



Staff Report

RESOLUTION APPOINTING JACK R. CRIST AS INTERIM CITY MANAGER

Honorable Mayor and Council Members:

Summary

Attached is a proposed Employment Agreement providing for the appointment of Jack R. Crist as the Interim City Manager. Staff recommends that the City Council approve the proposal and authorize the Mayor to execute the contract.

Background

During the week of April 18 the Council interviewed a number of candidates for the position of Interim City Manager. At the conclusion of those interviews Council expressed a desire to retain the services of Jack R. Crist, the former City Manager for the City of Modesto. The Council instructed the current Interim City Manager to negotiate an agreement with Mr. Crist.

A short-term agreement was finalized with Mr. Crist on April 26, allowing him to begin part-time work with the City effective on that date. The short-term contract was executed by Mr. Crist and Interim City Manager Daniel Rich for the period April 26 through May 20, 2005 (Mr. Rich's last day of employment with the City).

Discussion

The proposed Employment Agreement, a copy of which is attached as Exhibit A, is the agreement staff is recommending the Council approve to appoint Mr. Crist as Interim City Manager from May 21, 2005 until such time as a permanent City Manager is named. A permanent city manager is not expected for six to nine months. The proposed agreement provides that Mr. Crist will work part-time until such time as he is available to work full time (forty hours per week), which is anticipated to be in early June.

The hourly rate pursuant to this contract is \$85 per hour. In addition, Mr. Crist will receive a stipend of \$50 per day worked for travel and/or lodging expenses during his part-time employment, increasing to \$1,000 per month during the period of his full-time employment.

If the Council approves, the contract will commence on May 21, 2005, and continue until terminated by either party. Should Mr. Crist wish to terminate the agreement he will be required to give the City 30 days notice. If the Council wishes to terminate the contract, it will be

required to give Mr. Crist 10 days notice.

Fiscal Impact

It is anticipated that there will be no fiscal impact due to Mr. Crist's appointment in light of the fact that he will be filling a position which is otherwise vacant

Public Contact

Posting of City Council agenda.

Recommendation

It is recommended that the Council approve the Employment Agreement with Jack R. Crist for Interim City Manager.

Alternatives

1. Provide staff with direction on any provisions which the Council wishes to be further negotiated with Mr. Crist.

Attachments

- A. Resolution of the City Council of the City of Belmont authorizing an agreement with Jack R. Crist as Interim City Manager.
- B. Employment Agreement.

Respectfully submitted,

Deirdre Dolan
Human Resources Director

Daniel Rich
Interim City Manager

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
AUTHORIZING AN AGREEMENT WITH JACK R. CRIST AS INTERIM
CITY MANAGER**

WHEREAS, the City of Belmont desires to employ Jack R. Crist as Interim City Manager; and,

WHEREAS, Jack R. Crist has consented to act in that capacity and under the terms and conditions of the Agreement attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Belmont hereby authorizes the Mayor, or his designee, to enter into the Agreement in the form set forth in the attached Exhibit A.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on May 10, 2005 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont