



Staff Report

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH HDR/BROWN, VENCE & ASSOCIATES TO PROVIDE SOLID WASTE COLLECTION CONSULTING SERVICES FOR AN AMOUNT NOT TO EXCEED \$34,500

Honorable Mayor and Council Members:

Summary

City Council has provided direction to staff to explore solid waste collection service options outside of the process being undertaken by South Bayside Waste Management Authority (SBWMA).

This report recommends entering into a professional service agreement with HDR/ Brown, Vence & Associates to provide consulting services to determine whether or not the solid waste collection services should be brought in-house, enter into an agreement with a solid waste collection company outside the SBWMA Request for Proposal (RFP) process, or to use the SBWMA RFP process.

Background

The City Council has been disenchanted with the current franchise solid waste collection agreement that was developed through the SBWMA Joint Powers Board and has expressed concerns regarding the Request for Proposal (RFP) process that is currently on-going with SBWMA.

Council provided direction to staff to explore other options available to the City that may be outside of the SBWMA. These may include bringing the solid waste collection services in-house staffed by City employees or developing a separate RFP to go out to bid to retain our own solid waste collection company.

Discussion

The City Manager and the Public Works Director interviewed six consultants to assist the City in developing alternatives for the City's solid waste collection. The consultants were narrowed down to two who were then interviewed by the Solid Waste Infrastructure Committee of the City Council along with the City Manager, Public Works Director and the Finance Director. The unanimous selection was HDR/Brown, Vence & Associates.

HDR/Brown, Vence & Associates were selected based upon their significant experience in providing consultant services to both public agencies and to the private sector. They are intimately familiar with the process that SBWMA is currently going through. In fact, they were retained by SBWMA to provide subject matter expertise on the proposed RFP.

HDR is no longer under contract with SBWMA.

The detailed scope of services is attached to this report.

General Plan/Vision Statement

No impact.

Fiscal Impact

The cost to provide consulting services is for an amount not to exceed \$34,500 and will come out of the Solid Waste Fund Account No. 530-4340-8351. These are the funds that were returned to the City as the result of the settlement with Allied Waste for overcharging SBWMA for dumping at Ox Mountain.

Public Contact

The Council agenda was posted.

Recommendation

It is recommended that City Council authorize the City Manager to enter into a professional services agreement with HDR/Brown, Vence & Associates to provide solid waste collection services for an amount not to exceed \$34,500.

Alternatives

1. Take no action.
2. Refer back to staff for further information.
3. Deny approval.

Attachments

- A. Resolution
- B. Scope of Services (Council Only)

Respectfully submitted,

Raymond E. Davis III, PE, PTOE
Director of Public Works

Jack R. Crist
City Manager

Staff Contact:

Ray Davis
Public Works Director
(650) 595-7459
rdavis@belmont.gov

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH HDR/BROWN, VENCE & ASSOCIATES TO PROVIDE SOLID WASTE COLLECTIONS CONSULTING SERVICES FOR AN AMOUNT NOT TO EXCEED \$34,500

WHEREAS, City Council provided direction to explore solid waste collection service options outside of the process being undertaken by South Bayside Waste Management Authority (SBWMA); and,

WHEREAS, City Council has been disenfranchised with the current franchise solid waste collection agreement through the SBWMA Joint Powers Board; and,

WHEREAS, the City Manager and the Public Works director interviewed six consultants to assist the City in developing alternatives for the City’s solid waste collection and narrowed them down to two; and,

WHEREAS, the the Solid Waste Infrastructure Committee of the City Council, along with the City Manager, Public Works Director and the Finance Director interviewed the two consultants and unanimously selection HDR/Brown, Vence & Associates; and,

WHEREAS, the cost to provide solid waste collection consulting services for an amount not to exceed \$34,500 will be drawn from the Solid Waste Fund, Account Number 530-4310-8351.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Belmont authorizes the City Manager to enter into a professional services agreement with HDR/Brown, Vence & Associates to provide solid waste collection consulting services for an amount not to exceed \$34,500.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on July 10, 2007 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont