City Council Agenda Item 9-A

Meeting of February 23, 2010

CITY OF BELMONT

City Councilmember Agenda Item 9

FROM: Coralin Feierbach

RE: Consideration of Lowering Purchasing Threshold for Council Approval of items exceeding $5,000

City Councilmembers:

Description of Issue/Request

Due to the serious budget constraints that we are experiencing, I believe it is prudent to lower the Threshold Values and delete the Incremental Values of Open Market (Level 1) and Open Market (Level 2) See Exhibit 1.

I have marked up the existing Exhibit 1 so you could see what I am proposing to modify.

In addition, if any value in either of these two Open Market Values (level 1 and 2) is less than $25,000, no extensive staff report should be required. A small one paragraph of explanation with accompanying resolution should suffice and appear on the consent calendar.

Over $25,000, a staff report as is currently done still would be necessary.

Approximately how much staff involvement will this item take?

It should not take that much to change a limit of spending to report to the council.

Financial Implications?

In this time of financial uncertainties, I believe it is the council's responsibility to look at what is being spent even it is over $5000.

How time sensitive is this issue?

Because of the financial uncertainties, I think it is indeed time sensitive.

General Plan/Vision Statement

Our strong sense of community and enjoyment of the town's assets and activities deepen as we become better informed and connected

Attachments

A. Exhibit 1, draft of recommended changes to purchasing levels

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Councilmember Signature