



## **Staff Report**

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### **PARKS AND RECREATION DIRECTOR RECRUITMENT**

Honorable Chair and Commissioners:

#### **Summary**

Terri Black & Company has been retained to conduct a recruitment search on behalf of the City of Belmont for a permanent Parks and Recreation Director. The filing deadline for applications was April 18, 2008 and 47 applications were received from which several applicants will be invited to the evaluation portion. The City Manager, Jack Crist, has requested the participation of one Parks and Recreation Commissioner to be member of the interview panel during the candidate evaluation process. The tentative evaluation dates are either May 29, 2008 or May 30, 2008.

#### **Public Contact**

Posting of Commission agenda.

#### **Recommendation**

It is recommended that the Parks and Recreation Commission appoint one member to participate on the evaluation panel for the Parks and Recreation Director position. If a conflict arises for the selected Commissioner an alternate selection is highly recommended.

#### **Alternatives**

1. Take no action
2. Make other recommendations

#### **Attachments**

- A. Parks and Recreation Director Recruitment brochure

Respectfully submitted,

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Jack R. Crist

City Manager