



Staff Report

RESOLUTION AMENDING THE FISCAL YEAR 2006 BUDGET, APPROVING A REVISION TO REVENUE, AUTHORIZING A SUPPLEMENTAL APPROPRIATION AND ADJUSTING THE PERMANENT STAFFING PLAN FOR MIDYEAR REVIEW

Honorable Mayor and Council Members:

Summary

Approval of the attached resolutions would amend the FY 2006 Revenue and Appropriations Budget per the Mid Year Review.

Background

At your March 14, 2006 joint meeting with the Finance Commission, staff presented a draft resolution amending the FY 2006 Budget for normal Mid Year Review items.

Discussion

At the conclusion of the Mid Year Review, the City Council directed staff to bring back resolutions for their consideration amending the FY 2006 Budget consistent with the actions taken. The accompanying resolutions reflect those actions.

General Plan/Vision Statement

No impact.

Fiscal Impact

Revenue budget will increase by \$1,034,625. Appropriations budget will increase by \$850,037.

Specific changes by fund are as follows:

Fund		Revenues	Expenditures	Transfers
101	General Fund		\$ 6,434	
101	General Fund		23,000	
101	General Fund		14,950	
101	General Fund		30,000	
210	General Fund	\$ 18,000		
223	Belmont Fire Protection District		100,000	
234	Measure A		225,000	
305	City Hall Retrofit/Police Facilities		305,314	
305	City Hall Retrofit/Police Facilities			\$ 49,000
305	City Hall Retrofit/Police Facilities		49,000	
306	Belmont Library	637,507		
308	General Facilities			(49,000)
310	Unanticipated Infrastructure Repair		40,500	
312	Public Education Government (PEG) Access Channels	215,098		
530	Solid Waste Fund	164,020		
822	RDA - LMI		55,839	
	Total	\$ 1,034,625	\$ 850,037	\$ -

The budgetary net effect to fund balance as a result of these adjustments is as follows:

Fund		Increase	Decrease	Amount
101	General Fund		✓	\$ 6,434
101	General Fund		✓	23,000
101	General Fund		✓	14,950
101	General Fund		✓	30,000
210	General Fund	✓		18,000
223	Belmont Fire Protection District		✓	100,000
234	Measure A		✓	225,000
305	City Hall Retrofit/Police Facilities		✓	305,314
305	City Hall Retrofit/Police Facilities	✓		49,000
305	City Hall Retrofit/Police Facilities		✓	49,000
306	Belmont Library		✓	637,507
308	General Facilities		✓	49,000
310	Unanticipated Infrastructure Repair		✓	40,500
312	Public Education Government (PEG) Access Channels	✓		215,098
530	Solid Waste Fund	✓		164,020
822	RDA - LMI		✓	55,839
	Total			\$ 1,982,662

The unaudited fund balance as of 12/31/05 was:

Fund		Amount
101	General Fund	\$ 2,826,000
223	Belmont Fire Protection District	588,000
234	Measure A	258,000
305	City Hall Retrofit/Police Facilities	602,000
306	Belmont Library	1,899,000
308	General Facilities	435,000
310	Unanticipated Infrastructure Repair	308,000
312	Public Education Government (PEG) Access Channels	-
530	Solid Waste Fund	-
822	RDA - LMI	7,097,000
	Total	\$ 14,013,000

Public Contact

Posting of City Council agenda.

Follow –Up

➤ Staff has incorporated the following recommendations as directed by Council into the Resolution:

1. Belmont Fire Protection District budget for Legal Services and Other Professional Services was increased for \$50,000.
2. The Solid Waste Fund has been adjusted to include the full payment from Allied Waste Management for \$164,020.

Other Consideration

Due to the recent storms there was a landslide at the East Laurel Creek. Staff has included an augmentation to repair the damage for \$40,500 with a staff report from Public Works to be forthcoming.

Recommendation

Approve the attached resolutions amending the FY 2006 Revenue and Appropriations Budget for various items.

Alternatives

1. Direct staff to take other corrective action.

Attachments

- A. Resolution Amending the Fiscal-Year 2006 Budget by Approving a Revision to Revenue, Authorizing a Supplemental Appropriation and Adjusting the Permanent Staffing Plan for Midyear Review.

