



Staff Report

RESOLUTION APPROVING PLANS AND SPECIFICATIONS, AUTHORIZING FOR SEALED BIDS, APPROVING AWARD OF CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR AN AMOUNT NOT TO EXCEED \$40,000, APPROVING A CONSTRUCTION CONTINGENCY NOT TO EXCEED \$4,000, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT FOR THE TWIN PINES FENCE REPLACEMENT PROJECT, CITY CONTRACT NUMBER 487

Honorable Chair and Board Members:

Summary

Twin Pines Fence Committee requests that the Redevelopment Agency Board approve City Contract Number 487, the Twin Pines Fence Replacement Project plans and specifications; and the authorization to bid this project. The Committee also requests approval of a construction contingency equal to ten percent of the contract award. The cost estimate for this project is \$40,000.

Background

On September 11, 2007, the Redevelopment Agency Board reviewed design options and cost estimates for the replacement of the fence on Ralston Avenue at Twin Pines Park. The Agency Board unanimously supported a "Board and Batten" design redwood fence and instructed staff with parameters to construct a replacement fence.

Discussion

Discussion from the Board included the option of continuing the fence west to the property line, which was not supported. Additionally, the Board did not support replacing the portion of fence, parallel to Twin Pines Lane, separating city property and Wells Fargo Bank.

The scope of the project, as instructed, is to replace approximately 750 feet of existing fence with a four foot high redwood fence. The pedestrian park entrance near South Road will be designed with a pergola, as an additional feature, which the Belmont Park Boosters have pledged to fund.

Park user safety, pedestrian safety, and the visual appeal of a "Board and Batten" design fence was recommended or supported by the Fence Committee, the Park and Recreation Commission, the Planning Commission and the Redevelopment Agency Board.

General Plan/Vision Statement

Distinctive Community Character

- Its small-town ambience sets it apart as a tranquil, safe and desirable place to live.

Natural Beauty

- Our natural surroundings inspire us to play, create, and contemplate.
- Our actions today preserve and enhance Belmont's beauty to make it even lovelier for our grandchildren.

Fiscal Impact

The FY 2008 Budget included an appropriation for \$110,000 for the Twin Pines Fence Replacement. The cost estimate for City Contract 487, replacement of 750 feet of fence, is \$40,000, with a construction contingency of \$4,000 equal to ten percent, being funded from RDA Capital Improvement Fund, Project Account 351-4610-9602-9030.

Public Contact

The publication and posting of City Council agenda.

Recommendation

It is recommended that the Redevelopment Agency take the following actions for City Contract Number 487 – Twin Pines Fence Replacement Project.

1. Approve the plans and specifications.
2. Authorize staff to secure bids.
3. Approve award of the contract to the lowest responsible bidder for an amount not to exceed \$40,000.
4. Approve construction contingency not to exceed \$4,000.
5. Authorize the City Manager to execute a contract with the lowest responsible bidder.

Alternatives

1. Take no action
2. Make other design recommendations

Attachments

- A. Resolution

Respectfully submitted,

Daniel Ourtiague
Interim Co-Director Parks and Recreation

Jack Crist
Executive Director

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REDEVELOPMENT AGENCY RESOLUTION NO. _____

RESOLUTION APPROVING PLANS AND SPECIFICATIONS, AUTHORIZING FOR SEALED BIDS, APPROVING AWARD OF CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR AN AMOUNT NOT TO EXCEED \$40,000, APPROVING A CONSTRUCTION CONTINGENCY NOT TO EXCEED \$4,000, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT FOR THE TWIN PINES PARK FENCE REPLACEMENT PROJECT, CITY CONTRACT NUMBER 487

WHEREAS, the fence at Twin Pines Park is in need of replacement; and,

WHEREAS, plans and specifications have been prepared for this work; and,

WHEREAS, the plan has been reviewed by Parks and Recreation Commission and Planning Commission; and,

WHEREAS, the Redevelopment Agency has adequate funds for the project.

NOW, THEREFORE, BE IT RESOLVED:

1. The Redevelopment Agency of the City of Belmont approves City Contract Number 487, plans and specifications.
2. The Redevelopment Agency of the City of Belmont authorizes sealed bids for this work.
3. The Redevelopment Agency of the City of Belmont approves award of contract to the lowest responsible bidder for an amount not to exceed \$40,000, and approves a \$4,000 construction contingency.
4. The Redevelopment Agency of the City of Belmont authorizes the Executive Director to execute a contract with the lowest responsible bidder.
5. Funding shall be from the Redevelopment Agency Fund, project account 351-4610-9602-9030.

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I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the Redevelopment Agency of the City of Belmont at a regular meeting thereof held on October 9, 2007 by the following vote:

AYES, DIRECTORS: _____

NOES, DIRECTORS: _____

ABSTAIN, DIRECTORS: _____

ABSENT, DIRECTORS: _____

Secretary, Redevelopment Agency

APPROVED:

Chair, Redevelopment Agency