



Staff Report

RESOLUTION RATIFYING THE BELMONT-SAN CARLOS FIRE DEPARTMENT FISCAL YEAR 2009 BUDGET

Honorable President and Board Members:

Summary

Adoption of the attached resolution shall ratify the Belmont-San Carlos Fire Department's FY 2009 Budget as recommended by the Fire Commission at the meeting of April 25, 2008.

Background

Pursuant to, Section 4.2 of Article IV of Belmont-San Carlos Fire Department's Joint Powers Agreement, the Fire Commission must obtain the prior consent of the Belmont Fire Protection District and the City of San Carlos on the proposed budget before they take final action to adopt the budget.

The purpose of this action is to request the Belmont Fire Protection District ratify the budget as recommended by the Fire Commissioners.

Discussion

On April 25th, the Belmont-San Carlos Fire Department FY 2009 Budget was introduced to the Fire Commissioners.

The Fire Department's proposed revenue and appropriations budget for FY 2009 is balanced at \$15,029,148 including \$14,640,685 in expenditures and \$388,463 in operating transfers.

The Proposed Budget provides for expenditures, including \$1,040,000 for two new engines, within expected revenues, including a federal grant (\$260,000) and lease loan proceeds (\$780,000) for the two new fire engines. There are no new programs currently in process, although the Fire Department has undergone extensive re-organization with a new management staff, the promotion of three (3) new Battalion Chief's and a new Fire Captain.

This Proposed Budget provides the following:

- Improving current service levels to the communities of Belmont and San Carlos.
- Filling existing vacancies in order to ensure operational stability and scheduling predictability.

- Increasing firefighter strength from 24 to 27.
- Including the position of Emergency Preparedness Officer to manage the emergency response efforts in the communities.
- Building reserves for fleet replacement and establishing a contingency for unforeseen circumstances.

The Fire Department has moved forward with a new Amended JPA agreement and is looking to the future by beginning a new funding formula in this budget, including planning to begin vehicle replacement funding, facility improvement funding and small tools and equipment funding within the reserves. This budget also addresses fully funding the annual required contribution as the JPA complies with mandated reporting required with GASB 45 of Post Employment Benefits Other than Retirement (OPEB).

Other budget highlights include:

- Revenues
 - Funding is based on the four factor formula of 47.0% for Belmont Fire Protection District and 53% for City of San Carlos before offsets for revenue. After offsets, the allocation is \$5,436,409 or 47% and \$6,095,555 or 53% for Belmont and San Carlos, respectively.
 - Hazmat Agreement reimbursement is estimated at \$473,000.
 - Federal Grant for engine purchase of \$260,000
 - Loan Proceeds for lease of engine \$780,000
- Expenditures
 - Scheduled purchase of two engines at \$1,040,000
 - Scheduled purchase of light vehicles \$110,763
 - Scheduled facility improvement of \$196,700
 - OPEB annual requirement contribution \$351,000
 - Workers Compensation premium of \$565,371 decreased from previous year by \$164,478
- Master Fee Schedule (DRAFT)
 - Amended is in process

Fiscal Impact

Ratification of the Department’s revenue budget of \$14,795,978, appropriation budget of \$15,029,148 and permanent staffing plan of 48 full time equivalents.

Public Contact

Posting of City Council agenda.

Recommendation

Adopt resolution ratifying the Belmont-San Carlos Fire Department’s FY2008 Budget.

Alternatives

1. With direction, refer the budget back to staff for further consideration.
2. Take no action.

Attachments

- A. Proposed Summary FY 2009 Budget
- B. Resolution Ratifying the Belmont-San Carlos Fire Department FY 2009 Budget

Respectfully submitted,

Thomas Fil
Finance Director

Jack R. Crist
Executive Director

Staff Contact:

Thomas Fil, Finance Director
(650) 595-7435
tfil@belmont.gov

BELMONT FIRE PROTECTION DISTRICT RESOLUTION NO. _____

**RESOLUTION OF THE BELMONT FIRE PROTECTION DISTRICT
RATIFYING THE BELMONT-SAN CARLOS FIRE DEPARTMENT FY 2009 BUDGET**

WHEREAS, Pursuant to, Section 4.2 of Article IV of Belmont-San Carlos Fire Department's Joint Powers Agreement, the Fire Commission must obtain the prior consent of the Belmont Fire Protection District and the City of San Carlos on the proposed budget before they take final action to adopt the budget; and,

WHEREAS, the Department's Fire Commissioners approved the introduction of the FY2009 Budget to be ratified by the Belmont Fire Protection District as a member agency; and,

NOW, THEREFORE, BE IT RESOLVED that the Belmont Fire Protection District Board of Directors ratify the Belmont-San Carlos Fire Department's revenue budget at \$14,795,978, appropriation budget at \$15,029,148 and permanent staffing at 48 full time equivalents for Fiscal Year 2009.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the Belmont Fire Protection District at a special meeting thereof held on May 13, 2008 by the following vote:

AYES, DIRECTORS: _____

NOES, DIRECTORS: _____

ABSTAIN, DIRECTORS: _____

ABSENT, DIRECTORS: _____

Secretary, Belmont Fire Protection District

APPROVED:

President, Belmont Fire Protection District