



Staff Report

RESOLUTION APPROVING CONSULTANT SERVICES AGREEMENT WITH LSA ASSOCIATES TO PREPARE ENVIRONMENTAL STUDY AND MANAGE DEVELOPMENT REVIEW ENTITLEMENTS FOR THE EMMETT HOUSE RELOCATION

Honorable Chair and Board Members:

Summary

Staff is recommending Redevelopment Agency adoption of a resolution approving a Professional Services Agreement for the preparation of an environmental study and management of the development review entitlements for the proposed Emmett House Relocation project.

Background and Discussion

Staff is recommending the use of LSA Associates, Inc., to analyze environmental impacts associated with the proposed relocation of the existing Emmett House structure located at 843 Ralston Avenue to the City-owned vacant site at Sixth and O'Neill Avenues. A traffic analysis for the project is scheduled for preparation by the consultant with findings incorporated into the environmental study. The costs associated with the Traffic Study are included in the environmental services contract.

Also part of LSA's scope of services, would be their provision of contract management of the development review entitlements required for the project. These entitlements include establishing a Planned Development Zoning district for the "receiving" Sixth/O'Neill site which is currently zoned R-1A (Single Family residential). The project as currently proposed entails relocation and rehabilitation of the building to accommodate two low to moderate income units for the site. The total scope of services is described in Attachment B.

Fiscal Impact

The amount of the contract shall not exceed \$27,808. Funding for this contract would be budgeted in account 822-463395199020.

Public Contact

1. Posting of the Redevelopment Agency Agenda.

Recommendation

Staff recommends that the Redevelopment Agency adopt the attached resolution authorizing the Interim City Manager to execute a Professional Services Agreement with the management consultant, LSA Associates, Inc.

Alternatives

1. The Redevelopment Agency could ask for competitive bids from other consultants.

Attachments

- A. Resolution approving the contract
- B. Proposed scope of work from LSA Associates, Inc.

Respectfully submitted,

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Interim Executive Director

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PLEASE NOTE:

Attachments A & B are not included as part of this document - please contact the City Clerk's Office at (650) 595-7413 for further information on these attachments.