reached the end of its lifespan. This evaluation considers the age, mileage and serviceability of the vehicle. After the evaluation and depending on condition, the equipment or vehicle may be kept in service for another year.

Discussion

Police Motorcycle #151 (2001 Harley Davidson), was scheduled for replacement in FY 2008 which was deferred for the past four years. This motorcycle was evaluated for the FY2012 budget and Fleet Management determined it has reached the end of its lifespan. Fleet Management met with the Police Department and developed the specifications that would meet the department's operational needs.

Fleet Management scheduled testing of Honda and Kawasaki police motorcycles by the Belmont Police Department's Traffic Division. These motorcycles were evaluated on rider comfort, performance, brakes, handling and ergonomics. The Police Department has indicated that the Harley Davidson motorcycle is their preferred choice due to its ride comfort and overall performance.

The Traffic Division currently operates three Harley Davidson motorcycles. Fleet Management staff has experience repairing these motorcycles, and by keeping the fleet consistent it reduces our operational costs. For these reasons Fleet Management recommends the purchase of the Harley Davidson Police Motorcycle, and requests Council approval to proceed with the planned replacement purchase. Police Motorcycle #151 will be retired and be taken out of service upon delivery of the new motorcycle.

General Plan/Vision Statement
Not applicable.

Fiscal Impact
The funding for this item is allocated in the FY 2012 budget, Account Number 573-1-740-9041/Vehicles, and the total cost is not to exceed $50,000, including tax. This budget would include the purchase price of the motorcycle, and outfitting it with the required radio communication equipment, lights and miscellaneous police equipment.

Public Contact
Publication of Notice Inviting Sealed Bids and posting of the City Council agenda.

Recommendation
Staff recommends City Council approve the specifications, authorization to advertise, and award a purchase contract to the lowest responsible bidder for the acquisition and outfitting of a 2012 Harley Davidson Police Motorcycle for an amount not to exceed $50,000.

Alternatives
1. Take no action.
2. Refer back to staff for further information.

Attachments
A. Resolution

Respectfully submitted,

Rico Acquisti Senior Mechanic	Afshin Oskoui, PE Public Works Director	Greg D. Scoles City Manager

Staff Contact:
Rico Acquisti, Senior Mechanic
650-595-7466

racquisti@belmont.gov

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT APPROVING SPECIFICATIONS, AUTHORIZATION TO ADVERTISE, AND AWARD A PURCHASE CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR THE ACQUISITION AND OUTFITTING OF A 2012 HARLEY DAVIDSON POLICE MOTORCYCLE FOR AN AMOUNT NOT TO EXCEED $50,000

WHEREAS, the City of Belmont manages its vehicle acquisitions through an Equipment and Vehicle Replacement Program; and,

WHEREAS, Fleet Management determined Police Motorcycle #151 **(**2001 Harley Davidson) had reached the end of its lifespan; and,

WHEREAS, Fleet Management met with the Police Department and developed the specifications that would meet the department's operational needs; and,

WHEREAS, funding for this item is allocated in the FY 2012 budget, Account Number 573-1-740-9041/Vehicles, and the total cost is not to exceed $50**,**000, including tax.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Belmont approves specifications, authorizes advertisement and awards a purchase contract to the lowest responsible bidder for the acquisition and outfitting of a 2012 Harley Davidson Police Motorcycle for an amount not to exceed $50,000.

* *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on February 14, 2012.

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS:_____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS:_____

_____
CLERK of the City of Belmont

APPROVED:

_____
MAYOR of the City of Belmont