



## **Staff Report**

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RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING TO ACKNOWLEDGE THE SMART CORRIDORS PROJECT AND TO AGREE TO WORK COOPERATIVELY TO ASSIST IN DEVELOPMENT OF THE SMART CORRIDORS PROJECT

Honorable Mayor and Council Members:

### **Summary**

The purpose of this Memorandum of Understanding (MOU) is to acknowledge the agreement of the City to work cooperatively and to provide input during the development of the Smart Corridors project. This MOU also defines the vision and goals and general roles and responsibilities associated with the development of the Smart Corridor project.

It is expected and acknowledged that a future agreement will be executed which will address details related to the maintenance and operations of the Smart Corridors Project.

### **Background**

The San Mateo County Smart Corridors Project is a cooperative effort by the San Mateo City/County Association of Governments (C/CAG), San Mateo County Transportation Authority (SMCTA), multiple local jurisdictions, Caltrans, and countywide and regional transportation agencies to implement an incident management program.

An Incident Management Committee (IMC) was established to evaluate and strategize programs that can be implemented in San Mateo County to manage traffic congestion during incidents. The program focused on increasing the coordination between Caltrans, CHP, local agency public safety, and local agency public works staff during freeway incidents when it is desirable to direct traffic that is expected to leave the freeway onto an alternative route on local streets.

The City has been involved with the development of the San Mateo County Incident Management - Alternative Route Plan (see Attachment C). This plan identified parallel arterial streets that are the best candidates as alternative routes for moving a higher demand of traffic during incidents and seek to contain and/or minimize the impacts of the diverted traffic onto the local street network. The San Mateo County Smart Corridors Program builds upon the foundation identified in the Incident Management - Alternative Route Plan.

The San Mateo County Smart Corridors Project will implement traffic management strategies by deploying Intelligent Transportation System (ITS) elements along conventional state highway routes and major local streets such that these designated routes will have the tools to manage traffic congestion and improve mobility. C/CAG is funding the design and initial capital of the Smart Corridors Project.

Smart Corridors Project is utilizing a committee system to assure widespread participation in addressing specifics of the project development. A Steering Committee, made up of executive-level staff from regional agencies and Caltrans, is established which resolves administrative issues and disagreements between the participants surrounding design and implementation of the Smart Corridors Project.

A Stakeholder Committee, made up of technical staff from the member agencies, is responsible for providing technical review of the design and providing recommendations to the project consultant. The Stakeholder Committee is also responsible for communicating local issues affecting the project and ensures that the project is reflecting the needs of their jurisdiction. Public Works Director, Ray Davis, represents the City of Belmont on the Stakeholders Committee.

### **Discussion**

The Smart Corridors Project will serve as a vehicle, which allows the Parties to work cooperatively together to promote safe and effective transportation management and operations on local arterials and highways within San Mateo County during major traffic incidents.

The purpose of this MOU is to acknowledge agreement of all Parties to work cooperatively to develop and implement the Smart Corridors Project within the Parties' jurisdiction. It is solely a guide to the intentions of the participating agencies.

The MOU is only intended to address the general objectives and framework of the Smart Corridors Project. The MOU is not intended to commit any agency to funding, or maintenance and operations responsibilities.

### **General Plan/Vision Statement**

This Smart Corridor project will encompass the idea of Belmont's "Ease of Mobility" vision statement; "we put a priority on getting out of, into, and through town efficiently".

### **Fiscal Impact**

It is the intent that the operations and maintenance of the Smart Corridor's unique equipment will be fully funded by C/CAG and other parties (MTC and Caltrans) with no cost to the participating cities and County.

**Public Contact**

Public contact includes posting of City Council agenda.

**Recommendation**

It is recommended that the City Council adopt the attached resolution executing the Memorandum of Understanding.

**Alternatives**

1. Take no action
2. Refer back to staff for more information

**Attachments**

- A. Resolution
- B. Memorandum of Understanding
- C. Draft San Mateo County Incident Management - Alternative Route Plan (Selected maps relevant to the City of Belmont; entire plan can be viewed at [http://www.ccag.ca.gov/pdf/incident%20management/docs/DRAFT%20ALTERNATIVE%20ROUTE%20PLAN\\_070629\\_a.pdf](http://www.ccag.ca.gov/pdf/incident%20management/docs/DRAFT%20ALTERNATIVE%20ROUTE%20PLAN_070629_a.pdf))

Respectfully submitted,

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Raymond E. Davis III, PE, PTOE  
Public Works Director

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Jack R. Crist  
City Manager

**Staff Contact:**

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**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT  
AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF  
UNDERSTANDING (MOU) BETWEEN THE CITY/COUNTY ASSOCIATION OF  
GOVERNMENTS (C/CAG), CALTRANS DISTRICT 4, THE COUNTY OF SAN  
MATEO, CITY OF BELMONT, CITY OF BURLINGAME, CITY OF FOSTER CITY,  
CITY OF MILLBRAE, CITY OF REDWOOD CITY, CITY OF SAN BRUNO, CITY OF  
SAN CARLOS, CITY OF SAN MATEO, TOWN OF ATHERTON, CITY OF SOUTH  
SAN FRANCISCO, CITY OF MENLO PARK, CITY OF EAST PALO ALTO,  
METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND SAN MATEO  
COUNTY TRANSPORTATION AUTHORITY (SMCTA) TO ACKNOWLEDGE THE  
SMART CORRIDORS PROJECT, AND TO AGREE TO WORK COOPERATIVELY  
TO ASSIST IN DEVELOPMENT OF THE SMART CORRIDORS PROJECT**

**WHEREAS**, C/CAG is the sponsor agency for the development and implementation of the Smart Corridors Project in San Mateo County; and,

**WHEREAS**, C/CAG seeks to enter into a Memorandum of Understanding (MOU) with the City of Belmont to acknowledge the Smart Corridors Project, and to agree to provide input and work cooperatively in the development of the Smart Corridors Project; and,

**WHEREAS**, the agencies shown on the signatory page of the MOU and C/CAG are currently working together to finalize the Memorandum of Understanding.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Belmont authorizes the City Manager to execute the Memorandum of Understanding (MOU) between the City/County Association of Governments (C/CAG), Caltrans District 4, the County of San Mateo, City of Belmont, City of Burlingame, City of Foster City, City of Millbrae, City of Redwood City, City of San Bruno, City of San Carlos, City of San Mateo, Town of Atherton, City of South San Francisco, City of Menlo Park, City of East Palo Alto, Metropolitan Transportation Commission (MTC), and San Mateo County Transportation Authority (SMCTA) to acknowledge the Smart Corridors Project, and to agree to work cooperatively to assist in development of the Smart Corridors project.

\* \* \* \* \*

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on September 23, 2008 by the following vote:

AYES, COUNCILMEMBERS: \_\_\_\_\_

NOES, COUNCILMEMBERS: \_\_\_\_\_

ABSTAIN, COUNCILMEMBERS: \_\_\_\_\_

ABSENT, COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_  
CLERK of the City of Belmont

APPROVED:

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MAYOR of the City of Belmont