



STAFF REPORT

Resolution Approving Plans and Specifications and Authorizing Advertisement for Sealed Bids for an Amount Not to Exceed \$6,748,090, and Approving a Construction Contingency Not to Exceed \$674,809 and Bid Alternate for Shelving Not to Exceed \$240,000 for the Construction of the Belmont Library and Belameda Park Project, City Contract No. 464.

Honorable Mayor and City Council:

Summary

City Contract No. 464, Belmont Library and Belameda Park Project Phase II, will include construction of facilities located at 1110 Alameda de las Pulgas. The Library Steering Committee, Planning Commission and Parks & Recreation Commission recommend the project.

Approval of the attached resolution will approve plans and specifications, authorize advertisement for sealed bids for an amount not to exceed \$6,748,090, and authorize a construction contingency in an amount not to exceed \$674,809 and bid alternate for shelving in an amount not to exceed \$240,000.

Background and Discussion

With the approval of the Library Steering Committee, the project has been separated into two phases. Phase I included demolition and rough site preparation. Phase II, for which approval is now sought, includes constructing the building and park.

By splitting the project into two phases, construction has been accelerated and rough grading will occur in dry weather.

Commission Approvals-

On January 14, 2004, the Parks & Recreation Commission approved the Belameda Park design. Furthermore, on March 16, 2004, the project received the following approvals from the Planning Commission:

- Negative Declaration
- Conditional Use Permit
- Design Review
- Grading Plan
- Tree Removal Permit

Project Scope-

The recommended project (Phase 2) includes the following:

- Belmont Library
 - ❑ Construction of the new building
 - ❑ Remaining site improvements

- Belameda Park
 - ❑ Construction of the new park playground and planting of new trees

Project Schedule-

The following project schedule is contemplated:

- | | |
|--|---------------------------|
| ▪ Phase II - Advertise/Notice to Contractors | October 20 |
| ▪ Bidding Period | October 20 – November 23 |
| ▪ Pre-Bid Meeting | November 9 |
| ▪ Open Bids | November 23 |
| ▪ Protest Period | November 23 – November 29 |
| ▪ Award Contract | December 14 |
| ▪ Phase 1 Completion | December 15 |
| ▪ Issue Notice to Proceed - Phase II | December 28 |
| ▪ Substantial Completion - Phase II | December 2005 |
| ▪ Library and Park Opening | Spring 2006 |

Library Closure-

During Library closure, patrons have been directed to the Redwood City, San Carlos, Foster City and San Mateo Libraries to obtain services.

Plans and Specifications-

A complete set of plans and specifications are available in the Finance Director's Office for review.

Fiscal Impact

Funding for the project is included in the FY 2005 Budget. A total of \$7,662,899 is available for this phase of the work. The total project budget is \$10,873,876.

The estimate for this phase of work is \$6,748,090. A construction contingency of \$674,809 is included in the funding. An additional authorization of \$240,000 in shelving is also proposed as part of this phase.

Funding is available in account 306-4190-2053-9020.

If the lowest responsive and responsible base bid exceeds the budgeted amount plus contingency, staff will bring a recommendation to Council to either award with justification or to reject all bids.

Recommendation

It is recommended the City Council approve City Contract No. 464, authorize advertising for sealed bids from qualified contractors and authorize a total budget of \$7,662,899 for this project to be administered by the Project Manager.

Alternatives

- (1) Refer back to staff for further information.
- (2) Deny the request.

Attachments

- (1) Resolution.
- (2) Select Plans.

Respectfully submitted,

Thomas Fil
Finance Director & Project Manager

Daniel Rich
Interim City Manager

RESOLUTION NO. _____

**CITY OF BELMONT
SAN MATEO COUNTY, CALIFORNIA**

RESOLUTION OF THE CITY OF BELMONT APPROVING PLANS AND SPECIFICATIONS, AUTHORIZING ADVERTISEMENT FOR SEALED BIDS FOR AN AMOUNT NOT TO EXCEED \$6,748,090, APPROVING A CONSTRUCTION CONTINGENCY NOT TO EXCEED \$674,809 AND BID ALTERNATE FOR SHELVING NOT TO EXCEED \$240,000 FOR THE BELMONT LIBRARY AND BELAMEDA PARK PROJECT CITY CONTRACT NO. 464

WHEREAS, the City of Belmont owns and maintains the Belmont Library and the landscaped area known as Belameda Park; and,

WHEREAS, the Belmont Library and Belameda Park are in need of construction of a new Library and adjacent park; and,

WHEREAS, the Planning Commission and Parks and Recreation Commission has reviewed and recommends the improvement plan for the Belmont Library and Belameda Park; and

WHEREAS, sufficient funds have been budgeted in the FY 2005 budget for this project.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council approves City Contract No. 464 Plans and Specifications.
2. The City Council authorizes advertisement for sealed bids from qualified contractors.
3. The City Council authorizes a construction budget of \$7,662,899, including a contingency of \$674,809, and bid alternate budget of \$240,000 for shelving, for the project to be administered by the Project Manager during construction.
4. Funding shall be from Account No. 306-4190-2053-9020.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on October 12, 2004, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont