



## **STAFF REPORT**

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### **Council Intergovernmental Assignments for Year 2005**

Honorable Mayor and Council Members:

#### **Summary**

City Councilmembers serve on various Intergovernmental Committees and Commissions representing the City of Belmont. These assignments are reviewed and modified annually following the reorganization of the Council and/or the swearing in of new Councilmembers.

#### **Background and Discussion**

Councilmembers are assigned to various Intergovernmental Committees and Commissions in the County of San Mateo on an annual basis. Some of these assignments have historically been assigned to the Mayor and Vice Mayor. The City Selection Committee appointments are made by Mayors or delegates from the various cities, and their meetings are conducted by the County of San Mateo staff.

Staff has provided information regarding the organizations, compensation received, when the meetings are held and whether or not reading material is provided.

The Economic Development Subcommittee was recently established for the specific purpose of negotiating the Chamber of Commerce's contract. This work is substantially complete, and Council may wish to disband this subcommittee at this time, or continue it with a broader focus.

Historically, changes to the assignments are effective immediately, which oftentimes present logistical challenges due to quick turnaround time for notification to the organizations, and to provide for distribution of materials for upcoming meetings. Council may wish to change the effective date to January 1.

#### **Fiscal Impact**

There is no fiscal impact.

#### **Recommendation**

Council should review the current assignments and make appointments to the various Commissions and Committees as appropriate. Staff will notify each organization via mail of the new Council assignments.

**Alternatives**

1. Delay action and provide further direction.
2. Change effective date from immediately to January 1, 2005

**Attachments** (Council only)

1. Current Assignments – 2004
2. Blank List of Assignments for 2005

Respectfully submitted,

Terri Cook  
City Clerk