Respectfully submitted,

Thomas Fil
Finance Director

Jack R. Crist
Interim City Manager

Staff Contact:
Thomas Fil, Finance Director
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RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
AMENDING THE FISCAL YEAR 2006 BUDGET, APPROVING A REVISION TO
REVENUE, AUTHORIZING A SUPPLEMENTAL APPROPRIATION AND
ADJUSTING THE PERMANENT STAFFING PLAN FOR MIDYEAR REVIEW.**

WHEREAS, City of Belmont requires additional funding for expenditures identified hereto, and

WHEREAS, the City of Belmont City Council finds that it is necessary to augment the budget for those expenditures, and

WHEREAS, there is additional revenue and undesignated fund balances available to cover the augmentation, and

WHEREAS, the following accounts require adjustment to address the variances as a result of not being included in the regular budget process, and

WHEREAS, amending the Permanent Staffing Plan pursuant to Exhibit A, and

Debit:

Fund	Account #	Description	Reference	Amount
223	4228-8322	Belmont Fire Protection Legal Services	1	\$ 50,000
223	4228-8351	Belmont Fire Protection Other Professional Services	1	50,000
822	6101-8351	Housing Specialist Salary	2	55,839
101	21048101-21048299	Support Service Salary and Benefits	3	6,434
234	4312-3060-9030	Granada Street Project	4	225,000
306	4190-2053-9020	Capital Project – Library	5	637,507
305	4510-2055-9020	City Hall/ Police Facility Project.	6	305,314
210	5299	Undesignated fund balance	7	18,000
101	2103-8610	EOC Improvements	8	23,000
101	4153-8211	Benefits for City Attorney - PERS	9	12,500
101	4153-8232	Benefits for City Attorney - Medicare	9	1,450
101	4153-8285	Benefits for City Attorney - Workers Compensation	9	1,000

305	4510-9020	City Hall/ Police Facility Project.	10	49,000
308	4999-9612	Transfer to City Hall/ Police Facility Project.	10	49,000
101	2101-8111	Crime Control - Overtime	11	30,000
312	5299	Undesignated fund balance	12	215,098
530	5299	Undesignated fund balance	13	164,020
310	4196-6116-9030	East Luarel Creek Slope Repair	14	40,500
			TOTAL	\$ 1,933,662

Credit:

Fund	Account #	Description	Reference	Amount
223	5299	Undesignated fund balance	1	\$ 100,000
822	5299	Undesignated fund balance	2	55,839
101	5299	Undesignated fund balance	3	6,434
234	5299	Undesignated fund balance	4	225,000
306	7270	Donation from Rotary Club	5	40,000
306	7270	Donation from Taube Family Foundation	5	60,000
306	7270	Donations Friends of the Library Fundraising	5	263,145
306	7111	Interest income from Bond Funds	5	274,362
305	5299	Undesignated fund balance	6	305,314
210	6232	Encroachment Permit	7	18,000
101	5299	Undesignated fund balance	8	23,000
101	5299	Undesignated fund balance	9	14,950
308	5299	Undesignated fund balance	10	49,000
305	7631	Transfer from General Facilities Fund	10	49,000
101	5299	Undesignated fund balance	11	30,000
312	6133	Public Education Government Capital Grant	12	215,098
530	6132	Renewed Allied Waste Management Agreement	13	164,020
310	5299	Undesignated fund balance	14	40,500
			TOTAL	\$ 1,933,662

WHEREAS, the following explanations are provided in support of the budget adjustments, and

Reference	Explanation
1	Increase budget for Belmont Fire Protection District for legal services & professional assistance for South County Fire Authority.
2	Increase budget for Housing Specialist.
3	Increase budget for Police Department and amend the Permanent Staffing Plan to add a Lieutenant by reducing a Sergeant.
4	Record budget for completion of the Granada Project.
5	Record budget for Library Fund donations and interest income.
6	Record budget for the prior year remaining encumbrance for City Hall/ Police Facility Project.
7	Record budget for Temporary Encroachment Permit for Autobahn Motors.
8	Record budget for EOC improvements.
9	Record budget for City Attorney's benefits.
10	Increase budget for completion of City Hall Project/Police Facility Project.
11	Increase budget for Crime Control Overtime.
12	Record budget for Capital Grant from Comcast Franchise Agreements.
13	Record budget for additional funds from renewal of Allied Waste Management Agreement.
14	Record budget for East Luarel Creek Slope Repair.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Belmont hereby amends the Fiscal Year 2006 Budget in the amount of \$1,933,662.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on March 28, 2006 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont