



## **STAFF REPORT**

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### **Resolution authorizing the Belmont Police Department to accept a grant of \$37,000.00 from the California State Office of Traffic Safety, as a participating agency in the San Carlos -Belmont Student Safety Zones Project.**

Honorable Mayor and Council Members

#### **Summary**

In January 2004, the Belmont Police Department and San Carlos Police Department jointly applied for funding from the California State Office of Traffic Safety (OTS) for modifications or installations of pedestrian-specific lighting systems to enhance crosswalk safety near schools in both communities. Funds were also requested for pedestrian safety public education and enforcement.

In June 2004, the OTS approved funding for the grant in the amount of \$113,000.00. The grant is being administered by the San Carlos Police Department, with the Belmont Police Department acting as a client agency. All equipment for both cities will be purchased by the San Carlos Police Department with the equipment and the funds distributed by the San Carlos Police Department. Belmont has been allocated a total of \$37,000.00 under this grant with \$29,300 allocated for the pedestrian signal upgrades and \$7,700.00 for police overtime.

In the City of Belmont the funds will be used to upgrade existing pedestrian signal heads to countdown pedestrian signals. The addition of the countdown pedestrian signal provides a visual countdown during the flashing "Don't Walk" symbols. This new signal provides pedestrians with an accurate display of how long, in seconds, they have to cross the street before the light changes.

The following intersections in Belmont were chosen for upgrades to countdown signals:

- Ralston Avenue & Christian Drive
- Ralston Avenue & Hallmark Drive
- Ralston Avenue & Belmont Canyon Road
- Ralston Avenue & Davis Drive
- Ralston Avenue & Continentals Way/Cipriani Blvd
- Ralston Avenue & Alameda de las Pulgas
- Ralston Avenue & 6<sup>th</sup> Avenue
- Ralston Avenue & Old County Road
- Ralston Avenue & Hiller Street
- El Camino Real & Harbor Boulevard (East)

- El Camino Real & Harbor Boulevard (West)
- El Camino Real & Ralston Avenue
- El Camino Real & O'Neill Street
- El Camino Real & Middle Road
- El Camino Real & Davey Glen Road

In addition, grant funds will be used to purchase educational materials and pay for police overtime needed for pedestrian safety education in the community with a focus on the senior community and schools. Funds may also be used for overtime related to traffic enforcement focused on pedestrian safety issues. The equipment chosen can be retrofitted into existing pedestrian signal heads and can be installed by the City electrician.

In order to facilitate this grant, the Belmont and San Carlos Police Departments shall enter into a Memorandum of Understanding, in a form acceptable to the City Attorney, which shall include the following:

- The San Carlos Police Department shall be the lead agency and grant administrator.
- All equipment & educational material shall be purchased by or through the San Carlos Police Department on behalf of both the San Carlos Police Department and the Belmont Police Department.
- All overtime reimbursement shall be administered by San Carlos Police Department. Grant related overtime incurred by the Belmont Police Department shall be reimbursed through the San Carlos Police Department.

#### **Fiscal Impact**

Under the terms of the grant San Carlos is responsible for purchasing equipment and educational material. Belmont Public Works will install the equipment. There is no fiscal impact associated with these actions. Police overtime of \$7,700.00 will be reimbursed by San Carlos. Approval of this action will authorize a supplemental appropriation in the amount of \$7,700.00, which will be considered by council at the FY 2005 mid-year budget review.

#### **Recommendation**

Accept grant of funds from the California State Office of Traffic Safety and enter into a Memorandum of Understanding with the San Carlos Police Department for implementation of this grant.

#### **Alternatives**

1. Provide alternative direction
2. Take no action at this time

#### **Attachments**

None.

Respectfully submitted,

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Patrick Halleran  
Sergeant

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Edward A. Wood  
Captain

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Jere A. Kersnar  
City Manager

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE BELMONT POLICE DEPARTMENT TO ACCEPT A GRANT OF \$37,000.00 FROM THE CALIFORNIA STATE OFFICE OF TRAFFIC SAFETY AS PARTICIPATING AGENCY IN THE SAN CARLOS – BELMONT STUDENT SAFETY ZONES PROJECT.

**WHEREAS**, the Belmont and San Carlos Police Departments jointly applied for funding from the California State Office of Traffic Safety (OTS) for modifications or installations of specific lighting systems to enhance crosswalk safety near schools in both communities as well as funds for pedestrian safety public education and enforcement; and

**WHEREAS**, in June 2004, the OTS approved \$113,000.00 in funding for the grant, with the grant administered by the San Carlos Police Department, with the Belmont Police Department acting as a client agency; and

**WHEREAS**, funds will be used to upgrade fifteen intersections in the City of Belmont to countdown signals, purchase educational materials, and pay for police overtime for pedestrian safety education and traffic enforcement focused on pedestrian safety issues.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Belmont hereby authorizes and directs the City Manager to accept a grant of \$37,000.00 from the California State Office of Traffic Safety and authorizes the Chief of Police to enter into a memorandum of understanding with the San Carlos Police Department for implementation of this grant in a form acceptable to the City Attorney.

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I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held July 13, 2004 by the following vote:

AYES, COUNCILMEMBERS: \_\_\_\_\_

NOES, COUNCILMEMBERS: \_\_\_\_\_

ABSTAIN, COUNCILMEMBERS: \_\_\_\_\_

ABSENT, COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_  
CLERK of the City of Belmont

APPROVED:

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MAYOR of the City of Belmont