



Staff Report

RESOLUTIONS MAKING APPOINTMENTS TO THE PLANNING COMMISSION AND THE PARKS AND RECREATION (ADULT AND YOUTH) COMMISSION.

Honorable Mayor and Council Members:

Summary

The Parks and Recreation Commission has three seats available for two-year terms expiring on March 1, 2008. Two Youth Parks and Recreation seats are also available, for one-year terms expiring on March 1, 2007. The Planning Commission has four seats available, three of which are for the full three-year term (expiring March 1, 2009), and one seat for a two-year term (expiring March 1, 2008) to fill the vacancy created by the resignation of Commissioner Frautschi.

All applicants and incumbents have been interviewed, and this is the time set for Council to vote for and make appointments to these commissions.

Background

Applications for the various commissions were accepted throughout the month of January and into the first week of February. Five new applications were received for the Parks and Recreation Commission (one applicant has since withdrawn her name from consideration), and two of the three incumbents requested reappointment. Two new applications were received for the Youth seats on the Parks and Recreation Commission, and both incumbents requested reappointment. Ten new applications were received for the Planning Commission, and none of the incumbents requested reappointment. (Note that two of the Planning applicants also expressed interests in the Finance Commission.)

Discussion

Council should choose the order of the balloting, and then vote for candidates each commission.

Planning Commission Appointment Process

Council will need to determine the method by which it will make appointments to fill the different terms of the four seats on the Planning Commission. Options are as follows:

1. Vote for each of the two terms separately. In this method, Council would vote for one person to fill the two-year term. Once that seat is filled, Council would then vote for three people to fill the three-year slots, first removing from that ballot the name of the person chosen for the three-year terms. – **or** –
2. Vote for four applicants, and determine the method of selecting those to fill each of

the two-year and the three-year terms. This could be accomplished by selecting “top vote-getters” for the three-year terms, by drawing straws, or by motion.

Staff will be prepared with ballots for either of the two options outlined above. In either case, multiple ballots will be available in the event of a tie.

The Finance Commission interview, appointment and reappointment process will be handled once the changes to the ordinance governing the Finance Commission goes into effect in mid-March (30 days following the second reading, which was held on February 14, 2006). The current commissioners whose terms are expiring have been advised that their terms have been extended until the appointment process is complete in March.

General Plan/Vision Statement

No impact.

Fiscal Impact

No fiscal impact.

Public Contact

Display ads were placed in various newspapers throughout the month of January, a press release was issued, and the Twin Pines Reader Board was utilized to announce the application period. In addition, notification was made to all of the neighborhood association presidents. For the youth commission seats, the information was also forwarded to the local schools.

Recommendation

Staff recommends voting for and adopting resolutions appointing the Commissioners.

Alternatives

1. Do not make appointments at this time and extend the term of current commissioners.
2. Extend the application period to seek more applicants.
3. Take other action

Attachments

- A. Resolutions
- B. List of Applicants
- C. Sample Ballots (Council only)

Respectfully submitted,

Terri Cook
City Clerk
Terri Cook, City Clerk
(650) 595-7413

tcook@belmont.gov

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
MAKING APPOINTMENTS TO THE PLANNING COMMISSION FOR TWO-YEAR
TERM TO EXPIRE ON THE FIRST DAY OF MARCH, 2008**

RESOLVED by the Council of the City of Belmont that the following citizen is hereby appointed as Commissioners on the Belmont Planning Commission to fill a vacant seat of a term set to expire on March 1, 2008.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a Regular Meeting of the City Council of the City of Belmont on February 28, 2006, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
MAKING APPOINTMENTS TO THE PLANNING COMMISSION FOR THREE-YEAR
TERMS TO EXPIRE ON THE FIRST DAY OF MARCH, 2009**

RESOLVED by the Council of the City of Belmont that the following citizens are hereby appointed as Commissioners on the Belmont Planning Commission for terms to expire on March 1, 2009.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a Regular Meeting of the City Council of the City of Belmont on February 28, 2006, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
MAKING APPOINTMENTS TO THE PARKS & RECREATION COMMISSION FOR
TERMS TO EXPIRE ON THE FIRST DAY OF MARCH, 2008**

RESOLVED by the Council of the City of Belmont that the following citizens are hereby appointed as Commissioners on the Belmont Parks & Recreation Commission for terms to expire on March 1, 2008.

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a Regular Meeting of the City Council of the City of Belmont on February 28, 2006, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
MAKING APPOINTMENTS TO THE YOUTH PARKS & RECREATION
COMMISSION FOR TERMS TO EXPIRE ON THE FIRST DAY OF MARCH, 2007**

RESOLVED by the Council of the City of Belmont that the following citizens are hereby appointed as Youth Commissioners on the Belmont Parks & Recreation Commission for terms to expire on March 1, 2007.

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a Regular Meeting of the City Council of the City of Belmont on February 28, 2006 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont

2006 COMMISSION APPLICATIONS
Final List

Parks & Rec (3 seats)

Judy King – reapplied
Jonathan Gervais – reapplied
Mike Dutto – did not reapply

New applicants

Gary Whitney
Arthur Andrews
Julia Grau
Robert Giedt
~~Barbara Albrecht~~ – withdrew 2/21/06

Parks & Rec Youth (2 seats)

Jackie Kimmey – reapplied
Chris Lyon – reapplied

New applicants

Katarina Lustenberger
Kevin Sakuma

Planning (4 seats)

(Vacant)
Warren Gibson – did not reapply
David Long – did not reapply
Jeff Marshall – did not reapply

New applicants

Sharon Vinay
Catherine Barber
Mark Hunter
Don McKenzie
JoAnn Damiano
David Hoffman
Patricia Liddle (also applied for Finance)
Peter Schaffer (also applied for Finance)
Kristen Mercer
George Kranen

Finance (2 seats)

Sue Korn – reapplied
Bob Ledoux – did not reapply

New applicants

Marcie Dompier (applied 9/05, has been attending mtgs since Oct)
~~Siu Hua Day~~ – withdrew 2/3/06
Patricia Liddle (also applied for Planning)
Lynnel Callagy
Peter Schaffer (also applied for Planning)

