



Staff Report

RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO COMPUCOM SYSTEMS, INC. IN THE AMOUNT OF \$23,734.05 FOR THE SECOND INSTALLMENT OF A FIVE YEAR MICROSOFT ENTERPRISE AGREEMENT.

Honorable Mayor and Council Members:

Summary

The City of Belmont entered into a five year Microsoft Enterprise Agreement program in 2008. This agreement allows for the city to lock in pricing for five years. The first installment of the five year agreement was approved by the City Council on April 22, 2008 paid to CompuCom totaling \$19,209.53 ends June 1st of this year. This Enterprise Agreement allows for the licensing of the City's PC desktop operating system and Office Suite. The total five year agreement based on 132 desktops and SQL Server is \$109,626.10 plus tax.

Background and Discussion

Currently, Microsoft Windows 2003 Operating System and Microsoft Office Suite 2003 are installed Citywide. This provides all City computers with the basic software systems for daily operations.

Under current licensing, the Estimated Retail Price for an upgrade to the Operating System, Desktop Software and associated CAL's (Client Access Licenses) would be \$3,678 per PC for five years. This amount can fluctuate plus or minus 15% according to the software vendor selected.

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|---------------------------------------|--------------|
| Estimated Retail Price for five years | \$485,601.60 |
| Enterprise Agreement for five years | \$109,626.10 |
| Total cost savings over five years | \$375,975.50 |

The Purchase Order requested in this report will satisfy the second year of the 5 year Enterprise Agreement. The total amount relates to the current number of City owned personal computers, which is 132.

General Plan/Vision Statement

No impact.

Fiscal Impact

The cost of the second installment of this agreement is \$21,925.22 plus tax. Funding is adequate in Account #573-1-301-8359, to cover this amount.

Public Contact

Posting of City Council agenda.

Recommendation

It is recommended that the City Council approve the attached resolution authorizing the issuance of a purchase order to CompuCom for the second installment of a five year agreement in the amount of \$21,925.22 plus tax for a total of \$23,734.05.

Alternatives

1. Deny recommended purchase.
2. Refer matter back to staff for more information, or additional options.

Attachments

- A. Resolution

Respectfully submitted,

Valerie Harnish
Information Services Director

Jack R. Crist
City Manager

Staff Contact:

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RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO COMPUCOM IN THE AMOUNT OF \$23,734.05 FOR THE SECOND INSTALLMENT OF A FIVE YEAR MICROSOFT ENTERPRISE AGREEMENT.

WHEREAS, the City of Belmont desires the purchase of a Citywide Microsoft Enterprise Agreement, and to provide all City computers with basic software for daily use; and

WHEREAS, CompuCom is qualified to provide such a service and is currently doing so;

WHEREAS, the total cost of such agreement is \$23,734.05 for the second installment.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Belmont authorizes and directs the Information Services Director to issue said Purchase Order to CompuCom, in an amount of \$23,734.05.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on May 26, 2009 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont