



## **Staff Report**

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### BELMONT LIBRARY/BELAMEDA PARK PROJECT – MARCH MONTHLY UPDATE

Honorable Mayor and Council Members:

#### **Summary**

Staff will be providing an update on the Belmont Library/Belameda Park project to the City Council and community on a monthly basis. This report is the first of these monthly reports and provides updated information such as recent construction activities, upcoming construction activities, and budget/change orders. Selected photos of the project and an updated schedule are also included.

#### **Background**

On October 12, 2004 the City Council approved the plans and specifications for the Belmont Library project and directed staff to issue them to the bidders. The project includes, but is not limited to, the demolition of the existing library and the reconstruction of a 20,233 square foot library. Bids were opened on November 23<sup>rd</sup> and the lowest responsible bidder was Gonsalves & Stronck of San Carlos, which was awarded the contract on December 14, 2004. A Notice to Proceed was issued on January 18, 2005 with work to begin on January 24, 2005 and continue for 11 months.

As of March 17, we are at day 53 of the project, or approximately 16% into the official timeline.

#### **Discussion**

##### *Recent construction activities*

- Pier drilling is complete.
- Footing excavation is complete.
- Footing rebar continues.
- Grade beams have been poured.

##### *Upcoming construction activities*

- Work on Stem walls.
- Foundation work.

*Miscellaneous Issues*

- **Budget/Change Orders**  
The project is currently within budget and no change orders have been issued as of yet.

Total Available for the project (including all 4 alternates): **\$6,947,777**

As of March 10<sup>th</sup>, staff is preparing the first payment to Gonsalves & Stronck for \$371,294.00. This signifies that we are at 5% of payments to the contractor (and retain 10% of all due in an escrow account).

- **Project schedule**  
Below is a timeline of the key milestones. The project schedule is on track at this point.

<b>Milestone</b>	<b>Approximate Completion Date</b>
Foundations	April 20
Structure	June 29
Roofing	July 27
Rough-Ins	September 1
Exteriors	September 9
Underground Utilities	September 21
Landscapes & Site Finishes	October 19
Finishes	December 20
Acceptance of Work	February 2006
Transition Period/Move	March 2006
Reopening	April 2006

- **Photo's**  
The following pictures show some of the project progress:



**Fiscal Impact**

There is no fiscal impact to this report.

**Public Contact**

Posting of City Council agenda.

**Recommendation**

Staff seeks direction from Council on the format and content of this report. Future reports will be listed under the consent calendar, unless action is required of Council. It is recommended that Council accept the update provided in this report

**Alternatives**

1. Provide alternative direction to staff.
2. Take no action.

**Attachment**

None.

Respectfully submitted,

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Finance Director/Project Manager

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Daniel Rich  
Interim City Manager