



## **Staff Report**

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### RESOLUTION WAIVING NOTICE OF THE COUNTY OF SAN MATEO'S LEASE OF REAL PROPERTY

Honorable Mayor and Council Members:

#### **Summary**

San Mateo County is requesting that the attached resolution be approved by City Council to waive the Board of Supervisors Section 25351 60-day notice requirement.

#### **Background**

San Mateo County expects to lease and occupy the premises located at One Davis Drive, Belmont for administration for the Human Services Agency. The County is requesting the City of Belmont waive the 60-day notice requirement to enable the Human Services Agency to occupy the location on or before its target date of June 1, 2009.

#### **Discussion**

In accordance with Government Code Section § 25351, San Mateo County is advising the City of Belmont they intend to lease property in our City. The use for One Davis Drive is purely administrative. Initially, the Human Services Agency will occupy about 40,000 s.f. of the 70,000 s.f. building. The balance of the building will remain vacant, and although they have the right to occupy all or any portion of the remaining 30,000 s.f. at any time, there is no current plan to do so. The entire parking lot for the building will be dedicated to County use, so the lot will look pretty empty unless they eventually fill the building. Given their current workstation standards, even if they occupy the whole building, the population density is likely to remain in the range of 200-250 s.f. per employee, which the County staff believe is less dense than the prior use by Oracle and is consistent with the amount of parking at the facility.

The County expects to take the lease to a Board Committee on January 27, 2009, and to the full Board on February 10, 2009. The County is requesting the City waive the 60-day notice provision by resolution.

#### **General Plan/Vision Statement**

No impact.

#### **Fiscal Impact**

No impact.

**Public Contact**

Posting of City Council agenda.

The contact person at the San Mateo County is Mr. Steve Alms at 650-363-4047 or email [salms@co.sanmateo.ca.us](mailto:salms@co.sanmateo.ca.us).

**Recommendation**

Staff recommends Council adopt the attached resolution.

**Attachments**

- A. Resolution
- B. Letter from the County of San Mateo dated January 7, 2009

Respectfully submitted,

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Jack R. Crist  
City Manager

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Staff Contact:  
Jack Crist, City Manager  
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RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT  
WAIVING NOTICE OF THE COUNTY OF SAN MATEO'S  
LEASE OF REAL PROPERTY**

**WHEREAS**, California Government Code § 25351, subd. (b), provides that whenever the board of supervisors of a county decides to enter into a lease of an existing building within the incorporated territory of a city, the board shall notify in writing, at least 60 days prior to going to bid or entering into a lease, the city clerk of the city where the building is to be constructed, expanded, or leased, and

**WHEREAS**, California Government Code § 25351, subd. (d), provides that the 60-day notification requirements imposed by subdivisions (b) and (c) maybe waived if the city council consents, by resolution, thereto, and

**WHEREAS**, the County of San Mateo has notified the city clerk that the County plans to enter into a lease for the premises located at One Davis Drive, Belmont, which lease would provide that the premises are to be used as administrative offices for the Human Services Agency, and

**WHEREAS**, the County of San Mateo has requested that the City of Belmont waive the 60-day notification requirement, and this City Council has considered said request and wishes to comply and to waive the 60-day notice.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Belmont, pursuant to California Government Code § 25351, subd. (d), hereby waives the 60-day notice requirement for the County of San Mateo's proposed lease of the premises located at One Davis Drive, Belmont, California.

\* \* \* \* \*

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a special meeting thereof held on January 27, 2009 by the following vote:

AYES, COUNCILMEMBERS: \_\_\_\_\_

NOES, COUNCILMEMBERS: \_\_\_\_\_

ABSTAIN, COUNCILMEMBERS: \_\_\_\_\_

ABSENT, COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_  
CLERK of the City of Belmont

APPROVED:

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MAYOR of the City of Belmont