



Staff Report

DISCUSSION AND DIRECTION ON FACILITY USE POLICY AMENDMENTS

Honorable Park & Recreation Commissioners:

Summary

At the December 5, 2007 Parks & Recreation Commission meeting Commissioner King requested a review of the Facility Use Policy (Policy) to make an amendment to the document in regards to Section II, Item F, Political Fund Raising. Staff has also identified a need to include an amendment to the existing Policy, in regards to Bounce Houses. Staff would like to discuss the amendments and receive direction from the Commission on these items.

Background

The Facility Use Policy was adopted in February 1980, and was last amended in June of 2007 to reflect adjusted rental fees and the implementation of an alcohol fee. The content of the Facility Use Policy was last reviewed by the Commission in 2004.

Staff has been approached by a facility rental group, requesting permission to have a Bounce House inside one of our facilities, during their facility rental. The indoor Bounce House request was denied citing liability concerns. Upon subsequent staff discussion; the issues of noise, damage to the floor and fire safety were also raised. While it is common for some rental groups utilizing our outdoor facilities to request permission for a Bounce House, the indoor facilities have not been requested for such use. There is a \$250.00 security deposit required for authorization to have the Bounce House in one of our outdoor facilities, and the City of Belmont must be identified as additionally insured on the contracted insurance policy. However, there is no additional rental fee for said authorization.

Discussion

Commissioner King will identify the requested amendments to the Policy, regarding the Political Fund Raising item for Commission discussion. Staff also requests additional Commission discussion on the Bounce House item.

Fiscal Impact

There is no fiscal impact.

Public Contact

Posting of the Parks & Recreation Commission Meeting Agenda.

Recommendation

It is recommended that the Parks & Recreation Commission provide staff with direction for the revisions and amendments identified and discussed

Alternatives

1. Take no action.
2. Refer back to staff for further information.
3. Deny the request.

Attachments

- A. Facility Use Policy

Respectfully submitted,

George Brunson
Interim Co-Director of Parks & Recreation