

City of Belmont

FY 2008 Budget

Permanent Staffing Plan by Department

DEPARTMENT	FY2004	FY2005	FY2006	FY2007	FY2008
City Attorney					
City Attorney	1	1	1	1	1
City Attorney Total	1	1	1	1	1
City Clerk					
City Clerk	1	1	1	1	1
Administrative Asst/Deputy City Clerk	1	1	1	1	1
City Clerk Total	2	2	2	2	2
City Council					
City Council	5	5	5	5	5
City Council Total	5	5	5	5	5
City Manager					
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Information Systems Manager	1	1	1	1	1
Technology Specialist I	1	1	1	1	1
GIS Technician	1	1	1	1	1
City Manager Total	6	6	6	6	6
City Treasurer					
City Treasurer	1	1	1	1	1
City Treasurer Total	1	1	1	1	1
Community Development					
Planning & Comm. Dev. Director	1	1	1	1	1
Principal Planner	1	1	1	1	1
Associate Planner	1	0	1	1	1
Assistant Planner/Permit Technician ⁽²⁾	1	1	1	1	1
Housing Specialist	1	1	1	1	1
Building Official	1	1	1	1	1
Building Inspector/Plans Examiner ⁽¹⁾	1	1	1	1	1
Building Inspector/Permit Technician	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Office Assistant II	2	2	1	1	1
Code Enforcement Officer	1	1	1	1	1
Economic & Redevelopment Manager ⁽¹⁾	1	1	1	1	1
Community Development Total	13	12	12	12	12

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Human Resources					
Human Resources Director	1	1	1	1	1
Human Resources Management Analyst/Technician ⁽²⁾	1	1	1	1	1
Personnel Total	2	2	2	2	2
Finance					
Finance Director	1	1	1	1	1
Assistant Finance Director/Controller	1	1	1	1	1
Senior Accountant/Accountant/Junior Accountant ⁽²⁾	1	1	1	1	1
Accounting Technician III	1	1	1	1	1
Accounting Technician I/II	2	2	2	2	2
Management Analyst ⁽²⁾	1	1	1	1	1
Finance Total	7	7	7	7	7
Parks and Recreation					
Parks and Recreation Director	1	1	1	1	1
Recreation Superintendent	1	1	0	0	0
Recreation Manager ⁽²⁾	0	0	0	0	1
Recreation Supervisor	3.65	3.65	3.65	3.65	2.65
Recreation Program Coordinator	0.75	0.75	0.75	1	1
Administrative Assistant	1	1	1	1	1
Parks Manager ⁽²⁾	0	0	0	0	1
Parks Supervisor	1	1	1	1	0
Senior Parks Maintenance Worker	2	2	2	2	2
Parks Maintenance Worker I/II	8	8	7	7	7
Office Assistant II	1	1	1	1	1
Head Teacher	2	2	2	2	2
Part-Time Recreation Personnel	3	3	2.25	2.25	2.25
Parks and Recreation Total	24.4	24.4	21.65	21.9	21.9
Police					
Police Chief	1	1	1	1	1
Captain	2	2	1	1	1
Police Lieutenant	0	0	1	1	2
Sergeant	6	6	5	5	4
Police Officer ⁽³⁾	26	25	23	24	24
Administrative Assistant	1	1	1	1	1
Police Training Coordinator	1	1	1	1	1
Police Records Supervisor	1	1	0	0	0
Dispatcher	6	6	5	6	6
Police Office Specialist I/II	3	2	2	2	2
Community Service Officer	4	4	3	3	3
Police Total	51	49	43	45	45

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Public Works					
Public Works Director	1	1	1	1	1
Assistant Public Works Director/City Engineer ⁽²⁾	0	1	1	1	1
Assistant City Engineer	1	0	0	0	0
Senior Civil Engineer	1	1	1	1	1
Assistant Civil Engineer	0	0	1	1	1
Associate Civil Engineer	1	1	1	1	1
Engineering Technician	1	1	1	1	1
Public Works Services Manager	1	1	1	1	1
Public Works Superintendent	0	0	0	0	0
Construction Inspector	2	2	1	1	1
Equipment Operator	2	2	3	3	3
Electrician Specialist	1	1	1	1	1
Traffic Safety Specialist	0	0	0	0	0
Senior Maintenance Worker	3	3	3	3	3
Street Sweeper ⁽²⁾	0	0	0	0	1
Maintenance Worker I/II	7	7	7	7	6
Administrative Assistant	1	1	1	1	1
Office Assistant I/II	2	2	2	2	2
Accounting Technician	1	0	0	0	0
Chief Mechanic	0	0	0	0	0
Senior Mechanic	1	1	1	1	1
Mechanic	1	1	1	1	1
Public Works Total	27	26	27	27	27
Staff Total	139.40	135.40	127.65	129.90	129.90

⁽¹⁾ Position authorized, but not funded.

⁽²⁾ Position reclassification

⁽³⁾ Police officer overhire with receipt of written notice of separation, retirement, and/or resignation.

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