



Staff Report

RESOLUTION ACCEPTING WORK, APPROVING AS-BUILT PLANS, AND AUTHORIZATION TO ISSUE OF NOTICE OF COMPLETION FOR THE CITY HALL/POLICE FACILITY AIR CONDITIONER UNIT REPLACEMENTS PROJECT TO BEST CONTRACTING SERVICES, CITY CONTRACT NUMBER 482

Honorable Mayor and Council Members:

Summary

Staff requests that the City Council accepts the work and authorizes the issuance of a Notice of Completion to Best Contracting Services for the City Hall/Police Facility Air Conditioner Unit Replacements Project completed under City Contract Number 482. The contractor replaced two 60 ton air conditioning units on the City Hall/Police Facility. The final contract cost is \$203,074.

Background

In February 2007, by Resolution Number 9838, the City Council approved plans and specifications, authorized staff to advertise for sealed bids, approved awarding of a contract to the lowest responsible bidder for an amount not to exceed \$200,000, with a construction contingency not exceed \$20,000 and authorized the City Manager to execute a contract for City Hall/Police Department Air Conditioner Unit Replacements Project, City Contract Number 482. Best Contracting Services submitted the lowest responsible bid of \$179,600 and so received the contract.

Discussion

The City received two bids for the project:

Best Contracting Services	\$179,600
Clinton Heating & Air Conditioning	\$195,146

The bid prices included the base bid which included the removal and replacement of two 60-ton air conditioning units and the control air compressor. Two change orders were issued for the work. The work included:

- 1- Replacement of steel supports and wood curbs under each unit,
- 2- New roofing material under both units (this eliminates the need to disconnect and lift the units when the roof is eventually replaced),
- 3- Labor for the removal of the old units and installation of the new units on a Saturday, and
- 4- Installation of two new roof mounted disconnect switches.

The total for the change orders was \$23,928.

The work has been inspected and completed in accordance with contract requirements.

Upon closeout of the project, the City Clerk will ask the County to record a Notice of Completion.

General Plan/Vision Statement

No impact.

Fiscal Impact

The original contract price for City Contract Number 482 was \$179,600. The final contract cost is \$203,074 which is within Council's authorization of \$220,000. Payment is from the RDA Capital Project Fund, Project Account 351-4610-9539-9030 and the General Facilities Fund fund balance, account number 308-5999. A transfer of funds was made from the General Facilities Fund to the Facilities Management budget, account number 625-1701-9539-9030.

Public Contact

The Council agenda was posted.

Recommendation

Staff recommends that the City Council accept the work as complete, approve the As-Built plans, authorize issuing a Notice of Completion for the City Hall/Police Facility Air Conditioner Unit Replacements Project, City Contract Number 482, and authorize the City Clerk to request recordation of the Notice of Completion.

Alternatives

1. Take no action.
2. Refer back to staff for further information.
3. Deny approval.

Attachments

- A. Resolution

Respectfully submitted,

Karl Mittelstadt
Project Manager

Jack R. Crist
City Manager

Staff Contact:
Project Manager
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RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
ACCEPTING THE WORK, APPROVING AS-BUILT PLANS, AND AUTHORIZATION TO
ISSUE NOTICE OF COMPLETION FOR THE CITY HALL/POLICE FACILITY AIR
CONDITIONER UNIT REPLACEMENTS TO BEST CONTRACTING SERVICES, CITY
CONTRACT NUMBER 482**

WHEREAS, due to the need to replace the air conditioning units on the City Hall/Police Facility; and,

WHEREAS, on January 9, 2007, pursuant to resolution number 9838 the Council approved the project plans and authorized their advertisement for bid as City Contract Number 482; and,

WHEREAS, on February 6, 2007 the contract was awarded to Best Contracting Services, which submitted the lowest responsible bid of \$179,600; and,

WHEREAS, Council authorized a project budget of \$200,000 and a contingency of \$20,000; and,

WHEREAS, the contractor has completed the contract work on November 16, 2007; and,

WHEREAS, the work has been inspected and completed in accordance with contract requirements.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Belmont:

1. Accepts the work as complete.
2. Approves the As-Built Plans.
3. Directs the City Clerk's Office to Issue a Notice of Completion to Best Contracting Services for City Contract Number 482.
4. Approves the final construction contract cost of \$203,074.00 with payment from FY08 CIP budget accounts 351-4610-9539-9030 and 625-1701-9539-9030 .

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on November 27, 2007 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT: COUCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont