



Staff Report

RESOLUTION ACCEPTING WORK, APPROVING AS-BUILT PLANS, AND AUTHORIZING THE ISSUE OF NOTICE OF COMPLETION FOR THE POLICE DEPARTMENT ANNEX LANDSCAPING PROJECT TO PACHECO BROTHERS GARDENING, CITY CONTRACT NUMBER 471

Honorable Mayor and Council Members:

Summary

Staff requests that the City Council accepts the work and authorizes the issuance of a Notice of Completion to Pacheco Brothers Gardening for the Police Department Annex Landscaping Project completed under City Contract Number 471. The contractor performed parking lot, sidewalk, lighting and landscape improvements in Twin Pines Park. The final contract cost is \$271,305.

Background

In March 2007, by Resolution Number 9873, the City Council approved plans and specifications, authorized staff to advertise for sealed bids, approved awarding of a contract to the lowest responsible bidder for an amount not to exceed \$265,000, with a construction contingency not exceed \$10,000 and authorized the City Manager to execute a contract for Police Department Annex parking lot, sidewalk, lighting and landscaping improvements, City Contract Number 271. Pacheco Brothers Gardening submitted the lowest responsible bid of \$245,750 and so received the contract.

Discussion

The City received four bids for the project:

Pacheco Brothers Gardening	\$245,750
Blossom Valley Construction	\$255,850
Golden Bay Construction	\$281,087
Scapes, Inc	\$322,158

The bid prices included the base bid and Alternates 1 & 2. Alternates 1 & 2 included the lighting improvements in the City Hall parking lot and in front of the Manor Building. In addition to the base work in the contract two change orders were issued that included:

- 1- Demolition and replacement of the wooden seat wall with a keystone block wall in the Meadow,
- 2- Installation of a curb ramp in front of City Hall,

- 3- Replacement of the waterline to the drinking fountain in the Meadow,
- 4- Landscaping to the right side of the entry area of the Manor Building, and
- 5- Additional electrical work to provide power for the Holiday Tree and special events in the Meadow.

The total for the change orders was \$25,555.

Portions of the landscape planting were not completed as part of the contract to avoid damage to the landscaping during the rehabilitation of the Manor Building. The improvements to the Manor Building are scheduled for completion next year. At that time the Park Department staff will complete the planting. The plant material will be purchased using the donation from the Belmont Park Boosters.

The work has been inspected and has been completed in accordance with contract requirements.

All work is shown on a set of As-Built drawings available for Council's review. Upon closeout of the project, the City Clerk will ask the County to record a Notice of Completion.

General Plan/Vision Statement

No impact.

Fiscal Impact

The original contract price for City Contract Number 471 was \$245,750. The final contract cost is \$271,305, which is within Council's authorization of \$275,000. Payment is from the Park Improvement Fund budget account 341-4524-8051-9030.

Public Contact

The Council agenda was posted.

Recommendation

Staff recommends that the City Council accept the work as complete, approve the As-Built plans, authorize issuing a Notice of Completion for the Police Department Annex Landscape Improvements to Pacheco Brothers Gardening, City Contract Number 471, and authorize the City Clerk to request recordation of the Notice of Completion.

Alternatives

1. Take no action.
2. Refer back to staff for further information.
3. Deny approval.

Attachments

- A. Resolution

Respectfully submitted,

Karl Mittelstadt
Project Manager

Raymond E. Davis III, PE PTOE
Director of Public Works

Jack R. Crist
City Manager

Staff Contact:
Project Manager
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RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
ACCEPTING THE WORK, APPROVING AS-BUILT PLANS, AND AUTHORIZING THE
ISSUE OF NOTICE OF COMPLETION FOR THE POLICE DEPARTMENT ANNEX
LANDSCAPING PROJECT TO PACHECO BROTHERS GARDENING, CITY CONTRACT
NUMBER 471**

WHEREAS, due to the need to improve the site of the old Police Station adjacent to the Manor Building in Twin Pines Park; and

WHEREAS, the City Council employed the architectural firm of Callander Associates Landscape Architecture & Planning to design the construction project that included landscaping, lighting and parking lot improvements to the old Police Station site in Twin Pines Park; and,

WHEREAS, on March 27, 2007, pursuant to resolution number 9873 the Council approved the project plans and authorized their advertisement for bid as City Contract Number 471; and,

WHEREAS, on May 18, 2007 the contract was awarded to Pacheco Brothers Gardening, which submitted the lowest responsible bid of \$245,750 including the base bid and alternatives #1 and #2; and,

WHEREAS, Council authorized a project budget of \$265,000 and a contingency of \$10,000 and,

WHEREAS, the contractor has completed the contract work; and,

WHEREAS, the work has been inspected and completed in accordance with contract requirements.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Belmont:

1. Accepts the work as complete.
2. Approves the As-Built Plans.
3. Directs the City Clerk's Office to Issue a Notice of Completion to Pacheco Brothers Gardening for City Contract Number 471.
4. Approves the final construction contract cost of \$271,305.00 with payment from FY08 CIP budget account 341-4524-8051-9030.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on October 23, 2007 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT: COUCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont