



## **STAFF REPORT**

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### **Public Hearing to Consider a Resolution Approving City of Belmont FY 2005 National Pollutant Discharge Elimination System Charges and Election to have Charges Collected on the Tax Roll**

Honorable Mayor and City Council:

#### **Summary**

City Council approval is requested to collect fees from property owners to fund the City of Belmont FY 2004/05 NPDES program. These fees are distinct from the Countywide NPDES fees, also on this agenda, in that they are solely for funding City of Belmont activities. If approved by Council, the County will collect these annual fees for the City on the property tax roll as they have done in previous years. The rate of assessment is unchanged from that collected in previous years.

#### **Background and Discussion**

In 1999, the California Regional Water Quality Control Board issued the City of Belmont and other San Mateo County municipalities a five-year NPDES stormwater discharge permit incorporating a stormwater pollution prevention workplan. The workplan includes both programmatic requirements and performance standards. The San Mateo Countywide Stormwater Pollution Prevention Program (STOPPP), a C/CAG program, generally conducts the programmatic activities on behalf of the member agencies. The cities must conduct the performance standard activities consisting of inspection, cleaning and public education of storm drainage systems.

This stormwater fee funds activities including cleanup (street sweeping, catch basin vacuuming, pump station maintenance), inspection and enforcement (commercial facilities and illicit discharges), and public education (catch basin stenciling, creek cleanup and county fair booth sponsorship). The fee also funds staff participation in the STOPPP technical advisory committee and five subcommittees as required by the work plan. Each year, staff involved in subcommittees are required to attend six to ten meetings, complete several projects, and take part in workshops and training.

**Fiscal Impact**

The proposed fee is projected to generate approximately \$403,000 for the City’s NPDES fund. The Finance Department is preparing a “Non-Point Source Storm Drainage Fees” report (available at the City Clerk’s Office) compiling and computing the fees by parcel. The rates by property category to be placed on the tax rolls is as follows:

<u>Category</u>	<u>Number of Parcels</u>	<u>Fee</u>
Single Family	6,917	\$30.00 plus \$30 for each acre over one
Condominium	375	\$30.00 per unit
Duplex	81	\$30.00 times 2/3 the number of units
Multi-Family	271	\$30.00 times 2/3 the number of units
Commercial	275	\$30.00 times the number of acres
Undeveloped	245	\$30.00 times the number of acres
All others	114	no charge
Additional Transaction Fee		\$1.25 per parcel

The transaction fee is an additional pass-through fee per parcel to be paid to the tax assessor’s office for its service.

**Recommendation**

Staff recommends that the City Council approve the report of charges contained in the “Non-Point Source Storm Drainage Fees for FY 2005,” elect to have said fees collected on the San Mateo County tax roll, and direct the City Clerk to forward this request to the San Mateo County Assessor’s Office by July 1 to ensure inclusion in the FY 2005 tax rolls.

If the fee is not approved, the activities necessary to satisfy the NPDES permit performance standards will need to be funded by the City. The City has limited discretion in deciding whether to conduct these activities because they are required by the NPDES permit.

**Alternatives**

1. Refer back to staff for additional information.
2. Deny approval.

**Attachments**

1. Resolution

Respectfully submitted,

Kathleen E. Phalen, P.E.  
City Engineer

Raymond E. Davis, III P.E. PTOE  
Director of Public Works

Jere A. Kersnar  
City Manager

**RESOLUTION NO. \_\_\_\_\_**

**CITY OF BELMONT  
San Mateo County California**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT APPROVING  
FY 2005 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM CHARGES  
AND ELECTION TO HAVE CHARGES COLLECTED ON THE TAX ROLL**

WHEREAS, in 1999 the California Regional Water Quality Control Board issued a five-year National Pollutant Discharge Elimination System (NPDES) stormwater discharge permit to the City of Belmont that will remain in effect until a new permit is issued; and,

WHEREAS, this permit requires the City of Belmont to comply with stormwater pollution prevention performance standards for municipal maintenance, commercial inspection and public education as described in the San Mateo Countywide Stormwater Pollution Prevention Plan; and,

WHEREAS, the City has prepared the “Non-Point Source Drainage Fees, FY 2005” containing a description of each parcel or real property and the amount of the charge for each parcel; and,

WHEREAS, the fee schedule by parcel category as set forth in said report is summarized as follows:

Single Family	\$30.00 plus \$30 for each acre over one
Condominium	\$30.00 per unit
Duplex and Multi-Family	\$30.00 times 2/3 number of units
Commercial	\$30.00 times 20 times number of acres
Institutional	\$30.00 times number of acres
Undeveloped	\$30.00 times number of acres
All others	no charge
Additional Transaction Fee	\$1.25 per parcel

WHEREAS, the total fee to be collected from parcels and real property on behalf of the City of Belmont for stormwater pollution prevention activities is projected to be approximately \$403,000; and,

WHEREAS, a public hearing was held and all objections or protests to the above referenced report were heard.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Belmont that all protests having been heard:

1. The “Non-Point Source Drainage Fees, FY 2005” report is approved.
2. The annual fees for parcels as set out in said report is approved for FY 2005.
3. The City elects to have the fee collected by the County Assessor on the property tax roll.
4. The City Clerk’s Office shall forward this request to the County Assessor by to July 1, 2004.

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I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at the regular meeting thereof held on June 8, 2004, by the following vote:

AYES, COUNCIL MEMBER(S): \_\_\_\_\_

NOES, COUNCIL MEMBER(S): \_\_\_\_\_

ABSTAIN, COUNCIL MEMBER(S): \_\_\_\_\_

ABSENT, COUNCIL MEMBER (S): \_\_\_\_\_

\_\_\_\_\_  
City Clerk of the City of Belmont

APPROVED:

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MAYOR of the City of Belmont