CITY OF BELMONT
INFRASTRUCTURE SUBCOMMITTEE
REGULAR MEETING – DECEMBER 2, 2009
MINUTES

REGULAR MEETING – 9:02 AM

ATTENDANCE

Members Present: Vice Mayor Wozniak; Council Member Lieberman

Others Present: City Manager Christ; Interim Public Works Director Borrmann; Senior Civil Engineer Yau, PW Administrative Assistant Van Zant; Gladwyn d'Souza; Deputy Finance Director Lazzari, Office Assistant Lynn,

Absent: Finance Director Fil

1. Public Comments and Announcements
There were no public comments or announcements.

2. Committee Members Comments and Announcements
   A. Vice Mayor Wozniak announced that there are two High Speed Rail meeting taking place today, one in Burlingame at 2:00 and the other currently taking place at the Peninsula Coalition.

3. Regular Meeting Minutes of November 4 were approved.

Agenda Items

Item 5 Banner Policy

Office Assistant Lynn gave a report updating the City's Banner Policy. She suggested having a default banner when poles were vacant. Default banners would have a public service message, e.g., Welcome to Belmont, Share the Road, etc. The cost ranges from $476 to $1009 plus tax.

Action: Office Assistant Lynn will incorporate Vice-Mayor Wozniak suggestions. The City Manager's Office, Public Works, Parks and the City Council will fund the default banners.

Item 6 Former Emmett House Site Landscaping Update

Senior Civil Engineer Yau shared that the City received three quotes, ranging from $21,000 to $29,000. The landscaping would consist of trees, shrubs and ground cover, which the Parks Department will maintain. There will be no benches or bike racks.

Action: Award project in December 2009.

Item 8 Procurement of Street Slurry Seal Machine

City Manager Crist gave background information regarding the purchase of the slurry seal machine. The purchase was stopped in June because the budget was in flux. The residential streets are in terrible shape and City Manager Crist suggests that the City goes forth with the procurement of the slurry seal machine. Specifications, budget and staff report and ready to go.

Action: Bring the purchase of the slurry seal machine back to Council the first meeting in February.

Item 7 Emmett House Rehabilitation Update

Senior Civil Engineer Yau shared the rough framing is 35% complete and the garage is finished. Staff is currently working with the utility companies. Structural work for beams and posts and the plumbing and electrical are progressing.

Action: Completion date is scheduled for September 2010.

Item 8 Recology Solid Waste Collection Franchise Agreement Negotiation Update

City Manager Crist shared that the Recology Solid Waste Collection Franchise Agreement staff report was pulled from the November 24th agenda because Recology would not agree to cap customer rates and the disagreement over the legacy payment. City Manager Crist also stated that Recology agreed to loan the City money at the highest intended rate and that there were no compaction revenue for the City.

Action: Resume talks.

Item 9 Streetlight Selection Revisited

Finance Director Fil was not present. Administrative Assistant Van Zant handed out pictures with specifications of possible streetlight replacements.

Action: Resume discussion at a later date.

Item 10 Round Table Discussion

Gladwyn d'Souza shared that April 11 would be World Car Free Day in San Mateo County. He suggested partial that lane closer on Ralston would take place for four-hours. Interim Public Works Director Borrmann is concerned about traffic congestion on Ralston during four-hour closure.

Action: Figure out if Ralston is wide enough to partially close and still have traffic go in both directions. Define the route of closure from Supervisor Carol Groom. Further discussion, planning and direction with Belmont PD and Public Works.

Meeting Adjourned at 10:10AM

Respectfully submitted,

Diane Van Zant
Administrative Assistant