



## **Staff Report**

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RESOLUTION ACCEPTING WORK AND AUTHORIZATION TO ISSUE A NOTICE OF SUBSTANTIAL COMPLETION TO RMT LANDSCAPE CONTRACTORS, INC. FOR THE RALSTON AVENUE MEDIAN IMPROVEMENT PROJECT, CITY CONTRACT NUMBER 489

Honorable Mayor and Council Members:

### **Summary**

Staff requests City Council to accept the work and authorize issuing a Notice of Substantial Completion to RMT Landscape Contractors, Inc. for the Ralston Avenue Median Improvement Project, City Contract Number 489. The Public Works Department and Parks Department have inspected the contractor's work and find that it has been completed in accordance with contract requirements.

### **Background**

On May 27, 2008, the City Council approved and authorized award of the Ralston Avenue Median Improvement Project to the lowest responsible bidder. The contract was awarded to RMT Landscape Contractors, Inc. on July 14, 2008. The following summarized the bid results:

RMT Landscape Contractors	\$67,910
Pacheco Brothers	\$68,300
Sansei Gardens	\$69,365
Scapes, Inc.	\$74,605
B&B Landscape	\$77,869
SMC Construction	\$79,000
Blossom Valley	\$90,146

The engineering estimate was \$90,000. The project consisted of installing a new irrigation system on the median island from Lyall Way to Cipriani Boulevard, and plant fifty-three 15 gallon trees. This phase of the project is limited to the installation of trees. Other landscaping along the median will be installed as a second phase when funding is available.

### **Discussion**

All work has been performed per the original specifications issued to the contractor. One change order was issued for additional irrigation conduits and erosion control measures. The final contract amount is \$72,364.01. Department of Public Works and Parks Department have inspected the project and find it complete in accordance with the contract documents. Upon closeout of the project, the City Clerk's Office will ask the County to record a Notice of Completion. The Parks Department replaced 8 trees along the median island with Coast Redwoods which was not responsibility of the contractor in following the planting

specifications.

**General Plan/Vision Statement**

This project is consistent with the General Plan Policies – Scenic Streets and Highways section (Paragraph 2083), which states “Special design and landscaping features should be established for visually important entrances to the City including the Ralston Avenue, Alameda de las Pulgas and El Camino Real entrances.”

**Fiscal Impact**

Funding for the installation of the irrigation system is from the Street Improvement Fund 234-4312-3114-9030 in the amount of \$62,599.05. Funding for the tree planting is from the Tree Fund 208-5801-8610 in the amount of \$9,764.96.

**Public Contact**

Publication and posting of City Council agenda.

**Recommendation**

It is recommended that the City Council accept the contract work as substantially complete and authorize issuing a Notice of Substantial Completion to RMT Landscape Contractors, Inc., and authorize recordation of the Notice of Completion upon project closeout for the Ralston Avenue Median Improvement Project, City Contract Number 489.

**Alternatives**

1. Take no action.
2. Refer back to staff for further information.

**Attachments**

- A. Resolution

Respectfully submitted,

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Gilbert Yau, PE  
Senior Civil Engineer

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Raymond E. Davis III, PE, PTOE  
Director of Public Works

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Jack R. Crist  
City Manager

Staff Contact:  
Gilbert Yau  
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**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT ACCEPTING  
WORK AND AUTHORIZATION TO ISSUE A NOTICE OF SUBSTANTIAL  
COMPLETION TO RMT LANDSCAPE CONTRACTORS, INC. FOR THE RALSTON  
AVENUE MEDIAN IMPROVEMENT PROJECT, CITY CONTRACT NUMBER 489**

**WHEREAS**, the City Council of the City of Belmont did on May 24, 2008 approved and authorized award of the Ralston Avenue Median Improvement Project to the lowest responsible bidder; and,

**WHEREAS**, on July 14, 2008, the contract was awarded to RMT Landscape Contractors, Inc. with an amount of \$67,910 plus ten percent contingency; and,

**WHEREAS**, the City approved Change Order No. 1 for additional piping and electrical system with an amount of \$4,454.01; and,

**WHEREAS**, the final contract cost for the project is \$72,364.01; and,

**WHEREAS**, funding is from Street Improvement Fund Account 234-4312-3114-9030 and Tree Fund 208-5801-8610; and,

**WHEREAS**, the Department of Public Works and Parks Department have reviewed the work performed under this contract and find it to be in accordance with contract requirements.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Belmont: 1) accepts the work as substantially complete, 2) authorizes the City Clerk to issue a Notice of Substantial Completion to RMT Landscape Contractors, Inc., and 3) authorizes the City Clerk to request recordation of the project Notice of Completion upon final project closeout for the Ralston Avenue Median Improvement Project.

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I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on November 25, 2008 by the following vote:

AYES, COUNCILMEMBERS: \_\_\_\_\_

NOES, COUNCILMEMBERS: \_\_\_\_\_

ABSTAIN, COUNCILMEMBERS: \_\_\_\_\_

ABSENT, COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_  
CLERK of the City of Belmont

APPROVED:

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MAYOR of the City of Belmont