

**CITY OF BELMONT
MEMORANDUM**



TO: Planning Commission

FROM: Carlos de Melo, Community Development Director

SUBJECT: February 7, 2008 Planning Commission Meeting – Agenda Item 7C
Discussion Regarding Emmett House Donor Site – 843 Ralston Avenue -
Temporary Landscape Plan

SUMMARY

This memo transmits a draft temporary landscape plan for the Emmett Donor Site at 843 Ralston Avenue. As the Commission is aware, the Emmett House was relocated to its new permanent home at 1000 O’Neill Avenue on January 22, 2008. Staff requests Commission discussion, comment, and confirmation of the proposed elements of the attached draft landscape plan. Staff has also included an “Image Board” that illustrates the components of the proposed draft landscape plan (See Attachments).

PUBLIC CONTACT

No other public contact beyond posting of the agenda was initiated by the City in preparation of tonight’s item.

ATTACHMENTS

- I. Draft Temporary Landscape Plan (Commission Only)
- II. Image Board (Commission Only)

PLEASE NOTE: Attachments I and II are not included as part of this document. Please contact the Community Development Department at (650) 595-7417 for more information on viewing these attachments.